

WASHINGTON COUNTY FAIR BOARD

Regular Meeting

Wednesday, November 6, 1996

4:30 p.m.

4:30 PM Executive Session per ORS 192.610-192.690

1. Call to order.
2. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
- *3. A. Bills for approval & detail of income received, October 1996 (enc., pages 3 -9)
- *4. A. Financial position, September 1996 (enc., page 10)
B. Financial recap, October 1996 (enc., pages 11 - 16)
- *5. A. Fair Board minutes - October 2 , 1996 (enc., pages 17 - 24)
- *6. A. Activities calendar, November 1996 (given at meeting - page 25)
B. Facility use, November 1996 (enc., page 26)

*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- A. Rodeo Board Report (enc. pages 27) ✓
- B. Boosters' report ✓
- C. 4-H Horse Fair ✓

8. FAIR COMPLEX MARKETING REPORT:

- A. Margaret Garza

9. MAINTENANCE REPORT:

- A. Maintenance Team Member - James Jordan

10. OLD BUSINESS:

- A. Dog Leg Update
- B. Fair Recognition Night - *Nov 1 * **
- C. Cell Phone Relay Tower - *lost it = \$1,000.00*
- D. Report on Draft Horse Show - See Minutes - (pages 28-29)

11. NEW BUSINESS:

- A. 1997 Fair Theme - "A Blast from the Past" Approval *WCA*
- B. Proposal by Bob Friedman regarding High-Tech Display.
Refer to packet in September agenda.

13. ANNOUNCEMENTS:

- A. Next Fair Board meeting *Dec 11, 1996* December 11, 1996, or January 8, 1997

Jan 8, 1997

LINE ITEM REPORT
10/1/96 Through 10/31/96

Num	Date	Payee	Memo	Amount
INCOME CATEGORIES				
D-Interim Use Income				
10 Rent & Storage				
477	10/1/96	RV/Boat Storage Deposit	RV & Boat Storage Deposit	1,650.00
479	10/1/96	RV/Boat Storage Deposit	Cash received from 95/96 Storage	55.35
480	10/1/96	Guadalupe Aguilar	A & C rental/inventory	247.00
481	10/1/96	The Pet Consultants	A&C Lease for 3 classes	45.00
482	10/1/96	Gem Faire	ME May 24 - 26	354.23
483	10/1/96	Amish Country Tradtlons	Main Exhibit Hall rental	679.00
485	10/1/96	Jan Herinckx	ME Sunset Dog Obedience Rental	45.00
490	10/4/96	RV/Boat Storage Deposit	RV & Boat Storage Deposit	300.00
491	10/4/96	Harvest Community Church	Arts & Crafts rental/ inv. 10/26	162.00
492	10/4/96	Portland Gem & Mineral Show	Cloverleaf/A&C/ME	1,848.00
494	10/4/96	Padres, Inc.	Arena Speedway concession % 8/24	625.20
496	10/4/96	Coffee Caterers	Entire Concession %/DJ's Swap	281.40
497	10/4/96	DeAngelo's Catering	Entire Concession %/DJ's Swap	1,755.20
502	10/8/96	RV/Boat Storage Deposit	RV & Boat Storage Deposit	375.00
503	10/8/96	Tracy Appleby	Cash Dep. for 11/9 Arts & Crafts	500.00
505	10/8/96	Merix	Friendship Square 8/25/96	1,121.50
506	10/8/96	Promociones Tropical	Armory-9/28/96	250.00
507	10/8/96	Promociones Tropical	Armory-10/19/96	250.00
509	10/11/96	Dick & Janet's Cascade Canteen	Concession for Gem Show-10/4-6	188.31
513	10/11/96	RV/Boat Storage Deposit	RV & Boat Storage Deposit	375.00
517	10/16/96	RV/Boat Storage Deposit	RV & Boat Storage Deposit	75.00
518	10/16/96	Marcelo Castaneda	Armory inventory/10-13	74.00
519	10/16/96	Chuck the Peddler	Lease & Inventory/MEH/9-8	298.25
520	10/16/96	Karen Mills	Lease & Inventory/Cloverleaf	400.00
526	10/18/96	Tualatin Valley Model Railroad C	Armory rental/11-9-96	90.00
527	10/18/96	Southwestern Gallery	Floral Building rent/inventory	710.00
530	10/18/96	Norseman Plastics	Inv. 96-118/inventory-6/15/96	47.50
531	10/18/96	RV/Boat Storage Deposit	RV & Boat Storage Deposit	75.00
534	10/22/96	RV/Boat Storage Deposit	RV & Boat Storage Dep./Cash-\$75	225.00
535	10/22/96	Unified Sewerage Agency	Floral/2 Cks.-\$99, \$15	114.00
537	10/22/96	Hillsboro Baha'i	CCB & Floral/rent, inventory	497.00
538	10/22/96	Oregon State Bulldog Club	CCB-Lease & inventory-10/19-20	297.50
544	10/22/96	Columbia Empire Volleyball Assoc	Lease-inventory/7-19 to 7-21	545.50
21418	10/23/96	Donna Garza	Elect. ref less \$50 to Premier	(75.00)
21421	10/24/96	Southwestern Gallery	Floral Building rent/inventory	(3.00)
548	10/25/96	Hillsboro School District	Lease/Inv.-Cloverleaf	150.00
549	10/25/96	Margarito Galvan	Lease/Inv.-Armory-10/26-Cash	560.00
550	10/25/96	Intel Corporation	9/29/95 lease/inventory	193.50
551	10/25/96	Intel Corporation	Lease/Inv.-CCB-8/23/96	302.00
552	10/25/96	Intel Corporation	Lease/Inv. Armory-4/27/96	443.00
553	10/25/96	Margarito Galvan	Lease/Inv.-Armory-10/26-Cash	140.00
561	10/31/96	RV/Boat Storage Deposit	Boat/RV Storage Checks (2)	150.00
				16,416.44
11 Damage Deposits				
484	10/1/96	Mary Lynn Gonzales	Armory Deposit for 11/30/96	200.00
493	10/4/96	Rare Animal Expo	Deposit for 2/21-2/23/97 event	300.00
495	10/4/96	The Home Depot	CCB Deposit and lease	200.00
504	10/8/96	Rose City Exotic Bird Club	Deposit-Main Exhibit Hall/A&C	300.00
510	10/11/96	Christina McVey	Deposit/Cloverleaf/11-30	200.00
527	10/18/96	Southwestern Gallery	Floral Building/10-17 to 10-20	200.00
21404	10/21/96	Marcelo Castaneda	Refund/Damage Deposit	(200.00)
21406	10/21/96	Hillsboro Baha'i	Deposit Refund	(200.00)
536	10/22/96	Animal School, Inc.	Deposit-A&C	270.00
21418	10/23/96	Donna Garza	Deposit refund	(200.00)
21419	10/23/96	Rachel Barajas	Floral building Deposit refund	(200.00)
21421	10/24/96	Southwestern Gallery	Floral Building/10-17 to 10-20	(200.00)
547	10/25/96	Ivan Castillo	A&C/Deposit-11/2/96	200.00
562	10/31/96	Luisa Ramirez	CCB Deposit 3/15	200.00
				1,070.00

LINE ITEM REPORT
10/1/96 Through 10/31/96

Num	Date	Payee	Memo	Amount
17 Miscellaneous Income				
508	10/11/96	Postage Income	Cash	32.00
514	10/16/96	Portland Bottling Company	Commission/Inv. 152261 & 152271	8.37
521	10/16/96	AT&T	Commission for quarter	139.87
				<u>180.24</u>
18 RV Park				
476	10/1/96	RV Cash Deposit	RV Park Income	30.00
478	10/1/96	RV Cash Deposit	RV Park Income	280.00
486	10/1/96	RV Check Deposit	RV Park Income	40.00
488	10/4/96	RV Cash Deposit	RV Park Income	55.00
489	10/4/96	RV Check Deposit	RV Park Income	420.00
500	10/8/96	RV Cash Deposit	RV Park Income	125.00
501	10/8/96	RV Check Deposit	RV Park Income	150.00
511	10/11/96	RV Cash Deposit	RV Park Income	170.00
512	10/11/96	RV Check Deposit	RV Park Income	20.00
21357	10/14/96	Ron Rhen	Refund pre-paid RV rent	(80.00)
515	10/16/96	RV Cash Deposit	RV Park Income	340.00
516	10/16/96	RV Check Deposit	RV Park Income	70.00
524	10/18/96	RV Cash Deposit	RV Park Income/Showers-\$3	193.00
525	10/18/96	RV Check Deposit	RV Park Income	100.00
532	10/22/96	RV Cash Deposit	RV Park Income	180.00
533	10/22/96	RV Check Deposit	RV Park Income	350.00
21413	10/22/96	Jim Lewis	Refund RV-4 nights	(40.00)
546	10/25/96	RV Cash Deposit	RV Park Income/Showers-\$3	303.00
558	10/31/96	RV Cash Deposit	RV Park Income/Showers-\$1	281.00
559	10/31/96	RV Check Deposit	RV Park Income	100.00
				<u>3,087.00</u>
Total D-Interim Use Income				<u>20,753.68</u>
E-Fair Income				
32 Concessions/Booths				
21411	10/22/96	Holly Oulman	Fair Booth Refund/Complaint-@50%	(137.50)
				<u>(137.50)</u>
33 Sponsorships				
487	10/1/96	The Stroh Brewery Company	Sponsor	8,300.00
498	10/4/96	Fisher Implement Co.	Sponsor	2,750.00
				<u>11,050.00</u>
34 Advertising Sold				
522	10/16/96	Security Finance Co.	Entertainment Guide Ad	165.00
528	10/18/96	Olinger Travel Homes	1996 Entertainment Guide Ad	265.00
529	10/18/96	Funtastic Shows	1996 Entertainment Guide Ad	465.00
539	10/22/96	Hallmark Inn	1996 Entertainment Guide Ad	250.00
540	10/22/96	Gratteri Tire and Wheel	1996 Entertainment Guide Ad	250.00
541	10/22/96	TV Builders Supply	1996 Entertainment Guide Ad	250.00
542	10/22/96	Floors With Flair	1996 Entertainment Guide Ad	295.00
543	10/22/96	Reedville Cafe	1996 Entertainment Guide Ad	250.00
545	10/22/96	Hillsboro Chamber of Commerce	1996 Entertainment Guide Ad	150.00
555	10/31/96	Hillsboro Honda	Entertainment Guide Ad	265.00
556	10/31/96	Horton's Sav-On Office Supply	Entertainment Guide Ad	165.00
557	10/31/96	Amigo's II	Ent Guide Ad (2X\$132.50)	265.00
				<u>3,035.00</u>
39 Rodeo Sponsorships				
499	10/4/96	Four S Advertising	Sponsor	10,000.00
				<u>10,000.00</u>
43 Main Stage				
560	10/31/96	Fastix	Ticket sales for Tracy Lawrence	2,074.06
				<u>2,074.06</u>

LINE ITEM REPORT
10/1/96 Through 10/31/96

Num	Date	Payee	Memo	Amount
Total E-Fair Income				<u>26,021.56</u>
G-Bingo				
70 Sessions				
523	10/16/96	Glencoe Community Football	June Bingo	1,500.00
				<u>1,500.00</u>
Total G-Bingo				<u>1,500.00</u>
TOTAL INCOME CATEGORIES				<u>48,275.24</u>
EXPENSE CATEGORIES				
A-Personnel				
101 Salaries				
21354	10/9/96	Wash County finance	9/13/96 Payroll	(11,368.45)
21420	10/24/96	Wash. Co. Finance Division	Payroll	(12,436.26)
				<u>(23,804.71)</u>
102 O.P.E.				
21354	10/9/96	Wash County finance	9/13/96 Payroll	(1,669.25)
21398	10/18/96	SAIF Claim Reimbursement	Worker's Comp 7/01/96-9/30/96	(214.59)
21420	10/24/96	Wash. Co. Finance Division	Benefits	(4,651.47)
				<u>(6,535.31)</u>
Total A-Personnel				<u>(30,340.02)</u>
B-Interim Operations				
107 Office Expense				
21451	10/31/96	Federal Express	5-952-95324 SW Gallery Contract	(13.00)
21457	10/31/96	Pac West Blueprint	#8802 Posters/Event Move	(8.75)
				<u>(21.75)</u>
108 Telephone				
21360	10/18/96	AT&T	Phone Service	(78.06)
21373	10/18/96	GTE Paging	Alberts and Mgrts pagers	(65.70)
21374	10/18/96	GTE	MEH,Office phone bills	(685.04)
21443	10/31/96	AT&T Wireless Services	Cell Phone 10/24/96 Stmt.	(56.46)
				<u>(885.26)</u>
110 Postage				
21349	10/2/96	US Postmaster	October Activity Mailer	(123.83)
				<u>(123.83)</u>
111 Equip/Bldg Rental				
21362	10/18/96	IKON Office Solutions	#5169373 Monthly Copier Billing	(172.75)
21389	10/18/96	Pitney Bowes	Postage meter	(97.50)
				<u>(270.25)</u>
112 Utilities				
21370	10/18/96	Ferrellgas	Fuel for office	(119.48)
21380	10/18/96	Hillsboro Garbage Disposal	Disposal and Drop box services	(5,013.59)
21385	10/18/96	Northwest Natural Gas	10/96 Statements/Gas	(162.62)
21388	10/18/96	PGE	Utilities	(2,606.46)
				<u>(7,902.15)</u>
113 Repair & Maintenance				
21352	10/4/96	State Chemical Manufacturing Co.	#06190754 Wasp/D-Stroy	(239.50)
21359	10/18/96	Allied Mechanical	#2537 Quarterly Planned Maintena	(110.00)
21361	10/18/96	AG West Supply	#337457 Grass seed	(29.95)
21363	10/18/96	Accutech Northwest	#1725 Printer repair	(120.00)

LINE ITEM REPORT
10/1/96 Through 10/31/96

Num	Date	Payee	Memo	Amount
21367	10/18/96	Copeland Lumber Yards	#235099,234559,235379	(55.86)
21368	10/18/96	Dynacco	#41656 Drain line maintenance	(211.72)
21371	10/18/96	Fire Extinguisher Service Center	#44505 Replace/recharge	(49.95)
21372	10/18/96	Fisher Implement Co.	9/30 stmt/repair/maint	(140.57)
21375	10/18/96	Gratteri Tire and Wheel	9/27/96 statement	(918.58)
21376	10/18/96	Globe Lighting Supply Co.	Repair/Maintenance	(25.21)
21381	10/18/96	Hillsboro Auto Parts	Repair & Maintenance	(557.37)
21383	10/18/96	Mark's Lift Truck Service	9/30/96 stmt/2-service-repair c	(342.21)
21384	10/18/96	McClenny Refrigeration	Service/MEH, Shop, A&C-refrig.	(160.60)
21390	10/18/96	Platt Electric	9/25 stmt/repair/maintenance	(105.19)
21391	10/18/96	Power Rents	Cut road way for repairs	(203.00)
21392	10/18/96	Shute Park True Value	Lawn Mower parts plumbing suppli	(34.53)
21400	10/21/96	State Chemical Manufacturing Co.	#09060734,09250307/D-stroy, frag	(1,068.09)
21410	10/22/96	Virginia Boje	Grounds work/assistance	(17.50)
21448	10/31/96	Copeland Lumber Yards	Barn Repair/Boat Storage Prep	(231.20)
21452	10/31/96	Forest Grove Honda	#46278 R/W Honda parts	(12.99)
21453	10/31/96	Globe Lighting Supply Co.	10/25 Stmt Supplies for Repairs	(75.20)
21456	10/31/96	Metro Ford Tractor	#57451 Filters	(8.12)
21458	10/31/96	Tualatin Valley Irrigation Compa	#068988 Toro motor parts	(3.74)
				<u>(4,721.08)</u>
114 General Supplies				
21365	10/18/96	Bob Nagel Distributing	#036412-00 Janitorial supplies	(284.35)
21366	10/18/96	Crystal Springs	#166007 Shop water	(15.50)
21372	10/18/96	Fisher Implement Co.	9/30 stmt/supplies	(35.62)
21376	10/18/96	Globe Lighting Supply Co.	General Shop Supplies	(110.69)
21377	10/18/96	H.E. Mitchell Co.	#44315 Replace padlock	(37.75)
21381	10/18/96	Hillsboro Auto Parts	General Supplies	(176.23)
21387	10/18/96	Overall Supply Inc.	187533,187534 Janitor Supplies	(569.26)
21390	10/18/96	Platt Electric	9/25 stmt/General Supplies	(64.73)
21392	10/18/96	Shute Park True Value	general supplies	(27.68)
21396	10/18/96	U-Haul	Propane-forklift	(26.22)
21442	10/31/96	All MRO	#163245 Shop Supplies	(47.91)
21444	10/31/96	Bob Nagel Distributing	#038350-00 Janitorial supplies	(661.01)
21446	10/31/96	Building Material Specialties	#040426 Sign & Supplies	(38.00)
21448	10/31/96	Copeland Lumber Yards	General Supplies	(114.84)
21449	10/31/96	Crystal Springs	#173920 Shop water	(9.00)
21450	10/31/96	Dynacco	#41753 Supplies/Sewer Chemicals	(129.69)
21454	10/31/96	HE Mitchell Co.	#45166/45686 Space Padlocks	(47.17)
				<u>(2,395.65)</u>
118 Travel & Training				
21399	10/18/96	Portland Community College	Access Class	(312.00)
21402	10/21/96	Las Vegas Hilton	Deposit for hotel/IAFE	(87.00)
21403	10/21/96	IAFE	Annual Convention/12/2-12/5	(224.00)
21440	10/31/96	Oregon Fairs Association	1996 Convention Registration	(236.00)
				<u>(859.00)</u>
119 Legal fee to County				
21386	10/18/96	Office of County Counsel	August Legal Services	(155.50)
				<u>(155.50)</u>
124 Car Allowance				
21342	10/1/96	Cal Wade	Car Allowance	(325.00)
21343	10/1/96	Margaret Garza	Car Allowance	(100.00)
21344	10/1/96	Bonnie Pettitjean	Car Allowance	(50.00)
				<u>(475.00)</u>
131 Advertising & P.R.				
21378	10/18/96	Hillsboro Argus	#104932-34 Display Ads	(395.73)
21382	10/18/96	KUIK Radio	#26184 9/30/96 Stmt	(260.00)
21395	10/18/96	US West	September Statements	(120.50)
21416	10/23/96	Hillsboro Chamber of Commerce	Reimburse double refund	(395.00)
21455	10/31/96	Hillsboro Chamber of Commerce	Hillsboro Postcards	(100.00)
				<u>(1,271.23)</u>

LINE ITEM REPORT
10/1/96 Through 10/31/96

Num	Date	Payee	Memo	Amount
132 Board Expense				
21364	10/18/96	Best Western Hallmark Inn	#35688/Board Meeting sandwiches	(39.78)
21394	10/18/96	US Bankcard Division	September Charges/Board Business	(72.83)
				<u>(112.61)</u>
133 Dues,Licenses,Fees				
21408	10/22/96	Oregon Fairs Association	1997 OFA Dues	(600.00)
				<u>(600.00)</u>
149 Misc. Materials & Svcs.				
21393	10/18/96	Sunset Electric	Set-up Campuzano	(156.00)
21393	10/18/96	Sunset Electric	Set-up Tres Amigos	(128.25)
21393	10/18/96	Sunset Electric	Overpayment on account	(64.73)
21412	10/22/96	Gales Creek Insurance	Insurance set-up client	(125.00)
				<u>(473.98)</u>
150 Refunds				
21407	10/21/96	Guadalupe Aguilar	Refund cash deposit not recorded	(200.00)
				<u>(200.00)</u>
Total B-Interim Operations				<u>(20,467.29)</u>
C-Fair Operations				
179 Professional Svcs.				
21401	10/21/96	Washington Co. Sheriff's Reserve	Donation/help during Fair	(800.00)
21445	10/31/96	Boy Scout Troup #721	Fair Ticket Takers	(100.00)
21447	10/31/96	Hillsboro Police Department	Fair Security	(1,747.92)
				<u>(2,647.92)</u>
182 Miscellaneous				
21422	10/25/96	Brandi Marsh	Milkings-26	(96.20)
21423	10/25/96	Robin Marsh	Milkings-26	(96.20)
21424	10/25/96	Anna Marsh	Milkings-26	(96.20)
21425	10/25/96	Marsh Dairy	Milkings-19	(70.30)
21426	10/25/96	Vandehey Dairy	Milkings-24	(88.80)
21427	10/25/96	Bevi-Joe	Milkings-28	(103.60)
21428	10/25/96	Kalsch Dairy	Milkings-18	(66.60)
21429	10/25/96	Wil-Rene Farms	Milkings-36	(133.20)
21430	10/25/96	Hertel	Milkings-8	(29.60)
21431	10/25/96	Rock Creek Jerseys	Milkings-12	(44.40)
21432	10/25/96	Thomas Dairy	Milkings-18	(66.60)
21433	10/25/96	Sheila Evers	Milkings-24	(88.80)
21434	10/25/96	Koch Dairy	Milkings-18	(66.60)
21435	10/25/96	Monte Nussbaumer	Milkings-13	(48.10)
21436	10/25/96	Bridget Fry	Milkings-13	(48.10)
21437	10/25/96	Darren Braggenstos	Milkings-13	(48.10)
21438	10/25/96	Brandon Braggenstos	Milkings-13	(48.10)
				<u>(1,239.50)</u>
Total C-Fair Operations				<u>(3,887.42)</u>
D-Exhibits & Competitions				
222 Personnel 4-H				
21326	10/1/96	Cathy Behm	4-H Spring Food/Judging/Mileage	(95.40)
21328	10/1/96	Rolly Lincoln	Judge mileage/meals	(150.79)
21329	10/1/96	Brenda Miller	4-H Judge mileage	(22.44)
21332	10/1/96	Julie Foerstler	4-H Judge mileage	(80.60)
21333	10/1/96	Gene Bunting	4-H Judge mileage	(52.53)
21335	10/1/96	Julie Wunderlich	4-H Dog Obed. Judge fee/mileage	(82.65)
21338	10/1/96	Linda Eng	4-H judge mileage	(44.63)
21339	10/1/96	Mary Lou Ludlow	4-H judge mileage	(45.90)
21340	10/1/96	George & Maxine Parmer	4-H judge mileage	(5.10)

LINE ITEM REPORT
10/1/96 Through 10/31/96

Num	Date	Payee	Memo	Amount
21341	10/1/96	Andrew Smith	Judge mileage/lodging	(118.89)
				(698.93)
231 Awards Open Class				
4976	10/11/96	Gales Creek Garden Club	Floral Show	(15.00)
				(15.00)
232 Personnel Open				
21327	10/1/96	Susan Orling	Judge's mileage	(17.34)
21330	10/1/96	Anne Slominski	Judge mileage	(10.20)
21331	10/1/96	Faye Claassen	Judge mileage	(38.25)
21334	10/1/96	Bob Andrewjeski	Judge-2 nights lodging	(89.88)
21336	10/1/96	Lance Hill	Swine judge fee/mileage	(241.80)
21337	10/1/96	Vonna Anderson	Llama/Alpaca Judge fee/mileage	(178.05)
21415	10/23/96	Chuck Kadell	Judge/Draft Horse Driving Show	(100.00)
21439	10/25/96	Doneen Burgess	Clerk/2 Floral Dept. Shows	(40.00)
				(715.52)
233 Other Open Class				
21355	10/11/96	Betty Conzelmann	Baked goods expenses	(51.64)
21356	10/11/96	Frank Johnson	Wne-beer expenses	(10.71)
21441	10/31/96	Paul Clark	Land Products Expenses	(24.44)
				(86.79)
Total D-Exhibits & Competitions				<u>(1,516.24)</u>
E-Rodeo				
318 Board Expense				
21350	10/4/96	PRCA Convention	Rodeo Board/Convention	(325.00)
21351	10/4/96	Gold Coast Reservations	Rodeo Board /Convention	(800.00)
21353	10/8/96	Rocky Williams	Airfare for Rodeo Convention	(706.00)
				(1,831.00)
320 Queen				
21409	10/22/96	Christina McVey	Rodeo Queen materials/fabrics	(194.56)
				(194.56)
Total E-Rodeo				<u>(2,025.56)</u>
J-Capital Outlay				
512 Bldg. & Structure				
21390	10/18/96	Platt Electric	New light system for bull pen	(118.73)
21397	10/18/96	VLMK	Professional Svcs-2 hrs/MEH	(140.00)
21417	10/23/96	Pacific Fence & Wire Co.	Gates for east horse barn	(568.26)
				(826.99)
513 Equipment				
21369	10/18/96	Eoff Electric	#9588527.2/sheep-goat barn light	(235.00)
21379	10/18/96	Hillsboro Forest Products	9/27/96 stmnt/table project	(2,150.00)
21414	10/23/96	Hutchins TV and Appliances, Inc.	Refrigerator/Shop lunchroom	(149.00)
				(2,534.00)
Total J-Capital Outlay				<u>(3,360.99)</u>
Expense - Unassigned				
VOID	10/1/96	Void Check	Void Check-misprinted	(1.00)
VOID	10/1/96	Void Check	Void Check-misprinted	(1.00)
VOID	10/1/96	Void Check	Void Check-misprinted	(1.00)
VOID	10/1/96	Void Check	Void Check-misprinted	(1.00)
VOID	10/21/96	Void Check	Void Check-misprinted	(1.00)
Total Expense - Unassigned				<u>0.00</u>

LINE ITEM REPORT
10/1/96 Through 10/31/96

<u>Num</u>	<u>Date</u>	<u>Payee</u>	<u>Memo</u>	<u>Amount</u>
TOTAL EXPENSE CATEGORIES				(61,597.52)
TRANSFERS				
POOL #4486				
554	10/28/96	Govt Pool	Transfer to US Bank	<u>10,000.00</u>
Total POOL #4486				<u>10,000.00</u>
U.S. BANK				
	10/28/96	Govt Pool	Transfer to US Bank	<u>(10,000.00)</u>
Total U.S. BANK				<u>(10,000.00)</u>
TOTAL TRANSFERS				0.00
GRAND TOTAL				(13,322.28)

**Washington County Fair Complex
FINANCIAL POSITION
September 30, 1996**

CHECKING ACCOUNTS	U.S. Bank	First Interstate	Bingo
Book			
Beginning Balance	160,813.25	4,779.61	2,760.56
Income	66,649.20		0.00
From Government Pool	<u>75,000.00</u>	<u>10,000.00</u>	0.00
Less Checks	291,377.34	8,538.60	0.00
To Government Pool	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Ending Book Balance	\$11,085.11	\$6,241.01	\$2,760.56
Bank			
Bank Balance	15,788.67	10,996.09	
Deposits in Transit	0.00		
Outstanding Checks	4,703.56	4,755.08	
Ending Bank Balance	\$11,085.11	\$6,241.01	
TOTAL COMBINED CHECKING			\$20,086.68
 SAVINGS ACCOUNTS			
Investment Pool			
Beginning Balance	58,655.89		
Interest for Month	1,461.78		
From Checking	225,000.00		
To Checking	<u>75,000.00</u>		
Ending Balance	\$210,117.67		
EXPO ACCOUNT			
Beginning Balance	3,712.46		
Interest for Month	<u>35.56</u>		
Ending Balance	\$3,748.02		
TOTAL COMBINED SAVINGS			<u>\$213,865.69</u>
 TOTAL RESOURCES			 \$233,952.37

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WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997
AS OF OCTOBER 31, 1996

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	OCTOBER 1996	TOTAL TO DATE	BALANCE
STATE FUNDS									
34,722	0	0	1	Racing Commission	0	0	0.00	0.00	0.00
0	0	0	2	Apportionment	0	0	0.00	0.00	0.00
10,818	0	0	3	Merit Rate	0	0	0.00	0.00	0.00
0	34,722	44,444	3A	Dept. of Econ. Dev.	38,000	38,000	0.00	10,444.44	(27,555.56)
45,540	34,722	44,444			38,000	38,000	0.00	10,444.44	(27,555.56)
SPECIAL FUNDS									
0	0	0	4	Grants	0	0	0.00	0.00	0.00
0	0	0	5	Funds Borrowed	0	0	0.00	0.00	0.00
0	0	0			0	0	0.00	0.00	0.00
DEDICATED FUNDS									
0	0	0	8	Horse Stall Construction	0	0	0.00	0.00	0.00
354,125	397,775	465,807	9	Hotel/Motel Tax	425,000	425,000	0.00	132,074.89	(292,925.11)
354,125	397,775	465,807			425,000	425,000	0.00	132,074.89	(292,925.11)
INTERIM INCOME									
163,541	175,904	194,619	10	Rent & Storage	145,000	145,000	16,416.44	44,384.74	(100,615.26)
540	700	1,935	11	Damage Deposits	3,000	3,000	1,070.00	4,300.00	1,300.00
0	0	0	12	Advertising Sold	0	0	0.00	1,195.00	1,195.00
5,500	11,250	5,500	13	Gate Change	5,500	5,500	0.00	4,305.00	(1,195.00)
5,881	9,672	12,070	14	Interest	9,000	9,000	0.00	2,957.72	(6,042.28)
5,665	9,381	0	15	Shows/Entertainment	100,000	100,000	0.00	0.00	(100,000.00)
31,609	27,747	29,418	16	Parking Fees	20,000	20,000	0.00	14,403.42	(5,596.58)
20589	24,652.00	11846	17	Miscellaneous Income	20,000	20,000	180.24	3,676.94	(16,323.06)
0	0	0	18	RV Park	25,000	25,000	3,087.00	8,836.00	(16,164.00)
233,324	259,306	255,388			327,500	327,500	20,753.68	84,058.82	(243,441.18)

39,000

AIR Show -

NOTE:
We will pick up 20% of
Income from AIR Show since
-16% taken to go back to fair

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WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997
AS OF OCTOBER 31, 1996

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	OCTOBER 1996	TOTAL TO DATE	BALANCE
FAIR INCOME									
27,097	32,506	33,102	30	Youth Admission	35,000	35,000	0.00	25,851.00	(9,149.00)
191,870	231,152	215,435	31	Other Admission	235,000	235,000	0.00	193,808.44	(41,191.56)
101,325	121,028	110,044	32	Concessions/Booths	120,000	120,000	(137.50)	66,666.68	(53,333.32)
49,546	43,220	32,905	33	Sponsorships	30,000	30,000	11,050.00	37,650.00	7,650.00
6,908	3,430	5,760	34	Advertising Sold	8,000	8,000	3,035.00	3,485.00	(4,515.00)
0	0	0	35	Gate Change	0	0	0.00	0.00	0.00
44,310	45,619	56,430	36	Carnival Income	60,000	60,000	0.00	48,826.00	(11,174.00)
3,482	3,879	3,242	37	Entry Fees	3,000	3,000	0.00	4,171.00	1,171.00
32,277	35,470	48,431	38	Parking Fees	50,000	50,000	0.00	46,201.01	(3,798.99)
25,706	32,000	28,125	39	Rodeo Sponsorships	40,500	40,500	10,000.00	36,600.00	(3,900.00)
6,678	4,498	0	40	Horse Show	0	0	0.00	0.00	0.00
4,100	5,635	12,187	41	Miscellaneous	7,000	7,000	0.00	4,784.29	(2,215.71)
0	0	8,218	42	Rodeo Admissions	8,500	8,500	0.00	7,386.98	(1,113.02)
0	76,503	49,191	43	Main Stage	60,000	60,000	2,074.06	48,734.60	(11,265.40)
0	0	1,189	44	Arena Admissions	1,000	1,000	0.00	669.00	(331.00)
0	0	0	45	Amphitheater Concessions	800	800	0.00	1,857.00	1,057.00
0	0	0	46	Rodeo Miscellaneous	2,000	2,000	0.00	0.00	(2,000.00)
0	0	0	47	Horse Stall Rentals	4,550	4,550	0.00	0.00	(4,550.00)
493,298	634,940	604,259			665,350	665,350	26,021.56	526,691.00	(138,659.00)
BINGO									
	12,072	8,700	70	Sessions	10,000	10,000	1,500.00	3,900.00	(6,100.00)
	2,852	0	71	Food	0	0	0.00	0.00	0.00
	2,019	0	72	Operating Change	0	0	0.00	0.00	0.00
63,153	16,942	8,700			10,000	10,000	1,500.00	3,900.00	(6,100.00)
BEGINNING BALANCE									
256,786	222,793	196,041	99	Cash on Hand	175,000	175,000	313,679.56	313,679.56	138,679.56
256,786	222,793	196,041			175,000	175,000	313,679.56	313,679.56	138,679.56
								0.00	
1,446,227	1,566,478	1,574,639	TOTAL INCOME CATEGORIES		1,640,850	1,640,850	361,954.80	1,070,848.71	(1,640,850.00)

32,000 '95
46,600 '96

25,851
193,808
120,000
48,826
4,171
46,201
46,600

WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1996 - JUNE 30, 1997
AS OF OCTOBER 31, 1996

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ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	OCTOBER 1996	TOTAL TO DATE	BALANCE
PERSONNEL									
260,786	290,008	320,801	101	Salaries	303,500	303,500	23804.71	146,425.07	(157,074.93)
99,007	119,423	94,061	102	O.P.E.	136,100	136,100	6535.31	39,605.87	(96,494.13)
359,793	409,431	414,862			439,600	439,600	30340.02	186,030.94	(253,569.06)
INTERIM OPERATIONS									
3,797	3,774	3,721	107	Office Expense	4,000	4,000	21.75	863.56	(3,136.44)
9,401	10,486	9,034	108	Telephone	10,800	10,800	885.26	3,252.05	(7,547.95)
958	405	1,248	109	Printing	700	700	0.00	0.00	(700.00)
3,400	3,628	3,859	110	Postage	4,000	4,000	123.83	1,207.16	(2,792.84)
2,781	2,372	2,341	111	Equip/Bldg Rental	2,000	2,000	270.25	1,466.79	(533.21)
54,106	59,335	63,926	112	Utilities	68,000	68,000	7,902.15	37,682.73	(30,317.27)
37,440	57,232	52,530	113	Repair & Maintenance	45,000	45,000	4,721.08	21,028.95	(23,971.05)
14,568	17,876	18,608	114	General Supplies	20,000	20,000	2,395.65	13,468.81	(6,531.19)
0	0	0	115	Legal Notices	0	0	0.00	0.00	0.00
5,500	11,250	5,500	116	Gate Change	5,500	5,500	0.00	5,500.00	0.00
9,779	4,327	5,932	117	Parking	6,000	6,000	0.00	3,813.78	(2,186.22)
5,394	3,398	1,887	118	Travel & Training	4,000	4,000	859.00	955.00	(3,045.00)
1,198	674	1,087	119	Legal fee to County	500	500	155.50	2,370.75	1,870.75
10,031	50,667	13,943	121	Professional Svcs.	5,000	5,000	0.00	0.00	(5,000.00)
5,708	8,509	6,678	122	Insurance & Bond	8,500	8,500	0.00	6,670.15	(1,829.85)
0	0	0	123	Private Mileage	0	0	0.00	0.00	0.00
5,340	5,790	5,740	124	Car Allowance	5,940	5,940	475.00	1,890.00	(4,050.00)
8,343	7,494	9,194	131	Advertising & P.R.	7,500	7,500	1,271.23	2,422.01	(5,077.99)
3,059	3,637	2,196	132	Board Expense	3,600	3,600	112.61	684.07	(2,915.93)
2,283	2,606	2,841	133	Dues,Licenses,Fees	3,000	3,000	600.00	847.50	(2,152.50)
4,877	4,187	3,388	149	Misc. materials & Svcs.	5,000	5,000	473.98	635.73	(4,364.27)
1,930	6,522	8,537	150	Refunds	7,000	7,000	200.00	3,041.00	(3,959.00)
11,101	14,919	17,761	151	County-Indirect cost	20,000	20,000	0.00	3,708.50	(16,291.50)
0	0	0	152	Decorations	0	0	0.00	0.00	0.00
0	0	0	153	Petty Cash	800	800	0.00	0.00	(800.00)
0	0	0	154	RV Park Repair & Maint	3,000	3,000	0.00	0.00	(3,000.00)
200,994	279,087	239,951			239,840	239,840	20,467.29	111,508.54	(128,331.46)

14916-

(13)

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WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1996 - JUNE 30, 1997
AS OF OCTOBER 31, 1996

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	OCTOBER 1, 1996.00	TOTAL TO DATE	BALANCE
FAIR OPERATIONS									
10,815	10,751	8,472	175	Printing	12,000	12,000	0.00	10,694.16	(1,305.84)
7,030	7,311	8,199	176	Utilities	8,500	8,500	0.00	104.67	(8,395.33)
0	0	0	177	Gate Change	0	0	0.00	0.00	0.00
4,538	5,649	5,611	178	Parking	6,000	6,000	0.00	7,258.25	1,258.25
42,213	42,313	35,950	179	Professional Svcs.	38,000	38,000	2,647.92	32,438.42	(5,561.58)
50,752	57,977	63,069	180	Advertising	65,000	65,000	0.00	68,183.72	3,183.72
426	2,528	783	181	Refunds	1,000	1,000	0.00	271.00	(729.00)
5,093	3,405	10,126	182	Miscellaneous	5,500	5,500	1,239.50	6,278.13	778.13 <i>with chs</i>
2,106	4,900	2,807	183	Decorations	3,000	3,000	0.00	3,541.00	541.00
6,359	6,520	5,194	184	Equipment Rental	5,000	5,000	0.00	4,862.98	(137.02)
0	0	0	185	Horse Stall Rental	4335	4335	0.00	0.00	(4,335.00)
13,160	13,056	15,353	186	Restroom Service	16,000	16,000	0.00	13,371.25	(2,628.75)
0	2,165	1,002	187	Repair & Maintenance	1000	1000	0.00	6,290.79	5,290.79
<u>142,492</u>	<u>156,574</u>	<u>156,565</u>			<u>165,335.00</u>	<u>165,335.00</u>	<u>3,887.42</u>	<u>153,294.37</u>	<u>(12,040.63)</u>
EXHIBITS/COMPETITIONS									
2,851	2,382	3,301	211	Awards FFA	3,300	3,300	0.00	3,485.27	185.27
815	1,345	1,494	212	Personnel FFA	1,500	1,500	0.00	1,062.47	(437.53)
331	915	1,178	213	Other FFA	1,150	1,150	0.00	1,504.50	354.50
7,694	8,414	7,133	221	Awards 4-H	7,100	7,100	0.00	9,888.14	2,788.14
6,364	6,259	7,984	222	Personnel 4-H	8,000	8,000	698.93	7,519.03	(480.97)
3,257	3,495	4,060	223	Other 4-H	4,000	4,000	0.00	3,594.09	(405.91)
38,627	37,983	38,306	231	Awards Open Class	38,000	38,000	15.00	39,582.63	1,582.63
4,521	3,995	7,290	232	Personnel Open	7,300	7,300	715.52	7,436.26	136.26
5,046	5,276	4,950	233	Other Open Class	5,000	5,000	86.79	3,932.46	(1,067.54)
<u>69,506</u>	<u>70,063</u>	<u>75,695</u>			<u>75,350.00</u>	<u>75,350.00</u>	<u>1,516.24</u>	<u>78,004.85</u>	<u>2,654.85</u>

788685

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WASHINGTON COUNTY FAIR COMPLEX
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997
AS OF OCTOBER 31, 1996

ACTUAL 1993-94	ACTUAL 1995-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	OCTOBER 1996	TOTAL TO DATE	BALANCE
RODEO									
28,000	33,033	32,700	311	Prize Money	31,500	31,500	0.00	445.00	(31,055.00)
11,585	10,723	14,464	312	Announcer/Contractor	12,000	12,000	0.00	13,800.00	1,800.00
13,000	15,900	16,500	313	Stock Contract	16,500	16,500	0.00	16,500.00	0.00
0	0	318	314	Special Awards	800	800	0.00	0.00	(800.00)
0	0	0	315	Special Kid's Rodeo	1,000	1,000	0.00	218.48	(781.52)
0	397	315	316	Promotion	1,400	1,400	0.00	3,507.80	2,107.80
4,305	3,730	8,173	317	Materials & Supplies	4,500	4,500	0.00	10,952.44	6,452.44
704	2,252	4,545	318	Board Expense	2,500	2,500	1,831.00	2,144.48	(355.52)
995	2,295	1,428	319	Other (Fees & Dues)	1,500	1,500	0.00	42,822.00	41,322.00
1,410	367	2,000	320	Queen	2,000	2,000	0.00	250.00	(1,750.00)
0	0	4860	321	Rental Equipment	3,525	3,525	194.56	5,729.56	2,204.56
0	0	0	321A	Money Raising Projects	2000	2000	0.00	0.00	(2,000.00)
0	0	0	321B	Petty Cash	2000	2000	0.00	8,000.00	6,000.00
59,999	68,697	85,303			81,225.00	81,225.00	2,025.56	104,369.76	23,144.76
HORSE SHOWS									
6,565	5,462	0			0	0	0.00	0.00	0.00
FAIR: ENTERTAINMENT									
82,580	106850	106300	324	Main Stage	100,000	100,000	0.00	79,500.00	(20,500.00)
50,757	48695	54446	325	Grounds Entertainment	55,500	55,500	0.00	50,472.00	(5,028.00)
30,784	33620.7	36471.69	326	Associated Costs	32,800	32,800	0.00	31,385.16	(1,414.84)
0	0	0	327	Associated Costs-Grounds	7000	7,000	0.00	5,031.36	(1,968.64)
1,953	1859.7	1971.5	328	Touch & See	2,000	2,000	0.00	1,996.30	(3.70)
166,073	191,025	199,189			197,300	197,300	0.00	168,384.82	(28,915.18)
INTERIM ENTERTAINMENT									
5,062	7,989	611	375	Interim shows	100,000	100,000	0.00	0.00	(100,000.00)
5,062	7,989	611			100,000	100,000	0.00	0.00	(100,000.00)
BINGO									
	11,652	0	401	Personnel	0	0	0.00	0.00	0.00
	2,464	22	402	Supplies	2,200	2,200	0.00	0.00	(2,200.00)
	0	0	403	Mileage	0	0	0.00	0.00	0.00
	1,961	0	404	Food	0	0	0.00	0.00	0.00
	4,245	0	405	Advertising	0	0	0.00	0.00	0.00
	0	0	406	Equipment Rental	5,000	5,000	0.00	0.00	(5,000.00)
	435	0	407	Operating Change	0	0	0.00	0.00	0.00
	1,216	70	408	Dues,Licenses,Fees	0	0	0.00	20.00	20.00
58,762	21,972	92			7,200	7,200	0.00	20.00	(7,180.00)

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WASHINGTON COUNTY FAIR COMPLEX
 FISCAL YEAR JULY 1, 1996-JUNE 30, 1997
 AS OF OCTOBER 31, 1996

ACTUAL 1993-94	ACTUAL 1995-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	OCTOBER 1996	TOTAL TO DATE	BALANCE
CAPITAL OUTLAY									
58,224	55419.89	54380	510	Purchase/Lease	56,000	56,000	0.00	34,412.25	(21,587.75)
8,264	124.28	7730	511	Land Improvements	25,000	25,000	0.00	0.00	(25,000.00)
49,784	83571.23	14786	512	Bldg. & Structure	46,493	46,493	826.99	5,581.56	(40,911.44)
12,359	20520	11328	513	Equipment	12,000	12,000	2,534.00	8,757.93	(3,242.07)
25,559	500	0	514	Equipment-Bingo	0	0	0.00	0.00	0.00
0	0	0	515	Horse Stalls	0	0	0.00	0.00	0.00
154,189	160,135	88,224			139,493	139,493	3,360.99	48,751.74	(90,741.26)
CONTINGENCY									
222,793	196,042	0	600	Contingency	252,500	252,500	0.00	0.00	(252,500.00)
222,793	196,042	0			252,500	252,500	0.00	0.00	(252,500.00)
<u>1,223,435</u>	<u>1,566,477</u>	<u>1,260,493</u>			<u>1,697,843</u>	<u>1,697,843</u>	<u>61,597.52</u>	<u>850,365.02</u>	<u>(847,477.98)</u>

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**FAIR BOARD MINUTES
OCTOBER 02, 1996**

FAIR BOARD

John Thomas
George Otten
Linda Gray
David Lintz
Ken Leahy

STAFF

Cal Wade
Albert Flanagan
Margaret Garza

GUESTS

Fred Boyles, Rodeo
Rocky Williams, Rodeo
Ron Johnson, Horse Fair Sup.
Roger Egberg, 4-H

Other Rodeo committee
members

The Public was welcomed by Chairman Thomas.

CONSENT AGENDA

Thomas asked for input on previous month's consent agenda since it had been put on hold in case anyone wanted to bring anything about up and review. He then asked for this type of comment on the consent agenda from the Fair Board. No comment was made from the Audience.

Wade was asked to comment on this month's consent agenda by Thomas. Wade commented that during this month of November, the office is still struggling to get the program (fiscal) back into shape after it was almost eradicated, for lack of a better word. From data that has been presented to Wade by office staff, the numbers appear to be favorable, pretty good. The reports are pretty accurate Wade noted. Wade also made comment to the fact that the spreadsheet numbers and the financial statement numbers were not in support of each other. This occurred due to the lack of correct numbers being transferred from one document to the other. Lintz asked what type of program was being utilized. Staff indicated Quick Books. For the record, the type of accounting software is Ms Money; the spreadsheet is on MS Works. Wade indicated he was confident in the corrections that had been made and that the bottom line was not far off. Wade further commented on the following: (1) There is a \$98,000 posting error on the Rodeo Board column. Instead of \$190,000 it actually comes up to \$102,000 under the Rodeo Board Line Item. The \$190,000 under the category of 321 A - Money Raising Projects should be \$000.00. (2) Petty cash, 321 B, should be \$8,000 instead of what is reflected, Cal then noted the bottom line would be approximately \$102,000. Lintz made comment and confirmed the numbers as presented by Wade. Wade confirmed Lintz's remarks.

CONSENT AGENDA cont'd.

Wade continued to remark on the following: in reviewing (3) the Personnel line item expense, 101 & 102, Wade feels we need to watch closely. This figure is a little more than what Wade would like to see it at; but by the same token it is in the ball park. There is \$284,000 left for 19 pay periods, then this allows for under \$15,000 per pay period. Wade commented that that is about the figures we run. Wade continued to voice concern and at the same time thought we would be okay. Lintz asked why the concern. Wade further commented his concern was raised to the high staff turnover, and that with those type of turnovers, i.e. Sue, the number of vacation hours etc. that cause a tremendous outlay at one time in one accounting cycle. Wade feels it will probably all wash out. Lintz commented that when an organization has stability you have a fixed cash flow, that you can project; however when items such as accrued vacation hours and related payroll items are collected due to termination, it is difficult to project these unforeseen expenses.

(4) The other line item, Wade made mention of was the utilities, #112. Budgeted amount for this year is \$68,000. This line item shows that we have spent \$29,780, that was not attributed to Fair. The Fair will run about \$5000. Wade noted particular attention would be kept on this line item. Wade continued to add that this amount is beyond our control, the utility fees keep going up. This figure includes the SWIM Fees, which stands for ^{sewerage} sewerage, water, and management fees. This alone runs several thousand dollars a year. Thomas commented that it ran about \$10,000 a year. Wade further iterated a close watch would be kept on this line item.

(5) Fair Entertainment, reference to spreadsheet line item 327, Associated Costs - Ground Wade noted that this figure should reflect \$5018.57 to date. Lintz confirmed amount and year to date. Wade explained this is the cost for the grounds acts and secondary acts. This is the total to date for this line item. The total for Fair Entertainment is approximately \$168,367.

(6) Capital Outlay, line item 512, Building & Structure. Wade noted that there several costs that he wanted to share with the Board. First, Wade mentioned was that this year at Fair we had horrible Air Conditioning problems. This expenditure cost \$3745. This was spent to replace the compressor in the Floral Building. Second an approx. \$700 was spent on the bull pen for electrical. Boyles requested further clarification. Wade stated the \$700 +/- include two bills: both for parts and both for approx. \$300. each. Lintz requested clarification if the \$5100 total was correct. Wade confirmed the \$5100 was correct. Wade further added, he made mention of these items to clarify to the Board what the \$5100 had been spent on.

CONSENT AGENDA cont'd.

(7) Wade indicated the Equipment line item 513, in the amount of \$5200 went to pay for the Forklift. Wade also reminded the Board that he had called them individually about this expense before it was made. Fair took delivery on it and Wade indicated the staff made mention that it was working great.

In summary, Wade stated the bottom line for the expenses should be approx. \$790,730. Lintz again asked for clarification that this was attributed to the \$98,000. Wade confirmed. Lintz questioned why Wade had not given corrected statements to the Board. Wade indicated he had just received them (financials) today, and was able to discover these inadvertent errors as he was reviewing the financials. Wade proceeded to explain to the Board that the Books have been a nightmare. Lintz asked who was keeping the books. Wade indicated that at present it is Bonnie, but previously had been done by someone else. Wade commented the Bonnie has spent 100 % of her time and 25-30% of Sheryl's time on getting the books in decent order: issuing checks, bank reconciliation's, entries, deposits, etc. Wade made mention that since it is a personnel issue he did not want to go into detail at a Public Meeting.

Lintz further wanted clarification on the Financial Position Statement. Is this really for May? Wade indicated it was for July, just an oversight on our part.

Wade further commented that the Fair Complex is very fortunate to have some one the caliber of Bonnie on staff. She has a good accounting background. She jumped right in to clean up the accounting nightmare.

**MOTION MADE BY DAVE LINTZ, SECONDED BY LINDA GRAY TO
ACCEPT THE CONSENT AGENDA. MOTION PASSED.**

RODEO BOARD

Fred Boyles commented that they had received and reviewed applications for new positions for directors: three (3) returning from the past; Rocky Williams, Larry Gast, Cody Finnauer; two (2) new positions open, 13 people applied. Rodeo Board recommended the reappointment of Williams, Gast, and Finnauer. Rodeo Board also recommended new individuals for the new positions: Patty Crop and Larry McVey. Lintz requested further information on the selection process and why the Rodeo Board recommended whom they did. Williams and Boyles commented on Patty Crop and Larry McVey's backgrounds. Crop has an extensive history with the Fair and Rodeo due to the

RODEO BOARD cont'd.

family. McVey has been involved in 4-H, brings mechanical and welding expertise. They felt both candidates brought necessary talents to the Rodeo Board.

MOTION WAS MADE BY LINDA GRAY TO ACCEPT THE RODEO BOARD'S RECOMMENDATIONS ON THE DIRECTOR POSITIONS. MOTION WAS SECONDED BY GEORGE OTTEN. MOTION CARRIED.

Additional comments cited by the Rodeo Board. Rocky Williams indicated 16 members were going to Finals this year. Hillsboro will be well represented in Nevada. This is the most ever taken. The new Queen will also be going. The previous Queen will accompany this year's Queen and help her prepare for the Miss Rodeo America process. Of the 16 individuals, 12 individuals will be attending the Rodeo Convention.

Williams also wanted Fair Board to consider changing Fair dates. Williams suggested dates deeper in August. Wade commented dates for 1997 have been set and probably could not change dates for this year, but maybe for 1998. Dates for 1997 have been published. Wade also commented that dates can be changed, but when one does this it creates a domino effect with the carnival company, whether it is a new one or not. Wade made further comment that if we chose to change the date, we would have to do a lot of research because of the carnival company. We would need to make sure that the company that was available was the one the we wanted. One doesn't want to get stuck with a second rate carnival company.

Thomas inquired of Williams, why they wanted dates changed? Williams indicated they are looking at Dodge City who they continually compete against (Bag of Money). Rodeo Board feels they are competing with the prize money and participants of Dodge City. Lintz commented that this is an interesting thing to exam. Lintz requested that Williams prepare for the next meeting a listing of the Rodeo shows and Fairs; and their respective dates around the country. This instrument would then give us an idea who competes in what regions. Listing should include the months of July, August, and September. Wade also commented that we would want to take into consideration the eligibility for State Fair if the date was changed (closer to state fair dates). Wade will check with John regarding the State Fair issue.

Boyles asked input on Beer and Pop Sponsors for Fair and Rodeo. Wade indicated this is done by bid process. Pop Sponsors sealed bids were received last year. Cal to review when this is up for renewal. Wade further indicated the Beer Sponsors could be:

RODEO BOARD cont'd.

Miller with own distributor, Budweiser with Maletis as the distributor, Coors with Mt. Hood as the distributor, Henry's with Mt. Hood as the distributor. Beer Sponsor will be open for bid for Fair 1997. Rodeo Board to talk with the Coors at Convention since Coors is the official Rodeo Sponsors.

BOOSTERS

There was no report from the Boosters, nor any report given for the meeting.

4-H HORSE FAIR

Wade commented as a point of interest that a Horse Stall Committee was established with Punky and Bill involved. This committee is trying to get funds together to build new stalls. Committee to include individuals from the Rodeo, Drafthorsemen, etc.

Ron Johnson reported that the 4-H leaders were meeting next Tuesday. Johnson discussed stalls for next year. Their priority would be Main Horse and Old box stalls. Comment was made by Wade that some money in an account - state pool could possibly go toward this project. Money has been there for a long time. Money was originally raised through a fund-raiser. Amount in question is \$2,000. Board could elect to donate this money for the stall project.

Gray indicated there was a file at on time with a lot of stall data, i.e. the design. Wade indicated Earl Bemis from Maintenance had this file and was actively using the data in discussions with Punky and the like. Comment was also made about Letter issued to the First Interstate indicating our interest in acquiring hardware from Sunset Stables. Johnson indicated they are aware the Premium Books need to be revised by January 1, 1997.

Gray would like Wade to clarify Horse Fair dates. Wade indicated that it is one week before the County Fair.

Thomas inquired about the status of the committee meeting between Draft Horsemen, Lyle and Rodeo Board, Rocky Williams. Wade indicated he was working on it, and that he expected to accomplish this in the next couple of weeks.

Some discussion was held about the Campground. Johnson indicated that if we were going to move it, that we give him enough notice. He also indicated it was very safe for the kids and the proximity to the 4-H Barn worked quite nicely. Wade indicated there would probably be no change.

MARKETING

Garza reported the month of September was very busy in her department. Specifically in September, the following events transpired at the Fair Complex:

- Easter Seals 24- Hour Relay, 72 Teams
- DJ's Auto Swap Show
- Bingo on Tuesday nights.
- Continuous receptions in Armory, CCB, Floral and Arts & Crafts.

Garza cited the following events scheduled for October:

- (1) Haunted Caves, moving in on Oct. 17. Show dates: 25th -31st.
- (2) Gem and Mineral Show, Main Exhibit and Arts & Crafts: Event Dates: October 4,5,6, 1996.
- (3) Computer Show scheduled for October 12, 1996.
- (4) Other:
 - 7 receptions in Floral and Cloverleaf in October
 - Bingo every Tuesday night
 - 3 receptions, and many dog classes in the Arts & Crafts in October
- (5) New leads:
 - SW Galleries
 - Phone Book Directories

The Marketing Department has been very busy getting many contracts out the door, not to mention the phones!!!!

MAINTENANCE

Albert Flanagan reported the following:

- He has been very busy at the Fair grounds setting up events and tearing down events. Also busy coordinating RC help, green thumb workers, etc.
 - JJ, the electrician, has been on vacation. Continues to work on the electrical needs of the complex. Flanagan reported he was not able to get a detailed report from JJ, due to the vacation.
 - Mike Wold is working on the drains and getting the barns ready for the RV and Boat Storage for the fall. Continues to work on landscape projects.
 - Beamis continues to work on getting tables made for the fair complex; as well as working on the stalls, and any other miscellaneous repair projects.
- In summary, every one in Maintenance has been very busy.

MAINTENANCE cont'd.

Gray inquired on the use of the shavings? Wade and Flanagan reported they are used for events. In September, for example, they were used for the circus since the Arena was so damp. Shavings are used by garden clubs, as well.

OLD BUSINESS

A. DOG LEG

Wade indicated that he had received a Draft letter from Tri-Met wanting us to sign for the acquisition of the property in question. Wade indicated we were no where near signing this document. One of the things, he commented, is that they want us to pay for the dirt that was hauled. This is an issue at this point. Letter and Proposal was sent by Tri-Met. Proposal was not returned to Tri-Met by Wade for the aforementioned reasons. Wade distributed copy of the letter he is sending in response. Board advised Wade to send the letter and include that a meeting be set up with Mr. Tuck Wilson present.

B. FAIR RECOGNITION NIGHT

Wade suggested that November 19th or 20th be the established date. After discussion it was decided to have the event on November 21, 1996; a Thursday night. Wade advised that Bonnie, Leeson and staff would work out the details for this event: Program, Individual Achievement Awards, Applications. Williams to give Wade in writing recommendations on Volunteer of Year Award.

C. MAIN EXHIBIT BUILDING

Wade indicated that permission and a permit had been received. Architect is still putting together the spec.'s and so forth. Earl Bemis is awaiting details from the Architect. Also, Wade indicated, we had been holding off until this Hotel Proposal thing becomes resolved. There is nothing new in the Hotel Proposal.

ME cost is \$100,000 County has agreed to finance in some fashion. Discussion was held on payment scenario.

OLD BUSINESS cont'd.

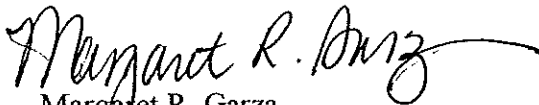
D. CELL PHONE RELAY

Wade made reference to page 24 which has proposal for this item. Wade indicated the proposal is to install a pole with relay station/dish. Discussion was held regarding replacing and relocating the pole. Items of concern that were raised: fencing, dimensions, location, money, etc. Wade asked Board for direction on this proposal. Wade indicated they wanted to lease for \$650.00 per month for a 5 year lease with 3 five year options, and a 15% increase monthly for each option period. Discussion was held with review of the setting of the pole in mind.

MOTION WAS MADE BY LINTZ TO COUNTER OFFER FOR \$1000.00 PER MONTH, AND ALLOW WADE SOME NEGOTIATION LATITUDE SUBJECT TO ANY PROBLEMS FOUNDED BY THE RODEO BOARD AND HORSE PEOPLE TONIGHT, I.E. # OF FEET, LOCATION, ETC. GRAY SECONDED THE MOTION. MOTION CARRIED.

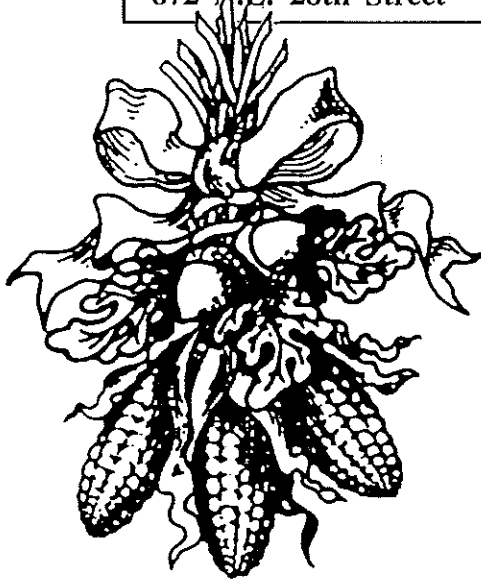
The meeting was adjourned at 6:15 PM

Submitted,


Margaret R. Garza
Marketing Representative.

FAIR COMPLEX

872 N.E. 28th Street • Hillsboro, Oregon 97124 • (503)648-1416 • FAX (503)648-7208



November 9-10
ROSE CITY
EXOTIC BIRD CLUB
FALL BIRD EXPO
Saturday 9 AM - 5 PM
Sunday 9 AM - 5 PM

Main Exhibit Hall and Arts & Crafts. All types of exotic birds will be on display and on sale. Over 100 vendor booths, birdes and supplies for sale, seminars and a raffle. An enjoyable show for the whole family. Admission: Adult/\$5.00, Child/\$2.00, Senior/\$4.00, under 6/free. Contact: Mary Kay Bates (503)644-7018.

November 30 &
December 1
COLLECTOR'S WEST
GUN SHOW
Saturday 9 AM - 5 PM
Sunday 9 AM - 4 PM

Main Exhibit Hall. Gun show and sale. Knives, militaria, related items, coins, jewelry and more. Buy, sell, and trade. Free appraisals. Cash buyers. Contact: Collectors West at (503)644-5952.

NOVEMBER

November 2-3
OREGON ORCHID
SOCIETY SHOW & SALE
Saturday 10 AM - 5 PM
Sunday 10 AM - 4 PM

Cloverleaf and Floral buildings. Sale opens Saturday at 10 AM and the show opens at 1 PM. Outstanding orchids fill the show, on display and for sale. Educational seminars and experts available to answer your questions. Admission \$3.00. Contact: Annette Rogers at (503)245-2255.

November 9
TUALATIN VALLEY
MODEL RAILROAD CLUB
SHOW & RAILROADIANA
SWAP MEET
Saturday 10 AM - 3 PM

National Guard Armory. Everything relating to model trains and railroads will be there. Buy, sell or trade. Everything to get you on the right track. Admission: 12 and over/\$2.50, 6 to 11/\$.50, Under 6/free. Contact: Jerry Green 645-5444.

November 20-30
EVERY HUSBAND'S
NIGHTMARE BAZAAR
Weekdays 10 AM - 8 PM
Weekends 10 AM - 5 PM
November 27th 10 AM - 3 PM
Closed Thanksgiving

Main Exhibit Hall/South. Holiday items, tree ornaments, wreaths, gifts, foods and more. Craft items from some of the Northwest's best artisans displayed beautifully for you. Collectible bears, bunnies and dolls. Country decor, furniture, antiques, ceramics, potter, staine glass, wearable art, classic floral designs tole painting, miniatures and so much more! Contact Sharron Hill (503)643-0208.

November 23-24
WINTER CLASSIC
POULTRY EXPOSITION
Saturday 6 AM - 8 PM
Sunday 8 AM - Noon

Main Exhibit Hall/North. A large variety of colors and breeds of geese, ducks, chickens and turkeys. Birds will be on display and for sale. Also a breeders raffle. An interesting and affordable show for everyone. Contact: Louise Owens (503)283-3362 X2252.



DECEMBER

December 7 - 8
FOREST HILLS BLACK
POWDER BRIGADE
MOUNTAIN MAN
TRADE SHOW
Saturday 9 AM - 5 PM
Sunday 9 AM - 4 PM

Main Exhibit Hall. This show features muzzle-loading guns and supplies knives, tomahawks, wool blankets trade beads and jewelry, leather goods pre-1840's clothing and other fur trade era items. Admission \$2.00, under 12/ free. Contact: Derek Williams (503)644-5684.

November 1-30, 1996

FACILITY USE

Washington County Fair Complex 872 NE 28th St., Hillsboro, OR 97124
Ph. 648-1416 Fax 648-7208

(26)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 34th Gravel Lot US West Trailers -All Month	2 CLOVERLEAF/FLORAL Orchid Society Show & Sale ARTS & CRAFTS Private Baptismal Party Dog Leg ATV Instruction
3 CLOVERLEAF/FLORAL Orchid Society Show & Sale DOG LEG ATV Instruction	4 CLOVERLEAF Livestock Dinner FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MEETING ROOM US West Directories SHOW RINGS Dog Training	5 CLOVERLEAF Glencoe Football Bingo ARTS & CRAFTS Dog Training MEETING ROOM US West Directories	6 MEETING ROOM US West Directories	7 MEETING ROOM US West Directories	8 MEETING ROOM US West Directories	9 CLOVERLEAF Private Wedding Reception FLORAL/ARTS & CRAFTS Exotic Bird Show & Sale MAIN EXHIBIT -ENTIRE Exotic Bird Show & Sale MEETING ROOM US West Directories ARMORY Model Railroad Show
10 FLORAL/ARTS & CRAFTS Exotic Bird Show & Sale MAIN EXHIBIT-ENTIRE Exotic Bird Show & Sale	11 FLORAL Civil Air Patrol ARTS & CRAFTS Home Depot Hardware Show MAIN EXHIBIT - MAIN Dog Training MEETING ROOM U S West Directories	12 CLOVERLEAF Glencoe Football Bingo ARTS & CRAFTS Home Depot Hardware Show and Dog Training MAIN EXHIBIT-MAIN/NO Intel - Velero Party MEETING ROOM U S West Directories	13 MEETING ROOM U S West Directories	14 CLOVERLEAF 4-H Awards Dessert & Hills. School Diversity Cl. MEETING ROOM U S West Directories	15 MEETING ROOM U S West Directories	16 CLOVERLEAF Private Birthday Party FLORAL Private Wedding Reception MAIN EXHIBIT -MAIN/NO Intel Casino Night MEETING ROOM U S West Directories ARMORY Public Dance
17	18 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MEETING ROOM U S West Directories SHOW RINGS Dog Training	19 CLOVERLEAF Glencoe Football Bingo FLORAL 4-H Hunt Club Meeting ARTS & CRAFTS Dog Training MEETING ROOM U S West Directories	20 ARTS & CRAFTS 4-H Guide Puppy Training MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar MEETING ROOM U S West Directories and Association of Riding Clubs	21 CLOVERLEAF Fair Awards Dessert MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar MEETING ROOM U S West Directories	22 MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar MEETING ROOM U S West Directories	23 CLOVERLEAF Private Birthday Party FLORAL Pacific NW Poultry Dinner ARTS & CRAFTS Private Birthday Party MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar MAIN EXHIBIT -MAIN/NO NW Poultry Show
24 MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar MAIN EXHIBIT - MAIN/N NW Poultry Show DOG LEG ATV Instruction	25 FLORAL Civil Air Patrol ARTS & CRAFTS/ShowRin Dog Training MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar	26 CLOVERLEAF Glencoe Football Bingo ARTS & CRAFTS Dog Training MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar	27 MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar MEETING ROOM U S West Directories	28 HAPPY THANKSGIVING	29 MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar	30 CLOVERLEAF Private Anniversary Party ARTS & CRAFTS 4-H Dog Show MAIN EXHIBIT - SOUTH Husbands Nightmare Bazaar

17th continued

ARMORY
Guard Use

23rd continued

MEETING ROOM
U S West Directories

DOG LEG
ATV Instruction

23rd & 24th

ARMORY
Potter Racing Products Show

30TH

MAIN EXHIBIT -MAIN/NO
Gun Show
ARMORY
Private Wedding Reception
25th & 26th Continued
MEETING ROOM/Directories

26

WASH. CO. RODEO BOARD
MINUTES

SEPT. 30, 1996

ATTENDANCE

Larry B, Larry G, Winnie, Brian A. Fred, Margaret, Gary, Christina, Patty, Chad, Doug, Jack, Conrad, Ken, Mary,

Chairman Fred Boyles called the meeting to order at 7:35 PM.

OLD BUSINESS

The board disused the new applications for the Rodeo Board.

Fred also discussed the problem with Hillsboro Rodeo performances coinciding with Dodge City Rodeo. He would like to suggest that we ask the Fair Board if we could change the dates of our Rodeo to one week ahead. Fred called John Growney concerning this, and John felt this would work out very good for his Stock Co.

Fred also collected money for the Rodeo Jackets. If you owe for a jacket please get your money in to Fred as soon as possible. We need to get Judy Brooks paid as soon as possible.

NEW BUSINESS

Patty requested a check be written to the Wagon Train Committee for the use of the Chuck Wagon for the amount of \$225.00. Larry B. made a motion to pay this bill, and Rocky second the motion. Motion passed; and the bill will be paid.

Larry Gast asked if anyone would like to purchase hats, sweatshirts, T-Shirts, etc. Sales were very good on the merchandise at the Rodeo sales this year.

Rocky announced that the Draft horse people would really like to keep their regular Wednesday evening performance, and also have the Saturday afternoon performance. Nothing has been decided as to the Rodeo going to a five perf show as yet.

Patty asked if the Queen coordination committee could go ahead and start making plans even though the new members have not been chosen for the Rodeo Board at this time. Rocky has been appointed as the chairperson for the Queen committee, and Christina, Patty, and Mary have requested to be on the new committee. Rocky has a request from the New Western World Stables in Cornelius as a possible sponsor.

Larry Bellamy made a motion to adjourn at 8:20 PM Dennis second the motion, and meeting was adjourned.

Respectfully Submitted,

Winnie Daniels.

Task Force Minutes
Draft Horse/ Rodeo Board
October 21, 1996

Meeting called to order at 7:05 PM by Fair Board Chairman John Thomas.

Committee members in attendance;

Draft Horse, George Horner and Lyle Spieschaert
Rodeo, Rocky Williams and Fred Boyles
Fair Board, John Thomas and Linda Gray
Staff, Cal Wade

Also in attendance were several Rodeo Board members

Thomas opened the meeting by reviewing the purpose of the meeting in that this task force was appointed by the Fair Board to discuss and make a recommendation to them in regards to the Draft Horse show changing their performances from Wednesday night to Saturday afternoon.

Thomas then asked Wade if any thing else should be brought up. Wade felt Thomas had pretty well covered things. He did remind everyone this will only be a part of the Fair Board decision. There were other things to be taken into consideration. Williams asked Wade what other things. He replied money for one thing, can we afford it. Wade also stated that the main thing for discussion now was some sort of agreement with Draft Horse and Rodeo.

Boyles said he thought it was a dead issue since the Draft Horse people stated at the last Fair Board meeting they did not want to give up Wednesday.

Williams then reviewed his conversation with Morris Elverud which was pretty well what he had stated to the Fair Board at their October meeting.

Spieschaert asked to hear more pros and cons. Williams and Boyles then explained why they want the 5th day of Rodeo. It is because of ^{Robert} Cheyenne. It seems they have a much higher pay out than Hillsboro. The Cowboys are quick to "turn out" here if it looks more favorable at Cheyenne when they draw their animals. The extra day would reduce our "turn outs" because the Cowboys could do both Rodeos.

Horner said that after speaking with the other Draft Horse owners, they want to do both Wednesday and Saturday. They also want to continue to work the Rodeo. The Rodeo is very hard for them due to the short time slots, but feel it is worth it since the public really enjoyed it as part of the Rodeo. Various members of the Rodeo Committee agreed. Horner then explained the program at puyallup where they participate for 17 days and are

considered the number 1 draw at the Fair. He also reminded us that they scored very high at our exit poles.

The Rodeo made it very clear they were not interested in doing anything that would disrupt the Draft Horse show, in fact they were not too crazy about a 5 day Rodeo except it was suggested by their stock contractor as a way to reduce the turn out. They would be very interested in finding other ways such as changing the Fair dates.

Gray asked about the Fair opening on Monday evening instead of Tuesday thereby creating an extra evening. Wade stated that it would create problems for vendors and etc. but is certainly something that could be considered and should be investigated.

There was some discussion in regards to dropping the truck pull. However, while the event is not popular with those in attendance tonight, it was agreed that it certainly had a place at the Fair.

A sponsorship for the Draft horse show was discussed. It was felt an all out effort should be made to find a sponsor. With two shows and appearances during the Rodeo there should be good value. It was suggested we have Terry Amato get right on it.

In summary Wade and Thomas agreed to find out what's happening at Multnomah and to check with Clark in regards to changing dates. It was agreed that this is the most logical solution. We need to try for a change beginning in 1998.

Meeting adjourned at 8:35 by Thomas.

Cal Wade
Executive Director