

WASHINGTON COUNTY FAIR BOARD

Regular Meeting

Wednesday, May 7, 1997

4:30 PM.

1. Call to order.
2. A. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
- \*3. A. Bills for approval & detail of income received,  
Line Item Report for April 1997 (enc., pages 3-9)
- \*4. A. Financial position, March 1997 - Reconciled (enc., page 10)  
April 1997 - Unreconciled (enc., page 11)  
B. Financial recap, April 1997 (enc., pages 12-17)
- \*5. A. Fair Board minutes - April 2, 1997 (enc., pages 18-24)
- \*6. A. Activities Flyer, May 1997 (enc., page 25)  
B. Facility Use Schedule, May 1997 (enc., page 26)

\*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- A. Rodeo Board ✓  
Rodeo Board Minutes - (enc., pages 27-29)
- B. Boosters' report ✓
- C. 4-H Horse Fair

8. 1997 FAIR REPORT:

- A. Bill McKinley

9. FAIR COMPLEX MARKETING REPORT:

- A. Margaret Garza

10. MAINTENANCE REPORT:

- A. Maintenance Team Report - Jim Jordan ✓

10. OLD BUSINESS:

- A. Competative Bid Exemptions  
B. 1997-98 Budget (enc., pages 30-35) ✓

*Annual 1 year Exemption  
Exempt Entertainment and Food Vendors*

11. NEW BUSINESS:

- A. Discussion of Rodeo Items ✓  
1. Incorporation  
2. Seating Limitations ✓  
B. Motorcycle Racing

13. ANNOUNCEMENTS:

- A. Next Fair Board meeting June 4, 1997

14. ADJOURN TO EXECUTIVE SESSION pursuant to ORS 192.610-192.690  
Real Estate Sale - Tri-Met

*NO word*

*Westin*

*We need to move.*

- 1. MAJOR Repairs to present Facility*
- 2. Improvements " " "*
- 3. Other opportunities -  
Seabrite -  
Other Hotels.  
we have already lost*
- 4. RV PARK.*
- 5. Family Amusement Center.*

**LINE ITEM REPORT**  
4/1/97 Through 4/30/97

Num	Date	Payee	Memo	Amount
<b>INCOME CATEGORIES</b>				
<b>D-Interim Use Income</b>				
<b>10A National Guard Armory</b>				
989	4/15/97	Ramiro Dominguez	Armory Rent 4/19/Cash	460.00
990	4/15/97	Camdelaria Rincon	Armory Rent 5/3	370.00
971	4/18/97	Home Orchard Society	Rtl., Armory, 3/15/97, Inv.96-183	320.50
				<u>1,150.50</u>
<b>10B Main Exhibit Hall</b>				
21829	4/10/97	Columbia River Girl Scouts	Main Exhibit/Deposit Applied	112.50
950	4/15/97	Carylee Eaton	M/E Hall Rtl. & Inventory	124.00
951	4/15/97	Sunset Dog Obedience	M/E Hall North Rtl.; 2/12-3/26	105.00
952	4/15/97	Sunset Dog Obedience	M/E Hall North Rtl.; 4/9-4/23	60.00
966	4/18/97	Feathered Friends	Rtl. M/E, 3/29/97, Inv.96-184	978.28
967	4/18/97	City of Hillsboro	Rtl., M/E, 5/10/97	900.00
969	4/18/97	Pacific NW Fenton Association	Rental, M/E, 3/22-3/23/97	1,069.00
998	4/25/97	Rocky Mountain Elk Foundation	ME-Main Rtl. (6/21/97)	195.00
1004	4/25/97	Collectors West	ME-N Rtl. 4/5&4/6/97	1,016.50
1012	4/29/97	CFA Cat Clubs of Washington	Main Exhibit Hall 4/26-4/27	900.00
				<u>5,460.28</u>
<b>10C Cloverleaf Building</b>				
921	4/1/97	Unitarian Universalist Church	4/5 Rental - Cloverleaf Bldg.	175.00
936	4/7/97	Teamsters Local #305	Cloverleaf Rtl. 3/23	175.00
938	4/7/97	Araceli Reyes	Bldg. & Beer; Inventory	286.00
21828	4/9/97	Hector Gonzalez	Admin. Costs (Cancellation)	50.00
21832	4/10/97	Unitarian Universalist Church	CCB Rental/Deposit Applied	107.00
21834	4/10/97	Teamsters Local 305	CCB Rental/Deposit Applied	104.00
955	4/15/97	Liz Najera	Rtl., A/C, Inventory-CCB, 4/27	247.50
958	4/15/97	Bethlehem Lutheran Church	Rtl., CCB - 4/13	420.00
21873	4/21/97	Araceli Reyes	Retained deposit/cleaning floors	50.00
979	4/22/97	Araceli Reyes	Table Rental/Cash	12.00
986	4/22/97	Brian Krausse	Cloverleaf rental 5/3	377.00
1006	4/25/97	Oregon Dept. of Corrections	CCB 3/10 Rent & Inventory/96-177	147.00
				<u>2,150.50</u>
<b>10D Arts &amp; Crafts Building</b>				
981	4/22/97	Cuahatemoc Cerellano	Arts & Crafts rental 5/24	287.50
999	4/25/97	Amy Aitken	A&C Rental 4/10 - 6/26/97	300.00
				<u>587.50</u>
<b>10E Friendship Square</b>				
939	4/7/97	The Pet Consultants	6 Sessions	90.00
				<u>90.00</u>
<b>10F Floral Building</b>				
940	4/7/97	Linda Penn	4/12 Bldg. Rtl. & Inventory	237.00
944	4/15/97	New Holland North America Inc.	Floral Rental	2,335.00
953	4/15/97	Southwestern Gallery	Bldg. Rental	725.00
954	4/15/97	Greater Portland Dachshund Club	Rental	50.00
968	4/18/97	U.S. Postal Service	Rental, Floral Bldg., 4/24/97	124.00
1003	4/25/97	Epson Portland, Inc.	Floral Rtl. 2/10/97	181.00
				<u>3,652.00</u>
<b>10G Grounds/General</b>				
982	4/22/97	DJ's Portland Promotion	Cash payment/Invoice 97-174	177.00
1001	4/25/97	ATV Institute	3/16&3/23/97--Dog Leg Use	50.00
1013	4/29/97	TV Garden Club	Grounds rental 5/3-5/4	300.00
				<u>527.00</u>
<b>10J RV/Boat Storage/Barns</b>				
914	4/1/97	RV/Boat Storage	Gerald Ilg	98.28
915	4/1/97	RV/Boat Storage	Joseph Sticka	91.32

**LINE ITEM REPORT**  
4/1/97 Through 4/30/97

<b>Num</b>	<b>Date</b>	<b>Payee</b>	<b>Memo</b>	<b>Amount</b>
930	4/7/97	RV/Boat Storage	Kelly Bonar	117.72
933	4/7/97	RV/Boat Storage	Sid Smith	84.72
956	4/15/97	RV/Boat Storage	Art Berry	125.64
959	4/15/97	RV/Boat Storage	Scott Moss	95.00
960	4/15/97	RV/Boat Storage	Martin Mulligan	94.32
961	4/15/97	RV/Boat Storage	Kim Schreiner	159.00
964	4/18/97	RV/Boat Storage	Howard Hudson	103.20
976	4/22/97	RV/Boat Storage	Robert Griguin	116.16
977	4/22/97	RV/Boat Storage	Rebecca Pearsall	146.76
978	4/22/97	RV/Boat Storage	Zygmunt Lopuszynski	127.10
994	4/25/97	RV/Boat Storage	Bill Beutler	144.42
1014	4/29/97	RV/Boat Storage	Robert Brander	193.46
1015	4/29/97	RV/Boat Storage	Ronald Varitz	181.32
1016	4/29/97	RV/Boat Storage	Robert Cena	135.00
1017	4/29/97	RV/Boat Storage	Robert Davis	146.76
				<u>2,160.18</u>
<b>10K Interim Use Concessions</b>				
920	4/1/97	Jan Mituniewicz	ME Commission - Exotic Animal Sh	143.55
935	4/7/97	Reedville Cafe	Concessions/Hispanic Dance 3/29	217.87
937	4/7/97	Hallmark Inn	Inv.96159/Hallmark	352.00
970	4/18/97	Espresso Delivery	Hardy Plt.Sale,15%	79.50
1005	4/25/97	Reedville Cafe	Concessions/Hispanic Dance 4/18	268.00
				<u>1,060.92</u>
<b>11 Damage Deposits</b>				
922	4/1/97	Bethlehem Lutheran Church	Bldg. Deposit - CCB	200.00
936	4/7/97	Teamsters Local #305	Damage deposit	200.00
944	4/15/97	New Holland North America Inc.	Damage Deposit	200.00
949	4/15/97	Girl Scouts/Oakleaf Neighborhood	Deposit, M/E Hall South	200.00
953	4/15/97	Southwestern Gallery	Damage Deposit	200.00
954	4/15/97	Greater Portland Dachshund Club	Damage Deposit	50.00
991	4/15/97	Rufina Jaimes	Damage Deposit/Cash	200.00
967	4/18/97	City of Hillsboro	Damage Deposit	200.00
980	4/22/97	Fidelina Hernandez	Damage Deposit/Cash	200.00
1000	4/25/97	Tina Hernandez	Dmg. Deposit/Cash	200.00
1002	4/25/97	Ninfa Romero	Dmg. Deposit/Cash	200.00
				<u>2,050.00</u>
<b>14 Interest</b>				
	4/29/97	Govt Pool	March Interest #4486	1,734.73
	4/29/97	Govt Pool	March Interest #4591	18.52
				<u>1,753.25</u>
<b>16 Parking Fees</b>				
987	4/22/97	Airshow RV Camping	Dent/Fields/Gollwitzer/Lowell	180.00
988	4/22/97	Airshow RV Camping	Peterson/Kendall	90.00
1011	4/29/97	Airshow RV Camping	Cantrell/Domenico/Pounds	135.00
				<u>405.00</u>
<b>17 Miscellaneous Income</b>				
923	4/1/97	US West	Refund	14.00
924	4/1/97	US West	Refund	8.10
925	4/2/97	Cash deposit	Shop pop machine change	80.07
927	4/7/97	State of Oregon	Refund Double Payment	133.00
928	4/7/97	AT&T	AT&T Commissions 1/16-3/15/97	76.63
945	4/15/97	Microsoft	Rebate	10.00
				<u>321.80</u>
<b>18 RV Park</b>				
912	4/1/97	RV Cash Deposit	RV Park Income	450.00
913	4/1/97	RV Check Deposit	RV Camping	70.00
931	4/7/97	RV Cash Deposit	RV Park Income	395.00
932	4/7/97	RV Check Deposit	RV Camping	90.00
942	4/15/97	RV Cash Deposit	RV Camping Fees	940.00

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4/1/97 Through 4/30/97

<b>Num</b>	<b>Date</b>	<b>Payee</b>	<b>Memo</b>	<b>Amount</b>
943	4/15/97	RV Check Deposit	RV Camping Fees	200.00
962	4/18/97	RV Cash Deposit	RV Camping Fees	80.00
963	4/18/97	RV Check Deposit	RV Camping Fees	240.00
974	4/22/97	RV Cash Deposit	RV Camping Fees	280.00
975	4/22/97	RV Check Deposit	RV Camping Fees/Stock MO	30.00
992	4/25/97	RV Cash Deposit	RV Camping Fees	170.00
993	4/25/97	RV Check Deposit	RV Camping Fees/Stock MO	30.00
1009	4/29/97	RV Cash Deposit	RV Camping Fees	280.00
1010	4/29/97	RV Check Deposit	RV Camping Fees	280.00
				<u>3,535.00</u>

**Total D-Interim Use Income**24,903.93**E-Fair Income****32 Concessions/Booths**

916	4/1/97	Furever Friends	1997 Fair Booth Partial Payment	50.00
917	4/1/97	Advance Resorts of America, Inc.	1997 Fair Booth Payment	325.00
918	4/1/97	Senor Frogg	1997 Booth Fee/part F-20	150.00
919	4/1/97	Lisa Scott	1997 Fair Booth - 1/2 Fee	75.00
	4/2/97	Account Maintenance/NSF check	Returned Check/Lathrop	(275.00)
926	4/7/97	Oddfellows	1997 Fair Booth #9 Payment	325.00
929	4/7/97	Cactus Patch Enterprises	1997 Fair Booth	275.00
946	4/15/97	Ultima of Washington L.L.C.	1997 Booth Rtl.; 0-30/0-31	275.00
947	4/15/97	Bags, Etc.	1997 Booth Rtl.; #4	455.00
948	4/15/97	Ron D. Mituniewicz Construction	1997 Booth Rtl.; #F-11	300.00
957	4/15/97	First Baptist Church	1997 Booth Rtl.; #5 ME	175.00
965	4/18/97	Tuality Community Hospital	1997 Booth Rtl.; #61, #62 M/E	650.00
972	4/18/97	Just Good Food's Concessions	1997 Booth Rtl.; #F6 & F7	300.00
973	4/18/97	Howard's Bar B-Q Service	1997 Booth Rtl.; #F-25	400.00
983	4/22/97	Lopez Enterprises	1997 Booth O-43/Beverly Duddy	150.00
984	4/22/97	Design Cuisine	1997 Booth F-8/Jeanne Duke	150.00
995	4/25/97	Color Photo Machine, Inc.	1997 Booth O-58; Gary McGaughey	275.00
996	4/25/97	Gregory Hart	1997 Booth ME21; Gregory Hart	162.50
997	4/25/97	Feed 'N' Friend 'Z'	1997 Booth F1, F2; Lynda Taglieri	300.00
1008	4/29/97	Account Maintenance/NSF check	Returned Check/Design Cuisine	(150.00)
1018	4/29/97	Design Cuisine	1997 Booth F-8/Jeanne Duke/CASH	150.00
1019	4/29/97	Grandmas Treasures	1997 Booth #45	162.50
1020	4/29/97	Imperial Trading Co.	1997 Booth #53/Bernard Roseman	175.00
1021	4/29/97	DJ's Leather Goods	1997 Booth #53-54 Partial	275.00
1022	4/29/97	Cactus Patch Enterprises	1997 Fair Booth/#40-42	275.00
1023	4/29/97	Wash. Co. Republican	1997 Booth #22	162.50
				<u>5,567.50</u>

**33 Sponsorships**

985	4/22/97	Winona Grange #271	Best Over All Sheaves Award	15.00
				<u>15.00</u>

**Total E-Fair Income**5,582.50**G-Bingo****70 Sessions**

934	4/7/97	Glencoe Community Football	CCB/March/ Bingo	1,200.00
				<u>1,200.00</u>

**Total G-Bingo**1,200.00**TOTAL INCOME CATEGORIES**31,686.43**EXPENSE CATEGORIES****A-Personnel****101 Salaries**

**LINE ITEM REPORT**  
4/1/97 Through 4/30/97

Num	Date	Payee	Memo	Amount
21836	4/11/97	Wash. Co. Finance Division	Payroll 3/22-4/4	(13,086.76)
21836	4/11/97	Wash. Co. Finance Division	Credit Jim Jordan's Jury Pay	20.00
21846	4/16/97	Express Personnel Services	Office Assistant/Receptionist	(635.52)
21863	4/16/97	Olsten Staffing Services	#57711: Office Assistance	(150.00)
21876	4/25/97	Wash. Co. Finance Division	Payroll 4/5-4/18	(13,066.39)
21889	4/28/97	Express Personnel Services	Inv. 31549421; Office Assistant	(529.60)
				<u>(27,448.27)</u>
<b>102 O.P.E.</b>				
21836	4/11/97	Wash. Co. Finance Division	Benefits 3/22-4/4	(1,997.40)
21876	4/25/97	Wash. Co. Finance Division	Benefits 4/5-4/18	(4,788.43)
				<u>(6,785.83)</u>
<b>Total A-Personnel</b>				<u>(34,234.10)</u>
<b>B-Interim Operations</b>				
<b>107 Office Expense</b>				
21808	4/1/97	Fred Meyer	Mini Blinds for Office/Floral	(130.00)
21811	4/2/97	Cash	Office/film/disks/cocoa	(97.73)
21812	4/3/97	Tina Byard	Office Cleaning Service	(135.00)
21822	4/4/97	Horton's Sav-On Office Supply	151279&151352: Office Supplies	(68.69)
21856	4/16/97	Hillsboro Argus	Display Ads March	(196.80)
				<u>(628.22)</u>
<b>108 Telephone</b>				
21796	4/1/97	AT&T Wireless Services	03/97 Statement Cellphone	(40.29)
21841	4/16/97	AT&T	3/31 Bill: #732 057 8091 001	(81.72)
21847	4/16/97	GTE Paging	Pagers 4/3/97 Bill	(65.70)
21848	4/16/97	GTE	3/28/97 Bill (503) 648-5694	(109.57)
21851	4/16/97	GTE	3/28/97 Bill (503) 648-1416	(892.24)
21894	4/28/97	AT&T Wireless Services	04/97 Statement Cellphone	(46.59)
				<u>(1,236.11)</u>
<b>110 Postage</b>				
21811	4/2/97	Cash	Postage	(2.31)
21878	4/25/97	US Postmaster	Postage Meter	(300.00)
21879	4/25/97	US Postmaster	May Activity Flyer	(139.32)
				<u>(441.63)</u>
<b>111A Equipment Rental</b>				
21817	4/4/97	Copelco Capital, Inc.	0113090970412:Copier Rtl.Fee	(246.50)
21857	4/16/97	IKON Office Solutions	Inv. 079453; Base Rental Chrgs.	(172.75)
				<u>(419.25)</u>
<b>112 Utilities</b>				
21800	4/1/97	City of Hillsboro	09890-01 04/02/97 Statement	(3,353.62)
21802	4/1/97	Northwest Natural Gas	3/97 Statements	(853.44)
21819	4/4/97	Ferrellgas	#214686 Office Propane	(145.04)
21853	4/16/97	Hillsboro Garbage Disposal	#976083 3/97 Garbage Service	(864.00)
21860	4/16/97	Northwest Natural Gas	4/97 Statements	(765.94)
21866	4/17/97	PGE	Utilities/March	(2,300.39)
21883	4/28/97	PGE	Utilities/April (Fair Sign)	(23.41)
				<u>(8,305.84)</u>
<b>113 Repair &amp; Maintance</b>				
21840	4/16/97	Ace Hardware - 661Y	Trade Show Table Repair	(17.79)
21867	4/17/97	Shute Park True Value	Trade Show Tables (Reinfrmt)	(19.10)
				<u>(36.89)</u>
<b>113D Arts &amp; Crafts R&amp;M</b>				
21852	4/16/97	Globe Lighting Supply Co.	H2436601 repairs to lighting	(45.69)
				<u>(45.69)</u>
<b>113G Grounds/General R&amp;M</b>				

**LINE ITEM REPORT**  
4/1/97 Through 4/30/97

Num	Date	Payee	Memo	Amount
21797	4/1/97	Award Specialties	53604 - Gazebo Sign	(88.65)
21805	4/1/97	Earl Bemis	Rembrsmt. for Cat Impd.Fee 3/13	(18.00)
21815	4/4/97	AG West Supply	13:20:56: Reseed Lawn	(155.70)
21818	4/4/97	Copeland Lumber Yards	Maint Supplies/Tools	(89.21)
21826	4/4/97	Windsor Security Systems	W1010C Mar. Stmt. Monitor Charge	(47.85)
21861	4/16/97	Northwest Backflow & Inspection	#152241,42,43,44 Backflow Tests	(120.00)
21867	4/17/97	Shute Park True Value	Grounds	(37.45)
21881	4/28/97	Windsor Security Systems	Inv. 3249: Repair Fence Alarm	(284.00)
21891	4/28/97	Baker Rock Resources	#7660-007,#7660-008 Crushed Rock	(772.22)
				(1,613.08)
<b>113L Equipment R&amp;M</b>				
21803	4/1/97	Sign Pro	2203 - Colorplast Signage	(15.00)
21811	4/2/97	Cash	Maintenance/car wash/alarm	(89.93)
21815	4/4/97	AG West Supply	13:29:20: Grounds	(490.00)
21820	4/4/97	Fisher Implement Co.	3/97 Stmt	(248.80)
21821	4/4/97	Gratteri Tire and Wheel	3/28 Statement/Tires	(307.72)
21823	4/4/97	Hillsboro Auto Parts	246433:GMC Van	(1.82)
21823	4/4/97	Hillsboro Auto Parts	244542:Chevrolet Stepvan	(22.34)
21823	4/4/97	Hillsboro Auto Parts	247485:Ford Pickup	(21.42)
21823	4/4/97	Hillsboro Auto Parts	248098:Small Trailer	(12.99)
21823	4/4/97	Hillsboro Auto Parts	246182:GMC Van	(27.45)
21823	4/4/97	Hillsboro Auto Parts	246243:GMC Van	(83.65)
21823	4/4/97	Hillsboro Auto Parts	246183:GMC Van	(6.70)
21840	4/16/97	Ace Hardware - 661Y	Reflectors	(3.92)
21869	4/17/97	Tualatin Valley Irrigation Compa	April Statement	(60.20)
21886	4/28/97	Lee's Forest Grove Industrial	#66904 Welding Supp/Bucket	(67.85)
21893	4/28/97	Bob Nagel Distributing	#053922-00 Supplies	(50.16)
				(1,509.95)
<b>114 General Supplies</b>				
21798	4/1/97	B&B Lock & Key	6028-6038 Padlocks & Keys	(48.25)
21823	4/4/97	Hillsboro Auto Parts	246338:Shop Tools	(12.66)
21823	4/4/97	Hillsboro Auto Parts	246297:Shop Supplies	(3.99)
21823	4/4/97	Hillsboro Auto Parts	244358:Shop Supplies	(2.62)
21823	4/4/97	Hillsboro Auto Parts	248072:Shop Supplies	(18.78)
21823	4/4/97	Hillsboro Auto Parts	248124:Shop Supplies	(12.46)
21823	4/4/97	Hillsboro Auto Parts	247721:Shop Supplies	(12.85)
21823	4/4/97	Hillsboro Auto Parts	247512:Shop Supplies	(34.99)
21823	4/4/97	Hillsboro Auto Parts	246182:Shop Supplies	(34.69)
21842	4/16/97	All MRO	167660, 167698: Shop Supplies	(351.58)
21843	4/16/97	B&B Lock & Key	7005: 5 keys	(6.50)
21844	4/16/97	Crystal Springs	#481416: Shop Water	(24.50)
21855	4/16/97	Hillsboro Vac & Sew	7197: Vacuum Clnr.Bags&Belts	(14.99)
21858	4/16/97	Lee's Forest Grove Industrial	#F16448, 66445, FC352	(127.30)
21864	4/17/97	Sanderson Safety Supply Co.	1396170-01:Double Wall Station	(32.50)
21867	4/17/97	Shute Park True Value	General Shop Supplies	(17.49)
21871	4/17/97	U-Haul	#703874 Propane-forklift	(27.71)
21882	4/28/97	Portland Bottling Company	Invoice #720279	(166.65)
21890	4/28/97	Crystal Springs	#337920: Shop Water	(9.00)
21892	4/28/97	Brethauer Oil	#0043015-IN Shop/Gas	(514.93)
21895	4/28/97	Pacific Airgas	Welding Supplies	(39.38)
				(1,513.82)
<b>119 Legal fees</b>				
21816	4/4/97	Bullivant Houser Bailey	189020: Fair Brd. & C.Wade Eval.	(2,398.00)
21872	4/17/97	Office of County Counsel	February Legal Services	(155.50)
21884	4/28/97	Office of County Counsel	March Legal Services	(1,425.00)
				(3,978.50)
<b>122 Insurance &amp; Bond</b>				
21830	4/10/97	SAIF	Workers Comp: 01/01/97--03/31/97	(882.72)
				(882.72)
<b>131 Advertising &amp; P.R.</b>				

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4/1/97 Through 4/30/97

<b>Num</b>	<b>Date</b>	<b>Payee</b>	<b>Memo</b>	<b>Amount</b>
21825	4/4/97	US West	March Statement	(126.00)
21874	4/23/97	Gay Community Yellow Pages	Yellow Pages Advertising	(350.00)
21887	4/28/97	Hillsboro Chamber of Commerce	Acct#4607: Chmb.Bus.Directory	(495.00)
				<u>(971.00)</u>
<b>132 Board Expense</b>				
21811	4/2/97	Cash	Board Expense/sandwiches/Feb.	(52.50)
				<u>(52.50)</u>
<b>133 Dues,Licenses,Fees</b>				
21801	4/1/97	Oregonian	Subscription through 03/30/97	(14.50)
21809	4/1/97	State of Oregon	Business Name Registration 97-98	(12.00)
21827	4/4/97	Western Fair Association	5068:January Dues/OutOfState	(175.00)
21854	4/16/97	Hillsboro Chamber of Commerce	Acct#10275: Membership	(145.00)
21870	4/17/97	US Postmaster	STD(A) Bulk Fee; Permit #00221	(85.00)
21875	4/24/97	DMV	Registrations	(165.50)
21885	4/28/97	Oregonian	Subscription through 05/25/97	(14.50)
21899	4/28/97	American Poultry Assn., Inc.	Annual Membership Fee	(10.00)
				<u>(621.50)</u>
<b>149 Misc. Materials &amp; Svcs.</b>				
21862	4/16/97	Oregon Electric Group	#99661&99662 Client Cost/Dance	(180.00)
21877	4/25/97	Ron's Service	Client Cost/Replace burner/Armor	(74.65)
				<u>(254.65)</u>
<b>150 Refunds</b>				
21807	4/1/97	Hillsboro Jehovah's Witness	Deposit Refund/Armory	(200.00)
21828	4/9/97	Hector Gonzalez	Damage Deposit Refund	(200.00)
21829	4/10/97	Columbia River Girl Scouts	Refund Deposit	(200.00)
21832	4/10/97	Unitarian Universalist Church	Refund Deposit	(200.00)
21833	4/10/97	Rare Animal Expo	50% Concession Sales (2/24-26)	(71.77)
21834	4/10/97	Teamsters Local 305	Refund Deposit	(200.00)
21835	4/10/97	Unified Sewerage Agency	Refund Overpayment	(12.00)
21839	4/15/97	Linda Penn	Refund Damage Deposit	(200.00)
21873	4/21/97	Araceli Reyes	Deposit Refund	(200.00)
21900	4/30/97	Marie Najera	Refund Damage Deposit	(200.00)
21901	4/30/97	Girl Scouts/Oakleaf Neighborhood	Refund Deposit	(200.00)
				<u>(1,883.77)</u>
<b>Total B-Interim Operations</b>				<u>(24,395.12)</u>
<b>C-Fair Operations</b>				
<b>175 Printing</b>				
21859	4/16/97	Lazerquick	#19460034: Letterhead	(223.43)
21868	4/17/97	Tualatin-Yamhill Press	Inv.09640&09641:Fair Books	(2,170.00)
21888	4/28/97	Gifts-4-U	500 Decals (Bumper Stickers)	(415.17)
				<u>(2,808.60)</u>
<b>179 Professional Svcs.</b>				
21806	4/1/97	Steve Mashburn	Fair Book Cover Designs	(125.00)
21824	4/4/97	Oregon Staffing	23699&23776:S.Mashburn/Dsktp.Pub	(679.50)
				<u>(804.50)</u>
<b>181 Refunds</b>				
21810	4/1/97	Events & Adventures	Refund Fair Booth Deposit	(162.50)
21813	4/4/97	E&G Catering	1997 Booth Refund/E&G Catering	(225.00)
				<u>(387.50)</u>
<b>Total C-Fair Operations</b>				<u>(4,000.60)</u>
<b>D-Exhibits &amp; Competitions</b>				
<b>222 Personnel 4-H</b>				
21896	4/28/97	Jan Theisen	Spring Foods Contest	(75.00)



**LINE ITEM REPORT**  
4/1/97 Through 4/30/97

Num	Date	Payee	Memo	Amount
21897	4/28/97	Karen A. Moss	Spring Foods Contest	(78.06)
21898	4/28/97	Joan Hart	Spring Foods Contest	(75.00)
				<u>(228.06)</u>
<b>Total D-Exhibits &amp; Competitions</b>				<u>(228.06)</u>
<b>E-Rodeo</b>				
<b>319 Other (Fees &amp; Dues)</b>				
21837	4/11/97	WPRA	Sanction Fees	(125.00)
21838	4/11/97	PCRA	Sanction Fees	(650.00)
				<u>(775.00)</u>
<b>Total E-Rodeo</b>				<u>(775.00)</u>
<b>J-Capital Outlay</b>				
<b>513 Equipment</b>				
21814	4/4/97	Advanced Computer Systems	#61522 Office Computers	(1,820.00)
21818	4/4/97	Copeland Lumber Yards	Trade Show tables/reinforcement	(156.00)
21831	4/10/97	Advanced Computer Systems	#61530 - Ethernet Mini Hub	(125.00)
				<u>(2,101.00)</u>
<b>515 Horse Stalls</b>				
21880	4/28/97	American Steel, Inc.	Horse Stalls	(803.01)
				<u>(803.01)</u>
<b>Total J-Capital Outlay</b>				<u>(2,904.01)</u>
<b>Expense - Unassigned</b>				
**VOID**	4/1/97	Void Check	Misprinted Check	(1.00)
**VOID**	4/1/97	Void Check	Misprinted Check	(1.00)
**VOID**	4/16/97	Void Check	Misprinted Check	(1.00)
**VOID**	4/16/97	Void Check	Misprinted Check	(1.00)
**VOID**	4/17/97	Void Check	Misprinted Check	(1.00)
**VOID**	4/17/97	Void Check	Misprinted Check	(1.00)
<b>Total Expense - Unassigned</b>				<u>0.00</u>
<b>TOTAL EXPENSE CATEGORIES</b>				<u>(66,536.89)</u>
<b>TRANSFERS</b>				
<b>POOL #4486</b>				
941	4/8/97	Govt Pool	Transfer to US Bank	20,000.00
1007	4/25/97	Govt Pool	Transfer to US Bank	20,000.00
Total POOL #4486				<u>40,000.00</u>
<b>U.S. BANK</b>				
	4/8/97	Govt Pool	Transfer to US Bank	(20,000.00)
	4/25/97	Govt Pool	Transfer to US Bank	(20,000.00)
Total U.S. BANK				<u>(40,000.00)</u>
<b>TOTAL TRANSFERS</b>				<u>0.00</u>
<b>GRAND TOTAL</b>				<u>(34,850.46)</u>

**Washington County Fair Complex**  
**FINANCIAL POSITION**

*close?*

**MARCH 31, 1997**

**CHECKING ACCOUNTS**

	<b>U.S. Bank</b>	<b>Wells Fargo</b>	<b>Bingo</b>
<b>Book</b>			
Beginning Balance	9,399.31	649.84	2,760.56
Income Deposits	25,299.47	0.00	0.00
From Government Pool	25,000.00	0.00	0.00
Less Checks	55,605.12	0.00	0.00
To Government Pool	0.00	0.00	0.00
<b>Ending Book Balance</b>	<b>4,093.66</b>	<b>649.84</b>	<b>2,760.56</b>
<b>Bank</b>			
Bank Balance	13,927.68	1,676.62	2,760.56
Deposits In Transit	0.00	0.00	0.00
Outstanding Checks	9,834.02	1,026.78	0.00
<b>Ending Bank Balance</b>	<b>4,093.66</b>	<b>649.84</b>	<b>2,760.56</b>

**TOTAL COMBINED CHECKING**

**7,504.06**

**SAVINGS ACCOUNTS**

	<b>Investment</b>	<b>EXPO</b>
<b>Book</b>		
Beginning Balance	365,939.65	3,836.72
Interest for Month	1,266.59	16.30
From Checking	0.00	0.00
To Checking	25,000.00	0.00
<b>Ending Book Balance</b>	<b>342,206.24</b>	<b>3,853.02</b>
<b>Bank</b>		
Bank Balance	342,206.24	3,853.02
Transfers In Transit	0.00	0.00
<b>Ending Bank Balance</b>	<b>342,206.24</b>	<b>3,853.02</b>

**TOTAL COMBINED SAVINGS**

**346,059.26**

**TOTAL RESOURCES**

**353,563.32**

**Washington County Fair Complex  
FINANCIAL POSITION**

Unreconciled as of 4/30/97

**APRIL 30, 1997**

<b>CHECKING ACCOUNTS</b>	<b>U.S. Bank</b>	<b>Wells Fargo</b>	<b>Bingo</b>
<b>Book</b>			
Beginning Balance	4,093.66	649.84	2,760.56
Income Deposits	29,934.68	0.00	0.00
From Government Pool	40,000.00	0.00	0.00
Less Checks	66,538.39	0.00	0.00
To Government Pool	0.00	0.00	0.00
<b>Ending Book Balance</b>	<b>7,489.95</b>	<b>649.84</b>	<b>2,760.56</b>
<b>TOTAL COMBINED CHECKING</b>			<b>10,900.35</b>
<b>SAVINGS ACCOUNTS</b>	<b>Investment</b>	<b>EXPO</b>	
<b>Book</b>			
Beginning Balance	342,206.24	3,853.02	
Interest for Month	1,734.73	18.52	
From Checking	0.00	0.00	
To Checking	40,000.00	0.00	
<b>Ending Book Balance</b>	<b>303,940.97</b>	<b>3,871.54</b>	
<b>TOTAL COMBINED SAVINGS</b>			<b>307,812.51</b>
<b>TOTAL RESOURCES</b>			<b>318,712.86</b>

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997

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ACTUAL 1994-95	APRIL 1996	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	APRIL 1997	TO DATE 1996-97	BALANCE	
STATE FUNDS										
0	0.00	0	1	Racing Commission	0	0	0.00	0.00	0.00	
0	0.00	0	2	Apportionment	0	0	0.00	0.00	0.00	
0	0.00	0	3	Merit Rate	0	0	0.00	0.00	0.00	
34,722	0.00	44,444	3A	Dept. of Econ. Dev.	38,000	34,000	0.00	26,556.97	(7,443.03)	33 000
34,722	0.00	44,444			38,000	34,000	0.00	26,556.97	(7,443.03)	338 00
0 SPECIAL FUNDS										
0	0.00	0	4	Grants	0	0	0.00	0.00	0.00	
0	0.00	0	5	Funds Borrowed	0	0	0.00	0.00	0.00	
0	0.00	0			0	0	0.00	0.00	0.00	
0 DEDICATED FUNDS										
0	0.00	0	8	Horse Stall Construction	0	0	0.00	0.00	0.00	
397,775	0.00	465,807	9	Hotel/Motel Tax	425,000	505,000	0.00	407,628.86	(97,371.14)	525,000
397,775	0.00	465,807			425,000	505,000	0.00	407,628.86	(97,371.14)	525,000
0 INTERIM INCOME										
175,904	15,298.80	169,061	10	Rent & Storage	145,000	170,000	16,838.88	136,128.04	(33,871.96)	170,000
700	150.00	1,935	11	Damage Deposits	3,000	10,000	2,050.00	16,265.00	6,265.00	19 000
0	0.00	0	12	Advertising Sold	0	0	0.00	0.00	0.00	0
11,250	0.00	5,500	13	Gate Change	5,500	5,500	0.00	5,500.00	0.00	11,000
9,672	1,218.74	12,088	14	Interest	9,000	9,000	1,753.25	11,904.54	2,904.54	13 700
9,381	0.00	0	15	Shows/Entertainment	100,000	0	0.00	0.00	0.00	0
27,747	0.00	29,418	16	Parking Fees	20,000	30,000	405.00	14,853.42	(15,146.58)	30,000
24,652.00	885.00	11,846	17	Miscellaneous Income	20,000	10,000	321.80	7,333.97	(2,666.03)	9 000
0	2,025.00	25,377	18	RV Park	25,000	26,195	3,535.00	26,958.00	763.00	34 000
259,306	19,577.54	255,225			327,500	260,695	24,903.93	218,942.97	(41,752.03)	286,700

286,700

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1,1996-JUNE 30,1997

ACTUAL 1994-95	APRIL 1996	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	APRIL 1997	TO DATE 1996-97	BALANCE	
FAIR INCOME										
32,506	0.00	33,102	30	Youth Admission	35,000	25,851	0.00	25,857.00	6.00	25857
231,152	0.00	215,435	31	Other Admission	235,000	193,808	0.00	193,878.44	70.44	193878
121,028	2,687.50	109,894	32	Concessions/Booths	120,000	120,000	5,567.50	91,871.68	(28,128.32)	120,000
43,220	35.00	32,905	33	Sponsorships	30,000	40,650	15.00	40,665.00	15.00	40665
3,430	0.00	5,760	34	Advertising Sold	8,000	8,000	0.00	6,122.50	(1,877.50)	8000
0	0.00	0	35	Gate Change	0	0	0.00	0.00	0.00	0
45,619	0.00	56,430	36	Carnival Income	60,000	48,826	0.00	48,826.00	0.00	48826
3,879	0.00	3,242	37	Entry Fees	3,000	4,171	0.00	4,171.00	0.00	4171-
35,470	0.00	48,431	38	Parking Fees	50,000	46,201	0.00	46,201.01	0.01	46201
32,000	1,000.00	28,113	39	Rodeo Sponsorships	40,500	36,600	0.00	36,600.00	0.00	46600
4,498	0.00	0	40	Horse Show	0	0	0.00	0.00	0.00	0
5,635	0.00	12,199	41	Miscellaneous	7,000	4,784	0.00	4,784.29	0.29	4784
0	0.00	8,218	42	Rodeo Admissions	8,500	7,387	0.00	7,386.98	(0.02)	7387-
76,503	0.00	49,191	43	Main Stage	60,000	48,735	0.00	48,734.60	(0.40)	48735
0	0.00	1,189	44	Arena Admissions	1,000	669	0.00	669.00	0.00	669
0	0.00	0	45	Amphitheater Concessions	800	1,857	0.00	1,857.00	0.00	1857-
0	0.00	0	46	Rodeo Miscellaneous	2,000	0	0.00	325.00	325.00	325
0	0.00	0	47	Horse Stall Rentals	4,118	4,550	0.00	0.00	(4,550.00)	4550
634,940	3,722.50	604,109			664,918	592,089	5,582.50	557,949.50	(34,139.50)	602550
BINGO										
12,072	2,400.00	8,700	70	Sessions	10,000	17,000	1,200.00	13,500.00	(3,500.00)	15,000
2,852	0.00	0	71	Food	0	0	0.00	0.00	0.00	
2,019	0.00	0	72	Operating Change	0	0	0.00	0.00	0.00	
16,942	2,400.00	8,700			10,000	17,000	1,200.00	13,500.00	(3,500.00)	15,000
	25,700.04	1,378,286	TOTAL INCOME CATEGORIES		1,465,418	1,408,784	31,686.43	1,224,578.30	(240,839.70)	1,463,205
BEGINNING BALANCE										
222,793	196,041.50	196,041.50	99	Cash on Hand	250,000	313,680	313,679.56	313,679.56	313,679.56	313680-
1,343,685	221,741.54	1,574,327	TOTAL INCOME/BEG CASH ON HA		1,715,418	1,722,464	345,365.99	1,538,257.86	(184,206.14)	1,715,885

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1996 - JUNE 30, 1997

ACTUAL 1994-95	APRIL 1996	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	APRIL 1997	TO DATE 1996-97	BALANCE	
PERSONNEL										
290,008	23,088.15	320,801	101	Salaries	303,500	364,980	27,448.27	298,143.23	(66,836.77)	364,615
119,423	10,073.57	94,061	102	O.P.E.	136,100	109,020	6,785.83	85,071.93	(23,948.07)	109,250
409,431	33,161.72	414,862			439,600	474,000	34,234.10	383,215.16	(90,784.84)	474,000
INTERIM OPERATIONS										
3,774	283.89	3,721	107	Office Expense	4,000	4,000	628.22	4,032.70	32.70	5,000
10,486	750.09	9,033	108	Telephone	10,800	10,800	1,236.11	9,057.73	(1,742.27)	11,500
405	0.00	1,248	109	Printing	700	700	0.00	331.62	(368.38)	700
3,628	212.09	4,197	110	Postage	4,000	4,000	441.63	2,744.76	(1,255.24)	4,000
2,372	270.29	2,341	111	Equip/Bldg Rental	2,000	3,000	419.25	8,339.79	5,339.79	10,500
59,335	2,769.52	63,926	112	Utilities	68,000	68,000	8,305.84	65,608.84	(2,391.16)	76,600
57,232	4,623.04	52,530	113	Repair & Maintenance	45,000	50,000	3,205.61	36,018.67	(13,981.33)	45,000
17,876	2,039.97	18,899	114	General Supplies	20,000	20,000	1,513.82	22,736.92	2,736.92	25,700
0	0.00	0	115	Legal Notices	0	0	0.00	0.00	0.00	0
11,250	0.00	5,500	116	Gate Charge	5,500	5,500	0.00	5,500.00	0.00	11,000
4,327	0.00	5,932	117	Parking	6,000	6,000	0.00	3,813.78	(2,186.22)	7,800
3,398	0.00	1,887	118	Travel & Training	4,000	3,500	0.00	4,542.80	1,042.80	4,500
674	0.00	1,087	119	Legal fee to County	500	5,000	3,978.50	9,961.25	4,961.25	14,000
50,667	2,045.00	13,943	121	Professional Svcs.	5,000	5,000	0.00	0.00	(5,000.00)	0
8,509	0.00	6,678	122	Insurance & Bond	8,500	6,670	882.72	7,552.87	882.87	7,553
0	0.00	0	123	Private Mileage	0	0	0.00	0.00	0.00	0
5,790	395.00	5,740	124	Car Allowance	5,940	6,600	0.00	2,840.00	(3,760.00)	6,600
7,494	2,035.04	9,194	131	Advertising & P.R.	7,500	7,500	971.00	6,036.04	(1,463.96)	7,500
3,637	18.95	2,196	132	Board Expense	3,600	3,000	52.50	1,166.25	(1,833.75)	1,300
2,606	312.93	2,841	133	Dues, Licenses, Fees	3,000	3,000	621.50	2,352.00	(648.00)	3,000
4,187	152.18	3,328	149	Misc. materials & Svcs.	5,000	4,000	254.65	5,943.92	1,943.92	6,500
6,522	200.00	8,537	150	Refunds	7,000	10,000	1,883.77	12,284.72	2,284.72	16,285
14,919	0.00	17,761	151	County-Indirect cost	20,000	14,800	0.00	11,125.50	(3,674.50)	14,800
0	0.00	0	152	Decorations	0	0	0.00	0.00	0.00	0
0	0.00	0	153	Petty Cash	800	0	0.00	0.00	0.00	0
0	0.00	0	154	RV Park Repair & Maint	3,000	1,500	0.00	0.00	(1,500.00)	0
279,087	16,107.99	240,520			239,840	242,570	24,395.12	221,990.16	(20,579.84)	279,838

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WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1996 -JUNE 30, 1997

ACTUAL 1994-95	APRIL 1996	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	APRIL 1997	TO DATE 1996-97	BALANCE	
FAIR OPERATIONS										
10,751	0.00	8,472	175	Printing	12,000	12,000	2,808.60	13,906.46	1,906.46	13909-
7,311	0.00	8,199	176	Utilities	8,500	8,605	0.00	8,607.03	2.03	8609-
0	0.00	0	177	Gate Change	0	0	0.00	0.00	0.00	8
5,649	0.00	5,611	178	Parking	6,000	7,258	0.00	7,258.25	0.25	17258
42,313	0.00	35,950	179	Professional Svcs.	38,000	32,712	804.50	34,351.37	1,639.37	34351
57,977	0.00	63,069	180	Advertising	65,000	68,184	0.00	68,183.72	(0.28)	68184
2,528	0.00	783	181	Refunds	1,000	709	387.50	1,096.00	387.00	1096
3,405	0.00	9,968	182	Miscellaneous	5,500	6,382	0.00	6,382.30	0.30	6382
4,900	259.35	2,807	183	Decorations	3,000	3,541	0.00	3,541.00	0.00	3541
6,520	0.00	5,194	184	Equipment Rental	5,000	4,863	0.00	4,862.98	(0.02)	4863
0	0.00	0	185	Horse Stall Rental	4335	4500	0.00	500.00	(4,000.00)	500
13,056	0.00	15,353	186	Restroom Service	16,000	13,371	0.00	13,371.25	0.25	13371
2,165	0.00	1,001	187	Repair & Maintenance	1000	6829	0.00	6,828.75	(0.25)	6829-
156,574	259.35	156,408			165,335	168,954	4,000.60	168,889.11	(64.89)	168889
EXHIBITS/COMPETITIONS										
2,382	0.00	3,301	211	Awards FFA	3,300	3,485	0.00	3,450.27	(34.73)	
1,345	0.00	1,494	212	Personnel FFA	1,500	1,063	0.00	1,062.47	(0.53)	
915	0.00	1,178	213	Other FFA	1,150	1,505	0.00	1,560.49	55.49	
8,414	0.00	7,133	221	Awards 4-H	7,100	9,944	0.00	9,944.14	0.14	
6,259	0.00	7,984	222	Personnel 4-H	8,000	7,519	228.06	7,747.09	228.09	
3,495	0.00	4,059	223	Other 4-H	4,000	3,594	0.00	3,744.09	150.09	
37,983	0.00	38,305	231	Awards Open Class	38,000	39,583	0.00	39,372.18	(210.82)	
3,995	0.00	7,290	232	Personnel Open	7,300	7,436	0.00	7,536.26	100.26	
5,276	0.00	4,950	233	Other Open Class	5,000	3,932	0.00	4,642.41	710.41	
70,063	0.00	75,695			75,350	78,061	228.06	79,059.40	998.40	79059

79059

13909-

8609-

8

17258

34351

68184

1096

6382

3541

4863

500

13371

6829-

168889

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997

ACTUAL 1994-95	APRIL 1996	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	APRIL 1997	TO DATE 1996-97	BALANCE	
RODEO										
33,033	0.00	32,700	311	Prize Money	42,000	42,445	0.00	42,445.00	0.00	
10,723	0.00	14,464	312	Announcer/Contractor	15,000	13,800	0.00	13,800.00	0.00	
15,900	0.00	16,500	313	Stock Contract	16,500	16,500	0.00	16,500.00	0.00	
0	0.00	318	314	Special Awards	800	0	0.00	0.00	0.00	
0	0.00	0	315	Special Kid's Rodeo	1,000	219	0.00	218.48	(0.52)	
397	0.00	315	316	Promotion	1,400	3,508	0.00	3,507.80	(0.20)	
3,730	3,018.63	8,173	317	Materials & Supplies	8,000	10,952	0.00	10,952.44	0.44	
2,252	1,658.00	4,545	318	Board Expense	4,500	2,145	0.00	2,144.48	(0.52)	
2,295	0.00	1,428	319	Other (Fees & Dues)	1,200	822	775.00	1,597.00	775.00	
367	0.00	2,000	320	Queen	2,000	2,000	0.00	2,444.56	444.56	
0	0.00	4,860	321	Rental Equipment	4,900	5,730	0.00	5,535.00	(195.00)	
0	0.00	0	321A	Money Raising Projects	2000	0	0.00	0.00	0.00	
0	0.00	0	321B	Petty Cash	2000	10000	0.00	10,000.00	0.00	
68,697	4,676.63	85,302			101,300	108,121	775.00	109,144.76	1,023.76	109,145
HORSE SHOWS										
5,462	0.00	0			0	0	0.00	0.00	0.00	
FAIR: ENTERTAINMENT										
106850	0.00	106,300	324	Main Stage	100,000	79,500	0.00	79,500.00	0.00	
48695	0.00	54,246	325	Grounds Entertainment	55,500	50,472	0.00	50,472.00	0.00	
33620.7	0.00	36,472	326	Associated Costs	32,800	31,385	0.00	31,385.16	0.16	
0	0.00	0	327	Associated Costs-Grounds	7000	5,032	0.00	5,031.36	(0.64)	
1859.7	0.00	1,972	328	Touch & See	2,000	1,996	0.00	1,996.30	0.30	
191,025	0.00	198,989			197,300	168,385	0.00	168,384.82	(0.18)	168,385
INTERIM ENTERTAINMENT										
7,989	0.00	611	375	Interim shows	100,000	0	0.00	0.00	0.00	
7,989	0.00	611			100,000	0	0.00	0.00	0.00	

1,369,336



WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997

ACTUAL 1994-95	APRIL 1996	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	APRIL 1997	TO DATE 1996-97	BALANCE
				BINGO					
11,652	0.00	0	401	Personnel	0	0	0.00	0.00	0.00
2,464	0.00	22	402	Supplies	2,200	500	0.00	0.00	(500.00)
0	0.00	0	403	Mileage	0	0	0.00	0.00	0.00
1,961	0.00	0	404	Food	0	0	0.00	0.00	0.00
4,245	0.00	0	405	Advertising	0	0	0.00	0.00	0.00
0	0.00	0	406	Equipment Rental	5,000	0	0.00	0.00	0.00
435	0.00	0	407	Operating Change	0	0	0.00	0.00	0.00
1,216	0.00	70	408	Dues,Licenses,Fees	0	20	0.00	20.00	0.00
21,972	0.00	92			7,200	520	0.00	20.00	(500.00)
				CAPITAL OUTLAY					
55419.89	0.00	54,380	510	Purchase/Lease	56,000	56,000	0.00	53,318.00	(2,682.00)
124.28	0.00	7,730	511	Land Improvements	25,000	20,123	0.00	0.00	(20,123.00)
83571.23	0.00	14,786	512	Bldg. & Structure	46,493	48,000	0.00	7,135.43	(40,864.57)
20520	0.00	11,273	513	Equipment	12,000	20,000	2,101.00	27,585.15	7,585.15
500	0.00	0	514	Equipment-Bingo	0	0	0.00	0.00	0.00
0	0.00	0	515	Horse Stalls	0	2000	803.01	803.01	(1,196.99)
160,135	0.00	88,169			139,493	146,123	2,904.01	88,841.59	(57,281.41)
				CONTINGENCY					
196,042			600	Contingency	250,000	335,730			
1,566,477	54,205.69	1,260,647.84		TOTAL EXPENSE	1,715,418	1,722,464	66,536.89	1,219,545.00	(167,189.00)

20

99,000

900,000

**MINUTES**  
**WASHINGTON COUNTY FAIR BOARD**  
**APRIL 2, 1997**

**CONVENED:** 4:30 PM

**FAIR BOARD MEMBERS:**

John Thomas  
George Otten  
Lyle Spiessschaert  
Dave Lintz

**STAFF:**

Cal Wade  
Margaret R. Garza  
Bill McKinley  
Earl Bemis  
Paige Payne

**GUESTS:**

Ron Egberg, 4-H Horse  
Dennis Fellows, Rodeo Board  
Rocky Williams, Rodeo Board  
Cody Feinauer, Rodeo Board  
Jack Price, Rodeo member  
Susan Glass, Rodeo member  
Pat Bauer, Rodeo member  
Allen Rappleyea, County Counsel  
Don Palmer, Guest/Consultant

**PRESS:**

None present

**Washington County Fair Board Minutes**  
**April 2, 1997**  
**Page Two**

**1. PUBLIC WELCOME by Chairman Thomas.**

**2. CONSENT AGENDA**

Wade expressed expenses and income were in line. Wade further commented that there were two areas of concern. Wade referred Board to Page 11 of the financials. Some items in this section are either over or under. Further commented that the Fair Complex is close to the projected budget figures.

- a) Personnel, line item 101. Line item shows budget amount close to \$20,800 per pay period for the periods remaining. The average payroll is about \$15,000. Thus this \$20,800 should allow for the increase expected during the ensuing months (fair, etc.)
- b) Gate Change, line item 116. This is expected to have an added expense this year.

This is due primarily to Air Show coming early this year ( in June instead of July). In the area of Income, Wade further expressed that there were some areas that were over and under, but for the most part the Fair Complex was on line with the projections and the revised budget. Lintz further commented that the figures for March 96 and March 97 were in line from year to year by comparison.

**Motion was made by OTTEN to accept the consent agenda as presented. Motion was seconded by Spiesschaert. Motion carried unanimously.**

**3. RODEO BOARD**

Williams dispersed Rodeo Board Minutes; and commented on the following:

-Contracts are all done. McKinley helped with this process. Fair and Rodeo are working together for this year's event.

- Agreements ready to be mailed for sponsorships. Sponsorships are approx. \$85,000.
- Seven active Board Members and same amount of associate members.

Otten verified the amount of sponsorship was \$85,000. Williams responded they had approx. \$85,000 in actual cash sponsors: 4 big sponsors and a multitude of smaller \$1500 sponsors. Otten further inquired about the effect if some of the sponsors dropped out. William's indicated that was dependent on who would decide to go.

Lintz inquired if \$112,000 was the projected income. Wade indicated that was next year's budget amount. Williams indicated the expenses were \$117,000. Thomas inquired about the revised budget. Had the revised budget been turned in. Williams indicated he had sent it to Lintz. Williams faxed the revised budget to Lintz. Thomas inquired of Lintz if he had received the data. Lintz indicated he thought that it had been faxed to everyone else. Lintz to find data and/or have Williams send data to the Board. Lintz indicated that was an oversight on his part.

**Washington County Fair Board Minutes**  
**April 2, 1997**  
**Page Three**

Wade commented he had a concern about this year's budget for fair. The major entertainment this year is completely free shows. Line item income for amphitheater should be no income. The other side of this is that we won't spend as much money on entertainment. This however, is not going to bring in enough money to cover. Secondly, Wade commented, he needed to review the Rodeo financial needs because of the tight money situation. Wade asked Williams to meet with him to review the sponsorships. Wade further commented that they would probably need to revise the budget for next year. General comments were made amongst Williams, Wade and Lintz. Wade also indicated that the Fair budget needed to balance before the next Board Meeting.

Garza inquired about the status of the Truck Pull and the Bullorama.

Williams indicated the Truck pull was off. Bullorama is still scheduled for June 21<sup>st</sup>.

Williams working with Pat Bierd. Williams waiting for information from Bierd.

Williams discussed Bullorama will include Barrel Racers and Dance. Williams will talk with Boosters about concessions for Bullorama.

Wade commented on the bleachers, extra seats. Wade indicated bleachers were not available for Air show weekend. Wade will check back for availability and prices for the date of June 21<sup>st</sup>. Cost per seat is \$4.00.

Williams concluded this event should net \$10-15,000 with sponsorships.

**4. BOOSTERS**

No report available.

**5. 4-H HORSE FAIR**

Roger Egberg commented on the following:

- Status of Fair Books. McKinley to comment in Fair Report.
- Stall Committee Meeting. Egberg was not notified of meeting and wanted to know why he wasn't invited. Thomas inquired whom the committee was composed of. Committee consisted of Spiesschaert, Newman, Peterson, Egberg and McKinley. Speisschart further commented he had advised McKinley to notify all the committee members. Speisschart apologized for lack of communication. He indicated, if need be, another meeting could be held. McKinley then reviewed letter dated March 17, 1997 regarding the meeting. Letter in Board Packet, page 35.
- Inquired about the copy of the article in the Business Journal dated February 8, 1997. This article is concerning the fairgrounds and an interview with Cal Wade. Wade responded indicating this article was written with material presented in the proposed station zoned area for the light rail. Article commented on anything that was allowable to be done at the fairgrounds. Cal indicated that the 4-H and FFA will not be affected in any derogatory fashion if in fact a facility is built. These potential developments would only enhance these groups. Lintz indicated that the Fair Board

**Washington County Fair Board Minutes**  
**April 2, 1997**  
**Page Four**

considers this an avenue to achieve its Master Plan and better serve the fair all the way around. McKinley talked about the population exceeding 400,000. Talked about the issues and problems that were felt at Multnomah County Fair when the Commissioners took over the Fair. Fair board members made comments in a general sense.

**6. INTRODUCTION OF PAIGE PAYNE**

Wade gave introduction of Paige Payne. Ms Payne is filling two positions: Event Coordinator (Trudy) and Fair Entertainment Coordinator (Meri Putzler). She has also been our Rabbit Superintendent. She is a tremendous asset to the Fair. McKinley comments that Ms. Payne is very efficient and is responsible for helping many of the Fair items handled to this point.

**7. FAIR REPORT**

McKinley reported on the following:

- Commercial letters are out. Gave status on returns.
- Premium Book is out. Thanks to the coordination and detail of Payne and Pettitjean.
- Entertainment Guide to be out in late May or June.
- Concession Stands are contracted out.
- Contracts in hand for High Tech Exhibit and the Canon Ball Exhibit.
- Judges Contracts are out.
- Couple of superintendents' positions need to be filled: Arts & Crafts and Photography.
- Ticket inventory and concession control in process.
- Entertainment: Grounds Act and Big names. Gave line up for main stage.
- Refining procedures and entry process. Simplify forms and the process.
- Pricing of tents, shavings
- Beer Sponsor RFP. Reviewed letter sent out to bidders. Four breweries were sent RFP. Contact was attempted by phone, fax and mail. Fair complex received one bid only. No response from Coors, Ms. Donna Keppler. Bob Kinney, no response. Randy Harris of Maletis not in their budget for this year. Only bid received was from Mt. Hood.

Mt. Hood bid reviewed for the value of the bid. Bid met the minimum on beer sponsorships. Included is a full-page ad of 83, value of the Oregon Pacific Water is \$1200, but that is a wholesale figure (not retail). This figure does not represent what the fair would be getting back. The \$1200 is one third of what the real numbers would be.

Thomas directs McKinley to call Donna Keppler from Coors one more time. Thomas Lintz, Spiesschaert, and McKinley discuss status of bids and whether calls should be made.

## Washington County Fair Board Minutes

April 2, 1997

Page Five

Rappleyea interjects that this is not the typical bid per say. Discussion with Purchasing Manager indicates that as long as the sponsorship is not over \$25,000 there is no real procedure to follow. The Fair can give them a call and indicate can you meet this. Lintz suggests an inquiry be made as to the status of their bid. McKinley states Coors knows of the RFP. Keppler from Coors passed information onto another party. Thomas states that due to the friction of this subject it would be worth one more phone call. Lintz wants to know if she's going to respond. McKinley states they were going to respond. Inquiry from the audience, makes a point that the letter is dated March 31, 1997 which was Friday. Questions how the RFP was sent. McKinley responds the RFP was faxed, mailed, and calls placed to all the four parties. Audience indicates that this does not appear to be a reasonable turnaround time, since it was only six working days. McKinley indicates some of the delay was due to the fact that this was the first time we have had to utilize the County Purchasing for review and that the Fair was waiting for the approval of the language in the RFP. Lintz indicates Keppler had been advised long before the RFP. Wade concurs and in fact he had called all the individuals cited to receive the RFP long before the RFP came out.

Rappleyea presented a draft agenda for exemption on various contracts:

- a) Fair Carnival
- b) Food Booths
- c) Entertainment Contracts

Rappleyea indicates the Fair won't need to go through the formal bidding process to acquire these contracts. Rappleyea spoke with Wade and wants opinion from the Fair Board. On the fair carnival contract, nothing will be done this year because we don't have time. Next year some limited type of procedure to see of any other fair carnivals want to bid on the services to the Fair. Wade has indicated that the fair is very very happy with the present carnival. After the exemption this year and the RFP next year and if no one responds or is not even close to size or quality; the Fair then will need to come back next year to the Board and ask for a permanent exemption from the carnival process and at that point just go through the negotiation process.

Secondly, Rappleyea states, on the Food Booths (approx. 30 booths) and again this is an item exempted from the formal bidding requirements of having to advertise and getting bids. State and County rules state that food booths are a personal service contract. With this type of contract, the fair is concerned about the quality and kind of food rather than the bottom line. The initial and pre-existing exemption is for those from formal bidding, but we still have to do an RFP process. This agenda asks for an exemption from the RFP process so we can do what the fair has always done. We are asking for permanent exemption for food booths.

## **Washington County Fair Board Minutes**

**April 2, 1997**

**Page Six**

Third is for the Entertainment Contracts, no RFP for that or the competitive bid process because realistically the fair would never get anyone to respond to this type of request.

The situation as a county fair as a business conflicts with statutory government. Rappleyea suggests that Board look over documents for the next meeting or the Board agree and have Rappleyea go ahead and have this agenda filed with the County Commissioners.

Wade inquires about the sponsor issue. Rappleyea indicates that the Fair sponsorships are all under \$25,000, so that they are not covered by purchasing rules at all. So basically the Fair is all right. Fair is not required to follow purchasing rules. Williams asks about stock contractor. Wade indicates this could be considered as an entertainment contract, and less than \$25,000 and a personal service contract.

Lintz inquired about the entertainment contract. Rappleyea responds to leave it open.

**LINTZ moved motion that the Fair Board accept the agenda's as presented by Allen Rappleyea and pursue approval of the County Commissioners. Motion seconded by OTTEN. Motion carried unanimously.**

McKinley reports Donna Keppler is an independent contractor to Coors. McKinley again left message on her answering machine.

Rappleyea ask for status update on tonight's agenda.

### **8. NEW BUSINESS – RODEO POLICY**

Williams mentioned that the Fair Board does not differentiate between Superintendents and the Rodeo Board. Fair board is selected by the County Commissioners and therefore is responsible to the commissioners. The Rodeo Board is selected by the Fair Board and they are directly responsible to the Fair Board. Superintendents are hand selected by the Fair management. All segments are part of the same unit; and all have to work together to make it (fair) work. Williams proposed policy be considered by the Fair Board. This policy would help everybody understand who the Rodeo Board is and the responsibility of the Rodeo Board to the Fair Board. Feinaur read the following proposed policy:

"The Washington County Rodeo Board is a nine member board, appointed and responsible to the Fair Board. The Rodeo Board's purpose is to manage and produce a rodeo each year for the fair giving timely reports for Fair Board approval. New agenda items for Fair Board approval (such as budget or capital improvement) will be given to the Fair Manager ten days prior to Board Meetings to be put on the Board Agenda."

Discussion was held amongst Thomas, Lintz, McKinley and Wade.

**Washington County Fair Board Minutes**  
**April 2, 1997**  
**Page Seven**

Motion was made by SPIESSCHART to accept the policy as read. OTTEN seconded the motion. Motion carried unanimously.

**9. ADJOURNMENT: 5:30 PM**

Motion to adjourn the general meeting and go into Executive Session was made by OTTEN. Motion was seconded by LINTZ. Motion carried unanimously.

**MINUTES APPROVED THIS 1ST DAY OF MAY, 1997.**

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**Margaret R. Garza**  
**Recording Secretary**

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**John Thomas**  
**Chair**



Washington County

# FAIR COMPLEX

872 N.E. 28th Street • Hillsboro, Oregon 97124 • (503)648-1416 • FAX (503)648-7208

## May Activities

*May 3 - 4*

**34th Annual**

**Tualatin Valley Garden Club  
& Rhododendron Society**

### **PLANT SALE**

**Saturday 8:30 - 5:00**

**Sunday 10:00 - 4:00**

On the Grounds. Great selection and best prices in town! Master Gardeners on hand. Rhododendrons, azaleas, miniature roses, ferns, trees, shrubs, ground cover, annual and perennial flowers, vegetables, patio and container plants, and more! Admission FREE. Contact 690-4608.

*May 3 - 4*

**Northwest**

### **ALPACA SHOW**

**Saturday 10:00 - 5:00**

**Sunday 10:00 - 4:00**

Main Exhibit Hall. Alpaca show and sale. Fleece to fashion display. Fleece show, mini seminars, alpaca raffle and silent auction for the benefit of OSU School of Veterinary Medicine. Admission Adults \$3, Family \$5.

*May 3 - 4*

**Pacific Northwest  
Toy Fox Terrier  
DOG SHOW**

**Saturday 9:00 - 3:00**

**Sunday 9:00 - Noon**

Arts & Crafts Building. This is a United Kennel Club Licensed dog show for Toy Fox Terrier, American Eskimo, American Pit Bull Terrier, Chinese Crested, and German Shepard. Admission FREE. Contact 631-2727.



*May 10*

**Northwest Vintage  
Radio Society & Portland  
Amateur Radio Club  
RADIO SWAP MEET**

**Saturday 9:00 - 3:00**

Armory. Antique radios, amateur radio equipment, vintage audio, vacuum tubes and much more. Admission \$2. Contact 629-5513.

*May 10*

**Jackson Bottom Wetlands**

presents

**Common Water,  
Common Ground**

**Saturday Noon - 7:00**

Main Exhibit Hall. A Celebration of the Tualatin Watershed. All day puppetry and storytelling within a 50' inflatable salmon, bluegrass and TexMex bands, exhibits, over 100 performers, wholesome good food. Admission Adults \$2, Family \$3. Contact 681-6206.

*May 17 - 18*

**Rose City Exotic Spring  
BIRD EXPO & SALE**

**Saturday & Sunday 10:00 - 6:00**

Main Exhibit Hall. Exotic birds on sale and display. An enjoyable show for the whole family! Over 104 vendors, seminars and a raffle. Surgical sexing. Admission Adults \$5, Seniors \$4, Children \$2, Under 6 free. Contact 221-4213

*May 23 - 25*

### **GEM FAIRE**

**Friday Noon - 7:00**

**Saturday 1:00 - 7:00**

**Sunday 10:00 - 5:00**

Main Exhibit Hall. See the world's largest oriented stone meteorite. Sale and display of jewelry, gemstones, minerals, fossils and beads. Educational and fun! Admission (weekend passes) Adults \$4, Seniors \$3. Contact (760)931-1410.



*May 31*

**MASTER GARDENER  
CLINIC**

**Saturday 9 - Noon**

Floral Demonstration Gardens. Washington County Chapter of Master Gardeners. This clinic will emphasize vegetable and flower gardening, garden ornamentation, and watering systems such as soaker hoses and drip systems. Admission is free. Contact Loretta Richardson 645-7549.

*May 31 - June 1*

**Collector's West  
GUN SHOW**

**Saturday 9:00 - 5:00**

**Sunday 9:00 - 4:00**

Main Exhibit Hall. Guns, knives, militaria, coins, jewelry and much more. Buy, sell, and trade. Free appraisals. Admission \$4.. under 12 free with parent. Under 18 NOT admitted without parent. Contact 644-5952.

# FACILITY SCHEUDLE

**MAY 1997**

**Thursday, May 01, 1997**

4-H Barn	Alpaca Show
Arts & Crafts	Amy Aitken
Dog Leg, Covered Show Ri	New Holland, Inc.
Floral	New Holland, Inc.
Main Exhibit - Entire & 4-	Alpaca Show
Meeting Room	New Holland, Inc

**Friday, May 02, 1997**

Arts & Crafts	Pacific NW Toy Fox Terrier
Friendship Square & Plaza,	TV Garden Club

**Saturday, May 03, 1997**

ARENA	4-H Animal House
Armory	16th Birthday Party
Cloverleaf	Wedding Reception

**Sunday, May 04, 1997**

ARENA	4-H Hat to Hoof
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**Monday, May 05, 1997**

ARENA	Power Rents
Cloverleaf	Rodeo Board
Floral	Civil Air Patrol
Main Exhibit - South	Westslope Dogs
Main Exhibit -Main	4-H Fairhaven Farms
Main Exhibit -North	4-H Kids N K-9's

**Tuesday, May 06, 1997**

Arts & Crafts	Animal School
Cloverleaf	Glencoe Bingo
Friendship Square	Pet Consultants
Main Exhibit - Main	4-H Mixed Mutts

**Wednesday, May 07, 1997**

ARENA	Barrel Racers
Main Exhibit - North	Sunset Dog Obedience
Main Exhibit -North	4-H Paw Power

**Thursday, May 08, 1997**

ARENA	Sheriff's Posse
Arts & Crafts	Amy Aitken
Main Exhibit - Main	4-H Mixed Mutts
Main Exhibit-Entire	Jackson Bottom Slough Proj

**Friday, May 09, 1997**

Cloverleaf	16th Birthday Party
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**Saturday, May 10, 1997**

ARMORY	NW Vintage Show
Arts & Crafts	4-H Rabbit Show
Cloverleaf	Wedding Reception
Covered Show Rings	4-H Wagon Train
Floral	4-H Wagon Train

**Sunday, May 11, 1997**

ARENA	4-H Hat to Hoof
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**Monday, May 12, 1997**

ARENA	Power Rents
ARENA	4-H Animal House
Floral	Civil Air Patrol
Main Exhibit - Main	4-H Fairhaven Farms
Main Exhibit - South	Westslope Dogs
Main Exhibit -North/Middl	4-H Kids N K-9's

**Tuesday, May 13, 1997**

Arts & Crafts	Animal School
Cloverleaf	Glencoe Bingo
Friendship Square	Pet Consultants
Main Exhibit - Main	4-H Mixed Mutts

**Wednesday, May 14, 1997**

ARENA	Barrel Racers
Main Exhibit - North	4-H Paw Power
Main Exhibit-North	Sunset Dog Obedience

**Thursday, May 15, 1997**

ARENA	Sheriff's Posse
Arts & Crafts	Amy Aitken
Inventory	PCC

**Friday, May 16, 1997**

ARMORY	National Guard
Main Exhibit - Entire	Exotic Bird Show

**Saturday, May 17, 1997**

4-H Poultry Barn	4-H Flying Things Club
ARENA	4-H Animal House
Arts & Crafts	Wedding Reception
Cloverleaf	Wedding Reception
Covered Show Rings	4-H Mixed Mutts
Dog Leg	ATV Safety

**Sunday, May 18, 1997**

ARENA	4-H Hat to Hoof
Dog Leg	ATV Safety

**Monday, May 19, 1997**

ARENA	Power Rents
Floral	Civil Air Patrol
Main Exhibit - Main	4-H Fairhaven Farms
Main Exhibit - South	Westslope Dogs
Main Exhibit- North	4-H Kids N K-9's

**Tuesday, May 20, 1997**

Arts & Crafts	Animal School
Cloverleaf	Glencoe Bingo
Floral	Mortgage Reduction Special
Main Exhibit - Main	4-H Mixed Mutts
Meeting Room	4-H Hunt Club

# **Wash. Co. Rodeo Board Meeting**

## **Minutes**

### **April 7, 1997.**

#### **ATTENDANCE**

Dave B., Brian A., Laurel W., John M., Naomi S., Fred B., Pat B., Margret M., Angela M., Christina M., Lonna P., Dennis F., Jim & Karen D., Patty C., Rocky W., Cody & Julie F., Larry B., Gary M., Winnie D., Larry G., Kevin S., Tom S., Ken & Mary E., Lane H., Dale Z., Mike B., Tara F., Lynn F., Chad F., Amy W., Judy B., Brian L., John F., Jack P., & Angela S.

Chairman Rocky Williams called the meeting to order at 7:30 PM

#### **OLD BUSINESS**

Rocky asked for additions or corrections to the March Rodeo Minutes. There were no comments so the Minutes were approved.

Rocky announced to the committee that the Rodeo Board will now report directly to the Fair board. This statement at the Fair Board Meeting was entered into the Fair Board Minutes.

Rocky has been in touch with Beard Rodeo; making arrangements for the Bulls and Barrels Bash to be held at our arena on June 21<sup>st</sup>. Rocky and Jack will Co-Chair the Bulls part of the show, and Winnie will Chair the Barrels part of the show. Lisa Mulholland; President of OBRA came to the meeting to discuss the requirements for the OBRA Barrel race. WPRA will run a sanctioned "Wrangler Divisional Tour Barrel Race" at the evening performance. WPRA requires that all riders must be eighteen years of age or older to enter. All Rodeo committee members will be expected to help in some capacity at this function, so feel free to speak to one of these persons.

Phil Mitchell a representative of "Grill America Meat Co." came to the meeting to give a presentation on the wholesale of meat products. The Rodeo committee is always looking for ways to save. The prices were pretty good; about \$129.00 a case or \$1.86 per steak. This is 40% below wholesale price. There were also other types of meats such as pork, chicken and fish. No decisions have been made to purchase yet.

Rocky opened the nominations for Chairman of the Board. Cody made the motion to appoint Fred again, and Larry B. Second the motion. Motion passed.

Larry Gast has sent money in for the NFR tickets, and Fred said we will probably have rooms at the brand new "Orleans"; hotel. The owner of the Gold Coast also owns this new hotel, and the Rodeo committees will be staying their.

Atty Crop will be accepting the deposits for rooms for NFR at the May meeting, so if you are intending to go you must get the deposit to her so she can reserve the rooms.

Larry Gast requested that all bills to be paid be presented to him at the beginning of each regular meeting. He will have the check book for payments at that time; anything over \$50.00 must have board approval before purchase.

(At this time the meeting broke into committee groups for discussion, planning, etc.) This was approximately a 30 minute session.

### NEW BUSINESS

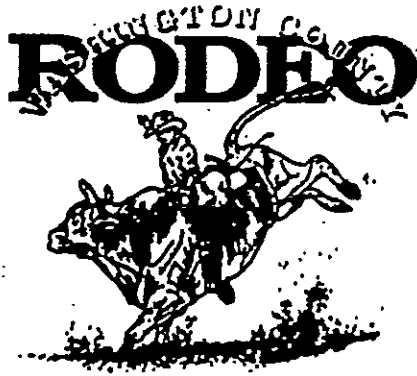
Regular meeting returned to session, and Rocky asked if there were any questions. The questions of course were; "What is our committee budget?" This will be explained to each group as needed.

The Rodeo board will be sending flowers to Judy Boyles who is in the hospital at St Vincents. We all wish her well, and hope she will be home soon.

First work party will be at the Arena at 5:30 PM tomorrow; April 8<sup>th</sup>.

Meeting adjourned at 8:30PM

Respectfully Submitted;  
Winnie Daniels



Emilsland, Oregon



Dear Washington County Fair Board members:

The directors of the rodeo met Monday, April 21, and discussed the three areas brought to you in Pacific Promotion, Inc.'s letter dated March 23, 1997.

- 1) There are not any non-work related passes allowed in the pit prior to Thursday night of the fair. Rodeo Board passes have been a pit pass to the back area during the fair since about 1985 when the Fair Board, at that time, had to solve the same issue between Derby promoters and rodeo personnel.

The board unanimously voted to keep all board members out of the pit on Tuesday between the hours of 5:00 p.m. to 10:00 p.m. The only rodeo personnel that should be out back in the pasture would be our stock contractors or contract acts.

- 2) The rodeo will not set the parking barriers out until Wednesday, although we would like to state the only area blocked last year was along the wire fence to guarantee a camping spot for contract acts and rodeo personnel.
- 3) The board questioned last year's chairman about alleged uncooperative behavior. He stated he was not out there very long and did not talk to any truck pull employees. Our feeling is it could have been a contractor.

The Rodeo Board extends sincere apologies to the people from Pacific Promotions, Inc. as well as the Fair Board. The 1997 Fair and Rodeo should be trouble free in these areas as the rodeo board and members are looking forward to working with all concerned with the fair.

Sincerely,

Washington County Rodeo Directors

:dw

# WASHINGTON COUNTY FAIR COMPLEX

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	PROPOSED 1997-98	TO DATE 1996-97
STATE FUNDS								
34,722	0	0	0	1 Racing Commission	0	0	0	0.00
0	0	0	0	2 Apportionment	0	0	0	0.00
10,818	0	0	0	3 Merit Rate	0	0	0	0.00
0	34,722	44,444	3A	Dept. of Econ. Dev.	38,000	34,000	0	26,556.97
45,540	34,722	44,444			38,000	34,000	0	26,556.97
SPECIAL FUNDS								
0	0	0	0	4 Grants	0	0	0	0.00
0	0	0	0	5 Funds Borrowed	0	0	100,000	0.00
0	0	0	7	RE Sold/Leased			356,000	
0	0	0	0		0	0	456,000	0.00
DEDICATED FUNDS								
0	0	0	0	8 Horse Stall Construction	0	0	0	0.00
354,125	397,775	465,807	9	Hotel/Motel Tax	425,000	505,000	530,000	407,628.86
354,125	397,775	465,807			425,000	505,000	530,000	407,628.86
INTERIM INCOME								
163,541	175,904	169,061	10	Rent & Storage	145,000	170,000	172,000	136,128.04
540	700	1,935	11	Damage Deposits	3,000	10,000	15,000	16,265.00
0	0	0	12	Advertising Sold	0	0	0	0.00
5,500	11,250	5,500	13	Gate Change	5,500	5,500	5,500	5,500.00
5,881	9,672	12,088	14	Interest	9,000	9,000	16,000	11,904.54
5,665	9,381	0	15	Shows/Entertainment	100,000	0	100,000	0.00
31,609	27,747	29,418	16	Parking Fees	20,000	30,000	25,000	14,853.42
20589	24,652.00	11,846	17	Miscellaneous Income	20,000	10,000	11,000	7,333.97
0	0	25,377	18	RV Park	25,000	26,195	29,000	26,958.00
233,324	259,306	255,225			327,500	260,695	373,500	218,942.97

WASHINGTON COUNTY FAIR COMPLEX

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	PROPOSED 1997-98	TO DATE 1996-97
FAIR INCOME								
27,097	32,506	33,102	30	Youth Admission	35,000	25,851	30,000	25,857.00
191,870	231,152	215,435	31	Other Admission	235,000	193,808	200,000	193,878.44
101,325	121,028	109,894	32	Concessions/Booths	120,000	120,000	120,000	91,871.68
49,546	43,220	32,905	33	Sponsorships	30,000	40,650	50,000	40,665.00
6,908	3,430	5,760	34	Advertising Sold	8,000	8,000	8,000	6,122.50
0	0	0	35	Gate Change	0	0	15,000	0.00
44,310	45,619	56,430	36	Carnival Income	60,000	48,826	50,000	48,826.00
3,482	3,879	3,242	37	Entry Fees	3,000	4,171	4,500	4,171.00
32,277	35,470	48,431	38	Parking Fees	50,000	46,201	48,000	46,201.01
25,706	32,000	28,113	39	Rodeo Sponsorships	40,500	36,600	85,000	36,600.00
6,678	4,498	0	40	Horse Show	0	0	0	0.00
4,100	5,635	12,199	41	Miscellaneous	7,000	4,784	5,000	4,784.29
0	0	8,218	42	Rodeo Admissions	8,500	7,387	7,500	7,386.98
0	76,503	49,191	43	Main Stage	60,000	48,735	0	48,734.60
0	0	1,189	44	Arena Admissions	1,000	669	700	669.00
0	0	0	45	Amphitheater Concessions	800	1,857	800	1,857.00
0	0	0	46	Rodeo Miscellaneous	2,000	0	0	325.00
0	0	0	47	Horse Stall Rentals	4,118	4,550	4,550	0.00
493,298	634,940	604,109			664,918	592,089	629,050	557,949.50
BINGO								
	12,072	8,700	70	Sessions	10,000	17,000	14,000	13,500.00
	2,852	0	71	Food	0	0	0	0.00
	2,019	0	72	Operating Change	0	0	0	0.00
63,153	16,942	8,700			10,000	17,000	14,000	13,500.00
TOTAL INCOME CATEGORIES								
		1,378,286			1,465,418	1,408,784	2,002,550	1,224,578.30
BEGINNING BALANCE								
256,786	222,793	196,041.50	99	Cash on Hand	250,000	313,680	345,000	313,679.56
1,446,227	1,343,685	1,574,327		TOTAL INCOME/BEG CASH ON HA	1,715,418	1,722,464	2,347,550	1,538,257.86

WASHINGTON COUNTY FAIR COMPLEX

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	PROPOSED 1997-98	TO DATE 1996-97
PERSONNEL								
260,786	290,008	320,801	101	Salaries	303,500	364,980	381,000	298,143.23
99,007	119,423	94,061	102	O.P.E.	136,100	109,020	127,000	85,071.93
359,793	409,431	414,862			439,600	474,000	508,000	383,215.16
INTERIM OPERATIONS								
3,797	3,774	3,721	107	Office Expense	4,000	4,000	4,200	4,032.70
9,401	10,486	9,033	108	Telephone	10,800	10,800	11,000	9,057.73
958	405	1,248	109	Printing	700	700	5,000	331.62
3,400	3,628	4,197	110	Postage	4,000	4,000	4,500	2,744.76
2,781	2,372	2,341	111	Equip/Bldg Rental	2,000	3,000	9,200	8,339.79
54,106	59,335	63,926	112	Utilities	68,000	68,000	70,000	65,608.84
37,440	57,232	52,530	113	Repair & Maintenance	45,000	50,000	50,000	36,018.67
14,568	17,876	18,899	114	General Supplies	20,000	20,000	22,200	22,736.92
0	0	0	115	Legal Notices	0	0	0	0.00
5,500	11,250	5,500	116	Gate Change	5,500	5,500	5,500	5,500.00
9,779	4,327	5,932	117	Parking	6,000	6,000	6,500	3,813.78
5,394	3,398	1,887	118	Travel & Training	4,000	3,500	4,000	4,542.80
1,198	674	1,087	119	Legal fees	500	5,000	2,500	9,961.25
10,031	50,667	13,943	121	Professional Svcs.	5,000	5,000	0	0.00
5,708	8,509	6,678	122	Insurance & Bond	8,500	6,670	7,000	7,552.87
0	0	0	123	Private Mileage	0	0	0	0.00
5,340	5,790	5,740	124	Car Allowance	5,940	6,600	7,000	2,840.00
8,343	7,494	9,194	131	Advertising & P.R.	7,500	7,500	7,500	6,036.04
3,059	3,637	2,196	132	Board Expense	3,600	3,000	3,000	1,166.25
2,283	2,606	2,841	133	Dues,Licenses,Fees	3,000	3,000	3,000	2,352.00
4,877	4,187	3,328	149	Misc. materials & Svcs.	5,000	4,000	3,000	5,943.92
1,930	6,522	8,537	150	Refunds	7,000	10,000	15,000	12,284.72
11,101	14,919	17,761	151	County-Indirect cost	20,000	14,800	14,800	11,125.50
0	0	0	152	Decorations	0	0	0	0.00
0	0	0	153	Petty Cash	800	0	200	0.00
0	0	0	154	RV Park Repair & Maint	3,000	1,500	1,500	0.00
200,994	279,087	240,520			239,840	242,570	256,600	221,990.16



WASHINGTON COUNTY FAIR COMPLEX

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	PROPOSED 1997-98	TO DATE 1996-97
FAIR OPERATIONS								
10,815	10,751	8,472	175	Printing	12,000	12,000	12,000	13,906.46
7,030	7,311	8,199	176	Utilities	8,500	8,605	9,000	8,607.03
0	0	0	177	Gate Change	0	0	15,000	0.00
4,538	5,649	5,611	178	Parking	6,000	7,258	8,000	7,258.25
42,213	42,313	35,950	179	Professional Svcs.	38,000	32,712	38,000	34,351.37
50,752	57,977	63,069	180	Advertising	65,000	68,184	70,000	68,183.72
426	2,528	783	181	Refunds	1,000	709	1,000	1,096.00
5,093	3,405	9,968	182	Miscellaneous	5,500	6,382	6,000	6,382.30
2,106	4,900	2,807	183	Decorations	3,000	3,541	3,500	3,541.00
6,359	6,520	5,194	184	Equipment Rental	5,000	4,863	5,000	4,862.98
0	0	0	185	Horse Stall Rental	4335	4500	4550	500.00
13,160	13,056	15,353	186	Restroom Service	16,000	13,371	15,000	13,371.25
0	2,165	1,001	187	Repair & Maintenance	1000	6829	7000	6,828.75
142,492	156,574	156,408			165,335	168,954	194,050	168,889.11
EXHIBITS/COMPETITIONS								
2,851	2,382	3,301	211	Awards FFA	3,300	3,485	3,500	3,450.27
815	1,345	1,494	212	Personnel FFA	1,500	1,063	1,000	1,062.47
331	915	1,178	213	Other FFA	1,150	1,505	1,500	1,560.49
7,694	8,414	7,133	221	Awards 4-H	7,100	9,944	10,000	9,944.14
6,364	6,259	7,984	222	Personnel 4-H	8,000	7,519	8,000	7,747.09
3,257	3,495	4,059	223	Other 4-H	4,000	3,594	3,600	3,744.09
38,627	37,983	38,305	231	Awards Open Class	38,000	39,583	40,000	39,372.18
4,521	3,995	7,290	232	Personnel Open	7,300	7,436	7,500	7,536.26
5,046	5,276	4,950	233	Other Open Class	5,000	3,932	4,000	4,642.41
69,506	70,063	75,695			75,350	78,061	79,100	79,059.40

WASHINGTON COUNTY FAIR COMPLEX

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	PROPOSED 1997-98	TO DATE 1996-97
RODEO								
28,000	33,033	32,700	311	Prize Money	42,000	42,445	45,500	42,445.00
11,585	10,723	14,464	312	Announcer/Contractor	15,000	13,800	18,000	13,800.00
13,000	15,900	16,500	313	Stock Contract	16,500	16,500	16,500	16,500.00
0	0	318	314	Special Awards	800	0	1,000	0.00
0	0	0	315	Special Kid's Rodeo	1,000	219	1,000	218.48
0	397	315	316	Promotion	1,400	3,508	2,500	3,507.80
4,305	3,730	8,173	317	Materials & Supplies	8,000	10,952	6,000	10,952.44
704	2,252	4,545	318	Board Expense	4,500	2,145	6,000	2,144.48
995	2,295	1,428	319	Other (Fees & Dues)	1,200	822	2,000	1,597.00
1,410	367	2,000	320	Queen	2,000	2,000	3,000	2,444.56
0	0	4,860	321	Rental Equipment	4,900	5,730	5,000	5,535.00
0	0	0	321A	Money Raising Projects	2000	0	3000	0.00
0	0	0	321B	Petty Cash	2000	10000	0	10,000.00
59,999	68,697	85,302			101,300	108,121	109,500	109,144.76
HORSE SHOWS								
6,565	5,462	0			0	0	0	0.00
FAIR: ENTERTAINMENT								
82,580	106,850	106,300	324	Main Stage	100,000	79,500	74,000	79,500.00
50,757	48695	54,246	325	Grounds Entertainment	55,500	50,472	55,500	50,472.00
30,784	33620.7	36,472	326	Associated Costs	32,800	31,385	30,800	31,385.16
0	0	0	327	Associated Costs-Grounds	7000	5,032	7,000	5,031.36
1,953	1859.7	1,972	328	Touch & See	2,000	1,996	2,000	1,996.30
166,073	191,025	198,989			197,300	168,385	169,300	168,384.82
INTERIM ENTERTAINMENT								
5,062	7,989	611	375	Interim shows	100,000	0	100,000	0.00
5,062	7,989	611			100,000	0	100,000	0.00

WASHINGTON COUNTY FAIR COMPLEX

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	PROPOSED 1997-98	TO DATE 1996-97
			BINGO					
	11,652	0	401	Personnel	0	0	0	0.00
	2,464	22	402	Supplies	2,200	500	1,000	0.00
	0	0	403	Mileage	0	0	0	0.00
	1,961	0	404	Food	0	0	0	0.00
	4,245	0	405	Advertising	0	0	0	0.00
	0	0	406	Equipment Repairs	5,000	0	500	0.00
	435	0	407	Operating Change	0	0	0	0.00
	1,216	70	408	Dues,Licenses,Fees	0	20	0	20.00
58,762	21,972	92			7,200	520	1,500	20.00
			CAPITAL OUTLAY					
58,224	55419.89	54,380	510	Purchase/Lease	56,000	56,000	56,000	53,318.00
8,264	124.28	7,730	511	Land Improvements	25,000	20,123	356,000	0.00
49,784	83571.23	14,786	512	Bldg. & Structure	46,493	48,000	121,000	7,135.43
12,359	20520	11,273	513	Equipment	12,000	20,000	41,500	27,585.15
25,559	500	0	514	Equipment-Bingo	0	0	0	0.00
0	0	0	515	Horse Stalls	0	2000	5000	803.01
154,189	160,135	88,169			139,493	146,123	579,500	88,841.59
			CONTINGENCY					
222,793	196,042		600	Contingency	250,000	335,730	350,000	
1,223,435	1,566,477	1,260,647.84	TOTAL EXPENSE		1,715,418	1,722,464	2,347,550	1,219,545.00