

WASHINGTON COUNTY FAIR BOARD  
Regular Meeting  
Wednesday, March 6, 1996  
4:30 p.m.

Fagan  
920  
6387

1. Call to order.
  2. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
  - \*3. A. Bills for approval & detail of income received, February 1996 (enc., pages 3-7 )
  - \*4. A. Financial position, January 1996 (enc., page 8)  
B. Financial recap, February, 1996 (enc., pages 9-13)
  - \*5. A. Fair Board minutes - February 7, 1996 (enc., pages 14 - 22 )
  - \*6. A. Activities calendar, March 1996 (enc., page 23 )  
B. Facility use, February 1996 (Handout )  
C. 4-H / Extension Office facility use, February 1996 (Handout)
- \*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- A. Rodeo Board Report (enc. pages 24 - 26)
- B. Boosters' report
- C. ~~Home Advisory~~ - Bill Peterson,

8. FAIR COMPLEX MARKETING REPORT:

- A. Patti Lamborn

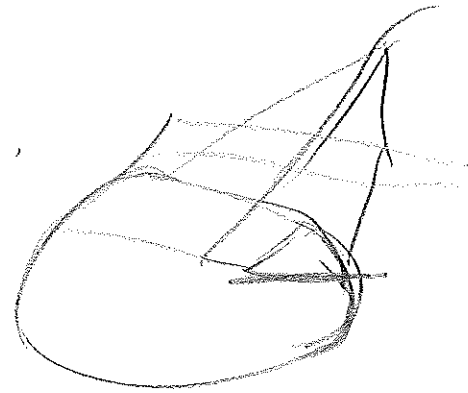
9. MAINTENANCE REPORT:

- A. Maintenance Team Member - Albert Flanagan

10. OLD BUSINESS:

- A. Norm Landerman-Moore <sup>11/30</sup>
- B. Light Rail Station and planning
- C. Property Negotiations - Tri-Met
- D. Airshow <sup>July 14, 15-16</sup>
- E. Main Exhibit Building

~~New Business First -~~  
~~Patti Needs to Leave -~~  
Phyllis CLARK - she will phone. No Return Call yet -  
Considering a June date in '97



AIAW Purcell  
and John Jundin

11. NEW BUSINESS:

- A. Repair 4-H Barn 7,000
- B. Re-roof ~~clothes~~ (6171 - (Cost \$7171 \$1,000 trade for storage))
- C. Purchase New Tables approx \$4000.

12. ANNOUNCEMENTS: D. Dirt Compound Aprox 1 1/2 / 2000:

A. Next Fair Board meeting April 7, 1996

100 x 600 = 1.38 acres.

\$ / 9,000 yls - ?  
1 cup

7000  
6000  
4000  

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17,000

Bond issue  
cont.  
103

100,000 = 3.00  
150,000 = 4.50

10 / 2.85

**LINE ITEM REPORT**  
2/1/96 Through 2/29/96

Num	Date	Payee	Memo	Amount
<b>INCOME CATEGORIES</b>				
<b>A-State Funds</b>				
<b>3A Dept. of Econ. Dev.</b>				
631	2/26/96	State of Oregon	Lottery Dist. 3rd Qrt.	11,111.11
				<u>11,111.11</u>
<b>Total A-State Funds</b>				<u>11,111.11</u>
<b>C-Dedicated Fund</b>				
<b>9 Hotel-Motel Tax</b>				
606	2/12/96	Wash. Co. Finance Division	Hotel/Motel Tax	98,313.52
				<u>98,313.52</u>
<b>Total C-Dedicated Fund</b>				<u>98,313.52</u>
<b>D-Interim Use Income</b>				
<b>10 Rent &amp; Storage</b>				
584	2/5/96	Jim Miller	34th gravel prk lot 3/30 6/8	100.00
585	2/5/96	Olinger Travel Homes	Roadways next to FR SQ 3/30,31	200.00
586	2/5/96	Rose City Exotic Bird Club	ME entire May 18 & 19	300.00
**VOID**	2/5/96	Robert Maglich	Floral 6/8	60.00
588	2/5/96	Home Depot	CCB 3/20,21 Floral 4/10,11	690.00
591	2/6/96	RV Camping	RV Camping (\$297.00)	397.00
595	2/7/96	Jersey Calf Club	CCB 3/30	175.00
598	2/8/96	RV Camping	RV Camping (\$68.00)	108.00
599	2/8/96	Fillpe Montoya	Armory 4/20	200.00
605	2/12/96	Unitarian Universalist Church	CCB Feb. 24	117.00
607	2/12/96	RV Camping	RV Camping (\$95.10)	95.10
608	2/13/96	Specialty Directory Distribution	Armory Beg. Dec. 27-1-15 Bal.	1,565.00
611	2/13/96	Tropical Promotions	Armory rental Jan. 13	289.70
612	2/14/96	RV Camping	RV Camping (\$100.00)	245.00
616	2/20/96	Beth Forrest	Armory partial payment 3/30	200.00
618	2/20/96	Image	A & C Feb 17	237.50
619	2/20/96	Northland Auctions	Armory Jan. 27 paid in full	375.00
620	2/20/96	RV Camping	RV Camping (\$160.00)	250.00
621	2/22/96	T.V. Garden Club	May 4 & 5 plant sale	150.00
622	2/22/96	Portland Rain of Glass	Food % Jan 27 & 28 show	73.88
623	2/22/96	Portland Rain of Glass	Jan 27 & 28 Show	1,951.00
624	2/22/96	Oregon State University	Jan 19-20 sale & auction ME bldg	935.00
625	2/22/96	COLLECTORS WEST	ME entire Jan 13-14	1,088.70
627	2/22/96	RV Camping	RV Camping (\$115.00)	285.00
628	2/23/96	Sunset Dog Obedience Group	A & C Feb 21,28 Mar 6,13,20,27	45.00
630	2/23/96	Kiwanis Club of Hillsboro	Armory Nov 9	35.00
633	2/26/96	RV Camping	RV Camping (\$70.00)	70.00
634	2/28/96	Kathy Kossier	ME- Main & South	75.00
637	2/28/96	Beth Forrest	Balance due 3/30	122.50
				<u>10,375.38</u>
<b>14 Interest</b>				
	2/1/96	Interest (January)		1,026.72
	2/1/96	Interest (January)		17.76
				<u>1,044.48</u>
<b>17 Misc Income</b>				
608	2/13/96	Specialty Directory Distribution	Armory	645.00
611	2/13/96	Tropical Promotions	Armory rent	125.00
626	2/22/96	T.V. Garden Club	For screen from Boise Cascade	103.20
632	2/26/96	HALLMARK INN	Refund on acct.	10.00
				<u>883.20</u>
<b>Total D-Interim Use Income</b>				<u>12,303.06</u>

**LINE ITEM REPORT**  
2/1/96 Through 2/29/96

Num	Date	Payee	Memo	Amount
<b>E-Fair Income</b>				
<b>31 Other Admissions</b>				
604	2/9/96	Tri-Met Susan Gartrell	passes	37.50
				<u>37.50</u>
<b>32 Concessions-Booths</b>				
580	2/2/96	Wash. Co. Democrats	'96 Fair booth	162.50
581	2/2/96	H.G. Supply	'96 Fair booth	175.00
582	2/2/96	Tuality Healthcare	'96 Fair booth	350.00
583	2/2/96	Pamela Mooney	'96 Fair booth	235.00
589	2/6/96	Bags Etc.	'96 Fair booth	227.50
590	2/6/96	Wash. Co. Dept. of Health	'96 Fair booth	162.50
592	2/6/96	Chucks Specialty Hot Foods	'96 Fair booth	227.50
593	2/7/96	Earline & Howard's Catering	'96 Fair booth	400.00
594	2/7/96	Tropical Snow	2 '96 Fair booths	300.00
596	2/8/96	Mr. Chimney	'96 Fair booth	300.00
597	2/8/96	Rep. John Meek	'96 Fair booth	162.50
600	2/9/96	Washington County Right To Life	'96 Fair booth	357.50
601	2/9/96	Senor Frogg	'96 Fair booth	150.00
602	2/9/96	B & B Sports Entertainment	'96 Fair booth	275.00
603	2/9/96	Child Evangellism Fellowship	'96 Fair booth	162.50
604	2/9/96	Tri-Met Susan Gartrell	'96 Fair booth	325.00
609	2/13/96	Stimson Lumber	'96 Fair booth	650.00
610	2/13/96	American Chimney & Masonry	'96 Fair booth	175.00
613	2/15/96	Mary Kay Cosmetics	'96 Fair booth	175.00
614	2/16/96	Discovery Toys	'96 Fair booth	162.50
615	2/20/96	Old Trapper Smoked Products	'96 Fair booth	50.00
617	2/20/96	Cedar Canyon Bottled Water	'96 Fair booth	162.50
629	2/23/96	Cascade Sales	'96 Fair booth	227.50
635	2/28/96	Christmans Around The World	'96 Fair booth	162.50
				<u>5,737.50</u>
<b>33 Sponsorships</b>				
636	2/28/96	McKinney Johnson Amato	'95 Fair Sponsorship	1,000.00
				<u>1,000.00</u>
<b>Total E-Fair Income</b>				<u>6,775.00</u>
<b>TOTAL INCOME CATEGORIES</b>				<u>128,502.69</u>
<b>EXPENSE CATEGORIES</b>				
<b>A-Personnel</b>				
<b>101 Salaries</b>				
20426	2/1/96	Volt Services Group	For Receptionist	(364.53)
20431	2/2/96	Wash. Co. Finance Division	Payroll	(12,144.13)
20449	2/6/96	Volt Services Group	For Receptionist	(285.47)
20484	2/13/96	Volt Services Group	For Receptionist	(231.42)
20491	2/16/96	Wash. Co. Finance Division	Payroll	(9,573.30)
20497	2/26/96	Volt Services Group	For Receptionist	(234.82)
				<u>(22,833.67)</u>
<b>102 O.P.E.</b>				
20431	2/2/96	Wash. Co. Finance Division	Benefits	(5,149.66)
20491	2/16/96	Wash. Co. Finance Division	Benefits	(1,539.68)
				<u>(6,689.34)</u>
<b>Total A-Personnel</b>				<u>(29,523.01)</u>
<b>B-Interim Operations</b>				
<b>107 Office Expense</b>				

*Bkfst  
Service*

**LINE ITEM REPORT**  
2/1/96 Through 2/29/96

Num	Date	Payee	Memo	Amount
20456	2/6/96	Horton's Sav-On Office Supply	1099 supply's	(4.95)
20466	2/12/96	BOISE CASCADE OFFICE PRODUCTS	General Office Supplies	(69.11)
20495	2/26/96	Accutech Northwest	Install Windows '95 Software	(140.00)
				<u>(214.06)</u>
<b>108 Telephone</b>				
20422	2/1/96	AT & T Wireless Services	Cal's cell phone	(84.28)
20482	2/13/96	GTE	Phone	(573.35)
20505	2/26/96	AT & T	Long Distance	(52.70)
				<u>(710.33)</u>
<b>109 Printing</b>				
20441	2/6/96	LAZERQUICK	1,000 #10 classic linen	(163.80)
20471	2/12/96	LAZERQUICK	Fair printing(letterhead, env)	(510.19)
				<u>(673.99)</u>
<b>110 Postage</b>				
20460	2/8/96	U.S. Postmaster	Postage meter	(300.00)
				<u>(300.00)</u>
<b>111 Equip. &amp; Bldg. Rental</b>				
20443	2/6/96	Automated Office Systems	Copier Rental	(172.75)
20465	2/12/96	Automated Office Systems	Copier Rental	(172.75)
				<u>(345.50)</u>
<b>112 Utilities</b>				
20450	2/6/96	Ferrellgas	Propane for Office	(91.08)
20470	2/12/96	Hillsboro Garbage	Close Date 01/31/96	(432.00)
20479	2/12/96	PGE	Electric	(2,205.31)
20483	2/13/96	Northwest Natural Gas	Gas	(1,459.41)
20494	2/26/96	PGE	Electric	(138.01)
				<u>(4,325.81)</u>
<b>113 Repair &amp; Maintenance</b>				
20423	2/1/96	Baker Rock Resources	RV park gravel	(761.55)
20427	2/1/96	Copeland Lumber Yards, Inc.	Reader board repairs	(23.76)
20428	2/1/96	SIERRA GLASS	Main Door Hinge Replace	(46.40)
20430	2/1/96	A-Boy Supply	ME Bldg	(264.75)
20440	2/6/96	Fisher Implement	Backpack blower & AMT 1	(198.96)
20444	2/6/96	PLATT ELECTRIC	ME elect. drops	(120.44)
20448	2/6/96	True Value Hardware	Reader board repair	(105.97)
20453	2/6/96	Power Rents	Dump truck rental 1/16	(139.12)
20455	2/6/96	Cudahy Lumber Company	4H barn & reader board repair	(93.10)
20458	2/7/96	Jim Jordan	Reimburse Chevy step van	(12.24)
20462	2/8/96	Electro-Analizing & Tuning	Chevy step van	(125.00)
20467	2/12/96	Fraser's City Laundry & Cleaners	Shop rags	(8.20)
20468	2/12/96	HILLSBORO AUTO PARTS	Van main.	(287.89)
20469	2/12/96	Metro Ford Tractor	3600 Ford Tractor	(308.54)
20472	2/12/96	Huisman Upholstery	Chevy step van	(60.00)
20473	2/12/96	GRATTERI'S TIRE & WHEEL	Ladder truck RF/Chevy step van	(135.00)
20475	2/12/96	LEE'S INDUSTRIAL SUPPLY	Chevy step van	(56.60)
20480	2/12/96	POOL-GARDNER LUMBER CO.		(62.72)
20485	2/13/96	City Laundry & Cleaners	Coveralls	(10.00)
20498	2/26/96	Allied Heating/Air Conditioning	Quarterly planned maintenace	(110.00)
20500	2/26/96	Auto Electric & Battery	Vehicle Repairs	(144.00)
				<u>(3,074.24)</u>
<b>114 General Supplies</b>				
20424	2/1/96	Sunset Electric	New elec. service to ME bldg	(541.58)
20429	2/1/96	Bob Nagel Distributing	Multl surface cleaner	(40.80)
20430	2/1/96	A-Boy Supply	General supplies	(18.57)
20432	2/2/96	U.S. Bankcard Division	Supply's for storm	(138.20)
20444	2/6/96	PLATT ELECTRIC	Supplies	(98.20)
20448	2/6/96	True Value Hardware	Shop Supplies	(95.61)
20454	2/6/96	BRETTHAUER OIL CO	Fuel for portable heater	(21.95)

*Other than office*

**LINE ITEM REPORT**  
2/1/96 Through 2/29/96

Num	Date	Payee	Memo	Amount
20468	2/12/96	HILLSBORO AUTO PARTS	Supplies	(89.98)
20486	2/13/96	Bob Nagel Distributing	Rubbermaid wet mop large	(60.00)
20496	2/26/96	PACIFIC AIRGAS	Welding Supplies	(39.37)
				<u>(1,144.26)</u>
<b>118 Travel &amp; Training</b>				
20432	2/2/96	U.S. Bankcard Division	Sue's Conference	(448.00)
20503	2/26/96	U.S. Bankcard Division	Sue's Conference	(668.77)
				<u>(1,116.77)</u>
<b>124 Car Allowance</b>				
20433	2/2/96	Cal Wade	Car Allowance	(325.00)
20434	2/2/96	Patti Lamborn	Car Allowance	(100.00)
20435	2/2/96	Sue Oxendine	Car Allowance	(70.00)
				<u>(495.00)</u>
<b>131 Advertising &amp; P.R.</b>				
20425	2/1/96	US West	Directory Advertising	(120.50)
20438	2/6/96	Hillsboro Argus	Weekly Ad	(196.80)
20439	2/6/96	COMMUNITY NEWSPAPERS	Ad for public relations	(103.50)
20442	2/6/96	Hillsboro Argus	Ad for public relations	(40.70)
20446	2/6/96	THE OREGONIAN	Ad for public relations	(117.90)
20503	2/26/96	U.S. Bankcard Division	Chamber/Rotary	(160.85)
				<u>(740.25)</u>
<b>132 Board Expense</b>				
20459	2/7/96	Hillsboro Sub Shop	Fair Board Meals	(26.25)
				<u>(26.25)</u>
<b>133 Dues,Licenses,Fees</b>				
20447	2/6/96	THE OREGONIAN	Subscription	(14.50)
20481	2/13/96	HABA c/o Norm Raiston	'96 membsh fees for Hills Airpr	(300.00)
20503	2/26/96	U.S. Bankcard Division	Finance charge	(22.60)
				<u>(337.10)</u>
<b>149 Misc. Matl &amp; Svcs.</b>				
20436	2/5/96	Earl Bemis	Reimbursement for backer rod	(20.00)
20451	2/6/96	Sue Oxendine	Reimburse for office cocoa	(4.35)
20452	2/6/96	Petty Cash	For petty cash	(200.00)
20457	2/6/96	Family Program	1/2 of lot charge for p.b. trail	(525.00)
				<u>(749.35)</u>
<b>150 Refunds</b>				
20463	2/12/96	Sca-Shire of Dragons Mist	Refund cleaning deposit	(60.00)
20464	2/12/96	Oregon Military Dept.	Armory Usage-Booked by Fair Comp	(1,887.50)
20489	2/13/96	Scott Moss	Refund deposit	(75.00)
				<u>(2,022.50)</u>
<b>151 County-Indirect Cost</b>				
20491	2/16/96	Wash. Co. Finance Division	County Indirect	(4,440.25)
				<u>(4,440.25)</u>
<b>Total B-Interim Operations</b>				<u>(20,715.66)</u>
<b>C-Fair Operations</b>				
<b>175 Printing</b>				
20474	2/12/96	DILLINGHAM TICKET	Fair tags (open class)	(307.51)
20493	2/26/96	DILLINGHAM TICKET	Season passes & single Admis.	(956.87)
				<u>(1,264.38)</u>
<b>Total C-Fair Operations</b>				<u>(1,264.38)</u>
<b>D-Exhibits &amp; Comp</b>				

**LINE ITEM REPORT**  
2/1/96 Through 2/29/96

Num	Date	Payee	Memo	Amount
<b>213 Other FFA</b>				
20445	2/6/96	FAIR PUBLISHING HOUSE		(32.59)
				<u>(32.59)</u>
<b>231 Awards Open Class</b>				
20445	2/6/96	FAIR PUBLISHING HOUSE		(772.74)
				<u>(772.74)</u>
<b>Total D-Exhibits &amp; Comp</b>				<u>(805.33)</u>
<b>J-Capital Outlay</b>				
<b>510 Purchase-Lease R.E.</b>				
20490	2/13/96	First Trust Oregon	<i>Enroll Fee</i> Quadrant Property	(1,268.00)
				<u>(1,268.00)</u>
<b>512 Building &amp; Structure</b>				
20499	2/26/96	VanDomelen/Looijenga/McGarrigle/	ME Hall drafting & engineering	(140.00)
				<u>(140.00)</u>
<b>Total J-Capital Outlay</b>				<u>(1,408.00)</u>
<b>TOTAL EXPENSE CATEGORIES</b>				<u>(59,716.38)</u>
<b>TRANSFERS</b>				
<b>POOL #4486</b>				
	2/2/96	Gov't Pool		6,000.00
	2/13/96	Gov't Pool		<u>(75,000.00)</u>
Total POOL #4486				<u>(69,000.00)</u>
<b>U.S. BANK</b>				
	2/2/96	Gov't Pool		(6,000.00)
	2/13/96	Gov't Pool		<u>75,000.00</u>
Total U.S. BANK				<u>69,000.00</u>
<b>TOTAL TRANSFERS</b>				<u>0.00</u>
<b>GRAND TOTAL</b>				<u>74,786.31</u>

Washington County Fair Complex  
 FINANCIAL POSITION  
 January 31, 1995

1996

CHECKING ACCOUNTS

	U.S. Bank <i>operating</i>	First Interstate <i>Prem Acct</i>	Bingo <i>state law</i>	
Beginning Balance	21,461.97	1,082.22	2,760.56	
Income	25,573.90	0.00	0.00	
From Government Pool	<u>30,000.00</u>	<u>0.00</u>	<u>0.00</u>	
	77,035.87	1,082.22	2,760.56	
Less Checks	72,196.26	0.00	0.00	
To Government Pool	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
Ending Balance	\$4,839.61	\$1,082.22	\$2,760.56	
<b>TOTAL COMBINED CHECKING</b>				<b>\$8,682.39</b>

SAVINGS ACCOUNTS

<b>Investment Pool</b>	
Beginning Balance	221,526.06
Interest for Month	1,145.46
From Checking	0.00
To Checking	<u>30,000.00</u>
<b>Ending Balance</b>	<b>\$192,671.52</b>
<b>EXPO ACCOUNT</b>	
Beginning Balance	3,592.24
Interest for Month	<u>18.08</u>
<b>Ending Balance</b>	<b>\$3,610.32</b>

TOTAL COMBINED SAVINGS

\$196,281.84

TOTAL RESOURCES

\$204,964.23



February 1996  
15-16

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1995-JUNE 30, 1996  
FEBRUARY 1 - 29, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
<b>STATE FUNDS</b>									
24,000	34,722	0	1	Racing Commission	0	0	0.00	0.00	0.00
29,545	0	0	2	Apportionment	0	0	0.00	0.00	0.00
17,345	10,818	0	3	Merit Rate	0	0	0.00	0.00	0.00
0	0	34,722	3A	Dept. of Econ. Dev.	34,700	44,000	11,111.11	33,333.33	(10,666.67)
70,890	45,540	34,722			34,700	44,000	11,111.11	33,333.33	(10,666.67)
<b>SPECIAL FUNDS</b>									
0	0	0	4	Grants	0	0	0.00	0.00	0.00
0	0	0	5	Funds Borrowed	0	0	0.00	0.00	0.00
0	0	0			0	0	0.00	0.00	0.00
<b>DEDICATED FUNDS</b>									
0	0	0	8	Development Fund	0	0	0.00	0.00	0.00
330,856	354,125	397,775	9	Hotel/Motel Tax	375,000	390,000	98,313.52	349,351.16	(40,648.84)
330,856	354,125	397,775			375,000	390,000	98,313.52	349,351.16	(40,648.84)
<b>INTERIM INCOME</b>									
116,040	163,541	175,904	10	Rent & Storage	140,000	170,000	10,375.38	115,580.39	(54,419.61)
205	540	700	11	Damage Deposits	3,000	3,000	0.00	220.00	(2,780.00)
0	0	0	12	Advertising Sold	0	0	0.00	0.00	0.00
3,460	5,500	11,250	13	Gate Change	11,250	5,500	0.00	5,500.00	0.00
10,117	5,881	9,672	14	Interest	5,000	8,500	1,044.48	7,388.55	(1,111.45)
47,567	5,665	9,381	15	Shows/Entertainment	100,000	100,000	0.00	0.00	(100,000.00)
5,771	31,609	27,747	16	Parking Fees	25,000	27,708	0.00	27,707.86	(0.14)
20,262	20,589	24,652	17	Miscellaneous Income	20,000	20,000	883.20	7,545.21	(12,454.79)
203,422	233,324	259,306			304,250	334,708	12,303.06	163,942.01	(170,765.99)

35,000 Budget  
35,600  
3,200 Short

44,400  
x 2,100  
96,500  
10% = 9,650  
44,400  
8,400  
35,600 1996/97

Proposed 420,000  
349,700 to date  
71 Budget needed

3,493.51  
400 for 92,991  
3,421.42  
22,000 over Budget set

←  
Last year to date 305,046 = 14.5% increase  
This " " " 349,351

WASHINGTON COUNTY FAIR COMPLEX  
 FISCAL YEAR JULY 1, 1995-JUNE 30, 1996  
**FEBRUARY 1 - 29, 1996**

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM#	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
<b>FAIR INCOME</b>									
30,950	27,097	32,506	30	Youth Admission	35,000	33,102	0.00	33,102.00	0.00
237,657	191,870	231,152	31	Other Admission	235,000	215,331	37.50	215,368.55	37.55
100,302	101,325	121,028	32	Concessions/Booths	110,000	120,000	5,737.50	84,808.51	(35,191.49)
53,359	49,546	43,220	33	Sponsorships	45,000	33,055	1,000.00	32,855.00	(200.00)
8,135	6,908	3,430	34	Advertising Sold	8,000	6,000	0.00	5,610.00	(390.00)
11,500	0	0	35	Gate Change	11,500	0	0.00	0.00	0.00
55,472	44,310	45,619	36	Carnival Income	51,000	51,430	0.00	56,430.00	5,000.00
3,815	3,482	3,879	37	Entry Fees	3,500	2,932	0.00	2,932.25	0.25
37,379	32,277	35,470	38	Parking Fees	53,000	48,432	0.00	48,431.47	(0.53)
2,300	25,706	32,000	39	Rodeo Sponsorships	30,000	27,125	0.00	27,125.00	0.00
3,723	6,678	4,498	40	Horse Show	0	0	0.00	0.00	0.00
3,958	4,100	5,635	41	Miscellaneous	4,500	8,290	0.00	11,417.84	3,127.84
	0	0	42	Rodeo Admissions	10,000	8,218	0.00	8,217.76	(0.24)
	0	76,503	43	Main Stage	80,000	49,191	0.00	49,191.02	0.02
		0.00	44	Arena Admissions	2,000	1,189	0.00	1,189.30	0.30
<u>548,550</u>	<u>493,298</u>	<u>634,940</u>			<u>678,500</u>	<u>604,295</u>	<u>6,775.00</u>	<u>576,678.70</u>	<u>(27,616.30)</u>
<b>BINGO</b>									
		12,072	70	Sessions	0	0	0.00	0.00	0.00
		2,852	71	Food	0	0	0.00	0.00	0.00
		2,019	72	Operating Change	0	0	0.00	0.00	0.00
<u>0</u>	<u>63,153</u>	<u>16,942</u>			<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>BEGINNING BALANCE</b>									
283,429	256,786	222,793	99	Cash on Hand	175,000	196,042	0.00	196,041.50	(0.50)
<u>283,429</u>	<u>256,786</u>	<u>222,793</u>			<u>175,000</u>	<u>196,042</u>	<u>0.00</u>	<u>196,041.50</u>	<u>(0.50)</u>
<u>1,437,147</u>	<u>1,446,227</u>	<u>1,566,478</u>			<u>1,567,450</u>	<u>1,569,045</u>	<u>128,502.69</u>	<u>1,319,346.70</u>	<u>(249,698.30)</u>

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WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996  
FEBRUARY 1 - 29, 1996

ACTUAL 1992-1993	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
<b>PERSONNEL</b>									
246,903	260,786	290,008	101	Salaries	290,000	300,000	22,833.67	212,603.29	87,396.71
84,688	99,007	119,423	102	O.P.E.	110,000	116,000	6,689.34	63,096.30	52,903.70
<u>331,591</u>	<u>359,793</u>	<u>409,431</u>			<u>400,000</u>	<u>416,000</u>	<u>29,523.01</u>	<u>275,699.59</u>	<u>140,300.41</u>
<b>INTERIM OPERATIONS</b>									
2,792	3,797	3,774	107	Office Expense	4,000	4,000	214.06	2,516.91	1,483.09
8,084	9,401	10,486	108	Telephone	10,800	10,800	710.33	6,149.65	4,650.35
885	958	405	109	Printing	500	500	673.99	1,198.32	(698.32)
2,894	3,400	3,628	110	Postage	4,000	4,000	300.00	2,419.93	1,580.07
2,149	2,781	2,372	111	Equip/Bldg Rental	2,000	2,000	345.50	1,665.50	334.50
48,770	54,106	59,335	112	Utilities	64,000	64,000	4,325.81	44,067.61	19,932.39
44,886	37,440	57,232	113	Repair & Maintenance	35,000	45,000	3,074.24	30,528.25	<del>14,471.75</del> = 3600 -
12,189	14,568	17,876	114	General Supplies	15,000	18,000	1,144.26	12,479.74	5,520.26
0	0	0	115	Legal Notices	0	0	0.00	0.00	0.00
3,460	5,500	11,250	116	Gate Charge	11,500	5,500	0.00	5,500.00	0.00
573	9,779	4,327	117	Parking	6,000	6,000	0.00	5,932.39	67.61
4,220	5,394	3,398	118	Travel & Training	4,000	4,000	1,116.77	2,327.16	1,672.84
892	1,198	674	119	Legal fee to County	500	700	0.00	346.00	354.00
7,864	10,031	50,667	121	Professional Svcs.	5,000	15,000	0.00	8,654.28	6,345.72
6,521	5,708	8,509	122	Insurance & Bond	8,500	8,500	0.00	6,677.60	1,822.40
0	0	0	123	Private Mileage	0	0	0.00	0.00	0.00
5,340	5,340	5,790	124	Car Allowance	5,940	5,940	495.00	3,960.00	1,980.00
6,801	8,343	7,494	131	Advertising & P.R.	7,000	7,500	740.25	4,668.02	2,831.98
3,965	3,059	3,637	132	Board Expense	4,000	3,600	26.25	1,807.07	1,792.93
3,002	2,283	2,606	133	Dues, Licenses, Fees	3,000	3,000	337.10	2,108.49	891.51
2,756	4,877	4,187	149	Misc. materials & Svcs.	5,000	5,000	749.35	3,057.45	1,942.55
1,697	1,930	6,522	150	Refunds	4,000	6,500	2,022.50	6,982.33	(482.33)
11,721	11,101	14,919	151	County-Indirect cost	17,761	17,761	4,440.25	13,320.75	4,440.25
0	0	0	152	Decorations	0	0	0.00	0.00	0.00
<u>181,461</u>	<u>200,994</u>	<u>279,087</u>			<u>217,501</u>	<u>237,301</u>	<u>20,715.66</u>	<u>166,367.45</u>	<u>70,933.55</u>

< \$7,000 for 4-H-BARN  
6,000 for chuckwagon  
Dirt Camp Ground  
6,400 Tables

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WASHINGTON COUNTY FAIR COMPLEX  
 FISCAL YEAR JULY 1, 1995 - JUNE 30, 1996  
 FEBRUARY 1 - 29, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
<b>FAIR OPERATIONS</b>									
12,334	10,815	10,751	175	Printing	11,910	11,910	1,264.38	8,190.62	3,719.38
5,861	7,030	7,311	176	Utilities	7,500	8,199	0.00	8,199.15	(0.15)
11,500	0	0	177	Gate Charge	11,500	0	0.00	0.00	0.00
4,602	4,538	5,649	178	Parking	6,000	5,911	0.00	5,611.30	299.70
48,836	42,213	42,313	179	Professional Svcs.	41,000	32,500	0.00	35,949.57	(3,449.57)
50,002	50,752	57,977	180	Advertising	60,000	63,069	0.00	63,068.73	0.27
323	426	2,528	181	Refunds	2,300	783	0.00	783.25	(0.25)
2,391	5,093	3,405	182	Miscellaneous	3,000	5,551	0.00	9,975.91	(4,424.91)
6,416	2,106	4,900	183	Decorations	3,000	2,548	0.00	2,547.91	0.09
8,455	6,359	6,520	184	Equipment Rental	3,200	4,794	0.00	5,193.66	(399.66)
12,942	13,160	13,056	186	Restroom Service	13,500	18,853	0.00	15,353.24	3,499.76
0	0	2,165	187	Repair & Maintenance	4300	1,000	0.00	751.32	248.68
<u>163,662</u>	<u>142,492</u>	<u>156,574</u>			<u>167,210.00</u>	<u>155,118.00</u>	<u>1,264.38</u>	<u>155,624.66</u>	<u>(506.66)</u>
<b>EXHIBITS/COMPETITIONS</b>									
2,834	2,851	2,382	211	Awards FFA	2,500	3,301	0.00	3,301.05	(0.05)
1,439	815	1,345	212	Personnel FFA	1,350	1,494	0.00	1,493.58	0.42
496	331	915	213	Other FFA	900	1,145	32.59	1,177.89	(32.89)
10,574	7,694	8,414	221	Awards 4-H	8,400	7,133	0.00	7,137.94	(4.94)
7,749	6,364	6,259	222	Personnel 4-H	6,300	7,984	0.00	7,984.34	(0.34)
2,492	3,257	3,495	223	Other 4-H	3,500	4,059	0.00	4,059.39	(0.39)
35,119	38,627	37,983	231	Awards Open Class	40,000	37,889	772.74	38,305.47	(416.47)
3,957	4,521	3,995	232	Personnel Open	5,000	7,290	0.00	7,290.29	(0.29)
2,910	5,046	5,276	233	Other Open Class	5,000	4,950	0.00	4,950.07	(0.07)
<u>67,570</u>	<u>69,506</u>	<u>70,063</u>			<u>72,950.00</u>	<u>75,245.00</u>	<u>805.33</u>	<u>75,700.02</u>	<u>(455.02)</u>
<b>RODEO</b>									
21,000	28,000	33,033	311	Prize Money	31,500	32,700	0.00	32,700.00	0.00
5,541	11,585	10,723	312	Announcer/Contractor	12,000	14,464	0.00	14,464.29	(0.29)
14,000	13,000	15,900	313	Stock Contract	16,500	16,500	0.00	16,500.00	0.00
0	0	0	314	Special Awards	800	318	0.00	318.00	0.00
0	0	0	315	Special Kid's Rodeo	1,000	0	0.00	0.00	0.00
0	0	397	316	Promotion	1,400	0	0.00	315.00	(315.00)
2,218	4,305	3,730	317	Materials & Supplies	4,500	4,967	0.00	4,966.50	0.50
2,622	704	2,252	318	Board Expense	2,500	2,500	0.00	2,886.59	(386.59)
974	995	2,295	319	Other (Fees & Dues)	1,500	1,500	0.00	1,427.80	72.20
82	1,410	367	320	Queen	2,000	2,000	0.00	1,575.30	424.70
		0	321	Rental Equipment	3,525	4,930	0.00	4,860.00	70.00
<u>46,437</u>	<u>59,999</u>	<u>68,697</u>			<u>77,225.00</u>	<u>79,879.00</u>	<u>0.00</u>	<u>80,013.48</u>	<u>(134.48)</u>

WASHINGTON COUNTY FAIR COMPLEX  
 FISCAL YEAR JULY 1, 1995-JUNE 30, 1996  
 FEBRUARY 1 - 29, 1996

ACTUAL 1992-93	ACTUAL 1993-94	ACTUAL 1994-95	LINE ITEM #	DESCRIPTION	BUDGET 1995-96	REVISED 1995-96	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
<b>HORSE SHOWS</b>									
2,352	1996	1,890	322	Personnel	0	0	0.00	0.00	0.00
3,573	4569	3,572	323	Other	0	0	0.00	0.00	0.00
5,925	6,565	5,462			0	0	0.00	0.00	0.00
<b>FAIR: ENTERTAINMENT</b>									
76,000	82,580	106850	324	Main Stage	120,000	106,300	0.00	106,300.00	0.00
61,517	50,757	48695	325	Grounds Entertainment	55,000	54,446	0.00	54,446.26	(0.26)
31,804	30,784	33620.7	326	Associated Costs	34,500	36,057	0.00	36,056.69	0.31
1,871	1,953	1859.7	327	Touch & See	2,000	1,972	0.00	1,971.50	0.50
171,192	166,073	191,025			211,500	198,775	0.00	198,774.45	0.55
<b>INTERIM ENTERTAINMENT</b>									
47,725	5,062	7,989	375	Interim shows	100,000	100,000	0.00	611.00	99,389.00
47,725	5,062	7,989			100,000	100,000	0.00	611.00	99,389.00
<b>BINGO</b>									
		11,652	401	Personnel	0	0	0.00	0.00	0.00
		2,464	402	Supplies	0	0	0.00	0.00	0.00
		0	403	Mileage	0	0	0.00	0.00	0.00
		1,961	404	Food	0	0	0.00	0.00	0.00
		4,245	405	Advertising	0	0	0.00	0.00	0.00
		0	406	Equipment Rental	0	0	0.00	0.00	0.00
		435	407	Operating Change	0	0	0.00	0.00	0.00
		1,216	408	Dues, Licenses, Fees	0	0	0.00	70.00	(70.00)
	58,762	21,972			0	0	0.00	70.00	(70.00)
<b>CAPITAL OUTLAY</b>									
86,352	58,224	55419.89	510	Purchase/Lease	56,000	56,000	1,268.00	54,380.00	1,620.00
17,285	8,264	124.28	511	Land Improvements	0	19,200	0.00	7,729.65	11,470.35
26,854	49,784	83571.23	512	Bldg. & Structure	6,564	11,564	140.00	5,683.95	5,880.05
34,680	12,359	20520	513	Equipment	6,000	6,000	0.00	8,841.79	(2,841.79)
0	25,559	500	514	Equipment-Bingo	0	0	0.00	0.00	0.00
165,171	154,189	160,135			68,564	92,764	1,408.00	76,635.39	16,128.61
<b>CONTINGENCY</b>									
210,000	222,793	196,042	600	Contingency	252,500	213,963	0.00	0.00	213,963.00
210,000	222,793	196,042			252,500	213,963	0.00	0.00	213,963.00
1,390,734	1,446,228	1,566,477			1,567,450	1,569,045	53,716.38	1,029,496.04	539,548.96

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**FAIR BOARD MINUTES**  
**FEBRUARY 7, 1996**

**FAIR BOARD**

John Thomas  
George Otten  
Ken Leahy  
David Lintz  
Linda Gray

**STAFF**

Cal Wade  
Patti Lamborn  
Mike Wold  
Sue Oxendine

**GUESTS**

Bonnie Hays  
Joanne Fisher  
John Robinson  
Rocky Williams  
Dennis Fellows

**CONSENT AGENDA**

Wade reported that at this point the financial picture looks good.

Lintz asked about the cash position just prior to fair. Wade said it was a generally low reserve at fair time. Last year's cash reserve was approximately \$140,000 and it takes about \$130,000 to start the fair. Lintz said he was concerned that there would not be a cushion in case of disaster or three days of rain. Otten concurred.

Wade reminded the board that he has repeatedly told them that he has always wanted a \$300,000 cushion and \$400,000 is what the goal should ultimately be for a contingency. He asked to defer the discussion until the budget item in the agenda.

**MOTION: MOVED BY KEN LEAHY, SECONDED BY GEORGE OTTEN, TO ACCEPT THE CONSENT AGENDA. MOTION PASSED.**

**RODEO BOARD**

They have not had an official meeting since the Fair Board Executive meeting, January 17. They did meet as a group and explained what had transpired during the Executive Session.

A new national sponsor, Award Design, has been signed. Buckles will be donated for give away during rodeo performances. There is no cash sponsorship.

Williams is working with Tacoma and Longview on a joint sponsorship.

Williams submitted the rodeo budget to Wade and it has been included in the overall fair & rodeo budget as proposed, with some changes in line item totals to cover the items previously covered by the rodeo board checking account. The total rodeo budget is \$101,300. Williams is confident that half will be covered by sponsorships.

He has written the draft horse people, specifically George Horner, asking for another meeting to discuss details of the horse show and rodeo appearances.

Dick's Country Dodge has been signed as a \$5,000 cash sponsor plus radio and TV advertising. An additional \$850 will be given to the various rodeo contractors. The total package should reach approximately \$10,000.

Eleven members of the rodeo board and committee are traveling to Pocatello, ID for the Dodge Circuit Finals. The trip will be paid for from their own pockets.

The rodeo board has been in contact with someone about building a digital sign. This would be used in place of banners. A ready-made digital sign costs \$18,000.

#### **BOOSTERS**

Tom Gordon, Booster President, reported the first meeting of the year would be held following the fair board meeting.

#### **4-H HORSE**

Joanne Fisher reported the 4-H Horse Superintendent position was still vacant. She is 90% positive Ron Johnson will agree to assume the responsibility. She has promised him a lot of help from 4-H. The judges are booked and the box stalls reserved.

Horse Advisory will meet Tuesday evening. Oxendine said she would phone Bill Peterson to report on the status of the stall reservations.

#### **MARKETING**

Lamborn reported she has bid on two national dog shows; one in 1999 and a Basenji National Show in the year 2000. The dog shows are lucrative and have low maintenance associated with them.

Lamborn has been working on a new database computer program.

John Duvall, Glencoe Bingo, is encouraged with the Tuesday night attendance figures. Tonight is their first Wednesday night and Duvall is aware that he will have to do extra marketing for Wednesday nights.

Lamborn passed out a tally of the 4-H business for the month of January. \$808.50 was comped to 4-H for the month.

An inquiry was made regarding the new floor machine. It has been used and Lamborn assumes it is doing a good job since she has not been informed otherwise.

#### **MAINTENANCE**

Wold gave this month's report. He has been re-building the 28th St. reader board and has changed the lettering from "Fairgrounds" to "Fair Complex". He has also been refurbishing the Cloverleaf entrance and it will soon read "Fair Complex". Wold has also been repairing the gazebo fence, has re-rocked the RV park, and helped install lock boxes on the RV electrical boxes. He has also been assisting Jim Jordan with the renovation of the van donated by the Boosters. The van will be used as a mobile shop.

Jordan has primarily serviced vehicles and worked on the shop van. Earl Bemis is involved with building maintenance including painting and plumbing repairs. The Arts & Crafts bathroom ceilings caved in from a broken water pipe.

Jerry Wood and Albert Flanagan have kept busy with events. Water is being pumped out of and away from the ME building. Wold has located a source for sand bags should the need arise. Leahy suggested getting the bags and he would have a load of sand delivered.

The ME Building roof still leaks in one corner. Bemis is in contact with the contractor who is waiting for a dry stretch of weather as part of the roof may have to be replaced.

### **BONNIE HAYS**

She attended the two-day special session in Salem. Because of a \$78 million shortage in lottery revenues, the short list of projects, including the Fair Complex, were not funded.

Hays met with the legislators just prior to the special session and reminded them of the project. House Majority Leader, Bev Clarno, and Representatives John Meek and Repine worked hard on the Fair Complex's behalf.

Representative Tom Brian is working with the Governor's office on a couple of special projects. He is trying to keep the special list together as the number one project on the list, a \$15 million tuition buy-down for the state universities, will not go away and he feels will eventually be funded. If the list is kept together there is a chance for the funding of all five projects. She is looking for more information from Brian as to the status of the "Package of 5".

Hays is continuing to work on the grant requests and with Senator Hatfield's office.

Lintz asked if it would be helpful if all fair board members went to Salem and spoke on behalf of the project, or signed letters, prepared by Hays, and sent to Hatfield. He also suggested an educational tie-in where excess revenues go to education.

Hays replied that if there is any occasion when the fair board could be assured of a hearing then yes, a trip to Salem would be worthwhile, and yes, letters would be helpful. She has focused the funding package with tie-ins to transportation and education using Ed-Net and the facility as a hands-on laboratory for students of technology.

Lintz stated that if the new building could generate excess debt service the dollars could be rolled back into local schools if this would help to get funding.

Hays received a letter of refusal from Phil Knight of Nike. She is going back to him with clarification of the proposal since he apparently misunderstood what was asked. Intel is still waiting for the building shell and then they'll provide in-house assistance with designing telecommunications.



Lintz suggested getting a letter of use commitment from Intel and other high tech companies to take to possible lenders to show the financial potential of the facility. The new Dawson Creek businesses should also be solicited.

### **SPEEDWAY RACING**

Lamborn was asked at the January meeting to get additional information from the group wanting to do speedway racing in the arena. The group is willing to put down a large damage deposit, but feel no damage will be done.

Sound checks of the motorcycles have been done and they are well within the decibel level regarded by the city. The racing is loud but due to the short duration of the races very few complaints have been received by the Auburn, CA fairgrounds where another group races.

The races would not begin until after fair as the group is very aware of the community usage of the arena.

Wold and Lamborn have discussed the equipment necessary to return the arena to a condition suitable for horses. A landscape rake has been purchased which will help with the arena maintenance.

Lamborn recommended trying the speedway racing since they have worked so hard to comply with the requirements as set down by the fair board. She has contacted Clark County where they currently race in an enclosed building.

Otten inquired if city or county permits will be needed. Wade responded that normally permits are not required, but if the surrounding community complains too much about the noise a permit may be required.

The net income from the races would be \$400 for each use plus the food and beer sales. All fairgrounds' hard costs would also be covered. Lintz did not feel that the income was worth the risk of a negative public.

Other fair board members and Wade agreed that noise and the public perception were key areas of concern. Wade stated that if the Fair Complex wished to go out on another bond issue the support of the neighbors was especially important. All surrounding precincts in the previous election had supported the Fair Complex.

**MOTION: MOVED BY GEORGE OTTEN AND SECONDED BY LINDA GRAY, TO DENY THE REQUEST. MOTION PASSED.**

**RODEO BOARD REQUESTS AS DISCUSSED IN  
EXECUTIVE SESSION JANUARY 17, 1996**

**MOTION: MOVED BY DAVID LINTZ, SECONDED BY LINDA GRAY, TO  
ACCEPT AS DISCUSSED IN EXECUTIVE SESSION. MOTION PASSED.**

**APPROVAL OF LIGHT RAIL & PARK & RIDE**

Tri-Met has requested the fair board approve the location of the park & ride station. The reason it was not signed earlier is because the letter also referenced the dirt.

In a meeting with Tri-Met February 6, John Baker said the fair board will be receiving an agreement to purchase the dog leg in two weeks.

Lintz recommended waiting to sign the approval request until the agreement arrives and there is a firm commitment to purchase the land.

Wade briefly discussed the drainage lines and the possible upgrade of them. He is paranoid that the City has to up size the drainage line near the light rail line and the City will expect the fairgrounds to pay the bill.

Leahy suggested continuing the discussion at the next meeting. By then there will a completed drainage system design for the park and ride and an overlay can be done on the as built.

Wade agreed, and asked if Leahy had gotten a hold of the people at OTAK. Leahy said the wrong person contacted him and he will pursue getting a hold of the proper contact.

Lintz asked Wade to send a letter to Tri-Met telling them the fair board wants a purchase offer for the property prior to a signing of the site agreement. Copies should be sent to Tom Walsh and Jeff Larkin, the county consultant.

**1996-97 BUDGET APPROVAL**

Wade presented the 1996-97 budget for approval. The proposed budget is almost in line with the 1995-96 budget. There are a few new line items to account for RV park rent, horse stall rentals, amphitheater concession sales, and petty cash.

Wade expects a 25% decrease in attendance at the 1996 Air Show and has reduced the budget line item accordingly. He also decreased the state revenue line item because of lottery revenue loss.

Board members, Leahy, Lintz, and Otten, expressed concern about the cash-on hand line item. They thought this was a "cushion" beyond the operating budget. To start-up fair the contingency funds are drawn on, but a good fair can cover the expenses early and also a large hotel/motel check is due to in August.

As far as a savings account over and above the contingency or cash carry forward that is simply not the case. Wade emphatically reminded the board that he has always been uncomfortable about having the line item around \$200,000 and has been actively working to increase the amount to between \$300,000 and \$400,000. He reminded the board that he has always expressed this when discussing major expenditures.

Otten asked what would be done if there was a bad fair and there is no cash to cover expenses. Wade replied that the fair would have to borrow from the county or a bank until the hotel/motel tax money was deposited. In years' past the fair board members borrowed the money and guaranteed the loan with their own money.

Leahy asked if the county had been contacted about a line of credit, and if not, recommended Wade to ask them.

On the expense side personnel/OPE costs are up due to salaries and SAIF.

The rodeo budget reflects a new line item for petty cash. The \$9,000 petty cash request has been re-allocated into different line items where expenses occur.

Fair entertainment main stage is down to \$100,000 and bingo is a conservative projection.

The only item that must be paid out of the capital outlay line item is the \$56,000 land payment for Quadrant.

**MOTION: MOVED BY DAVID LINTZ, SECONDED BY KEN LEAHY, TO ACCEPT THE BUDGE. MOTION PASSED.**

Wade noted he will present a revised budget in September or October.

#### **HORSE STALL CONSTRUCTION**

Gray requested a budget line item for the portable horse stall construction in the east barn. She also asked that some of the revenue generated from storage in the barn be put into the fund.

Thomas reminded her that if this was done for the horse barns the same consideration would have to be given to the dairy, beef, poultry, and rabbit groups whose barns are used for storage during the winter.

Oxendine said that fifty-nine portable stalls have been rented for fair. All of them are rented plus the majority of the fairground's old box stalls. Rental monies from the old box stalls will go into a special fund for the stall construction. Also some revenue will be shifted from the Grounds Associated Costs line item because the stalls are used for the Showcase of Horses.



Lintz suggested allocating certain fees toward the construction of the stalls and seeding the account with \$20,000. Wade replied that Lintz could find the money out of the budget.

**MOTION: MOVED BY DAVID LINTZ, SECONDED BY LINDA GRAY, TO CREATE A LINE ITEM FOR PORTABLE STALLS AND TO PLAN IN THAT DIRECTION. MOTION PASSED.**

Wade inquired if this item should be added for the next year's budget. Lintz replied that the board is committed to do it and the line item could be re-visited when the budget is revised. The line item should reflect \$0 for start-up purposes. Lintz said that this at least shows the board is aware and concerned of the safety issues surrounding horse fair.

#### **WFA AWARD**

The 1995 fair was awarded an Honorable Mention Award for Creative Management from the Western Fairs Association.

#### **RODEO BOARD APPOINTMENTS**

At the previous meeting the recommendation was made to increase the board from five to nine directors. Lintz said he understands the need for additional directors to chair the various committees associated with the rodeo board.

The rodeo board submitted its recommendations for the vacancies on the board. They were Marlene Spadt and Fred Boyles re-appointed for three year terms, new director for a three year term, Claude Warner, John Robinson for a two year term, and Larry Gast and Cody Fienhaur for one year terms.

Leahy said he has looked at the applications and was not familiar with some who had applied. He recommended accepting the directors as submitted by the rodeo board and sending a letter to the other applicants inviting them to serve on the committee as associate members to better judge their interest level.

He further recommended letting the rodeo board choose their own chairman as the fair board does not know the rodeo board members as well.

Lintz stated the rodeo board should carefully consider who will be the person interfacing with the office staff or rotate the position. He does not want to see a repeat of last year and continued fighting between the two.

Williams guaranteed the communication from the rodeo board will be better.

**MOTION: MOVED BY DAVID LINTZ TO ACCEPT THE RECOMMENDATIONS OF THE RODEO BOARD AND THE STRUCTURE. GRAY ADDED: AND LET THE RODEO BOARD ELECT THEIR CHAIRMAN. MOTION SECONDED BY GEORGE OTTEN.**

**DISCUSSION:** Wade strongly reminded the fair board that in the case of Fred Boyles the fair board is going against the county harassment policy. The harassment issue has yet to be settled and by reappointing Boyles the fair board is in direct violation of the policy. He further stated he has asked Boyles to resolve the problem and Boyles has never gotten back to him. Wade said he (Wade) has the responsibility to make the fair board aware of this.

Lintz said he doesn't think this is accurate and asked Wade to speak with County Counsel.

Leahy said there should have been a letter from County Counsel in the board's packets if this was true. Wade replied that he thought the board understood. Thomas asked if Leahy wanted a letter from County Counsel.

Wade suggested appointing the eight members as recommended and getting a reaffirmation from County Counsel on the Boyles issue. If Wade has misunderstood the policy the fair board can then appoint Boyles at the next meeting.

Williams strongly suggested appointing Boyles now and then reaffirming with County Counsel or the rodeo board will cease all work on the rodeo.

Lintz said to get a simple statement from John Junkin, County Counsel, that Boyle's presence on the rodeo board is a problem due to the harassment policy.

**QUESTION: MOTION AMENDED BY LINTZ TO APPROVE THE RECOMMENDATION SUBJECT TO JUNKIN'S OPINION THAT BOYLES CAN OR CAN NOT BE A MEMBER OF THE RODEO BOARD. SECONDED BY LEAHY. MOTION PASSED.**

Wade's review was postponed until next month due to a conflict Leahy had.

Meeting adjourned at 7:15 p.m.

Submitted,  
Sue Oxendine  
Secretary



**WASH. CO. RODEO BOARD**

**MINUTES**

**FEBRUARY 5, 1996**

**ATTENDANCE**

Karen, Jim, Greg, Brian, Pat, Fred, Julie, Gary, John, Larry G., Christina, Margaret, Cody, Lynn, Marlene, Winnie, Renee, Rod, Claude, Sue, & Patty.

**OLD BUSINESS**

Larry B. called the meeting to order at 7:30 PM.

The Directors for the 1996 Rodeo season are as follows:

Claude Warner  
Dennis Fellows  
Cody Feinauer  
Fred Boyles  
John Robinson  
Larry Bellamy  
Larry Gast  
Rocky Williams  
Marlene Spadt

**Fred Boyles has been elected Chairman of the Board!**  
Rocky Williams is Vice-Chairman.

**1996 Committees:**

- 1) Sponsor/Entertainment Guide = Chairperson - Claude Warner  
Co-Chair - Larry Gast  
- Rocky Williams  
- Fred Boyles  
Committee - Marlene Spadt
- 2) Grounds = Chairperson - John Robinson  
Committee - Rod Shulley  
- Brian Anderson  
- Fred Boyles
- 3) Special Kids = Chairperson - Marlene Spadt  
Committee - Sue Kneese
- 4) Bar-B-Q / Contestant Feed = Chairperson - Larry Bellamy  
Co-Chair - Patty Crop  
Committee - Julie Mitchell  
- Pat Bauer



- 5) Contracts = Chairperson - Rocky Williams  
Committee -
- 6) Humane = Chairperson - Fred Boyles  
Committee - Renee Cutlip
- 7) Parking = Chairperson - Larry Gast  
Committee -
- 8) VIP = Chairperson - Claude Werner  
Committee - Fred Boyles  
- Winnie Daniels  
- Marlene Spadt
- 9) Queen Coordinator = Chairperson - Marlene Spadt
- 10) Merchandise = Chairperson - Larry Gast  
Co-Chair - Julie Mitchell  
Committee -
- 11) Building Committee = Chairperson - Cody Felner  
Co-Chair -  
Committee - Rod Shulley  
- Brian Anderson
- 12) Awards = Chairperson - Dennis Fellows  
Committee -
- 13) Museum = Winnie Daniels  
Committee - Karen Debbs  
Patty Crop

Some members have not signed up for the committees. If you have a desire to participate please sign up. The Rodeo needs all of us !!!

Marlene is making up a new phone listing, so if you haven't updated please do so.

Sue Kneese reported for Rocky who was down with the Flu.

She said that Awards Design would be participating at our Rodeo for sure. They will present (2) buckles to some lucky persons in the audience at each performance. In return we will display (2) of their Banners.

She also said that Rocky checked the Air Fare to Pocatello, and it has gone up to \$238.00.

Seems we've all changed our minds about going now.

Our Committee will receive \$5800.00 from Dodge this year.

Rocky has contacted the Draft Horse People about our wanting to have the five day Rodeo in 1997. We will work with them to find a workable solution for their show.

Patty made a motion that Rocky send another letter to George Homer.

Rocky is still looking for a Sponsor for the Northwest Connection; the Tire Co. refused.

He has also contacted Steve Remplous for information on Rodeo Programs. We can get 2000 programs at 65 cents each, but we will sell our own advertisements, and pay the printer.

NEW BUSINESS

Larry Gast has offered to give the Rodeo Committee a computer and a copier. Thank you so much Larry!

Claude made a motion to write a letter to Miss Rodeo Oregon Pageant to see if they are wanting to have their Coronation here at Hillsboro. This has been tabled until the March meeting.

Fred reported to the committee that "Local Entries" are no longer accepted in the PRCA. All contestants must have permits or cards.

John has been checking on the price of Arena Banners. Each banner will cost the Rodeo about \$40.00, and we will sell the advertising for \$250.00. Rodeo will furnish the banners which will have the business names on them, and nothing else.

John made a motion to adjourn the meeting at 8:35 PM

Respectfully Submitted,

Winnie Daniels