

# NOTICE OF MEETING

Washington County Fair Complex Board of Directors  
Wednesday, November 5, 2008, at 4:30 p.m.  
Floral Building – Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue, Hillsboro, OR 97124

Don McCoun, Vice Chair	Herbert Hirst, Chair	Kathy Christy, Board Member
Renee Cannon, Secretary		Matt Pihl, Board Member
Dan Logan, Treasurer		

## Standing Committees

### **Air Show & Airport Interface**

Don McCoun, Board Member

### **Booster/Coalition Liaison**

Dan Logan, Board Member

### **Development Committee**

Dan Logan, Board Member  
Herbert Hirst, Board Member

### **Fair & Facilities Management Committee**

Kathy Christy, Board Member  
Herbert Hirst, Board Member  
Don McCoun, Board Member

### **Executive Director Position**

Renee Cannon, Board Member  
Dan Logan, Board Member  
Don McCoun, Board Member

### **Competitive Exhibits Committee**

Dan Logan, Board Member  
Renee Cannon, Board Member  
Matt Pihl, Board Member

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The Washington County Fair Complex Board is comprised of seven members appointed by the Board of County Commissioners. Each Fair Complex Board member is appointed for a three-year term.

The Fair Complex Board has the exclusive management of the grounds, and all other property owned, leased, used or controlled by the County and devoted to the use of the Fair Complex, and is entrusted and charged with the entire business management, and financial and other affairs of the Fair Complex.

The Fair Complex, a division of the County, produces the annual County Fair & Rodeo and manages year-round facilities rented for consumer shows, public expositions and special gathering. The Fair Complex Board meets monthly or as necessary, develops the Fair Complex's annual operating budget, and provides overall policy direction for the management of Fair Complex activities and facilities. The Fair Complex's day-to-day activities are the responsibility of the Complex Executive Director, who serves at the pleasure of the Fair Board.

In compliance with the American with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting

All public meetings are recorded.

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### **Current Meeting Schedule**

Unless otherwise noted, Fair Complex Board Meetings are held the first Wednesday of every month at 4:30 p.m. in the Floral Building at the Washington County Fair Complex, 873 N.E. 34th Avenue, Hillsboro, Oregon 97124.

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### **Regular Business Meetings**

Regular business meetings are the time during which the Fair Complex Board will consider the items published in their Board Agenda at the times noted above.

Generally, Board Meetings are scheduled to last no longer than two hours. At the discretion of the Board Chair, agenda items may be deferred to a later date if more discussion or consideration is required.

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### **Quorum**

To take formal action on any agenda item, at least four (4) Board members must be present. Once a quorum is established, at least a majority of these members present must vote in the affirmative to move an action or motion.

The Board can still conduct business and discuss agenda items without a quorum present. However, no formal action can take place until a quorum of the Board is in attendance.

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### **Executive Sessions**

There are times when the Fair Complex Board must discuss confidential matters such as lawsuits, real estate transactions (or other sales transactions) and labor relations matters. When the Board calls an executive session (posted on the agenda), it is done under the guidelines allowed for by Oregon State law. Each type of executive session generally fits under one of three types of State Laws that allow such closed sessions. These statutes are indicated on the agenda. Although the press is allowed to remain in the room, they are not allowed to report on executive session issues. The Board recognizes the sensitivity of conducting closed sessions and only conducts them when confidentiality is required (and allowed by law) to protect the interests of the Fair Complex, Washington County and its residents.

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### **Once the Regular Business Meeting Begins**

The Fair Complex Board's formal meetings typically include the following elements:

1. Call to Order: At the start of the Board meeting, the Chair (or Vice Chair) of the Board will call the meeting to order. All matters noticed and listed on the agenda, in any category, may be considered for action in any order at the discretion of the Board Chair. Items not so noticed may be discussed at the discretion of the Board Chair, but cannot be considered for action.

2. Oral Communications for Agenda and Non-Agenda Items (Fifteen Minute Limit): This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to two (2) minutes per individual. The maximum time for Oral Communications is 15 minutes. Individuals providing written testimony are requested to provide 15 copies.

3. Consent Agenda: The items on the Consent Agenda are considered routine and will be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.

4. Regular Agenda Items: Unless otherwise noted, regular agenda items will follow in the order listed on the agenda.

5. Adjournment: At the conclusion of the items on the Board's agenda, the Board Chair will formally conclude the Board's regular business.

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### **Meeting Protocol**

The Fair Complex Board welcomes public attendance and participation at its meetings. Anyone wishing to speak on an agenda or non-agenda item at a regular business meeting should feel free to do so. In doing so, the Board asks that the following guidelines be observed:

1. Please follow sign-in procedures located on the table by the entrance to the meeting room.
2. When your name is announced, please be seated at the table in front and state your full name, home address and organization represented, if any, for the record.
3. Groups or organizations wishing to make a presentation are asked to designate one spokesperson in the interest of time and to avoid repetition.
4. When more than one citizen is heard on any matter, please avoid repetition in your comments. Careful attention to the previous speaker's remarks will be helpful in this regard.
5. Individuals providing written testimony are requested to provide 15 copies.



# AGENDA



# NOTICE OF MEETING

Washington County Fair Complex Board of Directors  
Wednesday, November 5, 2008, at 4:30 p.m.  
Floral Building – Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue, Hillsboro, OR 97124

Herbert Hirst, Chair  
Don McCoun, Vice Chair  
Renee Cannon, Secretary  
Dan Logan, Treasurer  
Kathy Christy, Board Member  
Matt Pihl, Board Member

## Standing Committees

### **Air Show & Airport Interface**

Don McCoun, Board Member

### **Development**

Dan Logan, Board Member  
Herbert Hirst, Board Member

### **Executive Director Position**

Renee Cannon, Board Member  
Dan Logan, Board Member  
Don McCoun, Board Member

### **Booster/Coalition Liaison**

Dan Logan, Board Member

### **Fair & Facility Management**

Kathy Christy, Board Member  
Don McCoun, Board Member  
Herbert Hirst, Board Member

### **Competitive Exhibits Committee**

Dan Logan, Board Member  
Renee Cannon, Board Member  
Matt Pihl, Board Member

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## **A. Call to Order**

## **B. Oral Communications for Agenda and Non-Agenda Items (Fifteen Minute Limit)**

This is the time when members of the audience may step forward to address the Board on agenda and non-agenda items. This opportunity is time-limited to two (2) minutes per individual. The maximum time for Oral Communications is 15 minutes. Individuals providing written testimony are requested to provide 15 copies.

## **C. Consent Agenda**

The items on the Consent Agenda are considered routine and will all be adopted in one motion unless a Board member requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Chair will indicate when it will be discussed in the regular agenda.

1. Financial Statements (PDF)
  - a. Monthly Financial Reports & Balance Sheets – September 2008 (PDF)
  - b. Other, if any
2. Board Minutes – October, 2008 (PDF)
3. Facility Use Schedule – November, 2008 (PDF)
4. Other, if any

## **D. Special Reports**

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In compliance with the Americans with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting.

1. Air Show & Airport Interface Committee – Don McCoun, Board Member
2. Fair & Facility Management Committee – Kathy Christy, Board Member
3. Executive Director Position Committee – Renee Cannon, Board Member
4. Booster/Coalition Liaison – Dan Logan, Board Member
5. Treasurer’s Report – Dan Logan, Board Member
6. Competitive Exhibits Committee-Dan Logan, Board Member
7. 4-H Report
8. Operations Report – Staff (PDF)
9. Other, if any

***E. Old Business***

1. Redevelopment Update
2. Renaissance Faire Update-Staff (PDF)
3. Board Retreat and/or Special Meeting
4. Other, if any

***F. New Business***

1. Location of Fair Complex Office
2. Main Exhibit Hall & Cloverleaf Building Status

***G. Announcements***

1. Calendar of Events (PDF)
2. Other, if any

***H. Correspondence***

1. Letters and Cards, if any (PDF)
2. Other, if any

***I. Board Oral Communications***

***J. Other Matters of Information***

1. Boosters Meeting Minutes – October, 2008 & September, 2008
2. Newspaper Articles (PDF)
3. Other, if any

***K. Executive Session***

In accordance with ORS 192.660 (2) (h), to consult with counsel concerning the legal rights and duties of the Board with regard to litigation or litigation likely to be filed; in accordance with ORS 192.660 (2) (e), to deliberate with persons designated by the Board to negotiate real property transactions; and/or in accordance with ORS 192.660 (2) (a), (b), (h), or (i), to discuss, review and evaluate employee-related matters. Pursuant to ORS 192.660 (3), it is Board’s request that the items discussed not be disclosed by media representatives or others.

***L. Adjourn***



## CONSENT ITEMS





**Monthly Financial Report**  
Washington County  
Current Period: SEP-08

Date:2008-10-27T15:19:53  
Page:1

Currency: USD  
Fund=200 (Fairplex), Program=981000 (Fair Complex)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
Taxes						
41025 Transient lodgings tax		(17,623.77)	(34,670.19)	(680,000.00)	(645,329.81)	5.1%
TOTAL		(17,623.77)	(34,670.19)	(680,000.00)	(645,329.81)	5.1%
Intergovernmental revenue		0.00	0.00	(46,000.00)	(46,000.00)	0.0%
43156 Dept Agriculture Lottery Fund		0.00	0.00	(46,000.00)	(46,000.00)	0.0%
TOTAL		0.00	0.00	(46,000.00)	(46,000.00)	0.0%
Charges for services		0.00	(4,070.00)	(4,000.00)	70.00	101.8%
44511 Camping Fees		(1,425.00)	(22,005.00)	(17,500.00)	4,505.00	125.7%
44512 Truck Pull Revenue		(2,375.00)	(26,481.00)	(38,700.00)	(12,219.00)	68.4%
44513 Demo Derby Revenue		0.00	(94,650.00)	(86,500.00)	8,150.00	109.4%
44514 Commercial Booth Rentals		(1,414.01)	(98,010.21)	(109,000.00)	(10,989.79)	89.9%
44515 Parking Fees		0.00	0.00	(130,000.00)	(130,000.00)	0.0%
44516 Admission Fees		(5,550.00)	(68,100.00)	(87,500.00)	(19,400.00)	77.8%
44517 Sponsorship Fees		0.00	(97,412.27)	(90,000.00)	7,412.27	108.2%
44518 Carnival Fees		0.00	(3,710.00)	(4,000.00)	(290.00)	92.8%
44522 Entry Fees		(1,425.00)	(22,885.00)	(27,000.00)	(4,115.00)	84.8%
44526 Monster Truck Revenue		(1,425.00)	(16,469.00)	(27,000.00)	(10,531.00)	61.0%
44527 Rodeo Revenue		(13,614.01)	(453,792.48)	(621,200.00)	(167,407.52)	73.1%
TOTAL		(1,633.43)	(5,357.56)	(22,500.00)	(17,142.44)	23.8%
Miscellaneous revenues		(260.99)	0.00	0.00	0.00	n/m
48105 Invest interest income-genera		(8,840.80)	(14,762.30)	(200,000.00)	(185,237.70)	7.4%
48200 Rental income		(2,819.43)	(105,474.94)	(92,000.00)	13,474.94	114.6%
48205 Concessions		(5,853.00)	(11,459.00)	(25,750.00)	(14,291.00)	44.5%
48225 Other miscellaneous revenue-o		(19,407.65)	(137,053.80)	(340,250.00)	(203,196.20)	40.3%
Total		(50,645.43)	(625,516.47)	(1,687,450.00)	(1,061,933.53)	37.1%
Personal Services						
51105 Wages and salaries		33,478.40	78,627.28	375,895.00	297,267.72	20.9%
51110 Temporary salaries		4,945.42	13,455.37	9,776.00	(3,679.37)	137.6%
51115 Overtime and other pay		503.19	7,279.03	0.00	(7,279.03)	n/m
51125 FICA		2,753.57	7,065.05	29,506.00	22,440.95	23.9%
51135 Employer paid work day tax		12.90	52.98	221.00	168.02	24.0%



**Monthly Financial Report**  
Washington County  
Current Period: SEP-08

Date: 2008-10-27T15:19:53  
Page: 2

Currency: USD  
Fund=200 (Fairplex), Program=981000 (Fair Complex)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
51140 Pers contribution		4,864.05	12,242.75	60,141.00	47,898.25	20.4%
51150 Health insurance		4,918.20	14,508.69	74,592.00	60,083.31	19.5%
51155 Life and long term disability		81.90	206.69	1,167.00	960.31	17.7%
51160 Unemployment insurance		118.44	373.93	1,643.00	1,269.07	22.8%
51165 Tri-Met tax		224.69	577.21	2,569.00	1,991.79	22.5%
51199 Misc Personal Services		0.00	0.00	14,883.00	14,883.00	0.0%
<b>TOTAL</b>		<b>51,900.76</b>	<b>134,388.98</b>	<b>570,393.00</b>	<b>436,004.02</b>	<b>23.6%</b>
<b>Materials and Supplies</b>						
51205 Supplies-office, general		0.00	495.58	4,250.00	3,754.42	11.7%
51210 Supplies-general		4,897.55	23,871.29	46,000.00	22,128.71	51.9%
51215 Supplies-computer		(33.49)	0.00	0.00	0.00	n/m
51230 Supplies-automotive		(17.19)	0.00	0.00	0.00	n/m
51285 Services-professional servic		44,262.46	106,756.50	170,250.00	63,493.50	62.7%
51295 Advertising and public noti		2,283.00	100,660.69	138,750.00	38,089.31	72.5%
51300 Printing and duplicating		0.00	0.00	500.00	500.00	0.0%
51305 Communications-services		435.82	902.25	800.00	(102.25)	112.8%
51310 Utilities		9,959.61	21,149.87	77,500.00	56,350.13	27.3%
51320 Repair & maint services-gener		(1,177.35)	6,019.73	59,200.00	53,180.27	10.2%
51340 Lease and rentals - space		3,201.75	12,807.00	0.00	(12,807.00)	n/m
51345 Lease and rentals - equipment		1,131.78	7,918.61	24,000.00	16,081.39	33.0%
51350 Dues and membership		0.00	0.00	2,500.00	2,500.00	0.0%
51355 Training and education		682.01	682.01	4,000.00	4,000.00	0.0%
51360 Travel expense		141.58	221.87	4,000.00	3,317.99	17.1%
51365 Private mileage		0.00	0.00	700.00	478.13	31.7%
51390 Permits, licenses and fees		456.00	622.00	0.00	(622.00)	n/m
51420 Insurance		640.98	34,408.46	30,000.00	(4,408.46)	114.7%
51465 Postage and freight- Internal		0.00	71.06	800.00	728.94	8.9%
51475 Printing- Internal		0.00	803.88	1,000.00	196.12	80.4%
51495 Telephone monthly- internal		403.79	2,225.10	7,000.00	4,774.90	31.8%
51550 Other materials and services		166.00	282.00	4,500.00	4,218.00	6.3%
<b>TOTAL</b>		<b>67,434.30</b>	<b>319,897.90</b>	<b>575,750.00</b>	<b>255,852.10</b>	<b>55.6%</b>
<b>Other Expenditures</b>						
52005 Bank Service Charge		407.11	2,738.81	3,500.00	761.19	78.3%
52045 Taxes, assessments, and lien		(26.06)	(26.06)	0.00	26.06	n/m
52130 Other Special Expenditures		1,110.04	2,886.74	35,650.00	32,763.26	8.1%



**Monthly Financial Report**  
Washington County  
Current Period: SEP-08

Date: 2008-10-27T15:19:53  
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Currency: USD  
Fund=200 (Fairplex), Program=981000 (Fair Complex)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
52146 Entertainment Expenses		10,238.76	84,980.09	105,000.00	20,019.91	80.9%
52147 Open Class Expenses		3,735.46	42,397.53	30,000.00	(12,397.53)	141.3%
52148 4-H Expenses		3,011.47	23,093.86	16,000.00	(7,093.86)	144.3%
52149 FFA Expenses		5,189.37	10,385.45	4,000.00	(6,385.45)	259.6%
52150 Truck Pull Expenses		1,194.79	10,404.94	12,000.00	1,595.06	86.7%
52151 Demo Derby Expenses		1,905.38	18,597.30	22,000.00	3,402.70	84.5%
52152 Monster Truck Expenses		1,819.91	20,750.06	22,000.00	1,249.94	94.3%
52153 Rodeo Expenses		1,194.81	19,931.61	22,000.00	2,068.39	90.6%
55110 Other debt principal		448.17	1,338.05	107,720.00	106,381.95	1.2%
56110 Other debt interest payments		54.98	171.40	8,341.00	8,169.60	2.1%
Total		30,284.19	237,649.78	388,211.00	150,561.22	61.2%
Interdepartmental Charges						
53010 Interdpt chg-indirect charges		3,389.42	10,168.26	41,020.00	30,851.74	24.8%
53015 Interdpt chg-legal services		0.00	2,180.75	9,000.00	6,819.25	24.2%
53055 Interdpt chg-general		0.00	209.00	0.00	(209.00)	n/m
Total		3,389.42	12,558.01	50,020.00	37,461.99	25.1%
Transfers to Other Funds						
54195 Transfer to Miscellaneous Deb		0.00	14,175.00	0.00	(14,175.00)	n/m
TOTAL		0.00	14,175.00	0.00	(14,175.00)	n/m
Capital Outlay						
57115 Machinery and equipment over		5,159.42	35,908.49	40,000.00	4,091.51	89.8%
57135 Other capital outlay		8,353.00	10,912.30	35,000.00	24,087.70	31.2%
TOTAL		13,512.42	46,820.79	75,000.00	28,179.21	62.4%
Contingency						
59010 Contingency		0.00	0.00	858,105.00	858,105.00	0.0%
TOTAL		0.00	0.00	858,105.00	858,105.00	0.0%
Total Expenditures		166,521.09	765,490.46	2,517,479.00	1,751,988.54	30.4%

# **Interim Program 981005**



**Monthly Financial Report**  
Washington County  
Current Period: SEP-08

Date: 2008-10-27T15:19:53  
Page: 4

Currency: USD  
Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
Taxes						
41025 Transient lodgings tax		(17,623.77)	(34,670.19)	(680,000.00)	(645,329.81)	5.1%
TOTAL		(17,623.77)	(34,670.19)	(680,000.00)	(645,329.81)	5.1%
Charges for services						
44515 Parking Fees		(1,675.00)	(17,098.35)	(31,000.00)	(13,901.65)	55.2%
TOTAL		(1,675.00)	(17,098.35)	(31,000.00)	(13,901.65)	55.2%
Miscellaneous revenues						
48105 Invest interest income-genera		(1,633.43)	(5,357.56)	(22,500.00)	(17,142.44)	23.8%
48135 Cash over and short		(260.99)	0.00	0.00	0.00	n/m
48200 Rental income		(8,840.80)	(14,762.30)	(200,000.00)	(185,237.70)	7.4%
48205 Concessions		(2,341.03)	(2,770.57)	(3,000.00)	(229.43)	92.4%
48225 Other miscellaneous revenue-o		(5,714.00)	(7,106.45)	(15,000.00)	(7,893.55)	47.4%
Total		(18,790.25)	(29,996.88)	(240,500.00)	(210,503.12)	12.5%
Total Revenues		(38,089.02)	(81,765.42)	(951,500.00)	(869,734.58)	8.6%
Personal Services						
51105 Wages and salaries		22,433.63	54,073.68	260,927.00	206,853.32	20.7%
51110 Temporary salaries		2,446.89	4,953.49	0.00	(4,953.49)	n/m
51115 Overtime and other pay		260.94	4,627.05	0.00	(4,627.05)	n/m
51125 FICA		1,892.54	4,779.21	19,962.00	15,182.79	23.9%
51135 Employer paid work day tax		10.07	34.94	140.00	105.06	25.0%
51140 Pers contribution		3,245.65	8,358.22	41,747.00	33,388.78	20.0%
51150 Health insurance		3,368.71	9,938.17	50,937.00	40,998.83	19.5%
51155 Life and long term disability		54.82	141.97	789.00	647.03	18.0%
51160 Unemployment insurance		84.25	234.67	1,050.00	815.33	22.3%
51165 Tri-Met tax		154.69	390.27	1,739.00	1,348.73	22.4%
51199 Misc Personal Services		0.00	0.00	10,069.00	10,069.00	0.0%
TOTAL		33,952.19	87,531.67	387,360.00	299,828.33	22.6%
Materials and Supplies						
51205 Supplies-office, general		0.00	110.45	4,000.00	3,889.55	2.8%
51210 Supplies-general		2,764.36	4,683.56	25,000.00	20,316.44	18.7%
51215 Supplies-computer		(33.49)	0.00	0.00	0.00	n/m
51230 Supplies-automotive		(17.19)	0.00	0.00	0.00	n/m
51285 Services -professional servic		7,814.28	11,648.53	30,500.00	18,851.47	38.2%



**Monthly Financial Report**  
Washington County  
Current Period: SEP-08

Date: 2008-10-27T15:19:53  
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Currency: USD  
Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
51295 Advertising and public noti		550.00	1,975.00	1,750.00	(225.00)	112.9%
51300 Printing and duplicating		0.00	0.00	500.00	500.00	0.0%
51305 Communications-services		435.82	645.81	500.00	(145.81)	129.2%
51310 Utilities		5,370.12	8,148.75	65,000.00	56,851.25	12.5%
51320 Repair & maint services-gener		(1,177.35)	4,107.45	57,000.00	52,892.55	7.2%
51340 Lease and rentals - space		3,201.75	12,807.00	0.00	(12,807.00)	n/m
51345 Lease and rentals - equipment		188.45	431.90	5,000.00	4,568.10	8.6%
51350 Dues and membership		0.00	0.00	1,500.00	1,500.00	0.0%
51355 Training and education		0.00	0.00	2,000.00	2,000.00	0.0%
51365 Private mileage		41.22	41.22	500.00	458.78	8.2%
51390 Permits, licenses and fees		456.00	622.00	0.00	(622.00)	n/m
51420 Insurance		448.68	17,332.43	15,000.00	(2,332.43)	115.5%
51465 Postage and freight- Internal		0.00	71.06	500.00	428.94	14.2%
51495 Telephone monthly- internal		403.79	1,444.59	6,000.00	4,555.41	24.1%
51550 Other materials and services		166.00	282.00	4,500.00	4,218.00	6.3%
TOTAL		20,612.44	64,351.75	219,250.00	154,898.25	29.4%
Other Expenditures		157.11	2,488.81	3,500.00	1,011.19	71.1%
52005 Bank Service Charge		(26.06)	(26.06)	0.00	26.06	n/m
52045 Taxes, assessments, and lien		26.06	26.06	32,000.00	31,973.94	0.1%
52130 Other Special Expenditures		448.17	1,338.05	107,720.00	106,381.95	1.2%
55110 Other debt principal		54.98	171.40	8,341.00	8,169.60	2.1%
56110 Other debt interest payments		660.26	3,998.26	151,561.00	147,562.74	2.6%
Total		1,694.71	5,084.13	20,510.00	15,425.87	24.8%
Interdepartmental Charges		0.00	2,180.75	8,000.00	5,819.25	27.3%
53010 Interdpt chg-indirect charges		1,694.71	7,264.88	28,510.00	21,245.12	25.5%
53015 Interdpt chg-legal services		0.00	0.00	0.00	0.00	n/m
Total		0.00	14,175.00	0.00	(14,175.00)	n/m
Transfers to Other Funds		0.00	14,175.00	0.00	(14,175.00)	n/m
54195 Transfer to Miscellaneous Deb		0.00	14,175.00	0.00	(14,175.00)	n/m
TOTAL		5,159.42	35,908.49	40,000.00	4,091.51	89.8%
Capital Outlay		8,353.00	10,912.30	35,000.00	24,087.70	31.2%
57135 Machinery and equipment over		13,512.42	46,820.79	75,000.00	28,179.21	62.4%
TOTAL						
Contingency						





**Monthly Financial Report**  
 Washington County  
 Current Period: SEP-08

Date: 2008-10-27 15:19:53  
 Page: 6

Currency: USD  
 Fund=200 (Fairplex), Program=981005 (Fair Complex Operations/Interim Income)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
59010 Contingency		0.00	0.00	858,105.00	858,105.00	0.0%
TOTAL		0.00	0.00	858,105.00	858,105.00	0.0%
Total Expenditures		70,432.02	224,142.35	1,719,786.00	1,495,643.65	13.0%

# **Fair Program 981010**



**Monthly Financial Report**  
Washington County  
Current Period: SEP-08

Date: 2008-10-27T15:19:53  
Page: 7

Currency: USD  
Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
Intergovernmental revenue						
43156 Dept Agriculture Lottery Fund		0.00	0.00	(46,000.00)	(46,000.00)	0.0%
TOTAL		0.00	0.00	(46,000.00)	(46,000.00)	0.0%
Charges for services						
44511 Camping Fees		0.00	(4,070.00)	(4,000.00)	70.00	101.8%
44512 Truck Pull Revenue		(1,425.00)	(22,005.00)	(17,500.00)	4,505.00	125.7%
44513 Demo Derby Revenue		(2,375.00)	(26,481.00)	(38,700.00)	(12,219.00)	68.4%
44514 Commercial Booth Rentals		0.00	(94,650.00)	(86,500.00)	8,150.00	109.4%
44515 Parking Fees		260.99	(80,911.86)	(78,000.00)	2,911.86	103.7%
44517 Sponsorship Fees		(5,550.00)	(68,100.00)	(72,500.00)	(4,400.00)	93.9%
44518 Carnival Fees		0.00	(97,412.27)	(90,000.00)	7,412.27	108.2%
44522 Entry Fees		0.00	(3,710.00)	(4,000.00)	(290.00)	92.8%
44526 Monster Truck Revenue		(1,425.00)	(22,885.00)	(27,000.00)	(4,115.00)	84.8%
44527 Rodeo Revenue		(1,425.00)	(16,469.00)	(27,000.00)	(10,531.00)	61.0%
TOTAL		(11,939.01)	(436,694.13)	(445,200.00)	(8,505.87)	98.1%
Miscellaneous revenues						
48205 Concessions		(478.40)	(102,704.37)	(87,500.00)	15,204.37	117.4%
48225 Other miscellaneous revenue-o		(139.00)	(4,352.55)	(10,000.00)	(5,647.45)	43.5%
Total		(617.40)	(107,056.92)	(97,500.00)	9,556.92	109.8%
Total Revenues		(12,556.41)	(543,751.05)	(588,700.00)	(44,948.95)	92.4%
Personal Services						
51105 Wages and salaries		11,044.77	24,553.60	114,968.00	90,414.40	21.4%
51110 Temporary salaries		2,498.53	8,501.88	9,776.00	1,274.12	87.0%
51115 Overtime and other pay		242.25	2,651.98	0.00	(2,651.98)	n/m
51125 FICA		861.03	2,285.84	9,544.00	7,258.16	24.0%
51135 Employer paid work day tax		2.83	18.04	81.00	62.96	22.3%
51140 Pers contribution		1,618.40	3,884.53	18,394.00	14,509.47	21.1%
51150 Health insurance		1,549.49	4,570.52	23,655.00	19,084.48	19.3%
51155 Life and long term disability		27.08	64.72	378.00	313.28	17.1%
51160 Unemployment insurance		34.19	139.26	593.00	453.74	23.5%
51165 Tri-Met tax		70.00	186.94	830.00	643.06	22.5%
51199 Misc Personal Services		0.00	0.00	4,814.00	4,814.00	0.0%
TOTAL		17,948.57	46,857.31	183,033.00	136,175.69	25.6%



**Monthly Financial Report**  
Washington County  
Current Period: SEP-08

Date: 2008-10-27T15:19:53  
Page: 8

Currency: USD  
Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
<b>Materials and Supplies</b>						
51205 Supplies-office, general		0.00	385.13	250.00	(135.13)	154.1%
51210 Supplies- general		233.19	17,287.73	15,000.00	(2,287.73)	115.3%
51285 Services -professional servic		35,588.18	94,247.97	62,250.00	(31,997.97)	151.4%
51295 Advertising and public noti		425.00	97,377.69	107,000.00	9,622.31	91.0%
51305 Communications-services		0.00	256.44	300.00	43.56	85.5%
51310 Utilities		4,589.49	13,001.12	12,500.00	(501.12)	104.0%
51320 Repair & maint services-gener		0.00	1,912.28	2,200.00	287.72	86.9%
51345 Lease and rentals - equipment		943.33	7,486.71	19,000.00	11,513.29	39.4%
51350 Dues and membership		0.00	0.00	1,000.00	1,000.00	0.0%
51355 Training and education		0.00	682.01	4,000.00	3,317.99	17.1%
51360 Travel expense		100.36	180.65	200.00	19.35	90.3%
51365 Private mileage		192.30	17,076.03	15,000.00	(2,076.03)	113.8%
51420 Insurance		0.00	0.00	300.00	300.00	0.0%
51465 Postage and freight- Internal		0.00	803.88	1,000.00	196.12	80.4%
51475 Printing- Internal		0.00	780.51	1,000.00	219.49	78.1%
51495 Telephone monthly- internal		0.00	251,478.15	243,000.00	(8,478.15)	103.5%
<b>TOTAL</b>		<b>42,753.86</b>	<b>251,478.15</b>	<b>243,000.00</b>	<b>(8,478.15)</b>	<b>103.5%</b>
<b>Other Expenditures</b>						
52005 Bank Service Charge		250.00	250.00	0.00	(250.00)	n/m
52130 Other Special Expenditures		1,000.00	2,776.70	650.00	(2,126.70)	427.2%
52146 Entertainment Expenses		10,238.76	84,980.09	105,000.00	20,019.91	80.9%
52147 Open Class Expenses		3,735.46	42,397.53	30,000.00	(12,397.53)	141.3%
52148 4-H Expenses		3,011.47	23,093.86	16,000.00	(7,093.86)	144.3%
52149 FFA Expenses		5,189.37	10,385.45	4,000.00	(6,385.45)	259.6%
52150 Truck Pull Expenses		1,194.79	10,404.94	12,000.00	1,595.06	86.7%
52151 Demo Derby Expenses		1,905.38	18,597.30	22,000.00	3,402.70	84.5%
52152 Monster Truck Expenses		1,819.91	20,750.06	22,000.00	1,249.94	94.3%
52153 Rodeo Expenses		1,194.81	19,931.61	22,000.00	2,068.39	90.6%
<b>Total</b>		<b>29,539.95</b>	<b>233,567.54</b>	<b>233,650.00</b>	<b>82.46</b>	<b>100.0%</b>
<b>Interdepartmental Charges</b>						
53010 Interdept chg-indirect charges		1,694.71	5,084.13	20,510.00	15,425.87	24.8%
53015 Interdept chg-legal services		0.00	0.00	1,000.00	1,000.00	0.0%
53055 Interdept chg-general		0.00	209.00	0.00	(209.00)	n/m
<b>Total</b>		<b>1,694.71</b>	<b>5,293.13</b>	<b>21,510.00</b>	<b>16,216.87</b>	<b>24.6%</b>



**Monthly Financial Report**  
 Washington County  
 Current Period: SEP-08

Date: 2008-10-27T15:19:53  
 Page: 9

Currency: USD  
 Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
Total Expenditures		91,937.09	537,196.13	681,193.00	143,996.87	78.9%

# **Frite Lites Program 981020**



**Monthly Financial Report**  
 Washington County  
 Current Period: SEP-08

Date: 2008-10-27T15:19:53  
 Page: 10

Currency: USD  
 Fund=200 (Fairplex), Program=981020 (Fair -Frite Lites)

Account	Fun	SEP-08	YTD-Actual	Budget	Remaining Budget	% Use
Charges for services						
44516 Admission Fees		0.00	0.00	(130,000.00)	(130,000.00)	0.0%
44517 Sponsorship Fees		0.00	0.00	(15,000.00)	(15,000.00)	0.0%
TOTAL		0.00	0.00	(145,000.00)	(145,000.00)	0.0%
Miscellaneous revenues						
48205 Concessions		0.00	0.00	(1,500.00)	(1,500.00)	0.0%
48225 Other miscellaneous revenue-o		0.00	0.00	(750.00)	(750.00)	0.0%
Total		0.00	0.00	(2,250.00)	(2,250.00)	0.0%
Total Revenues		0.00	0.00	(147,250.00)	(147,250.00)	0.0%
Materials and Supplies						
51210 Supplies-general		1,900.00	1,900.00	6,000.00	4,100.00	31.7%
51285 Services -professional serv		860.00	860.00	77,500.00	76,640.00	1.1%
51295 Advertising and public noti		1,308.00	1,308.00	30,000.00	28,692.00	4.4%
TOTAL		4,068.00	4,068.00	113,500.00	109,432.00	3.6%
Other Expenditures						
52130 Other Special Expenditures		83.98	83.98	3,000.00	2,916.02	2.8%
Total		83.98	83.98	3,000.00	2,916.02	2.8%
Total Expenditures		4,151.98	4,151.98	116,500.00	112,348.02	3.6%

# Balance Sheet





**Balance Sheet**  
Washington County  
Current Period: SEP-08

Currency: USD  
Fund=200 (Fairplex)

	SEP-08 YTD - Actual	SEP-07 YTD - Actual	Variance	Variance %
<b>Assets:</b>				
Cash and investments	790,513.16	614,459.64	176,053.52	28.65
Cash restricted	0.00	0.00	0.00	n/m
Property taxes receivable	0.00	0.00	0.00	n/m
Assessments receivable	0.00	0.00	0.00	n/m
Accounts receivable	(30.50)	12,033.20	(12,063.70)	(100.25)
Investment interest receivable	0.00	0.00	0.00	n/m
Contracts receivable	0.00	0.00	0.00	n/m
Due from other funds	(10.00)	(10.00)	0.00	0.00
Other assets	28,427.00	14,877.50	13,549.50	91.07
Assets held for resale	0.00	0.00	0.00	n/m
<b>Total Assets</b>	<b>818,899.66</b>	<b>641,360.34</b>	<b>177,539.32</b>	<b>27.68</b>
<b>Liabilities, Fund Equity and Other Credits</b>				
<b>Liabilities:</b>				
Accounts payable	1,220.17	7,632.26	(6,412.09)	(84.01)
Accrued payroll liabilities	0.00	0.00	0.00	n/m
Accrued self-insurance	0.00	0.00	0.00	n/m
Accrued OHP IBNR Reserve	0.00	0.00	0.00	n/m
Amounts held in trust	801.50	801.50	0.00	0.00
Due to other funds	0.00	0.00	0.00	n/m
Tenants and other deposits	300.00	600.00	(300.00)	(50.00)
Deferred revenue	11,389.80	12,214.80	(825.00)	(6.75)
Other long-term obligations	0.00	0.00	0.00	n/m
<b>Total Liabilities</b>	<b>13,711.47</b>	<b>21,248.56</b>	<b>(7,537.09)</b>	<b>(35.47)</b>
<b>Fund equity:</b>				
Fund balances:				
Underserved fund balances:	805,188.19	620,111.78	185,076.41	29.85
Undesignated	805,188.19	620,111.78	185,076.41	29.85
<b>Total fund equity</b>				



**Balance Sheet**  
 Washington County  
 Current Period: SEP-08

Date: 2008-10-27T15:20:52  
 Page: 2

Currency: USD  
 Fund=200 (Fairplex)

	SEP-08 YTD - Actual	SEP-07 YTD - Actual	Variance	Variance %
Total liabilities, fund equity an	818,899.66	641,360.34	177,539.32	27.68

**Minutes**  
**Washington County Fair Complex Board**  
**Wednesday, October 1, 2008**

**Convened:** 4:35 pm

**FAIR COMPLEX BOARD PRESENT UPON CONVENING:**

President Herb Hirst  
Vice President Don McCoun  
Board Member Renee Cannon  
Board Member Matt Pihl

**STAFF:**

Lisa DuPre', Marketing & Events Director

President Hirst called the meeting to order at 4:35 p.m., and welcomed the audience. Hirst opened oral communication time for agenda and non-agenda items.

**Oral Communications:**

Janet Rash, Beaverton, OR.—As Chairperson of Washington County 4-H Leaders Association Rash presented a Certificate of Appreciation to the Fair Board, thanking it for long-time support of 4-H Program.

Ken Keudell, Portland, OR.—Mentions last time he was in front of Board it allocated \$500 towards improvement projects in the Master Gardeners Demonstration Gardens, and brings Fair Board up-to-date on work done. Says drainage system was put in and gravel. 3 of the raised beds were replaced to show different types of raised beds that can be built. Drip irrigation was installed along with the 3-section seating around tree. Reports \$3,700 invested in project, through grants, donations, and fundraising. Reports that many people go through the gardens during the Fair and suggested possibility of more advertising of it on the grounds next year.

Jerry Anderson, Forest Grove, OR—Also speaking on behalf of the Master Gardeners, reported there was a full year of activities underway with their renovations. Says group is now looking into the expansion for the Home Orchard. Says there's a need for a security fence to be put in south of the new Home Orchard area. Has been doing open garden visits on Tuesdays and would like to do some Saturdays next year for those who can't come on Tuesdays. Wants to work with the facility on landscaping the east side of the Floral Building. Would like to see gazebo painted. Hirst says probably best to wait on all projects until after election in November when it's better known what can or cannot be done.

Dave Russell, Hillsboro, OR—Says appreciates the cooperation through the years with the Fair Board and Staff. More exposure of the facility means more exposure for the Tualatin Valley Garden Club and Master Gardeners projects. Would like to see even more visitors. Again thanked the Board and Staff and said he's glad to see the mobile home gone from that area.

Board Member Cannon says she took her own self-directed tour through the gardens during the fair and found them very interesting and inspiring.

Hirst said he also took a tour during the fair and was very impressed and quite surprised at all of the people in there really looking at all of the plants.

Board Member Christy (arrived during Oral Communications) asks about signage and what Fair puts out and Russell, Keudell, and Anderson all explain that sandwich board are put out by the Master Gardeners to provide direction to the gardens. Christy says staff needs to look into doing more to help them next year.

Hirst closes Oral Communication Period.

1. **Consent Agenda**

**Motion by Board Member Christy to approve the Consent Agenda. Second by Board Member Cannon. Motion carries 6-0.** Hirst asks for the record to show that Board Member Christy and Board Member Dan Logan have arrived and are present.

2. **Special Reports**

A. **Airshow & Airport Report** – Board Member McCoun had nothing to report.

B. **Fair & Facilities Management Committee** – Board Member Christy had nothing to report.

C. **Executive Director Position Committee** – Board Member Cannon had nothing to report.

D. **Boosters/Coalition Liaison Report** – Board Member Logan reported he had nothing to add to the Booster Minutes that were handed out to the Board

E. **Treasurer Report** – Board Member Logan reported meeting with the County's Chief Financial Officer, Mary Gruss, and Roger Daws. Said both are relative new with the County and had been trying to meet with them since June. Discussed the budget process. Said Fair Board needs to approve budget by February as it needs to go to the County by March.

**F. Competitive Exhibits Committee** – Board Member Logan said he has had lots of discussions in the last month related to this committee, mainly related to the issue of the release-time for animals at the fair. Said he doesn't know if the release-time needs to be a policy change, but there is a need to look at various scenarios. Mentions ending the fair on a Saturday and says he's not saying it should be done, just that it needs to be taken into consideration with whatever is recommended about animal release-times. Board Member Cannon asks if he is thinking of having livestock people on this committee and Board Member Logan says there should be questions posed to livestock exhibitors by the Committee.

**G. 4-H Report** – 4-H representative Maryanne Andrews says the vacant 4-H position for an Extension Agent has been posted.

**F. Operations Report** –Marketing & Events Director DuPre' refers to the Operations Report in the packet. Said staff is putting finishing touches on the Shocktober Festival event and Maintenance Team is beginning the process of winterizing the facility for the months ahead. Board Member Cannon asks if any painting projects are underway and DuPre' says any painting work is usually done in the Spring.

**G. Other, if any** – None

### **3. Old Business**

**A. Redevelopment Update** – Discussion ensued regarding the campaign. Board Member McCoun says fundraising efforts are going on as are more presentations. Reports getting very positive responses at presentations he has given with people saying it's about time something is done to help the facility. Reported that at the Wilsonville Chamber presentation he gave, while there were other presenters with levies, he got the most questions from the audience and was received. Says he feels being a cheap levy is an advantage. Expresses disappointment that the city of Hillsboro has a parks levy on the ballot at the same time. Board Member Logan says he is also doing presentations and is getting the same great response as Board Member McCoun. Marketing & Events Director DuPre' offers an example of another event lost due to lack of a paved parking lot, saying a national motocross event solicited by the Oregon Sports Authority and the Washington County Visitors Association was interested in bringing it to Washington County with TV coverage from ESPN and Fair Complex was a great site were it not lacking adequate paved parking.

**B. Fair Open Class Statistics** – DuPre' explains what statistics are.

**D. Other, if any** – None

#### 4. New Business.

A. While nothing was on the agenda, President Hirst said in the event the bond levy doesn't pass, discussions should start after the November election about the status of the electrical system on the grounds, the Cloverleaf Building roof, and Main Exhibit Hall. Says a list of priorities will have to be set on what to do. Proposed having a structural engineer look at the Main Exhibit Hall. Said this doesn't need a motion, and if there are no objections, he will ask for staff to have that done. No objections were voiced. Board Member Logan said one thing he that came out of the meeting with the Finance Department is the suggestion to be setting aside dollars for a large capital improvement project in the form of a Capital Improvement Program, which we don't have now and money could annually be put there for projects. President Hirst reminds Board members of the \$500,000 payment that will be owed to the immediately upon passage of the bond levy in November to help finance the city's bond issue. Discussion ensues among Board members about the details and timing of the payment. President Hirst reminds Board that he was not the Fair Board representative on the Task Force for the majority of its work, but believes it's part of the payment plan for the new road. Refers the question to Dave Rohrer, the Fair Complex Boosters' representative on the Task Force who is in the audience. Rohrer says it's the 5 million dollar bond Hillsboro is guaranteeing for the Board and that the Fair Board is liable for. President Hirst explains this payment plan has come up in negotiations underway now on the Memorandum of Understanding between the County, the City of Hillsboro, and the Fair Board in relation to how everything will be executed and carried out upon passage of the levy. Tells Board he estimates the draft Memorandum will be ready to be looked at possibly by the November meeting. Board Member Pihl asks how the \$500,000 figure was arrived at and what would have happened if the money wasn't there to pay it. President Hirst says he doesn't know how they determined the dollar figure as he was not part of the discussion. Explains part of the agreement involves reimbursing the City of Hillsboro for money it's putting up front for the project and says the city knows it has to put up the money no matter what.

B. **Other** – Board Member Christy reminds Board of her suggestion for a Board retreat in November and says upon hearing the discussion about the Memorandum of Understanding thinks it would be a good time to have the County provide someone to explain how it will work and logical goals. Says Jean Lawson is a good facilitator to conduct a retreat agenda but still need someone to offer some guidance from the County. President Hirst says any discussion of priorities related to a retreat depends on how the levy goes. Board Member Christy agrees, but says if it does pass the Fair Board needs to know what it will be responsible for and whether it will have any say in moving forward with the construction. President Hirst says the Board will have some say, but explains a Project Manager will be hired by the County and some short-notice decisions will go to the Project Manager. Board Member Christy questions if now a January retreat might not be a better option as the Board would have more of an understanding by that time plus possibly some new Board members. Fair Marketing and Events Manager DuPre' explains that the County Board of Commissioners will be announcing the Fair Board positions that are up for appointment in October and that the open position formerly held by Rafe Flagg will be dealt with in this new round of appointments. Board President Hirst asks when retreat should be held. Board

Member Logan questions whether there may be a need to meet additionally in November no matter what happens with the levy. It's decided that at the regularly scheduled Board meeting on November 5, action will be taken as to whether a special meeting of the Board should be held on November 12.

5. **Announcements** – None.
6. **Correspondence** - None other than what was in the packet.
7. **Board Oral Communications**
8. **Other Matters of Information** – None other than what was in the packet.

**With no further business before the Board, President Hirst adjourned the meeting at 5:47 p.m.**

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**Lisa DuPre'**  
**Recording Secretary**

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**Hirb Hirst**  
**Board President**





**WASHINGTON COUNTY FAIR COMPLEX  
FACILITY SCHEDULE—November, 2008**

*(\*\*Highlighted events are no-charge)*

**Saturday, November 01, 2008**

Cloverleaf Building Religious Ceremony

**Friday, November 21, 2008**

Main Exhibit-South Bazaar

**Sunday, November 02, 2008**

**\*\*Floral Bldg.** 4-H Meeting

**Saturday, November 22, 2008**

Main Exhibit-South Bazaar  
Cloverleaf Bldg. Private Function

**Tuesday, November 04, 2008**

**\*\*Cloverleaf Bldg.** Fire Dept. Training

**Sunday, November 23, 2008**

Main Exhibit-South Bazaar

**Wednesday, November 05, 2008**

Cloverleaf Building Dog Obedience Class

**\*\*Floral Building** Monthly Meetings

**\*\*Cloverleaf Bldg.** Fire Dept. Training

**Thursday, November 06, 2008**

**\*\*Cloverleaf I Bldg.** Fire Dept. Training

**Saturday, November 08, 2008**

Main Exhibit/Carnival area Hmong New Year

**\*\*Cloverleaf Bldg.** 4-H Awards Banquet

**Sunday, November 09, 2008**

Main Exhibit Hall & Hmong New Year Celebration

**Wednesday, November 12, 2008**

Cloverleaf Building Dog Obedience Class

Main Exhibit-South Flu Shot Clinic

**Thursday, November 13, 2008**

**\*\*Entire Facility** Search Dog Training

**Saturday, November 15, 2008**

**\*\*Cloverleaf Bldg.** 4-H Wagon Train Reunion

**Sunday, November 16, 2008**

All outer parking lots Biking Event

**Tuesday, November 18, 2008**

Main Exhibit-South Bazaar

**Wednesday, November 19, 2008**

Main Exhibit-South Bazaar

Cloverleaf Building Dog Obedience Class

**Thursday, November 20, 2008**

Main Exhibit-South Bazaar



## SPECIAL REPORTS



**County of Washington**

**Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
www.faircomplex.com**

## **MEMORANDUM**

**Date:** October 28, 2008

**To:** Washington County Fair Complex Board

**From:** Leah E. Perkins-Hagele, Fair Coordinator

**Re:** November 2008 Operations Report

**Shocktober Festival** – As of this date, Shocktober Festival is still underway and heading into the last weekend. This event ends on November 1<sup>st</sup>. Numbers and event details will be available at the December meeting.

**Forklift Training** – Washington County LUT performed Forklift Training and Certification for the Maintenance staff, which is good for two years. This is the first time that Fair Complex staff has been allowed to take part in County equipment training. Further training on other types of equipment is schedule this year as well.



# OLD BUSINESS





**County of Washington**

**Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
donh@faircomplex.com  
www.faircomplex.com**

## **FAX MEMORANDUM**

**Date:** October 27, 2008

**To:** Washington County Fair Complex Board  
Washington County Fair Complex

**From:** Lisa DuPre', Marketing & Events Director  
Washington County Fair Complex

**Re:** Renaissance Faire Update

Mr. Bob Levine, of Royal Faires, reported on October 2, 2008 that he has not heard anything from the County Administrative or Legal Department, in relation to a counter-offer to his initial draft proposal submitted two years ago. He said he is assuming everything is on hold until after the November 4 election.

However, he did say he heard from Steve Siegel in relation to estimates of the permitting costs he would have to pay to develop the piece of property behind the hotel, and that between the fees for the City of Hillsboro and for Washington County, he is looking at anywhere from \$500,000 to \$1,000,000 in permit costs. Mr. Levine said if that is, indeed, the case, it will not be possible to locate the event in Hillsboro and/or Washington County, as he cannot afford that amount after he takes into account the amount he will already have invested into building the structures and creating the festival grounds that he will only use 2 months out of the year, handing back to the Fair Complex Management to utilize and rent the remaining 10 months. He said for it to happen, he would need some sort of assistance in reducing the costs he would incur for the permits.

Mr. Levine also said the economic down-turn and the problems with the Stock Market have him concerned as to whether his original investors in the project are now still financially capable of coming up with the funds to move forward.

Mr. Levine concluded our dialogue with saying he knew no real discussions could start until after the election, and he would wait to see the outcome and look at matters more closely after that.



## NEW BUSINESS



# ANNOUNCEMENTS



**Calendar of Events**  
**November 2008 – April 2009**

<b>Date</b>	<b>Event</b>	<b>Location</b>
<b>November</b>		
5	Board Meeting	Floral Building (4:30 PM)
5	Booster Meeting	Floral Building (7:00 PM)
11	Veterans Day Holiday	Office Closed
27	Thanksgiving Holiday	Office Closed
<b>December</b>		
3	Board Meeting	Floral Building (4:30 PM)
3	Booster Meeting	Floral Building (7:00 PM)
15-18	IAFE Convention	Las Vegas, NV
25	Christmas Holiday	Office Closed
<b>January</b>		
1	New Years Day	Office Closed
7	Board Meeting	Floral Building (4:30 PM)
7	Booster Meeting	Floral Building (7:00 PM)
8-11	Oregon Fairs Association Convention	Salem Convention Center
19	Martin Luther King Jr. Holiday	Office Closed
25-28	Western Fairs Assoc. Convention	Reno, NV
<b>February</b>		
4	Board Meeting	Floral Building (4:30 PM)
4	Booster Meeting	Floral Building (7:00 PM)
16	Presidents Day Holiday	Office Closed
<b>March</b>		
4	Board Meeting	Floral Building (4:30 PM)
4	Booster Meeting	Floral Building (7:00 PM)
<b>April</b>		
1	Board Meeting	Floral Building (4:30 PM)
1	Booster Meeting	Floral Building (7:00 PM)





# CORRESPONDENCE



# ORAL COMMUNICATIONS



## OTHER MATTERS OF INFORMATION



# Washington County Fair Complex Boosters

## Meeting Minutes

### October 1<sup>st</sup>, 2008

**President Lyle Spiesschaert** called the meeting to order at 7:05 pm in the Floral Building of the Fair Complex. Introductions were made.

**Minutes of September 2<sup>nd</sup>, 2008.** Motion was made by Bill Ganger and seconded by Kathy Schmidlkofer to accept the minutes as presented. **Passed Unanimously.**

**Treasurer's report** was presented. Inez Griffels moved to approve the financial reports. Bill Ganger seconded. **Passed unanimously.**

#### **Committee Report:**

**Executive Committee:** Met before regular booster meeting. Three main topics that were discussed: The Fair History Book project, Booster outreach to support the bond, and creating a financial policy regarding unbudgeted expenditures. Judy Goldmann moved to have the President of the Boosters appoint a committee of three to work on a standing rules policy relating to financial expenditures. Al Goldmann seconded. **Passed Unanimously.** President Lyle Spiesschaert appointed Vice President Charley Vandehey to chair the committee. Dave Rohrer and Lyle Spiesschaert will also be on the committee.

**Fair Board:** Dan Logan reported that they would be working on the next year's Budget for the Fair Complex. They may also expand policies relating to the operation of the annual Fair. Boosters requested that Dan Logan ask the Fair Board for a complete evaluation of the fair. This might include overall attendance, number of exhibitors, evaluation of each of the arena events, evaluation of Amphitheater, income by Vendor, sponsor income, customer satisfaction, etc.

**Fair History Book Project:** Inez Griffels is still looking for old information about the fair, photos and will be interviewing people that have been involved with the fair for many years. The committee will consider including a DVD as part of the project. The President has requested the committee provide an Outline of the Project, Timeline and Budget by the November meeting.

**Membership:** Dave Rohrer report on the membership dues in Shelia Days absence. Booster dues are from July 1<sup>st</sup> through June 30<sup>th</sup>. Thanks to all that have renewed their dues and reminder to keep your dues current.

#### **Old Business:**

Fairgrounds Bond Measure voting is less than a month away. Boosters discussed how to get the most bang for their budgeted amount for the measure. A direct outreach from the Boosters via inserts in all of the local print media was discussed. George Horner moved that the Executive Committee be empowered to implement an insert regarding the Bond Measure. Kathy Schmidlkofer seconded. **Passed unanimously.** Lyle urged everyone to give to the Yes to Fair PAC. Most taxpayers are eligible for a single either \$50/individual or \$100/couple tax credit per year to a PAC. These funds are needed to continue the outreach primarily via direct mailing to vote YES on 34-159. Members are also encouraged to write Letters to the Editor. Also talk to your family member, neighbors, business

associates, etc. regarding the value in voting for the Fairground's Bond Measure. Visit Yestofair.com for complete details.

Lyle Spiesschaert and Dave Rohrer met with Herb Hirst and Don McCoun regarding various issues regarding the Fair Board's plans, processes and responsibilities.

Gary Abraham addressed the group with his concern on how he has been treated by the fair office staff at the Fair Grounds. Gary was informed that the Boosters have no authority in these matters. It was suggested that he write a letter to the Fair Board regarding his concerns. Making an appearance at the next Fair Board meeting might also be appropriate.

Lyle Spiesschaert will be appointing a Nomination Committee before the next regular board meeting.

**Announcements –**

**Don't forget to vote, November 4<sup>th</sup>.**

**Please remember to pay your dues.**

Meeting was adjourned at 8:20pm.

Respectfully submitted,  
Judy Marsh Secretary

**Next meeting is November 5<sup>th</sup>, 2008  
7:00 pm – Floral Building**



## Washington County Fair Complex Boosters Meeting Minutes September 2<sup>nd</sup>, 2008

**President Lyle Spiesschaert** called the meeting to order at 7:00 pm in the Floral Building of the Fair Complex. There were 23 members and guests present. Introductions were made.

**Minutes of July 2<sup>nd</sup>, 2008.** Motion was made by Inez Griffels and seconded by George Horner to accept the minutes as presented. **Passed Unanimously.**

Lyle Spiesschaert mentioned the great discussion that took place at the Fair Complex Boosters Barbeque about the upcoming master plan bond measure that will be on the November ballot. PacWest will assist with getting the word out on the bond measure.

**Water Feature:** It looked great during Fair. The sign looks fantastic. There is work to be done on the fence around the water feature. We are waiting on written information from the fair office regarding exact requirements to reduce risk when the fence is either repaired or replaced.

**Fair History Book Project:** Inez Griffels and Judy Goldmann and others are working on the book. This book will be compiled with Farm Bureau funds donated in Don Logan's memory. If anyone has information or photos that would be appropriate to the book please contact Inez.

**Booster Food Booth-** Chairperson Al Goldmann reported the food booth went well. Everyone that worked seemed to enjoy themselves. The new food items were warmly received.

**Membership:** Sheila Day report that 48 members have already renewed their membership for the new year.

### **Old Business:**

**2008 Fair Update** – Boosters thanked the Master Gardeners for watering the Flower Boxes. There was talk on how we might use them after the fair. Our animal silhouettes are being stored in the Booster Booth. The Boosters hope to work in the information booth at next year's fair. Sponsoring the 4-H Dance was a big hit. The Boosters may want to do it again in 2009.

**Farmer's Market Report:** Jim Clute report that the Boosters presented the new fairgrounds Master Plan at several different markets. Tigard, Sherwood, Cedar Mills, Beaverton, Forest Grove to name a few. There was good response from the public about our mission

David Rohrer arrived at 7:18 pm.

**Treasurer's report** was presented. Kathy Schmidlkofer moved to approve the financial report. Al Goldmann seconded. **Passed unanimously.**

President Lyle Spiesschaert introduced Matt Bolstad from Pac West. Matt explained to the membership what was going on with the master plan's bond measure 34-159 and how we could help. Right now they need funds to be able to reach a wide area of voters.

Lyle informed us that PacWest would like to have the Booster put a letter of support in the Voters Pamphlet. Charlie Vandehey moved to have the boosters put a letter of support in the Voters Pamphlet at the cost \$400. Dan Logan seconded. **Passed Unanimously.**

**Announcements –**

Inez Griffels present a letter from the Washington County 4-H Horse Bowl Team asking for funds to attend the National 4-H Horse Bowl in Denver, Colorado. Kathy Schmidlkofer moved to give \$200 dollars to the Washington County 4-H Horse Bowl Team, to attend Nationals. Irene Barnes seconded. **Passed Unanimously.**

It was mentioned that the Banks FFA Dairy Judging Team also received the privilege to attend the National FFA Dairy Judging back east. Jim Clute moved to give the Banks FFA Dairy Judging Team \$200. Dan Logan seconded. **Passed Unanimously.**

Shelia Day mentioned that she had copied two different newspaper articles: one was on the Bond Measure and the other one was on the Booster food booth for anyone who wanted them.

Meeting was adjourned at 8:25pm.

Respectfully submitted,  
Judy Marsh Secretary

**Next meeting is October 1<sup>st</sup>, 2008  
7:00 pm – Floral Building**



## Fair board sunny on bond passage

Friday, October 03, 2008

By Kurt Eckert

The Hillsboro Argus

The Argus

The Washington County Fair Complex Board of Directors expressed positive feelings at their regular meeting Wednesday about the passage of the November fairgrounds revitalization bond.

The board's next meeting is scheduled the day after the election.

County commissioners stepped in and formed a revitalization task force after 20 years of negotiations about the 101-acre fairgrounds ended up in three failed plans and "rancor" between stakeholders.

Board Vice President Don McCoun urged supporters to send tax-deductible donations of up to \$100 to PAC-West, the Political Action Committee that is serving as consultant on the revitalization plan.

Assuming voter approval of phase one of the \$44 million county bond, all county homeowners would pay an initial rate of 6 cents per \$1,000 of assessed value, declining to 3 cents per \$1,000 over the 30-year life of the bond.

The first phase of the plan includes a new, 126,000 square-foot exhibit hall, and an entry plaza attached to the MAX train platform on the south side of the complex with adjoining green space. Because of the development, the Hillsboro traffic plan calls for the extension of Grant Street from 28th Avenue to Brookwood Parkway.

The rest of the estimated \$55 million cost of phase one would come from traffic impact fees and a \$5 million Hillsboro-backed revenue bond.

McCoun and Director Dan Logan said they had presented the plan to about 100 different entities and found support universal. Even with a plethora of local and regional bonds on the ballot in November, people are tired of Washington County not having state-of-the-art event facilities, after 20 years of wrangling.

"They told me 'don't worry. It's a good plan, it's going to pass,'" McCoun said. "They asked me 'are you trying to steal events from Portland?' I said 'I don't know. I hope so.'"

Later phases call for an open pavilion and the relocation of the National Guard armory. The armory's move would call for a land swap involving the county, the Guard and the Port of Portland. Existing ball fields would be retained and another added. Several existing buildings would be rehabilitated and additional green space would be added along Cornell.

Fairgrounds Co-Director Lisa Dupre said ESPN had approached the Washington County Visitors Association about holding quarterfinals for the 2009 X-Games motocross events. Representatives for the network visited the fairgrounds and loved the location and the light rail, but the fairgrounds didn't have enough asphalt. The revitalization would solve that problem, she said.

Homeowners with an average assessed value of \$200,000 would pay an estimated \$12 for the first year, and reduced amounts in the years after that.

Some board members expressed concern Wednesday when they heard that Hillsboro might expect a \$500,000 payment from the fairgrounds almost immediately if the bond passes. The first payment on the bond would come due before any revenue is realized and would have to come from contingency fees.

The board scheduled a Nov. 12 special meeting with county and city officials present to explain the ins and outs of what will happen, regardless of the outcome of the election.

If the bond does not pass, there will be several structural problems to deal with, including a new roof for the Cloverleaf building and refurbishment of the Main Exhibit Hall, said President Herb Hirst.

"Frankly, we're not going to be able to do it all at once," Hirst said.

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GUEST OPINION

## Fairgrounds plan will boost the local economy

BY LYLE SPIESSCHAERT  
Oct 15, 2008

**Measure 34-159, the fairgrounds revitalization measure, deserves our careful consideration.**

The Washington County Commissioners have turned 20 years of debate into an action plan for the 104-acre public property. Through a 15-citizen member task force they have adopted a master plan that has something for everyone in the county.

The plan includes protection and improvement of facilities for the annual county fair, facilities for community use, retention of the park-like setting and the addition of new modern facilities that are long overdue for Washington County.

Currently citizens must travel out of the county to attend large events such as concerts, graduations, conferences, consumer shows, etc. Along with citizens traveling out of the county so goes a huge amount of our local economy.

Through a careful and collaborative process the task force has presented the necessary new development into logical and affordable phases.

This bond measure will fund a portion of Phase 1, which includes a new multi-use event center on the fairgrounds campus.

It will also leverage other funds to create a public green park space and

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develop parking, bicycle and pedestrian facilities. And, it will fund improvements to existing facilities, which will continue to showcase the fair and allow affordable space for community use.

PortlandTribune

It is always hard to support new money measures, especially during difficult economic times. However, I would argue that for a small investment now, of only about \$1 a month for an average household, we are assuring that we will save transportation dollars now spent traveling out of the county for our entertainment needs throughout the year. Attending just one event a year should return your tax investment many fold. It will also keep that entertainment money in our region to support our local needs.

VALLEYTIMES

Boom!  
Boomers & Beyond

ClackamasReview

The forethought of those who acquired this great property, and now those who have presented this comprehensive plan, deserve our support to fully utilize this investment.

HastacadaNews

They have purposefully kept the cost to the bare minimum. I believe support of this measure is actually an economic stimulus package for Washington County that will benefit us immediately.

OUTLOOK

Lake Oswego  
Review

It will also assure that future generations have a place to gather right here in our own county. There is no other facility of this type in the county. It is long overdue and I believe the time is right; the price is right; and it is the right thing to do.

OregonCityNews

REGAL COURIER

Please join with me in supporting Measure 34-159, the fairgrounds revitalization measure.

SANDYPOST

If not now – when?

THE BEE

Lyle Spiesschaert, who farms north of Forest Grove, is president of the Washington County Fair Complex Boosters.

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SPECIAL SECTIONS AND PROMOTIONS



# NEWS TIMES

EDITORIAL

## Sorting out the money measures

*The Forest Grove News-Times, Oct 22, 2008*

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**We understand this is a lousy time to be asking taxpayers to pry open their wallets and part with some extra cash. And yet, that's exactly what we're going to do.**

After taking a careful look at the money measures put in front of voters in western Washington County, we concluded that they all – to varying degrees – are worthy of support. Here's why:

**Cornelius and Gaston fire levies:** These two measures should be slam-dunks. They will cost the residents in these rural fire districts less than \$12 a month, which is a small price to pay for the quality fire protection. What's more, in Gaston, you won't have to pay until 2010 and in Cornelius, this is a decrease in what you've been paying.

**Banks school levy:** There's no point denying it, this one hurts. Voters in the Banks School District are being asked to spend roughly \$1 a day to make long-postponed fixes to their schools. We've reviewed the shopping list and there is no over-priced furniture for the teachers' lounge or bells and whistles for the gym. This money will go toward replacing moldy ceiling tiles and asbestos-covered pipes and bringing classrooms up to safety codes. It ain't cheap, but it's necessary.

**Washington County fairgrounds:** The folks bringing this measure don't just deserve your votes, they should get the Nobel Peace Prize. After years of nasty fighting over the future of the county's 101-acre fair complex, everyone got together and crafted a plan that works. For less than \$1 a month, it will give Washington County residents an events center that will rival anything in Portland and enhance the traditional county fair uses.

**Portland Community College:** Sure, we'd like to see a bit more in the package for the Rock Creek campus, but the truth is that with the economy in the toilet, community colleges will play a bigger role in educating high-school graduates priced-out of four-year universities and older students needing new job skills. For \$5 a month for the typical taxpayer, this measure is a good investment.

**Oregon Zoo:** There are some who argue that this bond measure is a luxury we can't afford in tough times. And we concede this proposal, which cost about \$1.50 a month, isn't as urgent as the others. But as long as our region has a public zoo, we need to run it humanely and sustainably. This measure would fund long-overdue improvements to some of the animal areas and bring the zoo's water and sewer systems into the 21st Century.

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## Fair Complex Bond supporters say Washington County needs a place to meet

Posted by [naburke](#) October 16, 2008 02:30AM

HILLSBORO -- Several times in the past 20 years, Washington County voters turned down bond measures aimed at upgrading the fairgrounds.

This year, fair supporters say, they are confident a \$44 million proposal will pass, despite -- or maybe because of -- bad economic times.

"Maybe it's at this time we need to be looking at our own stimulus package," said Lyle Spiesschaert, president of the Washington County Fair Boosters. "This keeps our money at home."

The volunteer group, along with county, city, business and agricultural interests, came up with Measure 34-159 to pay for revitalizing the Washington County Fair Complex. The site is across the street from the Hillsboro Airport on Northeast Cornell Road, between 28th and 34th avenues and the light-rail line.

A 20,000-square-foot event center planned as the centerpiece would allow one large event or several smaller events to be held at the same time.

Under the bond, property owners would be charged about 6 cents per \$1,000 of assessed valuation, or \$15 a year in additional taxes on a \$250,000 home.

Over the 30-year life of the bond, the cost to taxpayers is expected to average out to 3 cents per \$1,000, added Don McCoun, vice chairman of the county Fair Board.

"That will give us an incredible facility," McCoun said. Referring to the Wall Street bailout, he added, "With all this talk about \$700 billion, maybe people will go for the lowest amount on the ballot. You can't tell me that a \$44 million build-out will ever cost 6 cents again."

Right now, no place in Washington County accommodates large trade shows, concerts, charitable functions or even local high school graduations, backers of the bond measure point out.

"We have 580,000 people in Washington County and we have no place -- no place -- to assemble people," McCoun said. "There is nothing wrong in going to the Oregon Convention Center or the Portland Expo, but that's quite a ride for Washington County people. Gas is so expensive, and Interstate 5 and the Sunset Highway are so backed up."

McCoun said several prospective clients already are interested in booking space at the new center. If voters say yes in November, ground could be broken next spring and the event center could be open in spring 2010, he said.

"This is our best chance to date -- and possibly our best chance in the future -- to pass something like this," McCoun said.

In the past, bond measures for fairground improvements were defeated by poor voter turnout, ballots jammed with money measures, confusing proposals and bickering among groups involved in fairground use and planning, he said.



## Weekend party turns violent as Gresham police attacked

Posted by Andre Meunier October 20, 2008 17:10PM

Police today said 38 officers responded Saturday to a birthday party that turned into a riot, in what Gresham police are saying is the city's largest melee in almost 20 years.

Police were called about 10:30 p.m. to a fight involving at least 20 men. Officers tried to intervene but were assaulted, and when more officers arrived, the scene worsened.

"It seemed to perpetuate every time our officers arrived," said Lt. Jeff Hansen, a police spokesman.

The fighting lasted eight minutes until police gained order. Gresham, Portland, Troutdale, Fairview and Multnomah County sheriff's deputies assisted. Six people were arrested.

"Absolutely amazing," said Hansen, who added that the city's last large riot was in the early 1990s.

No serious injuries were reported, though one officer reported being punched in the face and others said they were hit with belt buckles swung by party-goers.

The riot stemmed from a Quinceanera, a celebration for a Latina turning 15. Police said more than 100 people attended the party, and many appeared intoxicated.

The event was held at GSI Community Center, 1493 N.E. Cleveland Ave., where police have been called 20 times in the past 18 months. Officers said they have been assaulted there six times.

At the latest incident, two security guards hired to oversee the party told officers they couldn't control the crowd.

Police arrested the following on riot-related charges: Baudillo She-Caamal, 26; Luis Aguilar Mis, 38; Erlindo Che-Caamal, 36; Juan Diego Sulub-Trujeque, 38; Armando Che-Caamal, 34; and Francisco Caamal-Perea, 25.

The city hopes to work with the community center to address alcohol concerns.

"The next time it could be a very different outcome," Hansen said.

-- Brad Schmidt; [bradschmidt@news.oregonian.com](mailto:bradschmidt@news.oregonian.com)

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## Fair board signs 3-year carnival contract

Published: October 22, 2008

By Norm Martin

The Curry County Fair Board signed a carnival contract with Butler Amusements of Fairfield, California, for the 2009, 2010 and 2011 fairs. Butler is the largest carnival company in the United States and previously served the Curry Fair during the late 1980's and early 90's.

Butler presently serves both the Jackson and Coos County Fairs in Oregon. It will supply some European and American rides with such attractions as the Drop Tower, Viper, Cyclone, Tea Cups, Carousel, Gravitron Thriller, Jump Around and a host of other rides for all ages.

Thirty seven years serving the west with spectacular rides has given the Butler Amusement team the recognition of being the best in the carnival attraction business, bar none.

Curry County Fair Manager Ron Crook, who dealt with Butler Amusements in the 80's and 90's, said, "Butler Amusements has rides that no other carnival companies provide and also a great midway selection of games and food."

This year's fair dates run from July 9 through July 12. Wrist bands for riding all day in the amusement carnival area will be offered for a pre-sale price of \$20 and \$25 at the gate.

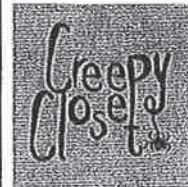
Joan Cooper, Board Member, said they have not received a single entry for the Fair Theme contest. "Some nice prizes await the winning theme entry," Cooper continued. "Drop your entries off at the Curry County Fairgrounds Office and find yourself being chosen as the winner. Themes must incorporate the centennial year anniversary of the county.

In the business portion of this special October 16 meeting Chairman of the Board, David Hoenle, said the use of the old renovated museum building by the U.S. Forestry Service was in question due to doubt about the Title II and III funding being available.

The Dewey Powers family, owners of the Spinner's Restaurant which adjoins the boundary between the restaurant and the fairgrounds, has agreed to erect a fence on the property line. In return the Event Center has agreed to permit the Powers to use an area of the parking lot during their peak summer operation in July and August.

Crook said the Gold Beach High School Athletic Director and varsity football coach, Kevin Swift, has requested use of the indoor arena during inclement weather when the 3A play-offs take place in November.

The Board mulled over making contacts for staging a spring rodeo in 2009 or incorporating it with next July's Fair. Rob Carrillo, board member, was not present and it was felt his input on the rodeo situation would be required for any final decision;



thus the determination was delayed until the November board meeting.

Crook said in light of several cancellations by groups signed to use the Event Center facilities he suggested strongly that the board needed to bring in upwards of \$10,000 with some kind of fund raisers to offset the losses.

Coos Curry Electric has examined the lighting in the Event Center facilities, suggesting that the board might want to install more efficient energy. By retrofitting the now in use lighting the grounds could save probably \$6,000, the CCEC estimated.

Manager Crook wanted to acknowledge the Friends of the Fair for donating \$600 for replacing parts of the sprinkler system on the property and also for writing a check for \$1,500 covering the cost of the paint for the OSU Extension Building.

The next Board Meeting is set for November 20 at 1 p.m. in the Showcase Building.



Volunteers Raising Salmon  
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Published by The Oshkosh Northwestern

## County fair boards seek younger members

BY DOUG ZELLMER • OF THE NORTHWESTERN • OCTOBER 10, 2008

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Those who decide what county fairs in Wisconsin offer are looking for an infusion of younger people with new ideas.



It was a topic of discussion at the Wisconsin Fair Association District 4 meeting held this week at Westhaven Golf Course in Oshkosh. Fairs from about 20 counties comprise District 4.

"A lot of fair boards have an older generation as members, who are from the agriculture community. We'd like to see younger people involved to keep a balance of opinions for everyone's generations," said Jayme Bultke, executive secretary of the Wisconsin Association of Fairs.

Representatives of county fairs polled at the District 4 meeting indicated that those age 50 and younger are typically the minority on fair boards.

For example, the Winnebago County Fair Association has 19 fair board members with eight under the age of 50. The Ozaukee County Fair has 13 board members, with two under the age of 50 and the Brown County Fair has 21 board members only five of which are under age 50.

Tom Egan, president of the Winnebago County Fair Association, said county residents who have a membership in the organization and who are 19 or older are eligible to serve as a fair director.

"It's important to have younger people on our fair board," Egan said. "We'd get new ideas that those on the board may tend to overlook at times."

Egan said the fair board is working with the Winnebago County 4-H Leaders Association to have their younger members consider running for a fair director position.

Fair directors, he said, set up and help run the county fair. Directors often have expertise in particular areas, such as animals, tractor pulls, entertainment and advertising.

Bultke said younger people also are needed to be judges at county fairs.

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