

# Washington County Fair Board Meeting Agenda

**November 1, 2023**

4:30 pm to 6:00 pm

## ZOOM Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81539118685>

## Fair Board Members

Gary Seidel, President  
Bill Ganger, Vice President

Bob Rollinger, Board Member  
Jerry Willey, Board Member  
Ajoy Navin, Board Member

Mitch Nussbaumer, Board Member  
Troy Ceballos, Board Member

---

### **A. Call to Order**

### **B. Oral Communications I**

This is the time when members of the audience may address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity.

### **C. Reports**

1. Approval of August and September 2023 financial report for Fiscal Year 23/24
2. 4-H update, if any

### **D. Old Business**

1. Other, if any

### **E. New Business**

1. County Fair 2024
2. Other, if any

### **F. Other Matters of Information**

1. County Administrative Office Update, if any
2. Other, if any

### **G. Oral Communications II**

As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.

### **H. Adjourn**



# Monthly Financial Report

Washington County

Washington County

Fund=200 (Fair Complex), Program=981010 (Annual County Fair)

Account	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	YTD-Actual	Budget	Remaining Budget	Use
<b>Intergovernmental Rev</b>																
41025 Transient Lodge Tax	\$ -		\$ -										\$ -	\$ (650,500.00)	\$ (650,500.00)	0%
43156 Oregon Lottery Funds	\$ -	\$ -	\$ -										\$ -	\$ (53,166.00)	\$ (53,166.00)	0%
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (703,666.00)	\$ (703,666.00)	0%
<b>Charges for Sevices</b>																
44511 Camping Fees	\$ (4,133.00)	\$ (4,110.00)	\$ -										\$ (8,243.00)	\$ (6,500.00)	\$ 1,743.00	127%
44514 Comm Booth Rent	\$ (57,799.00)	\$ (141,351.00)	\$ -										\$ (199,150.00)	\$ (230,000.00)	\$ (30,850.00)	87%
44515 Parking Fees	\$ -	\$ (185,474.00)	\$ -										\$ (185,474.00)	\$ (175,000.00)	\$ 10,474.00	106%
44516 Concert Admission	\$ -	\$ -	\$ -										\$ -	\$ -	\$ -	
44517 Sponsorship Fees	\$ -	\$ (10,000.00)	\$ -										\$ (10,000.00)	\$ (5,000.00)	\$ 5,000.00	200%
44518 Carnival Fees	\$ (543,054.00)	\$ -	\$ -										\$ (543,054.00)	\$ (500,000.00)	\$ 43,054.00	109%
44522 Livestock Entry Fees	\$ (130.00)	\$ (1,080.00)	\$ -										\$ (1,210.00)	\$ (4,500.00)	\$ (3,290.00)	
<b>TOTAL</b>	\$ (605,116.00)	\$ (342,015.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (947,131.00)	\$ (921,000.00)	\$ 26,131.00	103%
<b>Miscellaneous Revenues</b>																
48195 Reimburse of Exp	\$ -	\$ (14,075.00)	\$ -										\$ (14,075.00)	\$ -	\$ 14,075.00	0%
48205 Concessions	\$ (419,361.00)	\$ (93,834.00)	\$ -										\$ (513,195.00)	\$ (400,000.00)	\$ 113,195.00	128%
48225 Other Misc Rev	\$ -	\$ (5.00)	\$ (4,499.00)										\$ (4,504.00)	\$ (6,000.00)	\$ (1,496.00)	75%
<b>Total</b>	\$ (419,361.00)	\$ (107,914.00)	\$ (4,499.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (531,774.00)	\$ (406,000.00)	\$ 125,774.00	131%
<b>Total Revenues</b>	\$ (1,024,477.00)	\$ (449,929.00)	\$ (4,499.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,478,905.00)	\$ (2,030,666.00)	\$ (551,761.00)	73%
<b>Personal Services</b>																
51105 Wages & Salaries	\$ 11,768.00	\$ 25,267.00	\$ 10,517.00										\$ 47,552.00	\$ 278,602.00	\$ 231,050.00	17%
51115 Overtime/Other Pay	\$ -	\$ 10,686.00	\$ 1,556.00										\$ 12,242.00	\$ 10,000.00	\$ (2,242.00)	122%
51125 FICA	\$ 878.00	\$ 2,721.00	\$ 903.00										\$ 4,502.00	\$ 21,397.00	\$ 16,895.00	21%
51130 Workers Comp	\$ 194.00	\$ 280.00	\$ 180.00										\$ 654.00	\$ 5,440.00	\$ 4,786.00	12%
51135 Employer Paid Workd	\$ 5.00	\$ 6.00	\$ 2.00										\$ 13.00	\$ 102.00	\$ 89.00	13%
51136 Oregon Family Leave	\$ 43.00	\$ 135.00	\$ 45.00										\$ 223.00	\$ 1,104.00	\$ 881.00	20%
51140 Pers Contribution	\$ 2,823.00	\$ 7,985.00	\$ 2,559.00										\$ 13,367.00	\$ 67,093.00	\$ 53,726.00	20%
51150 Health Insurance	\$ 4,555.00	\$ 4,556.00	\$ 3,378.00										\$ 12,489.00	\$ 82,977.00	\$ 70,488.00	15%
51155 Life, Long Term Disab	\$ 51.00	\$ 51.00	\$ 38.00										\$ 140.00	\$ 918.00	\$ 778.00	15%
51160 Unemployment Insura	\$ 9.00	\$ 13.00	\$ 9.00										\$ 31.00	\$ 255.00	\$ 224.00	12%
51165 Tri-Met Tax	\$ 84.00	\$ 267.00	\$ 86.00										\$ 437.00	\$ 2,260.00	\$ 1,823.00	19%
51180 Other Employee Allow	\$ 21.00	\$ 28.00	\$ 28.00										\$ 77.00	\$ 456.00	\$ 379.00	17%
51199 Misc Personal Services	\$ -	\$ -	\$ -										\$ -	\$ -	\$ -	0%
<b>TOTAL</b>	\$ 20,431.00	\$ 51,995.00	\$ 19,301.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,727.00	\$ 470,604.00	\$ 378,877.00	19%

<i>Account</i>	<i>July 2022</i>	<i>Aug 2022</i>	<i>Sept 2022</i>	<i>Oct 2022</i>	<i>Nov 2022</i>	<i>Dec 2022</i>	<i>Jan 2023</i>	<i>Feb 2023</i>	<i>Mar 2023</i>	<i>Apr 2023</i>	<i>May 2023</i>	<i>June 2023</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Remaining Budget</i>	<i>% Use</i>
<b>Materials and Supplies</b>																
51205 Supplies - Office	\$ -	\$ -	\$ -										\$ -	\$ 100.00	\$ 100.00	0%
51210 Supplies- General	\$ 49,000.00	\$ 1,574.00	\$ -										\$ 50,574.00	\$ 50,000.00	\$ (574.00)	101%
51285 Services -Professional	\$ 300,043.00	\$ 148,474.00	\$ 231,195.00										\$ 679,712.00	\$ 500,000.00	\$ (179,712.00)	136%
51295 Advertising & Public N	\$ 61,782.00	\$ 8,245.00	\$ -										\$ 70,027.00	\$ 75,000.00	\$ 4,973.00	93%
51305 Communications - Serv	\$ -	\$ 2,101.00	\$ -										\$ 2,101.00	\$ 6,000.00	\$ 3,899.00	35%
51310 Utilities	\$ 12,373.00	\$ 15,987.00	\$ 1,279.00										\$ 29,639.00	\$ 40,000.00	\$ 10,361.00	74%
51320 Repair & Maint	\$ 690.00	\$ -	\$ -										\$ 690.00	\$ -	\$ (690.00)	
51340 Lease & Rentals - Spac	\$ 3,000.00	\$ -	\$ -										\$ 3,000.00	\$ 10,000.00	\$ 7,000.00	30%
51345 Lease & Rentals - Equip	\$ 1,888.00	\$ 128,230.00	\$ -										\$ 130,118.00	\$ 150,000.00	\$ 19,882.00	87%
51350 Dues & Membership	\$ 1,000.00	\$ -	\$ -										\$ 1,000.00	\$ 2,500.00	\$ 1,500.00	40%
51355 Training & Education	\$ -	\$ 163.00	\$ -										\$ 163.00	\$ 2,000.00	\$ 1,837.00	8%
51360 Travel Expense	\$ -	\$ -	\$ -										\$ -	\$ 5,000.00	\$ 5,000.00	0%
51365 Private Mileage	\$ -	\$ -	\$ -										\$ -	\$ 50.00	\$ 50.00	0%
51390 Permits, Licenses & Fe	\$ 17.00	\$ -	\$ -										\$ 17.00	\$ 500.00	\$ 483.00	3%
51465 - Postage & Freight	\$ 33.00	\$ -	\$ 1.00										\$ 34.00	\$ 50.00	\$ 16.00	0%
51475 Printing- Internal	\$ -	\$ -	\$ -										\$ -	\$ -	\$ -	0%
51480 Photocopier	\$ 88.00	\$ 106.00	\$ 59.00										\$ 253.00	\$ 1,000.00	\$ 747.00	25%
51495 Telephone Monthly	\$ -	\$ -	\$ -										\$ -	\$ -	\$ -	0%
51550 Other Materials & Ser	\$ -	\$ -	\$ -										\$ -	\$ 2,000.00	\$ 2,000.00	0%
<b>TOTAL</b>	<b>\$ 429,914.00</b>	<b>\$ 304,880.00</b>	<b>\$ 232,534.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 967,328.00</b>	<b>\$ 844,200.00</b>	<b>\$ (123,128.00)</b>	<b>115%</b>
<b>Other Expenditures</b>																
52005 Bank Service Fees	\$ -	\$ -											\$ -	\$ 500.00	\$ 500.00	0%
52045 Taxes, Assessments	\$ -	\$ -											\$ -	\$ 500.00	\$ 500.00	0%
52130 Other Special Exp	\$ -	\$ 535.00											\$ 535.00	\$ 20,000.00	\$ 19,465.00	3%
52139 Concert Expenses	\$ -	\$ -											\$ -	\$ -	\$ -	
52146 Entertainment Exp	\$ 339,679.00	\$ 111,315.00											\$ 450,994.00	\$ 450,000.00	\$ (994.00)	100%
52147 Open Class Exp	\$ 7,036.00	\$ 9,556.00											\$ 16,592.00	\$ 10,000.00	\$ (6,592.00)	166%
52148 4-H Expenses	\$ 21,637.00	\$ 29,616.00											\$ 51,253.00	\$ 50,000.00	\$ (1,253.00)	103%
52149 FFA Expenses	\$ 6,018.00	\$ 31,327.00											\$ 37,345.00	\$ 20,000.00	\$ (17,345.00)	187%
52156 Parking Expenses	\$ 35,889.00	\$ 68,635.00											\$ 104,524.00	\$ 100,000.00	\$ (4,524.00)	0%
<b>TOTAL</b>	<b>\$ 410,259.00</b>	<b>\$ 250,984.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 661,243.00</b>	<b>\$ 651,000.00</b>	<b>\$ (10,243.00)</b>	<b>102%</b>
53010 Interdpt Chg - Indirect	\$ -	\$ -											\$ -	\$ 64,862.00	\$ 64,862.00	0%
53055 Interdpt Chg - General	\$ -	\$ -											\$ -	\$ -	\$ -	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 64,862.00</b>	<b>\$ 64,862.00</b>	<b>0%</b>
<b>Total Expenditures</b>	<b>\$ 860,604.00</b>	<b>\$ 607,859.00</b>	<b>\$ 251,835.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,720,298.00</b>	<b>\$ 2,030,666.00</b>	<b>\$ 310,368.00</b>	<b>85%</b>
<b>TOTAL REVENUES</b>	<b>\$ (1,024,477.00)</b>	<b>\$ (449,929.00)</b>	<b>\$ (4,499.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,478,905.00)</b>	<b>\$ (2,030,666.00)</b>	<b>\$ (551,761.00)</b>	<b>73%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 860,604.00</b>	<b>\$ 607,859.00</b>	<b>\$ 251,835.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,720,298.00</b>	<b>\$ 2,030,666.00</b>	<b>\$ 310,368.00</b>	<b>85%</b>
													<b>\$ 241,393.00</b>	<b>\$ -</b>	<b>\$ (241,393.00)</b>	