

# NOTICE OF MEETING

Washington County Fair Complex Board of Directors  
Wednesday, November 4, 2009, at 4:30 p.m.

## FLORAL BUILDING

Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue, Hillsboro, OR 97124

Matt Pihl, President

Don McCoun, Vice-President

Dan Logan, Treasurer, Booster Liaison

Andy Duyck, Washington County Commissioner  
and Fair Board Ex-Officio

Herbert Hirst, Board Member

Renee Cannon, Board Member

Betty Atteberry, Board Member

### Standing Committees

#### **Mission Statement Committee**

Lyle Spiesschaert, Fair Boosters President

Renee Cannon, Board Member

Pat Willis, OSU 4-H Extension Agent

#### **Facility Evaluation Committee**

Dan Logan, Board Member

Tom Black, Fair Booster

Merle Peters, Citizen Appointee

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**The mission of the Washington County Fair Complex is to provide excellent facilities and services in a self-supporting manner for the following purposes:**

- **Preserve the annual County Fair & Rodeo and its' heritage.**
- **Promote the "World-Class" agriculture of the county.**
- **Provide a welcoming environment for all volunteers.**
- **Commitment to life-long learning with a special emphasis on youth.**
- **Promote year-round facilities for consumer trade shows, public exhibitions, & special gatherings.**
- **Promote a sense of community among residents of Washington County.**

The Washington County Fair Complex Board is comprised of seven members appointed by the Board of County Commissioners. Each Fair Complex Board member is appointed for a three-year term.

The Fair Complex Board has the exclusive management of the grounds, and all other property owned, leased, used or controlled by the County and devoted to the use of the Fair Complex, and is entrusted and charged with the entire business management, and financial and other affairs of the Fair Complex.

The Fair Complex, a division of the County, produces the annual County Fair and manages year-round facilities rented for consumer shows, public expositions and special gathering. The Fair Complex Board meets monthly or as necessary, develops the Fair Complex's annual operating budget, and provides overall policy direction for the

management of Fair Complex activities and facilities. The Fair Complex's day-to-day activities are the responsibility of the Complex Executive Director, who serves at the pleasure of the Fair Board.

In compliance with the American with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting

All public meetings are recorded.

### **Current Meeting Schedule**

Unless otherwise noted, Fair Complex Board Meetings are held the first Wednesday of every month at 4:30 p.m. in the Cloverleaf Building at the Washington County Fair Complex, 873 N.E. 34th Avenue, Hillsboro, Oregon 97124.

### **Regular Business Meetings**

Regular business meetings are the time during which the Fair Complex Board will consider the items published in their Board Agenda at the times noted above.

Generally, Board Meetings are scheduled to last no longer than two hours. At the discretion of the Board Chair, agenda items may be deferred to a later date if more discussion or consideration is required.

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### **Quorum**

To take formal action on any agenda item, a majority of Board members must be present. Once a quorum is established, at least a majority of these members present must vote in the affirmative to move an action or motion.

The Board can still conduct business and discuss agenda items without a quorum present. However, no formal action can take place until a quorum of the Board is in attendance.

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### **Executive Sessions**

There are times when the Fair Complex Board must discuss confidential matters such as lawsuits, real estate transactions (or other sales transactions) and labor relations matters. When the Board calls an executive session (posted on the agenda), it is done under the guidelines allowed for by Oregon State law. Each type of executive session generally fits under one of three types of State Laws that allow such closed sessions. These statutes are indicated on the agenda. Although the press is allowed to remain in the room, they are not allowed to report on executive session issues. The Board recognizes the sensitivity of conducting closed sessions and only conducts them when confidentiality is required (and allowed by law) to protect the interests of the Fair Complex, Washington County and its residents.

## **Once the Regular Business Meeting Begins**

The Fair Complex Board's formal meetings typically include the following elements:

1. **Call to Order:** At the start of the Board meeting, the Chair (or Vice Chair) of the Board will call the meeting to order. All matters noticed and listed on the agenda, in any category, may be considered for action in any order at the discretion of the Board Chair. Items not so noticed may be discussed at the discretion of the Board Chair, but cannot be considered for action.

2. **Oral Communications for Agenda and Non-Agenda Items** (Fifteen Minute Limit): This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to two (2) minutes per individual at the first Oral Communications period which has a total maximum time of 15 minutes. The second Oral Communications period at the end of the meeting is time-limited to 5 minutes per individual with a total maximum time of 30 minutes for the session. Individuals providing written testimony are requested to provide 15 copies.

3. **General Consent**, also known as **Unanimous Consent**, is a situation when the presiding officer asks if there are objections to a pending motion, rather than taking a formal vote. General Consent eliminates the need for formal votes on matters such as routine procedural questions in which the existence of a consensus is likely. The chair may state, for instance: "If there is no objection, the motion will be adopted. [pause] Since there is no objection, the motion is adopted" On the most routine matters the chair may shorten this statement to four words: "Without objection, so ordered" or even to two words: "Without objection." If no member objects then the motion is adopted, but if any member does declare his opposition then the motion is not adopted and cannot be agreed to without a vote. If any member objects, the chair must state the question on the motion, allow any desired debate and put the question in the regular manner. General Consent does not necessarily imply that every member is in favor of the proposed action; it may only mean that the opposition, feeling that it is useless to oppose or discuss the matter, simply acquiesces. Similarly, when a member objects they may not necessarily oppose the motion itself, but may believe that it is wise to take a formal vote under the circumstances.

4. **Consent Agenda:** The items on the Consent Agenda are considered routine and will be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.

**5. Regular Agenda Items:** Unless otherwise noted, regular agenda items will follow in the order listed on the agenda.

**6. Adjournment:** At the conclusion of the items on the Board's agenda, the Board Chair will formally conclude the Board's regular business.

### **Meeting Protocol**

The Fair Complex Board welcomes public attendance and participation at its meetings. Anyone wishing to speak on an agenda or non-agenda item at a regular business meeting should feel free to do so. In doing so, the Board asks that the following guidelines be observed:

1. Please follow sign-in procedures located on the table by the entrance to the meeting room.
2. When your name is announced, please be seated at the table in front and state your full name, home address and organization represented, if any, for the record.
3. Groups or organizations wishing to make a presentation are asked to designate one spokesperson in the interest of time and to avoid repetition.
4. When more than one citizen is heard on any matter, please avoid repetition in your comments. Careful attention to the previous speaker's remarks will be helpful in this regard.
5. Individuals providing written testimony are requested to provide 15 copies.

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Don McCoun, Vice-President	Herbert Hirst, Board Member
Dan Logan, Treasurer, Booster Liaison	Renee Cannon, Board Member
Andy Duyck, County Commissioner & Fair Board Ex-Officio	Betty Atteberry, Board Member

## Standing Committees

### **Mission Statement Committee**

Lyle Spiesschaert, Fair Boosters President  
Renee Cannon, Board Member  
Pat Willis, OSU 4-H Extension Agent

### **Facility Evaluation Committee**

Dan Logan, Board Member  
Tom Black, Fair Booster  
Merle Peters, Citizen Appointee

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## AGENDA

### *A. Call to Order*

### *B. Approval of Agenda—**APPROVE BY GENERAL CONSENT***

### *C. Oral Communications for Agenda and Non-Agenda Items (Fifteen Minute Limit)*

This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to two (2) minutes per individual. The maximum time for Oral Communications is 15 minutes. Individuals providing written testimony are requested to provide 15 copies.

### *D. Approval of Minutes (October 2009)—**APPROVE BY GENERAL CONSENT***

### *E. Special Reports*

1. Airshow Report—Don McCoun, Board Member
2. Booster/Coalition Liaison – Dan Logan, Board Member
3. Treasurer's Report – Dan Logan, Board Member
  - A. Financial Statements (PDF)
    - Monthly Financial Reports & Balance Sheets – September 2009 (PDF)-**ACTION ITEM: MOTION AND APPROVAL REQUIRED**
    - Other, if any
4. 4-H Report-Pat Willis, OSU/4-H Youth Development Faculty
5. Operations Report -Staff (PDF)
6. Mission Statement Committee Report—Lyle Spiesschaert, Fair Boosters President, Committee Chair
7. Facility Evaluation Committee Report—Dan Logan, Board Member, Committee Chair
8. Other, if any

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***F. Old Business***

1. Redevelopment Update, if any
2. Other, if any

***G. New Business***

1. Other, if any

***H. Announcements***

1. Calendar of Events (PDF)
2. Facility Schedule for November, 2009 (PDF)
3. Other, if any

***I. Correspondence***

1. Letters and Cards, if any (PDF)
2. Other, if any

***J. Board Oral Communications***

***K. Other Matters of Information***

1. Boosters Meeting Minutes – October, 2009-(PDF)
2. Newspaper Articles (PDF)
3. Other, if any

***L. Oral Communications for Agenda and Non-Agenda Items (Thirty Minute Time Limit)***

This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to five (5) minutes per individual. The maximum time for Oral Communications is 30 minutes. Individuals providing written testimony are requested to provide 15 copies.

***M. Executive Session***

In accordance with ORS 192.660 (2) (h), to consult with counsel concerning the legal rights and duties of the Board with regard to litigation or litigation likely to be filed; in accordance with ORS 192.660 (2) (e), to deliberate with persons designated by the Board to negotiate real property transactions; and/or in accordance with ORS 192.660 (2) (a), (b), (h), or (i), to discuss, review and evaluate employee-related matters. Pursuant to ORS 192.660 (3), it is Board's request that the items discussed not be disclosed by media representatives or others.

***N. Adjourn***

**Minutes**  
**Washington County Fair Complex Board**  
**Wednesday, October 14, 2009**

**Convened:** 4:30 pm

**FAIR COMPLEX BOARD:**

President Matt Pihl  
Vice President Don McCoun  
Treasurer Dan Logan  
Board Member Renee Cannon  
Board Member Herb Hirst  
Board Member Betty Atteberry  
Ex-Officio – Andy Duyck - Absent

**STAFF:**

Leah Perkins-Hagele, Fair Manager  
Lisa DuPre', Marketing/Events Manager

- A. Call to Order** - President Pihl called the meeting to order at 4:30 p.m. Pihl asked for everyone to please silence their cell phones and noted for the record that all board members are present, except for Ex-Officio Duyck.
  
- B. Approval of Agenda** – President Pihl called for any additions or changes to the agenda. Hearing none, Pihl approved to agenda by general consent.
  
- C. Oral Communications** - President Pihl opened Oral Communications and asked if anyone had signed up. Seeing none, Pihl closed Oral Communications.
  
- D. Approval of Minutes** - President Pihl thanked staff for the thorough minutes and approved them by general consent.
  
- F. Special Reports**
  - 1. Airshow Report** – Vice President McCoun reported that there is nothing new to report. The Airshow was very successful this year, not sure how much money is going to the charities yet. Will know what the dates for the 2010 Airshow will be in January.
  - 2. Treasurers Report** – Board Member Logan reported that the financials are in the packet and had nothing further to add. President Pihl asked when the final June 2009 Financials would be done. Fair Manager Perkins-Hagele reported that the June 2009 Financials that appeared in the September 2009 Board Packet were the final ones. Vice President McCoun asked if the reason the contingency fund is down due to the \$350,000 that was budgeted for repairs. Perkins-Hagele reported that was correct.

**Motion by Board Member Hirst to approve the August 2009 Financial Statement. 2<sup>nd</sup> by Board Member McCoun. Motion Carried 6-0.**

3. **Booster Report** – Board Member Logan reported the Booster Minutes are in the packet and had nothing further to add.
4. **4-H Report** – Pat Willis handed out the 4-H Fair financial statement. Willis spoke about the value added for in-kind is fantastic. Willis also reported that the 4-H Harvest Fest which will include workshops on backyard chickens and horticulture is happening this weekend and that enrollment is underway now.. Willis also noted that 4-H is moving their stuff out of the Cloverleaf Office and storing their items in the barn.
5. **Operations Report** – Fair Manager Perkins-Hagele noted that the report is in the packet and verbally gave a brief Fair update. Board Member Cannon asked about the Open Class Premium Report and the difference between what is paid out and what is offered. Perkins-Hagele reported that what is offered is what we would pay if all categories had people enter in them and win. President Pihl asked how the bid process for the Cloverleaf turned out. Perkins-Hagele gave a brief report on where the bid can in at for the siding and reported that staff is having a hard time getting roofing contractors out to bid.
6. **Mission Statement Committee Report** – President Pihl noted that Booster President Lyle Spiesschaert who is the chair of this committee is not present and asked Board Member Cannon and Pat Willis to make the report. Cannon reported that information was gathered on the best way to do a mission statement, finding the keywords that are appropriate, participation from the board, etc. Cannon stated that the Committee will meet one more time before a final recommendation is made. Cannon asked the board for further instruction and feedback. Pihl stated that it seems to be well thought out and asked if they were comfortable with the committee. Cannon and Willis said that they were. Willis stated that the process is just as important as the product.
7. **Facility Evaluation Committee Report** – Board Member Logan and Booster Member Tom Black reported that their committee has had two meetings and that member Merle Peters was able to attend the second meeting which also included staff and a facility walk-through. Logan stated that they developed a mission as well as a framework for the evaluation matrix. Black explained that the matrix uses a scoring system for the campus and that each year the buildings would have an evaluation. President Pihl asked if we currently track maintenance by building. Fair Manager Perkins-Hagele reported that we do not. Pihl asked Logan and Black if the committee worked well or had any issues. Logan reported that it worked well; there have been no stumbling blocks so far. Logan asked when this is meant to be wrapped up. Pihl stated that the two Executive Directors are charged with how the buildings come and go and how dollars are spent. This evaluation will give the board the tools to ask questions, not work out the details. It's to provide background information and a tool for the budgeting process. Staff requested that this be completed by



the end of the year. Pihl asked if that was reasonable, Logan reported that it was.

8. **Other, if any** - None

#### **G. Old Business**

1. **Redevelopment Update, if any** – Board Member Logan asked when the street was going through. Vice President McCoun said that he heard that once the deal with the military department goes through the Grant Street Extension will be looked at.
2. **Boosters Meeting Room Proposal** – President Pihl began by stating that if the two Executive Directors have the ability to spend the \$350,000 that they should be making the decision on this building, it's relevant to the decisions that they make everyday. Pihl asked how this came to be at the Fair Board's table. Fair Manager Perkins-Hagele reminded the board that it was a board action that decided the meeting room should be torn down. Then the Fair Board's request went to the Board of County Commissioners who approved the Fair Board's request with the caveat that the Fair Board must listed to anyone's proposals for this building before the Fair Board tears the building down. Board Member Hirst agreed and said that's it's a Board decision, the Board of County Commissioners did not turn this over to the staff, but to the Fair Board. Vice President McCoun asked what we have before us, are we going to let this building be turned into a community clubhouse? Pihl stated that this will not be an action item tonight since it was not listed as an action item on the agenda. Hirst stated that the board can vote on it if they body decides that is what they want to do. Hirst then stated that he is going to vote no because the building isn't worth it, there are better uses of that kind of money, something with a better return on investment and because the work would have had to have been done by contractors, not volunteer labor. That is the cause of a lot of the problems that we have here. Hirst continued by stating that he is not talking about the individuals and that the facts as he sees them is that the original Boosters were created by the Fair Board to provide help with the County Fair. Now it is a 501c3 group, it's not the same organization. Hirst stated that he appreciates that the Boosters think they are going to do something worthwhile, but that they need to look at themselves and what they should be doing. Hirst further stated that he understands that the Board has no control or say over what the Boosters do, they are their own non-profit organization, but that they do things only when they feel like it.

**Motion by Board Member Hirst to continue with tearing down the Meeting Room and not accept the Booster proposal. 2<sup>nd</sup> by Board Member Cannon. Motion carries 4-2 with Board Member's Logan and Pihl in opposition.**

3. **Other, if any** – None

#### **H. New Business**

**1. Other, if any - None**

**I. Announcements** – None.

**J. Correspondence** - None other than what was in the packet.

**K. Board Oral Communications** – Fair Manager Perkins-Hagele explained to the Board that the December Board Meeting coincides with the International Association of Fairs and Expos annual convention and requested that the Fair Board change the meeting to the following Wednesday. President Pihl said that he had no problem with it unless another member did. Logan stated that he would not be at the December meeting either way.

**L. Other Matters of Information** – None other than what was in the packet.

**M. Oral Communications**

**1. Deb Cablao** – President of the 4-H Horse Leaders Association – Stated that she is the new president for their organization and she wanted to come and introduce herself and put a name with the face. She wrote the letter regarding the issues that came up during the 4-H Horse Fair and asked if she could meet with the board to discuss them. President Pihl asked if this is something that the staff can take care of. Fair Manager Perkins-Hagele said that she would work with 4-H agent Pat Willis on these issues.

**2. Tom Black** – Fair Boosters – Stated that he respects the Boards decision. Black asked when the search for the Executive Director will begin and if there were any plans to move forward before the end of the year. Vice President McCoun said that he is not prepared at this time to make a change with all of the things going on with the military department, Grant Street, etc. President Pihl stated that Board policy states what we are supposed to have one, but not even sure if this board will continue.

**N. Executive Session** – None

**O. Adjourn** - With no further business before the Board, President Pihl adjourned the meeting at 5:53 p.m.

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**Leah Perkins-Hagele**  
**Recording Secretary**

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**Matt Pihl**  
**Board President**



# Monthly Financial Report

Washington County

Washington County

Period: SEP-09 Currency: USD

Fund=200 (Fairplex), Program=981000 (Fair Complex)					Remaining	%
Account	SEP-09	YTD-Actual	Budget	Budget	Use	
Beginning Fund Balance		(895,656.42)	(932,574.00)			
<b>Taxes</b>						
41025 Transient lodgings tax	(11,916.34)	(24,649.12)	(710,000.00)	(685,350.88)	3.50	
<b>TOTAL</b>	(11,916.34)	(24,649.12)	(710,000.00)	(685,350.88)	3.50	
<b>Intergovernmental revenue</b>						
43156 Dept Agriculture Lottery Funds	0.00	0.00	(50,000.00)	(50,000.00)	0.00	
<b>TOTAL</b>	0.00	0.00	(50,000.00)	(50,000.00)	0.00	
<b>Charges for sevicees</b>						
44511 Camping Fees	0.00	(4,360.00)	(4,000.00)	360.00	109.00	
44512 Truck Pull Revenue	0.00	(7,400.00)	(22,000.00)	(14,600.00)	33.60	
44513 Demo Derby Revenue	0.00	(28,929.83)	(26,000.00)	2,929.83	111.30	
44514 Commercial Booth Rentals	(2,000.00)	(76,700.00)	(86,500.00)	(9,800.00)	88.70	
44515 Parking Fees	(5,055.00)	(112,819.81)	(126,000.00)	(13,180.19)	89.50	
44517 Sponsorship Fees	0.00	(46,750.00)	(60,000.00)	(13,250.00)	77.90	
44518 Carnival Fees	0.00	(83,059.18)	(100,000.00)	(16,940.82)	83.10	
44522 Entry Fees	0.00	(3,620.00)	(3,700.00)	(80.00)	97.80	
44526 Monster Truck Revenue	(2,500.00)	(28,860.00)	(26,000.00)	2,860.00	111.00	
44527 Rodeo Revenue	0.00	(10,094.37)	(22,000.00)	(11,905.63)	45.90	
<b>TOTAL</b>	(9,555.00)	(402,593.19)	(476,200.00)	(73,606.81)	84.50	
<b>Miscellaneous revenues</b>						
48105 Invest interest income-general	(956.57)	(2,465.31)	(25,000.00)	(22,534.69)	9.90	
48195 Reimbursement of expenses (oper	(19.97)	(46,020.67)	0.00	46,020.67	n/m	
48200 Rental income	(29,479.45)	(63,627.90)	(200,000.00)	(136,372.10)	31.80	
48205 Concessions	8,169.22	(120,119.18)	(90,500.00)	29,619.18	132.70	
48225 Other miscellaneous revenue-oper	(362.97)	(1,543.37)	(10,000.00)	(8,456.63)	15.40	
<b>Total</b>	(22,649.74)	(233,776.43)	(325,500.00)	(91,723.57)	71.80	
<b>Total Revenues</b>	(44,121.08)	(661,018.74)	(1,561,700.00)	(900,681.26)	42.30	
<b>Total Resources</b>	(44,121.08)	(1,556,675.16)	(2,494,274.00)			
<b>Personal Services</b>						
51105 Wages and salaries	25,222.41	73,145.00	430,518.00	357,373.00	17.00	
51110 Temporary salaries	2,747.20	13,490.08	31,238.00	17,747.92	43.20	
51115 Overtime and other pay	210.30	10,195.75	5,000.00	(5,195.75)	203.90	
51125 FICA	2,135.10	7,347.66	35,326.00	27,978.34	20.80	
51135 Employer paid work day tax	13.29	55.86	239.00	183.14	23.40	
51140 Pers contribution	3,200.37	10,108.36	68,882.00	58,773.64	14.70	
51150 Health insurance	5,040.00	14,567.28	76,440.00	61,872.72	19.10	
51155 Life and long term disability insur	69.88	211.69	1,409.00	1,197.31	15.00	
51160 Unemployment insurance	118.44	384.08	1,760.00	1,375.92	21.80	
51165 Tri-Met tax	176.14	609.29	3,100.00	2,490.71	19.70	
<b>TOTAL</b>	38,933.13	130,115.05	653,912.00	523,796.95	19.90	

<b>Fund=200 (Fairplex), Program=981000 (Fair Complex)</b>					<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>SEP-09</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>	
<b>Materials and Supplies</b>						
<b>51205 Supplies-office, general</b>	93.54	658.65	4,400.00	3,741.35	15.00	
<b>51210 Supplies- general</b>	5,944.09	20,753.18	42,000.00	21,246.82	49.40	
<b>51285 Services -professional services</b>	38,969.73	117,634.59	103,000.00	(14,634.59)	114.20	
<b>51295 Advertising and public notice</b>	2,370.00	105,270.37	107,000.00	1,729.63	98.40	
<b>51305 Communications-services</b>	278.59	791.82	3,180.00	2,388.18	24.90	
<b>51310 Utilities</b>	16,030.04	21,464.97	97,500.00	76,035.03	22.00	
<b>51320 Repair &amp; maint services-general</b>	4,561.87	8,644.36	92,200.00	83,555.64	9.40	
<b>51340 Lease and rentals - space</b>	3,201.75	9,605.25	38,500.00	28,894.75	24.90	
<b>51345 Lease and rentals - equipment</b>	20,087.45	26,850.90	29,000.00	2,149.10	92.60	
<b>51350 Dues and membership</b>	0.00	137.50	1,000.00	862.50	13.80	
<b>51355 Training and education</b>	0.00	0.00	2,000.00	2,000.00	0.00	
<b>51360 Travel expense</b>	0.00	0.00	8,000.00	8,000.00	0.00	
<b>51365 Private mileage</b>	28.61	77.72	1,400.00	1,322.28	5.60	
<b>51420 Insurance</b>	1,375.10	31,495.42	36,000.00	4,504.58	87.50	
<b>51465 Postage and freight- Internal</b>	0.00	195.57	300.00	104.43	65.20	
<b>51475 Printing- Internal</b>	23.00	855.40	1,250.00	394.60	68.40	
<b>51495 Telephone monthly- internal</b>	618.78	2,125.57	6,800.00	4,674.43	31.30	
<b>51550 Other materials and services</b>	896.93	1,510.43	3,500.00	1,989.57	43.20	
<b>TOTAL</b>	94,479.48	348,071.70	577,030.00	228,958.30	60.30	
<b>Other Expenditures</b>						
<b>52005 Bank Service Charge</b>	522.89	1,713.98	3,750.00	2,036.02	45.70	
<b>52045 Taxes, assessments, and liens</b>	0.00	0.00	1,200.00	1,200.00	0.00	
<b>52130 Other Special Expenditures</b>	6,066.83	8,680.85	4,000.00	(4,680.85)	217.00	
<b>52146 Entertainment Expenses</b>	19,821.22	96,181.90	105,000.00	8,818.10	91.60	
<b>52147 Open Class Expenses</b>	800.37	31,662.03	42,000.00	10,337.97	75.40	
<b>52148 4-H Expenses</b>	4,478.66	19,604.66	23,000.00	3,395.34	85.20	
<b>52149 FFA Expenses</b>	3,278.67	7,452.67	10,000.00	2,547.33	74.50	
<b>52150 Truck Pull Expenses</b>	417.72	12,692.56	10,000.00	(2,692.56)	126.90	
<b>52151 Demo Derby Expenses</b>	417.73	20,646.52	17,500.00	(3,146.52)	118.00	
<b>52152 Monster Truck Expenses</b>	417.72	17,423.77	17,500.00	76.23	99.60	
<b>52153 Rodeo Expenses</b>	417.73	14,043.60	10,000.00	(4,043.60)	140.40	
<b>55110 Other debt principal</b>	474.86	1,417.75	30,000.00	28,582.25	4.70	
<b>56110 Other debt interest payments</b>	28.29	91.70	1,688.00	1,596.30	5.40	
<b>Total</b>	37,142.69	231,611.99	275,638.00	44,026.01	84.00	
<b>Interdepartmental Charges</b>						
<b>53010 Interdpt chg-indirect charges</b>	4,162.84	12,488.52	49,954.00	37,465.48	25.00	
<b>53015 Interdpt chg-legal services</b>	0.00	1,966.25	15,000.00	13,033.75	13.10	
<b>53055 Interdpt chg-general</b>	0.00	275.50	0.00	(275.50)	n/m	
<b>Total</b>	4,162.84	14,730.27	64,954.00	50,223.73	22.70	
<b>Transfers to Other Funds</b>						
<b>54195 Transfer to Miscellaneous Debt S</b>	0.50	13,716.25	54,862.00	41,145.75	25.00	
<b>TOTAL</b>	0.50	13,716.25	54,862.00	41,145.75	25.00	
<b>Capital Outlay</b>						
<b>57115 Machinery and equipment over \$</b>	(252.50)	20,108.50	40,000.00	19,891.50	50.30	
<b>57135 Other capital outlay</b>	0.00	0.00	300,000.00	300,000.00	0.00	
<b>TOTAL</b>	(252.50)	20,108.50	340,000.00	319,891.50	5.90	

<b>Fund=200 (Fairplex), Program=981000 (Fair Complex)</b>				<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>SEP-09</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>
<b>Contingency</b>					
<b>59010 Contingency</b>	0.00	0.00	527,878.00	527,878.00	0.00
<b>TOTAL</b>	0.00	0.00	527,878.00	527,878.00	0.00
<b>Total Expenditures</b>	174,466.14	758,353.76	2,494,274.00	1,735,920.24	30.40

<i>Beginning Fund Balance</i>	(895,656.42)	(932,574.00)
<i>Total Revenues</i>	(661,018.74)	(1,561,700.00)
<i>Total Resources</i>	(1,556,675.16)	(2,494,274.00)
<i>Total Expenditures</i>	758,353.76	2,494,274.00
<i>Ending Fund Balance</i>	<b>(798,321.40)</b>	<b>0.00</b>



# Monthly Financial Report

Washington County

Washington County

Period: SEP-09 Currency: USD

Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)					
Account	SEP-09	YTD-Actual	Budget	Remaining Budget	% Use
<b>Taxes</b>					
41025 Transient lodgings tax	(11,916.34)	(24,649.12)	(710,000.00)	(685,350.88)	3.50
<b>TOTAL</b>	<b>(11,916.34)</b>	<b>(24,649.12)</b>	<b>(710,000.00)</b>	<b>(685,350.88)</b>	<b>3.50</b>
<b>Charges for sevicees</b>					
44511 Camping Fees	0.00	(360.00)	0.00	360.00	n/m
44515 Parking Fees	(5,055.00)	(32,370.28)	(46,000.00)	(13,629.72)	70.40
<b>TOTAL</b>	<b>(5,055.00)</b>	<b>(32,730.28)</b>	<b>(46,000.00)</b>	<b>(13,269.72)</b>	<b>71.20</b>
<b>Miscellaneous revenues</b>					
48105 Invest interest income-general	(956.57)	(2,465.31)	(25,000.00)	(22,534.69)	9.90
48195 Reimbursement of expenses (oper	(19.97)	(28,120.67)	0.00	28,120.67	n/m
48200 Rental income	(29,479.45)	(63,627.90)	(200,000.00)	(136,372.10)	31.80
48205 Concessions	(85.48)	(943.05)	(3,000.00)	(2,056.95)	31.40
48225 Other miscellaneous revenue-oper	(1,262.97)	(1,347.07)	(6,000.00)	(4,652.93)	22.50
<b>Total</b>	<b>(31,804.44)</b>	<b>(96,504.00)</b>	<b>(234,000.00)</b>	<b>(137,496.00)</b>	<b>41.20</b>
<b>Total Revenues</b>	<b>(48,775.78)</b>	<b>(153,883.40)</b>	<b>(990,000.00)</b>	<b>(836,116.60)</b>	<b>15.50</b>
<b>Personal Services</b>					
51105 Wages and salaries	17,479.97	50,691.75	215,259.00	164,567.25	23.50
51110 Temporary salaries	2,390.02	6,929.97	8,840.00	1,910.03	78.40
51115 Overtime and other pay	182.96	6,309.87	0.00	(6,309.87)	n/m
51125 FICA	1,523.72	4,860.85	17,145.00	12,284.15	28.40
51135 Employer paid work day tax	9.65	36.59	112.00	75.41	32.70
51140 Pers contribution	2,281.67	7,243.23	34,441.00	27,197.77	21.00
51150 Health insurance	3,452.42	9,978.62	38,220.00	28,241.38	26.10
51155 Life and long term disability insur	48.35	146.20	690.00	543.80	21.20
51160 Unemployment insurance	84.27	244.44	825.00	580.56	29.60
51165 Tri-Met tax	125.75	401.11	1,505.00	1,103.89	26.70
<b>TOTAL</b>	<b>27,578.78</b>	<b>86,842.63</b>	<b>317,037.00</b>	<b>230,194.37</b>	<b>27.40</b>
<b>Materials and Supplies</b>					
51205 Supplies-office, general	93.54	136.09	4,000.00	3,863.91	3.40
51210 Supplies- general	1,337.88	4,632.31	25,000.00	20,367.69	18.50
51285 Services -professional services	4,192.77	39,898.25	25,000.00	(14,898.25)	159.60
51295 Advertising and public notice	1,500.00	1,500.00	2,000.00	500.00	75.00
51305 Communications-services	278.59	791.82	2,880.00	2,088.18	27.50
51310 Utilities	9,178.93	12,468.94	85,000.00	72,531.06	14.70
51320 Repair & maint services-general	3,049.59	7,077.58	90,000.00	82,922.42	7.90
51340 Lease and rentals - space	3,201.75	9,605.25	38,500.00	28,894.75	24.90
51345 Lease and rentals - equipment	188.45	431.90	4,000.00	3,568.10	10.80
51350 Dues and membership	0.00	68.75	500.00	431.25	13.80
51355 Training and education	0.00	0.00	1,000.00	1,000.00	0.00
51360 Travel expense	0.00	0.00	4,000.00	4,000.00	0.00
51365 Private mileage	28.61	77.72	1,200.00	1,122.28	6.50
51420 Insurance	1,375.10	16,435.26	18,000.00	1,564.74	91.30
51465 Postage and freight- Internal	0.00	195.57	300.00	104.43	65.20

<b>Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)</b>				<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>SEP-09</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>
<b>51475 Printing- Internal</b>	23.00	23.00	500.00	477.00	4.60
<b>51495 Telephone monthly- internal</b>	618.78	1,457.93	6,000.00	4,542.07	24.30
<b>51550 Other materials and services</b>	672.94	736.44	2,500.00	1,763.56	29.50
<b>TOTAL</b>	25,739.93	95,536.81	310,380.00	214,843.19	30.80
<b>Other Expenditures</b>					
<b>52005 Bank Service Charge</b>	522.89	1,710.49	3,500.00	1,789.51	48.90
<b>52045 Taxes, assessments, and liens</b>	0.00	0.00	1,200.00	1,200.00	0.00
<b>52130 Other Special Expenditures</b>	0.00	38.75	1,000.00	961.25	3.90
<b>55110 Other debt principal</b>	474.86	1,417.75	30,000.00	28,582.25	4.70
<b>56110 Other debt interest payments</b>	28.29	91.70	1,688.00	1,596.30	5.40
<b>Total</b>	1,026.04	3,258.69	37,388.00	34,129.31	8.70
<b>Interdepartmental Charges</b>					
<b>53010 Interdpt chg-indirect charges</b>	2,081.42	6,244.26	24,977.00	18,732.74	25.00
<b>53015 Interdpt chg-legal services</b>	0.00	1,966.25	15,000.00	13,033.75	13.10
<b>Total</b>	2,081.42	8,210.51	39,977.00	31,766.49	20.50
<b>Transfers to Other Funds</b>					
<b>54195 Transfer to Miscellaneous Debt S</b>	0.50	13,716.25	54,862.00	41,145.75	25.00
<b>TOTAL</b>	0.50	13,716.25	54,862.00	41,145.75	25.00
<b>Capital Outlay</b>					
<b>57115 Machinery and equipment over \$</b>	(252.50)	20,108.50	40,000.00	19,891.50	50.30
<b>57135 Other capital outlay</b>	0.00	0.00	300,000.00	300,000.00	0.00
<b>TOTAL</b>	(252.50)	20,108.50	340,000.00	319,891.50	5.90
<b>Contingency</b>					
<b>59010 Contingency</b>	0.00	0.00	527,878.00	527,878.00	0.00
<b>TOTAL</b>	0.00	0.00	527,878.00	527,878.00	0.00
<b>Total Expenditures</b>	56,174.17	227,673.39	1,627,522.00	1,399,848.61	14.00

<i>Total Revenues</i>	(48,775.78)	(153,883.40)	(990,000.00)	(836,116.60)
<i>Total Expenditures</i>	56,174.17	227,673.39	1,627,522.00	1,399,848.61
<i>Ending Balance</i>	7,398.39	73,789.99	637,522.00	563,732.01





# Monthly Financial Report

Washington County

Washington County

Period: SEP-09 Currency: USD

Fund=200 (Fairplex), Program=981010 (Annual County Fair)					
Account	SEP-09	YTD-Actual	Budget	Remaining Budget	% Use
<b>Intergovernmental revenue</b>					
43156 Dept Agriculture Lottery Funds	0.00	0.00	(50,000.00)	(50,000.00)	0.00
<b>TOTAL</b>	0.00	0.00	(50,000.00)	(50,000.00)	0.00
<b>Charges for sevicees</b>					
44511 Camping Fees	0.00	(4,000.00)	(4,000.00)	0.00	100.00
44512 Truck Pull Revenue	0.00	(7,400.00)	(22,000.00)	(14,600.00)	33.60
44513 Demo Derby Revenue	0.00	(28,929.83)	(26,000.00)	2,929.83	111.30
44514 Commercial Booth Rentals	(2,000.00)	(76,700.00)	(86,500.00)	(9,800.00)	88.70
44515 Parking Fees	0.00	(80,449.53)	(80,000.00)	449.53	100.60
44517 Sponsorship Fees	0.00	(46,750.00)	(60,000.00)	(13,250.00)	77.90
44518 Carnival Fees	0.00	(83,059.18)	(100,000.00)	(16,940.82)	83.10
44522 Entry Fees	0.00	(3,620.00)	(3,700.00)	(80.00)	97.80
44526 Monster Truck Revenue	(2,500.00)	(28,860.00)	(26,000.00)	2,860.00	111.00
44527 Rodeo Revenue	0.00	(10,094.37)	(22,000.00)	(11,905.63)	45.90
<b>TOTAL</b>	(4,500.00)	(369,862.91)	(430,200.00)	(60,337.09)	86.00
<b>Miscellaneous revenues</b>					
48195 Reimbursement of expenses (oper	0.00	(1,800.00)	0.00	1,800.00	n/m
48205 Concessions	8,254.70	(119,176.13)	(87,500.00)	31,676.13	136.20
48225 Other miscellaneous revenue-oper	900.00	(196.30)	(4,000.00)	(3,803.70)	4.90
<b>Total</b>	9,154.70	(121,172.43)	(91,500.00)	29,672.43	132.40
<b>Total Revenues</b>	4,654.70	(491,035.34)	(571,700.00)	(80,664.66)	85.90
<b>Personal Services</b>					
51105 Wages and salaries	7,742.44	22,453.25	215,259.00	192,805.75	10.40
51110 Temporary salaries	357.18	6,560.11	22,398.00	15,837.89	29.30
51115 Overtime and other pay	27.34	3,885.88	5,000.00	1,114.12	77.70
51125 FICA	611.38	2,486.81	18,181.00	15,694.19	13.70
51135 Employer paid work day tax	3.64	19.27	127.00	107.73	15.20
51140 Pers contribution	918.70	2,865.13	34,441.00	31,575.87	8.30
51150 Health insurance	1,587.58	4,588.66	38,220.00	33,631.34	12.00
51155 Life and long term disability insur	21.53	65.49	719.00	653.51	9.10
51160 Unemployment insurance	34.17	139.64	935.00	795.36	14.90
51165 Tri-Met tax	50.39	208.18	1,595.00	1,386.82	13.10
<b>TOTAL</b>	11,354.35	43,272.42	336,875.00	293,602.58	12.80
<b>Materials and Supplies</b>					
51205 Supplies-office, general	0.00	522.56	400.00	(122.56)	130.60
51210 Supplies- general	4,606.21	16,120.87	17,000.00	879.13	94.80
51285 Services -professional services	34,776.96	77,736.34	78,000.00	263.66	99.70
51295 Advertising and public notice	870.00	103,770.37	105,000.00	1,229.63	98.80
51305 Communications-services	0.00	0.00	300.00	300.00	0.00
51310 Utilities	6,851.11	8,996.03	12,500.00	3,503.97	72.00
51320 Repair & maint services-general	1,512.28	1,566.78	2,200.00	633.22	71.20
51345 Lease and rentals - equipment	19,899.00	26,419.00	25,000.00	(1,419.00)	105.70
51350 Dues and membership	0.00	68.75	500.00	431.25	13.80



<b>Fund=200 (Fairplex), Program=981010 (Annual County Fair)</b>					<i>Remaining</i>	<i>%</i>
<i>Account</i>	<i>SEP-09</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Budget</i>	<i>Use</i>	
<b>51355 Training and education</b>	0.00	0.00	1,000.00	1,000.00	0.00	
<b>51360 Travel expense</b>	0.00	0.00	4,000.00	4,000.00	0.00	
<b>51365 Private mileage</b>	0.00	0.00	200.00	200.00	0.00	
<b>51420 Insurance</b>	0.00	15,060.16	18,000.00	2,939.84	83.70	
<b>51475 Printing- Internal</b>	0.00	832.40	750.00	(82.40)	111.00	
<b>51495 Telephone monthly- internal</b>	0.00	667.64	800.00	132.36	83.50	
<b>51550 Other materials and services</b>	223.99	773.99	1,000.00	226.01	77.40	
<b>TOTAL</b>	68,739.55	252,534.89	266,650.00	14,115.11	94.70	
<b>Other Expenditures</b>						
<b>52005 Bank Service Charge</b>	0.00	3.49	250.00	246.51	1.40	
<b>52130 Other Special Expenditures</b>	6,066.83	8,642.10	3,000.00	(5,642.10)	288.10	
<b>52146 Entertainment Expenses</b>	19,821.22	96,181.90	105,000.00	8,818.10	91.60	
<b>52147 Open Class Expenses</b>	800.37	31,662.03	42,000.00	10,337.97	75.40	
<b>52148 4-H Expenses</b>	4,478.66	19,604.66	23,000.00	3,395.34	85.20	
<b>52149 FFA Expenses</b>	3,278.67	7,452.67	10,000.00	2,547.33	74.50	
<b>52150 Truck Pull Expenses</b>	417.72	12,692.56	10,000.00	(2,692.56)	126.90	
<b>52151 Demo Derby Expenses</b>	417.73	20,646.52	17,500.00	(3,146.52)	118.00	
<b>52152 Monster Truck Expenses</b>	417.72	17,423.77	17,500.00	76.23	99.60	
<b>52153 Rodeo Expenses</b>	417.73	14,043.60	10,000.00	(4,043.60)	140.40	
<b>Total</b>	36,116.65	228,353.30	238,250.00	9,896.70	95.80	
<b>Interdepartmental Charges</b>						
<b>53010 Interdpt chg-indirect charges</b>	2,081.42	6,244.26	24,977.00	18,732.74	25.00	
<b>53055 Interdpt chg-general</b>	0.00	275.50	0.00	(275.50)	n/m	
<b>Total</b>	2,081.42	6,519.76	24,977.00	18,457.24	26.10	
<b>Total Expenditures</b>	118,291.97	530,680.37	866,752.00	336,071.63	61.20	

<i>Total Revenues</i>	4,654.70	(491,035.34)	(571,700.00)	(80,664.66)
<i>Total Expenditures</i>	118,291.97	530,680.37	866,752.00	336,071.63
<i>Ending Balance</i>	122,946.67	39,645.03	295,052.00	255,406.97



**Balance Sheet**  
 Washington County  
 Current Period: SEP-09

Currency: USD  
 Fund=200 (Fairplex)

	SEP-09 YTD - Actual	SEP-08 YTD - Actual	Variance	Variance %
<b>Assets:</b>				
Cash and investments	779,269.68	795,458.02	(16,188.34)	(2.04)
Cash restricted	0.00	0.00	0.00	n/m
Property taxes receivable	0.00	0.00	0.00	n/m
Assessments receivable	0.00	0.00	0.00	n/m
Accounts receivable	21,148.80	(30.50)	21,179.30	(69,440.33)
Investment interest receivable	0.00	0.00	0.00	n/m
Contracts receivable	0.00	0.00	0.00	n/m
Due from other funds	(10.00)	(10.00)	0.00	0.00
Other assets	22,144.69	28,427.00	(6,282.31)	(22.10)
<b>Total Assets</b>	<b>822,553.17</b>	<b>823,844.52</b>	<b>(1,291.35)</b>	<b>(0.16)</b>
<b>Liabilities, Fund Equity and Other Credits</b>				
<b>Liabilities:</b>				
Accounts payable	10,777.97	1,220.17	9,557.80	783.32
Accrued payroll liabilities	0.00	0.00	0.00	n/m
Deposits Payable	300.00	300.00	0.00	0.00
Amounts held in trust	801.50	801.50	0.00	0.00
Accrued self-insurance	0.00	0.00	0.00	n/m
Accrued OHP IBNR Reserve	0.00	0.00	0.00	n/m
Due to other funds	0.00	0.00	0.00	n/m
Deferred revenue	12,329.30	11,389.80	939.50	8.25
Other long-term obligations	0.00	0.00	0.00	n/m
<b>Total Liabilities</b>	<b>24,208.77</b>	<b>13,711.47</b>	<b>10,497.30</b>	<b>76.56</b>
<b>Fund equity:</b>				
<b>Fund balances:</b>				
<b>Unreserved fund balances:</b>				
Undesignated	798,344.40	810,133.05	(11,788.65)	(1.46)
<b>Total fund equity</b>	<b>798,344.40</b>	<b>810,133.05</b>	<b>(11,788.65)</b>	<b>(1.46)</b>
<b>Total liabilities, fund equity an</b>	<b>822,553.17</b>	<b>823,844.52</b>	<b>(1,291.35)</b>	<b>(0.16)</b>

County of Washington  
Complex

Washington County Fair

873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
[www.faircomplex.com](http://www.faircomplex.com)

## MEMORANDUM

**Date:** October 28, 2009

**To:** Washington County Fair Complex Board

**From:** Leah E. Perkins-Hagele, Fair Manager

**Re:** November 2009 Operations Report

**Cloverleaf Building** – The siding replacement and repairs are nearly finished, the roof replacement is about to begin as well as the interior repairs and upgrades. This project should be completed by the end of November.

**Grounds** – The staff is busy preparing for winter; pruning, winterizing and leaf clean-up.

**Quadrant Property** – Now that the Quadrant Property has been leveled and smoothed, a fence has been installed in order to keep unauthorized vehicles off the property in order to keep it in good shape.

***Calendar of Events  
November 2009-April 2010***

<b>Date</b>	<b>Event</b>	<b>Location</b>
<b><i>November</i></b>		
4	Board Meeting	Floral Building (4:30 PM)
4	Booster Meeting	Floral Building (7:00 PM)
11	Veterans Day Holiday	Office Closed
26	Thanksgiving Holiday	Office Closed
30	IAFE Convention	Las Vegas, NV
<b><i>December</i></b>		
1-3	IAFE Convention	Las Vegas, NV
9	Board Meeting	Cloverleaf Building (4:30 PM)
2	Booster Meeting	Cloverleaf Building (7:00 PM)
25	Christmas Holiday	Office Closed
<b><i>January</i></b>		
1	New Years Day Holiday	Office Closed
6	Board Meeting	Cloverleaf Building (4:30 PM)
6	Booster Meeting	Cloverleaf Building (7:00 PM)
8-10	OFA Convention	Salem, OR
18	Martin Luther King Jr. Holiday	Office Closed
24-27	WFA Convention	Reno, NV
<b><i>February</i></b>		
3	Board Meeting	Cloverleaf Building (4:30 PM)
3	Booster Meeting	Cloverleaf Building (7:00 PM)
15	Presidents Day Holiday	Office Closed
<b><i>March</i></b>		
3	Board Meeting	Cloverleaf Building (4:30 PM)
3	Booster Meeting	Cloverleaf Building (7:00 PM)
<b><i>April</i></b>		
7	Board Meeting	Cloverleaf Building (4:30 PM)
7	Booster Meeting	Cloverleaf Building (7:00 PM)

***Subject to Change Monthly***

# WASHINGTON COUNTY FAIR COMPLEX

## Facility Schedule—November, 2009

*(Highlighted events are no charge)*

### **Monday, November 02, 2009**

Cloverleaf Building Meeting

### **Wednesday, November 04, 2009**

Main Exhibit-North Dog Obedience Class

**\*\*Entire Complex 4-H Night**

**\*\*Floral Building Fair Board Meeting/Boosters**

### **Saturday, November 21, 2009**

Main Exhibit-South Bazaar

Main Exhibit-North SCA Event

### **Sunday, November 22, 2009**

Main Exhibit Hall-North SCA Event

Main Exhibit-South Bazaar

**\*\*Floral Bldg. 4-H Tailblazers & Parrot Pals**

### **Friday, November 06, 2009**

Main Exhibit-South Resale Event (Date may change)

### **Wednesday, November 25, 2009**

**\*\*Entire Complex 4-H Night**

### **Saturday, November 07, 2009**

Main Exhibit-South Resale Event (Date may change)

### **Sunday, November 08, 2009**

Main Exhibit-South Resale Event (Date may change)

**\*\*Floral Bldg. 4-H Tailblazers & Parrot Pals**

### **Monday, November 09, 2009**

Cloverleaf Building Meeting

### **Wednesday, November 11, 2009**

Main Exhibit-North Dog Obedience Class

**\*\*Entire Complex 4-H Night**

### **Saturday, November 14, 2009**

Main Exhibit Hall-North Belly Dance Showcase

**\*\*TBA (Cloverleaf or Floral) 4-H Awards Banquet**

### **Sunday, November 15, 2009**

Main Exhibit Hall-North Belly Dance Showcase

### **Tuesday, November 17, 2009**

Cloverleaf Building Meeting

Main Exhibit-South Bazaar

### **Wednesday, November 18, 2009**

**\*\*Entire Complex 4-H Night**

Main Exhibit-South Bazaar

### **Thursday, November 19, 2009**

Main Exhibit-South Bazaar

### **Friday, November 20, 2009**

Main Exhibit-South Bazaar

# WASHINGTON COUNTY FAIR COMPLEX BOOSTERS

## MEETING MINUTES

**October 7, 2009**

**President Lyle Spiesschaert called the meeting to order at 7:00pm.** Introductions were made.

**Paul Goldmann moved to approve the September Minutes.** Kathy Schmidlkofer seconded. **Passed unanimously.**

**Treasurer Report:** Lyle Spiesschaert distributed the financial report for Treasurer Dave Rohrer. Bill Ganger moved and Fred Scheller seconded to accept the Treasurer's report. **Passed unanimously.**

**Executive Committee:** Will be meeting the last Wednesday of October.

**Fair Board Report:** No report was given because the October meeting was moved to October 14.

**Membership Committee:** Chair Shelia Day distributed a list of members that have not renewed. Lyle Spiesschaert suggest member who knows someone on the list to give them a call to remind them they have not paid.

**Water Feature:** Saturday, October 10, will be our regular work day at the fairgrounds.

**Website:** It is up and running. Lyle encourages everyone to look at it.

**Meeting Room:** Tom Black will be addressing the concerns and recommendations to the Fair Board at their next meeting about the remodeling of the meeting room.

County Commissioner Andy Duyck will not be running for his position when his term is up.

**Booster Storage:** Eileen Marxer will look into a storage trailer (16 by 8) for all the items we would like to keep.

**Booster Inventory:** There are food booth items at Lyle Spiesschaert house that he would like some boosters to go through and see what we need to kept. Might dispose of the ranges as they may no longer be needed. Jim Clute, Paul Goldmann, Eileen Marxer, Al Goldmann agreed to help Lyle Spiesschaert go through the kitchen items. Time and date to be announced.

**Nominating Committee:** Steve Griffels agreed to chair the committee.

**Budget & Audit Committee:** Lyle Spiesschaert appointed Dave Rohrer, Dave Russell and Eileen Marxer to be on the committee.

**Swine Barn:** Bill Ganger reported there was \$31,000 donated to the project and all was spent but \$2,000.

**Booster BBQ:** It was a great event. Pictures were displayed.

Meeting was adjourned at 8:20 pm.

Respectfully submitted,

Judy Marsh, Secretary

**Next Meeting:** Wednesday, November 4, 2009 - 7:00 PM in Cloverleaf Building

**Work Session:** Saturday, November 7, 2009 - 9 am at Water Feature on the Fairgrounds.



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## Fairgrounds' Meeting Room destruction OK'd

Friday, October 16, 2009

By Kurt Eckert

The Hillsboro Argus

The Argus

The Washington County Fair Complex Board of Directors voted 4 to 2 Wednesday to reject a proposal to save the tiny fairgrounds building known as the Meeting Room from the wrecking ball.

Earlier this year, members of the 60-year-old Washington County Fair Boosters organization said they'd like the 800-square foot building taken off the list of old buildings the Fair Board slated for destruction in March.

The Boosters were willing to spend several thousands of dollars and promote volunteerism and community cooperation with a plan to return the room to usable condition, said Booster President Lyle Spiesschaert.

"Continued destruction of public property with no plan to replace it is not responsible policy," Spiesschaert said.

Board Vice President Don McCoun said the Board felt they could not give away public buildings.

"We do not own them, Washington County owns this property," McCoun said in an e-mail. "If we would have allowed that building to be given away, then what about all the other groups - Master Gardeners, 4-Hers, the Cattle Association? Do they just pick out a building and say, we want that one?"

Spiesschaert said it was never the Boosters' intention to own the building, only to save it.

Fair Board members against sparing the building said structural deficiencies and liability concerns made the issue cost prohibitive, as well.

Spiesschaert said if cost is an issue, then a renovated Meeting Room could serve as the fairgrounds staff's office. He says the county pays \$32,000 a year to rent office space in the airport buildings across the street from the Fair Complex.

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## Will term limits alter structure of Fair Board? Will new members bring fairgrounds harmony?

Friday, October 23, 2009

By Kurt Eckert

The Hillsboro Argus

The Argus

The structure of the Washington County Fair Complex Board of Directors seems sure to get a major retooling as the end of 2009 approaches.

The potential for four new members in 2010 may represent a major policy shift as hackles begin to rise again in the ongoing disconnect between the appointed board members and some fair activists.

In May, the Fair Boosters, a decades-old organization dedicated to preservation of the county fair, offered to remodel the Meeting Room, an 800 square-foot edifice on the Fairgrounds Friendship Square. The fair board slated the Meeting Room for demolition in March, along with several rickety barns on the 102-acre property south of Cornell Road.

The fair board voted 4-2 Oct. 14 to reject the Booster's proposal.

None of the members in three positions expiring Dec. 31 - Herb Hirst, Dan Logan or Don McCoun - is eligible to be named again. Kathy Christy resigned from the board in January, creating the fourth opening.

At-large members Hirst and McCoun, along with whoever the east county representatives are, have generally voted as a block for nearly two years. This did not change in the Meeting Room vote, as the pair, along with east county representatives Renee Cannon and Susan Atterberry, voted against the proposal.

Logan and Board President Matt Pihl, from west county, voted in opposition to the block, as they do on nearly all contentious decisions. But to no avail.

Boosters President Lyle Spiesschaert said he didn't understand the decision, as his group was willing to provide volunteer labor and materials to make both functional and cosmetic improvements to the building, including new plumbing, a remodeled kitchen and new fixtures, paint and landscaping.

Tom Black, a fairgrounds activist, says if county commissioners can't find volunteer board members who aren't motivated by politics over the community's best interest, the board's authority should be handed over to a full-time facilities manager who gets the full potential out of the property.

"It is tragic to see the Fair Complex continue to quickly disappear at the hands of a few community representatives who basically serve no specific group, have no real constituents and whose sole accomplishments over the past few years have only included the dismantling of the existing Fair Complex buildings, piece-by-piece, building-by-building," Black said.

Board members against the remodel said Boosters should accept that the past is the past, and start looking at the fairgrounds through management's eyes.

Hirst says improvements to existing buildings would provide a better rate of return than the Meeting Room.

"First of all it is too small to be of any rentable value and has a myriad of problems not the least of which is ADA compliance," Hirst said in an e-mail. "It would be poor public policy for us to let anyone put money into a building that is in that condition."

And volunteer workers are an invitation to lawsuits. Liability costs and paying for fixes to poor work done by unlicensed contractors would become the problem of the county, he said.

"The Boosters could be a much more helpful and supportive group if they would spend their energy on supporting the Fair Board and helping us make the Fair Complex, and indeed, the County Fair, a much improved and inviting place for all Washington County residents."

County Commissioner Andy Duyck, who is not running for re-election in District 4 in 2010, says he will wait until he receives all of the applications before making his final fair board choice to replace Logan.

Commission Chair Tom Brian will choose McCoun and Hirst's replacements.

Duyck says state law limits the county's authority over the fair board, but says its role has already begun to change. Once completely independent, it is now a quasi-county department, he said.

The county controls its membership, budget and employees, and must ultimately OK its decisions.

"It may now be time to change the (actual) management structure to reflect that," Duyck said. "However, that change may or may not bring about the harmony that everyone hopes for."

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# Fresno fair strategy increases attendance

Published online on Tuesday, Oct. 20, 2009

By Paula Lloyd / The Fresno Bee

When officials of the Big Fresno Fair began planning the 2009 fair, they decided this was not the year to get greedy.

A county fair needs to turn a profit, but with many people out of work, struggling to put food on the table and make ends meet, paying as much as \$8 per person for a fair ticket could put them out of reach.

To make the fair more affordable, the fair organization — on its own or with corporate sponsors — offered free days for seniors citizens, for children 5 to 12 and for people who donated to a wildly successful, first-ever food drive. There were also discount days, like \$2 Tuesday and \$3 Wednesday.

"It's going to hurt us in the bottom line, no doubt," said John Alkire, chief executive officer of the Big Fresno Fair. "But I told my board, this is the year to show compassion, to show we care for our fellow man."

Unofficial attendance numbers show that the Big Fresno Fair's strategy was right. Some 514,030 people came through the gates this year — an increase of 2.68% over 2008.

But while attendance was up, food sellers and other concessionaires made 3% less than the previous year, which Alkire blames on the storm that pelted Fresno with 1.28 inches of rain on Oct. 13.

Only 3,000 people attended the fair that day. And the infield parking area — which also serves as a ponding basin — filled with water.

"We lost parking [revenues] for three and a half days," Alkire said.

The cancellation of the Oct. 13 concert by Christian singer Michael W. Smith cost the fair \$50,000, Alkire said. The fair's contract with performers says if they are at the fairgrounds and ready to perform — as Smith was — they will be paid for a canceled concert.

But people who stayed home on Oct. 13 boosted attendance during the remaining five days, Alkire said. "Sunday was phenomenal," he said.

The rainy Tuesday may also have caused more people to come two days later, when people bringing at least three cans for the food drive got in free. More than 28 tons of food were collected for the Community Food Bank and The Salvation Army, Alkire said.

The food drive could be repeated next year, he said, if the need is still there: "We won't forget our neighbors."