

Minutes of a regular Fair Board meeting held November 1, 1978 at the fair office.

CALL TO ORDER .Chairman Boyer called the meeting to order at 7:30 p.m.  
ATTENDANCE

FAIR BOARD

Jerry Boyer  
Charles Colegrove  
Ralph Holland  
Joe Evers  
Jim Springer

MANAGEMENT AND STAFF

Adeline Hesse  
Lorrie Maki

GUESTS

Paul Alexander, ARGUS  
Noel Grossman, BMW  
Gary Poole, Pres., Wash. Co. Assn. Riding Clubs  
Jackie Ehlers, NW Saddlebred Assn., Wash. Co. Assn. Riding Clubs, Futurity Board, 4-H Horse Club Leader  
Terri Elverud, Sec/Tres., Wash. Co. Assn. Riding Clubs, Asst. Ringmaster, Forest Grove Ranch Riders  
Ray Wold  
Marj McCornack, 4-H  
Shannon Newby, Wash. Co. Sheriff's Posse  
Gerold Geiger, Wash. Co. Sheriff's Posse

BMW BICYCLE  
GROUP

Noel Grossman, volunteer, is spokesperson and searching for space to hold bicycle motorcross races. They plan to hold bicycle races every Saturday, weather permitting, for several hours (2 or 3) for children of all ages. Proper equipment is required for their safety. The group is non-profit, with monies received from entry fees used to purchase trophies and insurance. The ground will be needed to hopefully run the first race Spring of 1979. Volunteer labor and materials with machinery needed to provide the racing track has already been promised. Half an acre would suffice, of course one acre would be better. The group has obtained insurance provided for racing days.

Holland asked why the Beaverton track is no longer being used. Grossman answered the Sisters of St. Mary's had leased them the land for about \$1.00 per year. The Sisters sold the property, however, and the new owners are no longer willing to allow the BMW to use the land unless insurance is provided for full time use. The expense of the insurance is prohibitive for continued use of the facility.

Fair Board Chairman Boyer feels the Board now needs time to examine possible sites, consider future land use plans; but feels Mr. Grossman can return with a positive thought to his group that a mutually agreed upon site should be available for development. Mr. Grossman was asked to return to the January 1, 1979 regular Fair Board meeting after an on site inspection meeting with the Fair manager.

EXPO ACCOUNT

Boyer welcomed Expo Committee Chairman Gary Poole and asked Mr. Poole to introduce committee members present. Poole stated that at the last Association meeting the discussion was halted by a demand from the Cascade Arabian Horse Club for funds amounting to approximately \$8,855.00 be either used for a covered arena or returned to the Club

**EXPO ACCOUNT  
(CONT.)**

At this time about \$14,159.00 is in the account. Monies have come from other areas including 4-H and contributions from the general public.

In 1971 the Fair Board appointed a Steering Committee and created a trust fund for a covered arena as the goal.

Manager Hesse spoke with Mrs. Elmira Dickens, Cascade Arabian Horse Club, at some length. After reviewing historical data, Hesse finds that approximately \$3,000 to \$3,500 could be reclaimed by the Club in the event that an arena is not proposed.

According to an original member of the CAH Club (also a guest present at this Board meeting), history of the Cascade Arabian Horse Club, Inc. points to a complete disbanding of the Club for two years. Only recently has a club been newly formed and chosen the name of Cascadian Arabian Horse Club.

Poole related, after a consensus of the livestock people in the community including 4-H and the Sheriff's Posse, all were in favor of a covered arena to be built on the fairgrounds. The Expo Committee is willing to immediately proceed with the preliminary necessities of blueprints, permits, etc., to start the site development, and to promote or sponsor fund raising events.

The Fair Board charged the Expo Committee to develop a concrete plan for expending the monies as it relates to a covered multi-purpose arena. The Committee is to report their findings at the January Board meeting.

Boyer thanked all those in attendance for their interest and continued efforts to make the arena a reality.

**MINUTES  
APPROVED**

The October 4, 1978 Board minutes were mailed to the Fair Board prior to the meeting.

Colegrove asked that the minutes be corrected. His attendance of a 4-H Executive Council meeting was reported as a meeting of the 4-H Horse Leaders Advisory Group in error.

**MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JIM SPRINGER TO APPROVE THE OCTOBER 4, 1978 BOARD MINUTES WITH THE CORRECTION OF 4-H EXECUTIVE COUNCIL BEING MADE. MOTION CARRIED.**

**FINANCIAL  
RECAP REVIEW**

The financial recap for September, 1978 was reviewed by the Fair Board and approved.

**LYON  
RESIGNS**

Wally Lyon, Co-chairman of the Washington County Fairgrounds Boosters, gave his written resignation from that post. Due to a work related change in residence, he is unable to continue.

COUNTY  
COUNSEL  
REPLIES

Hesse asked the County Counsel to give guidance on the procedure and provisions for Fair Board meetings held during the County Fair. The reply from the Assistant County Counsel does not answer all the questions posed. Oregon Fairs Association convention will be another source of information needed for the meeting regulations.

Manager Hesse will also contact the State Attorney General for additional guidance. The present regulations call for 24 hour advance notice of Board meetings. This is an impossibility during County Fair when problems require immediate attention.

## CITY MEETING

A revised site plan of the recreation project started by the City of Hillsboro was reviewed.

A staff meeting held October 24 gave the following results:

1. The City will provide one drainage outlet to accept the amount of water the Fair Board designates as necessary for the west part of the fairgrounds. The fairgrounds will be able to hook into the outlet provided on or shortly before January 1, 1979.
2. The City agreed to provide another outlet at the southeast corner when notified by the Fair Board. Water will have to be channeled to Dawson Creek.
3. Update on park -- one sod layed ball field will be constructed one seeded practice field, and joint usage graveled parking lot for 250 cars. First phase should be complete by December, 1978.

FOREST GROVE  
HOST

Forest Grove Rotary requested a speaker from the Fair. Chairman Boyer and Vice Chairman Colegrove attended a meeting October 25. The main question of future fair usage and maintenance as well as why the business community should give support was answered. Both Boyer and Colegrove received positive feedback from the Rotary.

PRELIMINARY  
MERIT RATE  
REPORT

Washington County Fair received 766 merit point from the County Fair Commission reviews held during the fair.

Hesse feels with continued improvements Fair 54 will be upgraded. The merit rater was very concerned with livestock improvements which will be made, if at all possible.

Evers recommended that a ramp be made for manure hauling straight into a spreader or dump truck. No second handling would be needed and the area could be kept cleaner.

With the wash rack and water pressure improvements the livestock area will be better able to accommodate those who use it.

COMMERCIAL RATES MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JOE EVERS TO APPROVE THE 1979 COMMERCIAL RATES AS \$7.00 PER FOOT - GOVERNMENT, PRODUCTS, ETC. \$8.50 PER FOOT - NON-PROFIT FOOD \$15.00 PER FOOT - MINIMUM COMMERCIAL FOOD. MOTION CARRIED.

FAIR 1979  
TICKET SALES After a manager's meeting, an idea was presented for ticket sales. A retailer is asked to purchase a block of Fair admission tickets for half price. He can then offer to his customers those tickets at half price. He would possibly promote those ticket sales in his advertising. We would therefore gain better attendance and free advertising. The Board agreed it would be a good idea and worthy of pursuit.

RODEO ADVISORY MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JOE EVERS TO APPOINT HERMAN WOLL AS RODEO ADVISORY BOARD MEMBER FOR 1979. MOTION CARRIED

BOOSTERS  
TICKETS The Boosters requested permission to give a free admission to anyone becoming a member of the group along with a membership card. A ticket has been designed to eliminate paperwork. The ticket was presented for approval and will be issued for the Boosters membership campaign.

MOTION: MOVED BY JOE EVERS, SECONDED BY RALPH HOLLAND TO APPROVE THE TICKET AND THE BOOSTER MAY INCLUDE A FREE TICKET FOR NEW MEMBERSHIP. MOTION CARRIED.

MANAGER'S  
CONFERENCE Hesse attended a manager's meeting in Bend October 20th. The meeting was informative regarding fair attendance, commercial booth rental rates, types of passes, etc.

BOOSTERS  
CONCESSION The November 25 and 26 Holiday Market will find a Boosters group headed by Maki and Hesse in the kitchen of the main exhibit building preparing hamburgers, popcorn, hot chocolate, pepsi and cookies for sale during the Market. Fair Board members were asked to participate if at all possible.

1979 FAIR THEME The theme for Fair 54 will be GOOD NEWS!

SLIDE PRESENTATION Dr. Fred Scheller has kindly consented to aid in the preparation of the Boosters sponsored fair story slide presentation to be available by the middle of January.

BILLS AND PAYROLL Payroll for September, 1978 was \$1,546.67. October payroll was \$1,458.92

Bills for approval:

1514 Blue Cross Medical	181.50
1515 Inn of Seventh Mountain	33.60
1516 Wash. Co. Extension Service	25.00
1517 Petty Cash	21.41
1518 PayLess Drug Store	31.02
1519 State of Oregon Empl. Div	120.60
1520 Joy Flowers	20.00

BILLS (CONT)	1521 Hillsboro Garbage	39.50
	1522 The Sherwin Williams Co.	8.91
	1523 Modern Interiors	221.68
	1524 Pool Gardner Lumber	93.18
	1525 Gunderson Drywall Inc	265.77
	1526 Copeland Lumber	80.86
	1527 Portland General Electric	219.77
	1528 NW Natural Gas	46.55
	1529 General Telephone Co.	34.19
	1530 Montgomery Ward	22.06
	1531 Public Employes Retirement	258.82
	1532 Void	
	1533 First National Bank	229.30
	1534 Petty Cash	22.51
	1535 Al Mohr	44.25
	1536 Dolores Maki	25.20
	1537 Oregon Fairs Assn	366.00
	1538 City of Hillsboro	360.00
	1539 Adeline Hesse	111.55

MOTION: MOVED BY RALPH HOLLAND, SECONDED BY JOE EVERS TO APPROVE THE PAYROIL AND BILLS AS SUBMITTED. MOTION CARRIED.

CONVENTION  
REGISTRATION

Final meal registration forms were completed for the December 6, 7, and 8 Oregon Fairs Association convention to be held at Hayden Island Thunderbird. The entire Fair Board, Manager and secretary will attend a portion of the convention.

TELEPHONE NEED

It is becoming apparent with increased fairgrounds activity another phone should be installed to aid those incoming callers in reaching the fair office. Because of increased cost, several ideas will be reconsidered for a decision at a later date.

NEXT MEETING

Due to the OFA convention, the regular December meeting is cancelled. The next regular meeting of the Fair Board will be held Jan. 3, 1979 at 7:30 p.m.

ADJOURNMENT

The meeting was adjourned at 10:40 p.m.

Respectfully submitted,

Lorrie Maki, Secretary

# Fair 53

1978 FAIR AUGUST 1-5

WASHINGTON COUNTY FAIR  
P.O. BOX 115 - TEL. 648-1416  
HILLSBORO, OREGON 97123

## Washington County Fair Proposed Agenda

November 1, 1978  
7:30 p.m.

1. 7:30 Noel Grossman - BMX bicycle races  
8:00 Gary Poole and Expo Account Committee report
2. Approval of October 4, 1978 Board minutes
3. September monthly financial sheet for review and approval.
4. Correspondence (enclosed)
  - A. County Counsel on emergency meeting
  - B. Revised site plan of recreation complex
  - C. Minutes from City meeting
- 5 A. Reports from Boyer and Colegrove on meeting of Forest Grove Rotary held October 25  
B. Report from Springer on playground project decision by Beaverton Rotary
6. Manager's Report
  - A. Preliminary Merit Rate report (enclosed)
  - B. 1979 Fair - commercial and non-profit rental per foot charge
  - C. Fair pass discussion (retail placement?)
  - D. Rodeo Director List and financial recap of '78 rodeo (enclosed)
  - E. WCFGS Boosters would like to include a one time admission with active and associate membership. Board Action Necessary (sample enc.)
  - F. Report on Managers' conference held in Bend
  - G. FINAL registration for 1978 Fair Convention
  - H. Volunteer help for Booster concession ( 2 hours shifts would be ample)
  - I. Date for next meeting

The Board encourages the attendance of citizens at its Board meetings. When a person wishes to bring a particular matter to the attention of the Board, it is recommended that the matter be first discussed with the Fair Manager in order that it may be given time on the meeting agenda and also time for the Manager to gather together relative information in order that the Board may give the matter adequate attention and consideration. However, if this is not possible nor desired by the party, the Board will listen to any citizen who appears before them, but will reserve the right to postpone the decision to a subsequent meeting.