

Minutes of a regular meeting of the Fair Board held on May 3, 1978

CALL TO ORDER The meeting was called to order at 7:36 p.m. by Chairman
Chairman Jerry Boyer

ATTENDANCE

FAIR BOARD

Jerry Boyer
Charles Colegrove
Jim Springer
Ralph Holland
Joe Evers

GUESTS

Mr. and Mrs. Bob Wood, RCMC
Nancy Estes, RCMC
Agnes DeLashmutt, WCFB Co-Chrmn
Wally Lyon, WCFB Co-Chrmn
Ken Lewis, Rodeo Committee
Mr. and Mrs. Henry Deatherage

MANAGEMENT AND STAFF

Adeline Hesse
Lorrie Maki

WELCOME OF
GUESTS

Chairman Boyer welcomed the guests and had them introduce themselves.

ROSE CITY
MOTORCYCLE
CLUB

The Fair Board was provided an information sheet with pictures of club activities. Bob Wood, Rose City Motorcycle Club, explained to the Fair Board the club held last year's event at the old Harley Davidson store on N. E. Union with 1,000 cyclists in attendance. He commented that the club remained "unobtrusive" as the neighbors were not disturbed or irritated by their presence. He felt the Rose City club is of high standards and the event will be an enjoyable one for all concerned. His group does not attract the "Hells Angels" type of cyclist. The club will inform all law enforcement agencies of the event. Help will be provided by the club to do any minimal cleanup that may be necessary, as their event is right after the fair. The restrooms will be monitored by the club. Mrs. Wood has found insurance available for the event and security will be mostly self-policing, which has been very effective in the past. The beer concession is used only after the cyclists are through riding and ready to relax.

MOTION: MOVED BY JIM SPRINGER, SECONDED BY CHARLES COLEGROVE TO APPROVE THE ROSE CITY MOTORCYCLE CLUB'S REQUEST FOR USE OF THE FAIRGROUNDS ON AUGUST 12 AND 13 TO HOLD THE 5th ANNUAL OREGON 500 MOTION CARRIED.

It was specified that copies of the contract will be forwarded to the Rose City Club and in turn the club will forward copies of all correspondence they have with the City of Hillsboro (ordinances and security) and insurance.

The Fair Board thanked Mr. and Mrs. Wood and Nancy Estes for their interest in the fairgrounds and wished the club success with the Oregon 500.

MOTION FOR 11:00 Before proceeding further Jim Springer made the following motion:
ADJOURNMENT

MOTION: MOVED BY JIM SPRINGER TO ADJOURN THE FAIR BOARD MEETING
BY 11:00 PM. Motion died for lack of second.

WASHINGTON
COUNTY FAIR-
GROUNDS BOOSTERS

Wally Lyon, Boosters Co-Chairman, related several alternatives
that are being discussed by the Boosters (meeting of May 2):

1. serial levy
2. sales of part of the fairgrounds
3. non-profit organization (county deeds back property)
4. donation system
5. park and recreation

The Boosters feel that the group should have responsible leadership and remain an ongoing, working group to continue the fair-ground renewal cause and upkeep over an extended period of time.

Lyon commented that Don Apple indicated interested people would make donations of material and labor, if those donors were sure that the county commissioners and Fair Board intend to continue the operation currently in Hillsboro and do NOT intend to close down the existing facility. The community wants and deserves public assurance their contribution to preserve the fairgrounds is not squandered by sale or relocation of the fairgrounds.

The Washington County Fairgrounds Boosters Standing Committee will meet May 10 to formulate ideas and at a meeting the following week of the entire committee, a decision will be made on what alternatives to present to the Board of County Commissioners at a joint meeting scheduled tentatively for May 18.

The Fair Board expressed concern for the tight time schedule that is slowly running down. Lyon felt that time must be taken to do homework so that the "job gets done right!" He expressed the concern of the Boosters for positive cooperation from the commissioners, they are checking into a possible 1979 election date, and are looking to appoint several people from Tigard for additional input to the Booster Committee.

The Fair Board congratulated the Boosters for their fine work thus far, and look forward to continued communications and gave the group their full support.

FRED MEYER DAY

Ken Lewis, Rodeo Committee, gave a brief synopsis of the meetings with representatives from Fred Meyer. Fred Meyer is willing to advertise the Fair and Rodeo and promote a Fred Meyer Day with discount coupons available to their customers.

The Fair Board is concerned about (1) the price charged for admission, and (2) the seating and parking availability.

FRED MEYER DAY Mr. Springer felt that with Fred Meyer's advertising the Fair and Rodeo would probably have better attendance every night as a bonus. The increase in attendance would in turn help concessions. Of course, those attending will see and enjoy, perhaps for the first time, the Washington County Fair and Rodeo.

It was decided after considerable discussion that

1. rodeo admission tickets will be sold at the grandstand only
2. no presale of tickets
3. all seating will be on a first come, first served basis (This must be printed on coupons)
4. two coupons and/or a combination Fair and Rodeo coupon are considered. Details to be coordinated and approved by the Fair Manager.

MOTION: MOVED BY JIM SPRINGER, TO ACCEPT FRED MEYER'S PROPOSAL OF A CHARGE OF \$3.00 TO FRED MEYER CUSTOMERS WITH A 50¢ REBATE TO FRED MEYER AND A NET OF \$2.50 FOR THE FAIR AND RODEO FOR FRIDAY ONLY AND ADULTS ONLY. Motion died for lack of a second.

After clarification and discussion the motion was resubmitted:

MOTION: MOVED BY JIM SPRINGER AND SECONDED BY RALPH HOLLAND TO HOST A FRED MEYER DAY, FRIDAY, AUGUST 4 ALLOWING FRED MEYER TO LAUNCH AN ADVERTISING FAIR AND RODEO CAMPAIGN AND MAKE AVAILABLE COUPONS TO THEIR CUSTOMERS FOR 50¢ OFF AN ADULT FAIR ADMISSION AND 50¢ OFF RODEO ADMISSION, WITH A REBATE TO FRED MEYER OF 25¢ FOR EACH ADMISSION COLLECTED. A NET OF \$2.50 WILL BE RECEIVED FOR FAIR AND RODEO ADMISSION BY THE FAIR BOARD. MOTION CARRIED.

The Fair Board directed that the Rodeo admission ticket be \$2.00 with children three and under admitted free.

Chairman Boyer asked Mr. Lewis for the Rodeo Committee's support for the effort of the Fairgrounds Boosters. Mr. Lewis indicated he would talk with the Rodeo Committee.

CARETAKER
POSITION

Mr. and Mrs. Henry Deatherage were present to visit with the Fair Board about the caretaker position. The Donathans are moving shortly. Mr. Deatherage commented that he now has a State disability and can only do light duties. He was a heavy equipment driver (18-wheelers) and is sure the duties required will give him no difficulty. The Deatherages looked over the job description and inquired about the sewer hook-up. The Board clarified their responsibility in maintaining the system. The Deatherages can move with a 30 day notice.

CARETAKER
POSITION

MOTION: MOVED BY JOE EVERS AND SECONDED BY JIM SPRINGER TO HIRE MR. AND MRS. HENRY DEATHERAGE AS CARETAKERS FOR THE FAIRGROUNDS. MOTION CARRIED.

The manager will ask for an update from the Donathans as to the time frame of their moving and a written notice thereof.

CITY OF HILLSBORO March 29th correspondence received from the City of Hillsboro requested terms for an additional 15 acres of fairground property to expand the City recreation development.

The Fair Board is (1) not interested in a long term lease, (2) would like to receive the long and short range plans of property already leased, and (3) would consider a short term usage lease with several provisions.

Springer inquired if a lease is needed. Could the property be used under a 1, 2, or 5 year lease, renewable each year thereafter?

It is important for the parking area to be drained and graveled, the area be multi-use, be available for Fair use exclusively, a strip to the 28th street be graveled, and a land use plan be submitted for the additional 15 acres.

At this time the Fair Board does not have enough information from the City of Hillsboro to make a decision. The present lease provisions have not been met. The manager will ask for written communication from the City to clarify their progress in satisfying the July 1975 lease agreement on 19.9 acres.

MINUTES FOR
APPROVAL

MOTION: MOVED BY RALPH HOLLAND AND SECONDED BY JIM SPRINGER TO APPROVE THE FAIR BOARD MINUTES FOR APRIL 12, 1978 AS MAILED. MOTION CARRIED.

BILLS AND
PAYROLL FOR
APPROVAL

April payroll was \$1412.14.

Bills were submitted for approval:

1180	Postmaster	\$	26.00
1181	Petty Cash		24.63
1182	Tom Hardy (graphics for Fair 53)		65.00
1183	Western Farmers		48.35
1184	Wash. Co. Finance and Admin.		150.00
1185	Wash. Co. Central Services		22.05
1186	Wash. Co. Finance and Admin.		116.20
1187	Bonnie Youngberg		46.20
1188	Dorothy Klock		39.80
1189	City of Hillsboro Sewerage		360.00
1190	Ernest Bennett		4.79
1191	Beaverton Florist		15.00
1192	Hillsboro Argus		7.37

BILLS FOR	1193	Chapmans Service Store	\$ 4.15
APPROVAL	1194	Mult-Wash CETA Youth	4.75
	1195	Hillsboro Lock and Key	10.25
	1196	A B Dick Products Co	33.45
	1197	Postmaster	26.00

MOTION: MOVED BY CHARLES COLEGROVE AND SECONDED BY JOE EVERS TO APPROVE THE BILLS AND PAYROLL AS SUBMITTED. MOTION CARRIED.

BUDGET REVISION Now that the fairgrounds is open for off season rental and a tentative donation campaign will be implemented, the budget submitted to the County will need line item changes.

MOTION: MOVED BY RALPH HOLLAND AND SECONDED BY CHARLES COLEGROVE THAT \$500.00 FOR RODEO ADVERTISING BE DELETED FROM THE BUDGET IN LIEU OF FRED MEYER DAY. MOTION CARRIED.

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JOE EVERS THAT THE REVISED BUDGET BE SUBMITTED AS FOLLOWS: TOTAL EXPENSES \$118,380 TOTAL REVENUE \$ 102,801. AND CASH ON HAND OF \$15,579. FOR A BALANCED BUDGET OF \$118,380. MOTION CARRIED.

DONATION FROM NW GUTTER SERVICE Keith Cook, Northwest Gutter Service, submitted an offer to donate gutter and downspouts for the entire fairgrounds with the understanding that the work will be accomplished if the Fair Board intends to continue the operation. If it is the decision of the Board to close down the existing facilities after this summer's fair, then Cook said, "We do not feel it is appropriate for us to make this contribution."

A letter drafted by the Manager and included in the agenda packet was approved and will be sent to Mr. Cook assuring him that the Fair Board is making every effort to retain the fairgrounds. The letter will contain the following resolution passed by the Board.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JOE EVERS TO ADOPT A RESOLUTION: BE IT RESOLVED, THAT THE WASHINGTON COUNTY FAIR BOARD GRATEFULLY ACCEPT AND ACKNOWLEDGE THE DONATION BY NORTHWEST GUTTER SERVICE OF "REPAIR OR REPLACE GUTTERS AND DOWNSPOUTS ON ALL EXISTING BUILDINGS LOCATED ON THE FAIRGROUNDS; THIS SERVICE HAS A CURRENT MARKET VALUE OF \$4,500" WITH APPRECIATION FOR THE GENEROUS DONATION AND SUPPORT AND FURTHER PRESENTS TEN COMPLIMENTARY PASSES FOR 1978 FAIR ADMISSION. MOTION CARRIED.

4-H LIAISON
REQUEST

The Fair Board reviewed a letter from Sonja Simpson, Chr. 4-H Leaders Fair Liaison Committee, regarding 4-H bracelets, leader admission, premiums, and small change handling. The correspondence states, "This problem concerns the sale of the plastic bracelets as admission to Fair '78. Our leaders have no real

4-H LIAISON
REQUEST

objections to the bracelets, but a very real negative attitude exists in the responsibility of them collecting funds from their members in order to procure the bracelet. Several of their thoughts are:

1. The leader will possibly have to put in their own funds for forgetful youngsters in order to get their money returned to them from the member.
2. Too many members don't know whether or not they are participating until the last minute.
3. 4-Her's who pay their dollar and then can't go to the fair will then want a refund from the leader.
4. This is just one more responsibility for a leader to have to follow through on and it comes at their busiest time of year on top of that.

Our leaders have further asked if they will also be included in the bracelet program and if so, what is the cost?"

Several concerns regarding the 4-H Committee proposed bracelet mechanics include: 1. if the youth turn in their 4-H I.D. cards, how could they be redistributed without a burden on the 4-H Leader? 2. how do the youth involved in pre-fair horse show obtain their bracelets? and 3. what does a child who has not received the 4-H I. D. card to purchase a bracelet do?

Because the 4-H Committee feels it is too much responsibility, Fair Board members Boyer and Springer indicated that they would volunteer to man a gate and sell bracelets and season passes commencing Saturday, July 29 from 7:30 a.m. until the Fair officially opens August 1.

As stated in the March 1, 1978 Fair Board minutes which are sent regularly to the extension staff, 4-H Leaders may purchase a season pass for one-half price (\$2.50). Information will be forwarded to the committee.

The second inquiry of the correspondence reads, " Our second inquiry concerns once again the premium money. In checking with some other 4-H programs who did this through their Fair Boards. Apparently a special request was submitted to the State Racing Commission, compensation granted and no default in points was insured. Would you check into this possibility for us? We would appreciate hearing their answer to you regarding this situation.

If it looks like we will still have to participate in the premium program, we must make several requests. The responsibility of getting the several hundreds of dollars of change from the bank to the fair office must lie with the Fair Board. This is a tremendous burden to put onto a 4-H Leader. The weight alone does not present itself to an inconspicuous exit

4-H LIAISON
REQUEST

from the bank much less a complete lack of security. Once those funds are on the fair office premises, a secure holding cabinet (safe) should be provided when we are not in the act of dispensing those funds. This should be of prime concern to both the Fair Board and the 4-H Leaser's Assn."

Manager reported correspondence from the Fair Board was sent to the Liaison Committee on March 22, 1978 stating "that you pay premiums on the same basis you did for the 1977 Fair."

MOTION: MOVED BY JOE EVERS, SECONDED BY RALPH HOLLAND REGARDLESS OF STATE LAW THE FAIR BOARD DIRECTIVE IS THAT 4-H SHALL PAY PREMIUMS. MOTION CARRIED UNANIMOUSLY.

The 4-H Leaders will be responsible for payment of premiums and handling of money. If anyone could find a small safe the Fair Board would be appreciative.

MUD MIRACLES

The Mud Miracles have indicated an interest in sponsoring a day for support of the fairgrounds construction projects. Except for advertising dollars, the money would be donated to the Fair.

COUNTY
BUDGET HEARING

Chairman Boyer made a brief presentation at the County budget hearing April 25 at the courthouse. Boyer commended the BCC and budget committee for including the requested \$9,800 for operating and maintenance for the 1978-79 fiscal year. Boyer also mentioned several emergency repairs that are currently needed at the fair. No affirmative action from the BCC was forthcoming.

Wally Lyon and Agnes DeLashmutt, co-chairmen of the Washington County Fairground Booster Committee asked for assurance from the BCC to maintain and retain the fairgrounds. Mrs. DeLashmutt also requested a work session in the near future. Several Commissioners indicated that they would be happy to receive an update and work with the Committee.

Approximately 30 persons attended the hearing on behalf of the fair.

DONATIONS

Manager Hesse requested Fair Board input on the donation system for fairground improvement. Hesse asked if the Fair Board would accept a challenge to help raise materials, labor and/or funds through donations either personally or through endorsement and cooperation.

The Fair Board agreed to endorse and cooperate with this idea.

MOTION: MOVED BY JOE EVERS AND SECONDED BY CHARLES COLEGROVE THAT THE FAIR BOARD DIRECT THE FAIR MANAGER TO CONTINUE TO SEEK DONATIONS OF MATERIAL, LABOR, AND MONEY ACCORDING TO BOARD POLICY FOR THE BETTERMENT OF THE FAIR. MOTION CARRIED.

- TENT FOR FAIR Permission for a tent to be used during the fair was asked.
- MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JIM SPRINGER TO PERMIT THE SIGNING OF A TENT RENTAL CONTRACT FOR USE DURING FAIR 53. MOTION CARRIED.
- P of P AIR SHOW The City of Hillsboro and the Port of Portland are co-hosting an Air Show on June 18th featuring the U. S. Air Force "Thunderbirds" and have requested usage of the fairgrounds for parking. The anticipated crowd is estimated to be 50,000 with around 15,000 cars for parking.
- Fair Manager has been working with Hillsboro property manager, Al Hammes and Port aviation director, Bob Finley, and they are willing to cooperate fully in preparation and execution of parking in, on and near the fairgrounds. Port will help in leveling field, liming parking, barricading, and generally do whatever they can to help the fairgrounds maintenance staff. Also the Port will provide insurance coverage.
- MOTION: MOVED BY JIM SPRINGER, SECONDED BY JOE EVERS TO ALLOW THE PORT OF PORTLAND TO ASSIST IN PREPARATION OF FACILITIES AND USE OF THE FAIRGROUNDS FOR PARKING AT \$2.00 PER CAR ON JUNE 18th. FAIR BOARD AND STAFF WILL SELL PARKING PERMITS. MOTION CARRIED.
- JAYCEE CONTRACT Manager Hesse will prepare the Jaycee Happy Days contract for their approval and signature.
- PUBLIC MEETING LAW Oregon's 1973 Public Meeting Law was reviewed. It is important that notice of meetings be given to the public, when dealing with public business.
- WELL WISHES Mrs. Ernest Bennett, wife of one of our employees, is ill in the hospital and the Fair Board wishes her a speedy recovery.
- DERBY CONTRACT Mr. Amick has received the contract for the 2nd annual Demo Derby to be held Wednesday, August 2, and reported by telephone that he would forward the signed contract soon.
- PASTURE RENTAL The field is quickly becoming overgrown. Would rental of the pasture be feasible at this time. The Air Show will have an impact on the pasture use. The Board felt it could be rented for at least one month at the rate of \$250.00.
- NEXT MEETING The next Board meeting will be a work session held May 24, 7:30 p.m. at the fair office.
- ADJOURNMENT The meeting was adjourned at 10:53 p.m.

Respectfully submitted,
Lorrie Maki, Secretary

Fair 53

1978 FAIR AUGUST 1-5

WASHINGTON COUNTY FAIR
P.O. BOX 115 - TEL. 648-1416
HILLSBORO, OREGON 97123

Washington County Fair Proposed Agenda

May 3, 1978
7:30 p.m.

1. Call of Order
2. General Introduction and Welcome of Guests
 - 7:35 p.m. Mr. and Mrs. Bob Wood, Rose City Motorcycle Club, usage of fairgrounds August 12 and 13 for Oregon 500
 - 7:45 p.m. Agnes Delashmutt, Wally Lyon, Fairground Saver Committee Chairpersons
 - 8:00 p.m. Ken Lewis, Rodeo Committee, Fred Meyer Day, general update (Correspondence enclosed)
 - 8:20 p.m. Greg Eades, City of Hillsboro
 - 8:40 p.m. Mr. and Mrs. Henry Deatherage, caretaker position interview
3. Approval of April 12 Board meeting minutes
4. Bills and Payroll for approval.
5. Enclosures and correspondence
 - A. letter from Jim Sullivan, Hillsboro Chamber of Commerce
 - B. appreciation note from Janet and Ralph Holland
 - C. letter from Northwest Gutter Service and draft of reply
 - D. letter from 4-H Liaison Committee members
 - E. letter from Mr. and Mrs. Henry Deatherage regarding caretaker position
6. Manager's report
 - A. Mud Miracles, Inc. sponsor day for fairgrounds construction projects (Leave track after Terra Trackers event in May?)
 - B. Report on 4/26/78 budget hearing
 - C. Permission to sign contract for tent structure during County Fair
 - D. Port of Portland regarding Air Show June 18