

M I N U T E S

Washington County Fair Board

Minutes of a special meeting of the Washington County Fair Board held Monday, October 18, 1982, in the Fairgrounds Office beginning at 4:30 p.m.

ATTENDANCE	<u>Fair Board</u> Charles Colegrove John Love Homer Speer Margaret Sprecher Mike Swan, absent	<u>Staff</u> Adeline Hesse Valerie Bentley	<u>Guest</u> Stan Rickard, Architect
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CLOVERLEAF COMMUNITY BUILDING The Board reviewed two letters from Stan Rickard. One letter listed those items still incomplete after the final inspection this morning. Rickard mailed this letter to Suomi today.

The most critical incomplete items are product warranties and guaranties have not been received from two of the subcontractors and affidavits of payment of all subs, suppliers, or others who may have authority to place a lein on the work.

The second letter was Rickard's judgment on the assessment of liquidated damages in connection with delay in substantial completion. Rickard recommended the contractor be assessed for liquidated damages for a period of 11 days at the rate of \$100 per day for a total of \$1,100. He also recommended an additional \$200 per day be deducted after October 22 until project is designated complete.

MOTION: MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER TO ACCEPT RICKARD'S RECOMMENDATION OF 11 DAYS LIQUIDATED DAMAGES AT \$100 PER DAY (TOTAL \$1,100) AND \$200 PER DAY AFTER OCTOBER 22 IF BUILDING IS NOT SUBSTANTIALLY COMPLETE. MOTION CARRIED.

Rickard will contact Suomi to make sure they receive the latest list of incomplete items and to arrange another walk-through on October 22.

The most important item to get is the affidavits of payment to subcontractors.

MOTION: MOVED BY HOMER SPEER, SECONDED BY JOHN LOVE TO GIVE AUTHORITY TO THE DIRECTOR AND CHAIRMAN TO DECIDE PAYMENT DATE OF THE 5 PERCENT RETAINER. MOTION CARRIED.

The Board commended Rickard for doing an excellent job on the Cloverleaf Community Building.

MOTION: MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER TO AUTHORIZE PAYMENT OF RICKARD'S BILL FOR ADDITIONAL SERVICES BEYOND REQUIREMENTS OF THE CONTRACT. MOTION CARRIED.

READER BOARD MOTION: MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER TO AUTHORIZE DIRECTOR TO PUT A REMINDER TO VOTE NOVEMBER 2 ON THE READERBOARD ON OCTOBER 25. MOTION CARRIED.

The next Friends of the Fair Committee meeting will be held Tuesday, October 26, 7:30 a.m. at Anthony's in Hillsboro.

The next regular Fair Board meeting will be Wednesday, November 3, 1982, 4:30 p.m. at the Fairgrounds Office.

Meeting adjourned at 5:45 p.m.

Respectfully submitted,

Valerie Bentley