

**Washington County Fair Board
Wednesday, November 1, 2000
4:30 p.m. Regular Meeting
Cloverleaf Community Building**

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) not on the regular agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Fair Board state their full name for the record.
3. Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.
 - A. Bills for approval and detail of income received.
 1. Line Item Report for October, 2000 (pgs. 3-10)
 2. Income & Expense Summary Report for October, 2000 (pgs. 11-15)
 3. Balance Sheet Comparison, October, 2000 (pg. 16)
 4. Budget Overview, October, 2000 (pgs. 17-19)
 - B. Minutes
 1. Fair Board Minutes – October 4, 2000 (pgs. 20-25)
 2. Rodeo Committee Minutes – October 9, 2000 (pgs. 26-28)
 - C. Facility Use Schedule – November, 2000 (pgs. 29-30)
 - D. Maintenance Report (pg. 31)
4. Fair Organization's Report
 - A. Rodeo Committee - Cody Feinauer
 - B. 4-H Program – John Baggott

5. Old Business

- A. Revised Master Plan Site Update, Ken Leahy & Rich Vial
- B. Policy Resolutions – A. Richard Vial (Policy Resolution 401 – Establishment & Operation of Rodeo Committee) (pgs. 32-34)
- C. 2001 Fair Objectives – Bill McKinley & Paige Payne
- D. Update on outside projects

6. New Business

7. General Correspondence (pgs. 35-37)

8. Announcements

- A. Next Fair Board meeting – December 6, 2000 at 4:30pm in the Cloverleaf Building
- B. General Meetings
 - 1. Rodeo Queen Tryouts – October 28th, 2000 at 9:00am at McKay Creek Farms, and 6:30pm for the potluck in the Cloverleaf Building
 - 2. Rodeo Committee Meetings – Nov. 6th, & Dec. 4th at 7:30pm in the Cloverleaf Building
 - 3. November 7, 2000 from 2-4:00pm – Joint Fair Board and County Board of Commissioners meeting at the Public Services Building Room 140 regarding development
 - 4. November 27-30, 2000 – I.A.F.E., Las Vegas, NV
 - 5. November 29-December 1, 2000 – P.R.C.A. Convention, Las Vegas, NV
 - 6. January 5-7, 2001 – O.F.A., Portland, OR
 - 7. January 20, 2001 – Rodeo Queen Coronation in the Cloverleaf Building at 7:30pm
 - 8. January 21-24, 2001 – W.F.A. Convention, Reno, NV

9. Board Communications

***Executive Session pursuant to ORS 192.610 – 192.690 to discuss Personnel and Real Estate issues immediately following the regular Fair Board meeting.**

Washington County Fair Complex

Line Item Report

October 2000

10/28/00

Date	Num	Name	Memo	Paid Amount
Income				
C · DEDICATED FUNDS				
009 · Hotel/Motel Tax				
10/1/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	841.94
10/2/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	57.39
10/3/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	1,014.95
10/4/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	1,601.34
10/5/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	10,758.44
10/6/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	49.22
10/10/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	516.52
10/11/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	835.93
10/12/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	2,203.97
10/13/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	1,863.28
10/16/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	19,746.08
10/17/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	24,997.62
10/19/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	36,388.89
10/24/2000		Washington County Finance Depa...	Hotel/Motel Tax Payment	9,283.67
Total 009 · Hotel/Motel Tax				110,159.24
Total C · DEDICATED FUNDS				110,159.24
D · INTERIM INCOME				
010 · Rent & Storage				
010B · Main Exhibit Hall				
10/6/2000	2118	A Polite Pooch	Rental of MEH for dog classes	150.00
10/6/2000	2119	A Polite Pooch	Rental of MEH for dog classes	50.00
10/9/2000	2000-89	Feathered Friends	Base Lease of MEH on 9/2-9/3/00	1,000.00
10/9/2000	2000-89	Feathered Friends	2.5 X 8' Tables	324.00
10/9/2000	2000-89	Feathered Friends	86 Padded Chairs, 50 free w/rental	27.00
10/9/2000	2000-89	Feathered Friends	Public Address System	25.00
10/9/2000	2000-89	Feathered Friends	Telephone Connection	85.00
10/9/2000	2000-89	Feathered Friends	Power Drops	45.00
10/9/2000	2000-89	Feathered Friends	Fair Complex dumpster at direct cost	86.40
10/9/2000	2000-89	Feathered Friends	Labor Hours to clean building	150.00
10/11/2000	2142	A Polite Pooch	Rental of MEH for dog classes	125.00
10/11/2000	2146	Pacific NW Fenton Association	Deposit for rental of MEH & Arts & Crafts ...	450.00
10/23/2000	2000-63	Beaverton Golden Grads	Base Lease of MEH/South (\$150.00 less ...	80.77
10/23/2000	2000-63	Beaverton Golden Grads	2.5 X 8' Tables	171.20
10/23/2000	2000-63	Beaverton Golden Grads	360 Padded Chairs, 50 free w/rental	187.76
10/23/2000	2000-63	Beaverton Golden Grads	Full Stage	161.51
10/23/2000	2000-63	Beaverton Golden Grads	Podium w/microphone	28.26
10/23/2000	2000-91	Collector's West	Base Lease of MEH/North on 8/26-27/00	1,000.00
10/23/2000	2000-91	Collector's West	Tables	652.00
10/23/2000	2000-91	Collector's West	75 Plastic chairs, 50 free w/rental	12.50
10/23/2000	2000-91	Collector's West	Public Address System	25.00
10/23/2000	2000-91	Collector's West	Fair Complex dumpster at direct cost	86.40
10/23/2000	2000-91	Collector's West	Labor Hours to clean building	200.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Base Lease of MEH/Entire on 9/29-10/1/...	1,478.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Tables in Main Exhibit Hall	700.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Picnic Tables	40.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	115 Padded Chairs in Main Exhibit Hall, 5...	48.75
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Public Address System	25.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Telephone Connection	85.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Labor Hour to move ticket booth	25.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Fair Complex dumpster at direct cost	129.60
10/23/2000	2158	Laurel Kangiser	Base Lease of MEH/North on 10/28/00	500.00
10/25/2000	2181	Laurel Kangiser	Inventory for MEH/North rental on 10/28/00	162.50
Total 010B · Main Exhibit Hall				8,316.65
010C · Cloverleaf Building				
10/1/2000	2000-92	Intel CV Department	Base Lease and Inventory of CCB on 9/2...	259.00
10/9/2000	2000-99	Glencoe Football Bingo	Rental of CCB for Tuesday Bingo Sessions	1,200.00
10/23/2000	2157	Gaspar Gaona Aguilar	Inventory for CCB rental on 10/21/00	210.00
Total 010C · Cloverleaf Building				1,669.00

Washington County Fair Complex

Line Item Report

October 2000

10/26/00

Date	Num	Name	Memo	Paid Amount
010D · Arts & Crafts Building				
10/3/2000	2104	Kathleen Kossler	Rental of Arts & Crafts Building for dog cl...	125.00
10/11/2000	2000-90	Credence Systems Corporation	Table	4.00
10/11/2000	2000-90	Credence Systems Corporation	Picnic Tables	75.00
10/11/2000	2000-90	Credence Systems Corporation	150 Padded Chairs, 50 free w/rental	75.00
10/11/2000	2000-90	Credence Systems Corporation	Overhead Projector	15.00
10/11/2000	2000-90	Credence Systems Corporation	Portable Screen	15.00
10/11/2000	2000-90	Credence Systems Corporation	Lecturn w/mic.	35.00
10/12/2000	2000-81	Intel	Base Lease of Arts & Crafts Building on 7...	100.00
10/12/2000	2000-81	Intel	8ft. Tables	24.00
10/12/2000	2000-81	Intel	60" Round tables	90.00
10/12/2000	2000-81	Intel	144 Metal Padded Chairs, 50 free w/rental	70.50
10/17/2000	2180	K Shawn Hering	Base Lease & Inventory for Arts & Crafts ...	299.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Base Lease of Arts & Crafts Building on 9...	525.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Tables in Arts & Crafts Building	216.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Metal Padded Chairs	63.75
10/23/2000	2166	Cascade Budgerigar Society	Base Lease of Arts & Crafts Building on 1...	350.00
Total 010D · Arts & Crafts Building				2,082.25
010E · Friendship Square				
10/6/2000	2000-60	International All Breed Canine Assoc	Base Lease of Friendship Plaza & Large ...	549.45
Total 010E · Friendship Square				549.45
010F · Floral Building				
10/6/2000	2000-73	Greater Portland Dachshund Club	Tables	32.00
10/6/2000	2000-73	Greater Portland Dachshund Club	Fair Complex dumpster at direct cost	21.60
10/6/2000	2000-73	Greater Portland Dachshund Club	Labor Hours to dig tunnels	50.00
10/6/2000	2000-73	Greater Portland Dachshund Club	Tractor Hours	70.00
Total 010F · Floral Building				173.60
010G · Grounds/General				
10/6/2000	2000-60	International All Breed Canine Assoc	Tables	27.97
10/6/2000	2000-60	International All Breed Canine Assoc	Fair Complex dumpster @ direct cost	21.58
10/23/2000	2161	Specialty Vehicle Institute	Quadrant Property rental	100.00
Total 010G · Grounds/General				149.55
010J · RV/Boat Storage/Barns				
10/1/2000	2096	Eilene Luethe	Boat/RV Storage Fee	75.00
10/3/2000	2099	Richard Berry	Boat/RV Storage Fee	75.00
10/3/2000	2100	R. H. Petermeyer	Boat/RV Storage Fee	75.00
10/6/2000	2000-65	Washington County Livestock Ass...	Base Lease of Barns on 6/10/2000	50.00
10/6/2000	2106	Robert Fischer	Boat/RV Storage Fee	75.00
10/6/2000	2108	Al Seaman	Boat/RV Storage Fee	75.00
10/6/2000	2109	Dave Rogers	Boat/RV Storage Fee	75.00
10/6/2000	2110	Melinda Tesar	Boat/RV Storage Fee	75.00
10/6/2000	2111	Kelly Bonar	Boat/RV Storage Fee	75.00
10/6/2000	2112	Marvin Landauer	Boat/RV Storage Fee	75.00
10/6/2000	2113	Rebecca Pearsall	Boat/RV Storage Fee	75.00
10/6/2000	2114	Gerald Ilg	Boat/RV Storage Fee	75.00
10/6/2000	2115	John Hall	Boat/RV Storage Fee	75.00
10/6/2000	2120	Debbie Belle Hoy	Boat/RV Storage Fee	75.00
10/6/2000	2121	Terri Wippel	Boat/RV Storage Fee	150.00
10/6/2000	2127	Robert Brander	Boat/RV Storage Fee	75.00
10/9/2000	2128	Jim Riverman	Boat/RV Storage Fee	75.00
10/9/2000	2129	Vance Taylor	Boat/RV Storage Fee	75.00
10/9/2000	2130	Nancy Morgan	Boat/RV Storage Fee	75.00
10/9/2000	2131	George Diamond	Boat/RV Storage Fee	75.00
10/11/2000	2139	Gerald Sweet	Boat/RV Storage Fee	75.00
10/11/2000	2140	Russell Farley	Boat/RV Storage Fee	75.00
10/11/2000	2141	Eric Friedman	Boat/RV Storage Fee	75.00
10/11/2000	2143	Henry Jay	Boat/RV Storage Fee	75.00
10/11/2000	2144	Kiki Byars	Boat/RV Storage Fee	75.00
10/12/2000	2147	Ralph Moberly	Boat/RV Storage Fee	75.00
10/17/2000	2170	William Spisak	Boat/RV Storage Fee	75.00
10/17/2000	2171	Steven Feldman	Boat/RV Storage Fee	75.00

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Line Item Report
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Date	Num	Name	Memo	Paid Amount
10/17/2000	2172	Steve Laskowske	Boat/RV Storage Fee	75.00
10/23/2000	2169	Lori Sloane	Boat/RV Storage Fee	75.00
Total 010J · RV/Boat Storage/Barns				2,300.00
Total 010 · Rent & Storage				15,240.50
011 · Damage Deposits				
10/1/2000	2000-92	Intel CV Department	Rental Deposit Fee for CCB on 9/28/00	200.00
10/6/2000	2107	Metro New Holland, Inc.	Rental Deposit Fee for Arts & Crafts Build...	200.00
10/11/2000	2135	K Shawn Hering	Rental Deposit Fee for Arts & Crafts Build...	200.00
10/12/2000	2153	John Marquardt	Rental Deposit Fee for CCB on 4/7/2001	200.00
10/23/2000	2165	Metro Patchwork Society	Rental Deposit Fee for Arts & Crafts Build...	200.00
Total 011 · Damage Deposits				1,000.00
014 · Interest Income				
10/1/2000		Pool #4486	Interest (9/00)	192.81
10/1/2000		Washington County Finance Depa...	Interest (9/00)	236.57
Total 014 · Interest Income				429.38
017 · Miscellaneous Income				
10/1/2000	2000-92	Intel CV Department	Security Services to be paid to Premier S...	143.00
10/1/2000	2105	Misc. Income	Pop Machine Proceeds	172.00
10/12/2000	2149	Verizon	Refund on payphone removal	70.92
10/12/2000	2150	Verizon	Refund on payphone removal	35.34
10/12/2000	2151	Verizon	Refund on payphone removal	8.78
10/12/2000	2152	Misc. Income	Payphone Commission	40.03
10/23/2000	2155	Verizon	Refund for payphone removal	53.20
Total 017 · Miscellaneous Income				523.27
018 · RV Parking				
018A · RV Parking/Short Term				
10/3/2000	2098	RV Parking Fee	RV #5 10/2-5/00	60.00
10/3/2000	2101	RV Parking Fee	Drylot RV Parking 9/29-30/00	20.00
10/3/2000	2102	RV Parking Fee	RV #1 10/2-6/00	75.00
10/6/2000	2116	RV Parking Fee	RV #11 10/3/00	15.00
10/6/2000	2117	RV Parking Fee	RV #8 10/3-5/00	45.00
10/6/2000	2122	RV Parking Fee	RV Parking	15.00
10/6/2000	2123	RV Parking Fee	RV #11 10/4-10/00	105.00
10/9/2000	2132	RV Parking Fee	RV #1 10/7-9/00	45.00
10/11/2000	2133	RV Parking Fee	RV #7 10/10/00	15.00
10/11/2000	2134	RV Parking Fee	RV #3 & #4 10/10/00	30.00
10/11/2000	2136	RV Parking Fee	RV #1 10/10-11/00	30.00
10/11/2000	2137	RV Parking Fee	RV #11 10/11-17/00	105.00
10/11/2000	2145	RV Parking Fee	RV #3 10/9-10/00	30.00
10/12/2000	2148	RV Parking Fee	RV #7 10/11-14/00	60.00
10/12/2000	2154	RV Parking Fee	RV #5 10/11-13/00	45.00
10/17/2000	2173	RV Parking Fee	RV #13 10/23-25/00	45.00
10/17/2000	2174	RV Parking Fee	RV #9 10/15-19/00	75.00
10/17/2000	2175	RV Parking Fee	RV #3 10/23/00	15.00
10/17/2000	2176	RV Parking Fee	RV #3 10/22/00	15.00
10/17/2000	2177	RV Parking Fee	RV #5 10/23/00	15.00
10/17/2000	2178	RV Parking Fee	RV #5 10/22/00	15.00
10/17/2000	2179	RV Parking Fee	RV Parking	45.00
10/23/2000	2000-98	Portland Regional Gem & Mineral ...	Short Term RV Parking per Hank's report	1,380.00
10/23/2000	2160	RV Parking Fee	RV Parking 10/13/00	15.00
10/23/2000	2164	RV Parking Fee	RV Parking 10/19/00	15.00
10/23/2000	2167	RV Parking Fee	RV Parking 10/20-21/00	30.00
Total 018A · RV Parking/Short Term				2,360.00

Washington County Fair Complex
Line Item Report
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Date	Num	Name	Memo	Paid Amount
018B · RV Parking/Long Term				
10/3/2000	2097	Danny DeFrang	Long Term RV Parking/Partial of Oct. 00	150.00
10/6/2000	2126	Ray Johnson	Long Term RV Parking	80.00
10/23/2000	2159	Richard McCall	Long Term RV Parking/Oct. 1-14, 2000	140.00
10/23/2000	2163	Danna Ransier	Long Term RV Parking/Oct 00	300.00
Total 018B · RV Parking/Long Term				670.00
Total 018 · RV Parking				3,030.00
Total D · INTERIM INCOME				20,223.15
E · FAIR INCOME				
033 · Sponsorships				
10/6/2000	2125	Pepsi Bottling Group	2000 Fair Sponsorship	4,000.00
Total 033 · Sponsorships				4,000.00
034 · Advertising Sold				
10/23/2000	2000-48	Hillsboro Chamber of Commerce	Advertising Sold in 2000 Premium Books ...	275.00
Total 034 · Advertising Sold				275.00
037 · Entry Fees				
10/1/2000	28061	Gordon Wanner	Refund Overpayment/Entry Fee	(25.00)
Total 037 · Entry Fees				(25.00)
039 · Rodeo Sponsorships				
10/11/2000	2138	Ag West	2000 Rodeo Sponsorship	800.00
10/23/2000	2156	Legacy Health Systems	2000 Rodeo Sponsorship	500.00
10/23/2000	2162	Atlantis Advertising	2000 Rodeo Sponsorship	15,000.00
10/23/2000	2168	Baker Rock	2000 Rodeo Sponsorship	2,500.00
Total 039 · Rodeo Sponsorships				18,800.00
041 · Miscellaneous				
10/3/2000	2103	Misc. Income	Unclaimed Open Class Premium Money	59.50
10/6/2000	2124	Funtastic Show Inc.	Fair-Improvements	5,000.00
10/26/2000	2182	JJD Investments	ATM Machine Income	1,375.62
Total 041 · Miscellaneous				6,435.12
Total E · FAIR INCOME				29,485.12
Total Income				159,867.51
Gross Profit				159,867.51
Expense				
AE · PERSONNEL				
101 · Salaries				
10/6/2000	28083	Washington County Finance Depa...	Payroll 9/16-9/29/00	14,958.93
10/23/2000	28114	Washington County Finance Depa...	Payroll 9/30-10/13/00	16,136.92
Total 101 · Salaries				31,095.85
102 · O.P.E.				
10/6/2000	28083	Washington County Finance Depa...	Payroll 9/16-9/29/00	2,858.23
10/10/2000	28099	SAIF Corporation	Quarterly Payment/Policy #48994	689.00
10/23/2000	28114	Washington County Finance Depa...	Payroll 9/30-10/13/00	3,023.44
Total 102 · O.P.E.				6,570.67
Total AE · PERSONNEL				37,666.52
BE · INTERIM OPERATIONS				
107 · Office Expense				
10/10/2000	28101	Office Depot	Misc Office Supplies	353.11
Total 107 · Office Expense				353.11



10/26/00

Washington County Fair Complex
Line Item Report
October 2000

Date	Num	Name	Memo	Paid Amount
108 · Telephone				
10/10/2000	28089	A T & T	Long Distance Charges	18.91
10/10/2000	28100	Verizon Internet Solutions	Internet Service (10/1-10/31/00)	89.00
10/10/2000	28102	Verizon Northwest	Telephone Service	835.81
10/12/2000	28109	A T & T Wireless	Cell Phone Charges	12.95
Total 108 · Telephone				956.67
110 · Postage				
10/4/2000	28078	Pitney Bowes	Postage Equipment Rental	154.25
10/10/2000	28097	United States Postal Service	Postage Machine Refill	300.00
Total 110 · Postage				454.25
111 · Equip/Bldg Rental				
111A · Equipment Rental				
10/4/2000	28071	Ferrellgas	Tank Rental	45.00
10/4/2000	28080	United Rentals	Rototiller Rental	102.01
Total 111A · Equipment Rental				147.01
Total 111 · Equip/Bldg Rental				
				147.01
112 · Utilities				
10/4/2000	28081	Windsor Security	Monitoring Charge	53.85
10/10/2000	28091	Hillsboro Garbage Disposal	Garbage/Drop Box Service	1,256.78
10/10/2000	28093	NW Natural	September Statements	190.64
10/12/2000	28110	Portland General Electric	September Statements	2,121.67
10/24/2000	28117	Portland General Electric	September Statement	23.27
Total 112 · Utilities				3,646.21
113 · Repair & Maintenance				
113D · Arts & Crafts R & M				
10/10/2000	28088	A-Best Appliance	Arts & Crafts Building Repair	8.00
Total 113D · Arts & Crafts R & M				8.00
113F · Floral Building R & M				
10/10/2000	28087	A-Boy Supply Company	Floral Building Repair	40.95
10/12/2000	28108	A-Boy Supply Company	Floral Building Repair	3.00
Total 113F · Floral Building R & M				43.95
113G · Grounds/General R & M				
10/4/2000	28065	A & I Paint & Decorating Inc.	Sheep Panels	55.00
10/4/2000	28067	Dynacco	Silt Remover & Zero-In II	232.89
10/4/2000	28079	Topnotch Feed Inc.	Landscaping Expenses	95.00
10/10/2000	28090	Ag West Supply	Misc Ground Repairs	26.96
10/10/2000	28090	Ag West Supply	Misc Ground Repairs	288.90
10/10/2000	28092	Home Depot	Readerboard/Gravel Walkway	50.06
Total 113G · Grounds/General R & M				748.81
113J · Barns R & M				
10/10/2000	28090	Ag West Supply	Barn Door Repair	49.90
10/10/2000	28092	Home Depot	Barn Repair	58.94
10/10/2000	28092	Home Depot	Barn Repair	43.57
Total 113J · Barns R & M				152.41
113L · Equipment R & M				
10/4/2000	28068	Fisher Implement Company	Hedge Trimmer & Weedeater Repair	202.22
10/4/2000	28070	Forest Grove Honda	Credit for parts	(17.95)
10/4/2000	28070	Forest Grove Honda	Honda Motorcycle Repair	26.95
10/4/2000	28072	Forest Grove Industrial Supply	Ford Tractor Repair	58.00
10/4/2000	28074	Hillsboro Auto Parts	Tow Motor & Dump Truck Repair	92.04
10/4/2000	28075	Metro New Holland	Equipment Repair	88.44
10/4/2000	28081	Windsor Security	System Configuration/Area Code	115.00
Total 113L · Equipment R & M				564.70
Total 113 · Repair & Maintenance				1,517.87

Washington County Fair Complex

Line Item Report

October 2000

10/26/00

Date	Num	Name	Memo	Paid Amount
114 · General Supplies				
10/4/2000	28065	A & I Paint & Decorating Inc.	Shop Supplies	9.95
10/4/2000	28070	Forest Grove Honda	Shop Supplies	11.25
10/4/2000	28074	Hillsboro Auto Parts	Misc Shop Supplies	38.74
10/10/2000	28087	A-Boy Supply Company	Electrical Supplies	34.50
10/10/2000	28087	A-Boy Supply Company	Shop Supplies	1.94
10/10/2000	28092	Home Depot	Misc Supplies	78.06
10/10/2000	28095	Platt Electric	Misc Electrical Supplies	145.25
10/12/2000	28108	A-Boy Supply Company	Shop Supplies	3.99
Total 114 · General Supplies				323.68
118 · Travel & Training				
10/4/2000	28069	Fred Pryor Seminars	Performance Seminar	179.00
10/23/2000	28115	Las Vegas Hilton Hotel	IAFE/Lodging/McKinley/DuPre'	188.00
10/23/2000	28116	IAFE Convention	IAFE/Registration/McKinley/DuPre'	470.00
Total 118 · Travel & Training				837.00
119 · Legal Fees				
10/4/2000	28076	Office of County Counsel	Legal Services, July 2000	883.50
Total 119 · Legal Fees				883.50
124 · Car Allowance				
10/6/2000	28083	Washington County Finance Depa...	Garza/Oct 2000	325.00
Total 124 · Car Allowance				325.00
131 · Advertising & P.R.				
10/4/2000	28066	Bravo Publications, Inc.	Portland Event Guide	600.00
10/4/2000	28073	Hillsboro Argus	Display Advertising/Business & Ind. Sho...	438.15
Total 131 · Advertising & P.R.				1,038.15
132 · Board Expense				
10/4/2000	28064	Kentucky Fried Chicken	Board Mtg. Meals 10/4/00	36.33
Total 132 · Board Expense				36.33
133 · Dues, Licenses, Fees				
10/1/2000		Pool #4486	Monthly Maint. Fee	3.00
Total 133 · Dues, Licenses, Fees				3.00
150 · Refunds				
10/1/2000	28062	Oregon Food Bank	Refund Rental Deposit	200.00
10/9/2000	28085	Prince of Peace Lutheran Church	VOID Check	0.00
10/9/2000	28086	Intel CV Department	Refund Rental Deposit	200.00
10/12/2000	28103	Fidencio Diaz	Refund Rental Deposit	200.00
10/12/2000	28104	Beverly Puncochar	Refund Rental Deposit	200.00
10/23/2000	28113	Prince of Peace Lutheran Church	Refund Inventory Credit	26.25
Total 150 · Refunds				826.25
154 · RV Park				
154B · RV Park Hotel/Motel Tax				
10/4/2000	28082	Washington County Finance Depa...	Hotel/Motel Tax (7/1-9/30/00)	344.58
Total 154B · RV Park Hotel/Motel Tax				344.58
Total 154 · RV Park				344.58
Total BE · INTERIM OPERATIONS				11,692.61

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Washington County Fair Complex
Line Item Report
October 2000

Date	Num	Name	Memo	Paid Amount
CE - FAIR OPERATIONS				
184 - Equipment Rental				
10/4/2000	28075	Metro New Holland	Fair 2000 Tractor Rental	550.00
10/4/2000	28077	National Event Services	Temporary Fencing	256.41
10/24/2000	28127	Safway Steel Products	Bleacher Rental/Fair/Tear-Down	604.00
10/24/2000	28127	Safway Steel Products	ADA Ramp/Set-up & Tear-Down	2,005.50
Total 184 - Equipment Rental				3,415.91
Total CE - FAIR OPERATIONS				3,415.91
DE - EXHIBITS/COMPETITIONS				
223 - Other 4-H				
10/11/2000	28059	Jeanne Brandt	Super. Dinner	57.69
10/12/2000	28105	OSU Extension Office	4-H Flags	128.40
Total 223 - Other 4-H				186.09
231 - Awards Open Class				
10/3/2000	27375	Alana Mapes	1st Floral show/VOID Check	(28.00)
10/3/2000	27653	Mary E. Libby	Open Class/VOID Check	(54.00)
Total 231 - Awards Open Class				(82.00)
233 - Other Open Class				
10/1/2000	28060	Payne, Paige	Super. Dinner	33.91
Total 233 - Other Open Class				33.91
Total DE - EXHIBITS/COMPETITIONS				138.00
EE - RODEO				
313 - Stock Contract				
10/25/2000	28129	Gales Creek Farms	Hay	2,320.00
Total 313 - Stock Contract				2,320.00
315 - Special Kid's Rodeo				
10/12/2000	28107	Garment Graphic	T-Shirts	761.00
10/23/2000	28112	PRCA Properties, Inc.	NFR Directors (2) & Assoc. Members (6) ...	640.00
Total 315 - Special Kid's Rodeo				1,401.00
316 - Promotion				
10/25/2000	28128	Ponderosa Provisioners, Inc.	Cowboy Feed	789.41
Total 316 - Promotion				789.41
317 - Materials & Supplies				
10/1/2000	28058	Kelly Neal	Cell Phone Reimb/VOID Check	(30.90)
10/1/2000	28063	Kelly Neal	Cell Phone Reimb.	11.71
10/24/2000	28126	Margaret McVey	Supplies/Phone Cards/Baby Powder	281.52
Total 317 - Materials & Supplies				262.33
318 - Board Expense				
10/10/2000	28096	The Orleans Hotel & Casino	NFR Convention/Lodging/Feinauer	200.00
10/10/2000	28098	Cody Feinauer	Cell Phone Reimb. (8/12-9/12/00)	57.75
10/12/2000	28106	Hill Florist & Gifts	Flowers/Claussen	50.00
10/23/2000	28112	PRCA Properties, Inc.	NFR Directors Packets (5)	420.00
Total 318 - Board Expense				727.75
320 - Queen				
10/10/2000	28094	Lacey Thurmond	Clackamas Rodeo/Travel	143.69
10/10/2000	28094	Lacey Thurmond	PO# 031-2000CF/Sponsor Banners	241.00
10/10/2000	28094	Lacey Thurmond	Wash. Co. Rodeo/Travel	44.51
10/23/2000	28111	FarmGro Supply	Queen Contest Awards	321.62
10/24/2000	28125	Lacey Thurmond	NFR Convention/Airfare, Hotel, Registrati...	375.22
10/24/2000	28126	Margaret McVey	Queen's Closet	30.00
Total 320 - Queen				1,156.04

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Washington County Fair Complex
Line Item Report
October 2000

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
321 - Rental Equipment				
10/24/2000	28127	Safway Steel Products	Bleacher Rental/Rodeo/Final	906.00
Total 321 - Rental Equipment				906.00
Total EE - RODEO				7,562.53
JE - CAPITAL OUTLAY				
512 - Bldg. & Structure				
10/6/2000	28084	A-1 All Weather Roofing, Inc.	Floral Building Roof Repair	3,000.00
10/24/2000	28124	A-1 All Weather Roofing, Inc.	Floral Building Roof Repair/Final Payment	2,792.00
Total 512 - Bldg. & Structure				5,792.00
Total JE - CAPITAL OUTLAY				5,792.00
Total Expense				66,267.57
Net Income				93,599.94

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Washington County Fair Complex
Income & Expense
October 2000

	Oct '00	Oct '99
Income		
A · STATE FUNDS		
001 · Racing Commission	0.00	0.00
002 · Apportionment	0.00	0.00
003 · Merit Rate	0.00	0.00
004 · Dept. of Economic Development	0.00	0.00
A · STATE FUNDS - Other	0.00	0.00
Total A · STATE FUNDS	0.00	0.00
B · SPECIAL FUNDS		
005 · Grants	0.00	0.00
006 · Funds Borrowed	0.00	0.00
007 · RE Sold/Leased	0.00	0.00
B · SPECIAL FUNDS - Other	0.00	0.00
Total B · SPECIAL FUNDS	0.00	0.00
C · DEDICATED FUNDS		
008 · Horse Stall Construction Fund	0.00	0.00
009 · Hotel/Motel Tax	110,159.24	124,264.76
C · DEDICATED FUNDS - Other	0.00	0.00
Total C · DEDICATED FUNDS	110,159.24	124,264.76
D · INTERIM INCOME		
010 · Rent & Storage		
010A · National Guard Armory	0.00	886.70
010B · Main Exhibit Hall	8,316.65	5,207.20
010C · Cloverleaf Building	1,669.00	2,688.00
010D · Arts & Crafts Building	2,082.25	1,143.55
010E · Friendship Square	549.45	150.00
010F · Floral Building	173.60	1,115.00
010G · Grounds/General	149.55	7,267.14
010H · Main Arena	0.00	0.00
010J · RV/Boat Storage/Barns	2,300.00	2,100.00
010K · Interim Use Concessions	0.00	1,112.10
010 · Rent & Storage - Other	0.00	0.00
Total 010 · Rent & Storage	15,240.50	21,669.69
011 · Damage Deposits	1,000.00	1,400.00
012 · Advertising Sold	0.00	0.00
013 · Gate Changes	0.00	0.00
014 · Interest Income	429.38	447.33
015 · Shows/Entertainment	0.00	0.00
016 · Parking Fees	0.00	0.00
017 · Miscellaneous Income	523.27	1,396.24
018 · RV Parking		
018A · RV Parking/Short Term	2,360.00	1,701.40
018B · RV Parking/Long Term	670.00	930.00
018 · RV Parking - Other	0.00	0.00
Total 018 · RV Parking	3,030.00	2,631.40
D · INTERIM INCOME - Other	0.00	0.00
Total D · INTERIM INCOME	20,223.15	27,544.66



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Washington County Fair Complex
Income & Expense
October 2000

	Oct '00	Oct '99
E - FAIR INCOME		
030 - Youth Admission	0.00	0.00
031 - Other Admission	0.00	3,200.00
032 - Concessions/Booths	0.00	0.00
033 - Sponsorships	4,000.00	0.00
034 - Advertising Sold	275.00	555.00
035 - Gate Charge	0.00	0.00
036 - Carnival Income	0.00	0.00
037 - Entry Fees	(25.00)	0.00
038 - Parking Fees	0.00	0.00
039 - Rodeo Sponsorships	18,800.00	16,500.00
040 - Horse Show	0.00	0.00
041 - Miscellaneous	6,435.12	784.88
042 - Rodeo Admissions	0.00	0.00
043 - Main Stage	0.00	0.00
044 - Arena Admissions	0.00	0.00
045 - Amphitheater Concessions	0.00	0.00
046 - Rodeo Miscellaneous	0.00	(85.00)
047 - Horse Stall Rentals	0.00	0.00
E - FAIR INCOME - Other	0.00	0.00
Total E - FAIR INCOME	29,485.12	20,954.88
G - BINGO		
070 - Sessions	0.00	1,200.00
071 - Food	0.00	0.00
072 - Operating Charges	0.00	0.00
G - BINGO - Other	0.00	0.00
Total G - BINGO	0.00	1,200.00
Total Income	159,867.51	173,964.30
Cost of Goods Sold		
5000 - Cost of Goods Sold	0.00	0.00
Total COGS	0.00	0.00
Gross Profit	159,867.51	173,964.30
Expense		
6999 - Uncategorized Expenses	0.00	0.00
AE - PERSONNEL		
101 - Salaries	31,095.85	27,914.54
102 - O.P.E.	6,570.67	8,996.89
AE - PERSONNEL - Other	0.00	0.00
Total AE - PERSONNEL	37,666.52	36,911.43
BE - INTERIM OPERATIONS		
107 - Office Expense	353.11	72.37
108 - Telephone	956.67	947.11
109 - Printing	0.00	0.00
110 - Postage	454.25	123.50
111 - Equip/Bldg Rental		
111A - Equipment Rental	147.01	730.00
111B - Armory Rental	0.00	275.00
111 - Equip/Bldg Rental - Other	0.00	0.00
Total 111 - Equip/Bldg Rental	147.01	1,005.00
112 - Utilities	3,646.21	6,492.81

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Washington County Fair Complex
Income & Expense
October 2000

	Oct '00	Oct '99
113 · Repair & Maintenance		
113B · Main Exhibit Hall R & M	0.00	0.00
113C · Cloverleaf R & M	0.00	147.60
113D · Arts & Crafts R & M	8.00	0.00
113E · Friendship Square R & M	0.00	0.00
113F · Floral Building R & M	43.95	0.00
113G · Grounds/General R & M	748.81	55.96
113H · Main Arena R & M	0.00	0.00
113J · Barns R & M	152.41	525.31
113L · Equipment R & M	564.70	772.71
113 · Repair & Maintenance - Other	0.00	0.00
Total 113 · Repair & Maintenance	1,517.87	1,501.58
114 · General Supplies	323.68	481.50
115 · Legal Notices	0.00	0.00
116 · Gate Change	0.00	0.00
117 · Parking	0.00	0.00
118 · Travel & Training	837.00	0.00
119 · Legal Fees	883.50	0.00
121 · Professional Svcs.	0.00	0.00
122 · Insurance & Bond	0.00	14,043.01
123 · Private Mileage	0.00	44.95
124 · Car Allowance	325.00	325.00
131 · Advertising & P.R.	1,038.15	933.48
132 · Board Expense	36.33	270.50
133 · Dues, Licenses, Fees	3.00	18.00
149 · Misc. Materials & Svcs.	0.00	0.00
150 · Refunds	826.25	560.90
151 · County Indirect Cost	0.00	0.00
153 · Petty Cash	0.00	0.00
154 · RV Park		
154A · RV Park Repair & Maint.	0.00	0.00
154B · RV Park Hotel/Motel Tax	344.58	0.00
154 · RV Park - Other	0.00	0.00
Total 154 · RV Park	344.58	0.00
BE · INTERIM OPERATIONS - Other	0.00	0.00
Total BE · INTERIM OPERATIONS	11,692.61	26,819.71
CE · FAIR OPERATIONS		
175 · Printing	0.00	95.00
176 · Utilities	0.00	0.00
177 · Gate Change	0.00	0.00
178 · Parking	0.00	0.00
179 · Professional Svcs.	0.00	294.57
180 · Advertising	0.00	84.01
181 · Refunds	0.00	0.00
182 · Miscellaneous	0.00	1,049.24
183 · Decorations	0.00	0.00
184 · Equipment Rental	3,415.91	0.00
185 · Horse Stall Rental	0.00	0.00
186 · Restroom Service	0.00	0.00
187 · Repair & Maintenance	0.00	107.19
188 · Materials & Supplies	0.00	0.00
CE · FAIR OPERATIONS - Other	0.00	0.00
Total CE · FAIR OPERATIONS	3,415.91	1,630.01

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Washington County Fair Complex
Income & Expense
October 2000

	Oct '00	Oct '99
DE · EXHIBITS/COMPETITIONS		
211 · Awards FFA	0.00	0.00
212 · Personnel FFA	0.00	0.00
213 · Other FFA	0.00	0.00
221 · Awards 4-H	0.00	8,095.00
222 · Personnel 4-H	0.00	0.00
223 · Other 4-H	186.09	98.61
231 · Awards Open Class	(82.00)	0.00
232 · Personnel Open	0.00	0.00
233 · Other Open Class	33.91	32.59
DE · EXHIBITS/COMPETITIONS - Other	0.00	0.00
Total DE · EXHIBITS/COMPETITIONS	138.00	8,226.20
EE · RODEO		
311 · Prize Money	0.00	0.00
312 · Personnel	0.00	0.00
313 · Stock Contract	2,320.00	916.10
314 · Special Awards	0.00	0.00
315 · Special Kid's Rodeo	1,401.00	832.69
316 · Promotion	789.41	160.00
317 · Materials & Supplies	262.33	1,281.15
318 · Board Expense	727.75	0.00
319 · Other (Fees & Dues)	0.00	0.00
320 · Queen	1,156.04	0.00
321 · Rental Equipment	906.00	1,154.50
322 · Money Raising Projects	0.00	0.00
323 · Petty Cash	0.00	0.00
EE · RODEO - Other	0.00	0.00
Total EE · RODEO	7,562.53	4,344.44
GE · SHOWS & ENTERTAINMENT		
324 · Main Stage	0.00	0.00
325 · Grounds Entertainment	0.00	0.00
326 · Associated Costs-Main	0.00	0.00
327 · Associated Costs-Grounds	0.00	0.00
328 · Touch & See	0.00	111.60
GE · SHOWS & ENTERTAINMENT - Other	0.00	0.00
Total GE · SHOWS & ENTERTAINMENT	0.00	111.60
HE · INTERIM ENTERTAINMENT		
375 · Interim Shows	0.00	0.00
HE · INTERIM ENTERTAINMENT - Other	0.00	0.00
Total HE · INTERIM ENTERTAINMENT	0.00	0.00
IE · BINGO-EXPENSE		
401 · Personnel	0.00	0.00
402 · Supplies	0.00	0.00
403 · Mileage	0.00	0.00
404 · Food	0.00	0.00
405 · Advertising	0.00	0.00
406 · Equipment Repairs	0.00	0.00
407 · Operating Change	0.00	0.00
408 · Dues, Licenses, Fees	0.00	0.00
IE · BINGO-EXPENSE - Other	0.00	0.00
Total IE · BINGO-EXPENSE	0.00	0.00

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Washington County Fair Complex
Income & Expense
October 2000

	<u>Oct '00</u>	<u>Oct '99</u>
JE · CAPITAL OUTLAY		
510 · Purchase/Lease	0.00	1,251.50
511 · Land Improvements	0.00	0.00
512 · Bldg. & Structure	5,792.00	0.00
513 · Equipment	0.00	0.00
514 · Development Reserve	0.00	0.00
515 · Horse Stalls	0.00	0.00
JE · CAPITAL OUTLAY - Other	0.00	0.00
Total JE · CAPITAL OUTLAY	<u>5,792.00</u>	<u>1,251.50</u>
Total Expense	<u>66,267.57</u>	<u>79,294.89</u>
Net Income	<u>93,599.94</u>	<u>94,669.41</u>

10/26/00

Washington County Fair Complex
Balance Sheet Comparison
As of October 31, 2000

	<u>Oct 31, '00</u>	<u>Sep 30, '00</u>	<u>\$ Change</u>	<u>Oct 31, '99</u>
ASSETS				
Current Assets				
Checking/Savings				
0900 · West Coast Bank	43,205.20	60,190.88	(16,985.68)	63,602.97
0950 · West Coast Bank-Premium	81.84	81.84	0.00	174.15
1020 · Pool #4486	36,378.84	36,189.03	189.81	73,162.22
1080 · Washington County Fair Fund	287,892.01	177,496.20	110,395.81	232,341.55
Total Checking/Savings	<u>367,557.89</u>	<u>273,957.95</u>	<u>93,599.94</u>	<u>369,280.89</u>
Total Current Assets	<u>367,557.89</u>	<u>273,957.95</u>	<u>93,599.94</u>	<u>369,280.89</u>
TOTAL ASSETS	<u>367,557.89</u>	<u>273,957.95</u>	<u>93,599.94</u>	<u>369,280.89</u>
LIABILITIES & EQUITY				
Equity				
3900 · Retained Earnings	348,131.39	348,131.39	0.00	358,886.79
Net Income	19,426.50	(74,173.44)	93,599.94	10,394.10
Total Equity	<u>367,557.89</u>	<u>273,957.95</u>	<u>93,599.94</u>	<u>369,280.89</u>
TOTAL LIABILITIES & EQUITY	<u>367,557.89</u>	<u>273,957.95</u>	<u>93,599.94</u>	<u>369,280.89</u>

10/26/00

Washington County Fair Complex Budget Overview July through October 2000

	Jul - Oct '00	Budget	% of Budget
Income			
A · STATE FUNDS			
004 · Dept. of Economic Development	41,976.35	41,976.00	100.0%
Total A · STATE FUNDS	41,976.35	41,976.00	100.0%
C · DEDICATED FUNDS			
009 · Hotel/Motel Tax	275,299.21	600,000.00	45.9%
Total C · DEDICATED FUNDS	275,299.21	600,000.00	45.9%
D · INTERIM INCOME			
010 · Rent & Storage			
010B · Main Exhibit Hall	24,400.73		
010C · Cloverleaf Building	6,146.75		
010D · Arts & Crafts Building	2,630.25		
010E · Friendship Square	1,018.09		
010F · Floral Building	2,438.79		
010G · Grounds/General	2,642.09		
010H · Main Arena	448.00		
010J · RV/Boat Storage/Barns	3,050.00		
010K · Interim Use Concessions	333.35		
010 · Rent & Storage - Other	0.00	208,000.00	0.0%
Total 010 · Rent & Storage	43,108.05	208,000.00	20.7%
011 · Damage Deposits	3,800.00	12,000.00	31.7%
013 · Gate Changes	0.00	5,500.00	0.0%
014 · Interest Income	5,551.73	12,000.00	46.3%
015 · Shows/Entertainment	0.00	100,000.00	0.0%
016 · Parking Fees	17,668.87	25,500.00	69.3%
017 · Miscellaneous Income	4,442.46	12,000.00	37.0%
018 · RV Parking			
018A · RV Parking/Short Term	7,541.66		
018B · RV Parking/Long Term	2,590.00		
018 · RV Parking - Other	0.00	25,000.00	0.0%
Total 018 · RV Parking	10,131.66	25,000.00	40.5%
Total D · INTERIM INCOME	84,702.77	400,000.00	21.2%
E · FAIR INCOME			
030 · Youth Admission	29,075.25	29,000.00	100.3%
031 · Other Admission	204,056.90	210,000.00	97.2%
032 · Concessions/Booths	79,216.24	123,000.00	64.4%
033 · Sponsorships	48,250.00	60,000.00	80.4%
034 · Advertising Sold	2,625.00	5,000.00	52.5%
035 · Gate Change	15,000.00	15,000.00	100.0%
036 · Carnival Income	54,463.29	60,000.00	90.8%
037 · Entry Fees	2,716.25	4,000.00	67.9%
038 · Parking Fees	39,924.12	48,000.00	83.2%
039 · Rodeo Sponsorships	57,271.00	70,621.00	81.1%
041 · Miscellaneous	13,177.94	10,000.00	131.8%
042 · Rodeo Admissions	5,981.00	5,000.00	119.6%
045 · Amphitheater Concessions	1,074.00	800.00	134.3%
046 · Rodeo Miscellaneous	1,491.00	3,500.00	42.6%
Total E · FAIR INCOME	554,321.99	643,921.00	86.1%
Total Income	956,300.32	1,685,897.00	56.7%
Gross Profit	956,300.32	1,685,897.00	56.7%
Expense			
AE · PERSONNEL			
101 · Salaries	167,095.82	441,059.00	37.9%
102 · O.P.E.	44,120.80	127,826.00	34.5%
Total AE · PERSONNEL	211,216.62	568,885.00	37.1%

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Washington County Fair Complex Budget Overview July through October 2000

	Jul - Oct '00	Budget	% of Budget
BE · INTERIM OPERATIONS			
107 · Office Expense	1,131.36	4,200.00	26.9%
108 · Telephone	3,569.41	13,000.00	27.5%
109 · Printing	382.45	2,200.00	17.4%
110 · Postage	2,053.19	3,000.00	68.4%
111 · Equip/Bldg Rental			
111A · Equipment Rental	1,027.93		
111 · Equip/Bldg Rental - Other	0.00	9,000.00	0.0%
Total 111 · Equip/Bldg Rental	1,027.93	9,000.00	11.4%
112 · Utilities	19,099.09	70,500.00	27.1%
113 · Repair & Maintenance			
113B · Main Exhibit Hall R & M	124.32		
113C · Cloverleaf R & M	2,175.56		
113D · Arts & Crafts R & M	8.00		
113F · Floral Building R & M	890.93		
113G · Grounds/General R & M	7,529.69		
113H · Main Arena R & M	138.25		
113J · Barns R & M	2,376.99		
113L · Equipment R & M	6,881.49		
113 · Repair & Maintenance - Other	0.00	51,000.00	0.0%
Total 113 · Repair & Maintenance	20,125.23	51,000.00	39.5%
114 · General Supplies	9,242.50	24,000.00	38.5%
116 · Gate Change	0.00	5,500.00	0.0%
117 · Parking	0.00	7,000.00	0.0%
118 · Travel & Training	1,126.00	5,500.00	20.5%
119 · Legal Fees	2,246.75	2,500.00	89.9%
121 · Professional Svcs.	10,400.00	15,000.00	69.3%
122 · Insurance & Bond	14,617.00	15,000.00	97.4%
123 · Private Mileage	49.60	1,200.00	4.1%
124 · Car Allowance	1,300.00	3,900.00	33.3%
131 · Advertising & P.R.	4,299.32	9,500.00	45.3%
132 · Board Expense	198.85	6,000.00	3.3%
133 · Dues, Licenses, Fees	634.16	3,600.00	17.6%
149 · Misc. Materials & Svcs.	3,984.75	7,000.00	56.9%
150 · Refunds	2,614.25	12,000.00	21.8%
153 · Petty Cash	0.00	200.00	0.0%
154 · RV Park			
154A · RV Park Repair & Maint.	40.75	1,000.00	4.1%
154B · RV Park Hotel/Motel Tax	710.66	1,000.00	71.1%
Total 154 · RV Park	751.41	2,000.00	37.6%
Total BE · INTERIM OPERATIONS	98,853.25	272,800.00	36.2%
CE · FAIR OPERATIONS			
175 · Printing	4,836.72	11,000.00	44.0%
176 · Utilities	16,305.69	13,500.00	120.8%
177 · Gate Change	15,000.00	15,000.00	100.0%
178 · Parking	12,335.75	13,500.00	91.4%
179 · Professional Svcs.	41,751.85	45,000.00	92.8%
180 · Advertising	77,389.17	70,000.00	110.6%
181 · Refunds	0.00	1,000.00	0.0%
182 · Miscellaneous	6,959.59	6,000.00	116.0%
183 · Decorations	3,664.34	3,500.00	104.7%
184 · Equipment Rental	15,749.36	14,000.00	112.5%
186 · Restroom Service	19,806.00	19,000.00	104.2%
187 · Repair & Maintenance	6,444.82	8,500.00	75.8%
188 · Materials & Supplies	13,763.88	13,000.00	105.9%
Total CE · FAIR OPERATIONS	234,007.17	233,000.00	100.4%

10/26/00

**Washington County Fair Complex
Budget Overview
July through October 2000**

	<u>Jul - Oct '00</u>	<u>Budget</u>	<u>% of Budget</u>
DE · EXHIBITS/COMPETITIONS			
211 · Awards FFA	3,129.60	3,500.00	89.4%
212 · Personnel FFA	877.49	1,000.00	87.7%
213 · Other FFA	616.15	1,500.00	41.1%
221 · Awards 4-H	2,005.95	10,500.00	19.1%
222 · Personnel 4-H	5,496.50	5,500.00	99.9%
223 · Other 4-H	3,162.38	3,600.00	87.8%
231 · Awards Open Class	33,216.88	40,000.00	83.0%
232 · Personnel Open	4,235.01	5,000.00	84.7%
233 · Other Open Class	2,208.73	4,000.00	55.2%
Total DE · EXHIBITS/COMPETITIONS	54,948.69	74,600.00	73.7%
EE · RODEO			
311 · Prize Money	46,000.00	46,000.00	100.0%
312 · Personnel	19,150.00	20,790.00	92.1%
313 · Stock Contract	21,179.52	22,490.00	94.2%
314 · Special Awards	992.75	1,000.00	99.3%
315 · Special Kid's Rodeo	2,479.50	2,000.00	124.0%
316 · Promotion	7,660.15	6,750.00	113.5%
317 · Materials & Supplies	3,369.30	4,000.00	84.2%
318 · Board Expense	1,329.38	3,120.00	42.6%
319 · Other (Fees & Dues)	2,046.85	3,100.00	66.0%
320 · Queen	3,593.10	3,000.00	119.8%
321 · Rental Equipment	5,239.50	6,500.00	80.6%
322 · Money Raising Projects	1,796.55	2,000.00	89.8%
Total EE · RODEO	114,836.60	120,750.00	95.1%
GE · SHOWS & ENTERTAINMENT			
324 · Main Stage	66,100.00	95,000.00	69.6%
325 · Grounds Entertainment	59,995.00	65,000.00	92.3%
326 · Associated Costs-Main	37,035.25	35,000.00	105.8%
327 · Associated Costs-Grounds	8,146.02	11,000.00	74.1%
328 · Touch & See	1,840.99	2,000.00	92.0%
Total GE · SHOWS & ENTERTAINMENT	173,117.26	208,000.00	83.2%
HE · INTERIM ENTERTAINMENT			
375 · Interim Shows	0.00	100,000.00	0.0%
Total HE · INTERIM ENTERTAINMENT	0.00	100,000.00	0.0%
JE · CAPITAL OUTLAY			
510 · Purchase/Lease	41,781.25	56,000.00	74.6%
511 · Land Improvements	0.00	15,000.00	0.0%
512 · Bldg. & Structure	5,792.00	22,300.00	26.0%
513 · Equipment	2,320.98	20,000.00	11.6%
514 · Development Reserve	0.00	25,000.00	0.0%
Total JE · CAPITAL OUTLAY	49,894.23	138,300.00	36.1%
Total Expense	936,873.82	1,716,335.00	54.6%
Net Income	19,426.50	(30,438.00)	(83.8)%

MINUTES

WASHINGTON COUNTY FAIR BOARD MEETING

OCTOBER 4, 2000

CONVENED: 4:35PM

FAIR BOARD:

Chairman: Lyle Spiesschaert
Member: Rich Vial
Member: Sheila Day
Member: Kathy Christy
Member: Ken Leahy

FAIR COMPLEX STAFF:

Executive Director: Margaret Garza
Fair Manager: Bill McKinley
Maintenance: Mike Wold

GUESTS:

Ed Kristovich: TV Gem Club
Dave Russell: Boosters
Ian Rollins: Hillsboro Argus
Dick Schouten: County Commissioner
Dave Anderson: Oregonian
John Baggott: OSU Extension Service 4-H Youth Development
Cody Feinauer: Rodeo Board

Chairman Lyle Spiesschaert calls the meeting to order at 4:35PM.

Chairman Spiesschaert adds agenda item 3E for County Counsel Allen Rappleyea to discuss the elements that constitute and does not constitute an "Executive Session".

1.Consent Agenda: Margaret Garza gives the report; Garza reviews, comments and explains the Fair Complex financial position for the month of September.

Rich Vial moves to accept the September and August Consent Agendas. Kathy Christy seconds the motion. The motion passes

Chairman Lyle Spiesschaert asks for Allen Rappleyea's presentation to be moved up on the agenda.

**WASHINGTON COUNTY FAIR BOARD MINUTES
OCTOBER 4, 2000
PAGE TWO**

2.Allen Rappleyea presentation: County Counsel Allen Rappleyea gives a statute interpretation of the law in interpreting *called* "Executive Sessions" (ORS 192.610 – 192.690). Discussion.

County Commissioner Dick Schouten is introduced by Margaret Garza. Schouten expressed his interest in the Fair Complex and wanted to come and observe and introduce himself.

3.Rodeo Report: Cody Feinauer gives report. Feinauer passes out minutes of the two most recent Rodeo Committee meetings. Feinauer mentions and shows an article about the Drill team and the first place award they won. Feinauer presented rodeo Director applications for four vacant spots. The applicants are; Lynn Haynes, Gary McVey, Larry Bellamy, both McVey and Bellamy to be re-appointed to three-year terms. Haynes would take over Gary Price's one-year term, and Winnie Daniels would take over Lauri Benton's two-year term. Feinauer asked Board approval for the candidates. Discussion.

Rich Vial moves that the four candidates; Winnie Daniels, Lynn Haynes, Gary McVey and Larry Bellamy be appointed to the Rodeo Committee to serve until their successors are appointed. Kathy Christy seconds the motion. The motion carries.

Cody Feinauer asked for a copy of any signed resolutions that pertain to the Rodeo. Margaret Garza said that she will get a copy(s) to him. Feinauer asked about the possibility of shrinking the arena for the rodeo and if Bill McKinley had contacted the truck pull people to get their opinion on whether that would affect their event. McKinley said that he had not talked to them yet. Spiesschaert said that we could discuss the subject in the November Fair Board meeting. And that we needed to know how a proposed shrinking would affect all those that do events in the arena. Feinauer announces the calling of a special Rodeo meeting this next Monday October 9, 2000 to conduct business. (did not have a quorum at the earlier meeting)

4.Boosters report: Dave Russell gives the report. Not much is happening except for this meeting (after Fair Board meeting) with the bringing forward of a slate of candidates for officers. We are going to ask members if they have any questions about the Fair and how it went and how they enjoyed it. We are going to "put things to bed" and not meet again until next February. Spiesschaert said he encourages anyone that has an interest in the Fair and Boosters to join. The dues for membership are due January 1st.

5.Old Business: (A) Master Plan Update; Ken Leahy and Rich Vial. Vial said that they were not prepared to report on anything in particular. Vial said they needed more information from the Port of Portland, there is still a question related to the "runway protection zone". The Port is concerned about liability issues, in that they are saying that

**WASHINGTON COUNTY FAIR BOARD MINUTES
OCTOBER 4, 2000
PAGE THREE**

the property cannot be used for anything *including* parking. Vial said in discussions with the FAA, that they believe the prohibition in the RPZ is a Port decision and not one from the FAA. The property and its use is a major issue related to how the Development "footprint" is defined. There is still some information that needs to be received from LRS Architects . Kathy Christy mentioned that a citizen related to her that she was very upset about the idea of the fairgrounds being moved to the east side of 34th street. That once you get away from the trees and setting it changes everything. Vial mentioned that in discussion with Barb Lawrence formerly of the Clackamas County Fair, concerning their proposed fairgrounds realignment, that the planting of mature trees would be a very, very minor expenditure in bringing back the Fair consistency as you (Christy) described, that is, in the larger scheme of things. Ed Kristovich said in talking to over a dozen people at his recent Gem and Mineral show that when asked about a move to a place that lacked trees or "ambiance", they universally rejected the notion. Spiesschaert said that we have heard this concern over and over again. Kristovich said that you need to get rid of "this building" (Main Exhibit Building) Spiesschaert reassured him that no decisions have been made and that this is a "work in progress". Spiesschaert said that we have to have a proposal with arguments strong enough, clear enough, and in concert with the County Commissioners that when we go to the citizens we can win them over. Spiesschaert said we cannot do this by ourselves. Spiesschaert further said, as you brought up and others have, there is a lot of consideration for turning away. Kristovich mentioned that he called LRS Architects and they said that they didn't know how much square footage would be needed. Vial said he was troubled by the thought that some think we are attempting to "ram rod" something down people's throat. That what we will propose is not well thought out long before we ask for public input. Vial suggested that whoever has an interest in the development project to talk to himself or Margaret Garza or Ken Leahy or anyone who is intricately involved. Vial further mentioned that he was troubled with people going to LRS independently so they (LRS) don't "go off track". Kristovich said that he only asked them on how they decided on how much footage they were going to put in that building, and they said that there wasn't much input. Spiesschaert also encouraged those people to talk to the Garza, Vial, and Leahy about the proposed development and that for sure, five fair board members were not going to be the sole decision-makers on this. Vial said that in all that he has heard, no one has brought up the "funding issue".

6.New Business: (A) Roof improvement for floral building. Bill McKinley (Kelly Goodin out sick) McKinley mentioned that there were four bidders that submitted for the project and that IDRS (Insulated Dry Roof System / A-1 All Weather Inc.) was the successful bidder based on the quality of their work, the material, the downspout re-installation feature, and the guarantee. They also have the time frame available to do the job on the roof right away and get it done before the rains arrive. Spiesschaert mentioned the many problems with the Floral Building. Garza said that in discussion with Ken

**WASHINGTON COUNTY FAIR BOARD MINUTES
OCTOBER 4, 2000
PAGE FOUR**

Leahy, he suggested that the roof repair be made as soon as possible. Vial said he knew of the company. The price for the roof and installation would be \$5,792.00, including a 10-year warranty on materials and labor.

Sheila Day moves that the Board accept the bid from IDRS to repair the Floral roof. Kathy Christy seconds the motion. The motion passes.

(B) Asphalt Improvement for the interior of the Fair Complex, Mike Wold and Margaret Garza. Garza gives a preview, she mentioned that Ken Leahy was on the grounds and addressed the areas that we had a concern with from the liability standpoint. Leahy suggested that we get a firm to actually seal the cracks. Brett Hauer came out and looked at the areas in question and said that they could only guarantee the work for a three to six month time frame. Garza thought with that in mind, it might be wise to look at a longer-term solution. Mike Wold mentioned that some years back there was some work done and it did hold up for some time. Wold said the problem is that we do not have the equipment to do an elaborate in-house job. Wold also said that he has received the bids on having it done by an outside paving contractor and the bids ran from \$9,300 to \$31,000. Garza said that we do not want to do something horrendously expensive given that with the development project looming, it would be wasted money. Vial said that he is inclined to do just what is necessary and do it before the weather will prevent it. Spiesschaert concurs that we should do the low impact remedial steps in addressing the asphalt and interior pavement issues. Spiesschaert mentions a few projects that he has noticed that could be addressed with this small expenditure. Sheila Day asserts that we should get what we pay for. Garza said that she does not intend to spend \$5,000 on just five potholes. That she'll weigh the projects per cost, project by project in consultation with Leahy. Spiesschaert mentions that we should have our own maintenance team contribute to the various projects as much as possible. Garza concurs. Spiesschaert asked that the storm drains by the entrance to the Cloverleaf Building be repaired.

Rich Vial moves to authorize staff, in consultation with Board member Leahy, to make whatever repairs appear necessary in a timely fashion with the understanding that the Board is looking forward to a redevelopment of this space and that a long term repair is not necessary. The authorization is not to exceed \$5,000. Sheila Day seconds the motion. The motion carries.

(C) Goals & Objectives from the Fair Evaluation Board Meeting on September 20, 2000, Bill McKinley and Margaret Garza. McKinley distributed a handout pertaining to "bullets" as goals. There was a lengthy discussion about the format and content of the document. It was decided that the Staff would go back and reconstitute the goals document using a "topical" format with assigned responsibility, feasibility and timelines rather than an individual by individual identification.

**WASHINGTON COUNTY FAIR BOARD MINUTES
OCTOBER 4, 2000
PAGE FIVE**

Kathy Christy moved that the Board provide \$500 for a staff recognition dinner, Rich Vial seconds the motion, discussion, the motion is tabled

As an extension to the above motion, Rich Vial proposed to have Barbara Lawrence, formerly with the Clackamas County Fair, act as a facilitator to work with the Fair Board, and Fair Staff on various issues.

(D) Set 2002 Fair & Rodeo dates & 4-H Horse Fair dates.

Kathy Christy moves that the Fair 2002 dates will be from July 24-29 and the Horse Fair dates from July 17-21. Rich Vial seconds the motion. The motion carries.

7.General Correspondence: Margaret Garza refers to a letter received from the WC Cowgirls just for information purposes.

Rich Vial leads a discussion on "Rodeo Programming". Vial asks if any of the Board or staff members are planning to go to NFR. Vial mentions that the Board should discuss the Rodeo's proposed program time limit exceeding two hours. Cody Feinauer said the sooner he knows of the time allotted, the sooner he can submit a budget. Discussion. Vial said if you allot more time, it will cost more money. Feinauer said, correct. Vial said understanding that we still need to get more "excitement" into the Rodeo. Kathy Christy asked, how much would that "little bull" event cost? Feinauer said that the clown, that owns the little bulls, and the bulls themselves will cost \$1,200. Christy asked, then we could hire that clown to be the barrel man and have the small bulls. Feinauer stated, "exactly". He said further, it's \$1,200 if he does bring the bulls, \$700 if he doesn't. \$700 per night. Both Vial and Christy said that with the bulls and good advertising, having them both would be worth it. Muttin' Busting is discussed. Vial asks McKinley that if the Rodeo event goes over two hours, what impact do you think it would have on the entertainment. McKinley said that he didn't think that it would have a significant impact. Vial proposes to let Feinauer explore the possibility of having the small bulls and Muttin' Bustin' added to next year's Rodeo. Spiesschaert asserts that there are other issues to be considered related to the whole fair event and such considerations should be rolled into the total fair package. Spiesschaert asks if it is possible to table the decision. Feinauer said that knowing soon is most helpful because the longer we wait the harder it is to get quality acts. Garza asked, from a budget standpoint that if we go over by fifteen or thirty minutes, would that mean an additional \$3000 expenditure? Feinauer, said "probably". \$1,200 per night for the small bulls and the clown.

Rich Vial moves to try to get the Bulls and Clown for the Rodeo with a limit of \$3,000. Kathy Christy Seconds, the motion passes.

**WASHINGTON COUNTY FAIR BOARD MINUTES
OCTOBER 4, 2000
PAGE SIX**

Margaret reminds the Board that she will be on vacation from October 25-31 and Bill McKinley will be in charge while she is gone.

Spiesschaert reminds all that the try-outs and selection for Rodeo Queen is October 28th. The Coronation Dance is January 20th in the Cloverleaf Building.

Lyle Spiesschaert adjourns the meeting.

MINUTES APPROVED THIS 1ST DAY OF NOVEMBER 2000

**Bill McKinley
Recording Secretary**

**Lyle Spiesschaert
Chair**

Washington county fair & Rodeo
Associates Meeting
October 9, 2000

In Attendance: Cody F., Larry B., Lynn H., Winnie D., Mike B., Gary M., Corey A., Pat B., Kelly B., Jennifer B., Amy D., Bert D., Brian F., Laurel F., Greg H., Todd K., Paula M., Christine M., Margaret M., Angela M., Lisa M., John M., Naomi M., Kelly N., Jenny O., Brian P., Jack P., Dar R., Mike S., Lacey T., Leah T., Dale Z.

Cody F. called the meeting to order at 7:02pm at the Clover Leaf Building.

I. Introductions

Kathy Christy was represented the Fair Board. Bill McKinley represented the Fair office.

II. Old Business

A. New Directors

The Directors for the year 2001 are Larry Bellamy (3 year), Gary McVey (3), Winnie Daniels (2), Lynn Haynes (1), Brian Anderson (1), Mike Baker (1), and Cody Feinauer (2).

Officer elections were held for Chairman:

Brian Love nominated Winnie Daniels for Chairman. Winnie Daniels nominated Cody Feinauer for Chairman, Larry Bellamy seconded the nomination. The nominations were closed. The vote carried in favor of Cody Feinauer as Chairman. Note: Cody abstained from voting.

Officer elections were held for Vice Chairman:

Larry B. and Cody F. nominated Mike Baker for Vice Chairman. Mike B. and Cody F. nominated Larry B.. Gary M. and Brian P. nominated Brian A.. Lynn H. made a motion to cease the nominations, Winnie seconded the motion. Mike Baker was elected Vice Chairman by a show of hands.

Kelly Neal will remain as the Secretary.

A discussion was held regarding the sharing of responsibility with the Associates. It was suggested that the Chairman and the Directors take on too much and need to rely on the Associate body more. Often in the past when members have been asked to run a project or take on new responsibilities there has been little interest. In those situations the Directors have to take on these added tasks. All associates are encouraged to approach Directors and ask to be involved in certain areas of interest.

Following are this year's committees and directors in charge:

Brian	Merchandising
Brian	Humane
Cody	Contracts
Cody	Sponsorship
Gary	Cowboy Comfort
Gary	Grounds
Larry	VIP
Larry	BBQ
Lynn	Queen
Lynn	PR/Marketing
Mike	Parking
Mike	Security
Winnie	Drill Team
Winnie	Awards
Winnie	Special Kids

B. Queen Contest

The Contest is 10/28 at McKay Creek Farm, 9-11 am horsemanship. 12:30 personal interviews at the Clover Leaf. The potluck will follow at the Clover Leaf at 2:00. Main dish is chicken please bring a side dish and your own drinks.

C. 2001 Contractors

Cody was contacted Donny Landis regarding offering Miniature Brahma Bulls for a shute similar to Canby's 6 ½ shute. Donny would provide the bulls and the kids to ride them (if desired) plus clown/barrelman for \$1,200 per night. Lisa M. thought it would be nice to offer mutton busting in addition to the mini bulls. Everyone felt these ideas were worth having Cody look into further.

Justin McKay is not available for announcer. Steve Kinyon is our front runner at this time. He will do either horseback and crownsnest. If you have any suggestions, please contact Cody immediately. Angela M. has several audio tapes of announcers and will provide them to Cody.

D. Drill Team

Winnie would like to have a show of the Drill Teams applying for this year. She has come up with criteria for the team that is selected. Please give her any suggestion you may have in this area.

Criteria:

Entertain at Grand Entry
Hostess for special events, including Fair
Must sign safety waiver
Must exhibit high level of professionalism and congeniality
Teams may have no more than eight riders
Drill must be fast and approved by committee
Help with Special Kids Rodeo
Carry flags
Hostess at BBQ
Drill must have a time limit of 3-4 minutes.

We will provide the team with area for camping and stalls. Food at BBQ. 2 passes and parking pass.

Cody adjourned the meeting.

Next Committee Director meeting November 6, 7:00pm, at the Clover Leaf Building.

Next Associates meeting November 6, **7:30pm**, at the Clover Leaf Building.

Minutes submitted by Kelly Neal.

Washington County FAIR COMPLEX

FACILITY SCHEDULE FOR NOVEMBER-2000

Wednesday, November 01, 2000

Floral Building	Pioneer Heritage Academy
Main Exhibit Hall	City of Hillsboro Dog
Main Exhibit Hall	A. Polite Pooch Dog Training
Meeting Room	Horses Unlimited 4-H Meeting
Cloverleaf Bldg.	Fair Board Meeting

Thursday, November 02, 2000

Floral Building	Pioneer Heritage Academy
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Saturday, November 04, 2000

Arts & Crafts Building	Cascade Budgerigar Society
Main Exhibit Hall	Rose City Exotic Bird Club
Cloverleaf & Floral	Oregon Orchid Show

Sunday, November 05, 2000

Arts & Crafts Building	Cascade Budgerigar Society
Main Exhibit Hall	Rose City Exotic Bird Club
Cloverleaf & Floral	Oregon Orchid Show
Meeting Room	Happy Hoppers 4-H Club

Monday, November 06, 2000

Cloverleaf Building	Rodeo Board Meeting
Main Exhibit Hall	4-H Dog Meeting
Main Exhibit Hall	A. Polite Pooch Dog Training
Main Exhibit Hall	4-H Dog Club Meeting

Tuesday, November 07, 2000

Cloverleaf Building	Glencoe Football Bingo
Arts & Crafts Bldg.	4-H Guide Dogs
Meeting Room	4-H Dyno-Mutts Meeting
Main Exhibit Hall	The Pet Consultants
Floral Building	Pioneer Heritage Academy

Wednesday, November 08, 2000

Floral Building	Pioneer Heritage Academy
Main Exhibit Hall	A. Polite Pooch Dog Training
Arts & Crafts Bldg.	Postal Exam

Thursday, November 09, 2000

Floral Building	Pioneer Heritage Academy
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Saturday, November 11, 2000

Main Exhibit Hall	Pro Photo Supply Camera
Cloverleaf Building	4-H Awards Night

Monday, November 13, 2000

Meeting Room	4-H Dog Club Book Meeting
Cloverleaf Bldg.	Wash. Co. Livestock Assoc. Dinner

Tuesday, November 14, 2000

Arts & Crafts Building	4-H Dyno-Mutts Meeting
Cloverleaf Building	Glencoe Football Bingo
Friendship Square	The Pet Consultants
Floral Building	Pioneer Heritage Academy

Wednesday, November 15, 2000

Floral Building	Pioneer Heritage Academy
Main Exhibit Hall	Every Husband's Nightmare Bazaar
Arts & Crafts Bldg.	4-H Cat Club Meeting

Thursday, November 16, 2000

Cloverleaf Building	PacifiCare Business Meeting
Floral Bldg.	Pioneer Heritage Academy
Main Exhibit Hall	Every Husband's Nightmare Bazaar

Friday, November 17, 2000

Arts & Crafts Bldg.	Girl Scouts Hoe Down
Main Exhibit Hall	Every Husband's Nightmare Bazaar

Saturday, November 18, 2000

Main Exhibit Hall	Every Husband's Nightmare Bazaar
Cloverleaf Building	Pacific N.W. Tool Collectors Mtg.
Floral Bldg.	American Businesswomen's Luncheon

Sunday, November 19, 2000

Main Exhibit Hall	Every Husband's Nightmare Bazaar
Meeting Room	Happy Hoppers 4-H Club

Monday, November 20, 2000

Main Exhibit Hall	A. Polite Pooch Dog Training
Main Exhibit Hall	4-H Dog Meeting
Main Exhibit Hall	4-H Dog Club Mtng.

Tuesday, November 21, 2000

Floral Bldg. Pioneer Heritage Academy
Main Exhibit Hall The Pet Consultants
Cloverleaf Building Glencoe Football Bingo
Arts & Crafts Building 4-H Dyno-Mutts Meeting

Wednesday, November 22, 2000

Floral Bldg. Pioneer Heritage Academy

Thursday, November 23, 2000

Cloverleaf Building Coble Family Dinner

Saturday, November 25, 2000

Main Exhibit Hall North Collectors West Gun Show

Sunday, November 26, 2000

Main Exhibit Hall North Collectors West Gun Show

Monday, November 27, 2000

Main Exhibit Hall A. Polite Pooch Dog Training

Tuesday, November 28, 2000

Floral Building Pioneer Heritage Academy
Cloverleaf Building Glencoe Football Bingo
Arts & Crafts Building 4-H Dyno-Mutts Meeting
Main Exhibit Hall The Pet Consultants

Wednesday, November 29, 2000

Floral Building Pioneer Heritage Academy

Thursday, November 30, 2000

Floral Building Pioneer Heritage Academy

MAINTENANCE TEAM REPORT NOVEMBER 1, 2000

MIKE WOLD: Mike continues to set-up and tear-down bingo on Wednesday AM. Reader Board changes every Monday. Parking and storing RV's and boats in the barns. Call and pick up RC crews on Tuesday and Wednesday. Addition of two catch basin risers to 34th parking lot level to grade. One more ordered for 28th street parking. Four asphalt repairs with more to do. Mowing grass and working on flower beds. Picked up 60 flats of pansies. Grading compound (shop) to fill in mud holes. Load 30 yard dumpster. Level dirt pile in rodeo pasture. Material has been received from Ken Leahy. Gopher holes and divits are being filed.

ALBERT FLANAGAN JR. AND SR.: Building set-up and tear-down for the shows. Rake leaves, paint panels. Supervise RC workers on projects of building cleaning and outdoor work. Clean gutters. Winterize barns for RV and boat storage and help put away. Minor grounds and building maintenance (asphalt repair, paint, etc.) Bingo boards have been repaired and painted. The admission sign on 28th street has been taken down.

JIM JORDAN: Repaired and serviced pickups and lawn mowers. Working on lights and fixtures. General electrical repair and maintenance. Jim inspected the completed re-roofing of the Floral Building. Water truck leak, brakes and internal controls scheduled to be installed and repaired in the month of November.

KELLY GOODIN: Kelly is working light duty due to an injury has been working in the front office in disposing of dated files, correspondence and documents

Rudy Madrigal our Green Thumb worker has been a great asset to the Fair Complex. Rudy has an array of skills including a solid background in horticulture.



Vial Fotheringham LLP

Helping Clients Navigate
Today's Complex Legal Environment.

March 24, 2000

0228-054

A. RICHARD VIAL

Margaret R. Garza
Washington County Fair Complex
873 NE 34th Ave.
Hillsboro, OR 97124

ROB C.
FOTHERINGHAM†@

Re: Policy and Administrative Resolutions

Dear Margaret:

TIMOTHY J.
ZIMMERMAN♦

Enclosed are the final forms of Policy Resolutions 201 and 401 as well as Administrative Resolutions 101 and 102.

BERT
AJIC♦

Please call if you have any questions.

Sincerely,

JOHN D.
RICHARDS III

VIAL FOTHERINGHAM LLP

Andi B. Smith
Secretary to A. Richard Vial

Also Admitted in:
† UTAH
© NEVADA
♦ WASHINGTON

/abs
encl.

e-mail us at:
lawfirm@arvial.com

PORTLAND OFFICE
Executive Centre, Suite 107
12725 S.W. 66th Avenue
Portland, OR 97223 • USA

503/684-4111
503/598-7758 fax

VERNONIA OFFICE
Vernonia Credit Union Bldg.
622 Bridge Street
Vernonia, OR 97064 • USA

503/429-9044

http: www.arvial.com
e-mail: lawfirm@arvial.com

Ind. w/ 4/5 Beerel packet

WASHINGTON COUNTY FAIR BOARD

Policy Resolution 401

Establishment and Operation of Rodeo Committee

RECITALS

A. WHEREAS, the Washington County Fair and Rodeo has, for many years, relied on the production of a professional quality rodeo as part of its offering to the public;

B. WHEREAS, the Fair Board desires that the rodeo operation be conducted by those members of the community with specific interest in rodeo;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Washington County Fair Board shall annually appoint a seven Directors to direct the activities of a group to be called the Washington County Rodeo Committee.

2. The purpose of the Rodeo Committee shall be to produce and manage a four day rodeo each year for the Fair.

3. The Washington County Fair Board shall appoint such Committee members as in its discretion it believes would benefit the Rodeo and the Fair generally, but shall solicit recommendations from the existing Rodeo Committee prior to any such appointment.

4. The appointment of Rodeo Committee members shall be made annually at the January meeting of the Washington County Fair Board.

5. The Rodeo Committee shall follow the following operating procedures in carrying out the responsibilities established hereunder:

a. Provide to the Fair Board on or before the first fair board meeting of each calendar year a budget for the upcoming year rodeo.

b. Be responsible for the selection and oversight of the annual Rodeo and Fair Queen, who shall also serve as an ambassador for the County Fair.

c. Solicit and collect sponsorship dollars equal to at least 30% of the proposed rodeo budget, not including title and presenting sponsors.

d. Seek preapproval on all expenditures in excess of \$50 through the use of a purchase order or other appropriate documentation as may be established by Fair staff.

e. Respond in a timely fashion to all requests of the Board for information regarding Rodeo operations.

6. The members of the Rodeo Committee shall be entitled to the following benefits

in recognition of their service:

a. Free admission to the County Fair and Rodeo for all Committee members and associate members and volunteers according to the rules developed by the Rodeo Committee.

b. Payment for expenses to be used among all members of the Rodeo Committee for attendance at the National Rodeo Finals and Conference held annually in Las Vegas, Nevada.

7. The Rodeo Committee shall be authorized to conduct independent fundraisers for purposes consistent with this Resolution, provided, however, that any fundraiser or fundraising activity shall be subject to prior written approval of the Fair Board and Fair staff. All such funds shall be deposited into the Fair accounts to be credited against a budget line item.

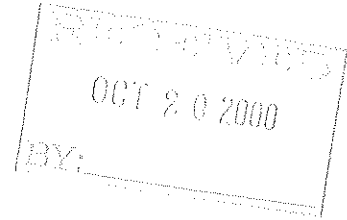
DATED this _____ day of _____, 2000.

DIRECTORS:



System Office
1919 N.W. Lovejoy Street
Portland, Oregon 97209
(503) 415-5600

October 17, 2000



2000 Rodeo Committee
WASHINGTON COUNTY FAIR & RODEO
872 NE 28th
Hillsboro, OR 97124

Dear Committee:

Legacy Health System is pleased to enclose its check for \$500 in support and sponsorship of this year's Washington County Rodeo. We know that the work you do really does make a difference and we're glad to be a part of it.

Best wishes for continued success in all your endeavors this coming year.

Sincerely,

A handwritten signature in cursive script that reads "Sonja Steves".

Sonja Steves, Vice President
Marketing & Community Relations

SS/dlc
enc.

THE REST OF THE NEWS!

More Than One Fair To Remember

Most of you know each year Officer Alive sells and takes tickets at the Washington County Fair as a community project. There was a lot to see and do at the Washington County Fair this year, but the most fun was the playful camaraderie between the volunteers. It was a hot week, but many of you came to serve. This was the 12th year that our faithful friend Pam Keyser, and the majority of her family, served the volunteers as well as Officer Alive at the fair. In return for all the hours our volunteers work, Officer Alive receives a substantial donation.

This year we added an additional community service, parking rodeo contestant vehicles for the Clackamas County Fair (only two weeks following the Washington County Fair). For this our volunteers also made possible a second donation to Officer Alive. A hearty and sincere "thank you" goes to all who helped at both fairs. Also, a special thanks should go to our rookie fair coordinator Dave Bilby. He is one of Officer Alive's Board Members and besides organizing the schedule, he himself put in 85+ hours during the six days of the Clackamas County Fair. Given the fact we had less than two weeks to prepare, everything came out OK at the rodeo/livestock parking areas. Some days we parked far more horse rigs than the lots were made to handle. Every day the fair management came by to complement our volunteers on how smoothly it was going.



September 21, 2000

Washington County Fair Board,

I am writing to you with a complaint about the auctioneer at the fair this year. I feel very strongly that the auctioneer this year treated the FFA kids unfairly. It was really obvious, not just to me, but to many other parents of FFA kids that the time spent in the auction ring was extremely short compared to 4H kids. The average time that FFA kids were in the ring averaged 35 seconds, compared to 3 or 4 minutes for 4H kids. I know that prices at auctions vary a lot, but for the most part this year's prices were down at least \$100 for FFA kids.

I know the kids all work very hard with their animals. My son put in at least 10 hours a week, most of the school year and probably 15 hours a week during the summer. All that work for 35 seconds in the ring doesn't seem fair to me- how about you? My son spent all that time at the fair, and worked very hard in hopes of getting a reasonable price for his market lamb, but I don't think that \$295 was very much for his work.

I am also not very happy about Sherwood getting the herdsmanship award. Forest Grove had the most sheep in the FFA barn, the most kids there at all times to answer questions, to keep the barn clean, and generally taking care of their herd. Sherwood had one entry in the FFA barn, where Forest Grove took most of the rest of the barn. Forest Grove lost the herdsmanship award last year because the barn wasn't as clean as it should have been and they weren't making their presence known to answer questions. I never saw the Sherwood girl in the barn. I saw her only once and that was for the showmanship and the auction.

My son will continue to participate in the Washington County Fair, at least for two more years. I hope that they prove to be better years than this year was. I enjoy coming to the fair and watching the showmanships and auctions and all the other things the fair has to offer. I just hope that the 2001 fair is more fair.

Sincerely,

Janell Hochstein Peterson

Washington County **FAIR COMPLEX**

November 3, 2000

Janell Hochstein Peterson
3316 17th Avenue
Forest Grove, OR 97116

RE: Correspondence dated September 21, 2000

Dear Ms. Peterson:

Thank you for attending and participating in the 2000 Washington County Fair. It is unfortunate that your experience with the auctioneer/auction was less than satisfactory. The Fair Board at the November 1, 2000 fair board meeting reviewed your letter of September 21, 2000, enclosed.

The auction is a worthwhile learning experience for those young people that are participating in this highly visible event at the annual county fair. The fair however, does not organize this event even though it takes place at the fairgrounds. The Washington County Livestock Association who in turn works with their auction committee and the Beaverton Rotary organize and produce the auction at fair.

I have forwarded a copy of your letter to David Tongas, President of the Washington County Livestock Association. For further information he can be reached at 16895 NW Walker Rd. Beaverton, OR 97006; 503/645-2443. Additionally, I have forwarded your letter to John Baggott, OSU Extension Agent, 4-H Youth Development, Washington County; and Rolland Aschim FFA Advisor, Forest Grove School District.

If I can be of further assistance, please do not hesitate to call me at your earliest convenience.

Sincerely,


Margaret R. Garza
Executive Director

Enclosure

Responses mailed

2001 Fair Objectives

Topic

A. Revenue Enhancement

Goals

Action & Due Date

Staff or Board

Budget Impact (To be filled out later)

1. Increase gate admission , Increase Parking fees	Present Study December Board meeting	Margaret & Bill	
2. Increase general fair Sponsorships by \$25,000	Report progress April Board meeting	Terry Amato & Staff	
3. Admission for all arena events	Report on Data from other fairs December Board Meeting –	Bill & Margaret	
4. 4-H & FFA Pass rate increase to \$10.00 each	Report on 4-H and FFA views December Board Meeting –	Paige	
5. Admission to Amphitheater Concerts	Report options & Mathematical analysis	Bill & Eric Marcus	
6. Increase Rodeo Sponsorships	Report progress April Board Meeting	Cody F & Terry Amato	

B. Operations

7. Carnival Review & Contract Ride list request for 2001	Present ride requests & 4 th of July lineup April Board Meeting	Bill	
8. Review food concessions menus, expand menu	Present preliminary menu and objectives at Feb. Board Meeting –	Bill & Greg Flakus	
9. Training session with Samba Parking staff	Late June meeting scheduled with group	Bill & Albert Sr.	
10. Further involvement of youth organizations	Report on progress February Board Meeting	Paige	
11. Develop further Superintendent training program	Scheduled for January Superintendent meeting	Paige	
12. Identify new land products classes	Finalize by March premium book printing	Paige	
13. Arrange for a Draft Horse Exhibitor Meeting	Identify 2001 objectives Report to Board at December Meeting	Lyle Spiesschaert & Paige	
14. New Contest Development ie. Daily contest ideas	Report ideas & potential costs at February Board Meeting	Paige	
15. Expanded Livestock exhibits ie. Miniature cattle breeds	Report findings at January Board Meeting	Paige	
16 Further community involvement of the following Wineries Nursery Industry Production agriculture X-mas tree industry Water gardens & features Electronics	Research Exhibitors for 2001	Margaret Ken Leahy Lyle Spiesschaert Paige Bill Margaret	

standed out @ nty, not incl. in packets.

Goals	Action & Due Date	Staff or Board	Budget Impact (To be filled out later)
B. Operations continued			
17. Community Recognition awards, east county outreach	Develop program & present to board	Kathy Christy	
18 4-H Wagon train reunion	Exhibit at 2001 Fair	Lyle Spiesschaert	
19 Further festive lighting on grounds s	Report identified participation April Board meeting	Margaret & Paige	
20.Festive banners along Cornell	Research Costs sources at May Board meeting r	Lyle Spiesschaert & Paige	
21 Further development of volunteers	Report findings at May Board Meeting	Sheila Day & Paige	
22.Asphalt improvement	Ongoing update at Board Meeting	Mike & Bill & Margaret	
23.Strollers & Wheel chairs	Identify resources present to Board at May Board meeting	Paige & Bill	
C. Physical Plan			
24. Resolve Grandstand ADA issues	Report Costs & options December Board Meeting	Margaret & Bill	
25 Increase Pool of RC Workers for fair time	Meet with RC Coordinator	Bill	
26.Continue Loud Speaker improvements on grounds	Present estimates at April, work to be completed before 2001 Fair	Paige & Jim J.	
27. Identify new outside display areas	Commercial layout and canopy placement plan April	Paige	
28. Increase Handicapped parking at Cloverleaf lot	Design approximate t layout Finalized by June 2001Fair	Albert Sr & Bill	
29. Increase inventory of benches & bleachers	Costs estimates to be obtained and presented at Feb. Board meeting	Bill & Mike	
31. Repair Campground and interior ruts	Ongoing project	Bill & Mike	