



## A G E N D A

Washington County Fair Board  
Regular Meeting  
March 3, 1999  
4:30 PM

**WASHINGTON COUNTY FAIR BOARD**  
**Executive Session 2:30pm**  
**Regular Meeting**  
**Wednesday, March 3, 1999**  
**4:30 PM**

\*EXECUTIVE SESSION pursuant to ORS 192.610-192.690 to discuss Real Estate issues immediately preceding the regular Fair Board meeting.

1. Call to order.
  2. Public Welcome. This time is provided for members of the audience to comment on any item(s) not on the regular agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
  3.
    - a. Bills for approval and detail of income received.
    - b. Income and Expense Report for February, 1999 (pgs. 3-4)
  4.
    - a. Financial Position, January, 1999 - Reconciled (pg. 5)  
Financial Position, February, 1999 – Unreconciled (pg. 6)
    - b. Financial Recap, February, 1999 (pgs. 7-12)
  5. Fair Board Minutes – February 3, 1999 (pgs. 13-18)  
Rodeo Board Minutes (pgs. 19-21)
  6.
    - a. Facility Use Schedule – March, 1999 (pgs. 22-23)
- \*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.
7. Fair Organization's Report
    - a. Rodeo Board, Cody Feinauer
    - b. 4-H Horse Fair, Sandy Baker
    - c. Fair Boosters, Fred Scheller
  8. 1999 Fair Report
    - a. Bill McKinley
  9. Fair Complex Marketing Report
    - a. Lisa DuPre', Rate Increase proposal (pg. 24)

10. Maintenance Team Report

- a. Jim Jordan

11. Old Business

- a. AOC/OFA proposed Legislative bill
- b. Western World Queen sponsorship update

12. New Business

- a. Presentation by Marty Rowe, Hometown Media (Fair logo, jingle, complex logo)
- b. Fair Complex Mission Statement (pg. 25)
- c. Main Exhibit Hall improvements

13. Announcements

- d. Next Fair Board Meeting – April 7, 1999

02/25/99

# Washington County Fair Complex

## Income & Expense

### February 1999

	Feb '99
<b>Income</b>	
<b>C · DEDICATED FUNDS</b>	
009 · Hotel/Motel Tax	13,810.91
<b>Total C · DEDICATED FUNDS</b>	13,810.91
<b>D · INTERIM INCOME</b>	
010 · Rent & Storage	
010A · National Guard Armory	1,252.15
010B · Main Exhibit Hall	2,530.60
010C · Cloverleaf Building	1,164.50
010D · Arts & Crafts Building	250.00
010F · Floral Building	1,259.50
010G · Grounds/General	11,440.00
010J · RV/Boat Storage/Barns	86.28
<b>Total 010 · Rent &amp; Storage</b>	17,983.03
011 · Damage Deposits	1,300.00
014 · Interest income	1,979.51
017 · Miscellaneous Income	425.00
018 · RV Parking	
018A · RV Parking/Short Term	290.00
<b>Total 018 · RV Parking</b>	290.00
<b>Total D · INTERIM INCOME</b>	21,977.54
<b>E · FAIR INCOME</b>	
032 · Concessions/Booths	2,875.25
041 · Miscellaneous	49.50
<b>Total E · FAIR INCOME</b>	2,924.75
<b>G · BINGO</b>	
070 · Sessions	1,200.00
<b>Total G · BINGO</b>	1,200.00
<b>Total Income</b>	39,913.20
<b>Expense</b>	
<b>AE · PERSONNEL</b>	
101 · Salaries	28,365.78
102 · O.P.E.	8,062.12
<b>Total AE · PERSONNEL</b>	36,427.90
<b>BE · INTERIM OPERATIONS</b>	
107 · Office Expense	783.90
108 · Telephone	941.79
110 · Postage	350.00
111 · Equip/Bldg Rental	
111A · Equipment Rental	424.46
111B · Armory Rental	250.00
<b>Total 111 · Equip/Bldg Rental</b>	674.46
112 · Utilities	9,780.92
113 · Repair & Maintenance	
113B · Main Exhibit Hall R & M	216.92
113C · Cloverleaf R & M	324.37
113F · Floral Building R & M	30.50
113G · Grounds/General R & M	454.04
113H · Main Arena R & M	1,401.62
113L · Equipment R & M	2,493.48
<b>Total 113 · Repair &amp; Maintenance</b>	4,920.93
114 · General Supplies	1,337.06
118 · Travel & Training	2,174.95
119 · Legal Fees	255.75
121 · Professional Svcs.	650.00
124 · Car Allowance	325.00

02/25/99

**Washington County Fair Complex**  
**Income & Expense**  
February 1999

	Feb '99
131 · Advertising & P.R.	791.60
132 · Board Expense	747.66
133 · Dues, Licenses, Fees	75.00
149 · Misc. Materials & Svcs.	245.15
150 · Refunds	1,008.75
151 · County Indirect Cost	8,798.25
154 · RV Park	
154A · RV Park Repair & Maint.	681.08
Total 154 · RV Park	681.08
 Total BE · INTERIM OPERATIONS	 34,542.25
CE · FAIR OPERATIONS	
175 · Printing	1,000.00
180 · Advertising	258.50
Total CE · FAIR OPERATIONS	1,258.50
DE · EXHIBITS/COMPETITIONS	
233 · Other Open Class	847.27
Total DE · EXHIBITS/COMPETITIONS	847.27
EE · RODEO	
316 · Promotion	155.00
318 · Board Expense	300.00
Total EE · RODEO	455.00
JE · CAPITAL OUTLAY	
512 · Bldg. & Structure	1,426.98
Total JE · CAPITAL OUTLAY	1,426.98
 Total Expense	 74,957.90
 Net Income	 <u>(35,044.70)</u>

**Washington County Fair Complex  
FINANCIAL POSITION**

**January 31, 1999**

<b>CHECKING ACCOUNTS</b>	<b>U.S. Bank</b>	<b>Wells Fargo</b>	<b>Bingo</b>
<b>Book</b>			
Beginning Balance	33,894.25	4,833.72	0.00
Income Deposits	27,935.52	0.00	0.00
From Government Pool	20,000.00	0.00	0.00
Less Checks & Adjustments	64,285.85	0.00	0.00
To Government Pool	0.00	0.00	0.00
<b>Ending Book Balance</b>	<b>17,543.92</b>	<b>4,833.72</b>	<b>0.00</b>
<b>Bank</b>			
Bank Balance	21,680.73	7,311.22	
Deposits In Transit	(211.84)	0.00	
Service Charges not in Book	0.00	0.00	
Outstanding Checks	3,924.97	2,477.50	
<b>Ending Bank Balance</b>	<b>17,543.92</b>	<b>4,833.72</b>	<b>0.00</b>

**TOTAL COMBINED CHECKING-BOOK BALANCE**

**22,377.64**

<b>SAVINGS ACCOUNTS</b>	<b>Investment</b>	<b>EXPO</b>	<b>Co. Fair Fund</b>
<b>Book</b>			
Beginning Balance	245,562.47	4,250.29	8,935.75
Interest for Month	844.79	18.44	739.60
From Checking	0.00	0.00	103,575.76
To Checking	20,000.00	0.00	0.00
<b>Ending Book Balance</b>	<b>226,407.26</b>	<b>4,268.73</b>	<b>113,251.11</b>
<b>Bank</b>			
Bank Balance	227,449.68	4,286.93	
Transfers In Transit	(1,042.42)	(18.20)	
<b>Ending Bank Balance</b>	<b>226,407.26</b>	<b>4,268.73</b>	

**TOTAL COMBINED SAVINGS-BOOK BALANCE**

**343,927.10**

**TOTAL RESOURCES**

**366,304.74**

**Washington County Fair Complex****FINANCIAL POSITION**

Unreconciled as of 2/28/99

February 28, 1999

<b>CHECKING ACCOUNTS</b>	<b>U.S. Bank</b>	<b>Wells Fargo</b>	<b>Bingo</b>
<b>Book</b>			
Beginning Balance	17,543.92	4,833.72	0.00
Income Deposits	23,992.77	153.50	0.00
From Government Pool	40,000.00	0.00	0.00
Less Checks & Adjustments	74,957.90	0.00	0.00
To Government Pool	0.00		0.00
<b>Ending Book Balance</b>	<b>6,578.79</b>	<b>4,987.22</b>	<b>0.00</b>
<b>TOTAL COMBINED CHECKING-BOOK BALANCE</b>			<b>11,566.01</b>
<b>SAVINGS ACCOUNTS</b>	<b>Investment</b>	<b>EXPO</b>	<b>Co. Fair Fund</b>
<b>Book</b>			
Beginning Balance	226,407.26	4,268.73	113,251.11
Interest for Month	1,042.42	18.20	895.40
From Checking	0.00	0.00	13,810.91
To Checking	40,000.00	0.00	0.00
<b>Ending Book Balance</b>	<b>187,449.68</b>	<b>4,286.93</b>	<b>127,957.42</b>
<b>TOTAL COMBINED SAVINGS-BOOK BALANCE</b>			<b>319,694.03</b>
<b>TOTAL RESOURCES</b>			<b>331,260.04</b>

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998-JUNE 30, 1999

FEBRUARY 1998	ACTUAL 1997-98	LINE DESCRIPTION ITEM#	BUDGET 1998-99	REVISED 1998-99	FEBRUARY 1999	TO DATE 1998-99	BALANCE 1998-99	% OF BUDGET
STATE FUNDS								
0.00	0.00	1 Racing Commission	0.00	0.00	0.00	0.00	\$0.00	
0.00	0.00	2 Apportionment	0.00	0.00	0.00	0.00	\$0.00	
0.00	0.00	3 Merit Rate	0.00	0.00	0.00	0.00	\$0.00	
0.00	41,976.34	3A Dept. of Econ. Dev.	41,000.00	41,000.00	0.00	41,976.35	\$976.35	102.38%
0.00	41,976.34		41,000.00	41,000.00	0.00	41,976.35	\$976.35	102.38%
SPECIAL FUNDS								
0.00	0.00	4 Grants	0.00	0.00	0.00	0.00	\$0.00	
0.00	0.00	5 Funds Borrowed	275,000.00	275,000.00	0.00	0.00	(\$275,000.00)	0.00%
	0.00	7 RE Sold/Leased	520,000.00	520,000.00	0.00	229,961.15	(\$290,038.85)	44.22%
0.00	0.00		795,000.00	795,000.00	0.00	229,961.15	(\$565,038.85)	28.93%
DEDICATED FUNDS								
0.00	0.00	8 Horse Stall Construction	0.00	0.00	0.00	0.00	\$0.00	
18,000.00	567,388.69	9 Hotel/Motel Tax	600,000.00	600,000.00	13,810.91	416,992.88	(\$183,007.12)	69.50%
18,000.00	567,388.69		600,000.00	600,000.00	13,810.91	416,992.88	(\$183,007.12)	69.50%
INTERIM INCOME								
7,114.00	180,793.86	10 Rent & Storage	172,000.00	172,000.00	17,983.03	136,097.22	(\$35,902.78)	79.13%
2,000.00	16,855.00	11 Damage Deposits	15,000.00	15,000.00	1,300.00	10,225.00	(\$4,775.00)	68.17%
0.00	0.00	12 Advertising Sold	0.00	0.00	0.00	0.00	\$0.00	
0.00	5,500.00	13 Gate Change	5,500.00	5,500.00	0.00	0.00	(\$5,500.00)	0.00%
1,229.76	16,537.35	14 Interest	15,000.00	15,000.00	1,979.51	12,323.04	(\$2,676.96)	82.15%
0.00	0.00	15 Shows/Entertainment	100,000.00	100,000.00	0.00	0.00	(\$100,000.00)	0.00%
0.00	22,561.62	16 Parking Fees	20,000.00	20,000.00	0.00	0.00	(\$20,000.00)	0.00%
418.90	62,958.62	17 Miscellaneous Income	10,000.00	10,000.00	425.00	3,854.18	(\$6,145.82)	38.54%
2,420.00	33,722.00	18 RV Park	25,000.00	25,000.00	290.00	18,530.00	(\$6,470.00)	74.12%
13,182.66	338,928.45		362,500.00	362,500.00	21,977.54	181,029.44	(\$181,470.56)	49.94%



WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998-JUNE 30, 1999



FEBRUARY 1998	TO DATE 1997-98	LINE ITEM#	DESCRIPTION	BUDGET 1998-99	REVISED 1998-99	FEBRUARY 1999	TO DATE 1998-99	BALANCE 1998-99	
FAIR INCOME									
0.00	28,836.00	30	Youth Admission	30,000.00	30,000.00	0.00	30,931.50	931.50	103.11%
0.00	197,981.05	31	Other Admission	200,000.00	200,000.00	0.00	219,932.16	19,932.16	109.97%
9,399.50	121,490.37	32	Concessions/Booths	115,000.00	115,000.00	2,875.25	83,930.86	(31,069.14)	72.98%
0.00	45,512.95	33	Sponsorships	45,000.00	45,000.00	0.00	41,575.00	(3,425.00)	92.39%
0.00	3,885.00	34	Advertising Sold	7,000.00	7,000.00	0.00	6,350.00	(650.00)	90.71%
0.00	15,000.00	35	Gate Change	15,000.00	15,000.00	0.00	0.00	(15,000.00)	0.00%
0.00	51,997.02	36	Carnival Income	52,000.00	52,000.00	0.00	55,561.98	3,561.98	106.85%
0.00	4,001.50	37	Entry Fees	4,000.00	4,000.00	0.00	3,456.75	(543.25)	86.42%
0.00	49,268.54	38	Parking Fees	50,000.00	50,000.00	0.00	48,393.00	(1,607.00)	96.79%
300.00	79,250.00	39	Rodeo Sponsorships	77,800.00	77,800.00	0.00	61,800.00	(16,000.00)	79.43%
0.00	0.00	40	Horse Show	0.00	0.00	0.00	0.00	0.00	
0.00	5,847.31	41	Miscellaneous	5,000.00	5,000.00	49.50	2,187.14	(2,812.86)	43.74%
0.00	6,892.00	42	Rodeo Admissions	7,000.00	7,000.00	0.00	7,378.00	378.00	105.40%
0.00	0.00	43	Main Stage	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	44	Arena Admissions	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	45	Amphitheater Concession	800.00	800.00	0.00	1,200.00	400.00	150.00%
0.00	4,451.38	46	Rodeo Miscellaneous	4,000.00	4,000.00	0.00	0.00	(4,000.00)	0.00%
0.00	195.00	47	Horse Stall Rentals	4,550.00	4,550.00	0.00	2,990.00	(1,560.00)	65.71%
9,699.50	614,608.12			617,150.00	617,150.00	2,924.75	565,686.39	(51,463.61)	91.66%
BINGO									
900.00	12,000.00	70	Sessions	14,000.00	14,000.00	1,200.00	9,300.00	(4,700.00)	66.43%
0.00	0.00	71	Food	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	72	Operating Change	0.00	0.00	0.00	0.00	0.00	
900.00	12,000.00			14,000.00	14,000.00	1,200.00	9,300.00	(4,700.00)	66.43%
41,782.16	1,574,901.60		TOTAL INCOME CATEGORIES	2,429,650.00	2,429,650.00	39,913.20	1,444,946.21	(984,703.79)	59.47%
BEGINNING BALANCE									
255,127.90	417,330.00	99	Cash on Hand	425,274.00	425,274.00	366,304.74	496,394.87		
296,910.06	1,992,231.60		TOTAL INCOME/BEG CASH ON	\$2,854,924.00	\$2,854,924.00	406,217.94	1,941,341.08	(913,582.92)	68.00%
238,390.52	496,394.87		CURRENT CASH ON HAND			331,260.04	331,260.04		

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WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998 - JUNE 30, 1999

FEBRUARY 1998	TO DATE 1997-98	LINE ITEM #	DESCRIPTION	BUDGET 1998-99	REVISED 1998-99	FEBRUARY 1999	TO DATE 1998-99	BALANCE 1998-99	
PERSONNEL									
26,372.73	405,840.18	101	Salaries	460,930.00	460,930.00	28,365.78	336,345.15	(124,584.85)	72.97%
8,656.36	104,719.39	102	O.P.E.	100,070.00	100,070.00	8,062.12	91,311.41	(8,758.59)	91.25%
35,029.09	510,559.57			561,000.00	561,000.00	36,427.90	427,656.56	(133,343.44)	76.23%
INTERIM OPERATIONS									
1,088.53	4,688.13	107	Office Expense	4,200.00	4,200.00	783.90	2,044.93	(2,155.07)	48.69%
806.97	11,624.97	108	Telephone	12,000.00	12,000.00	941.79	7,672.84	(4,327.16)	63.94%
0.00	554.28	109	Printing	2,000.00	2,000.00	0.00	1,091.90	(908.10)	54.60%
0.00	3,235.61	110	Postage	5,000.00	5,000.00	350.00	1,151.00	(3,849.00)	23.02%
212.23	7,466.91	111	Equip/Bldg Rental	9,500.00	9,500.00	674.46	5,025.07	(4,474.93)	52.90%
4,162.12	66,394.37	112	Utilities	75,000.00	75,000.00	9,780.92	45,755.91	(29,244.09)	61.01%
3,586.76	43,748.30	113	Repair & Maintenance	55,000.00	55,000.00	4,920.93	31,236.50	(23,763.50)	56.79%
1,748.55	23,162.12	114	General Supplies	23,000.00	23,000.00	1,337.06	15,217.72	(7,782.28)	66.16%
0.00	0.00	115	Legal Notices	0.00	0.00	0.00	0.00	0.00	
0.00	5,600.00	116	Gate Change	5,500.00	5,500.00	0.00	0.00	(5,500.00)	0.00%
0.00	3,433.61	117	Parking	7,000.00	7,000.00	0.00	300.00	(6,700.00)	4.29%
364.02	5,247.41	118	Travel & Training	4,500.00	4,500.00	2,174.95	5,556.21	1,056.21	123.47%
0.00	9,029.90	119	Legal fees	4,500.00	4,500.00	255.75	2,517.00	(1,983.00)	55.93%
2,504.41	5,619.41	121	Professional Svcs.	0.00	0.00	650.00	1,679.26	1,679.26	
0.00	8,818.91	122	Insurance & Bond	9,000.00	9,000.00	0.00	9,441.98	441.98	104.91%
0.00	205.53	123	Private Mileage	1,000.00	1,000.00	0.00	468.10	(531.90)	46.81%
425.00	4,075.00	124	Car Allowance	5,000.00	5,000.00	325.00	3,900.00	(1,100.00)	78.00%
331.50	6,700.86	131	Advertising & P.R.	7,500.00	7,500.00	791.60	8,396.77	896.77	111.96%
176.86	3,688.33	132	Board Expense	4,500.00	4,500.00	747.66	2,847.46	(1,652.54)	63.28%
125.00	3,442.71	133	Dues,Licenses,Fees	3,000.00	3,000.00	75.00	2,632.90	(367.10)	87.76%
531.00	10,171.64	149	Misc. materials & Svcs.	6,000.00	6,000.00	245.15	5,091.58	(908.42)	84.86%
1,577.75	14,350.28	150	Refunds	15,000.00	15,000.00	1,008.75	9,318.68	(5,681.32)	62.12%
3,699.75	14,799.00	151	County-Indirect cost	34,486.00	34,486.00	8,798.25	26,394.75	(8,091.25)	76.54%
0.00	0.00	153	Petty Cash	200.00	200.00	0.00	0.00	(200.00)	0.00%
0.00	567.63	154A	RV Park Repair & Maint	3,000.00	3,000.00	681.08	1,246.43	(1,753.57)	41.55%
0.00	6,798.53	154B	RV Park Hotel/Motel Tax	0.00	0.00	0.00	217.12	217.12	
21,340.45	263,423.44			295,886.00	295,886.00	34,542.25	189,204.11	(106,681.89)	63.94%

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WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998 -JUNE 30, 1999

FEBRUARY 1,998.00	TO DATE 1997-98	LINE ITEM #	DESCRIPTION	BUDGET 1998-99	REVISED 1998-99	FEBRUARY 1999	TO DATE 1998-99	BALANCE 1998-99	
			FAIR OPERATIONS						
0.00	8,749.47	175	Printing	12,000.00	12,000.00	1,000.00	8,328.36	(3,671.64)	69.40%
0.00	10,479.59	176	Utilities	11,000.00	11,000.00	0.00	7,726.17	(3,273.83)	70.24%
0.00	15,000.00	177	Gate Change	15,000.00	15,000.00	0.00	15,000.00	0.00	100.00%
0.00	9,234.97	178	Parking	10,000.00	10,000.00	0.00	12,166.38	2,166.38	121.66%
0.00	35,994.95	179	Professional Svcs.	38,000.00	38,000.00	0.00	46,854.37	8,854.37	123.30%
0.00	64,237.88	180	Advertising	70,000.00	70,000.00	258.50	70,111.11	111.11	100.16%
0.00	808.00	181	Refunds	1,000.00	1,000.00	0.00	680.00	(320.00)	68.00%
0.00	19,558.74	182	Miscellaneous	8,000.00	8,000.00	0.00	8,145.21	145.21	101.82%
0.00	2,849.35	183	Decorations	3,500.00	3,500.00	0.00	2,469.50	(1,030.50)	70.56%
0.00	11,000.27	184	Equipment Rental	6,000.00	6,000.00	0.00	12,742.39	6,742.39	212.37%
0.00	2,835.00	185	Horse Stall Rental	4,550.00	4,550.00	0.00	3,900.00	(650.00)	85.71%
0.00	15,541.25	186	Restroom Service	17,000.00	17,000.00	0.00	22,878.57	5,878.57	134.58%
0.00	8,101.24	187	Repair & Maintenance	8,000.00	8,000.00	0.00	3,504.99	(4,495.01)	43.81%
0.00	204,390.71			204,050.00	204,050.00	1,258.50	214,507.05	10,457.05	105.12%
			EXHIBITS/COMPETITIONS					0.00	
0.00	3,328.25	211	Awards FFA	3,500.00	3,500.00	0.00	2,382.00	(1,118.00)	68.06%
0.00	798.33	212	Personnel FFA	1,000.00	1,000.00	0.00	1,753.37	753.37	175.34%
0.00	372.21	213	Other FFA	1,500.00	1,500.00	0.00	382.12	(1,117.88)	25.47%
0.00	10,014.12	221	Awards 4-H	10,500.00	10,500.00	0.00	8,098.00	(2,402.00)	77.12%
0.00	5,098.33	222	Personnel 4-H	5,500.00	5,500.00	0.00	5,814.82	314.82	105.72%
0.00	2,593.21	223	Other 4-H	3,600.00	3,600.00	0.00	5,094.73	1,494.73	141.52%
0.00	37,567.69	231	Awards Open Class	40,000.00	40,000.00	0.00	34,997.00	(5,003.00)	87.49%
0.00	4,635.34	232	Personnel Open	7,000.00	7,000.00	0.00	4,726.82	(2,273.18)	67.53%
0.00	2,713.50	233	Other Open Class	4,000.00	4,000.00	847.27	4,430.10	430.10	110.75%
0.00	67,120.98			76,600.00	76,600.00	847.27	67,678.96	(8,921.04)	88.35%

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998-JUNE 30, 1999

FEBRUARY 1,998.00	TO DATE 1997-98	LINE ITEM #	DESCRIPTION	BUDGET 1998-99	REVISED 1998-99	FEBRUARY 1999	TO DATE 1998-99	BALANCE 1998-99	
			RODEO						
0.00	45,500.00	311	Prize Money	52,800.00	52,800.00	0.00	52,800.00	0.00	100.00%
0.00	14,034.25	312	Personnel	18,600.00	18,600.00	0.00	25,037.55	6,437.55	134.61%
0.00	16,500.00	313	Stock Contract	19,500.00	19,500.00	0.00	18,854.10	(645.90)	96.69%
0.00	1,346.69	314	Special Awards	1,000.00	1,000.00	0.00	1,353.76	353.76	135.38%
0.00	583.17	315	Special Kid's Rodeo	2,000.00	2,000.00	0.00	1,700.06	(299.94)	85.00%
0.00	7,848.19	316	Promotion	6,500.00	6,500.00	155.00	11,032.38	4,532.38	169.73%
0.00	4,060.60	317	Materials & Supplies	4,000.00	4,000.00	0.00	3,810.58	(189.42)	95.26%
300.00	5,447.68	318	Board Expense	6,000.00	6,000.00	300.00	3,241.50	(2,758.50)	54.03%
0.00	1,150.00	319	Other (Fees & Dues)	2,000.00	2,000.00	0.00	1,266.14	(733.86)	63.31%
600.00	5,488.22	320	Queen	3,000.00	3,000.00	0.00	1,514.18	(1,485.82)	50.47%
0.00	9,349.20	321	Rental Equipment	5,000.00	5,000.00	0.00	1,414.00	(3,586.00)	28.28%
0.00	0.00	321A	Money Raising Projects	3,000.00	3,000.00	0.00	0.00	(3,000.00)	0.00%
0.00	0.00	321B	Petty Cash	0.00	0.00	0.00	0.00	0.00	
900.00	111,308.00			123,400.00	123,400.00	455.00	122,024.25	(1,375.75)	98.89%
			HORSE SHOWS						
0.00	0.00	322	Personnel	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	323	Other	0.00	0.00	0.00	0.00	0.00	
0.00	0.00			0.00	0.00	0.00	0.00	0.00	
			FAIR: ENTERTAINMENT						
0.00	70,510.00	324	Main Stage	80,000.00	80,000.00	0.00	92,000.00	12,000.00	115.00%
0.00	64,555.60	325	Grounds Entertainment	65,000.00	65,000.00	0.00	66,225.00	1,225.00	101.88%
0.00	30,801.44	326	Associated Costs-Main	31,500.00	31,500.00	0.00	29,299.13	(2,200.87)	93.01%
0.00	10,542.57	327	Associated Costs-Ground	11,000.00	11,000.00	0.00	7,473.26	(3,526.74)	67.94%
0.00	1,893.00	328	Touch & See	2,000.00	2,000.00	0.00	1,772.50	(227.50)	88.63%
0.00	178,302.61			189,500.00	189,500.00	0.00	196,769.89	7,269.89	103.84%
			INTERIM ENTERTAINMENT						
0.00	0.00	375	Interim shows	100,000.00	100,000.00	0.00	0.00	(100,000.00)	0.00%
0.00	0.00			100,000.00	100,000.00	0.00	0.00	(100,000.00)	0.00%

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1998-JUNE 30, 1999

FEBRUARY 1998	ACTUAL 1997-98	LINE ITEM #	DESCRIPTION	BUDGET 1998-99	REVISED 1998-99	FEBRUARY 1999	ACTUAL 1998-99	BALANCE 1998-99	
			BINGO						
0.00	0.00	401	Personnel	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	402	Supplies	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	403	Mileage	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	404	Food	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	405	Advertising	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	406	Equipment Repairs	500.00	500.00	0.00	478.25	(21.75)	95.65%
0.00	0.00	407	Operating Change	0.00	0.00	0.00	0.00	0.00	
0.00	0.00	408	Dues,Licenses,Fees	0.00	0.00	0.00	0.00	0.00	
0.00	0.00			500.00	500.00	0.00	478.25	(21.75)	95.65%
			CAPITAL OUTLAY						
1,250.00	57,111.50	510	Purchase/Lease	696,000.00	696,000.00	0.00	382,735.90	(313,264.10)	54.99%
0.00	23,375.00	511	Land Improvements	50,000.00	50,000.00	0.00	0.00	(50,000.00)	0.00%
0.00	49,677.84	512	Bldg. & Structure	100,000.00	100,000.00	1,426.98	3,438.61	(96,561.39)	3.44%
0.00	29,874.83	513	Equipment	25,000.00	25,000.00	0.00	5,587.46	(19,412.54)	22.35%
0.00	0.00	514	Equipment-Bingo	0.00	0.00	0.00	0.00	0.00	
0.00	692.25	515	Horse Stalls	1,000.00	1,000.00	0.00	0.00	(1,000.00)	0.00%
1,250.00	160,731.42			872,000.00	872,000.00	1,426.98	391,761.97	(480,238.03)	44.93%
			CONTINGENCY						
0.00	0.00	600	Contingency	431,988.00	431,988.00				
58,519.54	1,495,836.73		TOTAL EXPENSE	\$2,854,924.00	\$2,854,924.00	74,957.90	1,610,081.04	(1,244,842.96)	56.40%

## MINUTES

### WASHINGTON COUNTY FAIR BOARD MEETING

FEBRUARY 3, 1999

**CONVIENED:** 4:30 PM

**FAIR BOARD:**

Vice Chair: Lyle Spiesschaert  
Member: Ken Leahy  
Member: Sheila Day  
Member: Kathy Christy  
Member: Rich Vial

**FAIR COMPLEX STAFF:**

Executive Director: Margaret Garza  
Fair Manager: Bill McKinley  
Marketing Manager: Lisa Dupre  
Maintenance: Albert Flanagan Sr.

**GUESTS:**

Cal Wade  
Cody Feinauer Rodeo Board  
Fred Scheller Boosters  
Lloyd Baron Boosters  
Ron Johnson 4-H Horse Committee

### CORRECTIONS FROM JANUARY 6, 1999 FAIR BOARD MEETING

- A. Agenda pg. 18 #1 Citizen Information: Ms. Myra Coe is a member of 4-H Horse Fair.  
B. Agenda pg. 21 #9 New Business: "C" "letter received from Linda Peters" ,,,

Vice Chairman Lyle Spiesschaert calls the meeting to order with the customary welcome to the audience.

**1.Consent Agenda:** Margaret Garza gives report. Garza goes over the financial position of January, 1999. Board Member Kathy Christy asks without objection, that Garza be allowed to give her report without "finite" detail with questions still being asked by board members.

**Lyle Spiesschaert makes a motion to approve the Consent Agenda, Rich Vial seconds and the motion carries.**

**WASHINGTON COUNTY FAIR BOARD MINUTES**  
**FEBRUARY 3, 1999**  
**PAGE TWO**

**2.Rodeo Report:** Cody Feinauer gives report. Feinauer thanks Spiesschaert and Day for attending the queen coronation dance Saturday night. The queen netted approximately \$1,200 at the dance from the silent auction. Day asks about the fair theme being "Moovin' toward the millenium" Garza mentioned that after some discussion from prior meetings and the urgency in having to have the theme decided, staff went with "moovin',,,,

**3. 4-H Horse Fair:** No Report.

**4.Boosters Report:** Fred Scheller gives report. The Boosters are working on bringing in more members, he feels that the best Boosters are the board members. Spiesschart mentions that he needed "forms" from boosters, Scheller said that they could provide them. Scheller said they had been asked by the Hillsboro Vision Program (2020) to have a speaker (Garza) to speak at the Boosters meeting right after the board meeting. The Boosters have been working on the Air Show trying to round up people to sell tickets. Garza mentioned she had 6 volunteers for them.

**5.Fair Report:** Bill McKinley gives report. Garza, Payne and McKinley went out to visit "Black Horse Productions" and came away very impressed. McKinley comments that their production will be a first class grounds act. They are also sensitive to the noise problems that his act could bring and have a scheme to mitigate the noise. We awarded the carnival contract to Funtastic Shows for a three-year contract with a possible two-year extension. We met with Rob Lewis, and the model train exhibit looks to be even better than last year, which in itself was an improvement over his first year in 1997. In response to Board concern, in the 4-H premium book, there will be a page dedicated to honoring the sponsors and contributors to the 4-H program. McKinley gives Update on the Association of Oregon Counties' bill now in draft form to be sponsored by Representative Montgomery. The bill combines the issues: (1) is removal of a fair board member, (2) Establishment of special districts, (3) the language to provide for lessening liability exposure for the Counties due to actions initiating from fair board decisions and policy making. (4) exposition center. Wade has been involved with the drafting of this bill as a board member of the AOC/OFA Committee. Wade give overview of the drafted bill. McKinley comments that he attended the AGPAC lobby held for legislators at the Jackman-Long building at State Fair to introduce Senate and House members to agriculture interests in the state, the Oregon Fairs Association had a booth at the function. Rich Vial inquires about the status of the mechanical bull litigation. Garza clarifies, Vial asks about insurance coverage. Garza believes the coverage is with Lloyds of London. Spiesschaert asks if a report was taken, Garza said no. The alleged injured signed a waiver which the Fair Complex has on file. Maintenance member (Jordan) observed the incident. Metro west, our ambulance contractor also responded to the incident.

**WASHINGTON COUNTY FAIR BOARD MINUTES**  
**FEBRUARY 3, 1999**  
**PAGE THREE**

Spiesschaert asks that the board be kept informed as to how the litigation unfolds. McKinley mentions his on-going discussions with Tom Fone of EJD Concert Services in lining up big name entertainment. McKinley mentions the letter from Dave Reidy of "Senior Frog" not being happy with not being invited back as a food concessionaire this year. Spiesschaert ask the reasoning for not having him back. McKinley refers to the recommendation by our contracted food auditing company as a major reason in not having Senior Frog back. McKinley has been working the Air Show and gathering "Warbird" airplanes for the show.

**6. Marketing Report:** Lisa Dupre gives the report. She mentions that the 727 is about to leave the grounds, and that we made more revenue than expected on the rental of the Fair Grounds for the jet breakdown. We are about 75% of full capacity in interim rental. KUIK is again doing their Home Improvement Expo, an event they haven't produced for a few years. Garza mentions that there are some discounted tickets available for the upcoming "Savor the Flavor" event. Spiesschaert asked about broken windows in the parking lot during the rodeo queens event on the grounds. Garza and DuPre commented they had not heard of any broken windows or any related incidents. Cody mentions that during the queen dance, that they had to go out and assess the situation, parking was packed, which is believed to have contributed to the problem. DuPre mentioned that there were tack wagons that created a problem for the event promoter in the Armory. In the future, the Fair office will contact the Hillsboro Police Dept. to inform them if any taco wagons are to be on the premise

**7. Maintenance Report:** Albert Flanagan Sr. gives the report. He mentions that the red storage shed has now been wired and is ready to go. Some vehicle engine work has been performed. Earl Bemis has completed work in the Arts and Crafts bathroom. We have started the painting in the ME building and now have the south end and center sections painted, and are now working on the north end. We are also painting the floors in the Cloverleaf building. Wold has been doing tree trimming. It's been a busy month! Leahy inquires about the arborist. Garza mentions that it would cost \$90 per hour to consult on 21 trees and assess the needs. The overall cost is from the bids ranges form \$6,200 to \$9,100 to do the tree-trimming project. Garza has asked Wold to see if the Power Company will trim those trees next to the power lines. Ken Leahy mentions that in his work he gets the professional opinion of an arborist before construction goes forward. Trimming of the trees helps with potential liability exposure.

**8. New Business:** (A) Election of Fair Board officers, discussion, Ken Leahy mentions that he will be out of town working on projects in the coming year, and that once the Fairgrounds site development is laid to rest he would like to resign from the Board.



**WASHINGTON COUNTY FAIR BOARD MINUTES  
FEBRUARY 3, 1999  
PAGE FOUR**

**Rich Vial nominates Lyle Spiesschaert as Board Chair, Kathy Christy seconds the nomination, the nominations are closed. Lyle Spiesschaert is elected Fair Board Chairman.**

**Kathy Christy nominates Sheila Day as Vice Chair, Rich Vial seconds the nomination, moves that the nominations be closed. Sheila Day is elected Board Vice-Chairman.**

**Sheila Day nominates Rich Vial for Board Treasurer, Lyle Spiesschaert seconds, nominations are closed. Rich Vial is elected Fair Board Treasurer.**

Cal Wade mentions that state law allows a staff person to function as Board Secretary if that is the wish of the board. Board agrees to have staff function in that capacity.

(B) Surplus Equipment. Garza asks Fair Board to declare two old traffic signals as surplus, Garza has a buyer. Wade relates the history of the purchase of these lights.

**Lyle Spiesschaert calls for a motion to declare the two traffic lights surplus property, Kathy Christy calls for the motion, Sheila Day seconds, the motion carries.**

(C) Valley Commercial Bank. (discussed later) Garza outlines the sound rationale for changing fair banking accounts from US Bank to Valley Commercial Bank.

**Rich Vial moves the Fair change banking accounts from US Bank to Valley Commercial Bank. Sheila Day seconds the motion, the motion carries.**

(D) Informational comment. (discussed later) Ron Johnson of the 4-H Horse Fair, invites those that care to attend a meeting sponsored by the Friends of Extension with guest Tom Bryan Chair of the County Commissioners to talk about the state of the county from the perspective of the Planning Department and speak on other related issues. The meeting will be held at Extension Headquarters Wednesday February 10<sup>th</sup> 7PM -9 PM

**9.Old Business** (A) Sheila Day suggest that we continue the process of last year and participate in the goals and mission statement development and finish that up soon. Also another project is to develop Garza's goals used for the CEO's evaluation criteria. Ken Leahy suggest we set some time aside to do that in the next month. Garza suggests setting a time. Leahy mentions that we can discuss these issues in the next Executive

**WASHINGTON COUNTY FAIR BOARD MEETING  
FEBRUARY 3, 1999  
PAGE FIVE**

Session. Spiesschaert wants to make sure there is enough time to get the job done. Garza suggests the date of February 17<sup>th</sup> to review the Mission Statement and CEO evaluation criteria. **(B) Budget.** (1999-2000) Garza mentions that the budget is due February 8<sup>th</sup>. She briefly reviews budget. Board would like more time in the future to review the budget. Garza concurs, and expects next years budget to be reviewed much earlier. She asks the board to review it and get back to her if they have any concerns. (this item was discussed at length later in the meeting) **(C) Memorial to John Thomas,** discussion, Remembrance of John will consist of a lifetime pass for Sally Thomas and a fair day (date) dedicated to him. **(D) The Exit Interview** is to be used as a working document in the development of our mission statement in the work session. **(E) OFA convention update,** McKinley said that there were a few good workshops this convention but the best and the most original was the one that Margaret Garza and Ron Burbach gave on understanding the Hispanic market. The session was packed. McKinley went to the Legislative Committee meeting that discussed the items mentioned in the proposed AOC/OFA draft mentioned earlier. Sheila Day mentioned that she learned a lot at the convention and seconded McKinley's assessment of the Hispanic market workshop. Paige Payne had a significant role in the presentation and selection of the showcase entertainment. Day mentioned that she and Payne attended a workshop on bringing a talent show to a county fair. Wade received a special award. **(F) Garza reports on the WFA convention** that she attended last month held in Ontario, CA. A behavioral speaker talked about making our fairs special, it was an impressive and inspirational talk. Also, a financial consultant looked at WFA fairs and examined all the "woes" that fairs generally claim they have. Very informative. Garza was impressed with the Ontario Convention Center. The facilities are tailored for convention usage, and are magnificent. Did a lot of networking with managers from other fairs. **(G) DuPre leads a discussion on the creating of a commemorative picture to be presented to David Lintz in acknowledgment of his service to the Washington County Fair Complex** **(H) Discussion on the Western World queen sponsorship.** Cody Feinauer says that Western World will again participate in the sponsorship. Most are surprised that Western World would want to participate after last year's uncomfortable experience.

**Garza reviews and has general discussion regarding the 1999-2000 proposed budget with the Board.**

**Rich Vial makes a motion to accept the proposed budget as outlined by Garza, discussion, Day seconds the motion. The motion passes.**

**Meeting adjourned by acclamation.**

**WASHINGTON COUNTY FAIR BOARD MEETING  
FEBRUARY 3, 1999  
PAGE 6**

**MINUTES APPROVED THIS 3<sup>RD</sup> DAY OF MARCH, 1999**

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**Bill McKinley  
Recording Secretary**

**Lyle Spiesschaert  
Chair**

WASHINGTON COUNTY RODEO  
DIRECTORS MEETING  
FEBRUARY, 1, 1998

IN ATTENDANCE: LARRY B., GARY P., CODY F., LAURIE B., AMY W., MIKE B., GARY M.,  
AND BRIAN A.

Meeting was called to order by Cody at 7 p.m. at the Cloverleaf Building.

Cody announced that the queens dance raised enough to pay for the beer that was purchased.

Cody handed out a proposed budget for the 1998 - 1999 budget to turn into the Fair board. The estimated budget is for approx. \$129K. The only suggestion made was by Larry and he stated that he thought that the board expense should not have been cut by  $\frac{1}{2}$ . He feels that it should be higher.

Another proof for the letterhead was approved by Cody. Letterhead should be available by Wednesday.

As soon as the letterhead is available, Cody would like to have letters of intent sent out ASAP.

Brian had received a request and would like to donate merchandise for the Miss Rodeo silent auction. Everybody agreed that this would be ok.

Larry motioned that the meeting adjourn at 7:10 p.m. Mike seconded the motion.

Next directors meeting: February 15<sup>th</sup> at 6:30 p.m. @ Frieberg Electric.

WASHINGTON COUNTY RODEO  
ASSOCIATES MEETING  
FEBRUARY 1, 1998

IN ATTENDANCE:

Cody called the meeting to order at 7:30 p.m. at the Cloverleaf building.

Cody stated out the meeting by thanking Lynn, Margaret, and all the sponsors and volunteers for the wonderful Queens Dance

Larry asked for everyone to look out for old metal oven and refrigerator racks. If you can find some please let Larry know.

Cody announced that the directors were thinking of getting buckles for the sponsors and was wondering if the associate members would also like them. The buckles that the directors are looking at are approx. \$100. The associate members agreed that this would be something to pursue. If you would like one please let Cody know at the next associates meeting.

Laurie suggested that the board have a Poker Ride to help raise money for possibly the Special Kids events and for associate members fees to be paid for any event. She is thinking that this happen in April/May out at the Flying M. There will be a user fee of \$3 and each poker hand will be \$5 per hand. If you are interested please let Laurie know so arrangements can be made.  
The Justin Boots Sports Award nomination was sent in. She should hopefully know if our nomination was accepted in March.

Judy Brooks announced that she still has material available for jackets if you would like one. They are \$65 if anyone is interested.

COMMITTEES

Grounds - Waiting for the money for the sliders and material. Still looking for material to build the dressing rooms. If you know if any material that can be donated please let Gary M. know. This will be greatly appreciated.

Cowboy Comfort - They are looking for a swing set and any other playground equipment that can be donated. They would like to have a small playground be available for the contestants children. Please let Angela or Gary M. know.

Security - Brian received the confirmation that Metro West Ambulance Service will be available for all 4 performances plus slack.

Merchandise - From the dance approx. \$255 was raised from their sale.

Grounds - Still looking for something that can be used for a shuttle.

Awards - Still looking.

Special Kids - On hold until letter head is available so letters of intent can be sent out.

PR - Laurie is waiting until she knows which TV and radio station will be our main carriers so she can create a media package to send out.

Contracts - All signed.

Queens - \$982 was raised from the silent auction. Amber has plans to attend the Miss Rodeo Oregon Coronation dance and various other events around the area. It was announced that Western World will be a sponsor for her this year.

BBQ - The menu is set. Pat is just waiting for bids to come back. If you know of an ice machine that can be donated he is desperately looking for one.

Sponsorship - Gary has not heard if United Rental will sponsor this year.

VIP - Nothing new.

#### NEW BUSINESS

The directors decided to give Amber a coat for this year. Congrats Amber.

Cody will be submitting the 1998 - 1999 budget to the Fair Board.

Larry motioned that the meeting adjourn at 8:15p.m. Mike seconded the motion.

Next associates meeting March 1, 1998 @ 7:30 p.m. @ the Cloverleaf Building.

Minutes submitted by Amy Wheeler.

# Washington County Fair Complex Facility Schedule March-1999

## Monday, March 01, 1999

Arts & Crafts	Dog Training
Meeting Room	Lori Morgan
Main Exhibit-North	4-H Kids N' Canines
Main Exhibit-Middle	Lori Morgan
Main Exhibit-South	Cindy Leung
Cloverleaf	Rodeo Board

## Tuesday, March 02, 1999

Cloverleaf Building	Glencoe Football Bingo
Floral Building	Pioneer Heritage Academy
Main Exhibit	Sunset Dog Obedience
Meeting Room	High School Equestrian
Arts & Crafts	4-H Guide Dogs
Main Exhibit	Dyno-Mutts
Main Exhibit	4-H Paw Power Dog Class

## Wednesday, March 03, 1999

Arts & Crafts	Animal School
Meeting Room	Horses Unlimited 4-H Group
Main Exhibit-Middle	Dog Training
Floral Building	Pioneer Heritage Academy

## Thursday, March 04, 1999

Meeting Room	4-H Scuttle Buns Rabbit Club
Floral Building	Pioneer Heritage Academy

## Saturday, March 06, 1999

Main Exhibit	Dog Handling Workshop
Arts & Crafts	4-H Rabbit Show
Cloverleaf	Church Dinner and Party

## Monday, March 08, 1999

Main Exhibit Hall	Lori Morgan
Cloverleaf Building	Airshow Committee Meeting
Main Exhibit-South	Cindy Leung
Meeting Room	Lori Morgan
Arts & Crafts	Dog Training

## Tuesday, March 09, 1999

Arts & Crafts	Dyno-Mutts
Main Exhibit	Sunset Dog Obedience for
Floral Building	Pioneer Heritage Academy
Cloverleaf Building	Glencoe Football Bingo
Main Exhibit	4-H Paw Power Dog Class

## Wednesday, March 10, 1999

Arts & Crafts	Animal School
Main Exhibit-Middle	Dog Training
Floral Building	Pioneer Heritage Academy

## Thursday, March 11, 1999

Friendship Plaza	DEQ Plume Testing
Floral Building	Pioneer Heritage Academy

## Saturday, March 13, 1999

Quadrant-Pit Area	ATV Instruction Classes
Nat'l Guard Armory	Home Orchard Society

## Sunday, March 14, 1999

Entire Facility,	DJ's Motorcycle Show
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## Monday, March 15, 1999

Arts & Crafts	Dog Training
Main Exhibit Hall	Lori Morgan
Main Exhibit	4-H Kids N' Canines
Main Exhibit-South	Cindy Leung
Meeting Room	Lori Morgan

## Tuesday, March 16, 1999

Arts & Crafts	Dyno-Mutts
Floral Building	Pioneer Heritage Academy
Main Exhibit	4-H Paw Power Dog Class
Cloverleaf Building	Glencoe Football Bingo

## Wednesday, March 17, 1999

Main Exhibit-Middle	Dog Training
Arts & Crafts	Animal School
Floral Building	Pioneer Heritage Academy

## Thursday, March 18, 1999

Meeting Room	4-H Scuttle Buns Rabbit Club
Floral Building	Pioneer Heritage Academy

## Friday, March 19, 1999

Armory	Public Dance
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## Saturday, March 20, 1999

Floral Building	Wedding Reception
Main Exhibit-South	Gem and Mineral Show
Arts & Crafts	Lori Morgan
Main Exhibit-North	Collectors West Gun Show

**Sunday, March 21, 1999**

Main Exhibit-South    Gem and Mineral Show  
Main Exhibit-North   Collectors West Gun Show

**Monday, March 22, 1999**

Main Exhibit Hall    Lori Morgan  
Main Exhibit-South   Cindy Leung  
Arts & Crafts        Dog Training  
Meeting Room        Lori Morgan

**Tuesday, March 23, 1999**

Cloverleaf Building   Glencoe Football Bingo  
Main Exhibit        4-H Paw Power Dog Class  
Arts & Crafts        Dyno-Mutts  
Floral Building       Pioneer Heritage Academy

**Wednesday, March 24, 1999**

Main Exhibit-Middle   Dog Training  
Arts & Crafts        Animal School  
Floral Building       Pioneer Heritage Academy

**Thursday, March 25, 1999**

Floral Building       Pioneer Heritage Academy

**Saturday, March 27, 1999**

Cloverleaf            Jersey Calf Sale  
Main Exhibit        Hillsboro All-American Glass  
Arts & Crafts        Variety Fun Fair Bazaar

**Sunday, March 28, 1999**

Main Exhibit        Hillsboro All-American Glass

**Monday, March 29, 1999**

Meeting Room        Lori Morgan  
Main Exhibit Hall    Lori Morgan  
Arts & Crafts        Dog Training  
Main Exhibit-South   Cindy Leung

**Tuesday, March 30, 1999**

Floral Building       Pioneer Heritage Academy  
Main Exhibit        Sunset Dog Obedience f  
Cloverleaf Building   Glencoe Football Bingo  
Arts & Crafts        Dyno-Mutts  
Main Exhibit        4-H Paw Power Dog Class

**Wednesday, March 31, 1999**

Main Exhibit-Middle   Dog Training  
Arts & Crafts        Animal School  
Friendship Plaza      DEQ Plume Testing  
Cloverleaf            4-H/OSU Wagon Train  
Floral Building       Pioneer Heritage Academy



## **FACILITY RATE INCREASES EFFECTIVE JULY 1, 1999**

**Meeting Room:** \$25 an hour up from \$15.

**Floral Building:** \$200 a day, Friday-Sunday, up from \$175.

**Cloverleaf Building:** \$225 a day, Friday-Sunday, up from \$175.

**National Guard Armory:** \$300 a day, Friday-Sunday, up from \$250.

**Arts & Crafts Building:** \$175 a day, Friday-Sunday, up from \$150.

**Main Exhibit Hall:** \$750 a day for entire building, Fri.-Sun. up from \$600.

\$500 a day for North Section, Fri.-Sun. up from \$350.

\$300 a day for South Section, Fri.-Sun. up from \$250.

All of the above buildings will rent for \$25 an hour with a 4-hour minimum, Monday through Thursday, for smaller events. Large events taking the entire building and preventing any other hourly use on weekdays, will be charged the higher weekend rates, or a package price will be negotiated.

All other facilities will remain at current prices.

### **INVENTORY RATE INCREASES:**

8-foot banquet tables: \$4.00 each, up from \$3.00

60-inch round tables: \$5.00 each, up from \$4.00

Metal, padded chairs: \$.75 each, up from \$.50

Plastic chairs: \$.50 each, up from \$.75

Labor Hours: \$25 per man hour, up from \$15

Electrician Hours: \$50 an hour, up from \$40

All other inventory will remain at current prices.

**DRAFT OF THE MISSION STATEMENT COMPILED ON FEBRUARY 17,  
1999.**

**MISSION STATEMENT**

THE MISSION OF THE WASHINGTON COUNTY FAIR COMPLEX IS TO  
PROVIDE EXCELLENT FACILITIES AND SERVICES IN A SELF-SUPPORTING  
MANNER FOR THE FOLLOWING PURPOSES:

- PRODUCE THE ANNUAL COUNTY FAIR,
- PROMOTE THE "WORLD CLASS" AGRICULTURE OF THE COUNTY,
- PROVIDE A LIFE LONG LEARNING AND WELCOMING ENVIRONMENT  
FOR ALL VOLUNTEERS,
- COMMITMENT TO EDUCATION WITH SPECIAL EMPHASIS ON YOUTH,
- PROMOTE YEAR ROUND FACILITIES FOR CONSUMER TRADE SHOWS,  
PUBLIC EXHIBITIONS, AND SPECIAL GATHERINGS,
- PRESERVE THE VALUES OF THE RESIDENTS OF WASHINGTON COUNTY.