

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, November 5, 1986

1. Call to order.
 2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
 3. Welcome John Thomas, new Fair Board member.
 - *4. Bills for approval (enclosed, pages 3 & 4).
 - *5. September 1986 Financial Recap (enclosed, page 5).
 - *6. October 4, 1986 Fair Board Minutes (enclosed, page 6 - 8).
 - *7. A. October 1986 Off-Season Calendar (enclosed, page 9).
B. November 1986 Activities Calendar (enclosed, page 10).
- *Consent Agenda; Any item may be removed for separate consideration upon request of any board member or any member of the audience.
8. Fair Organizations' Report:
 - A. Fairgrounds Boosters
 - B. Rodeo Board
 9. Maintenance Report
 10. Old Business:
 - A. Premium Book
 - B. Food booth quality
 - C. Land Products
 - D. Update on computer
 - E. Dyche's Mobil Home
 - F. OFA Convention (enclosed, pages 11 - 15).
 - G. OFA Distinguished Service Award (enclosed, pages 16 & 17).
 11. New Business:
 - A. Off-Season promotion
 - B. Square Dancers Proposal (enclosed, page 18).
 12. Non-Agenda Items:
 - A.
 - B.

13. Announcements:

- A. Next board meeting
- B.

14. Executive Session:

- A. Marketing of property.

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a regular meeting of the Washington County Fair Board, held Wednesday, November 5, 1986, beginning at 4:30 p.m.

ATTENDANCE

Fair Board:	Lloyd Baron	Staff:	Cal Wade
	Homer Speer		Ron McAuley
	Jeanne Leeson		Jamie Hammack
	John Meek	Guests:	Addie Fisher
	John Thomas		Jack Fisher
			Rocky Williams

WELCOME

Baron welcomed those in attendance and invited them to speak on agenda matters. Baron also welcomed John Thomas, new Fair Board member.

CONSENT AGENDA

Wade gave a financial recap of the revenues and expenditures through October 31, 1986. The Board discussed the cut off dates for the reports and the consensus was that Wade should use whatever cut off date he felt comfortable with.

Baron made an addition to the October 1, 1986 meeting minutes to read "make a substantial gift to express the board's appreciation. Wade and Baron were appointed to a committee of two to determine the item to be presented." Baron also added 6B. to the consent agenda to include funding be allocated up to \$500 for Williams to attend the January IPRA Finals in Tulsa, Oklahoma.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON, TO APPROVE THE CONSENT AGENDA. MOTION CARRIED UNANIMOUSLY.

MILKING PARLOR

Thomas advised that two dairy exhibitors did not receive milking parlor checks. Wade said the Superintendent had been in the office today and that the exhibitors had not signed in as required. Thomas felt the superintendent should be in charge of making sure every exhibitor signed in. The board consensus was that the milking parlor checks should be paid.

BOOSTERS REPORT

Nominations were taken for new officers and directors. They also discussed a number of projects they were interested in pursuing

but did not take any action.

RODEO BOARD REPORT

Williams reported the By-Laws have been revised and will be forwarded to the Fair Board and county counsel for review and approval. The 1987 Fair & Rodeo Court has been selected and will attend a board meeting to meet the Fair Board members.

MAINTENANCE REPORT

McAuley reported the following projects are completed: secured Poultry/Rabbit, FFA and Beef/Dairy barns for R.V. storage and vehicles began moving in October 15th; the grandstand seating is prepared for paint; partitions in 4-H barn were removed for off-road racing.

The crew will be preparing the fairground for weatherization and hog panels purchased from a business in Dayton will be remodeled to use as livestock panels in our barns.

PREMIUM BOOK NOTICE

Wade discussed several changes which will be incorporated into the premium book which will serve as public notice to those petitioning, exhibiting, etc. This type of notice has protected two county fairs involving lawsuits of this nature.

LAND PRODUCTS

Baron presented the idea of extending the existing Floral Building and moving the Land Products department to that area. The Textiles Department needs the room this would create in the North end of the Main Exhibit Building. The department superintendents involved are all receptive to the idea.

Baron has also had several businesses commit to special awards for the Land Products department to provide more incentive for exhibiting.

McAuley prepared a cost estimate of approximately \$1,500 for materials. Electrical work was not included, as it will depend on the needs of the department.

The board discussed whether the floral building is still destined to be moved and if so, approximately how many years will it remain in this location. They also discussed the present location and that it would be more desirable if the office were moved and if there were better signage.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY HOMER SPEER, TO PROCEED WITH PLANS TO MAKE AN ADDITION TO THE EXISTING FLORAL BUILDING TO HOUSE THE LAND PRODUCTS DEPARTMENT. MOTION CARRIED UNANIMOUSLY.

PREMIUM BOOK

Wade discussed the present contract with University Publishing and the escape clause. We have complied with the 60 day written notice to cancel the contract but Wade feels morally there should be a reason for cancelling, i.e. a problem with the past work relationship or an inability to change the format as desired for 1987. Williams asked if there was a possibility of including the Rodeo program into the agreement for 1987. The board directed Wade to meet with University Publishing and procede as necessary.

FOOD BOOTHS

The board discussed concerns regarding quality of the food concessionaires. Concerns included appearance of booths, personnel and quality of food. Rental rates for food exhibitors was discussed briefly. Several suggestions were made which included contacting "The Bite" and inquiring about their procedures and requirements, contacting the local Restaurant Owners Association, and giving some incentive to clean up the booths. Wade will continue researching rental rates by inquiring at the convention in December.

COMPUTER PRINTER

Wade advised the board he had done a lot of research concerning purchase of a printer for the Apple III and had a lot of negative response. Recently, Wade discussed the matter with Meek and found that the original printer would be available for purchase from Meek. Wade recommended this would be the printer to purchase.

CARETAKER'S RESIDENCE

Wade reviewed the situation concerning the caretaker's mobile home and informed the board the loan is not dealer recourse. The payoff is approximately \$19,500. Members discussed several options to resolve the situation.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JOHN THOMAS, TO AUTHORIZE WADE TO NEGOTIATE TO PURCHASE THE MOBILE HOME, NOT TO EXCEED THE PAYOFF AMOUNT. MOTION CARRIED UNANIMOUSLY.

OREGON FAIRS CONVENTION

The convention dates are December 7, 8, & 9. The board discussed the convention and activities which take place. Each board member will be contacted to confirm the dates which they will be attending. Speer felt a reservation should be made for the new board member to be appointed in December in the name of John Doe.

OFA DISTINGUISHED SERVICE AWARD

MOTION: MOVED BY JEANNE LEESON, SECONDED BY JOHN MEEK, TO VOTE FOR MARGARET PARKER FOR RECIPIENT OF THE OFA DISTINGUISHED SERVICE

AWARD. MOTION CARRIED UNANIMOUSLY.

OFF-SEASON PROMOTION

Wade told members of the board that we need to seriously consider promoting our off-season use through advertising and a facilities brochure. At the January meeting each board member should bring 3 ideas for a fairgrounds name to use in promotion of the facilities.

SQUARE DANCERS PROPOSAL

The board reviewed a proposal they received from the local Square Dancer's Building Committee. Their concerns included liability insurance and liquor liability. The consensus was it was worth pursuing to encourage use of the facilities.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN THOMAS, TO AUTHORIZE WADE TO NEGOTIATE A CONTRACT WITH THE SQUARE DANCER'S BUILDING COMMITTEE. MOTION CARRIED UNANIMOUSLY.

HORSE SUPERINTENDENT

George Horner suggested a superintendent to supervise and coordinate the Open Show, Pinto & Paint Show, Draft Show, and 4-H Horse Show. The board agreed it was a good idea and to pursue locating someone to fill the position.

LIVESTOCK PANELS

Wade informed the board that he committed to purchasing metal hog panels from a Dayton hog farm which is going out of business. They were purchased at \$10 per panel and the sizes range from 4' to 16'. They will be remodeled to serve as portable livestock panels.

ELECTRICAL MASTER PLAN

Prior to completing an electrical master plan, more definite building plans must be in place. PGE will meter each transformer during the '87 fair. Presently, the panel by the Booster's booth needs to be replaced to supply a huge service to the area. This area includes Friendship Square.

'87 PROJECTS

Wade presented a list of projects to the Fair Board to include: concrete walkways at the west end of the 4-H Barn, covered walkway from Cloverleaf parking lot to building entrance, walkway and drain at Swine Barn, additional horse tie stalls at the west end of west Horse Barn.

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER, TO AUTHORIZE EXPENDITURE OF \$5,500 TO COMPLETE THE PROJECTS PRESENTED AND DISCUSSED. MOTION CARRIED UNANIMOUSLY.

UNSECURED R.V. STORAGE

Wade advised he felt there is a demand for unsecured R.V. storage and if the customers are well advised of potential problems, we would be providing a public service. Legal and public relation aspects were discussed by board members

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER, TO AUTHORIZE WADE TO IMPLEMENT A PROGRAM FOR UNSECURED R.V. STORAGE. MOTION CARRIED UNANIMOUSLY.

Regular meeting adjourned 6:30 p.m.

EXECUTIVE SESSION

The board immediately went into executive session. Those in attendance were:

Fair board:	Lloyd Baron	Staff:	Cal Wade
	John Meek		Jamie Hammack
	Jeanne Leeson		
	John Thomas		
	Homer Speer		

Discussion concerned real estate matters relating to the fairgrounds.

Executive session adjourned 7:05 p.m.

Respectfully submitted,

Jamie Hammack, Secretary

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, October 1, 1986

* Fairgrounds Office *

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- *3. Bills for Approval (enclosed, page 3).
- *4. August 1986 Financial Recap (enclosed, page 4).
- *5. September 3, 1986 Fair Board Minutes (enclosed, pages 5 - 9).
- *6. A. September Off-Season Calendar (enclosed, page 10).
B. October Activities Calendar (enclosed, page 11).

*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.

7. Fair Organizations' Reports:
 - A. Fairgrounds Boosters
 - B. Rodeo Board (Minutes enclosed, pages 12 & 13).
8. Maintenance Report
9. Old Business:
 - A. Caretakers 60 day notice (enclosed, page 14).
 - B. Computer progress
 - C. Electrical engineering update
 - D. Liability insurance
 - E. Valley National account opened
 - F. Advertisement in Hallmark Director (enclosed, page 15).
 - G. Planning Session Recap (enclosed, pages 16 & 17).
10. New Business:
 - A. Consider adopting criteria for evaluation of Executive Director
 - B. Dairy Cattle Premiums
11. Non-Agenda Items:
 - A.
 - B.

12. Announcements:

- A. Volunteer Appreciation Potluck will be Monday, November 3, 1986, 6:30 p.m. Invitations will be mailed.
- B. Next board meeting will be November 5, 1986, 4:30 p.m.