

WASHINGTON COUNTY FAIR BOARD

Regular Meeting

Wednesday, October 2, 1996

4:30 p.m.

1. Call to order.
2. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
- \*3. A. Bills for approval & detail of income received,  
September 1996 (enc., pages 3 -8)
- \*4. A. Financial position, August 1996 (enc., page 9)  
B. Financial recap, September 1996 (enc., pages 10 - 14)
- \*5. A. Fair Board minutes - July 1, 1996 (enc., pages 15 - 20)
- \*6. A. Activities calendar, September 1996 (given at meeting)  
B. Facility use, October 1996 (enc., page 21)

\*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- A. Rodeo Board  
Report (enc. pages 22 - 23)
- B. Boosters' report
- C. 4-H Horse Fair

8. FAIR COMPLEX MARKETING REPORT:

- A. Margaret Garza

9. MAINTENANCE REPORT:

- A. Maintenance Team Member - Albert Flanagan

10. OLD BUSINESS:

- A. Dog Leg Update
- B. Fair Recognition Night

*not 19<sup>T</sup>20<sup>W</sup>*  
*21<sup>st</sup> Desert*  
*Roles Board Appointments*

*None submitted*

11. NEW BUSINESS:

- ~~A. FYI - Horse Stall Committee~~ *(Punty Benson - Bill Peterson)*
- ~~B. Proposal for Cell Phone Relay tower on Fair Complex Property (enc., page 24)~~

13. ANNOUNCEMENTS:

- A. Next Fair Board meeting November 6, 1996

**LINE ITEM REPORT**  
9/1/96 Through 9/27/96

Num	Date	Payee	Memo	Amount
<b>INCOME CATEGORIES</b>				
<b>D-Interim Use Income</b>				
<b>10 Rent &amp; Storage</b>				
391	9/1/96	Dane R. Phillips	Floral 8/15/96 rental	135.00
393	9/1/96	Rachel Barajas	Inventory & rent	275.00
398	9/5/96	KenLee Associates	Partial payment for 8/13 - 8/14	80.00
399	9/5/96	Rocky Mountain Elk Foundation	Invoice #36 Balance due	60.00
401	9/5/96	ATV Institute	Dogleg area rental	325.00
404	9/5/96	Promociones Tres Amigos	\$646 inventory 20% food 8/31/96	1,007.00
408	9/5/96	EC Company	August 17 function friendship Sq	530.00
409	9/5/96	Promociones Tres Amigos	Deposit for Arena	2,000.00
412	9/5/96	Kathy Kossler	August 19 September 30	90.00
415	9/6/96	Easter Seals	Complex Rent	2,530.00
418	9/6/96	Leona Lukas	Floral building 9/21/96 Inventor	260.00
419	9/6/96	Padres Inc.	Beer % for Mexican Rodeo	1,288.40
421	9/6/96	International Brotherhood Elect.	CCB Rental and inventory	223.00
422	9/6/96	Gem Faire	ME - Entire May 21 - 25	600.00
426	9/11/96	Leona Lukas	Floral 9/21/96 TABLE RENTAL	12.00
427	9/11/96	Oregon Daffodil Society	Balance of invoice for 4/12/96	175.50
429	9/11/96	Leupold & Stephens	Frdshp. Sq. balance in full	197.00
431	9/11/96	Safeway Stores	Invoice #1001 & #1007	170.00
435	9/16/96	Product Development Co.	Meeting Room Storage/Phone Books	1,000.00
436	9/16/96	Marcelo Castaneda	Armory Building Rent	275.00
438	9/16/96	Caprice Willingham	Peer Pressure Auto Show Partial	775.00
439	9/16/96	Access Marketing	Main Exhibit Hall Rent	516.00
448	9/17/96	Angie Garcia	Cloverleaf Building Rent	175.00
449	9/17/96	Paige Wilson	Cloverleaf Building Rent	395.00
450	9/17/96	Candi Tefft	Floral Building Rent	200.00
451	9/17/96	TAP Enterprises	Arts & Crafts Building Rent	182.00
452	9/17/96	Vickie Slavey	Main Arena Rent	67.50
453	9/17/96	Ken Lee	Cloverleaf Building Rent	469.50
456	9/20/96	Boat/RV Misc Checks (15)	Boat/RV Storage Deposits	1,125.00
462	9/20/96	Gatti Productions	Main Arena Rent/RV Parking	505.00
463	9/20/96	Gatti Productions	Concession Percentage	87.45
464	9/20/96	Collectors West	Main Exhibit Hall Rent	1,471.50
467	9/26/96	Marquette/Prince of Peace Luther	Cloverleaf Building Rental	165.00
468	9/26/96	Angie Garcia	Cloverleaf Inventory Use	58.00
472	9/27/96	Donna Garza	Armory Rent/Inventory	535.00
473	9/27/96	Joans (McDowell) Concessions	Hardy Plant Concession %	145.95
474	9/27/96	Specialty Vehicle Institute	Dog Leg Rental	150.00
				18,255.80
<b>11 Damage Deposits</b>				
392	9/1/96	Leona Lukas	Floral building deposit	200.00
393	9/1/96	Rachel Barajas	Deposit	200.00
403	9/5/96	Guadalupe Aguilar	Deposit for A & C 10/14/96	200.00
405	9/5/96	Pacific Crest (Joy Stride)	Deposit for arena	75.00
414	9/5/96	Tracy Appleby	Deposit for A & C 10/12./96	200.00
421	9/6/96	International Brotherhood Elect.	Deposit on CCB	60.00
428	9/11/96	Isabel Guerrero	CCB 9/21/96 deposit	200.00
434	9/16/96	Rosa Gutierrez	Armory Building Deposit	200.00
436	9/16/96	Marcelo Castaneda	Armory Building Deposit	200.00
437	9/16/96	Darlene Potts/Terry Stewart	Cloverleaf Building Deposit	200.00
21263	9/18/96	Pacific Crest Trail	Refund/Dressage Event	(75.00)
459	9/20/96	Juan Hernandez	Cash/Cloverleaf Building Deposit	200.00
460	9/20/96	Luiz Ruiz	Cloverleaf Building Deposit	200.00
461	9/20/96	Margaret Armentrout	Arts & Crafts Deposit	200.00
21267	9/23/96	Isabel Guerrero	Deposit Refund	(200.00)
21268	9/23/96	Leona Lukas	Deposit Refund	(200.00)
				1,860.00
<b>14 Interest</b>				
	9/1/96	Gov't Pool	July Interest #4486	1,160.09

**LINE ITEM REPORT**  
9/1/96 Through 9/27/96

Num	Date	Payee	Memo	Amount
	9/1/96	Gov't Pool	July Interest #4591	17.75
	9/27/96	Gov't Pool	August Interest #4486	301.69
	9/27/96	Govt Pool	August Interest #4591	17.81
				1,497.34
<b>17 Miscellaneous Income</b>				
395	9/1/96	Unidentified Deposit	Unidentified Income	400.00
406	9/5/96	Washington County Fair	Premium payouts Open class	3,238.00
407	9/5/96	Hillsboro Chamber of Commerce	Advertising Overpayment	395.00
416	9/6/96	Bettinger	Unidentified Deposit Check	28.00
423	9/6/96	Deposit Error	Unidentified Deposit Shortage	(313.00)
				3,748.00
<b>18 RV Park</b>				
389	9/1/96	RV Check Deposit	RV Camping	420.00
389	9/1/96	RV Check Deposit	Easter Seals RV Camping	10.00
394	9/1/96	RV Check Deposit	RV Camping	545.00
402	9/5/96	RV Cash Deposit	RV Camping	40.00
410	9/5/96	RV Camping	Contractor RV Spaces	1,000.00
425	9/11/96	RV Camping	RV Camping (401.00 cash)	791.00
433	9/16/96	RV Cash Deposit	RV Park Income	150.00
441	9/16/96	RV Check Deposit	RV Parking	370.00
442	9/17/96	RV Cash Deposit	RV Park Income	55.00
443	9/17/96	RV Check Deposit	RV Park Income	35.00
454	9/17/96	RV Check Deposit	Easter Seals RV Rent	210.00
457	9/20/96	RV Cash Deposit	RV Park Income	135.00
458	9/20/96	RV Check Deposit	RV Park Income	220.00
465	9/26/96	RV Cash Deposit	RV Park Income	295.00
466	9/26/96	RV Check Deposit	RV Park Income	120.00
475	9/27/96	RV Check Deposit	RV Park Income	130.00
				4,526.00
<b>Total D-Interim Use Income</b>				29,887.14
<b>E-Fair Income</b>				
<b>31 Other Admission</b>				
390	9/1/96	Cathy Stonefelt	Fair Passes	45.00
446	9/17/96	Washington County	Fair vendor passes	72.00
				117.00
<b>32 Concessions/Booths</b>				
397	9/4/96	Country Flair Fashion	'96 fair booth paid in full	275.00
411	9/5/96	Howard's Bar B-Q Service	Food % for Fair	2,161.20
420	9/6/96	Wash. Co. Dairy Women Assoc.	Horse Fair Food %	512.86
				2,949.06
<b>33 Sponsorships</b>				
430	9/11/96	Mt. Hood Beverage Company	Bacardi Breezer	500.00
444	9/17/96	Damerow Ford	Fair Sponsorship	2,750.00
445	9/17/96	Bruce Chevrolet	Fair Sponsorship	1,500.00
455	9/20/96	Bi-Mart	Fair Sponsorship	16,500.00
470	9/27/96	Darigold	Fair Sponsorship	1,750.00
471	9/27/96	Reser's	Fair Sponsorship	3,500.00
				26,500.00
<b>37 Entry Fees</b>				
440	9/16/96	Aletha Carson	Hillsboro FFA Entry Fee	15.00
				15.00
<b>39 Rodeo Sponsorships</b>				
447	9/17/96	Consulting Engineering Services	Rodeo Sponsor	500.00
469	9/26/96	Durham & Bates Agencies	Rodeo Sponsorship	2,500.00
				3,000.00

**LINE ITEM REPORT**  
9/1/96 Through 9/27/96

Num	Date	Payee	Memo	Amount
<b>41 Miscellaneous</b>				
400	9/5/96	Portland Bottling Company	Donation for kids games & prizes	175.00
413	9/5/96	Farmers Cooperative Creamery	For milkings	1,242.34
432	9/11/96	Portland Bottling Company	Tank rebate 507 tanks at \$2.00	<u>1,014.00</u>
				2,431.34
<b>43 Main Stage</b>				
417	9/6/96	Emilio	Reimbursed half for Cascade Soun	<u>372.00</u>
				372.00
<b>Total E-Fair Income</b>				<u>35,384.40</u>
<b>G-Bingo</b>				
<b>70 Sesslons</b>				
396	9/4/96	Glencoe Community Football	May bingo	<u>2,400.00</u>
				2,400.00
<b>Total G-Bingo</b>				<u>2,400.00</u>
<b>TOTAL INCOME CATEGORIES</b>				<u>67,671.54</u>
<b>EXPENSE CATEGORIES</b>				
<b>A-Personnel</b>				
<b>101 Salaries</b>				
21257	9/13/96	Wash County finance	9/13/96 Payroll	(11,572.50)
21313	9/26/96	Wash County finance	9/13/96 Payroll	<u>(12,448.24)</u>
				(24,020.74)
<b>102 O.P.E.</b>				
21257	9/13/96	Wash County finance	9/13/96 Payroll	(1,629.08)
21313	9/26/96	Wash County finance	9/13/96 Payroll	<u>(4,921.03)</u>
				(6,550.11)
<b>Total A-Personnel</b>				<u>(30,570.85)</u>
<b>B-Interim Operations</b>				
<b>107 Office Expense</b>				
21250	9/11/96	Bonnie Pettjean	Supplies for office	(52.70)
21279	9/25/96	Boise Cascade Office Products	#055630,056898,055899 Office Sup	(29.97)
21314	9/26/96	Petty Cash	Coffee/Airshow food/Cups	<u>(33.52)</u>
				(116.19)
<b>108 Telephone</b>				
21272	9/25/96	AT&T Wireless Services	Cell Phone 9/22/96 Stmt.	(73.86)
21273	9/25/96	AT&T	Long Distance	(106.39)
21287	9/25/96	GTE Northwest	Phone bill	<u>(595.57)</u>
				(775.82)
<b>110 Postage</b>				
21265	9/19/96	US Postmaster	Meter/stamps	<u>(332.00)</u>
				(332.00)
<b>111 Equip/Bldg Rental</b>				
21277	9/25/96	Automated Office Systems	#5163367 Monthly Copier Charge	<u>(172.75)</u>
				(172.75)
<b>112 Utilities</b>				
21289	9/25/96	City of Hillsboro	09890-01 9/18 Water/Sewer Bill	(5,875.86)
21292	9/25/96	Hillsboro Garbage Disposal	Disposal and Drop box services	(2,164.11)
21299	9/25/96	Northwest Natural Gas	9/96 Statements/Gas	(131.33)
21302	9/25/96	PGE	Utilities	<u>(3,755.76)</u>

**LINE ITEM REPORT**  
9/1/96 Through 9/27/96

Num	Date	Payee	Memo	Amount
				(11,927.06)
<b>113 Repair &amp; Maintance</b>				
21260	9/17/96	Cornel Laundry	cleaning supplies	(22.10)
21271	9/25/96	Allied Mechanical	#2112 Cloverleaf A/C Repair	(110.00)
21274	9/25/96	Aloha Radiator Service	#0404 Tug Radiator Repair	(79.00)
21276	9/25/96	Accutech Northwest	#1640 Monitor Repair	(125.00)
21281	9/25/96	Crawford-Olson Equipment	#012021 Rototiller Repair	(240.12)
21283	9/25/96	Doyle Truck Repair	#2901 Forklift Repair	(27.60)
21284	9/25/96	Fire Extinguisher Service Center	#44215,43838 Replace Stolen Unit	(81.90)
21285	9/25/96	Fisher Implement	4120370,455722,456014 AMT/Roto	(693.26)
21291	9/25/96	Hillsboro Auto Parts	Repair & Maintenance	(137.20)
21295	9/25/96	Landa	#281962 Pressure Washer Parts	(91.56)
21297	9/25/96	Northwest Backflow & Inspection	#001322 Backflow Tests	(84.50)
21305	9/25/96	Van Dyke Seed Co., Inc.	#8246 Grass Seed	(150.00)
21307	9/25/96	Windsor Security Systems	W1010C 9/20 Stmt. Monitor Charge	(47.85)
21314	9/26/96	Petty Cash	Supplies/Restitition Food	(16.14)
				(1,906.23)
<b>114 General Supplies</b>				
21269	9/25/96	Jerry Woods	Purchase Plywood	(36.00)
21278	9/25/96	All MRO	#162289 Shop Supplies	(55.47)
21280	9/25/96	B&B Lock & Key	#5555 Aug. Lock/keys	(41.75)
21282	9/25/96	Crystal Springs	#158444 Shop Water	(20.00)
21286	9/25/96	Fox Valley Systems	#35CCF Spray Paint	(37.69)
21290	9/25/96	HE Mitchell Co.	#42784 Padlocks	(44.52)
21291	9/25/96	Hillsboro Auto Parts	General Supplies	(68.87)
21296	9/25/96	Lees Forest Grove Industrial Sup	Shop Supplies/Finance Charges	(14.02)
21303	9/25/96	Reef Industries	#481224 Caution Banner/Tape	(142.93)
21312	9/25/96	Overall Supply Inc.	#186896 Cleaning Supplies	(276.01)
				(737.26)
<b>121 Professional Svcs.</b>				
21301	9/25/96	Office of County Counsel	July Legal Services	(532.00)
				(532.00)
<b>124 Car Allowance</b>				
21309	9/25/96	Cal Wade	Car Allowance	(325.00)
21310	9/25/96	Margaret Garza	Car Allowance	(100.00)
				(425.00)
<b>131 Advertising &amp; P.R.</b>				
21294	9/25/96	KUIK Radio	#25847 8/31 Monthly pkg	(260.00)
				(260.00)
<b>132 Board Expense</b>				
21250	9/11/96	Bonnie Pettijean	Meeting supplies	(46.05)
21251	9/11/96	Hillsboro Sub Shop	Fair Board Meals	(17.95)
21306	9/25/96	US Bankcard Division	August Charges/Board Business	(97.68)
21314	9/26/96	Petty Cash	Rotary/Map copy/Board Meeting	(56.92)
				(218.60)
<b>133 Dues,Licenses,Fees</b>				
21300	9/25/96	The Oregonian	Subscription	(14.50)
				(14.50)
<b>149 Misc. Materials &amp; Svcs.</b>				
21150	9/6/96	Leo Aguilar	Inventory and Food % 8/31/96	(297.95)
21304	9/25/96	Security Contractor Services	#0101060 Fence Auto Show	(70.00)
				(367.95)
<b>150 Refunds</b>				
21149	9/5/96	Joan Casen	Refund of facility rental	(301.00)
				(301.00)

**LINE ITEM REPORT**  
9/1/96 Through 9/27/96

Num	Date	Payee	Memo	Amount
<b>Total B-Interlm Operations</b>				<u>(18,086.36)</u>
<b>C-Fair Operations</b>				
<b>178 Parking</b>				
21293	9/25/96	Hillsboro Towing	#588163 August Tow Charge	(25.00)
				<u>(25.00)</u>
<b>179 Professional Svcs.</b>				
21253	9/12/96	Marva Adams	Fair Cashier/contract	(500.00)
21254	9/12/96	Rhonda Stephens	Fair Cashier/contract	(357.75)
21255	9/12/96	Marion Kessler	Fair Cashier/contract	(296.00)
21258	9/16/96	Ty Ferris	Parking lot supervisor	(100.00)
				<u>(1,253.75)</u>
<b>180 Advertising</b>				
21314	9/26/96	Petty Cash	Banner weights/Clark Fair	(17.17)
				<u>(17.17)</u>
<b>184 Equipment Rental</b>				
21273	9/25/96	AT&T	Phone Charges	(6.26)
21287	9/25/96	GTE Northwest	Rodeo Office Phone	(11.60)
				<u>(17.86)</u>
<b>Total C-Fair Operations</b>				<u>(1,313.78)</u>
<b>D-Exhibits &amp; Competitions</b>				
<b>221 Awards 4-H</b>				
	9/16/96	4-H Checks # 340000 to 341151	4-H Premiums 1996 Fair	(8,366.50)
				<u>(8,366.50)</u>
<b>222 Personnel 4-H</b>				
21252	9/12/96	Darren Koonce	4-H Judge/contract & mileage	(84.00)
				<u>(84.00)</u>
<b>223 Other 4-H</b>				
21270	9/25/96	John Baggott	Fair Super Evaluation Dinner	(68.95)
21314	9/26/96	Petty Cash	Shower Hooks/Curtain/Divider	(23.96)
				<u>(92.91)</u>
<b>231 Awards Open Class</b>				
4975	9/6/96	One Mile Shires	Draft Horse Premium/Replace 4972	(145.00)
21275	9/25/96	Award Specialties	#51935 Floral Plaques/Trophies	(16.00)
21315	9/26/96	Forest Grove Grange	Grange Fair Booth First Place	(150.00)
21316	9/26/96	Yinona Grange	Grange Fair Booth Second Place	(100.00)
21317	9/26/96	Hillsboro Grange	Grange Fair Booth Third Place	(75.00)
21318	9/26/96	Sherwood Grange	Grange Fair Booth	(25.00)
21319	9/26/96	Aloha Grange	Grange Fair Booth	(25.00)
21320	9/26/96	Tigard Grange	Grange Fair Booth	(25.00)
21321	9/26/96	Scholls Grange	Grange Fair Booth	(25.00)
21322	9/26/96	Kinton Grange	Grange Fair Booth	(25.00)
21323	9/26/96	Sunset Grange	Grange Fair Booth	(25.00)
21325	9/26/96	Beaverton Grange	Grange Fair Booth-	(25.00)
				<u>(661.00)</u>
<b>232 Personnel Open</b>				
21256	9/12/96	Barbara Duerden	Judge Asst/contract	(599.00)
21264	9/18/96	Cecilia Carroll	Fair/Judge's Assistant	(599.00)
				<u>(1,198.00)</u>
<b>233 Other Open Class</b>				
21308	9/25/96	Best Western Hallmark Inn	Judges Room Charges	(1,318.98)
				<u>(1,318.98)</u>

**LINE ITEM REPORT**  
9/1/96 Through 9/27/96

Num	Date	Payee	Memo	Amount
<b>Total D-Exhibits &amp; Competitions</b>				<u>(11,721.39)</u>
<b>E-Rodeo</b>				
<b>316 Promotion'</b>				
21262	9/18/96	Sykes' Seafood	Rodeo	(325.00)
				<u>(325.00)</u>
<b>Total E-Rodeo</b>				<u>(325.00)</u>
<b>G-Shows &amp; Entertainment</b>				
<b>326 Associated Costs-Main</b>				
21308	9/25/96	Best Western Hallmark Inn	Amphitheater Food	(1,944.91)
				<u>(1,944.91)</u>
<b>Total G-Shows &amp; Entertainment</b>				<u>(1,944.91)</u>
<b>I-Bingo</b>				
<b>408 Dues,Licenses,Fees</b>				
21261	9/17/96	Department of Justice	Bingo/Annual Report	(20.00)
				<u>(20.00)</u>
<b>Total I-Bingo</b>				<u>(20.00)</u>
<b>J-Capital Outlay</b>				
<b>513 Equipment</b>				
21296	9/25/96	Lees Forest Grove Industrial Sup	Toro Motor	(270.00)
21311	9/25/96	Cudahy Lumber Company	#2029918 Tables	(384.50)
				<u>(654.50)</u>
<b>Total J-Capital Outlay</b>				<u>(654.50)</u>
<b>Expense - Unassigned</b>				
**VOID**	9/25/96	Cudahy Lumber Company	#2029918 Tables	(392.35)
**VOID**	9/25/96	Overall Supply Inc.	#186896 Cleaning Supplies	(281.64)
**VOID**	9/26/96	Beaverton Grange	Grange Fair Booth	(25.00)
<b>Total Expense - Unassigned</b>				<u>0.00</u>
<b>TOTAL EXPENSE CATEGORIES</b>				<u>(64,636.79)</u>
<b>TRANSFERS</b>				
<b>FIRST INTERSTATE</b>				
21259	9/16/96	First Interstate #800650307	4-H Premium Checks + Cushion	(10,000.00)
<b>Total FIRST INTERSTATE</b>				<u>(10,000.00)</u>
<b>POOL #4486</b>				
	9/4/96	Gov't Pool		(225,000.00)
	9/10/96	Gov't Pool	Transfer to US Bank	50,000.00
	9/16/96	Gov't Pool	Transfer from Pool to US Bank	25,000.00
<b>Total POOL #4486</b>				<u>(150,000.00)</u>
<b>U.S. BANK</b>				
	9/4/96	Gov't Pool		225,000.00
	9/10/96	Gov't Pool	Transfer to US Bank	(50,000.00)
	9/16/96	Gov't Pool	Transfer from Pool to US Bank	(25,000.00)
	9/16/96	First Interstate #800650307	4-H Premium Checks + Cushion	10,000.00
<b>Total U.S. BANK</b>				<u>160,000.00</u>
<b>TOTAL TRANSFERS</b>				<u>0.00</u>



**Washington County Fair Complex  
FINANCIAL POSITION  
May 31, 1996**

CHECKING ACCOUNTS	U.S. Bank	First Interstate	Bingo	
Beginning Balance	160,364.77	4,479.79	2,760.56	
Income	66,962.20	10,000.00	0.00	
From Government Pool	<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>	
	302,326.97	14,479.79	2,760.56	
Less Checks	66,913.29	8,366.50	0.00	
To Government Pool	<u>225,000.00</u>	<u>0.00</u>	<u>0.00</u>	
Ending Balance	\$10,413.68	\$6,113.29	\$2,760.56	
<b>TOTAL COMBINED CHECKING</b>				<b>\$19,287.53</b>
<b>SAVINGS ACCOUNTS</b>				
<b>Investment Pool</b>				
Beginning Balance	58,655.89			
Interest for Month	1,461.78			
From Checking	225,000.00			
To Checking	<u>75,000.00</u>			
Ending Balance	<b>\$210,117.67</b>			
<b>EXPO ACCOUNT</b>				
Beginning Balance	3,660.95			
Interest for Month	<u>16.74</u>			
Ending Balance	<b>\$3,677.69</b>			
<b>TOTAL COMBINED SAVINGS</b>				<b><u>\$213,795.36</u></b>
<b>TOTAL RESOURCES</b>				<b>\$233,082.89</b>

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997  
**AUGUST 1 - 31, 1996**

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
<b>FAIR INCOME</b>									
27,097	32,506	33,102	30	Youth Admission	35,000	35,000	0.00	25,872.00	(9,128.00)
191,870	231,152	215,435	31	Other Admission	235,000	235,000	117.00	193,813.44	(41,186.56)
101,325	121,028	110,044	32	Concessions/Booths	120,000	120,000	2,949.06	67,148.18	(52,851.82)
49,546	43,220	32,905	33	Sponsorships	30,000	30,000	26,500.00	26,600.00	(3,400.00)
6,908	3,430	5,760	34	Advertising Sold	8,000	8,000	0.00	950.00	(7,050.00)
0	0	0	35	Gate Change	0	0	0.00	1,195.00	1,195.00
44,310	45,619	56,430	36	Carnival Income	60,000	60,000	0.00	48,826.00	(11,174.00)
3,482	3,879	3,242	37	Entry Fees	3,000	3,000	15.00	4,079.25	1,079.25
32,277	35,470	48,431	38	Parking Fees	50,000	50,000	0.00	46,396.01	(3,603.99)
25,706	32,000	28,125	39	Rodeo Sponsorships	40,500	40,500	3,000.00	26,100.00	(14,400.00)
6,678	4,498	0	40	Horse Show	0	0	0.00	0.00	0.00
4,100	5,635	12,187	41	Miscellaneous	7,000	7,000	2,431.34	5,131.29	(1,868.71)
0	0	8,218	42	Rodeo Admissions	8,500	8,500	0.00	7,386.98	(1,113.02)
0	76,503	49,191	43	Main Stage	60,000	60,000	372.00	47,032.54	(12,967.46)
0	0	1,189	44	Arena Admissions	1,000	1,000	0.00	669.00	(331.00)
0	0	0	45	Amphitheater Concessior	800	800	0.00	1,857.00	1,057.00
0	0	0	46	Rodeo Miscellaneous	2,000	2,000	0.00	0.00	(2,000.00)
0	0	0	47	Horse Stall Rentals	4,550	4,550	0.00	0.00	(4,550.00)
493,298	634,940	604,259			665,350	665,350	35,384.40	503,056.69	(162,293.31)
<b>BINGO</b>									
	12,072	8,700	70	Sessions	10,000	10,000	2,400.00	2,400.00	(7,600.00)
	2,852	0	71	Food	0	0	0.00	0.00	0.00
	2,019	0	72	Operating Change	0	0	0.00	0.00	0.00
63,153	16,942	8,700			10,000	10,000	2,400.00	2,400.00	(7,600.00)
<b>BEGINNING BALANCE</b>									
256,786	222,793	196,041	99	Cash on Hand	175,000	175,000	0.00	0.00	(175,000.00)
256,786	222,793	196,041			175,000	175,000	0.00	0.00	(175,000.00)
1,446,227	1,566,478	1,574,639	<b>TOTAL INCOME CATEGORIES</b>		1,640,850	1,640,850	67,671.54	710,851.34	(929,998.66)

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1996-JUNE 30, 1997  
**SEPTEMBER 1-27, 1996**

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM#	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
<b>STATE FUNDS</b>									
34,722	0	0	1	Racing Commission	0	0	0.00	0.00	0.00
0	0	0	2	Apportionment	0	0	0.00	0.00	0.00
10,818	0	0	3	Merit Rate	0	0	0.00	0.00	0.00
0	34,722	44,444	3A	Dept. of Econ. Dev.	38,000	38,000	0.00	10,444.44	(27,555.56)
<u>45,540</u>	<u>34,722</u>	<u>44,444</u>			<u>38,000</u>	<u>38,000</u>	<u>0.00</u>	<u>10,444.44</u>	<u>(27,555.56)</u>
<b>SPECIAL FUNDS</b>									
0	0	0	4	Grants	0	0	0.00	0.00	0.00
0	0	0	5	Funds Borrowed	0	0	0.00	0.00	0.00
<u>0</u>	<u>0</u>	<u>0</u>			<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>DEDICATED FUNDS</b>									
0	0	0	8	Horse Stall Construction	0	0	0.00	0.00	0.00
354,125	397,775	465,807	9	Hotel/Motel Tax	425,000	425,000	0.00	132,074.89	(292,925.11)
<u>354,125</u>	<u>397,775</u>	<u>465,807</u>			<u>425,000</u>	<u>425,000</u>	<u>0.00</u>	<u>132,074.89</u>	<u>(292,925.11)</u>
<b>INTERIM INCOME</b>									
163,541	175,904	194,619	10	Rent & Storage	145,000	145,000	18,255.80	27,511.55	(117,488.45)
540	700	1,935	11	Damage Deposits	3,000	3,000	1,860.00	3,630.00	630.00
0	0	0	12	Advertising Sold	0	0	0.00	0.00	0.00
5,500	11,250	5,500	13	Gate Change	5,500	5,500	0.00	4,305.00	(1,195.00)
5,881	9,672	12,070	14	Interest	9,000	9,000	1,497.34	2,957.72	(6,042.28)
5,665	9,381	0	15	Shows/Entertainment	100,000	100,000	0.00	0.00	(100,000.00)
31,609	27,747	29,418	16	Parking Fees	20,000	20,000	0.00	14,408.42	(5,591.58)
20,589	24,652.00	11,846	17	Miscellaneous Income	20,000	20,000	3,748.00	4,803.63	(15,196.37)
0	0	0	18	RV Park	25,000	25,000	4,526.00	5,259.00	(19,741.00)
<u>233,324</u>	<u>259,306</u>	<u>255,388</u>			<u>327,500</u>	<u>327,500</u>	<u>29,887.14</u>	<u>62,875.32</u>	<u>(264,624.68)</u>

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7-9

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1996 - JUNE 30, 1997  
SEPTEMBER 1 - 30, 1996

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	TRANS FOR MONTH	TOTAL TO DATE	BALANCE
<b>PERSONNEL</b>									
260,786	290,008	320,801	101	Salaries	303,500	303,500	24,020.74	122,620.36	180,879.64
99,007	119,423	94,061	102	O.P.E.	136,100	136,100	6,550.11	33,070.56	103,029.44
359,793	409,431	414,862			439,600	439,600	30,570.85	155,690.92	283,909.08
<b>INTERIM OPERATIONS</b>									
3,797	3,774	3,721	107	Office Expense	4,000	4,000	116.19	791.13	3,208.87
9,401	10,486	9,034	108	Telephone	10,800	10,800	775.82	2,366.79	8,433.21
958	405	1,248	109	Printing	700	700	0.00	0.00	700.00
3,400	3,628	3,859	110	Postage	4,000	4,000	332.00	1,083.33	2,916.67
2,781	2,372	2,341	111	Equip/Bldg Rental	2,000	2,000	175.75	1,199.54	800.46
54,106	59,335	63,926	112	Utilities	68,000	68,000	11,927.06	29,780.58	38,219.42
37,440	57,232	52,530	113	Repair & Maintenance	45,000	45,000	1,906.23	16,307.87	28,692.13
14,568	17,876	18,608	114	General Supplies	20,000	20,000	737.26	11,073.16	8,926.84
0	0	0	115	Legal Notices	0	0	0.00	0.00	0.00
5,500	11,250	5,500	116	Gate Change	5,500	5,500	0.00	0.00	5,500.00
9,779	4,327	5,932	117	Parking	6,000	6,000	0.00	9,358.78	(3,358.78)
5,394	3,398	1,887	118	Travel & Training	4,000	4,000	0.00	96.00	3,904.00
1,198	674	1,087	119	Legal fee to County	500	500	0.00	1,683.25	(1,183.25)
10,031	50,667	13,943	121	Professional Svcs.	5,000	5,000	532.00	532.00	4,468.00
5,708	8,509	6,678	122	Insurance & Bond	8,500	8,500	0.00	6,670.15	1,829.85
0	0	0	123	Private Mileage	0	0	0.00	0.00	0.00
5,340	5,790	5,740	124	Car Allowance	5,940	5,940	425.00	1,415.00	4,525.00
8,343	7,494	9,194	131	Advertising & P.R.	7,500	7,500	260.00	1,658.78	5,841.22
3,059	3,637	2,196	132	Board Expense	3,600	3,600	218.60	509.90	3,090.10
2,283	2,606	2,841	133	Dues, Licenses, Fees	3,000	3,000	14.50	276.50	2,723.50
4,877	4,187	3,388	149	Misc. materials & Svcs.	5,000	5,000	367.95	2,179.45	2,820.55
1,930	6,522	8,537	150	Refunds	7,000	7,000	301.00	1,892.50	5,107.50
11,101	14,919	17,761	151	County-Indirect cost	20,000	20,000	0.00	3,708.50	16,291.50
0	0	0	152	Decorations	0	0	0.00	0.00	0.00
0	0	0	153	Petty Cash	800	800	0.00	0.00	800.00
0	0	0	154	RV Park Repair & Maint	3,000	3,000	0.00	0.00	3,000.00
200,994	279,087	239,951			239,840	239,840	18,089.36	92,583.21	147,256.79

12

WASHINGTON COUNTY FAIR COMPLEX  
FISCAL YEAR JULY 1, 1996 - JUNE 30, 1997  
SEPTEMBER 1 - 30, 1996

ACTUAL 1993-94	ACTUAL 1994-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
<b>FAIR OPERATIONS</b>									
10,815	10,751	8,472	175	Printing	12,000	12,000	0.00	10,694.16	1,305.84
7,030	7,311	8,199	176	Utilities	8,500	8,500	0.00	104.67	8,395.33
0	0	0	177	Gate Change	0	0	0.00	0.00	0.00
4,538	5,649	5,611	178	Parking	6,000	6,000	25.00	7,283.25	(1,283.25)
42,213	42,313	35,950	179	Professional Svcs.	38,000	38,000	1,253.75	29,790.50	8,209.50
50,752	57,977	63,069	180	Advertising	65,000	65,000	17.17	68,183.72	(3,183.72)
426	2,528	783	181	Refunds	1,000	1,000	0.00	296.00	704.00
5,093	3,405	10,126	182	Miscellaneous	5,500	5,500	0.00	5,046.63	453.37
2,106	4,900	2,807	183	Decorations	3,000	3,000	0.00	3,541.00	(541.00)
6,359	6,520	5,194	184	Equipment Rental	5,000	5,000	17.86	4,862.98	137.02
0	0	0	185	Horse Stall Rental	4335	4335	0.00	0.00	4,335.00
13,160	13,056	15,353	186	Restroom Service	16,000	16,000	0.00	13,371.25	2,628.75
0	2,165	1,002	187	Repair & Maintenance	1000	1000	0.00	6,290.79	(5,290.79)
142,492	156,574	156,565			165,335.00	165,335.00	1,313.78	149,464.95	15,870.05
<b>EXHIBITS/COMPETITIONS</b>									
2,851	2,382	3,301	211	Awards FFA	3,300	3,300	0.00	3,485.27	(185.27)
815	1,345	1,494	212	Personnel FFA	1,500	1,500	0.00	1,062.47	437.53
331	915	1,178	213	Other FFA	1,150	1,150	0.00	1,504.50	(354.50)
7,694	8,414	7,133	221	Awards 4-H	7,100	7,100	8,366.50	9,888.14	(2,788.14)
6,364	6,259	7,984	222	Personnel 4-H	8,000	8,000	84.00	6,899.18	1,100.82
3,257	3,495	4,060	223	Other 4-H	4,000	4,000	92.91	3,594.09	405.91
38,627	37,983	38,306	231	Awards Open Class	38,000	38,000	661.00	39,567.63	(1,567.63)
4,521	3,995	7,290	232	Personnel Open	7,300	7,300	1,198.00	6,720.74	579.26
5,046	5,276	4,950	233	Other Open Class	5,000	5,000	1,318.98	3,794.23	1,205.77
69,506	70,063	75,695			75,350.00	75,350.00	11,721.39	76,516.25	(1,166.25)
<b>RODEO</b>									
28,000	33,033	32,700	311	Prize Money	31,500	31,500	0.00	445.00	31,055.00
11,585	10,723	14,464	312	Announcer/Contractor	12,000	12,000	0.00	13,800.00	(1,800.00)
13,000	15,900	16,500	313	Stock Contract	16,500	16,500	0.00	16,500.00	0.00
0	0	318	314	Special Awards	800	800	0.00	0.00	800.00
0	0	0	315	Special Kid's Rodeo	1,000	1,000	0.00	218.48	781.52
0	397	315	316	Promotion	1,400	1,400	325.00	3,507.80	(2,107.80)
4,305	3,730	8,173	317	Materials & Supplies	4,500	4,500	0.00	10,952.44	(6,452.44)
704	2,252	4,545	318	Board Expense	2,500	2,500	0.00	313.48	2,186.52
995	2,295	1,428	319	Other (Fees & Dues)	1,500	1,500	0.00	42,822.00	(41,322.00)
1,410	367	2,000	320	Queen	2,000	2,000	0.00	250.00	1,750.00
0	0	4860	321	Rental Equipment	3,525	3,525	0.00	4,000.00	(475.00)
0	0	0	321A	Money Raising Projects	2000	2000	0.00	98,019.20	-96019.2
0	0	0	321B	Petty Cash	2000	2000	0.00	0.00	2000
59,999	68,697	85,303			81,225.00	81,225.00	325.00	190,828.40	(109,603.40)

WASHINGTON COUNTY FAIR COMPLEX  
 FISCAL YEAR JULY 1, 1996-JUNE 30, 1997  
 SEPTEMBER 1 - 30, 1996

ACTUAL 1993-94	ACTUAL 1995-95	ACTUAL 1995-96	LINE ITEM #	DESCRIPTION	BUDGET 1996-97	REVISED 1996-97	TRANSACTIONS FOR MONTH	TOTAL TO DATE	BALANCE
<b>HORSE SHOWS</b>									
1996	1,890	0	322	Personnel	0	0	0.00	0.00	0.00
4569	3,572	0	323	Other	0	0	0.00	0.00	0.00
6,565	5,462	0			0	0	0.00	0.00	0.00
<b>FAIR: ENTERTAINMENT</b>									
82,580	106850	106300	324	Main Stage	100,000	100,000	0.00	79,500.00	20,500.00
50,757	48695	54446	325	Grounds Entertainment	55,500	55,500	0.00	50,472.00	5,028.00
30,784	33620.7	36471.69	326	Associated Costs	32,800	32,800	1,944.91	31,389.95	1,410.05
0	0	0	327	Associated Costs-Ground	7000	7,000			
1,953	1859.7	1971.5	328	Touch & See	2,000	2,000	0.00	2,081.30	(81.30)
166,073	191,025	199,189			197,300	197,300	1,944.91	163,443.25	33,856.75
<b>INTERIM ENTERTAINMENT</b>									
5,062	7,989	611	375	Interim shows	100,000	100,000	0.00	0.00	100,000.00
5,062	7,989	611			100,000	100,000	0.00	0.00	100,000.00
<b>BINGO</b>									
	11,652	0	401	Personnel	0	0	0.00	0.00	0.00
	2,464	22	402	Supplies	2,200	2,200	0.00	0.00	2,200.00
	0	0	403	Mileage	0	0	0.00	0.00	0.00
	1,961	0	404	Food	0	0	0.00	0.00	0.00
	4,245	0	405	Advertising	0	0	0.00	0.00	0.00
	0	0	406	Equipment Rental	5,000	5,000	0.00	0.00	5,000.00
	435	0	407	Operating Change	0	0	0.00	0.00	0.00
	1,216	70	408	Dues, Licenses, Fees	0	0	20.00	20.00	(20.00)
58,762	21,972	92			7,200	7,200	20.00	20.00	7,180.00
<b>CAPITAL OUTLAY</b>									
58,224	55419.89	54380	510	Purchase/Lease	56,000	56,000	0.00	34,412.25	21,587.75
8,264	124.28	7730	511	Land Improvements	25,000	25,000	0.00	0.00	25,000.00
49,784	83571.23	14786	512	Bldg. & Structure	46,493	46,493	0.00	5,130.47	41,362.53
12,359	20520	11328	513	Equipment	12,000	12,000	654.50	6,223.93	5,776.07
25,559	500	0	514	Equipment-Bingo	0	0	0.00	0.00	0.00
0	0	0	515	Horse Stalls	0	0	0.00	0.00	0.00
154,189	160,135	88,224			139,493	139,493	654.50	45,766.65	93,726.35
<b>CONTINGENCY</b>									
222,793	196,042	0	600	Contingency	252,500	252,500	0.00	0.00	252,500.00
222,793	196,042	0			252,500	252,500	0.00	0.00	252,500.00
1,446,228	1,566,477	1,260,493			1,697,843	1,697,843	64,639.79	874,313.63	823,529.37

**FAIR BOARD MINUTES**  
**SEPTEMBER 11, 1996**

**FAIR BOARD**

John Thomas  
George Otten  
Linda Gray  
David Lintz

**STAFF**

Cal Wade  
Earl Bemis  
Margaret Garza

**GUESTS**

Fred Boyles, Rodeo  
Rocky Williams, Rodeo  
Ron Johnson, Horse Fair Sup.  
Morris Elverud, Draft Horse  
Eric Apalategui, Argus  
Cody Fineauer  
Other Rodeo committee  
members

The Public was welcomed by Chairman Thomas.

**CONSENT AGENDA**

Wade circulated Income Statement for the Fair 1996 and for Airshow 1996. Wade commented Fair numbers were down from last year. John Thomas asked if it was usual for sponsorships of \$45,000 to be outstanding (Accounts Receivable) after fair. Fair and Rodeo individuals cited it was very typical. George Otten inquired about the outcome of the Entertainment at Fair. Wade indicated attendance was down on Friday by 50 % due to the cancellation of Jerry Lee Lewis. Tracy Lawrence on Saturday, however, brought in excellent numbers. Another factor that made Friday a disaster was the weather. It rained on Friday. Additional comment was made that Friday's entertainment is key for attendance, but is very vulnerable. Other factors that affected lower attendance at Fair: 43 other events going on in the local area at the same time. Wade indicated that the Fair needed to diversify so as to create a new image and potentially draw new people to the Fair while at the same time maintaining our present attendance. Tuesday events were down; truck pull down, attendance was almost nothing in the Amphitheater. Wednesday was good day. Thursday night of fair we had Johnny Limbo & the Lugnuts and they had a good crowd in the Amphitheater. The strong entertainment of Saturday and Sunday helped our statistics for Fair. Sunday of Fair, was the best Sunday ever.

Ron Johnson questioned if State Fair was down. Consensus was that the State Fair was down, as was, Clark County. General discussion of gate numbers was held.

Rocky Williams commented on admission fee charged at the gate and how that related to the number in attendance. Basically people are charged for parking, at the gate; and then again for entertainment, not to mention the carnival. Maybe consider a One Pay Gate situation. Wade stated he would like this, but the cost at the gate would be too high. Dave Lintz commented on the concern with carnival tickets only being good for one night. The Fair & staff should discuss with the Carnival folks the concern voiced. Additional concerns with carnival: Pricing of rides and games, left over tickets, extension of days/hours for carnival wrist bracelets, pressure felt on games. Dave Lintz further

commented that contract with Carnival folks should be carefully reviewed and the aforementioned items taken into consideration for next years fair.

Air Show down about 30 % from last year. Dave Lintz confirmed that the \$53,000 was an underbudgeted amount for both events.

Wade also mentioned the Hotel/Motel tax was up for first quarter (\$132K) for 1996 from the figures of 1st quarter ( \$113K est.) from 1995. Percentages for hotel to remain constant throughout the remaining quarters. Dave Lintz questioned to what extent items were mixed up on the Financials since the Financials were late. Wade confirmed some numbers had been booked to the wrong line item (miscategorized) , but that the bottom line would not be affected to any large extent.

**MOTION: MOVED BY DAVE LINTZ, SECONDED BY GEORGE OTTEN TO ACCEPT THE CONSENT AGENDA. MOTION PASSED.** Wade encouraged Board to review the Financial Report and he would answer any questions at the October meeting.

### **RODEO BOARD**

Fred Boyles commented that they had a good show this year. Things went well. Thursday and Sunday attendance was great, as was Friday and Saturday. Boyles also commented they raised \$41,000 in sponsors and an additional \$10,000 in advertising from TCI CABLE. Boyles commented that they have received pipe, cable and fences donated. Dave Lintz thanked Rodeo Board for their hard work. Boyles also commented that CapStone gave \$2,000 which contributed to feeding all the cowboys and their families.

### **BOOSTERS**

There was no report from the Boosters, nor any report given for the meeting.

### **MARKETING**

Garza reported the months of July and August were very busy in her department. Specifically in August, the following events transpired at the Fair Complex:

- Four private function in the Cloverleaf
- Two Events in the Arts & Crafts
- Three Picnics in Friendship Square: Leupold & Stevens, EC Company and Merix
- Two reception in the Armory



- Four events in the Arena: (2) Speedway Motorcycle; (1) Mexican Jaripeo, (1) Barrel Race event.
- Main Exhibit Hall Events: Amish Trade Show, Gun Show, Peer Pressure - Truck Show.

Linda Gray commented Robin Niccolaides wanted to book events with the Fair Complex in 1997. Garza and Wade voiced some concern in leasing the arena to the motorcycle people. Specifically, the man hours required to return the arena to its normal condition, the wear and tear on the Fair Complex equipment, the inventory that was left here for an unreasonable length of time. Speedway needs to rent their own equipment for their events and return the arena to its normal condition at the end of their event, so that the arena is available the next day.

Garza cited the following events scheduled for September:

- (1) Easter Seals 24 Hour Relay. Seventy (70) relay teams of 20 people. They are expecting 3,000 people for this event, inclusive of the relay teams. This event has grown from a 20 team event to 70 teams.
- (2) Hardy Plant Sale will run simultaneously with Easter Seal. Event Dates: September 14 & 15, 1996.
- (3) DJ Auto Swap Meet scheduled for September 28 and 29, 1996.

The Marketing Department has been very busy getting many contracts out the door!!!!

## MAINTENANCE

Earl Beamis reported the following:

- Albert Flanigan continues to be the lead events personnel for all scheduled events. Jerry Woods and Albert, Sr. also continue to help Albert in the set ups.
- JJ, the electrician, is in the process of removing some of the power lines near the gazebo.  
The lines will be brought underground. Basically the job calls for new lighting, cutting of asphalt, and relocation of other utilities. JJ also continues to do necessary vehicle repairs and general maintenance.
- Mike Wold is still on light duty after his recent surgery. He continues to take care of the landscaping for the Fair Complex.
- Beamis commented he had been on vacation. However since he has been back he has spoken with the table manufacturer - Forest Hills Brigade. Earl anticipates on getting the materials to this outfit soon so that our tables are ready by Second week of October or roughly October 12 or 13, 1996. Total inventory will include 100 tables for trade shows, with drop lock folding legs.

## 4-H HORSE FAIR UPDATE

Ron Johnson commented on the following:

- Good Fair
- 219 entries
- 220-230 people in attendance
- Numbers were up from 10 years ago, and even higher than last year.
- The Dutch System appears to be raising the level of interest and in addition, the training of the individuals is apparent in their respective ability to perform. Ribbons that were issued: 235 Blue, 234 Red, 61 White.
- Bob Kuest did an excellent job on the radio's and the PA system.
- Box Stalls worked fine, good location.
- Administrative problem: clubs selling stalls to each other
- Beef Barn area was reworked
- Judges were great
- Thanked the Rodeo folks for the Remodel of the Rodeo office.
- Commented on how great the Power Rents Drill was.

Wade suggested that for next year the premiums books' deadline would like to be moved to January 1. Johnson indicated that this would not be a problem.

- Johnson further commented that it was a good fair, good facilities, and yes they would need stalls for next year!!!

- Lintz commented that the Washington County Fair was a good Fair. That the Fair had an ideal layout.

- Johnson further stated iterated a grand THANK YOU for the FAIR from the 4-H Horse Fair. Also announced the Fair Superintendents meeting tomorrow night and Board Members were welcome. Wade and Thomas are planning to attend

## OLD BUSINESS

### A. FAIR RECAP

Wade indicated that this item had already been discussed under the Consent Agenda. In short, this year the Fair was really good, and we had a great production.

### B. FINANCIAL AUDIT UPDATE

Wade gave telephone call to Allan Purcell. Everything on hold. People on vacations and people are leaving. Nothing new to review with the Board.

### C. AIR SHOW RECAP

Wade indicated that this item had also already been discussed under the Consent Agenda time.

#### **D. DOG LEG**

Wade indicated he had met with Tri-met regarding the Dog Leg. Wade read letter and meeting notes to all in attendance. Wade indicated their items that need to be clearly addressed and agreed by Tri-Met, before we are anywhere ready to sign anything. Nothing to present for approval. Everything is at a standstill. He also stated his concern that Tri-Met has in affect reopened property negotiations. Lintz suggested Wade phone Tuck Wilson and discuss with him. Wade said he would follow through.

#### **E. DRAFT HORSE SHOW**

Discussion about appointing committee for next years Fair. Committee to be made up of Fair Board (John Thomas and Linda Gray or George Otten) members, Draft Horsemen (Lyle Speschart and George Horner), and Rodeo Board (Fred Boyles and Rocky Williams). They will discuss which dates are conducive to rodeo and draft horse show, etc. for fair next year. Mr. Morris Elverud was present for the meeting representing the Draft Horsemen.

#### **F. CORRESPONDENCE**

Wade directed Board to FYI correspondence in the Board Meeting Packets.

### **NEW BUSINESS**

#### **A. FAIR COORDINATOR REPLACEMENT**

Wade indicated Garza will act as Secretary for the Board Meetings for minute purposes. FAIR COMPLEX STAFF will help Wade with the Coordination of Fair.

#### **B. RODEO BOARD APPOINTEES**

Four vacancies are currently available on the Rodeo Board. These vacancies have been advertised with a deadline of submission. The Rodeo Board will review the applications as they come in.

#### **C. HIGH-TECH EXHIBIT FAIR**

Wade indicated that the Fair Board should consider bringing in a high-tech exhibit for ensuing fairs. Wade has met and received documentation from a study that was conducted by Market Research, Inc. Wade would like to distribute a copy of the study to the Fair Board members so they can critique and have valuable questions addressed at a Presentation in November. Similar high-tech exhibit has been successfully conducted at the Marin County Fair in California.

**D. FAIR RECOGNITION NIGHT**

General Discussion was held about holding a Fair Recognition Night, similar to what had been in previous years. This could include such things as: Bar-B-que, Dinner, or Dessert. This gathering would be to give recognition to fair volunteers. We would give an Award to the Volunteer of the Year. Suggested date for this event would be in November, 1996. Wade will discuss this event with his staff for coordination of the details.


**E. FORKLIFT SURPLUS**

\$1000 credit from Jim Erwins to purchase. **MOTION WAS MOVED BY GEORGE OTTEN DECLARING THE FORKLIFT SURPLUS AND TO GIVE \$1000 CREDIT TO JIM ERWINS FOR NEXT YEARS STALL COST FOR THE FORKLIFT RIG. MOTION WAS SECONDED BY LINDA GRAY. ALL IN FAVOR.**

**MOTION WAS MOVED BY GEORGE OTTEN TO ADJOURN THE MEETING. MOTION WAS SECONDED BY LINDA GRAY.**

The meeting was adjourned at 6:15 PM

Submitted,

  
Margaret R. Garza  
Marketing Representative.

FACILITY USE

October 1-31, 1996

Washington County Fair Complex 872 NE 28th St., Hillsboro, OR 97124  
Ph. 648-1416 Fax 648-7208

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
6 CLOVERLEAF Octoberfest-Private Function ARTS & CRAFTS Gem & Mineral Show MAIN EXHIBIT - ENTIRE Gem & Mineral Show	7 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MAIN EXHIBIT - MAIN Dog Training ARMORY Boys Scouts	8 CLOVERLEAF Bingo ARTS & CRAFTS Dog Training ARMORY Guard Use	9 ARTS & CRAFTS Dog Training ARENA Barrel Racers FRIENDSHIP SQUARE Smoke Testing - DEQ	10 ARTS & CRAFTS Dog Training FRIENDSHIP SQUARE Smoke Testing - DEQ	11 ARTS & CRAFTS Gem & Mineral Show MAIN EXHIBIT - ENTIRE Gem & Mineral Show	12 CLOVERLEAF 4-H Private Function FLORAL Wedding Reception MAIN EXHIBIT - SOUTH Computer Show & Sale DOG LEG ATV Safety Classes ARMORY Wedding Reception
13 CLOVERLEAF & FLORAL Bahai' Private Function ARTS & CRAFTS Tool Show & Sale MAIN EXHIBIT - SOUTH Computer Show & Sale DOG LEG ATV Safety Classes ARMORY Private Reception	14 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MAIN EXHIBIT - MAIN Dog Training ARMORY Boys Scouts	15 CLOVERLEAF Bingo ARTS & CRAFTS Dog Training MEETING ROOM 4-H Meeting ARMORY Guard Use	16 ARTS & CRAFTS Dog Training ARENA Barrel Racers MEETING ROOM Riding Meeting	17 ARTS & CRAFTS Dog Training MAIN EXHIBIT - SOUTH Garden Club Conference	18 CLOVERLEAF OR State Bulldog Club ARTS & CRAFTS Private Reception 34th LOT/GRAVEL Hazardous Waste - METRO ARMORY Public Dance	19 CLOVERLEAF OR State Bulldog Club ARTS & CRAFTS Private Reception 34th LOT/GRAVEL Hazardous Waste - METRO ARMORY Public Dance
20 CLOVERLEAF OR State Bulldog Club ARTS & CRAFTS Dog Training SHOW RINGS Dog Training ARMORY Boys Scouts	21 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training SHOW RINGS Dog Training ARMORY Boys Scouts	22 CLOVERLEAF Bingo ARTS & CRAFTS Dog Training ARMORY Guard Use	23 ARTS & CRAFTS Dog Training ARENA Barrel Racers ARMORY Department Meeting	24 ARTS & CRAFTS Dog Training	25 MAIN EXHIBIT - ENTIRE Haunted Caves	26 CLOVERLEAF Wedding Reception ARTS & CRAFTS Church Square Dance/Private MAIN EXHIBIT - ENTIRE Haunted Caves DOG LEG ATV Safety Classes ARMORY Wedding Reception
27 MAIN EXHIBIT - ENTIRE Haunted Caves DOG LEG ATV Safety Classes	28 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MAIN EXHIBIT - ENTIRE Haunted Caves	29 CLOVERLEAF Bingo ARTS & CRAFTS Dog Training MAIN EXHIBIT - ENTIRE Haunted Caves	30 ARTS & CRAFTS Dog Training MAIN EXHIBIT - ENTIRE Haunted Caves ARENA Barrel Racers	31 MAIN EXHIBIT - ENTIRE Haunted Caves		28th continued SHOW RINGS Dog Training ARMORY Boys Scouts 29th continued ARMORY/ Guard Use

17th continued

28th continued

29th continued

# WASH. CO. RODEO BOARD MINUTES

SEPT. 9, 1996

## ATTENDANCE

Mike.P., Fred, Winnie, Greg, Jack, Mike B., Claude, Dennis, Larry G., Larry B., Pat B., Patty, Lynn, Christina, Gary, Margaret, Karen, Jim, Laurel, Michelle, Philip, Dawn F. Rocky, Chad, and Cody.

Guests: Queen Angela Scott, Tootsie Scott, Alicia, Lane Hansen, and Judy Brooks.

Chairman: Fred Boyles called the meeting to order at 7:35 PM.

## NEW BUSINESS

Fred announced to the committee that Marlene Spadt had resigned from the Rodeo Board by written notice handed in at the August Rodeo Directors meeting.

Fred would like to find some more sponsors for the Hospitality Tent food purchase. If you have any ideas of a possible sponsor please go out and ask them. We had some great comments from all over the state on the good food and hospitable committee at Hillsboro, and we will do even better in 1997.

After the Fair Board meeting Wednesday Sept 11<sup>th</sup>. Fred and Rocky hope to begin the task of sending out sealed bids to different distributors for the beer concession at the Rodeo. This could also pertain to the Pop Concession.

He also had a nice Thank You Card from Zoop Dove. Zoop wanted everyone to know he and his wife appreciated the anniversary surprise that Hillsboro presented to them in the arena on Sunday afternoon at the last performance of the 1996 Rodeo.

He stated also that there is a meeting for Rodeo Committees on Wed morning in Pendleton during the Round-up. He is hoping to get there to represent Hillsboro. "Turnouts" will be a big topic of conversation since it is known that PRCA gets quite a bit of money for the Turnouts, and the Committees gets nothing but the "No Shows".

Rocky talked about the Judges Reports he has from the Rodeo, and let everyone know they were welcome to read the reports if they so desired.

He also said that the Queens contest would definitely be run more professional in 1997. Margaret would like the committee to purchase a well written book on Rodeo Pageants that follow the Miss Rodeo America rules.

Rocky needs to know how many people are planning on attending the NFR in Las Vegas. He needs to order Airline tickets. A sign-up sheet was passed around at the meeting, but if you want to go and did not sign up please get in touch with him.

Claude announced that Ben Rogers of Damero Ford would like to bid against Dodge for the Rodeo sponsorship again this year. This will be great, but there are still some questions to be answered by all the participating parties. another Dodge dealer may even come in on the bid.

### OLD BUSINESS

At the Executive Rodeo Board meeting in August the board discussed new Rodeo Jackets. Judy Brooks was contracted to design and make new jackets. Judy came to the regular board meeting with sample of new design, and to accept orders. If you did not sign up for a new jacket, and would desire to; please get in touch with Judy at 648-2938 - (Brooks Specialties).

Dennis suggested we try to find an additional sponsor for the Rodeo Awards. He would like to add jackets to awards also. There will be an awards committee formed at a later date to make final decisions. Dennis also suggested a time change for the 1997 Rodeo. No decisions have been made on this subject yet.

Claude has had inquires about additional sponsoring for our Rodeo already; sounds like we will have not problem getting them. Frieberg has hinted they will add additional moneys, and possibly Power Rents also. Cliff Rutan has now decided to become a larger sponsor.

Since Marlene has resigned as secretary/treasure; a new secretary will be chosen when the committees are put together. Larry Gast has accepted a temporary position as Treasure after the books have been audited. The Treasurer will be a separate duty from now on.

Dennis made a motion to adjourn the meeting at 8:30 PM.

Respectfully Submitted,

Winnie Daniels



September 23, 1996

Mr. Cal Wade, Executive Director  
Washington County Fair Complex  
872 N.E. 28<sup>th</sup> Street  
Hillsboro, Oregon 97124

Reference: Proposal for Leasing Cellular Facilities

Dear Cal:

Western PCS I Corporation proposes to enter into a lease with Washington County Fairgrounds for the purpose of building, operating, and maintaining cellular facilities on Fairgrounds property. Specifics of the proposal are as follows:

1. Term. 5-year lease, with three (3) five-year options that would allow Western PCS to operate radio transmitting and receiving facilities for a total of 20 years, at our option.
2. Compensation. Initial monthly lease shall be Six Hundred Fifty and No/100 Dollars (\$650.00). Lease will commence upon issuance of building permits. Increase in monthly rate of 15 percent for each option period.
3. Specifics of Installation. Western shall supply and install main utility pole and connect Owner-supplied lighting to pole. Western shall install Owner-supplied banner pole and connect banner wires to pole. Fairgrounds to be granted ownership of main utility pole and retain ownership of banner pole. Upon completion of permanent facility, Western equipment to be removed from temporary site and utility pole to be reduced in height if so requested by Owner. Western shall be responsible for all governmental permits. Work shall be constructed in accordance building codes and in a workmanlike manner.
4. Temporary Facility. Initial site is determined to be a temporary location for Western's cellular facilities. Upon clarification of site planning issues, Western and Owner shall work to find suitable location elsewhere on Fairgrounds. If zoning approval cannot be obtained or if radio frequency tests indicate new site will not work, Western has right to cancel lease. Temporary facility to remain in operation until permanent site is operational.

I believe that the above specifics are adequate for the Board members to make a decision. I will fax a draft lease document to you as soon as I can, hopefully tomorrow.

Sincerely,

Dan Dutton  
Site Acquisition Associate