

MINUTES

Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held Wednesday, November 3, 1982, in the Fairgrounds Office beginning at 4:45 p.m.

ATTENDANCE	<u>Fair Board</u>	<u>Staff</u>	<u>Guests</u>
	Charles Colegrove	Adeline Hesse	John Meek, Commissioner-elect
	Margaret Sprecher	Valerie Bentley	Bruce Warner, City of Hillsboro
	Homer Speer		Stan Rickard, Architect
	Mike Swan		Marge McCornack & fellow members,
	John Love, absent		Society of Creative Anachronism

CORNELL RD. IMPROVEMENTS City of Hillsboro Engineer Bruce Warner attended the meeting to update the Board on right-of-ways for the Cornell Road improvements. Warner did take to the Port of Portland the Board's request for changing the fairgrounds access to its easterly boundary. This change would cause the Port to lose about 27 parking spaces. Warner has redesigned the Port's parking lot to include all original parking spots and several new spaces. Warner showed the Board a drawing of the Port's proposed parking lot.

The Port agreed to the new design but wanted an additional 5' of landscaping between the parked cars and the roadway. This means the road would be shifted 5' south on the fairgrounds property. The Board agreed to the shift as long as the 5' would be included in the setback required for commercial development of the fairgrounds 8.83 acres. The Port wants no future restrictions of the roadway (new fairgrounds access which will be half on the fairgrounds property and half on Port property). Whoever develops property first would be responsible for road improvements. It is good to outline agreements now.

The Board agreed that the fairgrounds access on the eastern boundary is much more suitable than an access through the 8.83 acres proposed for development.

The fairgrounds will also have a right-in/right-out access to Cornell Road. Hesse will ask Jack Godard, Washington County Review Planner, to check the revisions and report to the Board.

Any signals required as the area develops will be the responsibility of the developer.

MOTION: MOVED BY MIKE SWAN, SECONDED BY MARGARET SPRECHER TO APPROVE THE CONCEPT OF THE CORNELL ROAD IMPROVEMENTS AND NEW FAIRGROUNDS ACCESS AS PRESENTED BY BRUCE WARNER. MOTION CARRIED.

The Board does want the additional 5' needed for dedication of the right-of-way to be included as 5' of setback for the fairgrounds. Construction is scheduled to start late summer 1983.

Hesse will send Warner a copy of the Fair Board's recommendations to the Board of County Commissioners. The Board thanked Mr. Warner for attending the meeting.

Newly elected County Commissioner John Meek attended the Board meeting. Meek has met with Hesse about development of the fairgrounds. He believes the Washington County Fair can be the second largest fair in the state and

would like to work with the Fair Board toward common goals. Meek was disappointed that Measure 8 didn't pass and has proposed that the hotel/motel tax increase be dedicated as 1% to economic development, 1% to parks & recreation, and 1% to the fairgrounds. With more programs included, there will be more people involved in informing the voters. Next election will be March 22.

Meek is interested in getting the fairgrounds 8.83 acres zoned "Fairgrounds Commercial," and to begin looking for a developer. He feels the county should pay the salaries of full-time fairgrounds employees. Meek is anxious to work with the Fair Board.

CLOVERLEAF COMMUNITY BUILDING Architect Stan Rickard updated the Board on the Cloverleaf Community Building progress. Rickard checked the prices for additional hardware for the doors and oak baseboard for the storage area.

The Fair Board has not released the retainer. The metal building people are going to place a lien against Suomi and their bond company. The Board will hold the retainer until they receive assurance from Suomi that all subcontractors have been paid.

The large door is still not fixed and its keys do not match the building keys. There are several minor items not completed on the building. All the Dryvit product information read by Rickard stated a three year guarantee, and the subcontractor has guaranteed only one year. Rickard will check into it.

A heating system for the Cloverleaf Community Building will be delayed because of the hotel/motel tax increase failure. Some heat will be needed to keep mildew from growing on the walls.

The Board will notify Suomi of \$1,100 in liquidated damages when final payment is made.

The Board thanked Rickard for attending the meeting.

CONSENT AGENDA MOTION: MOVED BY MIKE SWAN, SECONDED BY MARGARET SPRECHER TO APPROVE THE BILLS AS SUBMITTED; THE SEPTEMBER 1982 FINANCIAL RECAP; AND THE OCTOBER 6 & 18, 1982, BOARD MINUTES. MOTION CARRIED. (Bills listed on page 3.)

CARNIVAL The Board reviewed a letter to Davis Amusement. Hesse reported the Davis' are waiting for dates from Union County and will send the Board a contract by the first of the week. The Davis' had no problems with the Fair Board's terms.

SURVEY The Board reviewed a newsclipping about an attendance survey done by the Oregon State Fair.

BOARD TERMS The Board members signed a letter to the commissioners requesting Chairman Colegrove be reappointed to an additional three-year term. The Commissioners haven't received any additional Fair Board applications.

CCB RENTAL MOTION: MOVED BY MARGARET SPRECHER, SECONDED BY MIKE SWAN TO REMOVE "MONDAY THROUGH FRIDAY" RESTRICTION ON NON-PROFIT ORGANIZATION RENTAL FEE FOR THE CLOVERLEAF COMMUNITY BUILDING. MOTION CARRIED.

Bills as approved:

4088	Russ Dyche	11.60	Mileage
4089	Petty Cash	24.27	Office expense
4090	Valerie Bentley	25.00	Car allowance
4091	Adeline Hesse	50.00	Car allowance
4092	Minuteman Press	59.90	Stationery
4093	Assoc. Janitor & Paper	149.60	Maintenance supplies
4094	Chapman's Service Store	64.31	Tire repair
4095	J. Thayer Co.	7.40	Office supplies
4096	Copeland Lumber Yard	46.70	Showring repair
4097	Ireland's True Value	3.29	Maintenance supplies
4098	Hillsboro Auto Parts	12.01	Water truck repair
4099	Full Circle, Inc.	12.00	Maintenance supplies
4100	Finance & Administration	48.30	Office expense
4101	Eastern Uniform Co.	23.46	Fair Board shirts
4102	Hillsboro Utilities Comm.	682.40	Water & sewer
4103	Sunset Electric	5.75	Replace breaker in Floral Bldg.
4104	Christy's Deli	10.50	Fair Board meeting
4105	86 Corral Motel	45.00	OFA managers meeting
4106	Jeannie Mulholland	3.00	Premium payment
4107	Christy's Deli	12.60	Fair Board meeting
4108	Stan Rickard	500.00	Extra services
4109	Addy Hesse	33.15	OFA managers meeting
4110	P. G. E.	365.15	Utilities
4111	Hillsboro Implement	46.52	Maintenance
4112	G.T.E.	159.53	Telephone
4113	VOID		
4114	Check 'n Balance	37.50	Bookkeeping
4115	Columbia Audio Specialties	64.28	Amplifier repair
4116	Tualatin Valley Florist	12.50	In memory of Bob Gamel
4117	Northwest Natural Gas	33.10	Utilities
4118	Pay 'n Save Corp.	70.91	Maintenance supplies & paint
4119	Finance & Administration	8,988.63	Salaries - August
4120	VOID		
4121	Suomi Enterprises, Inc.	12,449.75	Cloverleaf Community Building

Hesse suggested having an open house for the Cloverleaf Community Building in the spring to help make local clubs, service organizations, and businesses aware of the building. Fair Board felt that would be a good way to market the building.

ENTER-TAINMENT

Marge McCornack and several members of the Society of Creative Anachronism attended the meeting to request time and area to perform during the fair. They were dressed in costumes of the Middle Ages. During the fair they would have a demonstration tournament, singers, dancers, and various demonstrations depicting life in the Middle Ages.

MOTION: MOVED BY MIKE SWAN, SECONDED BY MARGARET SPRECHER TO APPROVE INVITING THE SOCIETY FOR CREATIVE ANACHRONISM TO PERFORM DURING THE 1983 FAIR. MOTION CARRIED.

Hesse will work out details for performances.

M.E. ROOF

Mr. Duycke has not contacted Dale Scheller to make arrangements to fix the Main Exhibit Building roof.

RODEO COMMITTEE

Mike Swan reported on the Rodeo Committee meeting. The Committee would like to design a flag for the Washington County Fair & Rodeo that the court could carry in parades and other functions. The design could also be used on vests for the Committee members.

Both the Rodeo and Destruction Derby Committees are interested in getting better lighting for the arena and more seating. The Rodeo Committee is talking about rebuilding some chutes.

Hesse will contact Judy Brooks about the flag design. It's possible there may have been a flag at one time. The Committee is preparing for the Rodeo Court tryouts to be held at 70's in Cornelius. The Court may be holding two fund raising dances this year.

BOARD TERMS

Mike Swan will not be available for reappointment to the Fair Board because of other personal commitments. His term expires December 31, 1982. John Love will take over as Rodeo Committee liaison.

MERIT RATE

The Board reviewed the Merit Rate Workbook as completed by rater Jiggs Fisk. He rated the Washington County Fair as Silver Medallion. Next year Hesse will be filling out a workbook to help the rater view our fair.

PREMIUM BOOK

MOTION: MOVED BY MIKE SWAN, SECONDED BY HOMER SPEER TO APPROVE CONTRACTING TO SELL ADVERTISING FOR THE 1983 PREMIUM BOOK AT 14% OF AD SALES AND A \$100 GAS ALLOWANCE. MOTION CARRIED.

The Board agreed to continue using the tabloid-style premium book distributed in the local newspapers. The Board felt the tab style was the best way to reach the most people.

JUDGES FEES

MOTION: MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER TO ADOPT THE FOLLOWING JUDGES'S FEES:

- \$40 per day
- \$50 per day
- 18¢ per mile
- \$25 per night
- No meal allowance
- Home Arts, misc.
- Livestock
- Lodging

MOTION CARRIED.

MEETING The Board's annual planning/goal setting session will be Wednesday, November 10, 4:30 p.m. in the Fairgrounds office.

The Board will not have a regular meeting in December; however, the Board will be attending the Oregon Fairs Association convention December 5, 6, 7, in Ashland.

HOTEL/
MOTEL TAX

The hotel/motel tax increase was defeated on November 2, 49,008 to 42,603.

Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Valerie Bentley