

# Washington County Fair Board Meeting Agenda

**March 2, 2022**  
4:30 pm to 6:00 pm

## ZOOM Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84113196631>

## Fair Board

Gary Seidel, President  
Andy Duyck, Vice President

Bill Ganger, Board Member  
Bob Rollinger, Board Member  
Jerry Willey, Board Member

Ajoy Navin, Board Member  
Mitch Nussbaumer, Board Member

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### **A. Call to Order**

### **B. Oral Communications I**

This is the time when members of the audience may address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity. Those providing written testimony are requested to provide 10 copies.

### **C. Reports**

1. Approval of December 2021 & January 2022 Financial Report for Fiscal Year 2021-2022
2. Fair Educational Fund update
3. Fairgrounds Advisory Committee update

### **D. Old Business**

1. County Fair 2022 planning update
2. 4-H update and funding request
3. Other, if any

### **E. New Business**

1. Other, if any

### **F. Other Matters of Information**

1. County Administrative Office Update, if any
2. Other, if any

### **G. Oral Communications II**

As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.

### **H. Adjourn**

**Washington County Fair**  
**801 NE 34<sup>th</sup> Avenue**  
**Hillsboro, Oregon 97124**  
**Phone: (503) 648-1416**  
**leah\_perkins-hagele@co.washington.or.us**  
**www.bigfairfun.com**

## **MEMORANDUM**

**Date:** February 24, 2022

**To:** Washington County Fair Board

**From:** Leah E. Perkins-Hagele, Venue Manager

**Re:** Financial Reports

The monthly financial report through January 2022 for fiscal year 2021\_2022 is attached.



# Monthly Financial Report

Washington County

Washington County

Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account															Remaining	
	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	YTD-Actual	Budget	Budget	Use
<b>Intergovernmental Rev</b>																
41025 Transient Lodge Tax	\$ (53,500.00)	\$ (56,900.00)	\$ (42,039.00)	\$ (42,239.00)	\$ (35,504.00)	\$ (31,984.00)	\$ (26,572.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (288,738.00)	\$ (237,000.00)	\$ 51,738.00	122%
43156 Oregon Lottery Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (53,167.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (53,167.00)	\$ (53,166.00)	\$ 1.00	
<b>TOTAL</b>	<b>\$ (53,500.00)</b>	<b>\$ (56,900.00)</b>	<b>\$ (42,039.00)</b>	<b>\$ (42,239.00)</b>	<b>\$ (35,504.00)</b>	<b>\$ (85,151.00)</b>	<b>\$ (26,572.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (341,905.00)</b>	<b>\$ (290,166.00)</b>	<b>\$ 51,739.00</b>	<b>118%</b>
<b>Charges for Seivces</b>																
44511 Camping Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,700.00)	\$ (8,700.00)	0%
44514 Comm Booth Rent	\$ (85,525.00)	\$ (110,925.00)	\$ 3,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (192,550.00)	\$ (100,000.00)	\$ 92,550.00	193%
44515 Parking Fees	\$ (21,066.00)	\$ (195,352.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (216,418.00)	\$ (150,000.00)	\$ 66,418.00	144%
44516 Concert Admission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44517 Sponsorship Fees	\$ (6,500.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,500.00)	\$ (15,000.00)	\$ (8,500.00)	43%
44518 Carnival Fees	\$ -	\$ (521,853.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (521,853.00)	\$ (220,000.00)	\$ 301,853.00	237%
44522 Livestock Entry Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,100.00)	\$ (2,100.00)	
<b>TOTAL</b>	<b>\$ (113,091.00)</b>	<b>\$ (828,130.00)</b>	<b>\$ 3,900.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (937,321.00)</b>	<b>\$ (495,800.00)</b>	<b>\$ 441,521.00</b>	<b>189%</b>
<b>Miscellaneous Revenues</b>																
48195 Reimburse of Exp	\$ (11,220.00)	\$ (33,095.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (44,315.00)	\$ (5,000.00)	\$ 39,315.00	886%
48205 Concessions	\$ (193,878.00)	\$ (97,762.00)	\$ (2,318.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (293,958.00)	\$ (230,000.00)	\$ 63,958.00	128%
48225 Other Misc Rev	\$ -	\$ (252.00)	\$ (6,387.00)	\$ (2,429.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,068.00)	\$ (1,500.00)	\$ 7,568.00	605%
<b>Total</b>	<b>\$ (205,098.00)</b>	<b>\$ (131,109.00)</b>	<b>\$ (8,705.00)</b>	<b>\$ (2,429.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (347,341.00)</b>	<b>\$ (236,500.00)</b>	<b>\$ 110,841.00</b>	<b>147%</b>
<b>Total Revenues</b>	<b>\$ (371,689.00)</b>	<b>\$ (1,016,139.00)</b>	<b>\$ (46,844.00)</b>	<b>\$ (44,668.00)</b>	<b>\$ (35,504.00)</b>	<b>\$ (85,151.00)</b>	<b>\$ (26,572.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,626,567.00)</b>	<b>\$ (1,022,466.00)</b>	<b>\$ 604,101.00</b>	<b>159%</b>
<b>Personal Services</b>																
51105 Wages & Salaries	\$ 14,991.00	\$ 14,960.00	\$ 10,084.00	\$ 10,944.00	\$ 14,543.00	\$ 17,396.00	\$ 11,909.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 94,827.00	\$ 282,079.00	\$ 187,252.00	34%
51115 Overtime/Other Pay	\$ 220.00	\$ 2,804.00	\$ 1,391.00	\$ -	\$ 291.00	\$ 249.00	\$ 19.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,974.00	\$ 1,000.00	\$ (3,974.00)	497%
51125 FICA	\$ 1,154.00	\$ 1,344.00	\$ 859.00	\$ 815.00	\$ 1,114.00	\$ 1,323.00	\$ 900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,509.00	\$ 21,618.00	\$ 14,109.00	35%
51130 Workers Comp	\$ 177.00	\$ 187.00	\$ 109.00	\$ 115.00	\$ 119.00	\$ 191.00	\$ 128.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,026.00	\$ 3,383.00	\$ 2,357.00	30%
51135 Employer Paid Workd	\$ 6.00	\$ 5.00	\$ 3.00	\$ 4.00	\$ 4.00	\$ 5.00	\$ 3.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30.00	\$ 103.00	\$ 73.00	29%
51140 Pers Contribution	\$ 4,079.00	\$ 3,962.00	\$ 2,711.00	\$ 2,213.00	\$ 3,141.00	\$ 3,379.00	\$ 2,317.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,802.00	\$ 67,275.00	\$ 45,473.00	32%
51150 Health Insurance	\$ 2,323.00	\$ 2,885.00	\$ 2,876.00	\$ 2,876.00	\$ 3,192.00	\$ 3,517.00	\$ 3,514.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,183.00	\$ 79,766.00	\$ 58,583.00	27%
51155 Life, Long Term Disab	\$ 20.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 26.00	\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160.00	\$ 856.00	\$ 696.00	19%
51160 Unemployment Insura	\$ 21.00	\$ 22.00	\$ 14.00	\$ 14.00	\$ 14.00	\$ 23.00	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123.00	\$ 369.00	\$ 246.00	33%
51165 Tri-Met Tax	\$ 112.00	\$ 130.00	\$ 81.00	\$ 77.00	\$ 104.00	\$ 126.00	\$ 87.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 717.00	\$ 2,224.00	\$ 1,507.00	32%
51180 Other Employee Allow	\$ 36.00	\$ 42.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ 42.00	\$ 28.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 232.00	\$ 546.00	\$ 314.00	42%
51199 Misc Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (215,351.00)	\$ (215,351.00)	0%
<b>TOTAL</b>	<b>\$ 23,139.00</b>	<b>\$ 26,363.00</b>	<b>\$ 18,178.00</b>	<b>\$ 17,108.00</b>	<b>\$ 22,572.00</b>	<b>\$ 26,277.00</b>	<b>\$ 18,946.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 152,583.00</b>	<b>\$ 243,868.00</b>	<b>\$ 91,285.00</b>	<b>63%</b>

<i>Account</i>	<i>July 2021</i>	<i>Aug 2021</i>	<i>Sept 2021</i>	<i>Oct 2021</i>	<i>Nov 2021</i>	<i>Dec 2021</i>	<i>Jan 2022</i>	<i>Feb 2022</i>	<i>Mar 2022</i>	<i>Apr 2022</i>	<i>May 2022</i>	<i>June 2022</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Remaining Budget</i>	<i>% Use</i>
<b>Materials and Supplies</b>																
<b>51205 Supplies - Office</b>	\$ -	\$ 464.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 464.00	\$ 500.00	\$ 36.00	93%
<b>51210 Supplies- General</b>	\$ 18,317.00	\$ 14,217.00	\$ 904.00	\$ (30.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,408.00	\$ 30,000.00	\$ (3,408.00)	111%
<b>51285 Services -Professional</b>	\$ 144,216.00	\$ 258,288.00	\$ -	\$ -	\$ 309.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402,813.00	\$ 125,000.00	\$ (277,813.00)	322%
<b>51295 Advertising &amp; Public N</b>	\$ 17,384.00	\$ 2,613.00	\$ -	\$ -	\$ -	\$ 903.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,900.00	\$ 150,000.00	\$ 129,100.00	14%
<b>51305 Communications - Serv</b>	\$ -	\$ 2,717.00	\$ -	\$ -	\$ -	\$ 1,800.00	\$ 43.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,560.00	\$ 6,000.00	\$ 1,440.00	76%
<b>51310 Utilities</b>	\$ 1,520.00	\$ 17,435.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,955.00	\$ 60,000.00	\$ 41,045.00	32%
<b>51320 Repair &amp; Maint</b>	\$ 134.00	\$ 321.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455.00	\$ -	\$ (455.00)	
<b>51340 Lease &amp; Rentals - Spac</b>	\$ 3,902.00	\$ -	\$ 495.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,397.00	\$ 7,800.00	\$ 3,403.00	56%
<b>51345 Lease &amp; Rentals - Equi</b>	\$ 34,998.00	\$ 40,075.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,073.00	\$ 105,000.00	\$ 29,927.00	71%
<b>51350 Dues &amp; Membership</b>	\$ -	\$ -	\$ 100.00	\$ 2,000.00	\$ 63.00	\$ 53.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,216.00	\$ 1,500.00	\$ (716.00)	148%
<b>51355 Training &amp; Education</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	
<b>51360 Travel Expense</b>	\$ -	\$ -	\$ -	\$ -	\$ 60.00	\$ 404.00	\$ (10.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 454.00	\$ 5,000.00	\$ 4,546.00	
<b>51365 Private Mileage</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00	
<b>51390 Permits, Licenses &amp; Fe</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00	\$ 750.00	0%
<b>51465 - Postage &amp; Freight</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00	0%
<b>51475 Printing- Internal</b>	\$ 1,288.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,288.00	\$ 1,800.00	\$ 512.00	72%
<b>51480 Photocopier</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 555.00	\$ 27.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 582.00	\$ -	\$ (582.00)	
<b>51495 Telephone Monthly</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ 700.00	0%
<b>51550 Other Materials &amp; Ser</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	0%
<b>TOTAL</b>	<b>\$ 221,759.00</b>	<b>\$ 336,130.00</b>	<b>\$ 1,499.00</b>	<b>\$ 1,970.00</b>	<b>\$ 432.00</b>	<b>\$ 3,715.00</b>	<b>\$ 60.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 565,565.00</b>	<b>\$ 498,150.00</b>	<b>\$ (67,415.00)</b>	<b>114%</b>
<b>Other Expenditures</b>																
<b>52005 Bank Service Fees</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,044.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,044.00	\$ 600.00	\$ (2,444.00)	507%
<b>52130 Other Special Exp</b>	\$ 14,871.00	\$ 1,465.00	\$ 1,493.00	\$ -	\$ -	\$ -	\$ 57.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,886.00	\$ 55,000.00	\$ 37,114.00	33%
<b>52139 Concert Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>52146 Entertainment Exp</b>	\$ 184,376.00	\$ 33,414.00	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 217,940.00	\$ 200,000.00	\$ (17,940.00)	109%
<b>52147 Open Class Exp</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 745.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 745.00	\$ 36,000.00	\$ 35,255.00	2%
<b>52148 4-H Expenses</b>	\$ 11,869.00	\$ 1,228.00	\$ (563.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,534.00	\$ 40,000.00	\$ 27,466.00	31%
<b>52149 FFA Expenses</b>	\$ 5,040.00	\$ 759.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,799.00	\$ 15,000.00	\$ 9,201.00	39%
<b>52156 Parking Expenses</b>	\$ 62,731.00	\$ (1,854.00)	\$ 5,330.00	\$ -	\$ 132.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,339.00	\$ 75,000.00	\$ 8,661.00	0%
<b>TOTAL</b>	<b>\$ 278,887.00</b>	<b>\$ 35,012.00</b>	<b>\$ 6,260.00</b>	<b>\$ -</b>	<b>\$ 282.00</b>	<b>\$ 3,789.00</b>	<b>\$ 57.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 324,287.00</b>	<b>\$ 421,600.00</b>	<b>\$ 97,313.00</b>	<b>77%</b>
<b>53010 Interdpt Chg - Indirect</b>	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,805.00	\$ 49,383.00	\$ 20,578.00	58%
<b>53055 Interdpt Chg - General</b>	\$ 55,508.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,508.00	\$ -	\$ (55,508.00)	
<b>Total</b>	<b>\$ 59,623.00</b>	<b>\$ 4,115.00</b>	<b>\$ 4,115.00</b>	<b>\$ 4,115.00</b>	<b>\$ 4,115.00</b>	<b>\$ 4,115.00</b>	<b>\$ 4,115.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,313.00</b>	<b>\$ 49,383.00</b>	<b>\$ 20,578.00</b>	<b>58%</b>
<b>Total Expenditures</b>	<b>\$ 583,408.00</b>	<b>\$ 401,620.00</b>	<b>\$ 30,052.00</b>	<b>\$ 23,193.00</b>	<b>\$ 27,401.00</b>	<b>\$ 37,896.00</b>	<b>\$ 23,178.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,126,748.00</b>	<b>\$ 1,213,001.00</b>	<b>\$ 141,761.00</b>	<b>88%</b>
<b>TOTAL REVENUES</b>	\$ (371,689.00)	\$ (1,016,139.00)	\$ (46,844.00)	\$ (44,668.00)	\$ (35,504.00)	\$ (85,151.00)	\$ (26,572.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,626,567.00)	\$ (1,022,466.00)	\$ 604,101.00	
<b>TOTAL EXPENDITURES</b>	\$ 583,408.00	\$ 401,620.00	\$ 30,052.00	\$ 23,193.00	\$ 27,401.00	\$ 37,896.00	\$ 23,178.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,126,748.00	\$ 1,213,001.00	\$ 141,761.00	
													\$ (499,819.00)	\$ 190,535.00	\$ 745,862.00	



**Washington County 4-H Youth Development**  
 Oregon State University Extension Service  
 1815 NW 169<sup>th</sup> Place, Suite 1000  
 Beaverton, Oregon 97006

February 25, 2022

Washington County Fair Board  
 Leah Perkins-Hagele  
 Westside Commons – Washington County Fair Complex  
 801 NE 34<sup>th</sup> Ave.  
 Hillsboro, OR 97124

Thank you for the opportunity to submit our funding request to help cover the necessary expenses to help the fair run smoothly and ensure 4-H members have the best possible experience. The OSU Extension Service 4-H Program in Washington County is requesting \$12,420 from the Washington County Fair Board to support 4-H at the 2022 Washington County Fair. In addition, the 4-H program is requesting livestock parking passes and livestock gate fair entrance access for all 4-H exhibitors, their household, 4-H fair volunteers, judges, and 4-H staff.

The attached budget proposal outlines our expenses at the 2019 Washington County four-day Fair, with our anticipated expenses for the 2022 ten-day Washington County Fair. Although we have significantly fewer enrolled 4-H youth, our costs related to judges remain largely the same. Additionally, with HEARTH exhibits being on display all ten days of fair, we will need to increase the hours of our 4-H staff and student workers during fair.

For 2023 and beyond, we expect fair expenses to more than double as our enrollment returns to pre-pandemic numbers, ribbon purchases will need to be made, and the horse program returns to the Washington County Fair Complex. In 2019, we had over 600 youth show at the Washington County Fair and this summer, we are expecting roughly 200 youth to participate. Final numbers will not be known until June of 2022.

Whether we have 200 or 600 youth participating in the Washington County Fair, it is imperative that we work together with the Fair Complex and Fair Board to create a welcoming space for fairgoers, 4-H members, volunteers, and 4-H parents. Fair is just one part of the 4-H program, and for many of our youth it is the event they look forward to every year as the culmination of their project work. It is so important to families, that parents take off from work to ensure their children have the opportunity to exhibit at the fair. In addition to participation, the Washington County Fair also provides 4-H youth with the opportunity to build skills in teamwork, public speaking, confidence, leadership, and humility. Their presence also gives the public an opportunity to view really great youth doing something constructive and meaningful.

We acknowledge and appreciate the hard work that goes into putting on a fair. To make our fair the best possible for exhibitors and fairgoers alike, financial support from the Fair Board is crucial. Funding not only supports a portion of the logistics of 4-H at fair, but also shows our 4-H members, families, and volunteers that they are valued and an important part of what makes the Washington County Fair so special.

It is important to know that the Washington County OSU Extension Service office also contributes significantly to the fair in an effort to ensure its success. There is much pre-fair work and a large presence of OSU staff and volunteers at the fair, all of which are required regardless of the number of 4-H youth who participate. If we use standard volunteer rates and staff hours, over \$400,000 can be considered part of our contribution to the fair.

Thank you for your consideration. If you have any questions, please do not hesitate to contact me.

Respectfully submitted,

Alice Phillips  
 OSU Extension Service 4-H, Washington County



**Washington County 4-H Youth Development**  
 Oregon State University Extension Service  
 1815 NW 169<sup>th</sup> Place, Suite 1000  
 Beaverton, Oregon 97006

OSU Extension Service 4-H Washington County  
 Funding Request for the 2022 Washington County Fair

Item	2019 Actual	2022 Request	Notes
Ribbons	\$ 6,681.00	\$ -	Ribbons were purchased well in advance of 2022 Fair.
Premiums paid to youth	\$ 3,764.00	\$ 2,500.00	
ShoWorks	\$ 450.00	\$ 745.00	2022 ShoWorks cost includes maintenance contract and staff training.
1/3 of Livestock/Small Animal Judge Costs	\$ 1,779.00	\$ 2,500.00	2022 reflects 1/2 of livestock/small animal judge cost split between 4-H & FFA.
HEARTH Judges	\$ 1,600.00	\$ 1,975.00	To be in parity with other county fairs, HEARTH judges' payments have been increased by \$25/judge.
Dog & Companion Pet Judges	\$ 225.00	\$ 300.00	To be in parity with other county fairs, companion pet and dog judges' payments have been increased by \$25/judge.
Student Workers	\$ 1,659.00	\$ 4,050.00	3-4 (2 at a time) student workers @ \$15/hr. 270 hours x \$15 + OPE minimum - Best Guess
Night Watchman (Horse)	\$ 500.00	\$ -	
Horse Judges Lodging	\$ 961.00	\$ -	
Horse Judges & First Aid Kits	\$ 1,771.00	\$ -	
Fair Contest Supplies	\$ 168.00	\$ 200.00	
HEARTH Judging Day Lunch	\$ 119.00	\$ 150.00	
Contingency		\$ -	
<b>TOTAL</b>	<b>\$ 19,677.00</b>	<b>\$ 12,420.00</b>	

In addition, we request parking livestock parking passes and livestock gate fair entrance be covered for the entire fair for all 4-H exhibitors (expect +/- 200), their household family members, judges, 4-H fair volunteers, and 4-H staff. A full list of passes needed can be provided in June of 2022.