

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, May 7, 1986
* Sheriff's Building *

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- *3. Bills for approval (enclosed, pages 3 & 4).
- *4. A. March 1986 Financial Recap (enclosed, page 5).
B. Income/Expense Statement for end of 3rd Quarter (enclosed, pages 6 & 7).
- *5. A. April 2, 1986 Fair Board Minutes (enclosed, pages 8 - 12).
B. April 28, 1986 Fair Board Minutes - Special Meeting (enclosed, page 13).
- *6. A. April 1986 Off-season calendar (enclosed, page 14).
B. May 1986 Activities calendar (enclosed, page 15).
- *7. Correspondence:
 - A. Oregon Lottery, April 22, 1986 letter concerning hot air balloon (enclosed, page 16).

*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
8. Fair Organizations Report:
 - A. Fairgrounds' Boosters
 - B. Rodeo Board
9. Executive Director's Report:
 - A. Special Task Force Meeting (enclosed, page 17).
 - B. P.I.L.E. visit (enclosed, page 18).
 - C. Report - spring managers meeting, Klamath Falls
 - D. Meeting with livestock superintendents
 - E. Letter to caretakers (enclosed, page 19).
 - F. Advertising progress report
 - G. Maintenance Shop - project costs report (enclosed, page 20).
10. Operations Report:
 - A. April projects:
 1. Prepared office for painting
 2. Fence installed for maintenance compound
 3. Framed interior partitions in new shop
 4. Wiring completed for shop - Arlo Electric

B. May projects:

1. Paint grandstand
2. Paint office
3. Replace water lines in roadways

11. Old Business:

- A. Lifetime pass policy (enclosed, page 21).
- B. Main Exhibit Building study - architects bid (enclosed, pages 22 & 23).
- C. Destruction Derby
- D. Budget - asphalt projects scheduled for fy 85/86

12. New Business:

- A. Rodeo Arena drainage
- B. Surplus items (enclosed, page 24).
- C. Logo - Name the Pig Contest (enclosed, page 25).
- D. Telephones

13. Non-Agenda Items:

- A.
- B.

14. Announcements:

- A. The next regular Fair Board meeting is Wednesday, June 4, 1986, 4:30 p.m. at the fairgrounds.

MINUTES

Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held May 7 1986, beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
Jeanne Leeson
John Meek
Homer Speer
Margaret Sprecher

Staff

Cal Wade
Ron McAuley
Jamie Hammack

Guests

Rocky Williams
Donval Barnard
Charlie Harrison
Jack & Addie Fisher

PUBLIC WELCOME

At this time the audience was invited to speak on any agenda item.

CONSENT AGENDA

Wade reviewed the financial breakdowns submitted with the board. The April 2, 1986 Fair Board minutes were corrected to reflect the Booster report outlining \$11,000 in the treasury, that members met Cal Wade, and updates were given concerning fairground projects.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY LLOYD BARON TO APPROVE THE BILLS SUBMITTED, MARCH 1986 FINANCIAL RECAP, INCOME/EXPENSE STATEMENT FOR END OF 3RD QUARTER, APRIL 2, 1986 FAIR BOARD MINUTES AS CORRECTED, APRIL 28, 1986 FAIR BOARD MINUTES, APRIL 1986 OFF-SEASON CALENDAR, MAY 1986 ACTIVITIES CALENDAR AND CORRESPONDENCE SUBMITTED. MOTION CARRIED UNANIMOUSLY.

BOOSTERS REPORT

Sprecher recapped the last Booster meeting held April 8, 1986. They discussed moving the old storage building, the shop, \$2,100 was allocated towards fencing the new shop compound, and members were updated on fair activities.

RODEO BOARD REPORT

Rocky Williams, Rodeo Board Chairman, raised the issue of incorporating the Rodeo Board.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON TO AUTHORIZE WADE TO CONTACT COUNTY COUNSEL REGARDING INCORPORATION OF THE RODEO BOARD. IF IT IS DESIRABLE TO INCORPORATE, AUTHORITY IS GIVEN TO PROCEED ACCORDINGLY. MOTION CARRIED UNANIMOUSLY.

Williams also reported the coronation dance was a success and netted approximately \$500. Planning is underway for a fashion show May 18th in the Cloverleaf Community Building.

TASK FORCE

Wade reported the task force meeting held April 23 was an excellent meeting. He has answered several of the questions which were raised during the meeting, i.e. deed restrictions, capability of selling and zoning clarification. Wade will call another task force meeting soon.

Wade also briefly explained the process to sell or lease and that the Fair Board would be working in cooperation with the Board of County Commissioners.

PACIFIC INTERNATIONAL VISIT

The Hillsboro Chamber of Commerce invited members of the Pacific International Livestock Exposition to the fairgrounds for a tour. Wade said the meeting went well. Moving to our fairgrounds is strictly speculation at this point. Our facility is not large enough and we do not have a covered arena. They have discussed 2-3 shows a year.

SPRING MANAGERS MEETING

Wade attended the Spring Fair managers meeting in Kalmath Falls, April 20 & 21. It was an excellent opportunity to meet people and update himself on problems within the fair industry. The computer seminar was excellent and Wade feels we're proceeding accordingly.

LIVESTOCK MEETING

Wade met with the Open Class superintendents for Dairy, Beef, Dairy Goats, and Sheep Departments. They discussed concerns surrounding the added day, number of show days, and release. Wade will be concentrating on Exhibitor parking and camping. He would like to meet with Bob Shook, and people involved and knowledgeable about the program.

CARETAKER

Wade provided a copy of a letter to the caretakers which followed up his meeting with Russ Dyche.

ADVERTISING PROGRESS REPORT

Wade gave a brief report concerning advertising for the 1986 Fair & Rodeo. He highlighted radio, billboards, and buscards. A complete report on the entire program will be given at a later date.

MAINTENANCE SHOP

Wade commended McAuley and his crew on the great job completing the maintenance shop. The board was provided with a breakdown of expenses and total cost. The fairground boosters donated \$2,100 towards fencing the compound, fuel tanks were purchased, and relocated to the new work area.

WATERLINES

McAuley reported digging was in process to locate and determine the layout of the present system. One line will be replaced immediately as it is in poor condition.

OPERATIONS REPORT

McAuley reported April projects were prepared office for painting, fence installed for maintenance compound, framed interior partitions in shop and shop wiring was completed by Arlo Electric. May projects planned are paint grandstand, paint office, and replace water lines in roadways.

McAuley also advised board members of the present maintenance crew and the source of funding for each. Community Service is also being utilized frequently. McAuley has crews scheduled through August.

LIFETIME PASS POLICY

Members of the board discussed a proposed policy concerning issuing lifetime passes.

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER TO ACCEPT THE PROPOSED LIFETIME PASS POLICY AS DRAFTED. MOTION CARRIED UNANIMOUSLY.

MAIN EXHIBIT BUILDING STUDY

Wade explained to the board the procedure used to arrive at the bid presented.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK TO ACCEPT THE BID FROM SERA ARCHITECTS CONCERNING EVALUATION OF THE MAIN EXHIBIT BUILDING. MOTION CARRIED UNANIMOUSLY.

DESTRUCTION DERBY

There was much discussion concerning the increased cost of sponsoring a destruction derby, specifically insurance. Donval Barnard, chairman of the Derby Committee was introduced and recapped dates for the event. There was also discussion concerning construction of the spectator/arena barriers. During discussion pertaining to entry fees the board gave instruction to Wade to look into the feasibility of a separate entry gate to the Grandstand.

Board gave Wade authority to meet with the Derby Association and fairgrounds Derby Committee to finalize arrangements for the destruction derby, providing Wade is satisfied with those arrangements.

BUDGET

Board consensus was to approve the revised budget submitted to Bob Davis per his May 2nd request.

REGIONAL CONVENTION CENTER

Sprecher attended a meeting concerning the Tri-County regional convention center. None of the 4 proposed locations are in Washington County.

FLAG POLE

Wade advised the flag pole has been ordered. The exact location has not been determined.

RODEO ARENA DRAINAGE

Wade proposed placing new drain tiles and replacing an existing tile in the rodeo arena. Rocky Williams researched the materials cost and found \$2,500 would be the maximum cost. The Rodeo Board will attempt to get the materials donated; all labor will be donated.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JEANNE LEESON TO AUTHORIZE WADE TO WORK WITH THE RODEO BOARD TO IMPROVE ARENA DRAINAGE AND SPEND UP TO \$2,500 FOR MATERIALS MOTION CARRIED UNANIMOUSLY.

SURPLUS ITEMS

MOTION: MOVED BY LLOYD BARON, SECONDED BY JEANNE LEESON TO DECLARE THE ITEMS PRESENTED AS SURPLUS. MOTION CARRIED UNANIMOUSLY.

PIG

Discussion was held concerning using a cartoon pig as a logo in place of the clown. Wade said a Name The Pig Contest would be conducted offering a good prize. The contest would also be a survey to determine the effect of the advertising purchased.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY HOMER SPEER TO TRY THE PIG CARTOON FOR '86 ADVERTISING. YES VOTES: SPEER, LEESON, BARON. NO VOTES: MEEK. MOTION CARRIED.

TELEPHONES

Wade recommended purchasing a new telephone system for the office and shop; cost quoted at approximately \$1,800.

MOTION MOVED BY HOMER SPEER, SECONDED BY JOHN MEEK TO AUTHORIZE THE PURCHASE OF A NEW TELEPHONE SYSTEM FOR THE OFFICE AND SHOP. MOTION CARRIED UNANIMOUSLY.

NON-AGENDA ITEMS

Sprecher announced there was a meeting May 8 concerning a covered arena.

Meek announced there was an open house at Addy Hesse's Thursday, May 8 from 5:30- 8 p.m.

NEXT MEETING

The next regular Fair Board meeting is scheduled for Wednesday, June 4, 1986,
4:30 p.m.

Meeting adjourned 6:30 p.m.

Respectfully Submitted,

Jamie Hammack, Secretary