

WASHINGTON COUNTY FAIR BOARD

Regular Meeting

Wednesday, November 5, 1997

3:00 PM

1. Call to order.
2. A. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
- \*3. A. Bills for approval & detail of income received,  
Line Item Report for October 1997 (enc., pages 3-8)
- \*4. A. Financial position, September 1997 - Reconcilled (enc., page 9)  
October 1997 - Unreconcilled (enc., page 10)  
  
B. Financial recap, October 1997 (enc., pages 11-16)
- \*5. A. Fair Board minutes - October 8 , 1997 (enc., pages 17-22)
- \*6. A. Activities Flyer, November-December 1997 (enc., page 23)  
B. Facility Use Schedule, November 1997 (enc., page 24)  
December 1997 (enc., page 25)

\*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- ~~A.~~ Rodeo Board  
Rodeo Board Minutes (enc., pages 26-28)
- ~~B.~~ Boosters' report
- ~~C.~~ 4-H Horse Fair

~~14,000~~

8. 1997 FAIR REPORT:

- A. Bill McKinley

9. FAIR COMPLEX MARKETING REPORT:

A. Margaret Garza

10. MAINTENANCE REPORT:

A. Maintenance Team Report - Albert Flanagan

11. NEW BUSINESS:

- A. Action items resulting from the Worksession.
- B. Hotel/Motel Tax Payments (enc., page 29)

13. ANNOUNCEMENTS:

A. Next Fair Board meeting December 10, 1997.

*Shoreline*  
\*EXECUTIVE SESSION pursuant to ORS 192.610-192.690 to discuss Real Estate and Personnel - 12:00 Noon, Willamette Room, Farmhouse Restaurant (Hallmark Inn).

*Create Policy for Public Donors  
Accept Staff Recom for Audit  
Accept Confirmation for all staff.  
15,000 for tools + etc.  
20,000 for Auto -  
5,000 for Fix Dairy Barn*

*ASK about Weston -*

*Paint Vehicles*

**LINE ITEM REPORT**  
10/1/97 Through 10/31/97

Num	Date	Payee	Memo	Amount
<b>INCOME CATEGORIES</b>				
<b>A-State Funds</b>				
<b>3A Dept. of Economic Development</b>				
2662	10/8/97	Oregon Dept. of Agriculture	Lottery Distribution	41,976.34
				<u>41,976.34</u>
<b>Total A-State Funds</b>				<u>41,976.34</u>
<b>D-Interim Use Income</b>				
<b>10A National Guard Armory Rent</b>				
2664	10/8/97	Victoria Lopez	Armory rental 10/11/97	347.00
22798	10/8/97	Northwest Clogging Association	Armory Rental/Inventory	106.50
2688	10/28/97	Myron White	Rental Inventory Armory-Cash	4.50
2693	10/28/97	Specialty Directory Distribution	Armory Classroom Rental Nov/Dec	1,000.00
2701	10/28/97	Myron White	Armory/Rental Inventory/11/1/97	357.00
				<u>1,815.00</u>
<b>10B Main Exhibit Hall</b>				
2694	10/28/97	Michelle's Piano	Main Exhibit Hall Rental 97-131	835.50
2696	10/28/97	Portland Gem & Mineral Show	ME, A&C & Meeting Room 10/97	1,890.00
2697	10/28/97	Kathy Kossler	Main Exhibit/South/Dog Training	75.00
2698	10/28/97	Feathered Friends	Main Exhibit North Rental	942.00
				<u>3,742.50</u>
<b>10C Cloverleaf Building</b>				
2689	10/28/97	Victor Nonthe	CCB Rental 11/8/97 - Cash	313.50
				<u>313.50</u>
<b>10D Arts &amp; Crafts Building</b>				
22797	10/8/97	Harvest Community Church	Arts&Crafts rental/inventory	32.50
2671	10/16/97	David Golob	A/C Rental/Inventory/10/11/97	378.00
2674	10/16/97	Carol Bump	A&C Partial Pay/12/6/97	60.00
2692	10/28/97	Amy Aitken	A&C Partial Payment	171.40
2695	10/28/97	Oregon State Bulldog Club	A/C Rtl.--Oct. 18-19	250.00
2703	10/28/97	Animal School	Dog Training Sessions 2-6/97	810.00
				<u>1,701.90</u>
<b>10G Grounds/General</b>				
2677	10/16/97	ATV Institute	DogLeg Rental ATV Classes	125.00
2690	10/28/97	Calvary Chapel Worship Center	Covered Show Ring 10/31/97	350.00
				<u>475.00</u>
<b>10J RV/Boat Storage/Barns</b>				
2652	10/8/97	RV/Boat Storage	Riverman,Lopuszynski,Gaube,Bonar	300.00
2653	10/8/97	RV/Boat Storage	Pulito,Baum,Friedman,Ancheta	300.00
2654	10/8/97	RV/Boat Storage	Kasmeyer,Spisak,Stober,Foteff	300.00
2666	10/16/97	RV/Boat Storage	Bernhardt,Alder,Schlesser	225.00
2684	10/28/97	RV/Boat Storage	Larsen,Haugen,Holland(Bus)-Cash	186.00
2685	10/28/97	RV/Boat Storage	Salvatori,Brookhart,Carlson,Lyon	300.00
2686	10/28/97	RV/Boat Storage	Reeves(2),Johnson,Steel	300.00
2687	10/28/97	RV/Boat Storage	Malensek,Smith(Tradewind)	150.00
				<u>2,061.00</u>
<b>10K Interim Use Concessions</b>				
2658	10/8/97	De'Angelos Catering	DJ's Swap Meet Concessions	1,864.50
2659	10/8/97	Coffee Caterers	DJ's Swap Meet Concessions	187.40
2676	10/16/97	Padres Inc.	Concessions %: Gem Show	181.05
				<u>2,232.95</u>
<b>11 Damage Deposits</b>				
2660	10/8/97	Marela Romero	CCB Key Deposit	10.00
2664	10/8/97	Victoria Lopez	Damage Deposit	200.00

**LINE ITEM REPORT**  
10/1/97 Through 10/31/97

Num	Date	Payee	Memo	Amount
2673	10/16/97	Alejandro Alvarez	Damage Deposit/Armory	200.00
2675	10/16/97	Teddi Gill	Damage Deposit/ME/4/18-19/97	200.00
2691	10/28/97	Homier Distributing	A&C Damage Deposit 3/1/97	200.00
2700	10/28/97	Westside Auction Center	A&C Deposit 11/13-15/97	200.00
2702	10/28/97	June Love	CCB Deposit 6/20/98	200.00
				<u>1,210.00</u>
<b>14 Interest</b>				
	10/1/97	Govt Pool	September Interest #4486	1,725.90
	10/1/97	Govt Pool	September Interest #4591	18.40
				<u>1,744.30</u>
<b>17 Miscellaneous Income</b>				
2661	10/8/97	AT&T	Payphone Long-distance Commiss.	211.72
22806	10/15/97	Oregon Military Department	Reimburse Electrical Expenses	781.95
2704	10/28/97	SAIF Corporation	Work Comp Dividend	2,169.00
2705	10/28/97	Ron's Hotel & Rest. Equipment	Client Cost Reimbursement	64.00
				<u>3,226.67</u>
<b>18A RV Park Short-term</b>				
2655	10/8/97	RV Cash Deposit	RV Camping Fees--CASH	195.00
2656	10/8/97	RV Check Deposit	RV Camping Fees	150.00
2669	10/16/97	RV Check Deposit	RV Camping Fees	270.00
2670	10/16/97	RV Cash Deposit	RV Camping Fees	415.00
2681	10/28/97	RV Cash Deposit	RV Camping Fees	235.00
2683	10/28/97	RV Check Deposit	RV Camping Fees	365.00
2699	10/28/97	RV Check Deposit	Colback/Rose City Bird Show	90.00
2708	10/29/97	RV Check Deposit	1997 Fair RV Parking	70.00
2711	10/29/97	L&M Company	1998 Fair RV Parking	35.00
				<u>1,825.00</u>
<b>18B RV Park Long-term</b>				
2657	10/8/97	RV Contractor Parking	Sandy Ayers/Check October	300.00
2667	10/16/97	RV Check Deposit	Don Potter/Contractor's Area	190.00
2668	10/16/97	RV Cash Deposit	D R Strube/Contractor's Area	160.00
2682	10/28/97	RV Cash Deposit	RV Camping Fees	610.00
				<u>1,260.00</u>
<b>Total D-Interim Use Income</b>				<u>21,607.82</u>
<b>E-Fair Income</b>				
<b>31 Other Admission</b>				
2709	10/29/97	Fair Income	1997 PA Booth Sales	177.00
				<u>177.00</u>
<b>32 Concessions/Booths</b>				
2706	10/29/97	Howard's Bar B-Q Service	1997 Fair Concessions %	2,424.69
2710	10/29/97	L&M Company	1998 Fair Booth ME-50	325.00
				<u>2,749.69</u>
<b>33 Sponsorships</b>				
2663	10/8/97	Damerow Ford	1997 Fair Sponsorship	2,750.00
				<u>2,750.00</u>
<b>39 Rodeo Sponsorships</b>				
2678	10/16/97	Ambrose Calcagno & Son	1997 Sponsorship/AC Trucking	2,500.00
2679	10/16/97	Northwest Environmental & Recycl	1998 Queen Sponsor/Saddle	1,500.00
				<u>4,000.00</u>
<b>41 Miscellaneous</b>				
22846	10/27/97	Portland Bottling Company	Soda Credits/Backstage/Firstaid	232.80
2707	10/29/97	E&I Catering	1997 Fair Electrical Hook-up	95.00
				<u>327.80</u>

**LINE ITEM REPORT**  
10/1/97 Through 10/31/97

Num	Date	Payee	Memo	Amount
<b>Total E-Fair Income</b>				<u>10,004.49</u>
<b>G-Bingo</b>				
<b>70 Sessions</b>				
2672	10/16/97	Glencoe Community Football	CCB July, August, September	3,300.00
				<u>3,300.00</u>
<b>Total G-Bingo</b>				<u>3,300.00</u>
<b>Income - Unassigned</b>				
**VOID**	10/28/97	Void Check	Misprinted Check	0.00
<b>Total Income - Unassigned</b>				<u>0.00</u>
<b>TOTAL INCOME CATEGORIES</b>				<u>76,888.65</u>
<b>EXPENSE CATEGORIES</b>				
<b>A-Personnel</b>				
<b>101 Salaries</b>				
22800	10/8/97	Wash. Co. Finance Division	Payroll 9/20 - 10/3	(12,129.45)
22811	10/23/97	Wash. Co. Finance Division	Payroll 10/4-10/17	(13,769.15)
22819	10/23/97	Express Personnel Services	#19400243,19400243 D.Nicks	(953.28)
22823	10/23/97	Flex Force Personnel	#10607 A. Sandoval	(86.80)
				<u>(26,938.68)</u>
<b>102 O.P.E.</b>				
22800	10/8/97	Wash. Co. Finance Division	Payroll 9/20/ - 10/3	(1,927.53)
22811	10/23/97	Wash. Co. Finance Division	Payroll 10/4-10/17	(5,380.49)
				<u>(7,308.02)</u>
<b>Total A-Personnel</b>				<u>(34,246.70)</u>
<b>B-Interim Operations</b>				
<b>107 Office Expense</b>				
22807	10/17/97	Bonnie Petitjean	Reimburse Supplies/Office Depot	(119.89)
22842	10/23/97	US Bankcard Division	Office Supplies/Finance Charge	(34.20)
22850	10/29/97	Petty Cash	Office Expense	(141.23)
				<u>(295.32)</u>
<b>108 Telephone</b>				
22825	10/23/97	GTE	9/28/97 Stmt. 648-1416	(759.04)
22826	10/23/97	GTE	9/28/97 Stmt. 648-5694	(325.12)
22827	10/23/97	GTE Paging	Pagers 10/97 Bill	(65.70)
22828	10/23/97	Payment Center	AT&T Long Distance--9/20/97	(51.92)
				<u>(1,201.78)</u>
<b>110 Postage</b>				
22851	10/29/97	US Postmaster	Postage Meter	(271.84)
				<u>(271.84)</u>
<b>111A Equipment Rental</b>				
22821	10/23/97	Ferrellgas	#900865 Tank Rent	(40.00)
22822	10/23/97	Fisher Implement Co.	Chain Saw Chain	(400.00)
22837	10/23/97	Pitney Bowes	Postage meter Rental 11/97-2/98	(101.25)
				<u>(541.25)</u>
<b>111B Armory Rental</b>				
22806	10/15/97	Oregon Military Department	July, August, Sept. Armory Rental	(1,000.00)
				<u>(1,000.00)</u>

**LINE ITEM REPORT**  
10/1/97 Through 10/31/97

Num	Date	Payee	Memo	Amount
<b>112 Utilities</b>				
22831	10/23/97	Hillsboro Garbage Disposal	#976083-9/30 Service	(950.40)
22835	10/23/97	Northwest Natural Gas	10/97 Statements	(54.64)
22836	10/23/97	PGE	10/97 Statements	(1,987.81)
				(2,992.85)
<b>113B Main Exhibit R&amp;M</b>				
22813	10/23/97	Action Technology Systems	#34365 Repair Alarm System	(140.00)
				(140.00)
<b>113G Grounds/General R&amp;M</b>				
22812	10/23/97	A & I Paint	#5456 Paint for Restaurant Row	(76.55)
22818	10/23/97	Dynacco	#145263-2 Hornet Spray	(107.19)
22840	10/23/97	Shute Park True Value	Hose/Gate Valve/Trash Can	(77.93)
				(261.67)
<b>113H Main Arena R&amp;M</b>				
22816	10/23/97	Bob Kuest	#6956 Crow's Nest PA parts	(14.00)
				(14.00)
<b>113J Barns R&amp;M</b>				
22840	10/23/97	Shute Park True Value	10x100 4 Mil Black	(107.95)
				(107.95)
<b>113L Equipment R&amp;M</b>				
22822	10/23/97	Fisher Implement Co.	2155 JD Tractor Repair/Maint.	(42.14)
22824	10/23/97	Gratteri Tire & Wheel Ctr.	#165960 Flat Repair	(18.28)
22829	10/23/97	Hillsboro Auto Parts	Heater core,gauge,gasket,plugs	(62.50)
22842	10/23/97	US Bankcard Division	Batteries	(59.95)
22842	10/23/97	US Bankcard Division	Swing Away Jacks	(79.90)
22850	10/29/97	Petty Cash	Front hub cap/bolts	(4.06)
				(266.83)
<b>114 General Supplies</b>				
22814	10/23/97	All MRO	#172914 Rivets,clamps,lockwasher	(57.76)
22817	10/23/97	Bretthauer Oil	September Gas Delivery	(618.30)
22820	10/23/97	Fire Extinguisher Service Center	#002317 Annual Test	(195.45)
22829	10/23/97	Hillsboro Auto Parts	Grease,antifreeze,oil,wrenches	(106.29)
22838	10/23/97	Platt Electric	9/97 Stmt. Batteries/Photocell	(37.06)
				(1,014.86)
<b>118 Travel &amp; Training</b>				
22801	10/14/97	Bonnie Petitjean	Tuition Reimb/PCC/Govt.Acctng.	(158.60)
				(158.60)
<b>121 Professional Svcs.</b>				
22843	10/23/97	Windsor Security Systems	#3739 Alarm Monitor Oct-Dec 97	(47.85)
				(47.85)
<b>122 Insurance &amp; Bond</b>				
22810	10/20/97	SAIF Corporation	Workmen's Comp 7/1-9/30/97	(4,025.72)
22847	10/27/97	SAIF Corporation	Work Comp 7/1-9/30 Correction	(181.16)
				(4,206.88)
<b>131 Advertising &amp; P.R.</b>				
22830	10/23/97	Hillsboro Argus	Display Ads Sept/Business&Ind Ad	(390.53)
22841	10/23/97	US West	9/97 Statement	(126.00)
22842	10/23/97	US Bankcard Division	Rotary/Chamber Meetings	(10.00)
				(526.53)
<b>132 Board Expense</b>				
22832	10/23/97	Moments In Time Photography	#10458/Spiesschaert Photo	(60.00)
22842	10/23/97	US Bankcard Division	August Charges/Board Business	(40.52)
22850	10/29/97	Petty Cash	Board Meeting/Picture Frame	(25.37)
				(125.89)

**LINE ITEM REPORT**  
10/1/97 Through 10/31/97

Num	Date	Payee	Memo	Amount
<b>133 Dues, Licenses, Fees</b>				
22804	10/15/97	State of Oregon	Business Name Registration	(164.00)
22834	10/23/97	Oregonian	Subscription Through 11/9/97	<u>(14.50)</u>
				(178.50)
<b>149 Misc. Materials &amp; Svcs.</b>				
22833	10/23/97	Oregon Electric Group	Client Cost Inv. 99864	(180.00)
22838	10/23/97	Platt Electric	Client Cost/Easter Seal	(23.65)
22838	10/23/97	Platt Electric	Client Cost/Oregon Military	<u>(268.87)</u>
				(472.52)
<b>150 Refunds</b>				
22792	10/6/97	Maria Elena Gutierrez	Refund Damage Deposit/5/97	(200.00)
22796	10/8/97	Wanda Packard	Ref. Deposit/Port Dog Obedience	(75.00)
22797	10/8/97	Harvest Community Church	Refund Damage Deposit	(200.00)
22798	10/8/97	Northwest Clogging Association	Refund Damage Deposit	(200.00)
22799	10/8/97	Leslie Renaud	Refund Damage Deposit	(200.00)
22805	10/15/97	Victoria Lopez	Overpayment Rental/Electrical	(35.00)
22805	10/15/97	Victoria Lopez	Damage Deposit	(200.00)
22845	10/23/97	David Golob	Deposit Refund	<u>(200.00)</u>
				(1,310.00)
<b>154A RV Park Repair &amp; Maint.</b>				
22815	10/23/97	Baker Rock Resources	#76600041, 76600042 Crushed Rock	(293.28)
22838	10/23/97	Platt Electric	#2917701 RV Park South	<u>(42.60)</u>
				(335.88)
<b>154B RV Park Hotel/Motel Tax</b>				
22793	10/8/97	Wash. Co. Finance Division	RV Hotel/Motel Tax for 7/94-6/95	(1,064.92)
22793	10/8/97	Wash. Co. Finance Division	RV Hotel/Motel Tax for 7/95-6/96	(2,335.65)
22793	10/8/97	Wash. Co. Finance Division	RV Hotel/Motel Tax for 7/96-6/97	(2,931.99)
22849	10/28/97	Wash. Co. Finance Division	RV Hotel/Motel Tax for 7/97-9/97	<u>(465.97)</u>
				(6,798.53)
<b>Total B-Interim Operations</b>				<u>(22,269.53)</u>
<b>C-Fair Operations</b>				
<b>182 Miscellaneous</b>				
22852	10/31/97	Thomas Dairy	1997/21 Milkings/Second Ck	(26.14)
22853	10/31/97	Bevi-Joe Farms	1997/119 Milkings/Second Ck	(147.92)
22854	10/31/97	Wil-Rene Farms	1997/36 Milk/Jansen/Second Ck	(44.78)
22855	10/31/97	TMK Farms	1997/18 Milkings/Koch/Second Ck	(22.39)
22856	10/31/97	Marsh Dairy	1997 First/30 Milkings/Second Ck	(37.32)
22857	10/31/97	Ami Marsh	1997 Fair/12 Milkings/Second Ck	(14.93)
22858	10/31/97	Robin Marsh	1997 Fair/27 Milkings/Second Ck	(33.59)
22859	10/31/97	Brandi Marsh	1997 Fair/24 Milkings/Second Ck	(29.86)
22860	10/31/97	Darren Braggenstos	1997 Fair/12 Milkings/Second Ck	(14.93)
22861	10/31/97	Bridget Fry	1997 Fair/12 Milkings/Second Ck	(14.93)
22862	10/31/97	Monte Nussbaumer	1997 Fair/12 Milkings/Second Ck	(14.93)
22864	10/31/97	Kelli Twigg	1997 Fair/12 Milkings/Second Ck	<u>(14.93)</u>
				(416.65)
<b>Total C-Fair Operations</b>				<u>(416.65)</u>
<b>D-Exhibits &amp; Competitions</b>				
<b>221 Awards 4-H</b>				
5453	10/27/97	Sarah Nelson	4-H Premium/Replace Ck#5825	<u>(49.00)</u>
				(49.00)
<b>223 Other 4-H</b>				
22794	10/8/97	John Baggott	1997 4-H Supplies	(47.97)
22795	10/8/97	Jeanne Brandt	1997 4-H Super Evaluation Meet	(69.79)

**LINE ITEM REPORT**  
10/1/97 Through 10/31/97

Num	Date	Payee	Memo	Amount
				(117.76)
<b>232 Personnel Open</b>				
22791	10/6/97	Fred Morgus	1997 Super/Dairy Goats	(50.00)
				(50.00)
<b>Total D-Exhibits &amp; Competitions</b>				(216.76)
<b>E-Rodeo</b>				
<b>312 Personnel</b>				
22839	10/23/97	Pro Rodeo Cowboys Association	1997 Rodeo Judges Fees	(1,000.00)
				(1,000.00)
<b>317 Materials &amp; Supplies</b>				
22846	10/27/97	Portland Bottling Company	Soda Expense/Rodeo	(352.10)
				(352.10)
<b>318 Board Expense</b>				
22851	10/29/97	US Postmaster	Rodeo Mailings/Sept/Oct.	(28.16)
				(28.16)
<b>320 Queen</b>				
22802	10/14/97	Margret McVey	Supplies/Queen's Dance	(68.00)
22808	10/17/97	Mary's Saddle & Tack	Rodeo Queen's Saddle/Sponsored	(1,307.45)
22809	10/17/97	Corey Andrews	Rodeo Queen's Boots/Sponsored	(119.90)
				(1,495.35)
<b>Total E-Rodeo</b>				(2,875.61)
<b>J-Capital Outlay</b>				
<b>513 Equipment</b>				
22829	10/23/97	Hillsboro Auto Parts	Socket Set	(139.00)
				(139.00)
<b>Total J-Capital Outlay</b>				(139.00)
<b>Expense - Unassigned</b>				
22800	10/8/97	Wash. Co. Finance Division		0.00
**VOID**	10/15/97	Void Check	Misprinted Check	(1.00)
**VOID**	10/23/97	Void Check	Misprinted Check	(1.00)
**VOID**	10/31/97	Void Check	Misprinted Check	(1.00)
<b>Total Expense - Unassigned</b>				0.00
<b>TOTAL EXPENSE CATEGORIES</b>				(60,164.25)
<b>TRANSFERS</b>				
<b>POOL #4486</b>				
2665	10/9/97	Govt Pool	Transfer to US Bank	20,000.00
2680	10/23/97	Govt Pool	Transfer to Pool #4486	(20,000.00)
2712	10/29/97	Govt Pool	Transfer to Pool #4486	(10,000.00)
<b>Total POOL #4486</b>				(10,000.00)
<b>U.S. BANK</b>				
	10/9/97	Govt Pool	Transfer to US Bank	(20,000.00)
	10/23/97	Govt Pool	Transfer to Pool #4486	20,000.00
	10/29/97	Govt Pool	Transfer to Pool #4486	10,000.00
<b>Total U.S. BANK</b>				10,000.00
<b>TOTAL TRANSFERS</b>				0.00
Num	Date	Payee	Memo	Amount
<b>GRAND TOTAL</b>				16,724.40



**Washington County Fair Complex  
FINANCIAL POSITION**

**SEPTEMBER 30, 1997**

<b>CHECKING ACCOUNTS</b>	<b>U.S. Bank</b>	<b>Wells Fargo</b>	<b>Bingo</b>
<b>Book</b>			
Beginning Balance	13,340.03	1,932.17	2,760.56
Income Deposits	53,765.54	10,072.00	0.00
From Government Pool	105,000.00	0.00	0.00
Less Checks & Adjustments	164,628.14	7,370.52	0.00
To Government Pool	0.00	0.00	0.00
<b>Ending Book Balance</b>	<b>7,477.43</b>	<b>4,633.65</b>	<b>2,760.56</b>
<b>Bank</b>			
Bank Balance	23,920.67	9,755.65	2,760.56
Deposits In Transit	1,365.00		0.00
Outstanding Checks	17,808.24	5,122.00	0.00
<b>Ending Bank Balance</b>	<b>7,477.43</b>	<b>4,633.65</b>	<b>2,760.56</b>
<b>TOTAL COMBINED CHECKING</b>			<b>14,871.64</b>
<b>SAVINGS ACCOUNTS</b>	<b>Investment</b>	<b>EXPO</b>	
<b>Book</b>			
Beginning Balance	410,386.30	3,945.70	
Interest for Month	1,130.14	19.01	
From Checking	0.00	0.00	
To Checking	105,000.00	0.00	
<b>Ending Book Balance</b>	<b>306,516.44</b>	<b>3,964.71</b>	
<b>Bank</b>			
Bank Balance	306,516.44	3,964.71	
Transfers In Transit	0.00	0.00	
<b>Ending Bank Balance</b>	<b>306,516.44</b>	<b>3,964.71</b>	
<b>TOTAL COMBINED SAVINGS</b>			<b>310,481.15</b>
<b>TOTAL RESOURCES</b>			<b>325,352.79</b>

**Washington County Fair Complex****FINANCIAL POSITION**

Unreconciled as of 10/31/97

OCTOBER 31, 1997

<b>CHECKING ACCOUNTS</b>	<b>U.S. Bank</b>	<b>Wells Fargo</b>	<b>Bingo</b>
<b>Book</b>			
Beginning Balance	7,477.43	4,633.65	2,760.56
Income Deposits	73,990.60	0.00	0.00
From Government Pool	20,000.00	0.00	0.00
Less Checks & Adjustments	58,961.50	49.00	0.00
To Government Pool	30,000.00	0.00	0.00
<b>Ending Book Balance</b>	<b>12,506.53</b>	<b>4,584.65</b>	<b>2,760.56</b>
<b>Ending Bank Balance</b>	<b>7,477.43</b>	<b>4,633.65</b>	<b>2,760.56</b>
<b>TOTAL COMBINED CHECKING</b>			<b>19,851.74</b>
<b>SAVINGS ACCOUNTS</b>	<b>Investment</b>	<b>EXPO</b>	
<b>Book</b>			
Beginning Balance	306,516.44	3,964.71	
Interest for Month	1,725.90	18.40	
From Checking	30,000.00	0.00	
To Checking	20,000.00	0.00	
<b>Ending Book Balance</b>	<b>318,242.34</b>	<b>3,983.11</b>	
<b>TOTAL COMBINED SAVINGS</b>			<b>322,225.45</b>
<b>TOTAL RESOURCES</b>			<b>342,077.19</b>

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1,1997-JUNE 30,1998

ACTUAL 1995-96	OCTOBER 1996	ACTUAL 1996-97	LINE DESCRIPTION ITEM#	BUDGET 1997-98	REVISED 1997-98	OCTOBER 1997	TO DATE 1997-98	BALANCE
			STATE FUNDS					
0	0.00	0.00	1 Racing Commission	0	0	0.00	0.00	0.00
0	0.00	0.00	2 Apportionment	0	0	0.00	0.00	0.00
0	0.00	0.00	3 Merit Rate	0	0	0.00	0.00	0.00
44,444	0.00	36,042.15	3A Dept. of Econ. Dev.	0	0	41,976.34	41,976.34	41,976.34
44,444	0.00	36,042.15		0	0	41,976.34	41,976.34	41,976.34
0			SPECIAL FUNDS					
0	0.00	0.00	4 Grants	0	0	0.00	0.00	0.00
0	0.00	0.00	5 Funds Borrowed	100,000	100,000	0.00	0.00	(100,000.00)
		0.00	7 RE Sold/Leased	356,000	356,000		0.00	(356,000.00)
0	0.00	0.00		456,000	456,000	0.00	0.00	(456,000.00)
0			DEDICATED FUNDS					
0	0.00	0.00	8 Horse Stall Construction	0	0	0.00	0.00	0.00
465,807	0.00	517,920.41	9 Hotel/Motel Tax	530,000	530,000	0.00	150,049.94	(379,950.06)
465,807	0.00	517,920.41		530,000	530,000	0.00	150,049.94	(379,950.06)
0			INTERIM INCOME					
169,061	16,639.44	173,916.87	10 Rent & Storage	172,000	172,000	12,341.85	59,931.29	(112,068.71)
1,935	1,600.00	17,965.00	11 Damage Deposits	15,000	15,000	1,210.00	4,010.00	(10,990.00)
0	0.00	0.00	12 Advertising Sold	0	0	0.00	0.00	0.00
5,500	0.00	11,000.00	13 Gate Change	5,500	5,500	0.00	0.00	(5,500.00)
12,088	1,022.21	15,027.53	14 Interest	16,000	16,000	1,744.30	6,289.95	(9,710.05)
0	0.00	0.00	15 Shows/Entertainment	100,000	100,000	0.00	0.00	(100,000.00)
29,418	0.00	45,819.32	16 Parking Fees	25,000	25,000	0.00	0.00	(25,000.00)
11,846	305.24	9,101.54	17 Miscellaneous Income	11,000	11,000	3,226.67	6,524.76	(4,475.24)
25,377	3,207.00	33,805.00	18 RV Park	29,000	29,000	3,085.00	11,872.00	(17,128.00)
255,225	22,773.89	306,635.26		373,500	373,500	21,607.82	88,628.00	(284,872.00)

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1,1997-JUNE 30,1998

ACTUAL 1995-96	OCTOBER 1996	ACTUAL 1996-97	LINE ITEM#	DESCRIPTION	BUDGET 1997-98	REVISED 1997-98	OCTOBER 1997	TO DATE 1997-98	BALANCE
FAIR INCOME									
33,102	0.00	25,857.00	30	Youth Admission	30,000	30,000	0.00	28,836.00	(1,164.00)
215,435	0.00	193,878.44	31	Other Admission	200,000	200,000	177.00	197,981.05	(2,018.95)
109,894	0.00	113,980.68	32	Concessions/Booths	120,000	120,000	2,749.69	71,420.87	(48,579.13)
32,905	11,050.00	40,665.00	33	Sponsorships	50,000	50,000	2,750.00	40,497.95	(9,502.05)
5,760	3,035.00	8,350.00	34	Advertising Sold	8,000	8,000	0.00	2,985.00	(5,015.00)
0	0.00	0.00	35	Gate Change	15,000	15,000	0.00	15,000.00	0.00
56,430	0.00	48,826.00	36	Carnival Income	50,000	50,000	0.00	51,997.02	1,997.02
3,242	0.00	4,446.00	37	Entry Fees	4,500	4,500	0.00	3,663.50	(836.50)
48,431	0.00	46,201.01	38	Parking Fees	48,000	48,000	0.00	49,268.54	1,268.54
28,113	10,000.00	38,100.00	39	Rodeo Sponsorships	100,000	85,000	4,000.00	66,400.00	(18,600.00)
0	0.00	0.00	40	Horse Show	0	0	0.00	0.00	0.00
12,199	0.00	5,423.29	41	Miscellaneous	5,000	5,000	327.80	4,617.66	(382.34)
8,218	0.00	7,386.98	42	Rodeo Admissions	7,500	7,500	0.00	6,892.00	(608.00)
49,191	2,074.06	48,734.60	43	Main Stage	45,000	0	0.00	0.00	0.00
1,189	0.00	669.00	44	Arena Admissions	700	700	0.00	0.00	(700.00)
0	0.00	1,857.00	45	Amphitheater Concessions	800	800	0.00	0.00	(800.00)
0	0.00	325.00	46	Rodeo Miscellaneous	0	0	0.00	4,057.52	4,057.52
0	0.00	3,640.00	47	Horse Stall Rentals	4,550	4,550	0.00	195.00	(4,355.00)
604,109	26,159.06	588,340.00			689,050	629,050	10,004.49	543,812.11	(85,237.89)
BINGO									
8,700	1,500.00	16,200.00	70	Sessions	14,000	14,000	3,300.00	4,500.00	(9,500.00)
0	0.00	0.00	71	Food	0	0	0.00	0.00	0.00
0	0.00	0.00	72	Operating Change	0	0	0.00	0.00	0.00
8,700	1,500.00	16,200.00			14,000	14,000	3,300.00	4,500.00	(9,500.00)
1,378,286	50,432.95	1,465,137.82	TOTAL INCOME CATEGORIES		2,062,550	2,002,550	76,888.65	828,966.39	(1,173,583.61)
BEGINNING BALANCE									
196,041.50	313,679.56	313,679.56	99	Cash on Hand	335,000	345,000		417,330.00	
1,574,327	364,112.51	1,778,817.38	TOTAL INCOME/BEG CASH ON HA		2,397,550	2,347,550	76,888.65	1,246,296.39	(1,101,253.61)

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- 380,000 H.M.  
# 265,000

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WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1997 - JUNE 30, 1998

ACTUAL 1995-96	OCTOBER 1996	ACTUAL 1996-97	LINE ITEM #	DESCRIPTION	BUDGET 1997-98	REVISED 1997-98	OCTOBER 1997	TO DATE 1997-98	BALANCE
PERSONNEL									
320,801	23,804.71	354,555.01	101	Salaries	381,000	381,000	26,938.68	172,371.11	(208,628.89)
94,061	6,535.31	95,879.05	102	O.P.E.	127,000	127,000	7,308.02	38,232.69	(88,767.31)
414,862	30,340.02	450,434.06			508,000	508,000	<u>34,246.70</u>	210,603.80	<u>(297,396.20)</u>
INTERIM OPERATIONS									
3,721	23.92	5,301.19	107	Office Expense	4,200	4,200	295.32	1,495.24	(2,704.76)
9,033	885.26	11,372.91	108	Telephone	11,000	11,000	1,201.78	4,478.09	(6,521.91)
1,248	0.00	441.46	109	Printing	5,000	5,000	0.00	554.28	(4,445.72)
4,197	123.83	3,020.26	110	Postage	4,500	4,500	271.84	776.40	(3,723.60)
2,341	270.25	10,253.70	111	Equip/Bldg Rental	9,200	9,200	1,541.25	3,216.58	(5,983.42)
63,926	3,666.16	76,664.20	112	Utilities	70,000	70,000	2,992.85	19,913.30	(50,086.70)
52,530	4,721.08	50,024.60	113	Repair & Maintenance	50,000	50,000	790.45	10,846.33	(39,153.67)
18,899	2,395.65	28,678.05	114	General Supplies	22,200	22,200	1,014.86	8,485.31	(13,714.69)
0	0.00	0.00	115	Legal Notices	0	0	0.00	0.00	0.00
5,500	0.00	11,000.00	116	Gate Change	5,500	5,500	0.00	0.00	(5,500.00)
5,932	0.00	9,103.82	117	Parking	6,500	6,500	0.00	834.61	(5,665.39)
1,887	859.00	4,859.36	118	Travel & Training	4,000	4,000	158.60	158.60	(3,841.40)
1,087	155.50	12,974.00	119	Legal fees	2,500	2,500	0.00	3,044.90	544.90
13,943	0.00	4,560.00	121	Professional Svcs.	0	0	47.85	836.85	836.85
6,678	0.00	7,552.87	122	Insurance & Bond	7,000	7,000	4,206.88	12,988.19	5,988.19
0	0.00	0.00	123	Private Mileage	0	0	0.00	0.00	0.00
5,740	475.00	6,440.00	124	Car Allowance	7,000	7,000	0.00	1,800.00	(5,200.00)
9,194	1,271.23	7,214.25	131	Advertising & P.R.	7,500	7,500	526.53	2,314.20	(5,185.80)
2,196	112.61	1,434.39	132	Board Expense	3,000	3,000	125.89	213.36	(2,786.64)
2,841	600.00	3,117.54	133	Dues,Licenses,Fees	3,000	3,000	178.50	544.00	(2,456.00)
3,328	473.98	6,076.92	149	Misc. materials & Svcs.	3,000	3,000	472.52	7,394.14	4,394.14
8,537	1,398.00	15,882.61	150	Refunds	15,000	15,000	1,310.00	4,504.98	(10,495.02)
17,761	0.00	14,834.00	151	County-Indirect cost	14,800	14,800	0.00	3,699.75	(11,100.25)
0	0.00	0.00	153	Petty Cash	200	200	0.00	0.00	(200.00)
0	0.00	0.00	154A	RV Park Repair & Maint	1500	1500	335.88	335.88	(1,164.12)
0	0.00	0.00	154B	RV Park Hotel/Motel Tax	0	0	6,798.53	6,798.53	6,798.53
240,520	17,431.47	290,806.13			256,600	256,600	<u>22,269.53</u>	95,233.52	(161,366.48)

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1997 - JUNE 30, 1998

ACTUAL 1995-96	OCTOBER 1,996.00	ACTUAL 1996-97	LINE DESCRIPTION ITEM #	BUDGET 1997-98	REVISED 1997-98	OCTOBER 1997	TO DATE 1997-98	BALANCE
FAIR OPERATIONS								
8,472	0.00	14,711.53	175 Printing	12,000	12,000	0.00	6,321.52	(5,678.48)
8,199	4,235.99	8,607.03	176 Utilities	9,000	9,000	0.00	10,479.59	1,479.59
0	0.00	0.00	177 Gate Change	15,000	15,000	0.00	15,000.00	0.00
5,611	0.00	7,494.70	178 Parking	8,000	8,000	0.00	9,234.97	1,234.97
35,950	2,647.92	34,251.37	179 Professional Svcs.	38,000	38,000	0.00	35,796.20	(2,203.80)
63,069	0.00	68,183.72	180 Advertising	70,000	70,000	0.00	62,542.88	(7,457.12)
783	137.50	1,196.00	181 Refunds	1,000	1,000	0.00	453.00	(547.00)
9,968	1,239.50	6,385.30	182 Miscellaneous	6,000	6,000	416.65	12,082.64	6,082.64
2,807	0.00	3,568.32	183 Decorations	3,500	3,500	0.00	2,700.32	(799.68)
5,194	0.00	4,862.98	184 Equipment Rental	5,000	5,000	0.00	5,361.52	361.52
0	0.00	500.00	185 Horse Stall Rental	4550	4550	0.00	2,835.00	(1,715.00)
15,353	0.00	13,371.25	186 Restroom Service	15,000	15,000	0.00	15,541.25	541.25
1,001	0.00	8,058.29	187 Repair & Maintenance	7000	7000	0.00	7,648.84	648.84
156,408	8,260.91	171,190.49		194,050	194,050	416.65	185,997.73	(8,052.27)
EXHIBITS/COMPETITIONS								
3,301	0.00	3,716.92	211 Awards FFA	3,500	3,500	0.00	3,328.25	(3,500.00)
1,494	0.00	1,062.47	212 Personnel FFA	1,000	1,000	0.00	798.33	(1,000.00)
1,178	0.00	1,610.99	213 Other FFA	1,500	1,500	0.00	372.21	(1,500.00)
7,133	56.00	9,944.14	221 Awards 4-H	10,000	10,000	49.00	10,022.36	(10,000.00)
7,984	698.93	7,793.50	222 Personnel 4-H	8,000	8,000	0.00	5,098.33	(8,000.00)
4,059	0.00	3,944.83	223 Other 4-H	3,600	3,600	117.76	2,593.21	(3,600.00)
38,305	15.00	40,690.17	231 Awards Open Class	40,000	40,000	0.00	37,567.69	(40,000.00)
7,290	715.52	7,556.26	232 Personnel Open	7,500	7,500	50.00	4,635.34	(7,500.00)
4,950	86.79	4,746.03	233 Other Open Class	4,000	4,000	0.00	2,630.50	(4,000.00)
75,695	1,572.24	81,065.31		79,100	79,100	216.76	67,046.22	(12,053.78)

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1997-JUNE 30, 1998

ACTUAL 1995-96	OCTOBER 1996	ACTUAL 1996-97	LINE ITEM #	DESCRIPTION	BUDGET 1997-98	REVISED 1997-98	OCTOBER 1997	TO DATE 1997-98	BALANCE
RODEO									
32,700	0.00	42,445.00	311	Prize Money	45,500	45,500	0.00	45,500.00	0.00
14,464	0.00	13,800.00	312	Personnel	28,000	18,000	1,000.00	14,034.25	(3,965.75)
16,500	0.00	16,500.00	313	Stock Contract	16,500	16,500	0.00	16,500.00	0.00
318	0.00	0.00	314	Special Awards	1,000	1,000	0.00	1,346.69	346.69
0	0.00	218.48	315	Special Kid's Rodeo	1,000	1,000	0.00	570.67	(429.33)
315	0.00	3,507.80	316	Promotion	2,500	2,500	0.00	6,394.76	3,894.76
8,173	0.00	10,952.44	317	Materials & Supplies	8,000	6,000	352.10	3,694.75	(2,305.25)
4,545	1,831.00	2,169.48	318	Board Expense	10,000	6,000	28.16	1,383.13	(4,616.87)
1,428	0.00	2,427.00	319	Other (Fees & Dues)	2,000	2,000	0.00	0.00	(2,000.00)
2,000	194.56	2,444.56	320	Queen	3,000	3,000	1,495.35	2,189.10	(810.90)
4,860		5,535.00	321	Rental Equipment	5,000	5,000	0.00	8,709.20	3,709.20
0	0.00	0.00	321A	Money Raising Projects	3000	3000	0.00	0.00	(3,000.00)
0	0.00	10,000.00	321B	Petty Cash	2000	0	0.00	0.00	0.00
85,302	2,025.56	109,999.76			127,500	109,500	2,875.61	100,322.55	(9,177.45)
HORSE SHOWS									
0	0.00	0.00			0	0	0.00	0.00	0.00
FAIR: ENTERTAINMENT									
106,300	0.00	79,500.00	324	Main Stage	90,000	74,000	0.00	70,510.00	(3,490.00)
54,246	0.00	50,495.90	325	Grounds Entertainment	55,500	55,500	0.00	64,555.60	9,055.60
36,472	0.00	31,385.16	326	Associated Costs-Main	32,800	30,800	0.00	30,801.44	1.44
0	0.00	5,031.36	327	Associated Costs-Grounds	7000	7,000	0.00	10,542.57	3,542.57
1,972	0.00	1,996.30	328	Touch & See	2,000	2,000	0.00	1,893.00	(107.00)
198,989	0.00	168,408.72			187,300	169,300	0.00	178,302.61	9,002.61
INTERIM ENTERTAINMENT									
611	0.00	0.00	375	Interim shows	100,000	100,000	0.00	0.00	(100,000.00)
611	0.00	0.00			100,000	100,000	0.00	0.00	(100,000.00)

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1997-JUNE 30, 1998

ACTUAL 1995-96	OCTOBER 1996	ACTUAL 1996-97	LINE DESCRIPTION ITEM #	BUDGET 1997-98	REVISED 1997-98	OCTOBER 1997	TO DATE 1997-98	BALANCE
BINGO								
0	0.00	0.00	401 Personnel	0	0	0.00	0.00	0.00
22	0.00	0.00	402 Supplies	1,000	1,000	0.00	0.00	(1,000.00)
0	0.00	0.00	403 Mileage	0	0	0.00	0.00	0.00
0	0.00	0.00	404 Food	0	0	0.00	0.00	0.00
0	0.00	0.00	405 Advertising	0	0	0.00	0.00	0.00
0	0.00	0.00	406 Equipment Repairs	500	500	0.00	0.00	(500.00)
0	0.00	0.00	407 Operating Change	0	0	0.00	0.00	0.00
70	0.00	20.00	408 Dues, Licenses, Fees	0	0	0.00	0.00	0.00
92	0.00	20.00		1,500	1,500	0.00	0.00	(1,500.00)
CAPITAL OUTLAY								
54,380	0.00	53,318.00	510 Purchase/Lease	56,000	56,000	0.00	38,910.25	(17,089.75)
7,730	0.00	0.00	511 Land Improvements	356,000	<del>356,000</del> 741 M.O.	0.00	23,175.00	(332,825.00)
14,786	826.99	7,135.43	512 Bldg. & Structure	135,000	<del>121,000</del> M.C. Bldg. - 0.00 + MISC.	0.00	0.00	(121,000.00)
11,273	2,534.00	28,306.03	513 Equipment	46,500	<del>41,500</del> 139.00	3,935.71	<del>(137,564.29)</del>	
0	0.00	0.00	514 Equipment-Bingo	0	0	0.00	0.00	0.00
0	0.00	803.01	515 Horse Stalls	0	5000	0.00	692.25	(4,307.75)
88,169	3,360.99	89,562.47		593,500	579,500	139.00	66,713.21	(512,786.79)
CONTINGENCY								
			600 Contingency	350,000	350,000	0.00	0.00	0.00
1,260,647.84	62,991.19	1,361,486.94	TOTAL EXPENSE	2,397,550	2,347,550	60,164.25	904,219.64	(1,443,330.36)

Equipment  
15,000  
13,000  
28,000 = 30,000  
37800  
2,000 for  
Computer etc



**MINUTES****WASHINGTON COUNTY FAIR BOARD MEETING****OCTOBER 8, 1997**

Convened: 4:35 p. m.

**FAIR BOARD:**

Chair: John Thomas  
member David Lintz  
member George Otten  
member Lyle Speicheardt

**FAIR COMPLEX STAFF:**

Executive Director Cal Wade  
Fair Marketing Director Margaret Garza  
Fair Coordinator Bill McKinley  
Fair maintenance Mike Wold

Cal Wade discusses **consent agenda** budget items re: Fair received from the Department of Economic Development (lottery money) in a lump sum rather than quarterly as previously disbursed. Line item was budgeted zero last year because of the uncertainty of getting any state money, but did receive \$44,000 up from \$39,000 last year. Received hotel motel tax 150,000 up 12% over last year came in just before Fair. Fair income to date; \$533,807, budget item of \$120,000 accounts for anticipated food concession income. Personnel expense not as bad as previously anticipated, classification program will bump us up, hard to project at this point, other expenses pretty much falling into line. Fair expenses, no grand total but approximately \$528,000. Reflects about \$57,000 net profit from the Fair, lowest we've been in some time. last year \$75-80,000. Problems; in Fair sponsorship and with Rodeo, both did not meet their projections. Sponsorships are getting harder and harder to get. Another reason is the expense in Big Name entertainment. Country entertainment is getting much harder to predict as to who will do well for you. More entertainers are only doing one show per evening rather than the traditional two. We paid less for entertainment this year, but the double edged sword is a less or a draw. Spent more money on grounds and walk around acts. More free acts. Public response has been very positive. High tech was an expense but felt that it opened some doors to other high tech opportunities. We were not that happy with our high tech contractor. David Lintz asks what our carry over is. Cal answers, \$417,000 plus. Indicates that we had a good year last year.

**Chairman John Thomas calls for a motion to accept the consent agenda. David Lintz seconds the motion all board member vote affirmative.**

**Rodeo report:** Rodeo Board Chair Rocky Williams reports appointment of three new directors; working on the new pens, have Rodeo Queen dance coming up 18th of October. Queen for 1998, Stephanie Croft from Gaston. Proposed phone put in the rodeo office. Projects split up between buildings and grounds. Two separate committees this year, were joined together last year, grounds were priority last year. Work session good forum to bring up building issues. Getting ready for Las Vegas convention (DEC 3-8), lots of people going. Getting together with sponsors at the convention. Rodeo has broken into the top 50 circle. Applications for being a director (three vacant slots), along with other applications to Cal.

**4-H Horse Fair:** Bill Peterson gives report. Analyze the few stalls built and how they worked this year. Peterson proposes 29 stalls built. The Fair has been renting 100 stalls says Cal. Bill Peterson suggest that 4-H needs to participate in resources for the building of the stalls. Portable stalls were critical to rodeo says Rocky Williams. Peterson speculates that 4-H would probably react favorably to a joint stall effort with the Rodeo Board. Cal voices an accolade to Bill Peterson for the effort he put in on the stall construction this year at a cost of \$1,500. Peterson says, 4-H orientated MacGargle fund will be solicited by proposal for money for stall construction. Bill and Cal say that it is essential that 4-H join in any effort to build more stalls. Peterson's goal was to make them as maintenance free and safe as possible. 4-H have mixed feelings about whether they need all these horse stalls. Not a foregone conclusion that 4-H will buy in. Peterson suggest that people with higher quality horses will want to use the facilities with better and more stalls. David Lintz asks Bill whether he thought that 30 stall might be considered a compromise with the split in feelings about stalls within the 4-H community. Peterson would like to see diversity in the use of the stalls such as llamas and alpacas using them. John Thomas says llama people were not that impressed with the new stalls, Bill says that they did not like the idea that the side panels would not also fold down. They put the stalls in the llama barn just this year because we did not have time to get them in the horse barn, also to get feed back from the llama people. Bill suggest meeting to address and find compromise on the nature of the stalls and their usage. Lintz asks if they are ready to do something on the stalls. Peterson says that they are not ready to come to the Fair Board for money, not until 4-H makes their intentions or commitment known. Bill mentions he will be co-superintendent of the horse show with (inaudible). 4-H kids entering this year was down. Some suggest the requirement in wearing helmets might be part of the reason.

**Fair Report:** Bill McKinley gives Fair Report. Working on RFP's like Carnival, Cal says we are working with Allen Rappleyea on the carnival language. Soft

Drink RFP is going out this year. Paige has been doing a survey of the Fair theme and has suggested; "The fairest of them all". Fair Board reacted favorably. Working with the County on the revised disaster plan for the Fair. Cal mentions the limitations that the Fair would be dealing with i.e.: contract obligations in having to perform. Fair personnel plugged in to various roles in the case of a disaster. Looking deeper into disaster plan in relationship to the Fair grounds, specifically such as an aircraft crashing on Fair grounds property. Rocky Williams suggests courting Coke as a sponsor possibility. Bill McKinley relates the difficulty in dealing with Coke as a sponsor here in the Northwest.

**Fair Complex Marketing Report:** Bill McKinley in Margaret maternity absence. Had the big DJ's motorcycle swap meet recently. Gem show here. Haunted Caves will be coming on site soon. The armory is talking of locking out two weekends a month so we would be marketing only two. Margaret mentions alarm system being installed in the Main Exhibit building. Bill Peterson mentions about vendor from battle ground that was not invited back and if we might invite him this coming year.

**Maintenance Report:** Mike Wold gives report. Mentions that we are getting ready for winter, cleaning up grounds after DJ's, they still have some things they haven't picked up yet. Jim Jordan has been on vacation, just got back and is working on equipment. Earl has been working on leaks in the floral building. Bigger down spouts on M E building being cleaned. barns being prepared for boats and RV's. John Thomas asks if the fellow that had the dead cat in his motor home is coming back. Cal says that he doesn't know but says that the insurance company did not meet this fellows expectations in terms of compensation. Cal says he received a letter from insurance that we did nothing that was negligent and that a cat got in the motor home was not the fault of the fairgrounds.

**Old Business:** Status of Audit; Bill McKinley has met with Allen Rappleyea on the audit response and he is in general agreement with the process. McKinley goes through the thirteen items cited in the audit report. discussion on the various points and strategies in the response. Time lines for presentation of our proposed "actions" and implementation were discussed and agreed to by Allen Rappleyea. We clarified that we are not in agreement with all audit notes and that we would be tailoring our own process in compliance with applicable statutes. Allen Rappleyea said he would work with us in advisement as we proceed in formulating our proposals. Cal says that we will have detailed recommendations for the Fair Board to review during our scheduled work session/ Fair Board meeting(10-5-97). McKinley is hoping that the recommendations will be honestly considered by the County. David Lintz says that we should be aiming to meet the intent of compliance while still addressing the unique needs of the Fair Complex. David Lintz asks, did Bob Davis and Allen Purcell appeared in our meeting to be in concert with our objectives. McKinley

and Cal say that Bob Davis and we we're referring to Allen Rappleyea's reaction. Dan Olsen interjects that the County is liable and accountable for Fair Complex actions and seeks to protect itself, and needs reassurance that the Fair's proposals in meeting the audit notes does not place the County in inordinate risk. Cal says that it is our intention tonight to have the Fair Board endorse this audit response that we are now reviewing. Lintz questions whether we are in compliance on these issues. As a case in point, McKinley stated that on the bulk fuel note he checked personally on compliance and in other cases asked the principal partie(s) if they are in compliance. Cal said he has check personally on issues like the rodeo account being close as requested. Lintz makes suggestions to the Rodeo Board on procedures they should adopt to be in compliance with public meeting laws. Rocky Williams asks questions related to minutes taking in their meetings also in relation to public meeting laws. George Otten asks what elements constitute an executive session. Cal gives his understanding in this regard. McKinley asks if the board can now approve our plan of action.

**Chairman Thomas calls for a motion to approve the audit response presented by fair staff. Lyle Speicheardt so moves, seconded by (Inaudible) motion passes unanimously.**

Cal wants to talk classification; and proposes that the Board approves the recommendations on maintenance staff classifications with the office staff being considered in the November 5th work session/Board meeting.

**Board member David Lintz makes a motion to accept the classifications as presented as of September 2nd. Chairman Thomas calls for a second. Lyle Speicheardt does second motion. motion passes unanimously.**

Cal mentions the problems related to Jim Jordan's classification and the resolving of those concerns.

Cal mentions that if someone wants to get something on the work session get it to the office in a timely manner so it can go out in the mailing.

**New Business:** Cal reports on the recent gang related shooting at the Arts and Craft Building. Cal emphasizes that the incident was not related to alcohol. People came on from off campus looking for specific individuals to confront. Cal makes policy proposal, that is in no way related to the recent incident; that private parties that are having alcohol served will be served by a licensed (OLCC) servers (caterers) even if the alcohol is not being sold. If the alcohol is being sold then all OLCC regulations will be followed as they always have been. Rocky Williams brings up the issue of their up coming party in having alcohol served, do they have a problem?. Cal says that the Rodeo Board is an entity of the Fair and is protected under the Fairs "arm" but is something in terms of

policy that the Board might want to review. Dan Olsen interjects that the Fair Board is protected under the tort claim law which limits liability from a claimant, unlike a licensed server where there are no limits to liability. Discussion ensues about liability, catering, for profit events, etc.

**Board Member David Lintz makes a motion that the Fair board create a policy for private entities holding parties on the fairgrounds using alcoholic beverages whether sold or not must have a licensed server (caterer) with the sole exception of the Rodeo Board where tokens will be given out by reserved police or authorized security. Chairman Thomas calls for a second, (inaudible) call for vote, passes unanimously.**

Bill Peterson voices concern about security in the campground. Cal assures Bill that he is aware of the problem and that it will be addressed this next year. The question is expanded to a discussion on the advisability of 24 hour security and security issues in general.

Rodeo Board appointments: Rocky Williams, Rodeo Chair relates that the Board had their election, the three outgoing Directors reapplied and were re-appointed, they were; Gary, Dennis Fellows, Larry Bellamy. There were three resignations; Fred Boiles, Claude (inaudible) and Larry Gast (sp?) positions appointed Mary Eldred took the two year position, Gary Price took the one year position and Bryan Anderson the one year position. The Chairman will be appointed by the Directors this coming Monday. Lyle Speicheardt asked how many people applied?, answer 12. Lintz asks what does the Fair Board have to say about the Chairmanship? Rocky, responded that the Fair Board did not care who was chairman as long as that person was chosen by the Board of Directors. Cody said that the Rodeo has to give their list to the Fair Board for approval. Rocky will announce the new Chairman at the next Fair Board meeting.

**Fair Board member Lyle Speicheardt makes a motion that Fair Board approve the newly elected Rodeo Directors as nominated. Chairman Thomas calls for a second (inaudible) all in favor, motion passes unanimously.**

Insurance issue brought by Cal, addressing Dan Olsen, the Fair Board is not protected from "errors or omissions" and is not protected for non intentional mistakes insofar as the ethics commission is concerned. Cal says that the way it was explained to him by Bob Osip that we do have a policy that protects us for \$2,500 and we're the only organization within the County that even has that. Makes individuals reluctant to serve. Dan Olsen responds that the Fair Board may be held personally liable for the misappropriation of public funds, and is a broad category of interpretation. Fair Board is liable for ethics violations. In a new policy of about a year, the Board of County Commissioners will now consider requests to hire lawyers to represent County employees in ethics or

criminal matters. This is totally discretionary with the Board. The trouble in carrying liability insurance is that it is not available as a "stand alone" offering. A general discussion ensues in defining what constitutes an ethics violation and especially in regard to Fair Board liability. Dan says that is a good reason for having the County as a liability umbrella in certain circumstances. Cal is going to call our insurance carrier about liability and in the light of the on-going discussion he is having with Bob Osip. David Lintz requests of Cal a synopsis of our insurance policy and it's elements for our November 5th work session/Board Meeting.

Adjourned to executive session.

Washington County

# FAIR COMPLEX

873 N.E. 34th Street • Hillsboro, Oregon 97124 • (503)648-1416 • FAX (503)648-7208

## November / December

**Nov. 1st**

### **Tack Swap & Sale**

Sponsored by the Washington Co.  
Horse Advisory

Saturday 9am - 3pm

Arts & Crafts Building

Outfit your horse and rider! New and used tack and horse related items. Consignments and spaces must be arranged in advanced. Contact: Jean Egberg 647-2828



**Nov. 1st**

### **Radio Swap Meet**

Sponsored by: NW Vintage Radio  
Society & Portland

Amateur Radio Club

Saturday 9am - 3pm

National Guard Armory Building

Antique radios, amateur radio equipment, vintage audio, vacuum tubes and much more. Admission \$2. Contact: Myron White 629-5513



**Nov. 1st & 2nd**

### **Oregon Orchid Society Show & Sale**

Saturday 10am - 5pm

Sunday 10am - 4pm

Cloverleaf & Floral Buildings

Sale opens Saturday at 10am and the show opens at 1pm. Outstanding orchids fill the show, on display and for sale. Educational seminars and experts available to answer your questions. Admission \$3. Contact Annette Rogers at (503)244-0248

**Nov. 8th & 9th**

### **Rose City Exotic Bird Club Fall Bird Expo**

Saturday 10am - 5pm

Sunday 10am - 5pm

Main Exhibit Hall &  
Arts & Crafts Building

All types of exotic birds will be on display and on sale. Over 100 vendor booths, birds and supplies for sale, seminars and a raffle. Fun for the whole family. Admission Adult/5.00, Child/3.00, Senior/4.00, under 6/free. Contact: Mary Kay Bates (503) 644-7018



**Nov. 15th**

### **Markus & Markus Fall Auction**

Saturday 10:30am - Close

Arts & Crafts Building

Items to be auctioned: antiques, furniture, tools, cars, and much more.

Contact: John Markus 681-0806

**Nov. 15th**

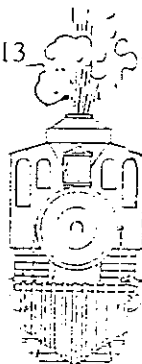
### **Tualatin Valley Model Railroad Club Show & Sale**

Saturday 10am - 3pm

National Guard Armory

Everything related to model trains and railroads will be there. Buy, sell or trade. Everything to get you on the right track! Admission 12 and over/\$2.50, 6-11/\$.50, under 6/free.

Contact: Lyle Noah 647-1913



**Nov. 15th**

### **Portland Metro Area Fall Camera Swap Meet & Show**

Saturday 10am - 5pm

Main Exhibit Hall

One of the largest one day shows in the country! Included will be: collectible and usable equipment ranging from subminiature to large format, along with darkroom gear, lenses, books and other photo related items. Admission \$5.00, under 12/Free. Contact: Dwight Bash 241-1112

**Nov. 19th - 29th**

### **Every Husband's Nightmare Bazaar**

Weekdays 10am - 8pm

Weekends 10am - 5pm

November 26th 10am - 3pm

Closed Thanksgiving

Main Exhibit Hall/South

Holiday items, tree ornaments, wreaths, gifts, foods and more. Crafts items from some of the NW best artisans displayed beautifully for you. Collectible bears, bunnies and dolls. Country decor, furniture, antiques, ceramics, pottery, stained glass, wearable art and much more. Contact Sharron Hill (503)848-6375

**Nov. 22nd & 23rd**

### **Winter Classic Poultry Exposition**

Saturday 6am - 6pm

Sunday 8am - Noon

Main Exhibit Hall/ North

A large variety of colors and breeds of geese, ducks, chickens and turkeys. Birds will be on display and for sale. Also a breeders raffle. An interesting and affordable show for everyone, especially youth. Contact: Louise Owens (503)230-5000 ext. 2252



# WASHINGTON COUNTY FAIR COMPLEX FACILITY SCHEDULE

## NOVEMBER '97

### Saturday, November 01, 1997

Armory	NW Vintage Radio Show
Arts & Crafts	4-H Advisory Tack Sale
Cloverleaf & Floral	Orchid Show & Sale
Covered Show Rings	4-H horse Leaders
Main Exhibit Hall	Active 20-30 Club
Meeting Room	4-H Horse Promotion
Quadrant or Pit	ATV Safety Institute

### Monday, November 03, 1997

Arts & Crafts	Westslope Dogs
Cloverleaf Community	Rodeo Board
Covered Show Rings	4-H Dog Training
Floral	Civil Air Patrol
Meeting Room	Directory Distribution

### Tuesday, November 04, 1997

Arts & Crafts	4-H Guide Dogs
Cloverleaf	Glencoe Bingo
Floral	Animal School

### Wednesday, November 05, 1997

Arts & Crafts	Sunset Dogs
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### Thursday, November 06, 1997

Main Exhibit - South	Intel
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### Friday, November 07, 1997

Armory	National Guard
Arts & Crafts/Main Exhibi	Exotic Bird Show

### Saturday, November 08, 1997

Cloverleaf	Birthday Celebration
Floral	Baptismal Celebration
Quadrant or Pit	ATV Safety Institute

### Monday, November 10, 1997

Arts & Crafts	Westslope Dogs
Cloverleaf Community	Livestock Association Dinn
Floral	Civil Air Patrol
Main Exhibit - North	4-H Kids N K-9's
Main Exhibit-Middle	4-H Dog Training

### Tuesday, November 11, 1997

Armory	Hand & Power Tool Sale
Arts & Crafts	Animal School
Cloverleaf	Glencoe Bingo

### Wednesday, November 12, 1997

Floral	4-H Dynamuts
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### Thursday, November 13, 1997

Arts & Crafts/Poultry	Markus & Markus Auction
Cloverleaf	4-H Group

### Friday, November 14, 1997

Armory	TV Model Railroad Show
Main Exhibit Hall	Pro Photo Swap & Sale

### Sunday, November 16, 1997

Main Exhibit Hall-South	Every Husbands Nightm...
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### Monday, November 17, 1997

Armory-Classroom	Directory Distribution
Covered Show Ring	4-H Dog Training
Floral	Civil Air Patrol

### Tuesday, November 18, 1997

Arts & Crafts	Animal School
Cloverleaf	Glencoe Bingo
Floral	Pet Consultants
Meeting Room	4-H Hunt Club

### Wednesday, November 19, 1997

Floral	4-H Dynamuts
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### Friday, November 21, 1997

Floral, Main. & Arts & Cr	Pacific NW Poultry Assoc
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### Saturday, November 22, 1997

Armory	Promociones Tropical
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### Monday, November 24, 1997

Covered Show Ring	4-H Dog Training
Floral	Civil Air Patrol

### Tuesday, November 25, 1997

Arts & Crafts	Animal School
Cloverleaf	Glencoe Bingo
Floral	Pet Consultants
Meeting Room	4-H Horse Advisory

### Wednesday, November 26, 1997

CLOVERLEAF	PRIVATE FUNCTION
Floral	4-H Dynamuts

### Thursday, November 27, 1997

All grounds	Thanksgiving Day
Cloverleaf Community	Holiday/Family Dinner

### Friday, November 28, 1997

Main Exhibit Hall-Main	Collectors West
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### Saturday, November 29, 1997

Armory	Wedding Reception
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# WASHINGTON COUNTY FAIR COMPLEX FACILITY SCHEDULE

## DECEMBER '97

### Monday, December 01, 1997

Armory-Classroom	Directory Distribution
Cloverleaf Community	Rodeo Board
Floral	Civil Air Patrol
Main Exhibit Hall/North	4-H Kids N K-9's
Main Exhibit-Middle	4-H Dog Training
Meeting Room	4-H Horse Bowl

### Tuesday, December 02, 1997

Arts & Crafts	Animal School
Cloverleaf	Glencoe Bingo
Floral	Pet Consultants

### Wednesday, December 03, 1997

Floral	4-H Dynamuts
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### Friday, December 05, 1997

Armory	National Guard
Main Exhibit Hall/South	Access Computers
Main Exhibit-North	Black Powder Forest Briga

### Saturday, December 06, 1997

Arts & Crafts	Adoptive Families
Floral	Bi-Mart X-mas Party

### Monday, December 08, 1997

Floral	Civil Air Patrol
Main Exhibit Hall-North	4-H Kids N K-9's
Main Exhibit-Middle	4-H Dog Training
Meeting Room	4-H Horse Bowl

### Tuesday, December 09, 1997

Arts & Crafts	4-H Guide Dogs
Cloverleaf	Glencoe Bingo
Floral	Animal School
Meeting Room	Pet Consultants

### Wednesday, December 10, 1997

Floral	4-H Dynamuts
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### Friday, December 12, 1997

Main Exhibit Hall	Resers Food Service
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### Saturday, December 13, 1997

Floral	Sheriff's Possee X-mas Part
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### Monday, December 15, 1997

Floral	Civil Air Patrol
Main Exhibit Hall-North	4-H Kids N K-9's
Main Exhibit-Middle	4-H Dog Training
Meeting Room	4-H Horse Bowl

### Tuesday, December 16, 1997

Cloverleaf	Glencoe Bingo
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Floral	Pet Consultants
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### Wednesday, December 17, 1997

Floral	4-H Dynamuts
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### Friday, December 19, 1997

Main Exhibit Hall	Leopold & Stevens
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### Saturday, December 20, 1997

Armory	Boys & Girls Club
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### Monday, December 22, 1997

Floral	Civil Air Patrol
Main Exhibit Hall-Norht	4-H Kids N K-9's
Meeting Room	4-H Horse Bowl

### Tuesday, December 23, 1997

Cloverleaf	Glencoe Bingo
Floral	Pet Consultants
Meeting Room	4-H Horse Advisory

### Thursday, December 25, 1997

All grounds	Feliz Navidad
Cloverleaf Community	Holiday/Family Dinner

### Monday, December 29, 1997

Floral	Civil Air Patrol
Main Exhibit Hall-North	4-H Kids N K-9's
Meeting Room	4-H Horse Bowl

### Tuesday, December 30, 1997

Cloverleaf	Glencoe Bingo
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### Wednesday, December 31, 1997

Arts & Crafts	Quincenera - Birthday Part
CLOVERLEAF	Wedding Reception

WASHINGTON COUNTY FAIR & RODEO  
COMMITTEE MEETING MINUTES  
October 6, 1997

ATTENDING: Cody F., Larry B., Gary M., Rocky W., Patty C., Stephanie C., Ken & Mary Eldred, Noel Fahey, Carol Thiessen, Jack Price, Angela & Margaret McVey, Tara & Lynn Feinauer, George Kneese, Brian Anderson, Amy Wheeler, Corey Andrews, Gary Price, Dale Zickrick, Judy Brooks, Laurie Benton (Brown), Mike Baker, Pat Bauer, John Munch, Naomi Stewart.

Meeting Called to order by Rocky Williams at 7:05 p.m.

**OLD BUSINESS:**

New Board Members: We had 9 applications for Rodeo Board Positions. They were Gary Price, Larry Bellamy, Gary McVey, George Kneese, Mary Eldred, Brian Love, Brian Anderson, Jack Price, Dennis Fellows, Rocky Williams', Cody Feinauer's, & Patty Crop's terms were not up yet. We needed to fill 6 positions and the Rodeo Board suggested to the Fair Board the following members: Gary Price, Larry Bellamy, Gary McVey, Mary Eldred, Brian Anderson, & Dennis Fellows. At the next Fair Board Meeting on Oct. 8 the Fair Board will have final word on their appointment as Rodeo Board Directors. When all board positions have been filled the directors will then appoint the chairman. If the fair board approves these members a meeting of the executive council will be Oct. 13 to appoint committees.

Queens Dance: On Oct. 18 we are having a queens kick off dance. It will be held at the Arts & Crafts building of the fair grounds. Potluck dinner at 6 p.m. for family and rodeo members (we can have a dinner as long as it not open to the public so it has to be put away by 8 p.m. when the dance begins) with the dance beginning at 8 p.m. Our 1997 Queen Angela Scott will introduce our 1998 Queen, Stephanie Crop at approximately 9 p.m. Beer, Wine, & Pop will be for sale. We need helpers to take shifts serving refreshments, setting up for dinner putting away dinner, greeting people, and selling raffle tickets. In your minutes from last month you'll find an invitation, and a door prize letter, if you know of anyone to obtain a door prize from please do so. Drink tokens will be sold by one person and then taken to the servers so they do not have to worry about handling money too.

Thank you letters have been sent if you know of anyone who needs thanked and might not have been on our list let Rocky know.

**NEW BUSINESS:**

Rocky shared a letter from the PRCA in response to the Hard Copy story on the treatment of rodeo animals. The story was very hard on rodeo participants and stock contractors.

We applied to Wrangler for consideration as a Wrangler Bull Fight Rodeo for next year. Rocky had discussion with John Growney on the positives and negatives of having this event. It is a crowd pleaser so is worth looking into. We have applied at this time but we can make the final decision upon acceptance.

The forms for PRCA approval have arrived and the board will talk about the added money after a final treasures report has been received from the fair office on last seasons rodeo.

Queen Angela Scott lost her father this last month and the board sent flower on behalf of the committee. Rocky shared her thank you note.

**COMMITTEE REPORTS:**

Grounds: (Gary Mcvey) The rodeo is looking for donations for new roping pens. Last Sunday we started taking down the old pens. Metal pipe is needed, please keep you eyes open for 1 inch, 1 1/2 inch, 2 inch

and 4 inch pipe at least 5 feet or longer. If anyone can get a good deal on 20 yards of 3/4 minus let us know the driveway in front of the rodeo office to the pasture gate could really need some gravel.

Instead of having work parties on Monday nights now that darkness comes so early we would like to schedule a weekend work day instead. It was suggested to get a phone at the rodeo office so that members could call in and get a message of work days, etc. instead of someone having to call them.

Bathrooms on hold until we see final plans of new entrance from MAX.

Materials have been obtained for the add on for the refig on the outside of the rodeo office.

If you run across any of the following or can get donated please do so: Paint 55 gals of white exterior, paint brushes and/or rollers, rags, coffee cans, steel (flat bar, sq. tubing, round stock), galvanized nails and sinkers.

We will need more parking for next year. To try and provide this it has been suggested to level the pasture, improve the existing camping/parking area. Build a tack room in the storage shed area for the Queen and Power Rents Team so they can park their rigs out away from main grounds. Mary asked to make sure there is enough room and spots to tie up while saddling.

VIP: (Larry Bellamy) Working on refreshments for dance, will need help with serving. Margaret purchased some pop. Will need wine.

Sponsorships: We need to set a date and time to get together with sponsors and future sponsors. Carol Thiessen suggested the clubhouse of the development she lives in. She will look into dates available and get together with Rocky. We'll use the time to thank our sponsors and find out what we need to improve on for next year.

Queen: 1998 Queen Stephanie invited everyone to the kick off dance on Oct. 18. Door prizes are needed so if you know of anyone to talk to, please do so. Help will also be needed for setting up, cleaning up, serving drinks, etc. please let Margaret McVey know when you are available. The rodeo board will donate some rodeo apparel for door prizes. Stephanie has also been working on sponsorships and so far has free boarding at Western World Stable in Cornelius, and is working with Western World Stables on a sponsorship of a horse trailer. Western Contracting has said he would donate money for her chaps. Laurel Walstead will do her nails, and Jackie will supply her with Mary Kay products.

The following were approved for payment: Margaret McVey \$68 for pop for queens dance, Stephanie Crop \$40 for invitation paper, queens dance. Maletese \$? beer for queens dance.

Meeting Adjourned at 8:05 p.m.

Respectively submitted by  
Patty Crop

October 28, 1997

Dear Rodeo Committee Members,

Thank you to everyone that helped out with the dance, and made it a success. To those of you that helped early with the decorating, and stayed late for clean up it was greatly appreciated. Again thank you for all your support! Couldn't do it without you!

*- Stephanie*

**\*\*\*NEXT MEETING- MONDAY NOVEMBER 3RD IN THE  
CLOVERLEAF BUILDING AT 7:00PM,**

# CLATSOP COUNTY OREGON

## INTEROFFICE MEMO

TO : Cal Wade, County Fair Complex Manager

FROM: Doug Adams, County Finance Manager (da)

RE : HOTEL/MOTEL TAX

DATE : September 29, 1997

A recent audit of the County's Hotel/Motel tax program found the Fair had not collected tax for rental of RV parking spaces on the Fair grounds. This matter was reviewed with County Counsel and it was determined that the Fair is not exempt from the tax ordinance.

We reviewed your RV parking records for the past three years and calculated the amount of tax due. Interest and penalty on the past due amounts have been assessed. Attached is an invoice for \$6,332.56 due for the period of July 1994 through June 1997. This amount may be paid by check to the County or you may request we deduct it from future hotel/motel tax revenues transferable to the Fair.

Also, be advised that the Fair's portion of hotel/motel tax revenues will now be deposited into the County Fair Fund rather than being issued as a check to the Fair. This procedure change is necessary to bring us into compliance with ORS 565.325 which requires Fair revenues to be deposited into the County Fair Fund in the County Treasury.

If you have any questions regarding these matter, please call me at 648-8756.