

Minutes of a regular meeting held May 7, 1980 of the Fair Board.

CA. ORDER

Meeting was called to order at 7:37 p.m. by Chairman Boyer.

ATTENDANCE

Jerry Boyer  
Jerry Pflug  
Agnes DeLashmutt  
Mike Swan

GUESTS

Queen Desi Holt, Rodeo Court  
Princess Diane Elverud, Rodeo Court  
Princess Laree Bates, Rodeo Court  
Judy Brooks, Adopted Queen Mother  
Gene Seibel, Rodeo Committee Chairman  
Al Mohr, Fairgrounds Maintenance Super-  
visor

DIRECTOR AND STAFF

Adeline Hesse  
Lorrie Maki

RODEO COURT  
INTRODUCTION

Judy Brooks introduced the Rodeo Court to the Fair Board. She explained the outfits were all handmade with accessories purchased with donations from the community. The Court has already ridden in several parades (winning an award in the Gay Nineties Parade) and plans to attend all parades and rodeos possible to represent the Washington County Fair and Rodeo. The Court shared their photo album with the Board. Queen Desi expressed appreciation to the sponsors and especially Ms. Brooks for all the hours she has spent in making the outfits and coordinating appearance dates and transportation.

The Fair Board related their gratitude to Ms. Brooks for all her donated time and energy spent to help the Rodeo Court and thanked all for coming to the meeting. It was a pleasure meeting each of them.

ARE.  
RENEWAL

Gene Seibel felt because the existing arena is in need of repair, the Rodeo Committee proposal presented to the Fair Board would help to alleviate some of the problems. Both ends would be graded; rock under the bleachers would be used; Portland Community College has offered to weld 4" x 60" x 124" pipe cut into 9' sections into shutes. Holding pens will be arranged into a wagon wheel section directly across from the Grandstand. Used cable can be purchased (7/16" x 7,000') to use in stringing seven strands high in drilled pipe. The shutes will be built according to Powder River specifications. All existing fencing will be reused, if it needs to be moved. Approximate arena measurement would be 150' x 300 in an oval shape. Crows-nest will be moved to above the shutes. Wagon wheel shaped area will be about 100' in diameter. Nothing will be removed from present facility unless the new replacement will be installed immediately. Construction will be done with installation on fairgrounds during non-use time periods. Seibel will check with Hesse to coordinate dates. Thereby scheduled usage will not be interrupted. Cost for project will total \$5,000 or less. Rodeo Committee would appreciate funds to purchase the cable now with remainder unneeded until July. (Labor, materials and equipment donated will keep the cost minimal.) Approximate cost for cable is \$800-\$900.

NOTION: MOVED BY MIKE SWAN, SECONDED BY AGNES DELASHMUTT TO ALLOCATE \$5,000 FOR THE PROJECT TO IMPROVE THE ARENA BY THE RODEO COMMITTEE. MOTION CARRIED.

Seibel added that all material that can be salvaged including lumber from the existing facility will be reused.

APPROPRIATE  
REPORT  
(continued)

Pflug expressed the Fair Board's congratulations to the Rodeo Committee for their excellent plan for arena improvements and the commitment of all their talent to get the job done. The Fair Board guaranteed the Rodeo Committee the County Fair and Rodeo will continue at the present location and no plans for relocation are even being considered.

MAINTENANCE  
REPORT

Grass seed has been planted to restore the tile lines. Perhaps the water wagon could be used to water hard-to-get-at areas. The large arena is working up well. Shortage of manpower has caused a slow down on all painting projects. It was noted the new tractor is working very well. Needs still exist for tines to be installed on the bucket for manure hauling and interchanging mower, tiller and drag creates down time. There is still need of more machinery. Calcium should be used in the tractor tires for better use of the tractor. The old Ford tractor hydraulics will have to be checked and/or repaired.

DeLashmutt asked that the flags be removed from the north entrance. They were put up to detour traffic off the muddy areas of the parking lot.

Mohr related his desire to retire after the County Fair. He would like to continue working on a part time basis. The Fair Board respects the wish but asked Mohr if he would kindly consent to sharing his expertise with whomever is hired as a replacement. Mohr agreed.

LIGHTS

John Leffel, County Extension Agent, is working with PGE to obtain some new lights for the fairgrounds. The lights available are ones being taken out of service, high sodium, 5,500 lumens.

APPLICANTS FOR  
MAINTENANCE  
and UPDATE ON  
PERSONNEL

After advertising in all the area papers including the Oregonian/Oregon Journal, five applicants have been considered; Chairman Boyer and Hesse interviewed one applicant before the meeting. Hiring will be done with a 90 day trial basis. Board recommended approval for hiring of interviewee pending formal action. The mobile home site will be used after sale of a home in Florence. Jeff Rodgers will again head the CETA Youth crew. He will begin middle of June. Green Thumb has now approved three senior gentlemen for employment by the fairgrounds. They are allowed to work 24 hours per week.

CORRESPONDENCE

Fair Board acknowledged correspondence from Jim Fisher and John E. Elsner, Vaughn Dee Schmeck of Century 21, Royal Oak Properties, Inc. and Stanley P Rickard, Architect.

MINUTES APPROVED

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY JERRY PFLUG TO APPROVE THE MINUTES FOR April 2 and 15, 1980 AS PRINTED AND MAILED. MOTION CARRIED.

BILLS APPROVED

MOTION: MOVED BY MIKE SWAN, SECONDED BY AGNES DELASHMUTT TO APPROVE THE BILLS AS SUBMITTED. MOTION CARRIED.

FINANCIAL REVIEW

The financial re-cap for March was presented and reviewed by the Fair Board.

CO. BUDGET  
MEETING

A County budget meeting held on April 3 was attended by Hesse, Pflug and Colegrove. The County advised the Fair Board a 15% cut would have to be made because of the financial crisis countywide.

FINANCIAL  
STATEMENT

Third quarter financial statement was submitted for review, discussion, questions and approval. Hesse reported that the anticipated year end cash carryover is about \$20,000 greater than had been expect. A sheet from the County Budget message was discussed. The message said that the County Fairgrounds will not receive any County funds if the May 20 tax base fails.

FINANCIAL STATEMENT (Continued)

4-H Extension Agent Carolina Cannon asked Hesse if it would be possible to reduce areas of the 4-H budget so that 4-H staff could be paid out of the 4-H County Fair budget. The Fair Board feels the money should be used for premiums, ribbons, judges, etc., and not personnel.

DONATIONS

Donations have been received to cover rodeo court expenses, but they were not budgeted, so Hesse suggested moving money from the contingency fund to shows and entertainment section of the budget. Additionally the Youth Auction Committee requested final payment because they will expend funds to make fair-grounds improvements such as new street lighting.

MOTION: MOVED JERRY PFLUG, SECONDED BY AGNES DELASHMUTT TO TRANSFER \$1,800 FROM THE CONTINGENCY TO SHOWS AND ENTERTAINMENT SECTION OF THE BUDGET TO PROVIDE PAYMENT OF THE RODEO QUEEN EXPENSES AND YOUTH AUCTION FUNDS. MOTION CARRIED.

Bills for Approval:

2263	Albertsons	\$	16.77	
2264	Albertsons		29.92	
2265	Sunshine Pizza		20.75	
2266	D. Joan Erwert		200.00	
2267	Copeland Lumber		37.47	
2269	J. Thayer		2.35	2268 Void
2270	Hillsboro Chamber		45.00	
2271	Pool Gardner Lumber		81.58	
2272	Postage		60.00	
2273	D. Joan Erwert		200.00	
2274	Hillsboro Quick Print		33.00	
2275	Louis Hesse		50.00	
2276	Capital Press		12.65	
2277	Banks Feed and Supplies		340.06	
2278	Oregon Journal/Oregonian		18.63	2279 Void
2280	Western Business Builders		238.77	
2281	Hillsboro Argus		21.68	
2282	City of Hillsboro (sewer & water)		344.00	
2283	Wash. Co. Finance & Adm.		23.65	
2284	General Telephone		109.05	
2285	Hillsboro Farm Equipment		3.90	
2286	Ireland's True Value Hardware		20.45	
2287	Wash. Co. Finance & Adm (payroll)	3,001.00		
2288	N W Natural Gas		38.50	
2289	Portland General Electric		287.16	
2290	Hillsboro Implement		55.97	
2291	Albertsons		19.59	
2292	Judy Brooks (Rodeo Court Outfits)		892.30	
2293	4-H Horse Leaders Assn		50.00	
2294	Dick Jossy - Tri County Lamb Show		100.00	
2295	Hillsboro Argus		4.32	
2296	CHA Punky Bannon		25.00	
2297	Ireland's True Value Hardware		7.00	
2298	Hillsboro Feed & Garden		55.97	
2299	A W Brown		4.86	
2300	Hillsboro Implement		13.10	
2301	Copeland Lumber Yards		21.38	
2302	Baker Rock Crushing		248.50	
2303	Livestock Auction Comm.	2,000.00		
2304	Chapman's		4.00	
2305	The Times		10.12	
2306	J. Thayer		2.35	
2307	Hillsboro Argus		10.00	
2308	Yeager Ford Tractor		71.15	

FINANCIAL STATEMENT MOTION: MOVED BY MIKE SWAN, SECONDED BY AGNES DELASHMUTT TO APPROVE THE THIRD QUARTER FINANCIAL STATEMENT AS REVIEWED. MOTION CARRIED.

SQ ) BID Four bids were received for the construction of Friendship Square. The bids were opened at 1:30 May 6th in the fairgrounds office with two bidding representatives present. The lowest bid was not accompanied by the proper bonding statement therefore, the bid from Denzil Scheller for \$18,020.66 or \$18,786.35 was accepted.

MOTION: MOVED BY JERRY PFLUG, SECONDED BY MIKE SWAN TO AWARD THE FRIENDSHIP SQUARE CONSTRUCTION TO THE COMPANY OF DENZIL SCHELLER FOR THE BID OF \$18,786.35 WHICH WILL INCLUDE THE INSTALLATION OF FLORESCENT LIGHTING WITH COLD BALLAST. MOTION CARRIED.

The specifications presented for bidding did not state the back stage walls were to be wood instead of metal and the roofing material to be used was to be painted metal.

MOTION: MOVED BY JERRY PFLUG, SECONDED BY MIKE SWAN TO APPROVE AN ADDITIONAL EXPENDITURE OF \$109.00 FOR T 1-11 SIDING FOR BACK OF STAGE WALLS AND \$704.00 FOR PAINTED METAL MATERIAL FOR FRIENDSHIP SQUARE. MOTION CARRIED.

COUNTY IN-HOUSE LEASING STAFF Hesse, Boyer and Colegrove met with Duris, the County In-House Leasing Staff and Potter April 9th. With possible commercial leasing development on the fairgrounds, technical assistance will be necessary. Duris indicated county willingness to consider a tri-lateral agreement with county, fairgrounds and developer. Proceeds from the agreement would be used by only fairgrounds for improvement of facility. Duris will ask the head of Tektronics real estate development department to assist with a long range development plan.

TECHNICAL ASSISTANCE Port of Portland representatives Greenough, Peterkort and Hereford met with Hesse, Boyer and David Lawrence, City of Hillsboro. The Port presented a proposed scope of work sheet listing eight steps that will be taken in the preparation of a final report with plan amendments, comments and suggestions for future action. An ideas exchange took place during the meeting. An appearance before the Zoning Commission, City of Hillsboro is planned for July 1.

During recent weeks since the R/UDAT study results were released, fairgrounds development has been talked about. Most are forgetting that the fairgrounds was a donation to the County for countywide usage; the City of Hillsboro does not own the property.

Bob Herb and Bob Fah have been assigned by the Hillsboro Development Commission as liaisons and will meet with the Fair Board on May 21st at 7:30 p.m. The press will be invited. Hopefully the facts will be aired and reported accurately.

EXPO ACCOUNT Yvonne Sherlock, Asst. County Counsel, drafted a letter for Fair Board approval to be sent to those claiming the money in the Expo Account.

MOTION: MOVED BY JERRY PFLUG, SECONDED BY AGNES DELASHMUTT TO APPROVE THE LETTER AS DRAFTED BY COUNTY COUNSEL WHICH WILL BE SENT TO CLAIMANTS OF THE EXPO FUNDS. MOTION CARRIED.

DESTRUCTION DER LANS The Destruction Derby Committee has been working diligently and will be well prepared to put on a derby July 4 and August 6. Insurance should be purchased!

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY MIKE SWAN TO APPROVE EXPENDITURE OF \$459.00 FOR SPECTATOR AND PARTICIPANT LIABILITY INSURANCE FOR BOTH EVENTS. MOTION CARRIED.

CO. COMPUTER The new computer system for county use will not be available in time for County Fair. Hesse, Maki and Holland met with Marge Post, Dept. of Finance April 30. Post was asked if personnel could be on hand during Fair to observe. Thus with first hand information, the problems would be better understood and solutions viable. Questions were asked to better help the fairgrounds staff understand the system and its future use.

COMMERCIAL SPACE UPDATE County Fair commercial space is presently about 85% filled. Most spaces available are outside. Calls continue to come in each day.

BOOSTER UPDATE Boyer, Colegrove and Swan attended the Booster meeting April 23 to clear up any questions the Boosters might have. The use of a field has been donated by Val Schaaf to be used for additional Air Show parking. Exact date has still not been set. Boosters will park the additional cars. However, another entrance and exit to the 80 acres must be put in.

MERIT RATER Blanche Hatchett has been assigned by the County Fair Commission to rate the 55th annual Washington County Fair.

SCHEDULE OF EVENTS D. Joan Erwert, Special Events Coordinator, made the chart of the scheduled events available for Fair Board review.

WORKSHOP Hesse asked Board approval to attend a management workshop, May 14th.

MOTION: MOVED BY MIKE SWAN, SECONDED BY AGNES DELASHMUTT TO APPROVE THE REQUEST BY HESSE TO ATTEND A MANAGEMENT WORKSHOP, RETURN ON INVESTMENTS, MAY 14 AT A COST OF \$10.00. MOTION CARRIED.

DC DONATIONS The Fair Board gratefully accepted donations from Lilly Industrial Coating:

35 gallons of paint for swine barn roof  
 30 gallons of paint for 4-H building, concession stands & Sheriff's Building  
 100 gallons of paint for interior (brown)  
 10 gallons of paint thinner

and from Hillsboro Rotary for the donation of a 5 horsepower commercial lawn mower.

HORSE BARN OFFICE An office for use in the horse barn area is needed. Plans were proposed by horse superintendent Punky Benson. Two tie stalls on both sides of the barn would have to be removed to allow a 16' x 16' office to be built. The Fair Board feels the removal of the tie stalls would be a loss that could not be allowed as demand for stalls is too high.

A 10' x 10' portable judges stand being constructed by Forest Grove FFA chapter with Benson's plans could be used for office. The stand will have roof of galvanized material, two plug-ins, florescent lighting and T 1-11 siding. Donations have been received including the livestock association's donation of the electrical material and possible labor.

HOME SHOW The Metropolitan Home Builders have discussed having a show in August. They would upgrade the parking area with a donation of approximately \$10,000. The plans are still in discussion and no decision has been made.

MEL. AG SET Next regular meeting will be held June 4, 1980 at 7:30 p.m.

ADJOURNMENT Meeting was adjourned at 10:00 p.m.  
 Respectfully submitted,

Lorrie Maki

WASHINGTON COUNTY FAIR BOARD

Regular Meeting  
May 7, 1980

Fair Office  
7:30 p.m.

1. Call to Order
2. Public Welcome, Appreciative Comments and Special Recognition.  
This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their names for the record.
3. Guests:  
7:30 - Rodeo Court  
7:35 - Gene Seibel, Update on 1980 rodeo and redesign of arena and related area (sketch enclosed)  
7:50 - Al Mohr on grounds preparation
4. Enclosed correspondence: Jim Fisher  
City of Hillsboro, Herman Woll  
Century 21, Royal Oaks property  
Stanley P. Rickard, Architect
5. Minutes for approval for April 2 and 15, 1980 (mailed)
6. Bills for approval (enclosed)
7. March monthly financial review (enclosed)
8. County Budget meeting April 3 (Pflug, Colegrove) (enclosure Page 5 of County Budget meeting)
9. Third Quarter financial statement (enclosed) for discussion, questions, approval.
10. Award Bid for Friendship Square. Bids will be opened at fairgrounds Tuesday, May 6 at 1:30 p.m.
11. Report on meeting with Duris, County In-House Leasing staff April 9 (Hesse, Boyer, Colegrove)
12. Report on technical assistance meeting April 29 with Port of Portland and City of Hillsboro, David Lawrence (Hesse, Boyer) (enclosure)
13. Board action on Expo correspondence from County Counsel (enclosed).
14. Destruction Derby Committee report from Pflug.
15. Hesse report on meeting April 30, 1980 with Asst. Finance Director re: county computer system.
16. Job application update for caretaker
17. Have received permission to hire second Green Thumb person, Ray Kaufman; they work 24 hours per week. Project is federally funded. Also possibility for approval of hiring a third man.

18. Commercial Space Update
19. Fairgrounds Booster meeting report from Board.
20. 1980 County Fair Commission Rater will be Blanche Hatchett.
21. Schedule of Events.
22. Director request for permission to attend management workshop, Return on Investments May 14th Cost: \$10.00
23. Donations:
  - Paint from Lilly Industrial Coating
    - 35 gal. for swine barn roof
    - 30 gal. for 4-H building, concession stands & Sheriff's Bldg.
    - 100 gal. for interior (brown)
    - 10 gal. paint thinner
  - Hillsboro Rotary donated a 5 horsepower commercial lawn mower.
24. Discussion on building livestock office in horse barn
25. Home Show Discussion
26. Set next Board meeting