

**Washington County Fair Board  
Regular Meeting  
Wednesday, May 3rd, 2000  
4:30p.m.**

**Washington County Fair Board**  
**Wednesday, May 3, 2000**  
**4:30 p.m. Regular Meeting**

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) not on the regular agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Fair Board state their full name for the record.
3. Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

A. Bills for approval and detail of income received.

1. Line Item Report for April, 2000 (pgs. 3-9)
2. Income & Expense Summary Report for April, 2000 (pgs. 10-13)
3. Balance Sheet Comparison, April, 2000 (pg. 14)
4. Budget Overview, April, 2000 (pgs. 15-18)

**\*\*\*Please Note: March & April Financials will be reviewed and approved at this meeting, please bring the Board packet from March.**

B. Minutes

1. Fair Board Minutes – April 5, 2000 (pgs. 19-21)
2. Rodeo Board Minutes – April 3, 2000 (pgs. 22-23)

C. Facility Use Schedule – May, 2000 (pgs. 24-25)

4. Fair Organization's Report

- A. Fair 2000 – Bill McKinley & Paige Payne
- B. Rodeo Committee - Cody Feinauer
- C. Fair Boosters - Dave Russell
- D. 4-H – John Baggott

5. Maintenance Team Report, Albert Flanagan, Sr.

6. Old Business
  - A. Policy Resolutions – A. Richard Vial (pgs. )
7. New Business
  - A. OFA Meeting, Redmond, OR – Bill McKinley
8. General Correspondence (pgs. 26-32)
9. Announcements
  - A. Next Fair Board meeting – June 7, 2000
  - B. General Meetings
    1. Rodeo Committee Meetings, June 5<sup>th</sup>, July 3<sup>rd</sup>, August 6<sup>th</sup>, 2000 (7:00pm Executive Session, 7:30pm Assoc. Meeting)
    2. Washington County 4-H Horse Fair, July 14-18, 2000
    3. Washington County Fair & Rodeo, August 1-6, 2000
    4. 4-H/FFA Tractor Safety Training at Hillsboro High School, June 2-3, 2000
    5. Rodeo Poker Ride, June 7<sup>th</sup>, 2000
10. Board Communications

**\*Executive Session pursuant to ORS 192.610 – 192.690 to discuss Personnel and Real Estate issues immediately following the regular Fair Board meeting.**

# Washington County Fair Complex Line Item Report April 2000

04/27/00

Date	Num	Name	Memo	Paid Amount
<b>Income</b>				
<b>C · DEDICATED FUNDS</b>				
<b>009 · Hotel/Motel Tax</b>				
4/1/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	1,065.12
4/4/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	387.53
4/6/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	553.52
4/6/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment-Correction	1,022.66
4/10/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	531.94
4/12/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	23.25
4/14/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	817.81
4/17/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	1,053.95
4/18/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	33,281.19
4/18/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	18,916.10
4/19/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	7,666.19
4/19/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	6,839.89
4/20/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	14,991.83
4/24/2000		Washington County Finance Depart...	Hotel/Motel Tax Payment	2,971.24
Total 009 · Hotel/Motel Tax				90,122.22
Total C · DEDICATED FUNDS				90,122.22
<b>D · INTERIM INCOME</b>				
<b>010 · Rent &amp; Storage</b>				
<b>010B · Main Exhibit Hall</b>				
4/1/2000	2000-4	Manx Ltd. Cat Show	Base Lease of MEH/North on 1/8-9/2000	380.51
4/1/2000	2000-4	Manx Ltd. Cat Show	Base Lease of MEH/North on 1/8-9/2000	18.04
4/1/2000	2000-4	Manx Ltd. Cat Show	Tables	3.61
4/1/2000	2000-4	Manx Ltd. Cat Show	Tables	76.10
4/1/2000	2000-4	Manx Ltd. Cat Show	185 Padded Chairs, 50 free w/rental	38.52
4/1/2000	2000-4	Manx Ltd. Cat Show	185 Padded Chairs, 50 free w/rental	1.83
4/1/2000	2000-4	Manx Ltd. Cat Show	Fair Complex dumpster at direct cost	1.56
4/1/2000	2000-4	Manx Ltd. Cat Show	Fair Complex dumpster at direct cost	32.87
4/1/2000	2000-4	Manx Ltd. Cat Show	Labor Hours to clean building	66.59
4/1/2000	2000-4	Manx Ltd. Cat Show	Labor Hours to clean building	3.16
4/1/2000	2000-4	Manx Ltd. Cat Show	Labor Hours & tractor time to repair ruts i...	38.06
4/1/2000	2000-4	Manx Ltd. Cat Show	Labor Hours & tractor time to repair ruts i...	1.80
4/1/2000	2000-4	Manx Ltd. Cat Show	Base Lease of MEH/North on 3/11-12/200...	750.00
4/6/2000	2000-22	Feathered Friends	Tables	332.00
4/6/2000	2000-22	Feathered Friends	120 Chairs, 50 free w/rental	52.50
4/6/2000	2000-22	Feathered Friends	Public Address System	25.00
4/6/2000	2000-22	Feathered Friends	Power Drops	60.00
4/6/2000	2000-22	Feathered Friends	Telephone Connection	85.00
4/6/2000	2000-22	Feathered Friends	Fair Complex dumpster at direct cost	86.40
4/6/2000	2000-22	Feathered Friends	Labor Hours to clean building	150.00
4/6/2000	2000-22	Feathered Friends	MEH Rental for Dog Classes	150.00
4/6/2000	1421	A Polite Pooch	Power Drops	120.00
4/11/2000	2000-10	Gem Faire	Fair Complex dumpster at direct cost	43.20
4/11/2000	2000-10	Gem Faire	Labor Hours to clean building	200.00
4/11/2000	2000-10	Gem Faire	Forklift Hours	157.50
4/11/2000	2000-10	Gem Faire	Labor Hours for Forklift driver	62.50
4/11/2000	2000-10	Gem Faire	Labor Hours for Forklift driver on 1/16/200...	75.00
4/11/2000	2000-24	Jean Ann Wilhelmi	Tables	120.00
4/11/2000	2000-24	Jean Ann Wilhelmi	80 Padded Chairs, 50 free w/rental	22.50
4/11/2000	2000-24	Jean Ann Wilhelmi	Public Address System	25.00
4/11/2000	2000-24	Jean Ann Wilhelmi	Fair Complex dumpster at direct cost	43.20
4/11/2000	2000-24	Jean Ann Wilhelmi	Labor Hours to clean building	137.50
4/11/2000	1434	A Polite Pooch	Rental of MEH for Dog Classes	150.00
4/19/2000	2000-29	Pacific NW Fenton Association	2.5 X 8' Tables	888.00
4/19/2000	2000-29	Pacific NW Fenton Association	6' Tables	12.00
4/19/2000	2000-29	Pacific NW Fenton Association	Round Table	5.00
4/19/2000	2000-29	Pacific NW Fenton Association	Padded Chairs	33.00
4/19/2000	2000-29	Pacific NW Fenton Association	Public Address System	25.00
4/19/2000	2000-29	Pacific NW Fenton Association	Power Drops	105.00
4/19/2000	2000-29	Pacific NW Fenton Association	Fair Complex dumpster at direct cost	86.40
4/19/2000	2000-29	Pacific NW Fenton Association	Benches	8.00
4/19/2000	2000-29	Pacific NW Fenton Association	Labor Hours to set-up/take down tables	275.00
4/19/2000	2000-29	Pacific NW Fenton Association	Labor Hours to clean building	200.00
4/19/2000	1457	Jan Herinckx	Rental of MEH for Dog Classes	262.50

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# Washington County Fair Complex Line Item Report April 2000

Date	Num	Name	Memo	Paid Amount
4/21/2000	99-186	T. H. I. N. C.	Tables	200.00
4/21/2000	99-186	T. H. I. N. C.	Power Drops	30.00
4/21/2000	99-186	T. H. I. N. C.	Fair Complex dumpster at direct cost	86.40
4/21/2000	99-186	T. H. I. N. C.	Labor Hours	62.50
4/21/2000	2000-25	Tualatin Valley Gem & Mineral Club	Base Lease of MEH/South on 3/17-19/20...	700.00
4/21/2000	2000-25	Tualatin Valley Gem & Mineral Club	Tables	180.00
4/21/2000	2000-25	Tualatin Valley Gem & Mineral Club	90 Chairs, 50 free w/rental	30.00
4/21/2000	2000-25	Tualatin Valley Gem & Mineral Club	Public Address System	25.00
4/21/2000	2000-25	Tualatin Valley Gem & Mineral Club	Fair Complex dumpster at direct cost	43.20
4/21/2000	2000-25	Tualatin Valley Gem & Mineral Club	Labor Hours to clean building	75.00
<b>Total 010B · Main Exhibit Hall</b>				<b>6,821.95</b>
<b>010C · Cloverleaf Building</b>				
4/11/2000	1435	Oregon Orchid Society	Deposit for CCB on 11/4-5/00	100.00
<b>Total 010C · Cloverleaf Building</b>				<b>100.00</b>
<b>010D · Arts &amp; Crafts Building</b>				
4/6/2000	1420	Kathleen Kossler	Arts & Crafts Building Rental for Dog Clas...	100.00
4/19/2000	1456	Australian Shepherd Club of Oregon	Base Lease of Arts & Crafts Building on 4...	350.00
4/20/2000	1458	Word of Faith Family Center	Arts & Crafts Building rental on 4/23/00	175.00
<b>Total 010D · Arts &amp; Crafts Building</b>				<b>625.00</b>
<b>010F · Floral Building</b>				
4/11/2000	1435	Oregon Orchid Society	Deposit for Floral Bldg. on 11/4-5/00	100.00
4/19/2000	1450	Pioneer Heritage Academy	Floral Building rental for March 00'	640.00
4/19/2000	1451	Pioneer Heritage Academy	Floral Building rental for April 00'	640.00
<b>Total 010F · Floral Building</b>				<b>1,380.00</b>
<b>010G · Grounds/General</b>				
4/1/2000	1406	Word of Faith Family Center	Lease of Grounds (3/27-4/9/00)	700.00
4/19/2000	1454	Word of Faith Family Center	Grounds Rental 4/10-16/00	350.00
4/20/2000	1458	Word of Faith Family Center	Grounds Rental 4/17-23/00	350.00
<b>Total 010G · Grounds/General</b>				<b>1,400.00</b>
<b>010J · RV/Boat Storage/Barns</b>				
4/1/2000	1402	Gerald Iig	Boat/RV Storage Fee	97.05
4/1/2000	1403	John Johnson	Boat/RV Storage Fee	118.20
4/1/2000	1408	Kelly Bonar	Boat/RV Storage Fee	174.48
4/11/2000	1431	Marvin Windred	Boat/RV Storage Fee	192.96
4/19/2000	1453	Robert Fischer	Boat/RV Storage Fee	120.00
4/21/2000	1440	Richard Berry	Boat/RV Storage Fee	155.46
4/21/2000	1441	Tom Whelchel	Boat/RV Storage Fee	179.88
4/21/2000	1442	Ronald Varitz	Boat/RV Storage Fee	152.68
4/21/2000	1444	Hal Bleyhl	Boat/RV Storage Fee	172.68
4/21/2000	1469	Dana Martin	Boat/RV Storage Fee	168.00
<b>Total 010J · RV/Boat Storage/Barns</b>				<b>1,531.39</b>
<b>010K · Interim Use Concessions</b>				
4/20/2000	1459	DeAngelo's	Interim Use Concessions/Hardy Plant Spr...	153.11
<b>Total 010K · Interim Use Concessions</b>				<b>153.11</b>
<b>Total 010 · Rent &amp; Storage</b>				<b>12,011.45</b>
<b>011 · Damage Deposits</b>				
4/6/2000	1416	Alfred Guzman-Andrade	Rental Deposit Fee for CCB on 10/7/2000	200.00
4/6/2000	1417	Janet Herrera	Rental Deposit Fee for CCB on 9/9/2000	200.00
4/6/2000	26876	Oregon Military Department	Maria Calderon/Deposit Transfer	(200.00)
4/6/2000	26876	Oregon Military Department	Nicholas Perez/Deposit Transfer	(200.00)
4/6/2000	26876	Oregon Military Department	Ezequel Sanchez/Deposit Transfer	(200.00)
4/6/2000	26876	Oregon Military Department	Benjamen Pizano/Deposit Transfer	(200.00)
4/6/2000	26876	Oregon Military Department	N.W. Vintage Radio Society/Deposit Tran...	(100.00)
4/19/2000	1455	Australian Shepherd Club of Oregon	Rental Deposit Fee for Arts & Crafts Build...	200.00
<b>Total 011 · Damage Deposits</b>				<b>(300.00)</b>

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Date	Num	Name	Memo	Paid Amount
<b>014 · Interest Income</b>				
4/1/2000		Pool #4486	Interest (3/00)	511.45
4/1/2000		Washington County Finance Depart...	Interest (3/00)	1,396.75
Total 014 · Interest Income				1,908.20
<b>017 · Miscellaneous Income</b>				
4/8/2000	1411	Fair Boosters	Landscape Enhancement Project Donation	1,000.00
Total 017 · Miscellaneous Income				1,000.00
<b>018 · RV Parking</b>				
<b>018A · RV Parking/Short Term</b>				
4/1/2000	1401	RV Parking Fee	RV #5 3/31-4/2/00	45.00
4/1/2000	1407	RV Parking Fee	RV #9 3/30-4/1/00	45.00
4/6/2000	1412	RV Parking Fee	RV #12 4/1-4/6/00	90.00
4/6/2000	1413	RV Parking Fee	RV #8 4/1/00	15.00
4/6/2000	1414	RV Parking Fee	RV #3 4/5/00	15.00
4/6/2000	1415	RV Parking Fee	RV #1 4/5-4/9/00	75.00
4/6/2000	1422	RV Parking Fee	RV #7 4/1/00	15.00
4/11/2000	1427	RV Parking Fee	RV #6 4/7-8/00	30.00
4/11/2000	1429	RV Parking Fee	RV #2 4/7-9/00	45.00
4/11/2000	1430	RV Parking Fee	RV #12 4/7-10/00	60.00
4/11/2000	1432	RV Parking Fee	RV #1 4/10-11/00	30.00
4/11/2000	1433	RV Parking Fee	RV #2 4/6/00	15.00
4/19/2000	2000-29	Pacific NW Fenton Association	RV Site #2 for 3/25-26/00 (Jackie Shirley)	30.00
4/19/2000	1449	RV Parking Fee	RV #5 4/10-14/00	75.00
4/19/2000	1452	RV Parking Fee	RV #11 4/13-15/00	45.00
4/21/2000	1436	RV Parking Fee	RV Parking/Martha Jones 5/19-21/00	45.00
4/21/2000	1439	RV Parking Fee	RV #13 4/15-16/00	30.00
4/21/2000	1445	RV Parking Fee	RV Parking/Sandy Johnson 5/19-20/00	30.00
4/21/2000	1446	RV Parking Fee	RV #9 4/13-14/00	30.00
4/21/2000	1447	RV Parking Fee	RV #3 4/19-20/00	30.00
4/21/2000	1462	RV Parking Fee	RV #11 4/21-22/00	30.00
4/21/2000	1470	RV Parking Fee	RV #11 4/20/00	15.00
4/21/2000	1471	RV Parking Fee	RV Parking/Sharon Homen 5/19/00	15.00
Total 018A · RV Parking/Short Term				855.00
<b>018B · RV Parking/Long Term</b>				
4/21/2000	1448	Bill Hedges	Long Term RV Parking/Bal. of April 00'	180.00
Total 018B · RV Parking/Long Term				180.00
Total 018 · RV Parking				1,035.00
Total D · INTERIM INCOME				15,654.65
<b>E · FAIR INCOME</b>				
<b>032 · Concessions/Booths</b>				
4/1/2000	1404	Sunshine Photo Emporium	Vendor Booth Fee OS-85	700.00
4/1/2000	1405	Candace Evers	Vendor Booth Fee ME-18	350.00
4/1/2000	1409	Uncle Buck's Concessions	2000 Food Booth Fee F-1/2	600.00
4/6/2000	1418	St. Cecilia Parish	Vendor Booth Fee ME-09	375.00
4/6/2000	1419	Martindale's Communications	Vendor Booth Fee OS-65	600.00
4/11/2000	1423	William Polley	Vendor Booth Fee OS-88	300.00
4/11/2000	1424	Metro	Vendor Booth Fee ME-54	375.00
4/11/2000	1425	Washington County Dairy Women	2000 Food Booth Fee R-5	500.00
4/11/2000	1426	Southwestern Innovations	Vendor Booth Fee OS-66	650.00
4/11/2000	1428	Michael Diprofo	Vendor Booth Fee OS-22/23	625.00
4/21/2000	1437	Marie Porn	Vendor Booth Fee OS-C	300.00
4/21/2000	1438	LeafGuard Northwest	Vendor Booth Fee ME-52	350.00
4/21/2000	1443	Old Fashioned Kettle Corn, Inc.	Vendor Booth Fee F-21	350.00
4/21/2000	1460	Ernest Dollman	2000 Food Booth Fee F-26	500.00
4/21/2000	1461	Cascade Gourmet, LLC	Vendor Booth Fee OS-16	300.00
4/21/2000	1463	Oregon Hat Company	Vendor Booth Fee OS-11/12	400.00
4/21/2000	1464	Pamela McCann	Vendor Booth Fee ME-02	350.00
4/21/2000	1465	Ginger Moshofsky	Vendor Booth Fee ME-25	50.00
4/21/2000	1466	Leslie Hostak	Vendor Booth Fee ME-25	50.00

**Washington County Fair Complex  
Line Item Report  
April 2000**

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Date	Num	Name	Memo	Paid Amount
4/21/2000	1467	Stacy Marie Birley	Vendor Booth Fee ME-25	70.50
4/21/2000	1468	E. Michelle Bierly	Vendor Booth Fee ME-25	179.50
Total 032 · Concessions/Booths				7,975.00
<b>039 · Rodeo Sponsorships</b>				
4/1/2000	1410	H & R Utility Contractors Inc.	2000 Rodeo Sponsorship	1,700.00
Total 039 · Rodeo Sponsorships				1,700.00
Total E · FAIR INCOME				9,675.00
<b>G · BINGO</b>				
<b>070 · Sessions</b>				
4/6/2000	2000-27	Glencoe Football Bingo	CCB Rental/March 2000	1,200.00
Total 070 · Sessions				1,200.00
Total G · BINGO				1,200.00
Total Income				116,651.87
<b>Expense</b>				
<b>AE · PERSONNEL</b>				
<b>101 · Salaries</b>				
4/7/2000	26847	Washington County Finance Depart...	Payroll 3/18-3/31/00	14,824.80
4/21/2000	26901	Washington County Finance Depart...	Payroll 4/1-4/14/00	15,624.23
Total 101 · Salaries				30,449.03
<b>102 · O.P.E.</b>				
4/5/2000	26861	Hillsboro Argus	Maint. Worker Advertising	60.75
4/5/2000	26866	Community Newspapers Inc.	Maint. Worker Advertising	44.00
4/7/2000	26847	Washington County Finance Depart...	Payroll 3/18-3/31/00	2,604.62
4/21/2000	26901	Washington County Finance Depart...	Payroll 4/1-4/14/00	2,734.64
Total 102 · O.P.E.				5,444.01
Total AE · PERSONNEL				35,893.04
<b>BE · INTERIM OPERATIONS</b>				
<b>107 · Office Expense</b>				
4/5/2000	26852	Visa	Paper Shredder	14.90
4/5/2000	26860	Hill Florist & Gifts	Flower/Garza	50.00
Total 107 · Office Expense				64.90
<b>108 · Telephone</b>				
4/5/2000	26852	Visa	Web Hosting	20.00
4/5/2000	26870	A T & T Wireless	Cell Phone Charges	29.15
4/5/2000	26871	A T & T	Long Distance Charges	16.38
4/19/2000	26882	A T & T Wireless	Cell Phone Charges	8.26
4/19/2000	26889	GTE Northwest	Telephone Service	810.27
4/19/2000	26890	GTE Internetworking	Monthly Internet (4/1-4/30/00)	69.00
Total 108 · Telephone				953.06
<b>110 · Postage</b>				
4/5/2000	26856	Pitney Bowes	Postage Meter Rental	113.50
Total 110 · Postage				113.50
<b>111 · Equip/Bldg Rental</b>				
<b>111A · Equipment Rental</b>				
4/5/2000	26857	Pacific Office Automation	Copier Maint. Program	937.00
4/5/2000	26865	Copelco Capital, Inc.	Copier Rental/Insurance	212.23
4/19/2000	26899	United Rentals	Stump Grinder Rental	130.00
Total 111A · Equipment Rental				1,279.23
Total 111 · Equip/Bldg Rental				1,279.23

**Washington County Fair Complex**  
**Line Item Report**  
 April 2000

Date	Num	Name	Memo	Paid Amount
<b>112 - Utilities</b>				
4/5/2000	26849	Windsor Security	Monitoring Charge	53.85
4/5/2000	26855	Portland General Electric	February Statement	23.14
4/19/2000	26892	Hillsboro Garbage Disposal	Dropbox/Garbage Service	864.00
4/19/2000	26896	NW Natural	March Statements	990.30
4/19/2000	26897	Portland General Electric	March Statement	2,264.80
Total 112 - Utilities				4,196.09
<b>113 - Repair &amp; Maintenance</b>				
<b>113B - Main Exhibit Hall R &amp; M</b>				
4/5/2000	26846	Platt Electric	Repairs for MEH	156.99
4/5/2000	26846	Platt Electric	Repairs for MEH	42.22
Total 113B - Main Exhibit Hall R & M				199.21
<b>113C - Cloverleaf R &amp; M</b>				
4/5/2000	26846	Platt Electric	Repairs for CCB	42.23
4/5/2000	26846	Platt Electric	Electrical Repairs in CCB	60.86
4/5/2000	26858	McClenny Refrigeration	Charcoal	67.06
Total 113C - Cloverleaf R & M				170.15
<b>113D - Arts &amp; Crafts R &amp; M</b>				
4/5/2000	26846	Platt Electric	Repairs for Arts & Crafts Building	42.22
4/19/2000	26884	Bob Nagel Distributing Co.	Grab Bars/Bathrooms	44.40
Total 113D - Arts & Crafts R & M				86.62
<b>113E - Friendship Square R &amp; M</b>				
4/19/2000	26893	Home Depot	Friendship Square Repairs	41.29
Total 113E - Friendship Square R & M				41.29
<b>113G - Grounds/General R &amp; M</b>				
4/5/2000	26846	Platt Electric	Photo Cells on Grounds	30.28
4/5/2000	26846	Platt Electric	Lighting on Grounds	34.65
4/5/2000	26872	Ag West	Grass Seed/Fertilizer	1,968.00
4/19/2000	26888	Dynacoco	Landscaping Supplies	373.87
4/19/2000	26900	Topnotch Feed Inc.	Landscaping Expenses	78.59
Total 113G - Grounds/General R & M				2,485.39
<b>113L - Equipment R &amp; M</b>				
4/5/2000	26852	Visa	Vacuum Parts	8.48
4/5/2000	26863	Forest Grove Industrial Supply	Welding Tool	15.00
4/5/2000	26868	B & B Lock & Key	Service Call/Keys	51.00
4/5/2000	26872	Ag West	Equipment Repairs	293.62
4/5/2000	26873	Fisher Implement Company	Equipment Repairs	130.14
4/5/2000	26874	Hillsboro Auto Parts	Equipment Repairs	306.78
4/19/2000	26887	Dick's MacKenzie Ford	Ford Ranger	16.93
4/19/2000	26891	Gratter Tire & Wheel	Tire Maint. & Repair	20.00
4/19/2000	26894	Master Machine & Tool	Equipment Repairs	50.00
Total 113L - Equipment R & M				891.95
Total 113 - Repair & Maintenance				3,874.61
<b>114 - General Supplies</b>				
4/5/2000	26846	Platt Electric	Shop/Office Supplies	79.86
4/5/2000	26851	Western Tool Supply	Shop Supplies	16.47
4/5/2000	26862	allMRO Products	Shop Supplies	35.38
4/5/2000	26863	Forest Grove Industrial Supply	Shop Supplies	3.50
4/5/2000	26864	Eoff Electric Company	Shop/Misc Supplies	59.75
4/5/2000	26867	Bob Nagel Distributing Co.	Janitorial Supplies	288.23
4/5/2000	26869	A & I Paint & Decorating Inc.	Shop Supplies	9.95
4/5/2000	26873	Fisher Implement Company	Shop Supplies	75.04
4/5/2000	26874	Hillsboro Auto Parts	Shop Supplies	101.87
4/19/2000	26881	Ace Hardware	Shop Supplies	23.75
4/19/2000	26883	Bretthauer Oil Co.	Fuel Refill	964.07
4/19/2000	26886	Crystal Springs/Mt. Fresh	Shop Supply/Water	58.65
4/19/2000	26893	Home Depot	Misc Supplies	45.34



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## Washington County Fair Complex Line Item Report April 2000

Date	Num	Name	Memo	Paid Amount
4/19/2000	26893	Home Depot	Misc Supplies	2.96
4/19/2000	26898	Pepsi-Cola Company	Pop Supplies/Shop	171.60
Total 114 · General Supplies				1,936.42
<b>118 · Travel &amp; Training</b>				
4/5/2000	26850	Western Equipment Distributors, Inc.	Equipment Service School/Wold	28.00
Total 118 · Travel & Training				28.00
<b>119 · Legal Fees</b>				
4/19/2000	26885	Office of County Counsel	Legal Services, February 2000	604.50
Total 119 · Legal Fees				604.50
<b>131 · Advertising &amp; P.R.</b>				
4/5/2000	26853	US West Communications	Directory Advertising	147.30
4/5/2000	26861	Hillsboro Argus	Display Advertising	266.00
4/5/2000	26866	Community Newspapers Inc.	Oregon Events Calendar	370.00
Total 131 · Advertising & P.R.				783.30
<b>132 · Board Expense</b>				
4/5/2000	26845	Kentucky Fried Chicken	Board Mtg. Meals 4/5/2000	48.29
4/5/2000	26860	Hill Florist & Gifts	Flowers/Boyles	17.50
Total 132 · Board Expense				65.79
<b>133 · Dues, Licenses, Fees</b>				
4/1/2000		Pool #4486	Outgoing ACH Fee	1.00
4/1/2000		Pool #4486	Monthly Maint. Fee	3.00
4/5/2000	26852	Visa	Rotary/Chamber Relations	64.00
4/5/2000	26859	Hillsboro Chamber of Commerce	2000-01 Membership Dues	175.00
Total 133 · Dues, Licenses, Fees				243.00
<b>149 · Misc. Materials &amp; Svcs.</b>				
4/5/2000	26852	Visa	Misc. Expenses	14.95
4/5/2000	26854	Reedville Cafe & Catering Company	OFA District Meeting on 3/9/2000	134.25
4/7/2000	26877	Subway	RFP Selection Committee Meals 4/7/00	26.88
4/19/2000	26881	Ace Hardware	Desk Drawer Repair	0.75
4/19/2000	26895	Oregon Electric	Dance Band/Apodaca	172.57
Total 149 · Misc. Materials & Svcs.				349.40
<b>150 · Refunds</b>				
4/10/2000	26878	Alicia Loza	Refund Rental Deposit	170.00
4/10/2000	26879	Maria Apodaca	Refund Rental Deposit	137.43
4/20/2000	26902	Homier Distributing Co., Inc.	Partial Refund of Rental Deposit less labor	181.22
4/20/2000	26903	Michelle Green	Refund Rental Deposit	88.40
Total 150 · Refunds				577.05
<b>154 · RV Park</b>				
<b>154B · RV Park Hotel/Motel Tax</b>				
4/5/2000	26848	Washington County Finance Depart...	Hotel/Motel Tax Payment (1/1-3/31/2000)	193.85
Total 154B · RV Park Hotel/Motel Tax				193.85
Total 154 · RV Park				193.85
Total BE · INTERIM OPERATIONS				15,262.70
<b>CE · FAIR OPERATIONS</b>				
<b>187 · Repair &amp; Maintenance</b>				
4/19/2000	26881	Ace Hardware	Floral Dept. Racks	47.58
4/19/2000	26893	Home Depot	Floral Dept. Racks	99.24
Total 187 · Repair & Maintenance				146.82
Total CE · FAIR OPERATIONS				146.82

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# Washington County Fair Complex Line Item Report April 2000

Date	Num	Name	Memo	Paid Amount
<b>DE · EXHIBITS/COMPETITIONS</b>				
<b>233 · Other Open Class</b>				
4/6/2000	26875	American Rabbit Breeders Assoc.	Charter/Sanction Fee	40.00
Total 233 · Other Open Class				40.00
Total DE · EXHIBITS/COMPETITIONS				40.00
<b>EE · RODEO</b>				
<b>318 · Board Expense</b>				
4/5/2000	26860	Hill Florist & Gifts	Flowers/Boyles	17.50
Total 318 · Board Expense				17.50
Total EE · RODEO				17.50
<b>JE · CAPITAL OUTLAY</b>				
<b>513 · Equipment</b>				
4/5/2000	26873	Fisher Implement Company	Major Equipment Repairs	1,614.50
4/12/2000	26880	User Friendly Computers	Web Site Development/Final Payment	0.00
Total 513 · Equipment				1,614.50
Total JE · CAPITAL OUTLAY				1,614.50
Total Expense				52,974.56
Net Income				63,677.31

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**Washington County Fair Complex  
Income & Expense  
April 2000**

	Apr '00	Apr '99
<b>Income</b>		
<b>A - STATE FUNDS</b>		
001 - Racing Commission	0.00	0.00
002 - Apportionment	0.00	0.00
003 - Merit Rate	0.00	0.00
004 - Dept. of Economic Development	0.00	0.00
A - STATE FUNDS - Other	0.00	0.00
<b>Total A - STATE FUNDS</b>	<b>0.00</b>	<b>0.00</b>
<b>B - SPECIAL FUNDS</b>		
005 - Grants	0.00	0.00
006 - Funds Borrowed	0.00	0.00
007 - RE Sold/Leased	0.00	7,700.00
B - SPECIAL FUNDS - Other	0.00	0.00
<b>Total B - SPECIAL FUNDS</b>	<b>0.00</b>	<b>7,700.00</b>
<b>C - DEDICATED FUNDS</b>		
008 - Horse Stall Construction Fund	0.00	0.00
009 - Hotel/Motel Tax	90,122.22	85,350.86
C - DEDICATED FUNDS - Other	0.00	0.00
<b>Total C - DEDICATED FUNDS</b>	<b>90,122.22</b>	<b>85,350.86</b>
<b>D - INTERIM INCOME</b>		
<b>010 - Rent &amp; Storage</b>		
010A - National Guard Armory	0.00	1,723.10
010B - Main Exhibit Hall	6,821.95	6,665.86
010C - Cloverleaf Building	100.00	1,016.53
010D - Arts & Crafts Building	625.00	12.06
010E - Friendship Square	0.00	0.00
010F - Floral Building	1,380.00	640.08
010G - Grounds/General	1,400.00	104.52
010H - Main Arena	0.00	0.00
010J - RV/Boat Storage/Barns	1,531.39	1,376.32
010K - Interim Use Concessions	153.11	145.46
010 - Rent & Storage - Other	0.00	0.00
<b>Total 010 - Rent &amp; Storage</b>	<b>12,011.45</b>	<b>11,683.93</b>
011 - Damage Deposits	(300.00)	1,000.00
012 - Advertising Sold	0.00	0.00
013 - Gate Changes	0.00	0.00
014 - Interest Income	1,908.20	2,379.63
015 - Shows/Entertainment	0.00	0.00
016 - Parking Fees	0.00	0.00
017 - Miscellaneous Income	1,000.00	2,789.83
018 - RV Parking		
018A - RV Parking/Short Term	855.00	1,635.00
018B - RV Parking/Long Term	180.00	165.00
018 - RV Parking - Other	0.00	0.00
<b>Total 018 - RV Parking</b>	<b>1,035.00</b>	<b>1,800.00</b>
D - INTERIM INCOME - Other	0.00	0.00
<b>Total D - INTERIM INCOME</b>	<b>15,654.65</b>	<b>19,653.39</b>
<b>E - FAIR INCOME</b>		
030 - Youth Admission	0.00	0.00
031 - Other Admission	0.00	0.00
032 - Concessions/Booths	7,975.00	5,890.00
033 - Sponsorships	0.00	0.00
034 - Advertising Sold	0.00	1,525.00
035 - Gate Change	0.00	0.00
036 - Carnival Income	0.00	0.00
037 - Entry Fees	0.00	0.00
038 - Parking Fees	0.00	0.00
039 - Rodeo Sponsorships	1,700.00	14,500.00
040 - Horse Show	0.00	0.00
041 - Miscellaneous	0.00	0.00
042 - Rodeo Admissions	0.00	0.00

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**Washington County Fair Complex  
Income & Expense  
April 2000**

	Apr '00	Apr '99
043 · Main Stage	0.00	0.00
044 · Arena Admissions	0.00	0.00
045 · Amphitheater Concessions	0.00	0.00
046 · Rodeo Miscellaneous	0.00	0.00
047 · Horse Stall Rentals	0.00	0.00
E · FAIR INCOME - Other	0.00	0.00
<b>Total E · FAIR INCOME</b>	<b>9,675.00</b>	<b>21,915.00</b>
<b>G · BINGO</b>		
070 · Sessions	1,200.00	2,700.00
071 · Food	0.00	0.00
072 · Operating Charges	0.00	0.00
G · BINGO - Other	0.00	0.00
<b>Total G · BINGO</b>	<b>1,200.00</b>	<b>2,700.00</b>
<b>Total Income</b>	<b>116,651.87</b>	<b>137,319.25</b>
<b>Expense</b>		
6999 · Uncategorized Expenses	0.00	0.00
<b>AE · PERSONNEL</b>		
101 · Salaries	30,449.03	31,700.46
102 · O.P.E.	5,444.01	8,693.95
AE · PERSONNEL - Other	0.00	0.00
<b>Total AE · PERSONNEL</b>	<b>35,893.04</b>	<b>40,394.41</b>
<b>BE · INTERIM OPERATIONS</b>		
107 · Office Expense	64.90	55.00
108 · Telephone	953.06	890.02
109 · Printing	0.00	0.00
110 · Postage	113.50	0.00
111 · Equip/Bldg Rental		
111A · Equipment Rental	1,279.23	212.23
111B · Armory Rental	0.00	250.00
111 · Equip/Bldg Rental - Other	0.00	0.00
<b>Total 111 · Equip/Bldg Rental</b>	<b>1,279.23</b>	<b>462.23</b>
112 · Utilities	4,196.09	4,369.74
113 · Repair & Maintenance		
113B · Main Exhibit Hall R & M	199.21	231.87
113C · Cloverleaf R & M	170.15	76.83
113D · Arts & Crafts R & M	86.62	0.00
113E · Friendship Square R & M	41.29	0.00
113F · Floral Building R & M	0.00	1,083.70
113G · Grounds/General R & M	2,485.39	4,081.60
113H · Main Arena R & M	0.00	0.00
113J · Barns R & M	0.00	56.15
113L · Equipment R & M	891.95	3,676.31
113 · Repair & Maintenance - Other	0.00	0.00
<b>Total 113 · Repair &amp; Maintenance</b>	<b>3,874.61</b>	<b>9,206.46</b>
114 · General Supplies	1,936.42	1,892.66
115 · Legal Notices	0.00	0.00
116 · Gate Change	0.00	0.00
117 · Parking	0.00	0.00
118 · Travel & Training	28.00	0.00
119 · Legal Fees	604.50	0.00
121 · Professional Svcs.	0.00	0.00
122 · Insurance & Bond	0.00	0.00
123 · Private Mileage	0.00	0.00
124 · Car Allowance	0.00	0.00
131 · Advertising & P.R.	783.30	416.90
132 · Board Expense	65.79	217.60
133 · Dues, Licenses, Fees	243.00	275.70
149 · Misc. Materials & Svcs.	349.40	184.01
150 · Refunds	577.05	914.75
151 · County Indirect Cost	0.00	0.00
153 · Petty Cash	0.00	0.00

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**Washington County Fair Complex**  
**Income & Expense**  
 April 2000

	Apr '00	Apr '99
<b>154 · RV Park</b>		
154A · RV Park Repair & Maint.	0.00	0.00
154B · RV Park Hotel/Motel Tax	193.85	107.06
154 · RV Park - Other	0.00	0.00
<b>Total 154 · RV Park</b>	193.85	107.06
<b>BE · INTERIM OPERATIONS - Other</b>	0.00	0.00
<b>Total BE · INTERIM OPERATIONS</b>	15,262.70	18,992.13
<b>CE · FAIR OPERATIONS</b>		
175 · Printing	0.00	200.00
176 · Utilities	0.00	0.00
177 · Gate Change	0.00	0.00
178 · Parking	0.00	0.00
179 · Professional Svcs.	0.00	0.00
180 · Advertising	0.00	0.00
181 · Refunds	0.00	0.00
182 · Miscellaneous	0.00	0.00
183 · Decorations	0.00	0.00
184 · Equipment Rental	0.00	0.00
185 · Horse Stall Rental	0.00	0.00
186 · Restroom Service	0.00	0.00
187 · Repair & Maintenance	146.82	0.00
188 · Materials & Supplies	0.00	0.00
CE · FAIR OPERATIONS - Other	0.00	0.00
<b>Total CE · FAIR OPERATIONS</b>	146.82	200.00
<b>DE · EXHIBITS/COMPETITIONS</b>		
211 · Awards FFA	0.00	0.00
212 · Personnel FFA	0.00	0.00
213 · Other FFA	0.00	0.00
221 · Awards 4-H	0.00	0.00
222 · Personnel 4-H	0.00	0.00
223 · Other 4-H	0.00	0.00
231 · Awards Open Class	0.00	0.00
232 · Personnel Open	0.00	0.00
233 · Other Open Class	40.00	40.00
DE · EXHIBITS/COMPETITIONS - Other	0.00	0.00
<b>Total DE · EXHIBITS/COMPETITIONS</b>	40.00	40.00
<b>EE · RODEO</b>		
311 · Prize Money	0.00	0.00
312 · Personnel	0.00	0.00
313 · Stock Contract	0.00	0.00
314 · Special Awards	0.00	0.00
315 · Special Kid's Rodeo	0.00	0.00
316 · Promotion	0.00	0.00
317 · Materials & Supplies	0.00	0.00
318 · Board Expense	17.50	135.00
319 · Other (Fees & Dues)	0.00	0.00
320 · Queen	0.00	0.00
321 · Rental Equipment	0.00	0.00
322 · Money Raising Projects	0.00	0.00
323 · Petty Cash	0.00	0.00
EE · RODEO - Other	0.00	0.00
<b>Total EE · RODEO</b>	17.50	135.00
<b>GE · SHOWS &amp; ENTERTAINMENT</b>		
324 · Main Stage	0.00	0.00
325 · Grounds Entertainment	0.00	0.00
326 · Associated Costs-Main	0.00	0.00
327 · Associated Costs-Grounds	0.00	0.00
328 · Touch & See	0.00	0.00
GE · SHOWS & ENTERTAINMENT - Other	0.00	0.00
<b>Total GE · SHOWS &amp; ENTERTAINMENT</b>	0.00	0.00

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**Washington County Fair Complex**  
**Income & Expense**  
 April 2000

	Apr '00	Apr '99
<b>HE · INTERIM ENTERTAINMENT</b>		
375 · Interim Shows	0.00	0.00
HE · INTERIM ENTERTAINMENT - Other	0.00	0.00
<b>Total HE · INTERIM ENTERTAINMENT</b>	0.00	0.00
<b>IE · BINGO-EXPENSE</b>		
401 · Personnel	0.00	0.00
402 · Supplies	0.00	0.00
403 · Mileage	0.00	0.00
404 · Food	0.00	0.00
405 · Advertising	0.00	0.00
406 · Equipment Repairs	0.00	0.00
407 · Operating Change	0.00	0.00
408 · Dues, Licenses, Fees	0.00	0.00
IE · BINGO-EXPENSE - Other	0.00	0.00
<b>Total IE · BINGO-EXPENSE</b>	0.00	0.00
<b>JE · CAPITAL OUTLAY</b>		
510 · Purchase/Lease	0.00	0.00
511 · Land Improvements	0.00	0.00
512 · Bldg. & Structure	0.00	171.00
513 · Equipment	1,614.50	0.00
514 · Development Reserve	0.00	0.00
515 · Horse Stalls	0.00	0.00
JE · CAPITAL OUTLAY - Other	0.00	0.00
<b>Total JE · CAPITAL OUTLAY</b>	1,614.50	171.00
<b>Total Expense</b>	52,974.56	59,932.54
<b>Net Income</b>	63,677.31	77,386.71

04/27/00

**Washington County Fair Complex**  
**Balance Sheet Comparison**  
As of April 30, 2000

	<u>Apr 30, '00</u>	<u>Mar 31, '00</u>	<u>\$ Change</u>	<u>Apr 30, '99</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
0900 · West Coast Bank	9,290.06	212,639.17	(203,349.11)	16,761.42
0950 · West Coast Bank-Premium	81.84	81.84	0.00	6,625.15
1000 · US Bank	0.00	0.00	0.00	2,138.40
1020 · Pool #4486	255,855.32	80,347.87	175,507.45	244,272.91
1030 · EXPO	0.00	0.00	0.00	4,321.15
1080 · Washington County Fair Fund	97,946.53	6,427.56	91,518.97	104,757.84
<b>Total Checking/Savings</b>	<u>363,173.75</u>	<u>299,496.44</u>	<u>63,677.31</u>	<u>378,876.87</u>
<b>Total Current Assets</b>	<u>363,173.75</u>	<u>299,496.44</u>	<u>63,677.31</u>	<u>378,876.87</u>
<b>TOTAL ASSETS</b>	<u><b>363,173.75</b></u>	<u><b>299,496.44</b></u>	<u><b>63,677.31</b></u>	<u><b>378,876.87</b></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Equity</b>				
3900 · Retained Earnings	358,886.79	358,886.79	0.00	496,364.87
Net Income	4,286.98	(59,390.35)	63,677.31	(117,488.00)
<b>Total Equity</b>	<u>363,173.75</u>	<u>299,496.44</u>	<u>63,677.31</u>	<u>378,876.87</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>363,173.75</b></u>	<u><b>299,496.44</b></u>	<u><b>63,677.31</b></u>	<u><b>378,876.87</b></u>

04/27/00

**Washington County Fair Complex**  
**Budget Overview**  
 July 1999 through April 2000

	Jul '99 - Apr '00	Budget	% of Budget
<b>Income</b>			
<b>A · STATE FUNDS</b>			
001 · Racing Commission	0.00	0.00	0.0%
002 · Apportionment	0.00	0.00	0.0%
003 · Merit Rate	0.00	0.00	0.0%
004 · Dept. of Economic Development	41,976.34	41,000.00	102.4%
<b>Total A · STATE FUNDS</b>	<b>41,976.34</b>	<b>41,000.00</b>	<b>102.4%</b>
<b>B · SPECIAL FUNDS</b>			
005 · Grants	0.00	0.00	0.0%
006 · Funds Borrowed	0.00	0.00	0.0%
007 · RE Sold/Leased	0.00	0.00	0.0%
<b>Total B · SPECIAL FUNDS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>C · DEDICATED FUNDS</b>			
008 · Horse Stall Construction Fund	0.00	0.00	0.0%
009 · Hotel/Motel Tax	533,320.43	600,000.00	88.9%
<b>Total C · DEDICATED FUNDS</b>	<b>533,320.43</b>	<b>600,000.00</b>	<b>88.9%</b>
<b>D · INTERIM INCOME</b>			
<b>010 · Rent &amp; Storage</b>			
010A · National Guard Armory	3,810.30		
010B · Main Exhibit Hall	64,086.60		
010C · Cloverleaf Building	9,833.52		
010D · Arts & Crafts Building	7,731.27		
010E · Friendship Square	1,191.80		
010F · Floral Building	8,054.30		
010G · Grounds/General	35,827.75		
010H · Main Arena	596.57		
010J · RV/Boat Storage/Barns	7,058.64		
010K · Interim Use Concessions	2,136.29		
010 · Rent & Storage - Other	0.00	182,000.00	0.0%
<b>Total 010 · Rent &amp; Storage</b>	<b>140,327.04</b>	<b>182,000.00</b>	<b>77.1%</b>
011 · Damage Deposits	8,100.00	15,000.00	54.0%
012 · Advertising Sold	0.00	0.00	0.0%
013 · Gate Changes	0.00	5,500.00	0.0%
014 · Interest Income	10,034.06	17,000.00	59.0%
015 · Shows/Entertainment	0.00	100,000.00	0.0%
016 · Parking Fees	4,906.91	20,000.00	24.5%
017 · Miscellaneous Income	9,197.41	10,000.00	92.0%
<b>018 · RV Parking</b>			
018A · RV Parking/Short Term	12,309.00		
018B · RV Parking/Long Term	4,420.00		
018 · RV Parking - Other	0.00	30,000.00	0.0%
<b>Total 018 · RV Parking</b>	<b>16,729.00</b>	<b>30,000.00</b>	<b>55.8%</b>
<b>Total D · INTERIM INCOME</b>	<b>189,294.42</b>	<b>379,500.00</b>	<b>49.9%</b>
<b>E · FAIR INCOME</b>			
030 · Youth Admission	30,109.00	31,000.00	97.1%
031 · Other Admission	223,487.01	220,000.00	101.6%
032 · Concessions/Booths	112,711.52	115,000.00	98.0%
033 · Sponsorships	55,500.00	46,500.00	119.4%
034 · Advertising Sold	7,215.00	7,000.00	103.1%
035 · Gate Change	57,000.00	15,000.00	380.0%
036 · Carnival Income	73,650.79	60,000.00	122.8%
037 · Entry Fees	3,297.00	4,000.00	82.4%
038 · Parking Fees	49,797.00	50,000.00	99.6%
039 · Rodeo Sponsorships	55,959.00	68,800.00	81.3%
040 · Horse Show	0.00	0.00	0.0%
041 · Miscellaneous	18,863.56	5,000.00	377.3%
042 · Rodeo Admissions	5,920.00	7,000.00	84.6%
043 · Main Stage	55,662.50	0.00	100.0%
044 · Arena Admissions	0.00	0.00	0.0%
045 · Amphitheater Concessions	3,425.35	800.00	428.2%



**Washington County Fair Complex  
Budget Overview  
July 1999 through April 2000**

04/27/00

	Jul '99 - Apr '00	Budget	% of Budget
046 · Rodeo Miscellaneous	6,890.90	6,000.00	114.8%
047 · Horse Stall Rentals	0.00	4,550.00	0.0%
<b>Total E · FAIR INCOME</b>	<b>759,488.63</b>	<b>640,650.00</b>	<b>118.5%</b>
<b>G · BINGO</b>			
070 · Sessions	11,400.00	13,200.00	86.4%
071 · Food	0.00	0.00	0.0%
072 · Operating Charges	0.00	0.00	0.0%
<b>Total G · BINGO</b>	<b>11,400.00</b>	<b>13,200.00</b>	<b>86.4%</b>
<b>Total Income</b>	<b>1,535,479.82</b>	<b>1,674,350.00</b>	<b>91.7%</b>
<b>Expense</b>			
6999 · Uncategorized Expenses	0.00		
<b>AE · PERSONNEL</b>			
101 · Salaries	370,639.16	443,083.00	83.7%
102 · O.P.E.	105,853.46	127,208.00	83.2%
<b>Total AE · PERSONNEL</b>	<b>476,492.62</b>	<b>570,291.00</b>	<b>83.6%</b>
<b>BE · INTERIM OPERATIONS</b>			
107 · Office Expense	3,479.24	4,200.00	82.8%
108 · Telephone	8,610.23	12,000.00	71.8%
109 · Printing	1,294.00	2,000.00	64.7%
110 · Postage	2,183.30	2,500.00	87.3%
111 · Equip/Bldg Rental			
111A · Equipment Rental	4,688.10		
111B · Armory Rental	806.25		
111 · Equip/Bldg Rental - Other	0.00	8,688.00	0.0%
<b>Total 111 · Equip/Bldg Rental</b>	<b>5,494.35</b>	<b>8,688.00</b>	<b>63.2%</b>
112 · Utilities	57,981.17	70,500.00	82.2%
113 · Repair & Maintenance			
113B · Main Exhibit Hall R & M	3,094.93		
113C · Cloverleaf R & M	756.32		
113D · Arts & Crafts R & M	195.15		
113E · Friendship Square R & M	55.14		
113F · Floral Building R & M	357.75		
113G · Grounds/General R & M	14,378.66		
113H · Main Arena R & M	137.75		
113J · Barns R & M	1,608.56		
113L · Equipment R & M	22,625.23		
113 · Repair & Maintenance - Other	0.00	50,000.00	0.0%
<b>Total 113 · Repair &amp; Maintenance</b>	<b>43,209.49</b>	<b>50,000.00</b>	<b>86.4%</b>
114 · General Supplies	18,271.45	23,000.00	79.4%
115 · Legal Notices	0.00	0.00	0.0%
116 · Gate Change	0.00	5,500.00	0.0%
117 · Parking	899.00	7,000.00	12.8%
118 · Travel & Training	3,909.07	4,500.00	86.9%
119 · Legal Fees	1,092.75	1,500.00	72.9%
121 · Professional Svcs.	12,951.00	4,500.00	287.8%
122 · Insurance & Bond	14,287.26	10,000.00	142.9%
123 · Private Mileage	608.84	1,000.00	60.9%
124 · Car Allowance	2,600.00	3,900.00	66.7%
131 · Advertising & P.R.	7,600.77	7,500.00	101.3%
132 · Board Expense	2,650.31	6,000.00	44.2%
133 · Dues, Licenses, Fees	3,201.35	3,000.00	106.7%
149 · Misc. Materials & Svcs.	4,146.58	6,000.00	69.1%
150 · Refunds	10,157.05	15,000.00	67.7%
151 · County Indirect Cost	27,123.75	36,165.00	75.0%
153 · Petty Cash	0.00	200.00	0.0%

04/27/00

**Washington County Fair Complex**  
**Budget Overview**  
 July 1999 through April 2000

	Jul '99 - Apr '00	Budget	% of Budget
<b>154 · RV Park</b>			
154A · RV Park Repair & Maint.	237.51	1,000.00	23.8%
154B · RV Park Hotel/Motel Tax	1,145.74	1,000.00	114.6%
<b>Total 154 · RV Park</b>	<b>1,383.25</b>	<b>2,000.00</b>	<b>69.2%</b>
<b>Total BE · INTERIM OPERATIONS</b>	<b>233,134.21</b>	<b>286,653.00</b>	<b>81.3%</b>
<b>CE · FAIR OPERATIONS</b>			
175 · Printing	13,284.19	11,000.00	120.8%
176 · Utilities	13,537.01	11,000.00	123.1%
177 · Gate Change	57,000.00	15,000.00	380.0%
178 · Parking	12,366.83	13,000.00	95.1%
179 · Professional Svcs.	43,794.53	30,000.00	146.0%
180 · Advertising	80,933.54	70,000.00	115.6%
181 · Refunds	457.00	1,000.00	45.7%
182 · Miscellaneous	21,753.49	8,000.00	271.9%
183 · Decorations	1,075.64	3,500.00	30.7%
184 · Equipment Rental	12,435.04	12,000.00	103.6%
185 · Horse Stall Rental	0.00	4,550.00	0.0%
186 · Restroom Service	18,784.59	20,000.00	93.9%
187 · Repair & Maintenance	11,655.80	8,000.00	145.7%
<b>Total CE · FAIR OPERATIONS</b>	<b>287,077.66</b>	<b>207,050.00</b>	<b>138.7%</b>
<b>DE · EXHIBITS/COMPETITIONS</b>			
211 · Awards FFA	2,913.00	3,500.00	83.2%
212 · Personnel FFA	837.51	1,000.00	83.8%
213 · Other FFA	343.83	1,500.00	22.9%
221 · Awards 4-H	11,239.64	10,500.00	107.0%
222 · Personnel 4-H	5,132.50	5,500.00	93.3%
223 · Other 4-H	3,225.32	3,600.00	89.6%
231 · Awards Open Class	40,885.41	40,000.00	102.2%
232 · Personnel Open	4,307.49	7,000.00	61.5%
233 · Other Open Class	1,399.31	4,000.00	35.0%
<b>Total DE · EXHIBITS/COMPETITIONS</b>	<b>70,284.01</b>	<b>76,600.00</b>	<b>91.8%</b>
<b>EE · RODEO</b>			
311 · Prize Money	52,000.00	52,800.00	98.5%
312 · Personnel	24,888.22	21,600.00	115.2%
313 · Stock Contract	20,882.75	19,500.00	107.1%
314 · Special Awards	420.00	1,000.00	42.0%
315 · Special Kid's Rodeo	1,472.63	2,000.00	73.6%
316 · Promotion	4,952.91	6,500.00	76.2%
317 · Materials & Supplies	7,350.04	4,000.00	183.8%
318 · Board Expense	2,862.95	6,000.00	47.7%
319 · Other (Fees & Dues)	3,586.26	2,000.00	179.3%
320 · Queen	4,323.94	3,000.00	144.1%
321 · Rental Equipment	6,325.00	5,000.00	126.5%
322 · Money Raising Projects	2,480.92	3,000.00	82.7%
323 · Petty Cash	0.00	0.00	0.0%
<b>Total EE · RODEO</b>	<b>131,545.62</b>	<b>126,400.00</b>	<b>104.1%</b>
<b>GE · SHOWS &amp; ENTERTAINMENT</b>			
324 · Main Stage	90,276.00	80,000.00	112.8%
325 · Grounds Entertainment	64,160.13	65,000.00	98.7%
326 · Associated Costs-Main	39,189.75	31,500.00	124.4%
327 · Associated Costs-Grounds	10,133.24	11,000.00	92.1%
328 · Touch & See	2,187.25	2,000.00	109.4%
<b>Total GE · SHOWS &amp; ENTERTAINMENT</b>	<b>205,946.37</b>	<b>189,500.00</b>	<b>108.7%</b>
<b>HE · INTERIM ENTERTAINMENT</b>			
375 · Interim Shows	0.00	100,000.00	0.0%
<b>Total HE · INTERIM ENTERTAINMENT</b>	<b>0.00</b>	<b>100,000.00</b>	<b>0.0%</b>

04/27/00

**Washington County Fair Complex**  
**Budget Overview**  
 July 1999 through April 2000

	Jul '99 - Apr '00	Budget	% of Budget
<b>IE · BINGO-EXPENSE</b>			
401 · Personnel	0.00	0.00	0.0%
402 · Supplies	0.00	0.00	0.0%
403 · Mileage	0.00	0.00	0.0%
404 · Food	0.00	0.00	0.0%
405 · Advertising	0.00	0.00	0.0%
406 · Equipment Repairs	0.00	1,000.00	0.0%
407 · Operating Change	0.00	0.00	0.0%
408 · Dues, Licenses, Fees	0.00	0.00	0.0%
<b>Total IE · BINGO-EXPENSE</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>JE · CAPITAL OUTLAY</b>			
510 · Purchase/Lease	54,265.50	56,000.00	96.9%
511 · Land Improvements	8,410.00	40,000.00	21.0%
512 · Bldg. & Structure	0.00	21,000.00	0.0%
513 · Equipment	64,036.87	20,300.00	315.5%
514 · Development Reserve	0.00	0.00	0.0%
515 · Horse Stalls	0.00	1,000.00	0.0%
<b>Total JE · CAPITAL OUTLAY</b>	<b>126,712.37</b>	<b>138,300.00</b>	<b>91.6%</b>
<b>Total Expense</b>	<b>1,531,192.86</b>	<b>1,695,794.00</b>	<b>90.3%</b>
<b>Net Income</b>	<b>4,286.96</b>	<b>(21,444.00)</b>	<b>(20.0)%</b>

MINUTES

WASHINGTON COUNTY FAIR BOARD MEETING

APRIL 5, 2000

CONVENED            4:35 PM

**FAIR BOARD:**

Chairman:    Lyle Spiesschaert  
Member:     Sheila Day  
Member:     Ken Leahy  
Member:     Rich Vial

**FAIR COMPLEX STAFF:**

Fair Manager:        Bill McKinley  
Marketing Manager:   Lisa DuPre'  
Events Coordinator:   Paige Payne  
Maintenance Lead:   Albert Flanagan Jr.

**GUESTS:**

Mike Baker            Rodeo Committee  
Gary Price             Rodeo Committee

Chairman Lyle Spiesschaert called the meeting to order at 4:35 PM.

The Consent Agenda review was re-scheduled for the May Fair Board meeting. The addition of an agenda item (A) under Old Business to include a report on plantings and landscaping by Sheila Day. An announcement; June 10 day for the Poker Ride at Flying M. to be added to the Minutes.

**1.Fair Organization's Report:** Bill McKinley and Paige Payne give report. McKinley said that almost all Personal Services; Professional Services and Food Concession contracts are out and are being received back at this time. There has been some re-organization of the various service groups that contract with us, and that is expected from year to year. Our task is to "mesh" with the new leadership of these organizations in meeting our objectives and theirs. Volunteers and volunteerism is a growing problem in our industry and most everywhere in general. There just appears to be fewer people with less time to give to philanthropic endeavors. Paige Payne has been working on the Fair books and they plan to go to press May 1<sup>st</sup>. Payne said that she is still in need of finding superintendents in three departments. She said that she has contacted numerous people in the areas of interest and has been getting much the same answer in that people do not want to put in the hours necessary to organize a department. Land Products, Food Preservation, and Beverages are the areas of need in this regard. Payne said that these

**WASHINGTON COUNTY FAIR BOARD MINUTES**  
**APRIL 5, 2000**  
**PAGE TWO**

people do not need to have an extensive expertise to function as a superintendent, but do need organizational skills. Payne said that her commercial exhibits contracts are coming in as expected.

**2.Rodeo Committee:** Gary Price gives report. Price said they are getting contracts back from their sponsors even with the dollar increase this year. The sponsors are supposed to be sending Paige Payne any changes to go into the Fair books. Besides that, everything is going quite well and are just waiting for some good weather to get out and do some work.

**3.Maintenance Team Report:** Albert Flanagan Jr. gives report. Flanagan said that we have reestablished a labor pool and it's working well. Spiesschaert said he agreed and it "shows" on the grounds. McKinley said that Margaret Garza was able to connect with the right people at Restitution, key people that Garza has had good relationships with in the past. McKinley mentioned that he files a report with Restitution supervisors every week giving a status report of the weeks' activities. Flanagan said that we have brought on board one of our temporary employees. Sheila Day mentioned that she had talked to Mike Wold about having a temporary employee on staff about a month before the Fair to make sure all the plants and flowers are watered. Day's comment for attention to watering support will be met by a temporary five hour per day employee that will be hired in addition to the additional five temps traditionally hired prior to Fair.

**4.Old Business:** (A) **Sheila Day: Landscape/Planting report.** Day mentioned that she had met with the Tualitin Valley Garden Club (TVGC) and that whatever miscommunication there was about their role at the Fair Complex was clarified. And that Day's objective was to enhance the entryways at a reasonable expense, and they (TVGC) had the expertise and we would try to get them the money to do that. Further, that the Fair Complex has not done a very good job in providing greater care for the plantings, especially in the area of "watering". Day said that there are three main areas that she would like TVGC to concentrate on and they would be; 1. The entry way at Cornell and 34<sup>th</sup>. 2. The area opposite of Arts & Crafts where the large planter bed is, and there remove the accumulated bark dust and backfill with top soil and then put the bark dust back. 3. To create an "eye diversion" at the west gate to shield from the public eye from the dirt and manure to the right at you enter the Fairgrounds. Day said that she asked the Boosters for some funds to accomplish these tasks. The sum was for \$1,000 dollars. Day said she would like to see a year-round effort in keeping up appearance in these areas. Discussion. (B) **Policy Resolutions: Rich Vial leads.** This is a "clean up" day, with no new resolutions. The only one that may be controversial is the policy related to Rodeo. Discussion/revision/correction.

**WASHINGTON COUNTY FAIR BOARD MINUTES  
APRIL 5, 2000  
PAGE THREE**

**Rich Vial moves the adoption of Administrative Resolution # 102, "Parliamentary Procedure", and Policy Resolution #201 "Determination Of Fair Date", Ken Leahy seconds the motion, Discussion, the motion carries.**

**(B) RFP Progress Report;** Bill McKinley gives report. McKinley mentioned that the opening of the packets of the respondents to the RFP took place on March 28<sup>th</sup> with Rich Vial, Ken Leahy, David Lintz (Meadowlark Partners), Larry Eisenberg (County Faciltites) and McKinley present. The documents were prepared in order for the selection process to follow on April 7

**5.New Business:** (A) Bill McKinley reviews the discussion items at the OFA Area Meeting held at our Fairgrounds March 8<sup>th</sup>, 2000. McKinley outlines the OFA strategy for this coming legislative session. The substance being, to find a way to tap lottery funds to help create an impound account that would eventually provide approximately \$50,000 per year to fairs from the interest only, and with a "sunset" of those lottery funds to fairs occurring when that perpetually sustaining figure is reached.

**6.General Correspondence:** (A) Gail Lodewick letter to Dan Aberg. Lyle Spiesschaert mentions the letter that the 4-H Horse Advisory Group (member), on their own, wrote to Dan Aberg of the Hillsboro Chamber of Commerce requesting money to be dispensed to them *if* bad weather adversely effects their event due to the displacement of their event , which was due to Air Show scheduling this year. Spiesschaert instructs McKinley to have John Baggott respond to Dan Aberg of the Chamber of Commerce explaining that the Lodewick authored letter does not represent the position of the Fair Board.

Spiesschaert reminds the Board members of the Joint meeting of the Fair Board and the Board of County Commissioners on April 18<sup>th</sup>.

**The meeting was adjourned by acclamation at 5:35 PM**

**MINUTES APPROVED THIS 3<sup>RD</sup> DAY OF MAY 2000**

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**Bill McKinley  
Recording Secretary**

**Lyle Spiesschaert  
Chair**

Washington County Fair & Rodeo  
Associates Meeting  
April 3, 2000

In Attendance: Brian A., Larry A., Corey A., Mike B., Pat B., Larry B., Jennifer B., Cody F., Lynn F., Tara F., Kelly G., Kevin G., Todd K., Yvonne L., Brian L., Paula M., Lisa M., Darron N., Kelly N., Jenny O., Jack P., Dar R., Rod S., Mike S., Duane S., Lacey T., Leah T., Karen W., Sandee W., Dale Z.

Absent: Laurie B., Gary M., Gary P.

Cody F. called the meeting to order at 6 :55 p.m. at the Cloverleaf Building.

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I. Friends of the Rodeo

Friends of Rodeo is a volunteer organization that works to promote a positive view of rodeo. They will host a booth at our rodeo to answer questions about rodeo. They have examples of the gear used, and take time to show people how they are used and how they do not harm the animals. They also write to elected officials in an effort to stop damaging legislation presented by animal rights groups. See the attached flyer for more information.

II. Introduction of Guests

Kevin Greene, Duane Stevens, Sue Mack

III. Old Business

A. CRC Committee Plate

Lisa M. brought the award from the CRC. It is an engraved silver plate with horses around the edge. It will be on display in the museum.

B. NFR Tickets

The lottery was held for the NFR tickets. Larry should receive them by next meeting. Please come prepared to pay Larry for your tickets.

C. Poker Ride

Flyers need to be posted throughout the area. Please post copies everywhere. They will be available at the May meeting.

IV. Committee Reports

- A. Grounds- Just waiting for the weather...
- B. Parking/Security- Nothing
- C. VIP/BBQ- John will be here!
- D. Special Kids/PR- We need help putting up flyers. A group of musicians would like to play (w/o sound amplification) at the Special Kids Rodeo. Bill didn't think there would be any conflict with the fair.
- E. Marketing/Humane- Nothing
- F. Queen- Everything's great.
- G. Drill Team- Nothing at this time.
- H. Contracts- Nothing at this time.
- I. Sponsorship- Nothing at this time.
- J. Flyer- Waiting for printing cost of flyer from the Fair.

V. New Business

A. Letter from Fair

The fair office reserved rooms at the Riviera for the PRCA convention. They evidently were not aware of our arrangement with Growney at the Orleans. Since the Orleans is comparably priced it will not be a problem to stay there.

B. Fair Premium Book Ads

Ads for the Fair Premium Book need to be turned in to Paige at the Fair Office before the end of the month.

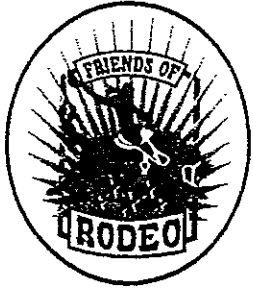
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Larry B. made a motion to adjourn the meeting. Mike B. seconded the motion. The meeting adjourned at 7:56 p.m.

Next Associates meeting May 1<sup>st</sup>, **7:00pm**, at the Cloverleaf Building.

Minutes submitted by Kelly Neal.





# Friends of Rodeo

*Dedicated to Preserving our Western Heritage*

Friends of Rodeo (FoR) is a nonprofit (501c3) organization that is dedicated to preserving our Western heritage, the very foundation upon which America was founded. Friends of Rodeo was formed in 1992 to protect and promote rodeo and equine related events from the eroding effects of special interest groups. Friends of Rodeo is just what the name implies, people who love rodeo and who want to take an extra step to try and make sure it doesn't get lost in the shuffle of a changing world. Friends of Rodeo currently has over 1,000 members throughout the United States, including Alaska, Hawaii, and Canada.

We are endorsed by or represented in membership by industry leaders, competitors, and fans of the:

- ◆ American Cowboys Team Roping Association
- ◆ American Junior Rodeo Association
- ◆ American Professional Rodeo Association
- ◆ International Pro Rodeo Association
- ◆ Miss Rodeo America organization
- ◆ National High School Rodeo Association
- ◆ National Intercollegiate Rodeo Association
- ◆ National Little Britches Rodeo Association
- ◆ National Senior Pro Rodeo Association
- ◆ Northwest Professional Rodeo Association
- ◆ Professional Rodeo Cowboys Association
- ◆ Various state and regional rodeo associations and bull riding, team roping, and penning organizations.

We also have the support of:

- ◆ Gist Silversmiths
- ◆ Montana Silversmiths
- ◆ Smokey Mountain Chew, Inc.
- ◆ Circle Y of Yoakum Texas Saddlery
- ◆ Ropes Galore
- ◆ Myler Bits
- ◆ Sheplers Western Wear
- ◆ American Cowboy Magazine
- ◆ EquiBrand

Education is the mission of Friends of Rodeo. This entails presenting rodeo's humane use of animals to the general public and providing the proper perspective of anti-rodeo movement to rodeo enthusiasts. FoR accomplishes this by being at rodeos to field questions and give out factual information.

# Washington County FAIR COMPLEX

## May-2000 Facility Schedule

### Monday, May 01, 2000

Arts & Crafts Building Paid Dog Training  
 Cloverleaf Building Rodeo Board Meeting  
 Main Exhibit 4-H Dog Class  
 Main Exhibit A Polite Pooch Dog Class  
 Meeting Room 4-H Kids N' Canines

### Tuesday, May 02, 2000

Cloverleaf Building Glencoe Football Bingo  
 Floral Building Pioneer Heritage Academy  
 Main Exhibit The Pet Consultants  
 Main Exhibit Dog Classes for Hillsboro Parks  
 Arts & Crafts 4-H Guide Dogs  
 Main Exhibit 4-H Paw Power Dog Club

### Wednesday, May 03, 2000

Meeting Room Horses Unlimited 4-H Meeting  
 Floral Building Pioneer Heritage Academy  
 MEH or Arts & Crafts A Polite Pooch Dog Training

### Thursday, May 04, 2000

Meeting Room 4-H Rabbit Meeting  
 Floral Building Pioneer Heritage Academy  
 Rodeo Pasture Hilhi Mud Volleyball

### Saturday, May 06, 2000

Main Exhibit, Arts & Crafts Alpaca Caba  
 Cloverleaf Building Scrapbook Workshop  
 Friendship Square T.V. Garden Club Plant Sale

### Sunday, May 07, 2000

Main Exhibit, Arts & Crafts Alpaca Caba  
 Friendship Square T.V. Garden Club Plant Sale  
 Meeting Room 4-H Happy Hoppers Club  
 Grandstand Arena Rodeo Sweethearts Riding

### Monday, May 08, 2000

Meeting Room 4-H Dog Class  
 Main Exhibit A Polite Pooch Dog Class

### Tuesday, May 09, 2000

Floral Building Pioneer Heritage Academy  
 Main Exhibit 4-H Paw Power Dog Club  
 Main Exhibit Dog Classes for Hillsboro Parks  
 Arts & Crafts Building Dynamutts 4-H Club  
 Cloverleaf Building Glencoe Football Bingo

### Wednesday, May 10, 2000

Arts & Crafts Building A Polite Pooch Dog Training  
 Floral Building Pioneer Heritage Academy

### Thursday, May 11, 2000

Grandstand Arena 4-H Horse Gaming Practice  
 Floral Building Pioneer Heritage Academy

### Friday, May 12, 2000

Main Exhibit Gem Faire

### Saturday, May 13, 2000

Arts & Crafts Building 4-H Rabbit Show  
 Main Exhibit Gem Faire  
 Grandstand Arena Posse Riot Training

### Sunday, May 14, 2000

Grandstand Arena Rodeo Sweethearts Riding  
 Main Exhibit Gem Faire  
 Grandstand Arena Posse Riot Training

### Monday, May 15, 2000

Main Exhibit Waggin' Masters 4-H Dog  
 Main Exhibit A Polite Pooch Dog Class  
 Main Exhibit 4-H Dog Class  
 Main Exhibit 4-H Kids N' Canines  
 Grandstand Arena Posse Riot Training

### Tuesday, May 16, 2000

Main Exhibit 4-H Paw Power Dog Club  
 Arts & Crafts Building Dynamutts 4-H Club  
 Floral Building Pioneer Heritage Academy  
 Large Covered Show 4-H Silver Shadows Horse  
 Cloverleaf Building Glencoe Football Bingo  
 Main Exhibit Dog Classes for Hillsboro Parks



**Wednesday, May 17, 2000**

Arts & Crafts Building Kitten Crew 4-H Club  
Main Exhibit Gem Faire

**Thursday, May 18, 2000**

Meeting Room 4-H Rabbit Meeting  
Main Exhibit Gem Faire

**Saturday, May 20, 2000**

Main Exhibit Rose City Exotic Bird Expo  
Floral Building Wedding & Reception  
Large Covered Show 4-H Dog Fun Match  
Grandstand Arena Pre-Fair Horse Gaming

**Sunday, May 21, 2000**

Main Exhibit Rose City Exotic Bird Expo  
Grandstand Arena Rodeo Sweethearts Riding  
Meeting Room 4-H Happy Hoppers Club  
Cloverleaf Bldg. Fair Talent Contest Auditions

**Monday, May 22, 2000**

Main Exhibit 4-H Kids N' Canines

**Tuesday, May 23, 2000**

Main Exhibit 4-H Paw Power Dog Club  
Arts & Crafts Building Dynamutts 4-H Club  
Floral Building Pioneer Heritage Academy  
Cloverleaf Building Glencoe Football Bingo

**Wednesday, May 24, 2000**

Cloverleaf Bldg. 4-H Wagon Train Meeting  
Floral Building Pioneer Heritage Academy

**Thursday, May 25, 2000**

Grandstand Arena 4-H Horse Gaming Practice  
Floral Building Pioneer Heritage Academy

**Saturday, May 27, 2000**

Grandstand Arena 4-H Silver Shadows Horse  
Grandstand Arena 4-H Horse Gaming Practice

**Monday, May 29, 2000**

Grandstand Arena Rodeo Sweethearts Riding

**Tuesday, May 30, 2000**

Main Exhibit 4-H Paw Power Dog Club  
Floral Building Pioneer Heritage Academy  
Cloverleaf Building Glencoe Football Bingo  
Arts & Crafts Building Dynamutts 4-H Club

# Washington County **FAIR COMPLEX**

April 25, 2000

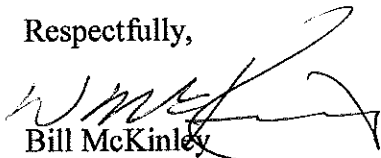
Ms. Terri Ewing, CPO Coordinator  
Extension Service  
18640 NW Walker Road Suite 1400  
Beaverton, OR 97006-1975

Dear Ms. Ewing,

By request of the Washington County Fair Board I am acknowledging your concerns about the Board following executive session statutes at Fair Board meetings. The Board is sensitive to the necessity and wisdom of having public involvement in open meeting and where mandated by statute. Be assured that the statute written as ORS-192.660 pertaining to executive session is rigorously followed in the conduct and execution of Fair Board meetings.

The fair board minutes have not reflected the oral declaration from the Chair of a reference to statute ORS and number at the opening of an executive session. In the future all recorded fair board minutes, where an executive session is declared, will reflect in writing that numbered ORS authority.

Respectfully,



Bill McKinley  
Fair Manager/Recording Secretary

cc: Lyle Spiesschaert  
Margaret Garza



the  
CHAMBER

JAN - 5 2000

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THE GREATER HILLSBORO AREA CHAMBER OF COMMERCE

December 29, 1999

Mr. John Baggott  
OSU Extension Agent  
4-H Youth Development  
Washington County  
18640 NW Walker Road, #1400  
Beaverton, OR 97006-1975

Ms. Sandy Baker  
4-H Horse Advisory  
4-H Youth Development  
Washington County  
18640 NW Walker Road, #1400  
Beaverton, OR 97006-1975

Dear Mr. Baggott and Ms. Baker:

On behalf of the Hillsboro Chamber of Commerce, the Portland Rose Festival Association, and the entire Airshow management team, I want to offer our sincerest regrets for the inconvenience that we have caused you. The decision to move the Airshow was made in a very short period of time and unfortunately all the people that were impacted were not contacted. This was an error on all our parts. Neither Margaret Garza, Executive Director, the Fair Board, nor any of her personnel were aware of the decision until after confirmation that all our Airshow acts were in place.

I want to assure you that this decision is only for the year 2000. The policy to hold the Airshow sometime during the normal Rose Festival dates is still in place and it is our desire to put it back into June in the coming years. It was due to some very unusual circumstances and to the fact that we were able to secure all our acts in July that precipitated our decision.

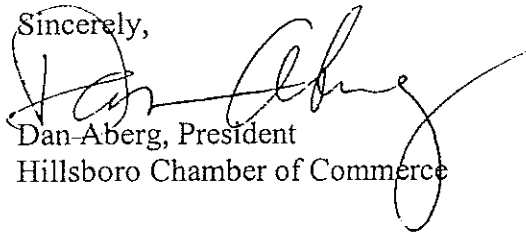


I also want to inform you that we are working with the Fair Complex to help mitigate the impact on all Fair events this year.

The value of the Airshow for the Hillsboro community lies in the fact that the proceeds that the Hillsboro Chamber receives goes directly back into community projects. 4-H, through donations to the Fair Complex, has been a major recipient of those proceeds in the past.

Again, I want to offer our sincerest apologies for the lack of consideration in making this decision.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Aberg", written over the typed name and title.

Dan Aberg, President  
Hillsboro Chamber of Commerce

February 9<sup>th</sup>, 2000

Mr. Dan Aberg  
President, Hillsboro Chamber of Commerce  
334 SE Fifth ave.  
Hillsboro, Or. 97123

Dear Mr. Aberg,

We appreciate the letter that you sent to us in December regarding the Chamber's position about the Airshow.

Unfortunately, now we are requesting your help.

Because the airshow and the Washington County 4-H Horse fair cannot be held simultaneously, the 4-H program has been forced to change the dates of the horse fair to July 14-18.

The horse leadership had considered moving Horse Fair to after regular fair- unfortunately this conflicts with state horse fair and many family vacations so the earlier dates are the only way that horse fair can happen this year.

The effects of this decision have rippled through our program:

- 1) The 4-H wagon train has historically been scheduled to allow the participants to also compete at horse fair, this year will not be the case. the Wagon train and Horse fair will have to be held at the same time- forcing our kids to choose between the two complementary events.
- 2) The 4-H camping program has been changed to July 8-12 to allow those kids to participate at horse camp. However, the horses going to camp usually get more than 2 days to get their energy back before fair.
- 3) The weather in Western Oregon (as you well know) is often still very moist into the first weeks of July; making the main arena at the fairgrounds unusable. This would necessitate a change of venue for the horse fair.
- 4) Moving the dates of Horse Fair has also impacted the organizational members of horse fair. The volunteer that was going to be the Horse Fair Superintendent- Linda VanFleet- now has a scheduling conflict with horse fair, and won't be able to attend. The 4-H Horse program is now scrambling to find another persons(s) to take this leadership role.

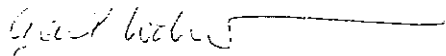
Here is where your assistance is needed:

The horse advisory board will need funds to secure and pay for another facility in the event that the Main arena is unusable due to weather. The only local facility that is large enough to handle the number of horse members is McKay Creek Farms. Mt Hood Equestrian Center and the Yamhill County Fairgrounds are two other facilities in the greater Portland area that also meet the needs of the 4-H Fair Program.

If the weather is favorable- the funds that you donate to the 4-H horse program for the wet weather facility change would then be used to purchase more stalls for the fair. The Fair Grounds is still about 30 stalls short of the number needed to safely house the 4-H horse program horses...

If you have any questions please feel free to contact Sandy Baker: (503) 628-6840

Thank you for your consideration in this matter.



Gail Lodewick  
Secretary, Washington County Horse Advisory Board.

12325 SW 4th Ave  
Tillamook, OR 97141  
503-399-2224



the  
CHAMBER

THE GREATER HILLSBORO AREA CHAMBER OF COMMERCE

ABS 200

February 14, 2000

Ms Gail Lodewick  
Washington County Horse Advisory Board  
12825 Beef Bend Road  
Tigard, OR 97224

Dear Gail:

I am in receipt of your letter dated February 9<sup>th</sup>, 2000. In your letter you are asking the Airshow to give financial support to an alternative location for the Washington County 4-H Horse Fair, should there be inclement weather on the scheduled dates of July 14-18.

In order for me to bring your request to the Airshow Finance Committee, I need to know the cost of renting an alternative site.

Please call me at 648-1102 or e-mail me at [dan@hilchamber](mailto:dan@hilchamber) in order to facilitate your request.

Sincerely,

Dan Aberg, President  
Hillsboro Chamber of Commerce

Cc: Margaret Garza ✓  
Dick Clarke  
Lila Ashenbrenner  
Judy Willey

3/13/00

Spoked w/ John Baggott.  
He's dealing with the  
WC Horse Advisory.

MM





4-12-00 am. mail

B



Contact: 503-725-2110

EXTENSION SERVICE  
Washington County

April 7, 2000

TO: ✓ Dan Aberg, President Phone: 648-1102  
Hillsboro Chamber of Commerce email: [dan@hitchamber](mailto:dan@hitchamber)  
334 SE Fifth Ave  
Hillsboro OR 97123

FROM: John Baggott, Chairman  
OSU Extension Service  
Washington County  
4-H Youth Development

Subject: Washington County 4-H Horse Fair 2000

Dan, I appreciate your response to Gail Lodewick's letter regarding financial support to an alternative location for Washington County 4-H Horse Fair 2000 in case of inclement weather. I checked with McKay Creek Farms about the availability and cost of their facilities. Candice told me that their schedule was open at this time and the cost per day is \$275. Horse fair occurs over a five-day period, so the total potential costs could be \$1375. We hope there will not be a need unless we have extreme weather conditions. The Fair Complex staff have been very supportive and responsive to the needs of 4-H over the years and I'm sure this year will be no exception. However, it is reassuring to know that there might be additional support if the weather is totally uncooperative. Margaret Garza and the Washington County Fair Complex could then make any arrangements necessary.

c: ✓ Margaret Garza  
Gail Lodewick



OREGON  
STATE  
UNIVERSITY

18640 NW Walker Road  
Suite 1400  
Beaverton, Oregon  
97006-8927

Telephone  
503-725-2300

Fax  
503-725-2100

Web  
[www.capital.osu.edu/oes](http://www.capital.osu.edu/oes)



Agriculture, Home Economics, 4-H Youth, Forestry, Community Development, Energy, and Extension Sea Grant Programs, Oregon State University, United States Department of Agriculture, and Oregon counties cooperating. The Extension Service offers its programs and materials equally to all people.

RECEIVED  
APR 06 2000

April 5, 2000

To: FAIR BOOSTERS  
Washington County Fair

*file  
& Board Packet*

Re: FUNDING REQUEST

As part of a Fairgrounds landscape enhancement project the Fair Board is hoping to improve some of the flower bed areas. Additionally there will be some new areas planted. As you know, the ground holds and keeps water due to the clay soil. In order for plants to grow it is necessary to plant in raised beds.

We would like to request financial assistance from the Fair Boosters, to purchase some needed materials. The biggest cost will be plants, top soil, and landscape blocks. There are 3 main areas of improvement. The top soil would be used for improving the flower beds near the Pioneer Village, in front of the Arts & Crafts building. The blocks will be used to create a planter inside the West entrance near the Cloverleaf building. The third area will be to improve the site at the entrance corner of Cornell and 34th.

At this time we believe that \$1000.00 would help to reach this goal. These funds will not be used for labor costs. We will be using the present maintenance staff, plus help from the Restitution Center. The technical advice and other work will be from the volunteers of the Tualatin Valley Garden Club.

Thank you for your continued interest and support.

*Sheila*

Sheila Day  
Fair Board Member  
Project Coordinator

cc: Margaret Garza  
Lyle Spiesschaert

*\$1,000.00 Pd.*