

**NOTICE OF MEETING**  
**Washington County Fair Complex Board of Directors**  
**Wednesday, March 3, 2010 at 4:30 p.m.**

**FLORAL BUILDING**  
**Washington County Fair Complex**  
**873 NE 34<sup>th</sup> Avenue, Hillsboro, OR 97124**

Don McCoun, President

Betty Atteberry, Vice-President

Dan Logan, Board Member

Andy Duyck, Washington County Commissioner  
and Fair Board Ex-Officio

Herbert Hirst, Board Member

Renee Cannon, Board Member

Matt Pihl, Board Member

Standing Committees

**Mission Statement Committee**

Lyle Spiesschaert, Fair Boosters

Renee Cannon, Board Member

Pat Willis, OSU 4-H Extension Agent

**Facility Evaluation Committee**

Dan Logan, Board Member

Tom Black, Fair Booster

Merle Peters, Citizen Appointee

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**The mission of the Washington County Fair Complex is to provide excellent facilities and services in a self-supporting manner for the following purposes:**

- **Preserve the annual County Fair & Rodeo and its' heritage.**
- **Promote the "World-Class" agriculture of the county.**
- **Provide a welcoming environment for all volunteers.**
- **Commitment to life-long learning with a special emphasis on youth.**
- **Promote year-round facilities for consumer trade shows, public exhibitions, & special gatherings.**
- **Promote a sense of community among residents of Washington County.**

The Washington County Fair Complex Board is comprised of seven members appointed by the Board of County Commissioners. Each Fair Complex Board member is appointed for a three-year term.

The Fair Complex Board has the exclusive management of the grounds, and all other property owned, leased, used or controlled by the County and devoted to the use of the Fair Complex, and is entrusted and charged with the entire business management, and financial and other affairs of the Fair Complex.

The Fair Complex, a division of the County, produces the annual County Fair and manages year-round facilities rented for consumer shows, public expositions and special gathering. The Fair Complex Board meets monthly or as necessary, develops the Fair Complex's annual operating budget, and provides overall policy direction for the management of Fair Complex activities and facilities. The Fair Complex's day-to-day

activities are the responsibility of the Complex Executive Director, who serves at the pleasure of the Fair Board.

In compliance with the American with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting

All public meetings are recorded.

### **Current Meeting Schedule**

Unless otherwise noted, Fair Complex Board Meetings are held the first Wednesday of every month at 4:30 p.m. in the Cloverleaf Building at the Washington County Fair Complex, 873 N.E. 34th Avenue, Hillsboro, Oregon 97124.

### **Regular Business Meetings**

Regular business meetings are the time during which the Fair Complex Board will consider the items published in their Board Agenda at the times noted above.

Generally, Board Meetings are scheduled to last no longer than two hours. At the discretion of the Board Chair, agenda items may be deferred to a later date if more discussion or consideration is required.

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### **Quorum**

To take formal action on any agenda item, a majority of Board members must be present. Once a quorum is established, at least a majority of these members present must vote in the affirmative to move an action or motion.

The Board can still conduct business and discuss agenda items without a quorum present. However, no formal action can take place until a quorum of the Board is in attendance.

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### **Executive Sessions**

There are times when the Fair Complex Board must discuss confidential matters such as lawsuits, real estate transactions (or other sales transactions) and labor relations matters. When the Board calls an executive session (posted on the agenda), it is done under the guidelines allowed for by Oregon State law. Each type of executive session generally fits under one of three types of State Laws that allow such closed sessions. These statutes are indicated on the agenda. Although the press is allowed to remain in the room, they are not allowed to report on executive session issues. The Board recognizes the sensitivity of conducting closed sessions and only conducts them when confidentiality is required (and allowed by law) to protect the interests of the Fair Complex, Washington County and its residents.

## **Once the Regular Business Meeting Begins**

The Fair Complex Board's formal meetings typically include the following elements:

1. **Call to Order:** At the start of the Board meeting, the Chair (or Vice Chair) of the Board will call the meeting to order. All matters noticed and listed on the agenda, in any category, may be considered for action in any order at the discretion of the Board Chair. Items not so noticed may be discussed at the discretion of the Board Chair, but cannot be considered for action.

2. **Oral Communications for Agenda and Non-Agenda Items (Fifteen Minute Limit):** This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to two (2) minutes per individual at the first Oral Communications period which has a total maximum time of 15 minutes. The second Oral Communications period at the end of the meeting is time-limited to 5 minutes per individual with a total maximum time of 30 minutes for the session. Individuals providing written testimony are requested to provide 15 copies. Those speaking may only sign up for one Oral Communications period, utilizing either the first such period at the beginning of the meeting, or the second period which comes at the end of the meeting.

3. **General Consent**, also known as **Unanimous Consent**, is a situation when the presiding officer asks if there are objections to a pending motion, rather than taking a formal vote. General Consent eliminates the need for formal votes on matters such as routine procedural questions in which the existence of a consensus is likely. The chair may state, for instance: "If there is no objection, the motion will be adopted. [pause] Since there is no objection, the motion is adopted" On the most routine matters the chair may shorten this statement to four words: "Without objection, so ordered" or even to two words: "Without objection." If no member objects then the motion is adopted, but if any member does declare his opposition then the motion is not adopted and cannot be agreed to without a vote. If any member objects, the chair must state the question on the motion, allow any desired debate and put the question in the regular manner. General Consent does not necessarily imply that every member is in favor of the proposed action; it may only mean that the opposition, feeling that it is useless to oppose or discuss the matter, simply acquiesces. Similarly, when a member objects they may not necessarily oppose the motion itself, but may believe that it is wise to take a formal vote under the circumstances.

4. **Consent Agenda:** The items on the Consent Agenda are considered routine and will be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.

5. **Regular Agenda Items:** Unless otherwise noted, regular agenda items will follow in the order listed on the agenda.

6. **Adjournment:** At the conclusion of the items on the Board's agenda, the Board Chair will formally conclude the Board's regular business.

### **Meeting Protocol**

The Fair Complex Board welcomes public attendance and participation at its meetings. Anyone wishing to speak on an agenda or non-agenda item at a regular business meeting should feel free to do so. In doing so, the Board asks that the following guidelines be observed:

1. Please follow sign-in procedures located on the table by the entrance to the meeting room.
2. When your name is announced, please be seated at the table in front and state your full name, home address and organization represented, if any, for the record.
3. Groups or organizations wishing to make a presentation are asked to designate one spokesperson in the interest of time and to avoid repetition.
4. When more than one citizen is heard on any matter, please avoid repetition in your comments. Careful attention to the previous speaker's remarks will be helpful in this regard.
5. Individuals providing written testimony are requested to provide 15 copies.
6. Those speaking may only sign up for one Oral Communications period, utilizing either this first such period at the beginning of the meeting, or the second period which comes at the end of the meeting.

# NOTICE OF MEETING

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& Fair Board Ex-Officio  
Herbert Hirst, Board Member  
Renee Cannon, Board Member  
Matt Pihl, Board Member

## Standing Committees

### **Mission Statement Committee**

Lyle Spiesschaert, Fair Boosters President  
Renee Cannon, Board Member  
Pat Willis, OSU 4-H Extension Agent

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## AGENDA

### *A. Call to Order*

### *B. Oral Communications for Agenda and Non-Agenda Items (Fifteen Minute Limit)*

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### *C. Consent Agenda*

*D.* The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda. **ACTION ITEM: MOTION AND APPROVAL REQUIRED**

1. Board Minutes – February 2010 (PDF)
2. Facility Use Schedule – March 2010 (PDF)
3. Other, if any

### *D. Special Reports*

1. Financials Report – Staff
  - A. Financial Statements (PDF)
    - Monthly Financial Reports & Balance Sheets – January 2010 (PDF)-**ACTION ITEM: MOTION AND APPROVAL REQUIRED**
    - Other, if any
2. 4-H Report-Pat Willis, OSU/4-H Youth Development Faculty
3. Operations Report -Staff (PDF)
4. Airshow Report—Don McCoun, Fair Board President

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5. Other

**F. Old Business**

1. Washington County and Fair Board Memorandum of Understanding Final Draft **ACTION**  
**ITEM**
2. Redevelopment Update, if any
3. Other

**G. New Business**

1. Other

**H. Announcements**

1. Calendar of Events (PDF)
2. Other

**I. Correspondence**

1. Letters and Cards, if any (PDF)
2. Other

**J. Board Oral Communications**

**K. Other Matters of Information**

1. Newspaper Articles (PDF)
2. Other

**L. Oral Communications for Agenda and Non-Agenda Items (Thirty Minute Time Limit)**

This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. ***This opportunity is time-limited to five (5) minutes per individual.*** The maximum time for Oral Communications is 30 minutes. Individuals providing written testimony are requested to provide 15 copies. Those speaking may only sign up for one Oral Communications period, utilizing either the first such period at the beginning of the meeting, or this second period.

**M. Adjourn**

\*Executive Session would immediately follow the regular Fair Board meeting if deemed necessary pursuant to ORS 192.660 (2) (h), to consult with counsel concerning the legal rights and duties of the Board with regard to litigation or litigation likely to be filed; in accordance with ORS 192.660 (2) (e), to deliberate with persons designated by the Board to negotiate real property transactions; and/or in accordance with ORS 192.660 (2) (a), (b), (h), or (i), to discuss, review and evaluate employee-related matters. Pursuant to ORS 192.660 (3), it is Board's request that the items discussed not be disclosed by media representatives or others.

**Minutes**  
**Washington County Fair Complex Board**  
**Wednesday, February 10, 2010**

**Convened:** 4:30 pm

**FAIR COMPLEX BOARD:**

President Don McCoun  
Vice President Betty Atteberry  
Board Member Dan Logan  
Board Member Renee Cannon  
Board Member Herb Hirst  
Board Member Matt Pihl  
Ex-Officio – Andy Duyck

**STAFF:**

Leah Perkins-Hagele, Fair Manager  
Lisa DuPre', Marketing/Events Manager  
Rod Rice, Deputy County Administrator

- A. Call to Order** - President McCoun called the meeting to order at 4:30 p.m. and welcomed guests. McCoun introduced all the board members and staff.
- B. Oral Communications** - President McCoun opened Oral Communications. Hearing none, McCoun closed Oral Communications.
- C. Consent Agenda** –

**Board Member Hirst moved to approve the Consent Agenda. 2<sup>nd</sup> by Vice President Atteberry. Motion Carried 6-0.**

**E. Special Reports**

- 1. Treasurers Report** – Fair Manager Perkins-Hagele noted that the Financials are in the packet.

**Board Member Hirst moved to accept the December 2009 Financials as presented. 2<sup>nd</sup> by Vice President Atteberry. Motion Carried 6-0.**

President McCoun asked if the Contingency balance reflects the \$350,000 that was moved for facility repairs. Perkins-Hagele reported yes.

- 2. 4-H Report** – None
- 3. Operations Report** – Fair Manager Perkins-Hagele noted that the report is in the packet and verbally gave a brief update on the Cloverleaf remodel. Board Member Cannon asked when the kitchen would be done. Perkins-Hagele reported that the kitchen would not be done at this time as it was not in the original remodel plan, but would be getting a quote to get an idea of costs. Cannon asked if inmate labor or staff was used to recycle the goat and swine barn. Perkins-Hagele reported that it was staff. Cannon asked about the facility use schedule,

which uses are paid. Marketing Manager DuPre explained who pays and who is free of charge.

4. **Airshow Report** – President McCoun stated he had nothing new to report.
5. **Other, if any** - None

#### **F. Old Business**

1. **Redevelopment Update, if any** – Deputy County Administrator Rice updated the board on the progress with the National Guard.
2. **Fair and Fairgrounds Agreement** – Board Member Hirst commented on the Board member categories. Hirst feels that Ag & Livestock are similar and don't need their own individual categories, but should have one for Industry and Business to get bigger entities more involved, it could open the doors for the future. Ex-Officio Duyck stated that interested parties would not be excluded because they were not in a specific category. Duyck further noted that a comment period for the second draft is currently underway. Deputy County Administrator Rice explained the changes that were the result of the first comment period and agreed that the categories were not meant to be exclusionary. Rice said that the second comment period is now available, through February 19<sup>th</sup>, on the county website along with some answers to commonly asked questions. Rice explained that the final draft will be brought to the Fair Board on March 3<sup>rd</sup> and to the Board of County Commissioners on March 16<sup>th</sup>. President McCoun asked how many comments were received in the first round. Rice reported that it was 37. Rice gave the board a handout of the synopsis of the comments. Duyck stated that the changes are a good compromise, questions about access have been clarified, but the finance and budget items are likely not to change. McCoun asked if the synopsis of the second comment period would be provided to the Fair Board after it closes. Rice stated that they would be compiled and sent out. Board Member Logan asked how it will work if the Fair Board does not know how much they have to spend. Rice explained that a budget has been prepared and then the MOU provides that the Fair Board will present a requested spending plan to the Board of County Commissioners each year. Rice further noted that the Hotel/Motel tax is dedicated via code so it did not need to be restated. Duyck explained this type of model is already in place with the WCVA for the remainder of the TOT tax. All the funds are funneled through the County. The WCVA comes up with a business plan each year with goals. The same is being asked for here, bring a business plan to the BOCC each year for approval if anything goes wrong, the elected officials are the ones that are on the hook.
2. **Other, if any** – None

#### **G. New Business**

1. **Other, if any** - None

**H. Announcements** – President McCoun presented Board Member Pihl with an engraved gavel and thanked him for serving as Board President for 2009.

**I. Correspondence** - None other than what was in the packet.

**J. Board Oral Communications** – Deputy County Administrator Rice thanked Vice President Atteberry for attending the CPO-9 meeting with him on Monday night. Board



Member Logan asked why the Booster Minutes were not in the packet. President McCoun explained that he took them off the agenda for the time being.

**K. Other Matters of Information** – None other than what was in the packet.

**L. Oral Communications** –

Tom Black – Stated that it is time to start building buildings. Black feels that the current budget is too top heavy on personnel and if the county has all the resources that will be needed with the new management model then staff does not need to be kept otherwise we will be going down the same trail and diminishing resources. Black asked how we would get to build if there is no money. Black stated that he reviewed the budget and positions need to be eliminated. Black stated that the new Fair Board may not be seated right away and asked who exactly the Fair Manager is going to be. Black asked if it is a done deal and why is it a closed process.

**M. Executive Session – if any - None**

**N. Adjourn** - With no further business before the Board, President McCoun adjourned the meeting at 5:15 p.m.

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**Leah Perkins-Hagele**  
**Recording Secretary**

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**Don McCoun**  
**Board President**

# WASHINGTON COUNTY FAIR COMPLEX FACILITY SCHEDULE March-2010

*(\*\*No-charge events are highlighted)*

## Wednesday, March 03, 2010

Main Exhibit-North Dog Obedience Class  
**\*\*Floral Building Fair Board Meeting**  
**\*\*Floral Building Booster Meeting**  
**\*\*Entire Complex 4-H Night**

## Saturday, March 06, 2010

Cloverleaf Building Sewing Class  
Main Exhibit-South Home Orchard Society Show

## Sunday, March 07, 2010

**\*\*Floral Building 4-H Horse Clubs Study Group**

## Wednesday, March 10, 2010

Main Exhibit-South Dog Obedience Class  
Main Exhibit-North Taste of Home Cooking Show  
**\*\*Entire Complex 4-H Night**

## Friday, March 12, 2010

Main Exhibit-South TV Gem Club Show

## Saturday, March 13, 2010

Main Exhibit-South TV Gem Club Show  
**\*\*Cloverleaf Building 4-H Small Animal Show**  
**\*\*Floral Building 4-H Sewing Event**

## Sunday, March 14, 2010

Main Exhibit-South TV Gem Club Show  
**\*\*Floral Building 4-H Club Meetings**

## Monday, March 15, 2010

Friendship Plaza Smoke School

## Tuesday, March 16, 2010

Friendship Plaza Smoke School

## Wednesday, March 17, 2010

Friendship Plaza Smoke School  
**\*\*Entire Complex 4-H Night**

## Friday, March 19, 2010

Main Exhibit Hall Gem Faire

## Saturday, March 20, 2010

Main Exhibit Hall Gem Faire

## Sunday, March 21, 2010

Main Exhibit Hall Gem Faire

## Wednesday, March 24, 2010

**\*\*Entire Complex 4-H Night**

## Friday, March 26, 2010

Main Exhibit-North Ceramics Show  
Quadrant Property Rally Driving School

## Saturday, March 27, 2010

Main Exhibit-North Ceramics Show  
Quadrant Property Rally Driving School

## Sunday, March 28, 2010

Oregon Rally Group Rally Cross Event  
**\*\*Floral Building 4-H Horse Clubs Study Group**

## Tuesday, March 30, 2010

Main Exhibit-South Church Function  
Cloverleaf Building Church Function

## Wednesday, March 31, 2010

Main Exhibit-North Dog Obedience Class  
**\*\*Entire Complex 4-H Night**

**County of Washington**

**Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
lperkins@faircomplex.com  
www.faircomplex.com**

## **FAX MEMORANDUM**

**Date:** February 24, 2010

**To:** Washington County Fair Complex Board

**From:** Leah E. Perkins-Hagele, Fair Manager

**Re:** January 2010 Financial Statements

The January 2010 Financial Statement, which also includes the balance sheet, is included in the Board Packet. These reports are generated from the County Wisard Finance System.

Please note that in Revenue for Interim Program 981005, the Reimbursement of Expenses line item is security payments from the concert promoter for the three big concerts that were held in August. This revenue off-sets the amount that we will be over for the remainder of the year in the Professional Services line item for the Interim Program 981005, which was the cost of the security for the concerts.



# Monthly Financial Report

Washington County

Washington County

Period: JAN-10 Currency: USD

Fund=200 (Fairplex), Program=981000 (Fair Complex)					Remaining	%
Account	JAN-10	YTD-Actual	Budget	Budget	Use	
<b>Beginning Fund Balance</b>		<b>(895,656.42)</b>	<b>(932,574.00)</b>			
<b>Taxes</b>						
41025 Transient lodgings tax	(89,350.21)	(292,252.61)	(710,000.00)	(417,747.39)	41.20	
<b>TOTAL</b>	<b>(89,350.21)</b>	<b>(292,252.61)</b>	<b>(710,000.00)</b>	<b>(417,747.39)</b>	<b>41.20</b>	
<b>Intergovernmental revenue</b>						
43156 Dept Agriculture Lottery Funds	0.00	(41,962.56)	(50,000.00)	(8,037.44)	83.90	
<b>TOTAL</b>	<b>0.00</b>	<b>(41,962.56)</b>	<b>(50,000.00)</b>	<b>(8,037.44)</b>	<b>83.90</b>	
<b>Charges for sevicees</b>						
44511 Camping Fees	0.00	(4,360.00)	(4,000.00)	360.00	109.00	
44512 Truck Pull Revenue	0.00	(7,400.00)	(22,000.00)	(14,600.00)	33.60	
44513 Demo Derby Revenue	0.00	(28,929.83)	(26,000.00)	2,929.83	111.30	
44514 Commercial Booth Rentals	0.00	(76,700.00)	(86,500.00)	(9,800.00)	88.70	
44515 Parking Fees	(2,120.00)	(123,084.81)	(126,000.00)	(2,915.19)	97.70	
44517 Sponsorship Fees	0.00	(46,750.00)	(60,000.00)	(13,250.00)	77.90	
44518 Carnival Fees	0.00	(83,059.18)	(100,000.00)	(16,940.82)	83.10	
44522 Entry Fees	0.00	(3,620.00)	(3,700.00)	(80.00)	97.80	
44526 Monster Truck Revenue	0.00	(28,860.00)	(26,000.00)	2,860.00	111.00	
44527 Motorsports - Misc	0.00	(10,094.37)	(22,000.00)	(11,905.63)	45.90	
<b>TOTAL</b>	<b>(2,120.00)</b>	<b>(412,858.19)</b>	<b>(476,200.00)</b>	<b>(63,341.81)</b>	<b>86.70</b>	
<b>Miscellaneous revenues</b>						
48105 Invest interest income-general	(607.49)	(5,675.13)	(25,000.00)	(19,324.87)	22.70	
48195 Reimbursement of expenses (oper	0.00	(46,245.67)	0.00	46,245.67	n/m	
48200 Rental income	(6,525.00)	(115,905.16)	(200,000.00)	(84,094.84)	58.00	
48205 Concessions	0.00	(119,901.62)	(90,500.00)	29,401.62	132.50	
48225 Other miscellaneous revenue-oper	(77.60)	(16,009.86)	(10,000.00)	6,009.86	160.10	
<b>Total</b>	<b>(7,210.09)</b>	<b>(303,737.44)</b>	<b>(325,500.00)</b>	<b>(21,762.56)</b>	<b>93.30</b>	
<b>Total Revenues</b>	<b>(98,680.30)</b>	<b>(1,050,810.80)</b>	<b>(1,561,700.00)</b>	<b>(510,889.20)</b>	<b>67.30</b>	
<b>Total Resources</b>		<b>(1,946,467.22)</b>	<b>(2,494,274.00)</b>	<b>(510,889.20)</b>		
<b>Personal Services</b>						
51105 Wages and salaries	25,388.81	187,810.63	430,518.00	242,707.37	43.60	
51110 Temporary salaries	2,472.48	25,577.76	31,238.00	5,660.24	81.90	
51115 Overtime and other pay	0.00	10,195.75	5,000.00	(5,195.75)	203.90	
51125 FICA	2,131.38	16,982.32	35,326.00	18,343.68	48.10	
51135 Employer paid work day tax	11.26	109.07	239.00	129.93	45.60	
51140 Pers contribution	3,164.88	24,488.48	68,882.00	44,393.52	35.60	
51150 Health insurance	5,040.00	37,247.28	76,440.00	39,192.72	48.70	
51155 Life and long term disability insur	69.78	526.62	1,409.00	882.38	37.40	
51160 Unemployment insurance	118.44	917.06	1,760.00	842.94	52.10	
51165 Tri-Met tax	178.56	1,406.95	3,100.00	1,693.05	45.40	
<b>TOTAL</b>	<b>38,575.59</b>	<b>305,261.92</b>	<b>653,912.00</b>	<b>348,650.08</b>	<b>46.70</b>	

Fund=200 (Fairplex), Program=981000 (Fair Complex)				Remaining	%
Account	JAN-10	YTD-Actual	Budget	Budget	Use
<b>Materials and Supplies</b>					
51205 Supplies-office, general	76.45	1,902.90	4,400.00	2,497.10	43.20
51210 Supplies- general	1,379.04	27,907.52	42,000.00	14,092.48	66.40
51250 Supplies-clothing, uniforms	0.00	(59.64)	0.00	59.64	n/m
51270 Postage and freight	0.00	105.00	0.00	(105.00)	n/m
51285 Services -professional services	225.00	120,363.89	103,000.00	(17,363.89)	116.90
51295 Advertising and public notice	1,168.47	116,874.96	107,000.00	(9,874.96)	109.20
51305 Communications-services	293.61	2,154.50	3,180.00	1,025.50	67.80
51310 Utilities	13,899.37	53,884.14	97,500.00	43,615.86	55.30
51320 Repair & maint services-general	1,688.27	21,804.59	92,200.00	70,395.41	23.60
51340 Lease and rentals - space	3,201.75	22,412.25	38,500.00	16,087.75	58.20
51345 Lease and rentals - equipment	238.80	28,141.75	29,000.00	858.25	97.00
51350 Dues and membership	0.00	1,050.00	1,000.00	(50.00)	105.00
51355 Training and education	370.00	488.00	2,000.00	1,512.00	24.40
51360 Travel expense	218.40	1,253.00	8,000.00	6,747.00	15.70
51365 Private mileage	88.46	496.16	1,400.00	903.84	35.40
51420 Insurance	0.00	31,743.50	36,000.00	4,256.50	88.20
51465 Postage and freight- Internal	0.00	203.57	300.00	96.43	67.90
51475 Printing- Internal	0.00	855.40	1,250.00	394.60	68.40
51495 Telephone monthly- internal	209.35	4,012.15	6,800.00	2,787.85	59.00
51550 Other materials and services	239.00	2,000.78	3,500.00	1,499.22	57.20
<b>TOTAL</b>	23,295.97	437,594.42	577,030.00	139,435.58	75.80
<b>Other Expenditures</b>					
52005 Bank Service Charge	281.13	3,066.69	3,750.00	683.31	81.80
52045 Taxes, assessments, and liens	196.10	196.10	1,200.00	1,003.90	16.30
52130 Other Special Expenditures	23.51	9,716.83	4,000.00	(5,716.83)	242.90
52146 Entertainment Expenses	0.00	103,041.54	105,000.00	1,958.46	98.10
52147 Open Class Expenses	0.00	31,789.03	42,000.00	10,210.97	75.70
52148 4-H Expenses	0.00	19,604.66	23,000.00	3,395.34	85.20
52149 FFA Expenses	0.00	7,452.67	10,000.00	2,547.33	74.50
52150 Truck Pull Expenses	0.00	12,692.56	10,000.00	(2,692.56)	126.90
52151 Demo Derby Expenses	0.00	20,586.88	17,500.00	(3,086.88)	117.60
52152 Monster Truck Expenses	0.00	17,364.12	17,500.00	135.88	99.20
52153 Motorsports - Misc	0.00	13,983.96	10,000.00	(3,983.96)	139.80
55110 Other debt principal	19,234.11	22,090.27	30,000.00	7,909.73	73.60
56110 Other debt interest payments	429.67	592.41	1,688.00	1,095.59	35.10
<b>Total</b>	20,164.52	262,177.72	275,638.00	13,460.28	95.10
<b>Interdepartmental Charges</b>					
53010 Interdpt chg-indirect charges	4,162.84	29,139.88	49,954.00	20,814.12	58.30
53015 Interdpt chg-legal services	0.00	7,471.75	15,000.00	7,528.25	49.80
53055 Interdpt chg-general	0.00	275.50	0.00	(275.50)	n/m
<b>Total</b>	4,162.84	36,887.13	64,954.00	28,066.87	56.80
<b>Transfers to Other Funds</b>					
54195 Transfer to Miscellaneous Debt S	0.00	27,432.00	54,862.00	27,430.00	50.00
<b>TOTAL</b>	0.00	27,432.00	54,862.00	27,430.00	50.00
<b>Capital Outlay</b>					
57115 Machinery and equipment over \$	6,716.00	26,824.50	40,000.00	13,175.50	67.10
57135 Other capital outlay	43,705.60	126,609.95	300,000.00	173,390.05	42.20
<b>TOTAL</b>	50,421.60	153,434.45	340,000.00	186,565.55	45.10

<b>Fund=200 (Fairplex), Program=981000 (Fair Complex)</b>				<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>JAN-10</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>
<b>Contingency</b>					
<b>59010 Contingency</b>	0.00	0.00	527,878.00	527,878.00	0.00
<b>TOTAL</b>	0.00	0.00	527,878.00	527,878.00	0.00
<b>Total Expenditures</b>	136,620.52	1,222,787.64	2,494,274.00	1,271,486.36	49.00

<i>Beginning Fund Balance</i>	(895,656.42)	(932,574.00)
<i>Total Revenues</i>	(1,050,810.80)	(1,561,700.00)
<i>Total Resources</i>	(1,946,467.22)	(2,494,274.00)
<i>Total Expenditures</i>	1,222,787.64	2,494,274.00
<i>Ending Fund Balance</i>	(723,679.58)	0.00



# Monthly Financial Report

Washington County

Washington County

Period: JAN-10 Currency: USD

Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)					Remaining	%
Account	JAN-10	YTD-Actual	Budget	Budget	Use	
<b>Taxes</b>						
41025 Transient lodgings tax	(89,350.21)	(292,252.61)	(710,000.00)	(417,747.39)	41.20	
<b>TOTAL</b>	<b>(89,350.21)</b>	<b>(292,252.61)</b>	<b>(710,000.00)</b>	<b>(417,747.39)</b>	<b>41.20</b>	
<b>Charges for sevicees</b>						
44511 Camping Fees	0.00	(360.00)	0.00	360.00	n/m	
44515 Parking Fees	(2,110.00)	(42,625.28)	(46,000.00)	(3,374.72)	92.70	
<b>TOTAL</b>	<b>(2,110.00)</b>	<b>(42,985.28)</b>	<b>(46,000.00)</b>	<b>(3,014.72)</b>	<b>93.40</b>	
<b>Miscellaneous revenues</b>						
48105 Invest interest income-general	(607.49)	(5,675.13)	(25,000.00)	(19,324.87)	22.70	
48195 Reimbursement of expenses (operatin	0.00	(28,120.67)	0.00	28,120.67	n/m	
48200 Rental income	(6,525.00)	(115,905.16)	(200,000.00)	(84,094.84)	58.00	
48205 Concessions	0.00	(725.49)	(3,000.00)	(2,274.51)	24.20	
48225 Other miscellaneous revenue-operati	(77.60)	(10,533.56)	(6,000.00)	4,533.56	175.60	
<b>Total</b>	<b>(7,210.09)</b>	<b>(160,960.01)</b>	<b>(234,000.00)</b>	<b>(73,039.99)</b>	<b>68.80</b>	
<b>Total Revenues</b>	<b>(98,670.30)</b>	<b>(496,197.90)</b>	<b>(990,000.00)</b>	<b>(493,802.10)</b>	<b>50.10</b>	
<b>Personal Services</b>						
51105 Wages and salaries	17,563.21	129,934.06	215,259.00	85,324.94	60.40	
51110 Temporary salaries	2,151.02	17,446.01	8,840.00	(8,606.01)	197.40	
51115 Overtime and other pay	0.00	6,309.87	0.00	(6,309.87)	n/m	
51125 FICA	1,508.39	11,697.06	17,145.00	5,447.94	68.20	
51135 Employer paid work day tax	8.02	75.74	112.00	36.26	67.60	
51140 Pers contribution	2,244.61	17,448.95	34,441.00	16,992.05	50.70	
51150 Health insurance	3,452.48	25,514.10	38,220.00	12,705.90	66.80	
51155 Life and long term disability insur	47.94	362.59	690.00	327.41	52.50	
51160 Unemployment insurance	84.28	623.60	825.00	201.40	75.60	
51165 Tri-Met tax	126.43	966.84	1,505.00	538.16	64.20	
<b>TOTAL</b>	<b>27,186.38</b>	<b>210,378.82</b>	<b>317,037.00</b>	<b>106,658.18</b>	<b>66.40</b>	
<b>Materials and Supplies</b>						
51205 Supplies-office, general	76.45	1,380.34	4,000.00	2,619.66	34.50	
51210 Supplies- general	1,379.04	8,056.78	25,000.00	16,943.22	32.20	
51270 Postage and freight	0.00	44.00	0.00	(44.00)	n/m	
51285 Services -professional services	225.00	42,627.55	25,000.00	(17,627.55)	170.50	
51295 Advertising and public notice	1,168.47	3,512.09	2,000.00	(1,512.09)	175.60	
51305 Communications-services	293.61	1,954.50	2,880.00	925.50	67.90	
51310 Utilities	13,899.37	44,888.11	85,000.00	40,111.89	52.80	
51320 Repair & maint services-general	1,688.27	20,237.81	90,000.00	69,762.19	22.50	
51340 Lease and rentals - space	3,201.75	22,412.25	38,500.00	16,087.75	58.20	
51345 Lease and rentals - equipment	238.80	1,722.75	4,000.00	2,277.25	43.10	
51350 Dues and membership	0.00	525.00	500.00	(25.00)	105.00	
51355 Training and education	185.00	244.00	1,000.00	756.00	24.40	
51360 Travel expense	109.20	626.50	4,000.00	3,373.50	15.70	
51365 Private mileage	61.10	350.81	1,200.00	849.19	29.20	
51420 Insurance	0.00	16,683.34	18,000.00	1,316.66	92.70	

<b>Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)</b>				<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>JAN-10</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>
51465 Postage and freight- Internal	0.00	203.57	300.00	96.43	67.90
51475 Printing- Internal	0.00	23.00	500.00	477.00	4.60
51495 Telephone monthly- internal	209.35	3,344.51	6,000.00	2,655.49	55.70
51550 Other materials and services	239.00	1,226.79	2,500.00	1,273.21	49.10
<b>TOTAL</b>	<b>22,974.41</b>	<b>170,063.70</b>	<b>310,380.00</b>	<b>140,316.30</b>	<b>54.80</b>
<b>Other Expenditures</b>					
52005 Bank Service Charge	281.13	3,066.69	3,500.00	433.31	87.60
52045 Taxes, assessments, and liens	196.10	196.10	1,200.00	1,003.90	16.30
52130 Other Special Expenditures	23.51	939.30	1,000.00	60.70	93.90
55110 Other debt principal	19,234.11	22,090.27	30,000.00	7,909.73	73.60
56110 Other debt interest payments	429.67	592.41	1,688.00	1,095.59	35.10
<b>Total</b>	<b>20,164.52</b>	<b>26,884.77</b>	<b>37,388.00</b>	<b>10,503.23</b>	<b>71.90</b>
<b>Interdepartmental Charges</b>					
53010 Interdpt chg-indirect charges	2,081.42	14,569.94	24,977.00	10,407.06	58.30
53015 Interdpt chg-legal services	0.00	7,471.75	15,000.00	7,528.25	49.80
<b>Total</b>	<b>2,081.42</b>	<b>22,041.69</b>	<b>39,977.00</b>	<b>17,935.31</b>	<b>55.10</b>
<b>Transfers to Other Funds</b>					
54195 Transfer to Miscellaneous Debt Serv	0.00	27,432.00	54,862.00	27,430.00	50.00
<b>TOTAL</b>	<b>0.00</b>	<b>27,432.00</b>	<b>54,862.00</b>	<b>27,430.00</b>	<b>50.00</b>
<b>Capital Outlay</b>					
57115 Machinery and equipment over \$5,000	6,716.00	26,824.50	40,000.00	13,175.50	67.10
57135 Other capital outlay	43,705.60	126,609.95	300,000.00	173,390.05	42.20
<b>TOTAL</b>	<b>50,421.60</b>	<b>153,434.45</b>	<b>340,000.00</b>	<b>186,565.55</b>	<b>45.10</b>
<b>Contingency</b>					
59010 Contingency	0.00	0.00	527,878.00	527,878.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>527,878.00</b>	<b>527,878.00</b>	<b>0.00</b>
<b>Total Expenditures</b>	<b>122,828.33</b>	<b>610,235.43</b>	<b>1,627,522.00</b>	<b>1,017,286.57</b>	<b>37.50</b>

<i>Total Revenues</i>	<b>(98,670.30)</b>	<b>(496,197.90)</b>	<b>(990,000.00)</b>	<b>(493,802.10)</b>
<i>Total Expenditures</i>	122,828.33	610,235.43	1,627,522.00	1,017,286.57
<i>Ending Balance</i>	24,158.03	114,037.53	637,522.00	523,484.47





# Monthly Financial Report

Washington County

Washington County

Period: JAN-10 Currency: USD

Fund=200 (Fairplex), Program=981010 (Annual County Fair)					Remaining	%
Account	JAN-10	YTD-Actual	Budget	Budget	Use	
<b>Intergovernmental revenue</b>						
43156 Dept Agriculture Lottery Funds	0.00	(41,962.56)	(50,000.00)	(8,037.44)	83.90	
<b>TOTAL</b>	0.00	(41,962.56)	(50,000.00)	(8,037.44)	83.90	
<b>Charges for sevicees</b>						
44511 Camping Fees	0.00	(4,000.00)	(4,000.00)	0.00	100.00	
44512 Truck Pull Revenue	0.00	(7,400.00)	(22,000.00)	(14,600.00)	33.60	
44513 Demo Derby Revenue	0.00	(28,929.83)	(26,000.00)	2,929.83	111.30	
44514 Commercial Booth Rentals	0.00	(76,700.00)	(86,500.00)	(9,800.00)	88.70	
44515 Parking Fees	(10.00)	(80,459.53)	(80,000.00)	459.53	100.60	
44517 Sponsorship Fees	0.00	(46,750.00)	(60,000.00)	(13,250.00)	77.90	
44518 Carnival Fees	0.00	(83,059.18)	(100,000.00)	(16,940.82)	83.10	
44522 Entry Fees	0.00	(3,620.00)	(3,700.00)	(80.00)	97.80	
44526 Monster Truck Revenue	0.00	(28,860.00)	(26,000.00)	2,860.00	111.00	
44527 Motorsports - Misc	0.00	(10,094.37)	(22,000.00)	(11,905.63)	45.90	
<b>TOTAL</b>	(10.00)	(369,872.91)	(430,200.00)	(60,327.09)	86.00	
<b>Miscellaneous revenues</b>						
48195 Reimbursement of expenses (operatin	0.00	(2,025.00)	0.00	2,025.00	n/m	
48205 Concessions	0.00	(119,176.13)	(87,500.00)	31,676.13	136.20	
48225 Other miscellaneous revenue-operati	0.00	(5,476.30)	(4,000.00)	1,476.30	136.90	
<b>Total</b>	0.00	(126,677.43)	(91,500.00)	35,177.43	138.40	
<b>Total Revenues</b>	(10.00)	(538,512.90)	(571,700.00)	(33,187.10)	94.20	
<b>Personal Services</b>						
51105 Wages and salaries	7,825.60	57,876.57	215,259.00	157,382.43	26.90	
51110 Temporary salaries	321.46	8,131.75	22,398.00	14,266.25	36.30	
51115 Overtime and other pay	0.00	3,885.88	5,000.00	1,114.12	77.70	
51125 FICA	622.99	5,285.26	18,181.00	12,895.74	29.10	
51135 Employer paid work day tax	3.24	33.33	127.00	93.67	26.20	
51140 Pers contribution	920.27	7,039.53	34,441.00	27,401.47	20.40	
51150 Health insurance	1,587.52	11,733.18	38,220.00	26,486.82	30.70	
51155 Life and long term disability insur	21.84	164.03	719.00	554.97	22.80	
51160 Unemployment insurance	34.16	293.46	935.00	641.54	31.40	
51165 Tri-Met tax	52.13	440.11	1,595.00	1,154.89	27.60	
<b>TOTAL</b>	11,389.21	94,883.10	336,875.00	241,991.90	28.20	
<b>Materials and Supplies</b>						
51205 Supplies-office, general	0.00	522.56	400.00	(122.56)	130.60	
51210 Supplies- general	0.00	19,850.74	17,000.00	(2,850.74)	116.80	
51250 Supplies-clothing, uniforms	0.00	(59.64)	0.00	59.64	n/m	
51270 Postage and freight	0.00	61.00	0.00	(61.00)	n/m	
51285 Services -professional services	0.00	77,736.34	78,000.00	263.66	99.70	
51295 Advertising and public notice	0.00	113,362.87	105,000.00	(8,362.87)	108.00	
51305 Communications-services	0.00	200.00	300.00	100.00	66.70	
51310 Utilities	0.00	8,996.03	12,500.00	3,503.97	72.00	
51320 Repair & maint services-general	0.00	1,566.78	2,200.00	633.22	71.20	

<b>Fund=200 (Fairplex), Program=981010 (Annual County Fair)</b>					
<i>Account</i>	<i>JAN-10</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Remaining Budget</i>	<i>% Use</i>
<b>51345 Lease and rentals - equipment</b>	0.00	26,419.00	25,000.00	(1,419.00)	105.70
<b>51350 Dues and membership</b>	0.00	525.00	500.00	(25.00)	105.00
<b>51355 Training and education</b>	185.00	244.00	1,000.00	756.00	24.40
<b>51360 Travel expense</b>	109.20	626.50	4,000.00	3,373.50	15.70
<b>51365 Private mileage</b>	27.36	145.35	200.00	54.65	72.70
<b>51420 Insurance</b>	0.00	15,060.16	18,000.00	2,939.84	83.70
<b>51475 Printing- Internal</b>	0.00	832.40	750.00	(82.40)	111.00
<b>51495 Telephone monthly- internal</b>	0.00	667.64	800.00	132.36	83.50
<b>51550 Other materials and services</b>	0.00	773.99	1,000.00	226.01	77.40
<b>TOTAL</b>	321.56	267,530.72	266,650.00	(880.72)	100.30
<b>Other Expenditures</b>					
<b>52005 Bank Service Charge</b>	0.00	0.00	250.00	250.00	0.00
<b>52130 Other Special Expenditures</b>	0.00	8,777.53	3,000.00	(5,777.53)	292.60
<b>52146 Entertainment Expenses</b>	0.00	103,041.54	105,000.00	1,958.46	98.10
<b>52147 Open Class Expenses</b>	0.00	31,789.03	42,000.00	10,210.97	75.70
<b>52148 4-H Expenses</b>	0.00	19,604.66	23,000.00	3,395.34	85.20
<b>52149 FFA Expenses</b>	0.00	7,452.67	10,000.00	2,547.33	74.50
<b>52150 Truck Pull Expenses</b>	0.00	12,692.56	10,000.00	(2,692.56)	126.90
<b>52151 Demo Derby Expenses</b>	0.00	20,586.88	17,500.00	(3,086.88)	117.60
<b>52152 Monster Truck Expenses</b>	0.00	17,364.12	17,500.00	135.88	99.20
<b>52153 Motorsports - Misc</b>	0.00	13,983.96	10,000.00	(3,983.96)	139.80
<b>Total</b>	0.00	235,292.95	238,250.00	2,957.05	98.80
<b>Interdepartmental Charges</b>					
<b>53010 Interdpt chg-indirect charges</b>	2,081.42	14,569.94	24,977.00	10,407.06	58.30
<b>53055 Interdpt chg-general</b>	0.00	275.50	0.00	(275.50)	n/m
<b>Total</b>	2,081.42	14,845.44	24,977.00	10,131.56	59.40
<b>Total Expenditures</b>	13,792.19	612,552.21	866,752.00	254,199.79	70.70

<i>Total Revenues</i>	(10.00)	(3,620.00)	(3,700.00)	(80.00)	
<i>Total Expenditures</i>	13,792.19	612,552.21	866,752.00	254,199.79	
<i>Ending Balance</i>	13,782.19	608,932.21	863,052.00	254,119.79	



**Balance Sheet**  
 Washington County  
 Current Period: JAN-10

Date:2010-

Currency: USD  
 Fund=200 (Fairplex)

	JAN-10 YTD - Actual	JAN-09 YTD - Actual	Variance	Variance %
<b>Assets:</b>				
Cash and investments	697,276.81	884,300.63	(187,023.82)	(21.15)
Cash restricted	0.00	0.00	0.00	n/m
Property taxes receivable	0.00	0.00	0.00	n/m
Assessments receivable	0.00	0.00	0.00	n/m
Accounts receivable	19,146.87	28,598.00	(9,451.13)	(33.05)
Investment interest receivable	0.00	0.00	0.00	n/m
Contracts receivable	0.00	0.00	0.00	n/m
Due from other funds	0.00	(10.00)	10.00	(100.00)
Other assets	21,878.44	26,378.12	(4,499.68)	(17.06)
<b>Total Assets</b>	<b>738,302.12</b>	<b>939,266.75</b>	<b>(200,964.63)</b>	<b>(21.40)</b>
<b>Liabilities, Fund Equity and Other Credits</b>				
<b>Liabilities:</b>				
Accounts payable	35.24	34.13	1.11	3.25
Accrued payroll liabilities	0.00	0.00	0.00	n/m
Deposits Payable	300.00	600.00	(300.00)	(50.00)
Amounts held in trust	801.50	801.50	0.00	0.00
Accrued self-insurance	0.00	0.00	0.00	n/m
Accrued OHP IBNR Reserve	0.00	0.00	0.00	n/m
Due to other funds	0.00	0.00	0.00	n/m
Deferred revenue	13,485.80	24,918.80	(11,433.00)	(45.88)
Other long-term obligations	0.00	0.00	0.00	n/m
<b>Total Liabilities</b>	<b>14,622.54</b>	<b>26,354.43</b>	<b>(11,731.89)</b>	<b>(44.52)</b>
<b>Fund equity:</b>				
<b>Fund balances:</b>				
<b>Unreserved fund balances:</b>				
Undesignated	723,679.58	912,912.32	(189,232.74)	(20.73)
<b>Total fund equity</b>	<b>723,679.58</b>	<b>912,912.32</b>	<b>(189,232.74)</b>	<b>(20.73)</b>
<b>Total liabilities, fund equity an</b>	<b>738,302.12</b>	<b>939,266.75</b>	<b>(200,964.63)</b>	<b>(21.40)</b>



**Balance Sheet**  
Washington County  
Current Period: JAN-10

Date:2010-

Currency: USD  
Fund=200 (Fairplex)

	JAN-10 YTD - Actual	JAN-09 YTD - Actual	Variance	Variance %
	=====	=====	=====	=====

**County of Washington  
Complex**

**Washington County Fair**

**873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
www.faircomplex.com**

## **MEMORANDUM**

**Date:** February 24, 2010

**To:** Washington County Fair Complex Board

**From:** Leah E. Perkins-Hagele, Fair Manager

**Re:** March 2010 Operations Report

**Cloverleaf Building** – The remodel project is nearly complete with a few small items still needing to be finished.

**Grounds** – The Maintenance Staff will be working on getting the grass installed and/or repaired in the locations where buildings were removed. Also general spring clean-up has begun.

***Calendar of Events  
March 2010-August 2010***

<b>Date</b>	<b>Event</b>	<b>Location</b>
<b><i>March</i></b>		
3	Board Meeting	Cloverleaf Building (4:30 PM)
<b><i>April</i></b>		
7	Board Meeting	Cloverleaf Building (4:30 PM)
<b><i>May</i></b>		
5 31	Board Meeting Memorial Day	Cloverleaf Building (4:30 PM) Office Closed
<b><i>June</i></b>		
2	Board Meeting	Cloverleaf Building (4:30 PM)
<b><i>July</i></b>		
5 6-11 7 29-Aug. 1	July 4 <sup>th</sup> Holiday Observed 4-H Horse Fair Board Meeting Washington County Fair	Office Closed Barns, Arena, Show Rings Cloverleaf Building (4:30 PM) Entire Complex
<b><i>August</i></b>		
1	Final day of Washington County Fair	Entire Complex



## County answers fair queries from public

Tuesday, February 09, 2010

The Hillsboro Argus

Washington County fair activists are taking a measured but optimistic approach to the new management structure evolving at the Washington County Fair Complex, scheduled to be approved by the county board of commissioners and fair board in March.

Officials announced Thursday that the new management agreement will not include a formula to clearly state the distribution of the county's transient lodging tax.

The proposed Memorandum of Understanding called the "Fair and Fairgrounds Agreement" gives financial and property management for non-fair activities on the 103-acre fair complex to county administrators, and leaves the county fair to the seven-member volunteer fair board.

Lyle Spiesschaert, a spokesman for the county's Fair Boosters, a longtime activism group dedicated to the preservation of the traditional fair, said the group is pleased with most of the progress on the MOU so far.

The Boosters wanted written assurance included in the MOU that some of the county's transient lodging tax will still be dedicated to the fair.

County spokesman Philip Bransford says the memorializing the dedication of one-ninth of transient lodging tax to the fair and fairgrounds is meaningless.

"Per County Code one-ninth of the Transient Lodging Tax is permanently dedicated to the Fair and Fairgrounds," Bransford wrote in an e-mail. "These resources are received directly into the Fair Fund (not the General Fund) and are not discretionary in nature." Voters would have to approve any change, so the "county does not see a benefit of restating in the agreement what is already clearly established in County Code," Bransford wrote.

Also, because the needs of the fair and fairgrounds will evolve over time. The county will not determine a distribution formula that could restrict the flexibility of spending.

"In our judgment a distribution formula is not necessary or in the best interest of the Fair and Fairgrounds," Bransford wrote.

The fair is the jewel of the fair complex property, and under county administration, that jewel will continually be polished, said Assistant County Administrator Don Bohn.

The county will work closely with the fair board and other volunteers to provide opportunities to participate and contribute to the ongoing success, and the county will continue to provide storage and access to traditional and new users of the property.

"We will work with the Fair Board and other interested parties to develop appropriate guidelines and procedures," Bransford said.

The public can comment on the re-worked MOU by downloading and submitting a comment form at [www.co.washington.or.us/fair](http://www.co.washington.or.us/fair) before Feb. 19.

The entirety of public comment on the first draft is also available at the county Web site;

[www.co.washington.or.us](http://www.co.washington.or.us).

For more information, e-mail: [fair@co.washington.or.us](mailto:fair@co.washington.or.us) or call 503-846-8685.

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## Hillsboro Argus

### County fair board takes look at accord

Friday, February 12, 2010

By Kurt Eckert

The Hillsboro Argus

The Argus

The county's fair board of Directors got its first look at the restructured "fair and fairgrounds agreement," Wednesday, meant to turn responsibility for most operations at the 103-acre fairgrounds over to county administrators beginning this year.

The proposed Memorandum of Understanding gives oversight of financial and property management for non-fair activities on the 103-acre fair complex to a fair manager overseen by the County Administrator's Office, and leaves the county fair to the seven-member volunteer fair board.

The makeup of the fair board was important to many of the 37 people who provided comment on the original MOU draft prior to Jan. 25, and that was addressed in a rewrite presented to the Washington County Board of Commissioners Feb. 2, said Assistant County Administrator Rod Rice.

Under the new version of the MOU, future members of the fair board would be drawn from the worlds of agriculture, livestock, youth and education, exhibitors and urban agriculture, along with two "wild card" slots to be determined by the Board of County Commissioners.

Fair board member Herb Hirst suggested the MOU more clearly state that fair board makeup will ultimately be up to the discretion of the county commission.

Term limits for fair board members, while prescribed in Board of Commissioner guidelines, are not requirements, he said.

"People have a tendency to read things and read what they want into them," Hirst said. "I don't want to see it get played out in the newspaper needlessly."

Hirst also suggested the permanent categories include a slot for business and industry.

"That will get some outfits like Nike, Intel or Solarworld or others that might open some doors and might be some help to us in the future," Hirst said.

Commissioner Andy Duyck said the slots were loosely created to make sure qualified people were considered.

"Our concern is not so much that we have too many but that we're excluding some," Duyck said. "We tried to structure it in a way so no one is excluded."

Others who commented wanted written assurance that some of the county's transient lodging tax will still be dedicated to the fair, but the county feels the needs of the fair and fairgrounds may evolve over time, so a written distribution formula could restrict future flexibility of spending, said county spokesman Philip Bransford.

"In our judgment a distribution formula is not necessary or in the best interest of the Fair and Fairgrounds,"

Bransford wrote.

The public can comment on the re-worked MOU by downloading and submitting a comment form at [www.co.washington.or.us/fair](http://www.co.washington.or.us/fair) before Feb. 19.

The county will work closely with the fair board and other volunteers to provide opportunities to participate and contribute to the ongoing success of the fairgrounds, said Rice.

"What we're looking forward to is getting a lot of input," Rice said. Each year, the MOU mandates a meeting between fair board and county officials to iron out any issues. And the county will continue to provide storage and access to traditional and new users of the property.

The entirety of public comment on the first draft is also available at the county Web site; [www.co.washington.or.us](http://www.co.washington.or.us).

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