

WASHINGTON COUNTY FAIR BOARD
Minutes

Minutes of a regular meeting of the Washington County Fair Board held October 5, 1988, beginning at 4:30 p.m.

ATTENDANCE

<u>Fair Board</u>	<u>Staff</u>	<u>Guests</u>
Jeanne Leeson	Cal Wade	Mike Tharp
Lloyd Baron	Ron McAuley	Stan Dillon
John Meek	Kathy Palenik	Marla Warren
John Thomas		Sharon Cornish
Rocky Williams		

Chairman Leeson called the meeting to order at 4:30 p.m.

CONSENT AGENDA

The Board reviewed the bills submitted and the bills resubmitted from the September 7, 1988 meeting. John Meek wanted to clarify a motion made last meeting regarding a review of fair bleachers for rodeo grounds. The motion stated that Cal was to attend the next rodeo board meeting for ideas and information on bleachers for rodeo grounds.

Wade reviewed the budget, and gave a line item breakdown of income and expenses. Fair advertising was high but sponsors to offset this.

John Meek stated that during the Fair Board planning session the board made a list of suggestions and improvements for the fair. This list needs to be divided and prioritized in order to decide what project should be completed first.

MOTION: MOVED BY LLOYD BARON, SECONDED BY JOHN MEEK TO APPROVE CONSENT AGENDA OMITTING FAIR CRITIQUE. MOTION PASSED UNANIMOUSLY.

REAL ESTATE

Mr. Tharp, realtor, was present to answer any questions the Board may have regarding the sale of property.

The Board would like to see a motel, or a business complex, to get interested in the property.

Mr. Tharp stated that there is not a lot of demand for this type of complex in this area.

Leeson thanked Mr. Tharp for attending the meeting.

RODEO REPORT

The Board congratulated Rocky on his election to chairman of the Rodeo

Board. Since Rocky was elected from associate member status, B.J. Clausen resigned from director to associate member status.

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON TO ADOPT NEW RODEO BOARD MEMBERSHIP. MOTION PASSED.

MAINTENANCE REPORT

Ron McAuley reported September projects were as follows: Cleaning and preparing barns for RV storage; put signs away from fair; cleaned shop area; water and ladder trucks are out for repairs; new 4-H walkway rototilled, installed french drains to control puddles; and in the area where the old Dairy Women's booth was, grass was planted. Maintenance staff also took vacations.

EQUIPMENT RENTAL SCHEDULE

Wade submitted a rough draft of a rental schedule for rental of tables, chairs, and benches for on and off grounds events. After much discussion the following motion was made.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JOHN THOMAS TO ADOPT THE RENTAL SCHEDULE AS PRESENTED. MOTION PASSED UNANIMOUSLY.

ECONOMIC DEVELOPMENT STUDY

Wade submitted a draft of an Economic Development Study to the Board to see if the Board has any additions or corrections. The Board discussed appointing a review committee to review the studies. Fair Board is to interview finalists. Cal suggested the Board appoint a review committee. Wade volunteered and suggested Jerry Draggoo to be a member. Other suggestions for members were representatives from the Washington County Fair Boosters, Washington County Rodeo Board, Washington County Board of County Commissioners, Hillsboro Chamber, and a representative from the City of Hillsboro.

ARENA BLEACHERS

Williams remeasured the arena to find the dimensions. The Rodeo Board believes adding 2000 seats would be correct. Most arenas have 5000 seats. May loose wooden bleachers when arena is done.

Meek suggested portable bleachers with 1000 seats, tearing down wooden covered bleachers and replacing with uncovered bleachers.

Wade to research time line and approximate cost of bleacher purchase.

4-H CHUCKWAGON

Wade and McAuley did research on the remodeling of the 4-H Chuckwagon. An architect, Mike Parich, did a drawing of how he sees the future building, showing the existing building with options of how to redesign the inside and outside of the building. All figures given at this time are ball park figures. Chuckwagon will be approximately \$15 per sq. ft., and covered eating area will be approximately \$10 per sq. ft. All electrical and plumbing work will have to be contracted out.

Equipment Rental

Tables & Chairs - Cloverleaf

1. Included in price of building
2. Other uses
 - a. \$1.00 per chair
 - b. \$2.00 per table
3. Cannot be taken off grounds

Picnic Tables

1. \$2.00 per table - if taken off premises
2. \$1.00 per bench - if taken off premises
3. \$3.00 as a package (table & 2 benches)
4. \$10.00 deposit as a package or \$5.00 per unit
5. Single piece units not to leave fairgrounds

Portable Bleachers

1. \$1.00 per seat (18 inches)
2. \$100 deposit

A liability release (to be drawn by c/c) will have to be signed when taken from premises.

Wade is to run a material cost and bring figures to next meeting.

FLORAL BUILDING

In the September Work Session, the Fair Board discussed the present location of the Floral Building, and the possibility of adding a greenhouse the the building. The Master Plan calls for the Floral Building to be located by the Cloverleaf Building.

As the building sits right now, the fairgrounds is losing revenue from outdoor weddings, and receptions.

The board needs to decide on a location before any remodeling can be done on the building for a greenhouse.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN THOMAS FOR THE FLORAL BUILDING TO STAY AREA AS PERMANENT LOCATION. MOTION PASSED.

COMMERCIAL BOOTHS 1989

The Board reviewed the Commercial booth rate comparison sheet and after discussion, the following motion was made.

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON TO CHANGE COMMERCIAL BOOTH RATES TO \$250.00 INDOOR, \$200.00 OUTDOOR, \$300.00 FOOD BOOTHS, AND \$500.00 PERMANENT RESTAURANTS. MOTION PASSED UNANIMOUSLY.

BOOSTER REPORT

Stan Dillon reported that the boosters would like a lists of projects and/or equipment the fairgrounds needed, that they could work on.

Next meeting is rescheduled for November 9, 1988.

Meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Kathy Palenik

AGENDA
Washington County Fair Board
Regular Meeting
11:00 a.m., Wednesday, September 7, 1988

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- *3. Bills for approval (enclosure, page 3 - 6)
- *4. A. 1988 Balance Sheet
B. Financial Recap (enclosure, page 7 - 12)
- *5. August 16, 1988 Fair Board Minutes (enclosure, pages 13 - 15)
- *6. A. August 1988 Off-Season Calendar (enclosure, page 16)
B. September 1988 Activities Calendar (enclosure, page 17)
- * Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
7. Fair Organizations' Report:
 - A. Fairgrounds Booster Report
 - B. Rodeo Board Report
8. Maintenance Report:
9. Old Business:
 - A. Fair dates
 - B. Chip Seal
 - C. Elect pole area to be paved
 - D. Plow livestock parking
10. New Business:
 - A. Grounds vacuum
 - B.
11. Non-Agenda Items:
 - A.
 - B.
12. Announcements:

- A. Fair Board work session will immediately follow regular board meeting
- B. Next regular board meeting, October 5, 1988, 4:30 p.m.