

Washington County Fair Board Meeting Agenda

May 4, 2022

4:30 pm to 6:00 pm

ZOOM Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84883577667>

Fair Board

Gary Seidel, President
Andy Duyck, Vice President

Bill Ganger, Board Member
Bob Rollinger, Board Member
Jerry Willey, Board Member

Ajoy Navin, Board Member
Mitch Nussbaumer, Board Member

A. Call to Order

B. Oral Communications I

This is the time when members of the audience may address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity. Those providing written testimony are requested to provide 10 copies.

C. Reports

1. Approval of February & March 2022 Financial Reports for Fiscal Year 2021-2022
2. Fair Educational Fund update, if any
3. Fairgrounds Advisory Committee update, if any

D. Old Business

1. County Fair 2022 update
2. 4-H update
3. Other, if any

E. New Business

1. Other, if any

F. Other Matters of Information

1. County Administrative Office Update, if any
2. Other, if any

G. Oral Communications II

As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.

H. Adjourn

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MEMORANDUM

Date: April 29, 2022

To: Washington County Fair Board

From: Leah E. Perkins-Hagele, Venue Manager

Re: Financial Reports

The monthly financial report through March 2022 for fiscal year 2021_2022 is attached.



Monthly Financial Report

Washington County

Washington County

Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	YTD-Actual	Budget	Remaining Budget	Use
Intergovernmental Rev																
41025 Transient Lodge Tax	\$ (53,500.00)	\$ (56,900.00)	\$ (42,039.00)	\$ (42,239.00)	\$ (35,504.00)	\$ (31,984.00)	\$ (26,572.00)	\$ (43,900.00)	\$ (29,319.00)	\$ -	\$ -	\$ -	\$ (361,957.00)	\$ (237,000.00)	\$ 124,957.00	153%
43156 Oregon Lottery Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (53,167.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (53,167.00)	\$ (53,166.00)	\$ 1.00	
TOTAL	\$ (53,500.00)	\$ (56,900.00)	\$ (42,039.00)	\$ (42,239.00)	\$ (35,504.00)	\$ (85,151.00)	\$ (26,572.00)	\$ (43,900.00)	\$ (29,319.00)	\$ -	\$ -	\$ -	\$ (415,124.00)	\$ (290,166.00)	\$ 124,958.00	143%
Charges for Sevicees																
44511 Camping Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,700.00)	\$ (8,700.00)	0%
44514 Comm Booth Rent	\$ (85,525.00)	\$ (110,925.00)	\$ 3,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (192,550.00)	\$ (100,000.00)	\$ 92,550.00	193%
44515 Parking Fees	\$ (21,066.00)	\$ (195,352.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (216,418.00)	\$ (150,000.00)	\$ 66,418.00	144%
44516 Concert Admission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44517 Sponsorship Fees	\$ (6,500.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,500.00)	\$ (15,000.00)	\$ (8,500.00)	43%
44518 Carnival Fees	\$ -	\$ (521,853.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (521,853.00)	\$ (220,000.00)	\$ 301,853.00	237%
44522 Livestock Entry Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,100.00)	\$ (2,100.00)	
TOTAL	\$ (113,091.00)	\$ (828,130.00)	\$ 3,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (937,321.00)	\$ (495,800.00)	\$ 441,521.00	189%
Miscellaneous Revenues																
48195 Reimburse of Exp	\$ (11,220.00)	\$ (33,095.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (44,315.00)	\$ (5,000.00)	\$ 39,315.00	886%
48205 Concessions	\$ (193,878.00)	\$ (97,762.00)	\$ (2,318.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (293,958.00)	\$ (230,000.00)	\$ 63,958.00	128%
48225 Other Misc Rev	\$ -	\$ (252.00)	\$ (6,387.00)	\$ (2,429.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,068.00)	\$ (1,500.00)	\$ 7,568.00	605%
Total	\$ (205,098.00)	\$ (131,109.00)	\$ (8,705.00)	\$ (2,429.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (347,341.00)	\$ (236,500.00)	\$ 110,841.00	147%
Total Revenues	\$ (371,689.00)	\$ (1,016,139.00)	\$ (46,844.00)	\$ (44,668.00)	\$ (35,504.00)	\$ (85,151.00)	\$ (26,572.00)	\$ (43,900.00)	\$ (29,319.00)	\$ -	\$ -	\$ -	\$ (1,699,786.00)	\$ (1,022,466.00)	\$ 677,320.00	166%
Personal Services																
51105 Wages & Salaries	\$ 14,991.00	\$ 14,960.00	\$ 10,084.00	\$ 10,944.00	\$ 14,543.00	\$ 17,396.00	\$ 11,909.00	\$ 11,817.00	\$ 11,809.00	\$ -	\$ -	\$ -	\$ 118,453.00	\$ 282,079.00	\$ 163,626.00	42%
51115 Overtime/Other Pay	\$ 220.00	\$ 2,804.00	\$ 1,391.00	\$ -	\$ 291.00	\$ 249.00	\$ 19.00	\$ -	\$ 225.00	\$ -	\$ -	\$ -	\$ 5,199.00	\$ 1,000.00	\$ (4,199.00)	520%
51125 FICA	\$ 1,154.00	\$ 1,344.00	\$ 859.00	\$ 815.00	\$ 1,114.00	\$ 1,323.00	\$ 900.00	\$ 891.00	\$ 908.00	\$ -	\$ -	\$ -	\$ 9,308.00	\$ 21,618.00	\$ 12,310.00	43%
51130 Workers Comp	\$ 177.00	\$ 187.00	\$ 109.00	\$ 115.00	\$ 119.00	\$ 191.00	\$ 128.00	\$ 143.00	\$ 143.00	\$ -	\$ -	\$ -	\$ 1,312.00	\$ 3,383.00	\$ 2,071.00	39%
51135 Employer Paid Workd	\$ 6.00	\$ 5.00	\$ 3.00	\$ 4.00	\$ 4.00	\$ 5.00	\$ 3.00	\$ 4.00	\$ 4.00	\$ -	\$ -	\$ -	\$ 38.00	\$ 103.00	\$ 65.00	37%
51140 Pers Contribution	\$ 4,079.00	\$ 3,962.00	\$ 2,711.00	\$ 2,213.00	\$ 3,141.00	\$ 3,379.00	\$ 2,317.00	\$ 2,391.00	\$ 2,578.00	\$ -	\$ -	\$ -	\$ 26,771.00	\$ 67,275.00	\$ 40,504.00	40%
51150 Health Insurance	\$ 2,323.00	\$ 2,885.00	\$ 2,876.00	\$ 2,876.00	\$ 3,192.00	\$ 3,517.00	\$ 3,514.00	\$ 3,515.00	\$ 3,515.00	\$ -	\$ -	\$ -	\$ 28,213.00	\$ 79,766.00	\$ 51,553.00	35%
51155 Life, Long Term Disab	\$ 20.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ 26.00	\$ -	\$ -	\$ -	\$ 212.00	\$ 856.00	\$ 644.00	25%
51160 Unemployment Insura	\$ 21.00	\$ 22.00	\$ 14.00	\$ 14.00	\$ 14.00	\$ 23.00	\$ 15.00	\$ 17.00	\$ 17.00	\$ -	\$ -	\$ -	\$ 157.00	\$ 369.00	\$ 212.00	43%
51165 Tri-Met Tax	\$ 112.00	\$ 130.00	\$ 81.00	\$ 77.00	\$ 104.00	\$ 126.00	\$ 87.00	\$ 86.00	\$ 87.00	\$ -	\$ -	\$ -	\$ 890.00	\$ 2,224.00	\$ 1,334.00	40%
51180 Other Employee Allow	\$ 36.00	\$ 42.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ 42.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ -	\$ -	\$ -	\$ 288.00	\$ 546.00	\$ 258.00	53%
51199 Misc Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (215,351.00)	\$ (215,351.00)	0%
TOTAL	\$ 23,139.00	\$ 26,363.00	\$ 18,178.00	\$ 17,108.00	\$ 22,572.00	\$ 26,277.00	\$ 18,946.00	\$ 18,918.00	\$ 19,340.00	\$ -	\$ -	\$ -	\$ 190,841.00	\$ 243,868.00	\$ 53,027.00	78%

<i>Account</i>	<i>July 2021</i>	<i>Aug 2021</i>	<i>Sept 2021</i>	<i>Oct 2021</i>	<i>Nov 2021</i>	<i>Dec 2021</i>	<i>Jan 2022</i>	<i>Feb 2022</i>	<i>Mar 2022</i>	<i>Apr 2022</i>	<i>May 2022</i>	<i>June 2022</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Remaining Budget</i>	<i>% Use</i>
Materials and Supplies																
51205 Supplies - Office	\$ -	\$ 464.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 464.00	\$ 500.00	\$ 36.00	93%
51210 Supplies- General	\$ 18,317.00	\$ 14,217.00	\$ 904.00	\$ (30.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,408.00	\$ 30,000.00	\$ (3,408.00)	111%
51285 Services -Professional	\$ 144,216.00	\$ 258,288.00	\$ -	\$ -	\$ 309.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402,813.00	\$ 125,000.00	\$ (277,813.00)	322%
51295 Advertising & Public N	\$ 17,384.00	\$ 2,613.00	\$ -	\$ -	\$ -	\$ 903.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,900.00	\$ 150,000.00	\$ 129,100.00	14%
51305 Communications - Ser	\$ -	\$ 2,717.00	\$ -	\$ -	\$ -	\$ 1,800.00	\$ 43.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,560.00	\$ 6,000.00	\$ 1,440.00	76%
51310 Utilities	\$ 1,520.00	\$ 17,435.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,955.00	\$ 60,000.00	\$ 41,045.00	32%
51320 Repair & Maint	\$ 134.00	\$ 321.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455.00	\$ -	\$ (455.00)	
51340 Lease & Rentals - Spac	\$ 3,902.00	\$ -	\$ 495.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,397.00	\$ 7,800.00	\$ 3,403.00	56%
51345 Lease & Rentals - Equ	\$ 34,998.00	\$ 40,075.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,073.00	\$ 105,000.00	\$ 29,927.00	71%
51350 Dues & Membership	\$ -	\$ -	\$ 100.00	\$ 2,000.00	\$ 63.00	\$ 53.00	\$ -	\$ 262.00	\$ -	\$ -	\$ -	\$ -	\$ 2,478.00	\$ 1,500.00	\$ (978.00)	165%
51355 Training & Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	
51360 Travel Expense	\$ -	\$ -	\$ -	\$ -	\$ 60.00	\$ 404.00	\$ (10.00)	\$ 117.00	\$ 130.00	\$ -	\$ -	\$ -	\$ 701.00	\$ 5,000.00	\$ 4,299.00	
51365 Private Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85.00	\$ -	\$ -	\$ -	\$ 85.00	\$ 50.00	\$ (35.00)	
51390 Permits, Licenses & Fe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ 750.00	\$ 650.00	13%
51465 - Postage & Freight	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.00	\$ -	\$ -	\$ -	\$ 1.00	\$ 50.00	\$ 49.00	2%
51475 Printing- Internal	\$ 1,288.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,288.00	\$ 1,800.00	\$ 512.00	72%
51480 Photocopier	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 555.00	\$ 27.00	\$ 31.00	\$ 26.00	\$ -	\$ -	\$ -	\$ 639.00	\$ -	\$ (639.00)	
51495 Telephone Monthly	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ 700.00	0%
51550 Other Materials & Ser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	0%
TOTAL	\$ 221,759.00	\$ 336,130.00	\$ 1,499.00	\$ 1,970.00	\$ 432.00	\$ 3,715.00	\$ 60.00	\$ 410.00	\$ 342.00	\$ -	\$ -	\$ -	\$ 566,317.00	\$ 498,150.00	\$ (68,167.00)	114%
Other Expenditures																
52005 Bank Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,044.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,044.00	\$ 600.00	\$ (2,444.00)	507%
52130 Other Special Exp	\$ 14,871.00	\$ 1,465.00	\$ 1,493.00	\$ -	\$ -	\$ -	\$ 57.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,886.00	\$ 55,000.00	\$ 37,114.00	33%
52139 Concert Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
52146 Entertainment Exp	\$ 184,376.00	\$ 33,414.00	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 217,940.00	\$ 200,000.00	\$ (17,940.00)	109%
52147 Open Class Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 745.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 745.00	\$ 36,000.00	\$ 35,255.00	2%
52148 4-H Expenses	\$ 11,869.00	\$ 1,228.00	\$ (563.00)	\$ -	\$ -	\$ -	\$ -	\$ 1,250.00	\$ -	\$ -	\$ -	\$ -	\$ 13,784.00	\$ 40,000.00	\$ 26,216.00	34%
52149 FFA Expenses	\$ 5,040.00	\$ 759.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250.00	\$ -	\$ -	\$ -	\$ -	\$ 7,049.00	\$ 15,000.00	\$ 7,951.00	47%
52156 Parking Expenses	\$ 62,731.00	\$ (1,854.00)	\$ 5,330.00	\$ -	\$ 132.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,339.00	\$ 75,000.00	\$ 8,661.00	0%
TOTAL	\$ 278,887.00	\$ 35,012.00	\$ 6,260.00	\$ -	\$ 282.00	\$ 3,789.00	\$ 57.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 326,787.00	\$ 421,600.00	\$ 94,813.00	78%
53010 Interdpt Chg - Indirect	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ -	\$ -	\$ -	\$ 37,035.00	\$ 49,383.00	\$ 12,348.00	75%
53055 Interdpt Chg - General	\$ 55,508.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,508.00	\$ -	\$ (55,508.00)	
Total	\$ 59,623.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ -	\$ -	\$ 92,543.00	\$ 49,383.00	\$ 12,348.00	75%
Total Expenditures	\$ 583,408.00	\$ 401,620.00	\$ 30,052.00	\$ 23,193.00	\$ 27,401.00	\$ 37,896.00	\$ 23,178.00	\$ 25,943.00	\$ 23,797.00	\$ -	\$ -	\$ -	\$ 1,176,488.00	\$ 1,213,001.00	\$ 92,021.00	92%
TOTAL REVENUES	\$ (371,689.00)	\$ (1,016,139.00)	\$ (46,844.00)	\$ (44,668.00)	\$ (35,504.00)	\$ (85,151.00)	\$ (26,572.00)	\$ (43,900.00)	\$ (29,319.00)	\$ -	\$ -	\$ -	\$ (1,699,786.00)	\$ (1,022,466.00)	\$ 677,320.00	
TOTAL EXPENDITURES	\$ 583,408.00	\$ 401,620.00	\$ 30,052.00	\$ 23,193.00	\$ 27,401.00	\$ 37,896.00	\$ 23,178.00	\$ 25,943.00	\$ 23,797.00	\$ -	\$ -	\$ -	\$ 1,176,488.00	\$ 1,213,001.00	\$ 92,021.00	
													\$ (523,298.00)	\$ 190,535.00	\$ 769,341.00	