

WASHINGTON COUNTY FAIR COMPLEX

Board Meeting

September 1, 2004

Floral Building
Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124

Regular Session – 4:30 p.m.
Executive Session – 5:30 p.m.*

* If necessary.

AGENDA

NOTICE OF MEETING

Washington County Fair Complex Board
Regular Meeting: Wednesday, September 1, 2004, at 4:30 p.m.
Executive Session: Wednesday, September 1, 2004, at 5:30 p.m.*
Floral Building
Hillsboro, Oregon 97124

A. Richard Vial, President
Kathy Christy, Vice President W. Rafe Flagg, Treasurer
Herbert Hirst, Member Kathy Schmidlkofer, Secretary

Standing Committees

Air Show & Airport Interface

Herbert Hirst, Board Member

County Fair & Rodeo Operations

Kathy Christy, Board Member
Kathy Schmidlkofer, Board Member

329 Days to the 2005 Washington County Fair & Rodeo

- A. ***Call the Regular Meeting to Order:*** All matters noticed and listed on this agenda, in any category, may be considered for action in any order at the discretion of the Board President. Items not so noticed may be discussed at the discretion of the Board President, but cannot be considered for action.
- B. ***Public Welcome – Audience Time:*** This time is provided for members of the audience to comment on any item(s) not on the regular agenda. At the discretion of the Board President, each individual's comments may be limited to two minutes. Audience members, when recognized by the Board President, may also comment at the time agenda topics are being discussed by the Board. It is requested that those addressing the Board state their full name, address and organization represented.
- C. ***Consent Agenda:*** All Consent Agenda items shall be approved without discussion and with one motion except those items removed from the Consent Agenda by a Board member or a member of the public attending the meeting so requesting. If a matter is removed, it shall then be considered, discussed and voted on individually, after the Consent Agenda has been approved.
- 1. Financial Statements
 - A. Budget Overview – May and June 2004 (If available)
 - B. Line Item Report – May and June 2004 (If available)
 - C. Balance Sheet – May and June 2004 (If available)
 - D. Other, if any
 - A. Fair Board Minutes – July 2004
 - B. Facility Use Schedule – September 2004
 - C. Other, if any
- D. ***Special Reports***
- 1. Rodeo Committee Report – Cody Feinauer, Rodeo Committee Chair
 - 2. 4-H Report – John Baggott, OSU Extension Service

In compliance with the Americans with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting.

3. Fair Boosters Report – Bill Duerden, Booster President
4. Air Show & Airport Interface Committee – Herb Hirst
5. County Fair & Rodeo Operations Committee – Kathy Christy/Kathy Schmidlkofer
6. Treasure's Report – W. Rafe Flagg
7. Operations Report – Don G. Hillman, Executive Director
8. Other, if any

E. Old Business

1. Redevelopment Update, if any
2. Expansion of Board Membership – Update
3. Plans Review Committee – Continue Discussion
4. Draft Policy – Utilization of Fair Complex Facilities
5. Draft Policy – Purchasing Procedures
6. Other, if any

F. New Business

1. 2004 County Fair & Rodeo Recap
2. 2005 County Fair & Rodeo – 4H Horse Show Dates
3. Board Retreat Date
4. December Board Meeting Date
5. Grandstand Status
6. City of Hillsboro Sports Field Lease Renewal
7. 4-H Lease Agreement
8. Fairtime Landscape Project Discussion – Tammie Stewart, Project Coordinator
9. Other, if any

H. Announcements

1. Calendar of Events
2. Other, if any

I. Correspondence

1. Letters and Cards, if any
2. Other, if any

J. Board Oral Communications

K. Other Matters of Information

1. Rodeo July 2004 Committee Minutes (if available)
2. Booster July 2004 Meeting Minutes (if available)
3. Youth Livestock Auction Results
4. Non-Paid Usage Calendar
5. Newspaper Articles, if any
6. Website Activity
7. Other, if any

L. Adjourn

*Executive Session pursuant to ORS 192.610-192.690 to discuss Real Estate matters and/or Personnel issues immediately following the regular Fair Complex Board meeting, if deemed necessary.

CONSENT ITEMS

Washinton County Fair Complex
Balance Sheet
at June 30, 2004

Assets

11005 Petty cash	250.00
11015 General Cash Account	153,690.67
11051 CCB-General Account	6,513.24
11052 CCB-Money Market Account	202,686.31
11053 CCB-ATM Account	9,684.50
11100 Gasb 31 cash general portfolio	(333.42)
14005 Accounts receivable - Subsidiar	139,168.54
Total Assets	<u>511,659.84</u>

20010 Accounts Payable	(12,210.26)
20040 Accounts payable- other	(6,062.09)
20050 Deposits payable-subsiary acc	(1,200.00)
21005 Payroll payable	(13,712.74)
25020 Deferred revenue -unearned	(66,444.14)
Total Liabilities	<u>(99,629.23)</u>

30110 Fund Balance	<u>(412,030.61)</u>
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Total Liabilities and Fund Balance	<u>(511,659.84)</u>
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Washington County Fair Complex						
Budget Funds Available Report						
At June, 30 2004						
Program 981005-Fair-Interim Income/Operations						
R	ing	Account	Description	Budget Amount	Encumbrance	Actual Amount Funds Available
0000000		41025	..Transient lodgings	(538,000.00)	-	(557,984.57) 557,984.57
			Total Taxes	(538,000.00)	-	(557,984.57) 557,984.57
0000000		43156	..Dept Agriculture	-	-	(39,199.93) 39,199.93
0000000		43380	..Other Federal grants-	(41,000.00)	-	- (41,000.00)
			Total Intergovt Revenues	(41,000.00)	-	(39,199.93) (1,800.07)
0000000		44510	..Other fees and charges	(577,050.00)	-	- (577,050.00)
9801021	Parking Operations	44515	..Parking Fees..	-	-	(26,614.71) 26,614.71
9801023	RV Parking-Long Term	44515	..Parking Fees..	-	-	(345.00) 345.00
9801022	RV Parking-Short Term	44515	..Parking Fees..	-	-	(19,162.47) 19,162.47
9801131	Livestock Entry Fees	44522	..Entry Fees..	-	-	(40.00) 40.00
			Total Charges for Services	(577,050.00)	-	(46,162.18) (530,887.82)
0000000		48105	..Invest interest income	-	-	(3,677.69) 3,677.69
0000000		48135	..Cash over and short..	-	-	12.68 (12.68)
0000000		48155	..Property damage..	-	-	400.00 (400.00)
0000000		48195	..Reimbursement of	-	-	(107,593.15) 107,593.15
9801002	Cloverleaf Bldg	48200	..Rental income..	-	-	(9,968.28) 9,968.28
9801005	Floral Bldg	48200	..Rental income..	-	-	(1,551.91) 1,551.91
9801004	Friendship Sq	48200	..Rental income..	-	-	(3,501.32) 3,501.32
9801006	Grounds/General	48200	..Rental income..	-	-	(40,351.33) 40,351.33
9801007	Main Arena	48200	..Rental income..	-	-	(7,679.00) 7,679.00
9801001	Main Exhibit Hall	48200	..Rental income..	-	-	(131,956.20) 131,956.20
9801022	RV Parking-Short Term	48200	..Rental income..	-	-	(52.50) 52.50
9801008	RVBoat Storage/Barns	48200	..Rental income..	-	-	(7,954.36) 7,954.36
9801006	Grounds/General	48205	..Concessions..	-	-	(100.00) 100.00
9801170	Interim Income	48205	..Concessions..	-	-	(15,190.56) 15,190.56
9801097	ATM Fees/Revenues	48225	..Other miscellaneous	-	-	(574.50) 574.50
9801170	Interim Income	48225	..Other miscellaneous	-	-	(6,640.11) 6,640.11
9801170	RV Parking-Short Term	48225	..Other miscellaneous	-	-	(70.00) 70.00
0000000		48225	..Other miscellaneous	-	-	(1,723.41) 1,723.41
			Total Misc Revenues	-	-	(338,171.64) 338,171.64
			Total Revenues Interim Income/Operations	(1,156,050.00)	-	(981,518.32) 363,468.32
0000000		51105	..Wages and salaries..	117,349.00	-	268,359.88 (151,010.88)
9801170	Interim Income	51110	..Temporary salaries..	-	-	957.35 (957.35)
0000000		51110	..Temporary salaries..	3,747.00	-	45,218.01 (41,471.01)
0000000		51115	..Overtime and other	-	-	14,728.13 (14,728.13)
0000000		51125	..FICA..	9,264.00	-	6,445.05 2,818.95
0000000		51135	..Employer paid work day	102.00	-	26,635.73 (26,533.73)
0000000		51140	..Pers contribution..	20,161.00	-	11,532.33 8,628.67
0000000		51141	..Pers reserve..	-	-	36,845.21 (36,845.21)
0000000		51150	..Health insurance..	20,181.00	-	13,764.42 6,416.58
0000000		51155	..Life and long term	336.00	-	524.05 (188.05)
0000000		51160	..Unemployment	229.00	-	1,293.58 (1,064.58)
0000000		51165	..Tri-Met tax..	753.00	-	3,082.28 (2,329.28)
0000000		51175	..Automobile allowance..	2,130.00	-	1,662.75 467.25
0000000		51199	..Misc Personal	6,288.00	-	- 6,288.00
			Total Personal Services	180,540.00	-	431,048.77 (250,508.77)
9801170	Interim Income	51205	..Supplies-office,	-	-	57.16 (57.16)
0000000		51205	..Supplies-office,	-	-	2,971.71 (2,971.71)
9801004	Friendship Sq	51210	..Supplies- general..	-	-	363.98 (363.98)
9801170	Interim Income	51210	..Supplies- general..	-	-	19,256.86 (19,256.86)
0000000		51210	..Supplies- general..	-	-	10.78 (10.78)
0000000		51270	..Postage and freight..	1,000.00	-	- 1,000.00
0000000		51280	..Services -contract,	210,100.00	-	- 210,100.00
9801170	Interim Income	51285	..Services -professional	-	-	26,136.37 (26,136.37)
0000000		51285	..Services -professional	38,576.00	-	- 38,576.00
0000000		51290	..Services-legal	1,200.00	-	- 1,200.00
9801170	Interim Income	51295	..Advertising and	-	-	4,857.34 (4,857.34)
0000000		51295	..Advertising and	79,000.00	-	800.00 78,200.00
9801170	Interim Income	51300	..Printing and	-	-	216.98 (216.98)
0000000		51300	..Printing and	7,500.00	-	- 7,500.00
9801097	ATM Fees/Revenues	51305	..Communications..	-	-	31.91 (31.91)

Reporting		Account	Description	Budget Amount	Encumbrance	Actual Amount	Funds Available
0000000		51305	..Communications..	3,000.00	-	5,050.30	(2,050.30)
9801170	Interim Income	51310	..Utilities..	-	(3,648.94)	60,192.34	(56,543.40)
0000000		51310	..Utilities..	13,000.00	-	159.94	12,840.06
9801002	Cloverleaf Bldg	51320	..Repair & maint	-	-	1,590.28	(1,590.28)
9801009	Equipment	51320	..Repair & maint	-	-	23,623.08	(23,623.08)
9801005	Floral Bldg	51320	..Repair & maint	-	-	942.49	(942.49)
9801004	Friendship Sq	51320	..Repair & maint	-	-	346.56	(346.56)
9801006	Grounds/General	51320	..Repair & maint	-	-	17,280.24	(17,280.24)
9801170	Interim Income	51320	..Repair & maint	-	-	4,559.34	(4,559.34)
9801007	Main Arena	51320	..Repair & maint	-	-	1,225.07	(1,225.07)
9801001	Main Exhibit Hall	51320	..Repair & maint	-	-	3,126.38	(3,126.38)
9801010	RV Park	51320	..Repair & maint	-	-	1,530.00	(1,530.00)
0000000		51320	..Repair & maint	7,000.00	-	1,800.48	5,199.52
0000000		51340	..Lease and rentals -	7,700.00	-	-	7,700.00
9801170	Interim Income	51345	..Lease and rentals -	-	-	5,823.03	(5,823.03)
0000000		51345	..Lease and rentals -	21,000.00	-	-	21,000.00
0000000		51350	..Dues and membership..	1,125.00	-	2,742.24	(1,617.24)
0000000		51355	..Training and	-	-	436.12	(436.12)
0000000		51360	..Travel expense..	4,500.00	-	724.34	3,775.66
0000000		51365	..Private mileage..	-	-	126.50	(126.50)
0000000		51385	..Public information..	5,500.00	-	-	5,500.00
0000000		51390	..Permits, licenses and	250.00	-	-	250.00
0000000		51420	..Insurance..	12,100.00	-	12,351.30	(251.30)
0000000		51465	..Postage and freight-	-	-	1,213.72	(1,213.72)
0000000		51475	..Printing- Internal..	-	-	1,785.10	(1,785.10)
0000000		51495	..Telephone monthly-	-	-	569.60	(569.60)
9801092	Board Expenses	51550	..Other materials and	-	-	1,316.55	(1,316.55)
9801170	Interim Income	51550	..Other materials and	-	-	1,166.33	(1,166.33)
0000000		51550	..Other materials and	204,315.00	-	8,624.75	195,690.25
			Total Materials & Services	616,866.00	(3,648.94)	213,009.17	407,505.77
9801097	ATM Fees/Revenues	52005	..Bank Service Charge..	-	-	230.95	(230.95)
9801170	Interim Income	52005	..Bank Service Charge..	-	-	37.11	(37.11)
0000000		52045	..Taxes, assessments, an	-	-	1,326.71	(1,326.71)
9801170	Interim Income	52130	..Other Special	-	-	37,462.73	(37,462.73)
0000000		52130	..Other Special	-	-	4,083.47	(4,083.47)
			Total Other Expenditures	-	-	43,140.97	(43,140.97)
0000000		53010	..Interdpt chg-indirect	14,992.00	-	18,738.50	(3,746.50)
0000000		53015	..Interdpt chg-legal	-	-	345.00	(345.00)
			Total Interdepartments Chrgs	14,992.00	-	19,083.50	(4,091.50)
0000000		55110	..Other debt principal..	-	-	24,957.50	(24,957.50)
0000000		56110	..Other debt interest	-	-	1,149.34	(1,149.34)
			Payments on Long Term Debt	-	-	26,106.84	(26,106.84)
9801170	Interim Income	57115	..Machinery and equipmen	-	-	14,176.08	(14,176.08)
0000000		57115	..Machinery and equipmen	-	-	(1,672.72)	1,672.72
0000000		57135	..Other capital outlay..	-	-	11,818.03	(11,818.03)
			Total Capital Outlay	-	-	24,321.39	(24,321.39)
0000000		59010	..Contingency..	291,947.00	-	-	291,947.00
			Contingency	291,947.00	-	-	291,947.00

Reporting		Account	Description	Budget Amount	Encumbrance	Actual Amount	Funds Available
			Total Capital Outlay	-	-	91,097.74	(91,097.74)
			Total Expenditures Frite Lites	-	-	118,162.98	(118,162.98)
			Revenues Over/(Under) Expenditures Frite Lites	-	-	(18,659.20)	18,659.20
			Program 9810110-Fair-Fair Event				
Reporting		Account	Description	Budget Amount	Encumbrance	Actual Amount	Funds Available
000000		44510	..Other fees and charges	- (125,100.00)	-	-	(125,100.00)
9801022	RV Parking-Short	44515	..Parking Fees..	-	-	(1,320.00)	1,320.00
000000		44515	..Parking Fees..	-	-	(42,791.89)	42,791.89
9801041	Adult Admission	44516	..Admission Fees..	-	-	(175,205.82)	175,205.82
9801042	Senior Admission	44516	..Admission Fees..	-	-	(6,969.00)	6,969.00
9801043	Youth Admission	44516	..Admission Fees..	-	-	(26,645.00)	26,645.00
9801044	Exhibit/Vendor Admission	44516	..Admission Fees..	-	-	(1,952.00)	1,952.00
9801045	Discount Admission	44516	..Admission Fees..	-	-	(9,836.00)	9,836.00
9801046	Other Admission	44516	..Admission Fees..	-	-	(9,928.00)	9,928.00
000000		44517	..Sponsorship Fees..	-	-	(59,015.00)	59,015.00
000000		44518	..Carnival Fees..	-	-	(47,865.00)	47,865.00
000000		44521	..Advertising..	-	-	(1,150.00)	1,150.00
9801131	Livestock Entry/Fees	44522	..Entry Fees..	-	-	(1,238.00)	1,238.00
9801141	Camping Fees	44522	..Entry Fees..	-	-	(2,675.00)	2,675.00
000000		44522	..Entry Fees..	-	-	(2,503.50)	2,503.50
			Total Charges for Services	-	-	(389,094.21)	263,994.21
000000		48105	..Invest interest income	-	-	(418.26)	418.26
000000		48106	..Invest interest income	(5,000.00)	-	-	(5,000.00)
9801001	Main Exhibit Hall	48200	..Rental income..	-	-	(12,068.75)	12,068.75
000000		48200	..Rental income..	(180,894.00)	-	-	(180,894.00)
000000		48205	..Concessions..	-	-	(116,956.18)	116,956.18
9801170	Interim Income	48225	..Other miscellaneous	-	-	(138.75)	138.75
000000		48225	..Other miscellaneous	(10,000.00)	-	(10,947.66)	947.66
			Total Misc Revenues	(195,894.00)	-	(140,529.60)	(55,364.40)
			Total Revenues Fair Event	(195,894.00)	-	(529,623.81)	208,629.81
000000		51105	..Wages and salaries..	198,451.00	-	29,218.53	169,232.47
000000		51110	..Temporary salaries..	3,075.00	-	4,416.09	(1,341.09)
000000		51125	..FICA..	15,415.00	-	2,253.86	13,161.14
000000		51135	..Employer paid work day	177.00	-	14.15	162.85
000000		51140	..Pers contribution..	34,094.00	-	4,288.15	29,805.85
000000		51141	..Pers reserve..	-	-	1,810.68	(1,810.68)
000000		51150	..Health insurance..	36,099.00	-	4,694.57	31,404.43
000000		51155	..Life and long term	524.00	-	47.58	476.42
000000		51160	..Unemployment	396.00	-	53.18	342.82
000000		51165	..Tri-Met tax..	1,254.00	-	159.88	1,094.12
000000		51175	..Automobile allowance..	2,130.00	-	319.50	1,810.50
000000		51199	..Misc Personal	3,719.00	-	-	3,719.00
			Total Personal Services	295,334.00	-	47,276.17	248,057.83
000000		51205	..Supplies-office,	-	-	470.14	(470.14)
9801170	Interim Income	51210	..Supplies- general..	-	-	1,125.04	(1,125.04)
000000		51210	..Supplies- general..	18,000.00	-	12,352.16	5,647.84
000000		51270	..Postage and freight..	1,750.00	-	-	1,750.00
9801120	Restroom Services	51280	..Services -contract,	-	-	14,301.64	(14,301.64)
000000		51280	..Services -contract,	110,000.00	-	-	110,000.00
9801170	Interim Income	51285	..Services -professional	-	-	16.76	(16.76)
000000		51285	..Services -professional	7,007.00	-	69,967.49	(62,960.49)
000000		51290	..Services-legal	1,200.00	-	-	1,200.00
9801170	Interim Income	51295	..Advertising and	-	-	273.00	(273.00)
000000		51295	..Advertising and	6,000.00	-	80,083.15	(74,083.15)
000000		51300	..Printing and	1,000.00	-	5,837.19	(4,837.19)
000000		51305	..Communications..	9,000.00	-	512.56	8,487.44
9801170	Interim Income	51310	..Utilities..	-	-	8,479.18	(8,479.18)
000000		51310	..Utilities..	70,000.00	-	12,556.52	57,443.48
9801006	Grounds/General	51320	..Repair & maint	-	-	901.61	(901.61)
9801009	Equipment	51320	..Repair & maint	-	-	2,762.11	(2,762.11)
000000		51320	..Repair & maint	46,000.00	-	157.71	45,842.29
000000		51340	..Lease and rentals -	5,000.00	-	-	5,000.00
9801170	Interim Income	51345	..Lease and rentals -	-	-	238.97	(238.97)

Reporting		Account	Description	Budget Amount	Encumbrance	Actual Amount	Funds Available
000000		51345	..Lease and rentals -	-	-	6,755.00	(6,755.00)
000000		51350	..Dues and membership..	1,125.00	-	1,922.14	(797.14)
000000		51355	..Training and	-	-	669.37	(669.37)
9801170	Interim Income	51360	..Travel expense..	-	-	195.70	(195.70)
000000		51360	..Travel expense..	500.00	-	2,992.17	(2,492.17)
000000		51365	..Private mileage..	500.00	-	-	500.00
000000		51390	..Permits, licenses and	500.00	-	-	500.00
000000		51420	..Insurance..	12,100.00	-	12,351.30	(251.30)
000000		51465	..Postage and freight-	-	-	920.57	(920.57)
000000		51475	..Printing- Internal..	-	-	39.30	(39.30)
000000		51495	..Telephone monthly-	-	-	2,831.01	(2,831.01)
9801081	Main Stage Artist Fees	51550	..Other materials and	-	-	55,350.00	(55,350.00)
9801082	Grounds Entertainment	51550	..Other materials and	-	-	39,357.93	(39,357.93)
9801083	Associated Costs-Main	51550	..Other materials and	-	-	31,634.48	(31,634.48)
9801084	Associated Costs-Grounds	51550	..Other materials and	-	-	23,654.14	(23,654.14)
9801085	Touch & See	51550	..Other materials and	-	-	2,500.00	(2,500.00)
9801086	Special Exhibit	51550	..Other materials and	-	-	11,973.08	(11,973.08)
9801091	Parking Expenses	51550	..Other materials and	-	-	5,732.43	(5,732.43)
9801092	Board Expenses	51550	..Other materials and	-	-	112.97	(112.97)
9801112	Decorations	51550	..Other materials and	-	-	4,084.50	(4,084.50)
000000		51550	..Other materials and	7,250.00	-	131.70	7,118.30
			Total Materials & Services	296,932.00	-	413,243.02	(116,311.02)
000000		52010	..Refunds..	1,000.00	-	-	1,000.00
000000		52045	..Taxes, assessments, an	-	-	25.00	(25.00)
000000		52130	..Other Special	-	-	11,740.58	(11,740.58)
9801061	Awards FFA	52136	..Awards..	-	-	2,126.08	(2,126.08)
9801062	Personnel FFA	52136	..Awards..	-	-	662.50	(662.50)
9801063	Other FFA	52136	..Awards..	-	-	1,807.41	(1,807.41)
9801064	Awards 4-H	52136	..Awards..	-	-	4,597.50	(4,597.50)
9801065	Personnel 4-H	52136	..Awards..	-	-	6,358.85	(6,358.85)
9801066	Other 4-H	52136	..Awards..	-	-	4,398.76	(4,398.76)
9801067	Awards Open Class	52136	..Awards..	-	-	20,186.00	(20,186.00)
9801068	Personnel Open	52136	..Awards..	-	-	1,956.50	(1,956.50)
9801069	Other Open Class	52136	..Awards..	-	-	3,132.98	(3,132.98)
			Total Other Expenditures	1,000.00	-	56,992.16	(55,992.16)
000000		53010	..Interdpt chg-indirect	14,992.00	-	11,241.50	3,750.50
000000		53015	..Interdpt chg-legal	-	-	768.75	(768.75)
			Total Interdepartments Chrgs	14,992.00	-	12,010.25	2,981.75
000000		57115	..Machinery and equipmen	69,867.00	-	811.70	69,055.30
000000		57135	..Other capital outlay..	-	-	2,307.70	(2,307.70)
			Total Capital Outlay	69,867.00	-	3,119.40	66,747.60
	Total Expenditures Fair Event			678,125.00	-	532,641.00	145,484.00
	Revenues Over/(Under) Expenditures Fair Event			482,231.00	-	3,017.19	354,113.81
	981015-Fair Complex-Rodeo Event						
Reporting		Account	Description	Budget Amount	Encumbrance	Actual Amount	Funds Available
9801047	Rodeo Admission	44516	..Admission Fees..	-	-	(19,839.00)	19,839.00
0000000		44516	..Admission Fees..	-	-	(26,185.50)	26,185.50
0000000		44517	..Sponsorship Fees..	-	-	(2,325.00)	2,325.00
0000000		44519	..Rodeo Queen Fees..	-	-	(2,500.50)	2,500.50
			Total Charges for Services	-	-	(50,850.00)	50,850.00
0000000		48205	..Concessions..	-	-	(769.00)	769.00
9801097	ATM Fees/Revenues	48225	..Other miscellaneous	-	-	(1,373.05)	1,373.05
0000000		48225	..Other miscellaneous	-	-	(2,200.98)	2,200.98
			Total Misc Revenues	-	-	(4,343.03)	4,343.03
	Total Revenues Rodeo Event			-	-	(55,193.03)	55,193.03
0000000		51210	..Supplies- general..	-	-	4,214.57	(4,214.57)
0000000		51285	..Services -professional	-	-	15,685.19	(15,685.19)
0000000		51295	..Advertising and	-	-	5,520.92	(5,520.92)
0000000		51345	..Lease and rentals -	-	-	8,978.00	(8,978.00)
0000000		51355	..Training and	-	-	20.25	(20.25)
0000000		51360	..Travel expense..	-	-	2,109.06	(2,109.06)
9801092	Board Expenses	51550	..Other materials and	-	-	83.50	(83.50)
9801094	Exceptional Kids Rodeo	51550	..Other materials and	-	-	236.37	(236.37)

Reporting		Account	Description	Budget Amount	Encumbrance	Actual Amount	Funds Available
9801095	Rodeo Queen Expenses	51550	..Other materials and	-	-	2,274.82	(2,274.82)
9801096	Money Raising Projects	51550	..Other materials and	-	-	3,555.61	(3,555.61)
			Total Materials & Services	-	-	42,678.29	(42,678.29)
0000000		52130	..Other Special	-	-	200.00	(200.00)
9801070	Special Awards-Rodeo	52136	..Awards..	-	-	36,650.00	(36,650.00)
9801071	Prize Money	52136	..Awards..	-	-	20,720.00	(20,720.00)
			Total Other Expenditures	-	-	57,570.00	(57,570.00)
	Total Expenditures Rodeo Event			-	-	100,248.29	(100,248.29)
Revenues Over/(Under) Expenditures Rodeo Event				-	-	(45,055.26)	45,055.26
Total Revenues Fair Complex				(1,351,944.00)	-	(1,703,157.34)	764,113.34
Total Expenditures Fair Complex				1,782,470.00	(3,648.94)	1,507,762.91	278,356.03
Revenues Over/(Under) Expenditures Fair Complex				430,526.00	(3,648.94)	(195,394.43)	1,042,469.37

Washington County Fair Complex
Budget Funds Available Report
At June, 30 2004

Program 981005-Fair-Interim Income/Operations

Description	Budget Amount	Encumbrance	Actual Amount	Funds Available
Total Taxes	(538,000.00)	-	(557,984.57)	557,984.57
Total Intergovt Revenues	(41,000.00)	-	(39,199.93)	(1,800.07)
Total Charges for Services	(577,050.00)	-	(46,162.18)	(530,887.82)
Total Misc Revenues	-	-	(338,171.64)	338,171.64
Total Revenues Interim Income/Operations	(1,156,050.00)	-	(981,518.32)	363,468.32
Total Personal Services	180,540.00	-	431,048.77	(250,508.77)
Total Materials & Services	616,866.00	(3,648.94)	213,009.17	407,505.77
Total Other Expenditures	-	-	43,140.97	(43,140.97)
Total Interdepartments Chrgs	14,992.00	-	19,083.50	(4,091.50)
Payments on Long Term Debt	-	-	26,106.84	(26,106.84)
Total Capital Outlay	-	-	24,321.39	(24,321.39)
Contingency	291,947.00	-	-	291,947.00
Total Expenditures Interim Income/Operations	1,104,345.00	(3,648.94)	756,710.64	351,283.30
Revenues Over/(Under) Expenditures Interim Income/Operations	(51,705.00)	(3,648.94)	(224,807.68)	714,751.62
Total Charges for Services	-	-	(46,657.58)	46,657.58
Total Misc Revenues	-	-	(90,164.60)	90,164.60
Total Revenues Frite Lites	-	-	(136,822.18)	136,822.18
Total Materials & Services	-	-	27,065.24	(27,065.24)
Total Capital Outlay	-	-	91,097.74	(91,097.74)
Total Expenditures Frite Lites	-	-	118,162.98	(118,162.98)
Revenues Over/(Under) Expenditures Frite Lites	-	-	(18,659.20)	18,659.20

Program 9810110-Fair-Fair Event

Description	Budget Amount	Encumbrance	Actual Amount	Funds Available
Total Charges for Services	-	-	(389,094.21)	263,994.21
Total Misc Revenues	(195,894.00)	-	(140,529.60)	(55,364.40)
Total Revenues Fair Event	(195,894.00)	-	(529,623.81)	208,629.81
Total Personal Services	295,334.00	-	47,276.17	248,057.83
Total Materials & Services	296,932.00	-	413,243.02	(116,311.02)
Total Other Expenditures	1,000.00	-	56,992.16	(55,992.16)
Total Interdepartments Chrgs	14,992.00	-	12,010.25	2,981.75
Total Capital Outlay	69,867.00	-	3,119.40	66,747.60
Total Expenditures Fair Event	678,125.00	-	532,641.00	145,484.00
Revenues Over/(Under) Expenditures Fair Event	482,231.00	-	3,017.19	354,113.81

9810115-Fair Complex-Rodeo Event

Description	Budget Amount	Encumbrance	Actual Amount	Funds Available
Total Charges for Services	-	-	(50,850.00)	50,850.00
Total Misc Revenues	-	-	(4,343.03)	4,343.03

	Total Revenues Rodeo Event		-	-	(55,193.03)	55,193.03
	Total Materials & Services		-	-	42,678.29	(42,678.29)
	Total Other Expenditures		-	-	57,570.00	(57,570.00)
	Total Expenditures Rodeo Event		-	-	100,248.29	(100,248.29)
	Revenues Over/(Under) Expenditures Rodeo Event		-	-	(45,055.26)	45,055.26
	Total Revenues Fair Complex		(1,351,944.00)	-	(1,703,157.34)	764,113.34
	Total Expenditures Fair Complex		1,782,470.00	(3,648.94)	1,507,762.91	278,356.03
	Revenues Over/(Under) Expenditures Fair Complex		430,526.00	(3,648.94)	(195,394.43)	1,042,469.37

	Summary1 Trial	Balance	Report Dat	e: 25-AUG-2004 13:47	
	Period: JU	N-04	Pag	e: 1 of 2	
Washington					
	Currency: USD				
	Balance Type: Year to Date				
	Fund Range: 200 to 200				
	Fund: 200 Fairplex				
Account	Description	Beginning Bal	Debits	Credits	Ending Balance
11005	Petty cash	-	250.00	-	250.00
11015	General Cash Account	3,354.71	3,109,210.22	2,958,874.26	153,690.67
11025	USNB WASHCO ACH Clearing	-	15,073.08	15,073.08	-
11051	CCB-General Account	-	334,006.13	327,492.89	6,513.24
11052	CCB-Money Market Account	-	551,958.38	349,272.07	202,686.31
11053	CCB-ATM Account	-	9,684.50	-	9,684.50
11100	Gasb 31 cash general portfolio	6.64	-	340.06	(333.42)
11105	Gasb 31 cash LGIP	0.47	-	0.47	-
14005	Accounts receivable - Subsidiar	116,782.18	168,124.40	145,738.04	139,168.54
14065	Accounts receivable-unapplied	-	14,253.50	14,253.50	-
20010	Accounts Payable	-	98,162.98	110,373.24	(12,210.26)
20040	Accounts payable- other	-	16,495.21	22,557.30	(6,062.09)
20050	Deposits payable-subsiary acc	-	5,517.70	6,717.70	(1,200.00)
21005	Payroll payable	(9,702.96)	81,292.34	85,302.12	(13,712.74)
25020	Deferred revenue -unearned	-	6,320.00	72,764.14	(66,444.14)
0110	Fund Balance	(110,441.04)	177,241.74	283,436.88	(216,636.18)
41025	Transient lodgings tax	-	327,333.53	885,318.10	(557,984.57)
43156	Dept Agriculture Lottery Funds	-	-	39,199.93	(39,199.93)
44515	Parking Fees	-	32.95	90,267.02	(90,234.07)
44516	Admission Fees	-	-	291,217.90	(291,217.90)
44517	Sponsorship Fees	-	-	93,340.00	(93,340.00)
44518	Carnival Fees	-	-	47,865.00	(47,865.00)
44519	Rodeo Queen Fees	-	-	2,500.50	(2,500.50)
44521	Advertising	-	-	1,150.00	(1,150.00)
44522	Entry Fees	-	-	6,456.50	(6,456.50)
48105	Invest interest income-general	-	1,036.99	5,132.94	(4,095.95)
48135	Cash over and short	-	12.68	-	12.68
48155	Property damage	-	400.00	-	400.00
48195	Reimbursement of expenses (oper	-	518,756.89	626,350.04	(107,593.15)
48200	Rental income	-	7,738.76	222,822.41	(215,083.65)
48205	Concessions	-	400.00	133,415.74	(133,015.74)
48225	Other miscellaneous revenue-ope	-	80,303.33	105,145.39	(24,842.06)
48305	Proceeds from sale of long term	-	88,991.00	177,982.00	(88,991.00)
51105	Wages and salaries	-	620,267.17	305,053.83	315,213.34
51110	Temporary salaries	-	62,493.65	35,784.96	26,708.69
51115	Overtime and other pay	-	15,006.38	14,728.13	278.25
51125	FICA	-	48,556.54	23,846.76	24,709.78
51135	Employer paid work day tax	-	26,871.99	26,635.34	236.65
51140	Pers contribution	-	81,862.78	41,430.04	40,432.74
51141	Pers reserve	-	46,519.29	36,206.50	10,312.79
51150	Health insurance	-	106,164.21	53,275.00	52,889.21
51155	Life and long term disability i	-	1,031.30	546.09	485.21
51160	Unemployment insurance	-	2,022.30	1,335.24	687.06
51165	Tri-Met tax	-	4,908.22	3,103.99	1,804.23
51175	Automobile allowance	-	8,520.00	3,905.00	4,615.00

Account	Description	Beginning Bal	Debits	Credits	Ending Balance
51205	Supplies-office, general	-	3,615.08	116.07	3,499.01
51210	Supplies- general	-	43,055.04	700.84	42,354.20
51280	Services -contract, government,	-	14,301.64	-	14,301.64
51285	Services -professional services	-	114,584.51	838.80	113,745.71
51295	Advertising and public notice	-	111,728.87	661.94	111,066.93
51300	Printing and duplicating	-	6,568.17	-	6,568.17
51305	Communications	-	5,594.77	-	5,594.77
51310	Utilities	-	83,101.90	1,713.92	81,387.98
51320	Repair & maint services-general	-	60,301.10	455.75	59,845.35
51345	Lease and rentals - equipment	-	22,745.00	950.00	21,795.00
51350	Dues and membership	-	4,664.38	-	4,664.38
51355	Training and education	-	1,155.74	30.00	1,125.74
51360	Travel expense	-	6,503.95	482.68	6,021.27
51365	Private mileage	-	126.50	-	126.50
51420	Insurance	-	24,702.60	-	24,702.60
51465	Postage and freight- Internal	-	2,134.29	-	2,134.29
51475	Printing- Internal	-	1,824.40	-	1,824.40
51495	Telephone monthly- internal	-	3,400.61	-	3,400.61
51550	Other materials and services	-	195,374.58	3,585.42	191,789.16
52005	Bank Service Charge	-	353.72	85.66	268.06
52045	Taxes, assessments, and liens	-	1,351.71	-	1,351.71
52130	Other Special Expenditures	-	703,964.50	650,477.72	53,486.78
52136	Awards	-	102,596.58	-	102,596.58
53010	Interdpt chg-indirect charges	-	54,966.00	24,986.00	29,980.00
53015	Interdpt chg-legal services	-	1,113.75	-	1,113.75
55105	Bond principal payments	-	37,462.73	37,462.73	-
55110	Other debt principal	-	24,957.50	-	24,957.50
56110	Other debt interest payments	-	1,149.34	-	1,149.34
57115	Machinery and equipment over \$5	-	156,165.73	51,752.93	104,412.80
57135	Other capital outlay	-	14,125.73	-	14,125.73
		-----	-----	-----	-----
		-	8,440,510.56	8,440,510.56	-

Minutes
Washington County Fair Complex Board
Wednesday, July 7, 2004

Convened: 4:35 pm

FAIR BOARD:

President Rich Vial
Vice President Kathy Christy - Absent
Board Member W. Rafe Flagg
Board Member Herb Hirst
Board Member Kathy Schmidlkofer

STAFF:

Don Hillman, Executive Director
Lisa DuPre, Marketing/Events Director
Leah Perkins, Fair Coordinator

GUESTS:

John Baggott, OSU Extension Service
Ed Kristovich, Booster Vice President
Bill Duerden, Booster President
Pat Bauer, Rodeo Associate Member
Nick Gilbert, Rodeo Associate Member

PRESS:

None

President Vial called the meeting to order at 4:35 p.m., welcomed everyone and called for additions to the Agenda. No additions or changes were requested. Opened public time, after no members of the public came forward, closed public time.

1. Consent Agenda

President Vial asked the Board and the public if any items were requested to be removed from the Consent Agenda. President Vial asked for the financials to be removed.

Motion by Board Member Hirst to approve Consent Agenda. Second by Board Member Flagg. Motion carried 3-0. Board Member Schmidlkofer abstained.

2. Special Reports

A. Rodeo Report – Cody Feinauer, Rodeo Committee Chair, was absent, no report available.

Pat Bauer and Nick Gilbert, Rodeo Associate Members, voiced complaints and concerns about staff scheduling interim events in the arena. The Associate Members feel that it is their job to clean up and repair the grounds after events and that the costs for interim repair and maintenance comes out of the Rodeo budget.

Discussion ensued about who is supposed to clean up and repair the arena.

Staff noted that it is the Facilities Maintenance Department that is to handle these problems, not the Rodeo Committee, and if the Committee finds problems, they need to notify Lisa DuPre in that Fair Office. Staff also reported that the cost of interim repairs and maintenance are not being charged to the Rodeo budget.

- B. **4-H Report** – John Baggott, OSU Extension Service, reported that all the entries are in and Horse Fair is getting ready for their show. The superintendent meeting went well. The technology camp and cyber seniors/cyber teens will be available at the Fair with Comcast donating the connection.

Board Member Schmidlkofer asked about why 4H was not being allowed to have a booth at the Fair. Staff noted, that they had to fill out an application and pay a booth rental fee just like everyone else.

- C. **Boosters Report** – Bill Duerden, Booster President, reported that the freezer in their concession booth had died and would be replaced. They are considering renting seat cushions for rodeo performances. Booth preparations are underway.
- D. **Operations Report** – Executive Director Hillman referred to page 24 of the Board packet, and noted that we had many problems with the facility in June, such as the north set of bleachers and Grandstands.

The Fire Marshall wants significant modifications done to the Grandstands in order to continue using this facility in the future.

The north set of bleachers had to have planking re-enforcement for safety reasons prior to the July 4th activities.

The Washington County ADA Accessibility Committee examined Fair Complex facilities and noted items such as the grass being too tall for wheel chairs, paper towel dispensers needing to be lowered and the phones needing volume control.

Executive Director Hillman also noted that one of the front entrance door of the Main Exhibit Hall had broke off as well as the loading door becoming in need of repair after the July 4th activities.

- E. **Airshow Report** – Board Member Hirst reported that no coolers or backpacks would be allowed at the Airshow and it would be reported in the media. Folding chairs will be allowed. The general public is being advised to park at Intel Jones Farm, since parking there is free. Limited shuttles service will be available with preference given to patrons with disabilities.
- F. **Fair Operation Report** – Board Member Schmidlkofer reported that she was not able to attend the recent meeting held to introduce interested individuals to the proposed Fair Visioning Committee.
- G. **Treasurer Report** – Treasurer Flagg reported that there was nothing of concern to report regarding the financials, but reporting in the future with the new accounting system will be challenging.

- H. **2004 County Fair & Rodeo Report** – Executive Director Hillman referred to page 25 of the Board packet for the report on the preparations and plans for the upcoming County Fair & Rodeo, and noted that there would be a pre-fair promotion at Pioneer Courthouse Square the Friday before the Fair.

3. **Old Business**

- A. **Redevelopment Update** – Letter of Intent has been drafted. Executive Session to follow meeting.
- B. **Expansion of Board Membership** – Executive Director Hillman reported that the County Commissioners approved the addition of two more members to the Board. Closing date will be after significant applicants have been received.
- C. **Plans Review Committee** – Nothing at this time.
- D. **Other - None**

4. **New Business**

- A. **Draft Policy – Utilization of Fair Complex Facilities** – Executive Director Hillman explained that this policy is needed to ensure the maximum usage of Fair Complex facilities, including multiple uses when appropriate. Discussion ensued.

President Vial requested that the following wording be inserted between the first and second paragraph: "This policy shall not conflict with other policies as maybe adopted regarding use by non-profit and other public interest groups."

- B. **Draft Policy – Purchasing Procedures** - Executive Director Hillman explained that the policy needs to be adopted to be consistent with County Purchasing Policy and Procedures as it relates to WIZARD, the County's financial and accounting system.
- C. **Possible Draft Policy – Board Interaction with Staff** - Executive Director Hillman explained that this policy would help the Board know their authority as it relates to staff when Board members have multiple responsibilities serving as 4H leader, concessionaires, auction committee representatives, etc.
- D. **Other, if any** – Board President Vial inquired as to the prices and management of camping during the County Fair.

Fair Coordinator Perkins listed the prices for Livestock Exhibitors, Vendors and Carnival employees, and explained how staff managed these sites.

Board President Vial inquired about camping for the Rodeo. Fair Coordinator Perkins stated that staff does not manage the camping for the rodeo grounds and staff is no aware of any fees for camping in the Rodeo grounds.

5. **Announcements** – None other than what was in the packet

6. **Correspondence** - None other than what was in the packet

7. **Board Oral Communications** - None other than what was in the packet
8. **Other Matters of Information** -
 - A. Rodeo June 2004 Committee Minutes
 - B. Boosters June 2004 Meeting Minutes
 - C. Contracts Calendar
 - D. Sponsorship Status Report
 - E. Insurance Renewal Information
 - F. Newspaper Articles, if any
 - F. Website Activity
 - G. Other, if Any

With no further business before the Board, President Vial recessed the regular meeting at 6:10 pm, and requested a motion to move in to Executive Session to discuss real estate matters.

Motion by Board Member Hirst to move in to Executive Session. Second by Board Member Flagg. Motion carried 3-0. Board Member Schmidlkofer abstained.

Motion by Board Hirst to reconvene in to regular session. Second by Board Member Flagg. Motion carried 3-0. Board Member Schmidlkofer abstained.

With no further business before the Board, President Vial adjourned the meeting at 6:40 pm.

Don G. Hillman
Recording Secretary

Rich Vial
Board President



WASHINGTON COUNTY

OREGON

Fair Complex

Facility Schedule-September, 2004

****No-charge events are highlighted**

Wednesday, September 01, 2004

Cloverleaf Bldg. Martial Arts Class
Covered Ring Dog Agility Class

Tuesday, September 07, 2004

Floral Building Committee Meeting

Wednesday, September 08, 2004

Cloverleaf Bldg. Martial Arts Class
Floral Bldg. Fair Board Meeting
Covered Ring Dog Agility Class

Saturday, September 11, 2004

Quadrant Property ATV Safety Class
Main Exhibit Hall Hardy Plant Sale and Art Show

Sunday, September 12, 2004

Main Exhibit Hall Hardy Plant Sale and Art Show

Monday, September 13, 2004

****Grandstands Arena** *Riding Practice*

Wednesday, September 15, 2004

Friendship Plaza Smoke School
Cloverleaf Bldg. Martial Arts Class
Covered Ring Dog Agility Class

Thursday, September 16, 2004

Friendship Plaza Smoke School

Saturday, September 18, 2004

Main Exhibit-South Model Horse Show
Main Exhibit Hall-North Doll and Teddy Bear Show
Amphitheater/Arena Fiestas Patrias

Sunday, September 19, 2004

Main Exhibit Hall-North Doll and Teddy Bear Show
Amphitheater/Arena Fiestas Patrias

Monday, September 20, 2004

****Grandstands Arena** *Riding Practice*

Wednesday, September 22, 2004

Cloverleaf Bldg. Martial Arts Class
Covered Ring Dog Agility Class

Saturday, September 25, 2004

Main Exhibit Hall Unique Animal Expo
Quadrant Property ATV Safety Class

Sunday, September 26, 2004

Main Exhibit Hall Unique Animal Expo

Monday, September 27, 2004

****Grandstands Arena** *Riding Practice*

Wednesday, September 29, 2004

Cloverleaf Bldg. Martial Arts Class
Covered Ring Dog Agility Class

SPECIAL REPORTS

**OSU EXTENSION FACULTY
SERVING WASHINGTON
COUNTY***

Staff Chair

Chal Landgren 725-2102

4-H Youth Development

John Baggott 725-2111

Lisa Conroy 725-2113

Maureen Hosty 257-1698

Aquatic Health

Samuel Chan 722-6718

Agriculture

Grass & Legume Seeds, Grains & Forages

Susan Aldrich-Markham 869-2918

Small Farms

Chip Bubl 397-3462

Commercial Tree Fruits/Nuts

Jeff Olsen 434-7517

Citizen Involvement (CPO)

Linda Gray 725-2116

Patt Opdyke 725-2117

Commercial Horticulture 678-1264

Consumer Horticulture

Jan McNeilan 678-1264 x14

Dairy

Troy Downing 842-3433

Family and Community Development

Jeanne Brandt 725-2107

Forestry and Christmas Trees

Chal Landgren 725-2102

Nutrition Education Program

Janice Smiley 725-2049

Wood Products

Scott Leavengood 725-2123

Master Gardener Hotline 725-2300

General Information 725-2300

*All 503 area code

Email format:

firstname.lastname@oregonstate.edu

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OSU to You

June /July 2004

Our Mission – delivering objective, research-based, non-formal education to help Oregonians solve problems, take leadership, and manage resources.

Using medicines safely greater challenge as we age

As Americans age, the number of medications they take increases, they become more sensitive to medication, and medication interactions increase in likelihood, reports Jeanne Brandt, Family and Community Development faculty. In addition, people neglect to consider their over-the-counter medicines, herbal remedies, or certain foods when they think about their medication management practices.

To help community members learn more about careful medication management, including signs of adverse reactions or interactions; questions to ask doctors or



pharmacists; and suggestions for getting optimal benefit from the medications you take, the OSU Extension Service and OSU College of Pharmacy are cooperating to offer "Using Medicines Wisely," a class followed by individual, private consultations with pharmacy student interns. Sponsored by the Washington County Division of Aging and Veterans' Services, there are no charges for the program, handouts, or consultations. This program has already been offered at the Hillsboro Community Senior Center and will take place in King City, Forest Grove, and Beaverton this fall. Participants will be offered the opportunity for free, follow-up consultations with pharmacy interns three and six months

after the program to answer any further questions about medications they might have.

OSU Extension Service also offers a variety of publications addressing topics related to aging such as depression, memory impairment, driving decisions, and working with health care providers. <http://eesc.oregonstate.edu/agcomwebfile/EdMat/>

Micro-mills gaining attention locally

There is a great deal of interest among private non-industrial woodland owners and wood products entrepreneurs in developing cooperative enterprises to improve market opportunities. "Micro mills" are one idea receiving increasing attention. These mills are small-scale enterprises for sawing and drying lumber. The mills would purchase and process logs that are currently not favored (due to being too large or small in diameter and/or non-target species) by the existing sawmills. The lumber produced by the micro mills would be sold to value-added wood products firms to produce items like furniture, flooring, cabinets, or gift items. A challenge, however, has been in securing funding for the concept, given the high degree of uncertainty surrounding the potential supply, demand, and economics for running such an enterprise. Washington County Extension wood products faculty, Scott Leavengood, is working with several manufacturers to develop a simulation model for micro mills. The model will help decision makers by enabling them to experiment – prior to making an investment – with a number of design configurations. The results enable decision makers to estimate the required supply, potential demand that could be met, required equipment, and personnel (and hence operating costs) for these enterprises. These estimates will be used to develop business plans for the enterprises and, if successful in securing funding, will provide a key link in the value chain for woodland owners and wood products entrepreneurs.

Agriculture, Family and Community Development, 4-H Youth, Forestry, and Extension Sea Grant programs, Oregon State University, United States Department of Agriculture, and Washington County cooperating. The Extension Service offers its programs and materials equally to all people.



Fall wheat planted no-till into tall fescue sod.

EXTENSION EVENTS

July 29-August 1. Washington County Fair.
<http://extension.oregonstate.edu/washington/4h>

View 4-H exhibits, demonstrations and contests. Washington County Fair Complex, Hillsboro.

CyberSeniors at the Washington County Fair. Senior citizens can learn how to email grandchildren, access information on the Internet about their favorite hobbies, Veteran benefits, or health information, as they participate in cyber-tutoring tailored to their individual interests. To register call the 4-H office at 503-725-2110.

August 14. Washington County Tree Farmer of the Year Tour – self-guided tours and presentations on topics of interest to tree farmers, contact Chal Landgren at 503-725-2102.

Establishing and Managing Forest Trees in the Willamette Valley

by Rick Fletcher, Joe Holmberg, Chal Landgren. June, 2004. This new publication was commissioned by the Oregon Forest Resource Institute and targets the owners of small forest tracks in our area. We describe the common native and exotic tree species in the valley and offer tips on planting and managing these areas. The publication is also great for those wanting to learn just a little more about the forests in and around our area. For a free copy, give us a call at the Washington County Extension office at 503-725-2300.

Washington County OSU TO YOU is a bi-monthly publication of the OSU Extension Service in Washington County highlighting the activities and accomplishments of local programs. More information on all program areas and events can be seen on our website at <http://extension.oregonstate.edu/washington> or our location at 18640 NW Walker Road, Suite 1400, Beaverton, OR 97006 (CAPITAL Center Entrance D1).

No-till and nurse crops in grass seed tested

Planting no-till has some obvious benefits, including a reduction in soil erosion in newly planted field and increasing soil organic matter, which improves soil structure and fertility as well as drainage. No-till planting is cheaper, with fewer trips over the field. If no-till is so good, why isn't everybody doing it? The answer, in short, is risk, says Susan Aldrich-Markham, Extension agriculture faculty member. A lot of things can go wrong. Then the grower could end up with no crop at all.

When planting no-till, it's difficult to place the seed correctly through the varying thicknesses of crop residue. Grass has a tiny seed that can't be planted too deeply or it will fail to come up. Newer seed drills cost about \$40,000. Another problem is slugs, which are more numerous in fields where their eggs are not destroyed by tillage.

So far, planting wheat no-till following tall fescue in the rotation has been the most consistently successful practice. Tall fescue sod is notoriously difficult to break up, and conventional tillage requires up to 10 passes over the field with equipment. There is a small cadre of growers who are committed to no-till. They're taking the risks, experimenting, and learning by trial and error what it takes to make no-till work. Several of these growers do custom planting, which allows other growers to try no-till on a few fields without risking the whole farm. As these innovative growers gradually work the kinks out of the system through trial and error, other growers are becoming more willing to invest in the no-till drills.

Aquatic Ecosystem Health educator added to staff

Sam Chan joined OSU Extension Sea Grant program in June to deliver education and outreach programs focused on aquatic system health. Sam's supervisor, Mike Bondi, says "Sam is an excellent teacher, a very personable young man, and is well-versed in many of the water resource issues facing us in the Portland Metropolitan area. He brings a strong science and research background to this position, too."

Sam was employed by the U.S. Forest Service for the past 15 years, serving as research scientist studying many aspects of forestry with a particular emphasis on streamside ecology. He will provide leadership for Extension's water resource educational programs and will focus attention on aquatic nuisance species education programs to minimize the influence of introduced and non-native plant and animal species in our waterways.

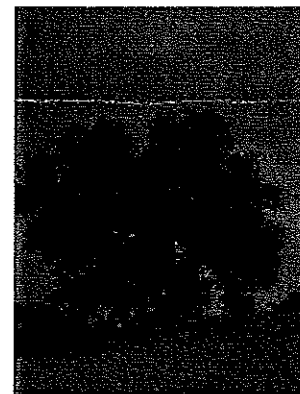
Sudden Oak Death (SOD)

Every so often a disease or insect comes along that has the potential to cripple parts of agriculture or forestry in Washington County. Not all that long ago Eastern Filbert Blight entered filbert fields in Washington County. Growers are still learning how to deal with this disease and some have chosen other crop options. The pathogen that causes sudden oak death (SOD) affects far more than just oaks. Dozens of plants that define Oregon landscapes can harbor the pathogen, including rhododendron, madrone, camellia, viburnum, and huckleberry. OSU researchers are helping to lead the battle against the spread of the pathogen.

Sudden Oak Death or SOD has the potential to wreak havoc for two large segments of agriculture in Washington County – nursery crops and Christmas trees. Even if the disease is not found here, and to date it has not been found, individual states may impose import restrictions. The web site below at OSU provides links and information on developments.

This will be a tricky problem involving coordination with OSU research and Extension, Oregon Department of Agriculture, U.S. Department of Agriculture, the major crop associations for nurseries and Christmas trees, and individual growers.

http://extension.oregonstate.edu/emergency/oak_death.php



8-13-04 **KOONG NAMED INTERIM EXTENSION DEAN, DIRECTOR**

By Mark Floyd, 541-737-0788

SOURCE: Sabah Randhawa, 541-737-2111

CORVALLIS – L.J. "Kelvin" Koong, a long-time faculty leader and administrator at Oregon State University, has been named interim dean and director for the OSU Extension Service. His appointment is effective immediately.

Koong is a professor of animal sciences who has held a variety of posts since coming to OSU in 1987. He has been associate dean of the College of Agricultural Sciences, associate director of the Agricultural Experiment Station, interim dean of the College of Veterinary Medicine, and agricultural program leader for the OSU Extension Service.

"Kelvin has the leadership skills and the experience with the legislature to help guide Extension over the next year," said Sabah Randhawa, OSU's interim provost and executive vice president.

Koong succeeds Lyla Houghlum, who had directed Extension since 1995.

As interim dean and director, Koong will oversee a changing Extension program that has about 500 faculty and staff members who conduct formal and informal educational programs for Oregonians around the state. These programs support OSU's land-grant mission and include five core areas: 4-H Youth Development, Agriculture, Family and Community Development, Forest, and the Marine Science/Sea Grant Program.

Randhawa said Koong will help Extension align itself closely with the university's new strategic plan.

A 1964 graduate of National Taiwan University, Koong continued his education in the U.S., receiving a master's degree in animal science and a Ph.D. in biomathematics from North Carolina State University. He joined the faculty of the University of California-Davis in 1973, and remained there for seven years, working in animal science and agronomy, and range science

Koong worked as a research leader for three years at the Roman L. Hruska U.S. Meat Animal Research Center in Nebraska, before being named associate dean for research and associate director of the Nevada Agricultural Experiment Station at the University of Nevada at Reno in 1983.

County of Washington

**Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com**

FAX MEMORANDUM

Date: August 18, 2004

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: Applications – Fair Visioning Committee

Find attached applications received for the Fair Visioning Committee.

Application for Fair Visioning Committee

The Washington County Fair Board is looking to create a committee of individuals who would like to participate in providing input to the Washington County Fair Board on how to bring creative, fresh ideas and progressive change to the annual Washington County Fair & Rodeo to make the fair better and attract more visitors.

This committee will hold it's first meeting during the 2004 Washington County Fair & Rodeo and meet several times throughout the year. Members of the Washington County Fair Board will choose the committee members. Please fill out the application below and return to:

The Washington County Fair Board
Fair Visioning Committee
873 NE 34th Ave
Hillsboro, OR 97124

Name Sarah B. Danforth

Address 12015 SW SUSSEX ST

Phone Number 503-515-6593

E-Mail Sarah @ grow-art.com

Do you have a particular area of interest of the fair (i.e. Dairy Cattle, Draft Horses, Food Concessions, Arts & Crafts, Floral, Rodeo, etc.)?

Baked Goods and other home arts.

Please describe below why you would like to serve on this committee

I have enjoyed the fair since I was a little girl, entering my cakes and textiles! Three years ago I called Leah and asked if I could volunteer and that year I ended up becoming superintendent of baked goods. The changes we have made reflect a different community in Washington County. We have vegetarian categories and gender-non-specific awards. We cater our activities toward the next generation of bakers, sewers & canners. This approach could easily be duplicated elsewhere at the fair. I would like to ~~grow~~ evolve the appeal of the fair to younger audiences, while preserving the aspects that everyone has grown to love.

Application for Fair Visioning Committee

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The Washington County Fair Board
Fair Visioning Committee
873 NE 34th Ave
Hillsboro, OR 97124

Name GEORGIA JOHNSON

Address 13812 NW PARK PLACE PORTLAND 97229

Phone Number 503-627-9945 (EVES) 503-671-3669 (DAYS)

E-Mail DRUMMER2@COMCAST.NET or GEORGIA.JOHNSON@NIKE.COM

Do you have a particular area of interest of the fair (i.e. Dairy Cattle, Draft Horses, Food Concessions, Arts & Crafts, Floral, Rodeo, etc.)?

TEXTILES, FOODS, ARTS & CRAFTS

Please describe below why you would like to serve on this committee

WAS A 4-H'er FOR YEARS
HAVE ENTERED AS AN ADULT FOR ABOUT 10 YRS
HAVE BACKGROUND IN TEXTILES
WORK IN APPAREL @ NIKE
INTERESTED IN SEEING MORE YOUNG PEOPLE GET INVOLVED

Application for Fair Visioning Committee

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The Washington County Fair Board
Fair Visioning Committee
873 NE 34th Ave
Hillsboro, OR 97124

Name

Julie Case

Address

29715 S.W. Burkhalter Rd

Phone Number

648-8016

E-Mail

julie_case@beavton.k12.or.us

Do you have a particular area of interest of the fair (i.e. Dairy Cattle, Draft Horses, Food Concessions, Arts & Crafts, Floral, Rodeo, etc.)?

Fiber Animals.

Please describe below why you would like to serve on this committee

I believe that in order to grow we must change.
I would like to be a part of the solution to keep our
Fair alive -

Application for Fair Visioning Committee

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The Washington County Fair Board
Fair Visioning Committee
873 NE 34th Ave
Hillsboro, OR 97124

Name Ashley McDonald

Address 2127 N Kamiakan Drive Cornelius OR 97113

Phone Number 503-357-5763

E-Mail AshleyM987@msn.com

Do you have a particular area of interest of the fair (i.e. Dairy Cattle, Draft Horses, Food Concessions, Arts & Crafts, Floral, Rodeo, etc.)?

Small Animals

Please describe below why you would like to serve on this committee

To give a youth perspective.

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The Washington County Fair Board
Fair Visioning Committee
873 NE 34th Ave
Hillsboro, OR 97124

Name Charlie Vandehey

Address 1126 Hampton Ct

Phone Number (503) ~~329~~ 257-0140

E-Mail C.Vandehey@FGSD.K12.Or.US

Do you have a particular area of interest of the fair (i.e. Dairy Cattle, Draft Horses, Food Concessions, Arts & Crafts, Floral, Rodeo, etc.)?

FFA exhibits

Please describe below why you would like to serve on this committee

I am the FFA advisor for Forest Grove High School, have been attending the fair since I was 6, and I want to protect FFA interests,

Application for Fair Visioning Committee

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This committee will hold it's first meeting during the 2004 Washington County Fair & Rodeo and meet several times throughout the year. Members of the Washington County Fair Board will choose the committee members. Please fill out the application below and return to:

The Washington County Fair Board
Fair Visioning Committee
873 NE 34th Ave
Hillsboro, OR 97124

Name Joe Evers

Address 2745 N.W. McKibbin Rd - Forest Grove,
Oregon 97116

Phone Number 503-357-9413

E-Mail Evers JB @ AOL. com

Do you have a particular area of interest of the fair (i.e. Dairy Cattle, Draft Horses, Food Concessions, Arts & Crafts, Floral, Rodeo, etc.)?

Dairy cattle and overall fair exhibits. I am
particularly interested in youth.

Please describe below why you would like to serve on this committee

I have exhibited at the fair for over 50 years with my dairy cattle. I am a past fair board member. I am interested in maintaining our fair and the direction it takes. We do not want to lose our fair. I am currently a member of the Oregon State County Fair Commission.

Application for Fair Visioning Committee

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The Washington County Fair Board
Fair Visioning Committee
873 NE 34th Ave
Hillsboro, OR 97124

Name

John Knox

Address

5095 SW Fernhill Rd Forest Grove OR 97116

Phone Number

503-357-6526

E-Mail

Do you have a particular area of interest of the fair (i.e. Dairy Cattle, Draft Horses, Food Concessions, Arts & Crafts, Floral, Rodeo, etc.)?

Please describe below why you would like to serve on this committee

To help preserve the agriculture heritage and history of Washington County

Application for Fair Visioning Committee

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This committee will hold it's first meeting during the 2004 Washington County Fair & Rodeo and meet several times throughout the year. Members of the Washington County Fair Board will choose the committee members. Please fill out the application below and return to:

The Washington County Fair Board
Fair Visioning Committee
873 NE 34th Ave
Hillsboro, OR 97124

Name

Sheila Day
41320 NW Lodge Rd.
Banks, OR 97106

Address

Phone Number

503 324-6191

E-Mail

1OFTHESEDAYS@MSN.COM

Do you have a particular area of interest of the fair (i.e. Dairy Cattle, Draft Horses, Food Concessions, Arts & Crafts, Floral, Rodeo, etc.)?

4-H / FFA, LIVESTOCK, HOME EC - (ANY AREA OF FAIR)!

Please describe below why you would like to serve on this committee

I BELIEVE THAT MORE VOLUNTEERS ARE NEEDED TO SUPPORT AND/OR ADD TO IDEAS FOR A BETTER FAIR. IT NEEDS MORE OF A "WASHINGTON COUNTY" FLAVOR.

7-30-04

(17)

Application for Fair Visioning Committee

The Washington County Fair Board is looking to create a committee of individuals who would like to participate in providing input to the Washington County Fair Board on how to bring creative, fresh ideas and progressive change to the annual Washington County Fair & Rodeo to make the fair better and attract more visitors.

This committee will hold it's first meeting during the 2004 Washington County Fair & Rodeo and meet several times throughout the year. Members of the Washington County Fair Board will choose the committee members. Please fill out the application below and return to:

The Washington County Fair Board
Fair Visioning Committee
873 NE 34th Ave
Hillsboro, OR 97124

Name Phyllis Wills

Address 1787 NE Paynter

Phone Number 503-643-9157-H 503-984-1924-C

E-Mail cmBKJWKS@aol.com

Do you have a particular area of interest of the fair (i.e. Dairy Cattle, Draft Horses, Food Concessions, Arts & Crafts, Floral, Rodeo, etc.)?

Superintendent of Beverages and
Food Preservation

Please describe below why you would like to serve on this committee

I think it would not only be a challenging, fun, interesting committee, but away to be involved with the fair more.

Thank you
Phyllis

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: August 18, 2004

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: July/August Operations Report

Couple of on-going updates:

Painting Projects – Prior to the 2004 County Fair & Rodeo, staff completed the painting of the Floral Building and Friendship Square.

Grandstand Lift - Just prior to the 2004 County Fair & Rodeo, the Fire Marshall restricted individuals in wheelchairs from accessing the Grandstand, therefore, the Grandstand lift was not used for any event during the Fair.

Fairtime Challenges – With the larger attendance on Saturday and Sunday (both in excess of 20,000 visitors), the facility infrastructure strained to maintain water pressure. The electrical systems, perhaps due to its age and lack of updating, also strained when all concessionaires and exhibitors were at full capacity. This year, two generators were rented to be sure we could reinforce electrical needs as necessary. Prior to the 2005 County Fair & Rodeo, we will need to assess and address facility capability.

Air Show Parking - Over the Air Show weekend, August 13-15, staff managed air show parking at the Fair Complex. Over the three-days, more than 5,200 vehicles were parked with a few more vehicles parked on Saturday than Sunday. This is up from 3,750/4,500 vehicles parked in 2003/2002. Approximately a 36 RVs parked in the quadrant property.

Fire Marshall – Staff met with the City of Hillsboro Fire Marshall recently and were advised that lack of a fire suppression system in the South Main Exhibit Hall and well as additional fire hydrants adjacent to the barns, will be required in the near future.

OLD BUSINESS

County of Washington

**Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com**

FAX MEMORANDUM

Date: August 18, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: Prospective Board Applicants

Find attached the two applications received to date for the additional Board seats approved by the Washington County Board of Commissioners.

RECEIVED

PO Box 2442
Hillsboro, OR 97123

WASHINGTON COUNTY
BOARD OF COMMISSIONERS OFFICE

August 9, 2004

Washington County
155 N. First Avenue, Suite 300
Hillsboro, OR 97124-3072

Re: Application for Fair Board Position

Dear Sir:

Enclosed is my application for a position on the Washington County Fair Board.

I am applying for this position because I would like to see public attitude toward the County Fair and other events improved. I also would like to work toward public acceptance of upgrading or constructing new fairground facilities for functions other than the Fair and Rodeo, such as meetings and conventions, among other events. With continued growth in all areas of Washington County, the need for new facilities is imminent.

Thank you for your time and consideration, and I look forward to hearing from someone about my candidacy for a Washington County Fair Board position.

Sincerely,

Sandra L. Howard
503-844-4213

(21)

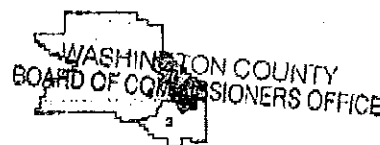
RECEIVED



WASHINGTON COUNTY

155 N. First Ave. Suite 300,
Hillsboro OR 97124-3072

phone: (503) 846-8681 fax: (503) 846-4545



Application Form

Commissioner Appointed Boards, Committees and Commissions

Thank you for applying to serve on a Washington County appointed board, committee or commission. Please take a moment to provide the Board of Commissioners with the following information.

Name: SANDRA L. HOWARDHome or Mailing Address: P.O. Box 2442City: HILLSBOROState: ORZip: 97123Day Phone: 844-4213Evening Phone: 844-4213

Fax: _____

Email: Sammie@teleport.com

1. Please list in order of preference the boards, committees and commissions on which you would like to serve:

1. FAIR BOARD 2. _____ 3. _____

2. Are you a resident of Washington County? { FORMCHECKBOX } ☒ Yes { FORMCHECKBOX } No

3. Are you employed in Washington County? { FORMCHECKBOX } ☒ Yes { FORMCHECKBOX } No

4. County Commissioner District you reside in (see map above or call (503) 846-8681):

{ FORMCHECKBOX } 1 { FORMCHECKBOX } 2 { FORMCHECKBOX } 3 {

FORMCHECKBOX } ☒ 4

5. Please list the Washington County boards, committees or commissions on which you are currently serving or have previously served (including the dates of your terms).

1. Farmer's Market Board
2. (Tualatin Valley Garden Club Board)

6. What days & times are you available for meetings?

EVEs - AFTER 4:00pm

7. What are your reasons for wanting to serve on an appointed board, committee or commission?

1. Improve public attitude about the County Fair.
2. Work toward public acceptance of upgraded or new fairground facilities for functions other than the fair, such as meetings & conventions.

3. Promote the multi-use facilities.
4. Work on creating a "customer friendly" atmosphere.
5. Other areas where the Board feels my strengths would be a benefit.

8. What education, work experiences, volunteer experiences or life experiences would you bring to your service on a county board or committee?

Education - business

Work - Exposure to high level management ideas in recognized & reputable companies

Volunteer - Community (Calif.); Garden Club & Farmer's Market

9. Please describe your understanding of the major concerns and issues facing the board, committee or commission on which you wish to serve.

1. Lack of community support & interest

2. Financial survival

3. Maintenance/repair vs. upgrade/new facilities, including Convention/Int'l. Center

10. Please list any potential conflicts of interest between your public and private service that might result from your appointment to any of the boards, committees or commissions you listed in question 1.

None

11. Please list the name, address and telephone number of two people who we may contact as references:

1. Mr. Pat Rosetti - Farmer's Markets Manager (Hillsboro) 503-648-7906
2. Mr. Jerry Maasdam - Tualatin Valley Garden Club President

12. How did you hear about this board or commission?

503-648-7906

CPO #9 News Letter

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/committee/commission, may result in my dismissal. Information you provide on this application may become part of the public record.

Signature:

Sandra L. Howard

Date: 8-9-04

To ensure your application is considered, be sure to:

- 1) fill out the application completely and sign it
- 2) Enclose a resume (or other summary of relevant professional and volunteer experience)
- 3) mail, fax or email your application by the application deadline to:

County Administrative Office, Room 300

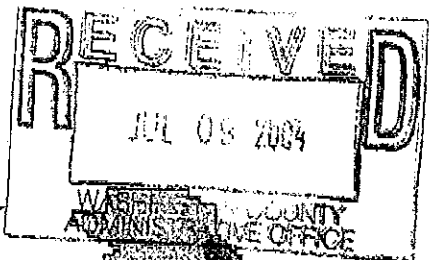
155 North First Avenue

Hillsboro, Oregon 97124

FAX: 503-846-4545 Email (attach your resume!): {HYPERLINK

"mailto:cao@co.washington.or.us"}

Continue your answers on additional sheets of paper if necessary. The application process for positions on certain boards and committees may require an interview or other screening process. Applicants to the **Aging & Veterans' Services Advisory Council** are asked to complete a Supplementary Application. For a supplemental application, additional information, or help with this application please call (503) 846-8681.



WASHINGTON COUNTY

155 N. First Ave. Suite 300,
Hillsboro OR 97124-3072

tel: (503) 846-8681 fax: (503) 846-4545

Application Form for Appointed Boards, Committees and Commissions

Use this form to apply for appointment to a Washington County appointed board, committee or commission to provide the Board of Commissioners with the following information:

Name: Loren Rogers

Home or Mailing Address: 1707 NE Parkside Drive
City: Hillsboro State: OR Zip: 97124
Day Phone: 503-640-8403 Evening Phone: 503-640-7466
Fax: _____ Email: rogersl@hsd.k12.or.us

1. Please list in order of preference the boards, committees and commissions on which you would like to serve:

1. Fair Board 2. _____ 3. _____

2. Are you a resident of Washington County? ☒ Yes ☐ No
3. Are you employed in Washington County? ☒ Yes ☐ No
4. County Commissioner District you reside in (see map above or call (503) 846-8681):
☐ 1 ☐ 2 ☐ 3 ☒ 4
5. Please list the Washington County boards, committees or commissions on which you are currently serving or have previously served (including the dates of your terms).

Parks + Recreation Advisory Committee

6. What days & times are you available for meetings?

Any

7. What are your reasons for wanting to serve on an appointed board, committee or commission?

I want to offer my experience, skills, and knowledge to the community. I feel my qualifications and desire to serve my community could fit well with the expectations and requirements to serve the public as a member of the Fair Board.

8. What education, work experiences, volunteer experiences or life experiences would you bring to your service on a county board or committee?

I would bring my career experience and knowledge with respect to facilities management, budget administration and ability to work with and communicate with a diverse population. I am adept at communicating & working cross functionally.

9. Please describe your understanding of the major concerns and issues facing the board, committee or commission on which you wish to serve.

Future growth of the Fair. Funding issues surrounding increased services to the community. Property utilization. Expanding the functionality of the fairgrounds for increased public use.

10. Please list any potential conflicts of interest between your public and private service that might result from your appointment to any of the boards, committees or commissions you listed in question 1.

None

11. Please list the name, address and telephone number of two people who we may contact as references:

1. *Carlos Perez, 3083 NE 49th Place, Hillsboro, OR 503-844-1500*
2. *Jim Harrington, 3083 NE 49th Place, Hillsboro, OR 503-844-1500*

12. How did you hear about this board or commission?

Newspaper article

My signature affirms that all information is true to the best of my knowledge and that I understand that any misstatement of fact or misrepresentation of credentials may result in this application being disqualified from further consideration or, subsequent to my appointment to a board/committee/commission, may result in my dismissal. Information you provide on this application may become part of the public record.

Signature: *C. Perez*

Date: *July 9, 2004*

To ensure your application is considered, be sure to:

- 1) fill out the application completely and sign it
- 2) Enclose a resume (or other summary of relevant professional and volunteer experience)
- 3) mail, fax or email your application by the application deadline to:

County Administrative Office, Room 300
155 North First Avenue
Hillsboro, Oregon 97124

FAX: 503-846-4545 **Email** (attach your resume!): cao@co.washington.or.us

Continue your answers on additional sheets of paper if necessary. The application process for positions on certain boards and committees may require an interview or other screening process. Applicants to the **Aging & Veterans' Services Advisory Council** are asked to complete a Supplementary Application. For a supplemental application, additional information, or help with this application please call (503) 846-8681.

1707 NE Parkside Drive
Hillsboro, OR 97124

Phone 503-640-7466
E-mail rogersl@hsd.k12.or.us

Loren Rogers

Summary of qualifications

- Director of Facilities Management for 19,000 student school district in Hillsboro, Oregon.
- 10 years experience as a Facilities Engineering Supervisor at United Parcel Service.
- Experience as Facility Maintenance Manager for all Oregon Intel facilities.
- Experienced Telecommunications and Networking Project Manager.
- Experienced Construction and Environmental Project Manager.
- Electrical Engineer, EIT Certified.

Professional experience

- 2000-Present **Hillsboro School District 1J** Hillsboro, Oregon
Director of Facilities Management
- Direct K-12 operational maintenance, grounds, and custodial staff of 140 employees at 38 sites including 49 buildings containing 2.8 million square feet on 460 acres of property.
 - Prepare and manage Capital Improvement and Operations budgets in excess of \$15,000,000.
 - Plan, budget, and direct all capital improvements.
 - Responsible for all safety, building code, fire code, ADA, and AHERA compliance, security, facility use, environmental compliance, capital improvements, warehousing, purchasing, utilities, maintenance, and custodial functions.
 - Direct architects, engineers, vendors, and contractors.

- 2000 **Pacific West Site Services (Intel, Inc.)** Hillsboro, Oregon
Facilities Maintenance Program Manager
- Contracted to Intel, Inc. to manage building and facility maintenance for all Oregon facilities.
 - Managed custodial program.
 - Prepared periodic reports and presented to Intel including quarterly Business Reviews to senior Intel management.
 - Managed post-construction cleaning and setup of new facilities.
 - Built database system to track history, analyze trends, billing, and payroll.

- 1999 **Applied Technical Systems** Portland, Oregon
Project Manager
- Under contract to Fred Meyer, Inc to manage store, office, and distribution center communication system installation, modification, and maintenance.
 - Prepared justification and specifications for electrical and networking projects.
 - Managed projects up to \$8,000,000.
 - Prepared material ordering specifications for token ring networks.
 - Trained other Project Managers in Project Planning techniques.

- 1989-1998 **United Parcel Service** Portland, Oregon
Facilities Engineering Supervisor
- Managed a 4 Engineering Supervisor team.
 - Prepared annual department budgets in excess of \$26,000,000.
 - Responsible for all engineering, maintenance, contracting, purchasing, and housekeeping at 30 sites within Oregon.

- Specification preparation, contract bidding, and Project Management experience.
- Responsible for all building systems including conveyor, motor control design, electrical, HVAC, paving, and roofing systems.
- Manager of district environmental compliance programs, which included storm water, wastewater, UST, and hazardous materials.
- Administered department employee programs including employee relations, labor relations, hazardous communication program, EEO, Health and Safety, and OSHA.

Education

- Bachelor of Science in Electrical Engineering, Portland State University.
- Associate of Arts in General Studies, Portland Community College.

**Formal
Training**

Public Contracting and Purchasing, Supervisor Leadership School, Diversity Awareness Workshop, Quality Improvement Process, Labor Relations, Environmental Compliance Seminars, Maintenance and Housekeeping Seminars.

**Computer
Skills**

Microsoft Word, Outlook, Excel, Access, PowerPoint, MS Project, Lotus, Lotus Notes, Windows 95/98/2000/NT.

County of Washington

**Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com**

FAX MEMORANDUM

Date: August 18, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman
Executive Director

Re: Draft Policies

Find attached the two draft policies brought forward by staff at the July 2004 Board Meeting.

Revisions have been made as directed by the Board.

WASHINGTON COUNTY FAIR COMPLEX BOARD

Policy Resolution 303

Purchasing Policy

RECITALS

- A. WHEREAS, the Washington County Fair Complex Board has the exclusive authority to manage the grounds and all other property owned, leased, used or controlled by the County devoted to the use of the Washington County Fair Complex;
- B. WHEREAS, the Washington County Fair Complex Board is entrusted and charged with the entire business management and financial, and other affairs of the Washington County Fair Complex;
- C. WHEREAS, the Washington County Fair Complex Board is vested with the authority from the Washington County Board of Commissioners to administer the affairs and set policy for the Washington County Fair Complex; and
- D. WHEREAS, it is in the public's best interest that the Washington County Fair Complex Board establish guidelines for the purchasing goods and service,

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

As a public agency and division of Washington County, the Washington County Fair Complex is required to establish and follow formal purchasing rules, which are based on the Oregon Revised Statutes (ORS), and the State Attorney General's Model Public Contract Rules. The primary purpose of public procurement policy is to ensure that all publicly funded acquisitions are obtained through an open and competitive process; and that honest and ethical procedures are consistently followed.

To ensure consistency with purchasing procedures and policies in effect for Washington County, the Washington County Fair Complex shall adopt and follow purchasing procedures and policies adopted by and in effect for Washington County.

Modifications and changes in purchasing procedures and policies adopted by Washington County and approved by the Washington County Board of Commissioners shall, where applicable, be adopted by and followed by the Washington County Fair Complex.

The Washington County Fair Complex Board shall be the approving authority for purchases noted in the Washington County purchasing procedures that require Board of Commissioner approval.

The following code of standards and conduct shall apply to all Washington County Fair Complex employees, authorized volunteers, committee chairs and board members whose responsibilities include control over the amount, nature, terms and conditions, and vendor selection. Said control shall include, but is not limited to, involvement in the budget process;

solicitation of quotations, bids or proposals; preparation of contracts; authorization for payment of public funds other than routine payroll; and related activities including fiduciary control or expenditure of public funds.

Washington County Fair Complex employees, authorized volunteers, committee chairs and board members shall comply with the following standards:

1. Washington County Fair Complex employees, authorized volunteers, committee chairs and board members shall comply with all public contracting statutes, rules and regulations set forth by the Federal government, State of Oregon and Washington County Fair Complex Board.
2. Washington County Fair Complex employees, authorized volunteers, committee chairs and board members shall make every effort, consistent with statutes, rules and good business practice to obtain the best maximum value for each expenditure of public funds.
3. Washington County Fair Complex employees, authorized volunteers, committee chairs and board members shall make every reasonable effort to afford all individuals and firms seeking Fair Complex business the right to compete for that business on equal terms with other individuals and firms.
4. Washington County Fair Complex employees, authorized volunteers, committee chairs and board members, while awarding Fair Complex contracts, shall not discriminate on the basis of race, gender, color, religion, national origin, age, disability, sexual orientation or marital status.
5. Any board member or member of their immediate family who has a material or substantial financial interest, direct or indirect, in any contemplated business transaction with the Fair Complex, shall abstain from participating in the decision making process, including voting on said transaction.
6. No employee, authorized volunteer, committee chair or a member of their immediate family shall have a material or substantial financial interest, direct or indirect, in any business transaction with the Fair Complex. Said employee, authorized volunteer, committee chair or a member of their immediate family shall be permitted to compete for Fair Complex business on an equal basis with other individuals and firms, provided the employee, authorized volunteer, or committee chair is not directly or indirectly involved in the decision making process for that transaction.
7. No Washington County Fair Complex employees, authorized volunteers, committee chairs and board members shall accept a gift, gratuity, favor, loan or other item of monetary value in any form, directly or indirectly, from individuals or firms currently doing business with the Fair Complex or attempting to do business with the Fair Complex. Items of nominal intrinsic value or items of advertising produced for general distribution shall be excepted.

8. Washington County Fair Complex employees, authorized volunteers, committee chairs and board members shall not use any information or data gained through public employment or their volunteer, committee, or board member status, for private or personal gain.
9. Washington County Fair Complex employees, authorized volunteers, committee chairs and board members shall not use public property or public time for private or personal gain.
10. Washington County Fair Complex employees, authorized volunteers, committee chairs and board members shall not use their public office or position in any attempt to influence individuals or firms for private or personal gain.

The authority to insure compliance with this policy is vested with the Fair Complex Executive Director and his/her delegate.

Dated this day of 2004.

ATTEST:

Recording Secretary

Board President

WASHINGTON COUNTY FAIR COMPLEX BOARD

Policy Resolution 304

Utilization of Fair Complex Facilities

RECITALS

- A. WHEREAS, the Washington County Fair Board has the exclusive authority to manage the grounds and all other property owned, leased, used or controlled by the County devoted to the use of the Washington County Fair Complex;
- B. WHEREAS, the Washington County Fair Board is vested with the authority from the Washington County Board of Commissioners to administer the affairs and set policy for the Washington County Fair Complex; and
- C. WHEREAS, the Washington County Fair Complex manages, on behalf of the Washington County, public properties consisting of land, buildings, improvements and equipment purchased with public funds; donated in whole or part by private funds; and/or built and maintained in whole or part by volunteer labor or services; and
- D. WHEREAS, the Washington County Fair Board believes that it is in the best public and economic interest of the Fair Complex and Washington County to determine the use of such public properties.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

In the economic interest of the Washington County Fair Complex and to the maximum extent practical, it is the policy of the Washington County Fair Complex Board, to market and utilize on a fee-for-use basis, the use and enjoyment of properties and facilities managed by the Washington County Fair Complex. Such use shall be consistent with industry practices, principles of good business management, and within the rules, guidelines and policies established by the Fair Complex Board.

This policy shall not conflict with other policies as maybe adopted regarding use by non-profit groups and other public interest groups.

Any conflict between this policy and other policies established by the Fair Complex Board shall be resolved by the Complex's Executive Director and reported to the Fair Complex Board at its next regular Board meeting.

Dated this ____ day of _____, 2004.

ATTEST:

Recording Secretary

Board President

NEW BUSINESS

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: August 18, 2003

To: Board Members
Washington County Fair Board

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: 2004 Washington County Fair & Rodeo Wrap-up

"To improve is to change, to succeed is to change often." Winston Churchill

The "Free Fair Admission" experiment appears to have broken the continued cycle of flat attendance for the County Fair & Rodeo. This flat attendance cycle has extended for more than fifteen years where paid attendance has remained in the 40,000 – 45,000 range despite an in-migration of residents to Washington County. Once all the revenues are tabulated, there will be some revenue-based programs that will have exceeded initial budget estimates and those that did not. The actual revenues for the 2004 County Fair should serve as base-line numbers for developing budgets and programs for 2005. An estimate of revenues received to date is attached.

A number of changes were implemented for the 2004 Washington County Fair & Rodeo and despite a plethora of competing events in the area; this year's edition attracted over 70,000 visitors. The "Free Fair Admission" appears to have attracted visitors throughout the Tri-County area with many visitors having never visited the Washington County Fair or any County Fair. It's possible, that next year's attendance could grow substantially based upon the positive comments arising out of the 2004 County Fair & Rodeo.

Here is the staff's assessment of this year's fair and some thoughts for 2005:

1. **Friendship Plaza** – Using this space for dog agility trials and police dog demonstrations appeared successful based upon the crowds present. This programming was provided to the County Fair at no charge. The covered

bleacher seating was well accepted. The adjacent 'sand box' area provided a shady rest area for weary parents.

2. **Discover the Fun Stage** – This was the site of last year's Brews and Blues Stage. Creating a venue for family-type events and entertainment seem to work well. In addition to a number of grounds acts accessing this stage, it was also the venue for the Meow Mix Gold Medal Games and Sunday's Antique Appraisals
3. **Rodeo** – The quality of the rodeo was once again exceptional, but did not meet its revenue projections or cover its costs. Ticket sales for the Friday Evening, Saturday Matinee and Saturday Evening performances were 1030, 624 and 1271, respectively.
4. **Professional Landscaped Gardens** – This new area located near the Main Gate and requested by the Board, exceeded many of our expectations. This program, if properly funded, could be a showcase for Washington County's largest agricultural crop.
5. **Static Exhibits Relocation** – Combining the arts, crafts and photos exhibits in the south end of the Main Exhibit Hall with the grange exhibits and textiles created a more interesting area and were well accepted again this year. Staff purchased 112 feet of grid wall to display the artwork and photos. This new system was well received and was also loaned to the Clackamas County Fair.
6. **Main Stage Relocation** – The presence of live music east of the Main Exhibit Hall helped bring a more festive atmosphere to the area. The stage was re-directed towards the front of the Main Exhibit Hall and the entire area was covered for the comfort of visitors and entertainers. The sound was better managed this year creating no issues with other nearby venues.
7. **34th Avenue Parking** – Despite consistent pressure, parking was not a major issue this year. Liberty High School cheerleaders performed ticket-selling functions and the Hillsboro Boys Soccer Club assisted in parking vehicles.
8. **4H Horse Show** – Having this major event earlier in the year provided needed relief for the Complex staff to properly pre-stage the County Fair & Rodeo. Issues with sound and other activities on the grounds can be better managed when this event is staged early.
9. **Shavings Management** – No major issues were experienced this year regarding shavings. In fact, we still have a number of unused units remaining on site, which will allow staff to replace shavings in the Show Rings and Auction Ring.
10. **Carnival** – Funstastic Shows, an Oregon based company, was pleased with the success of the opening wristband promotion and increased spending on the midway. Their total gross receipts were over 40% higher this year.

11. **Nightly Samba Band & Beads** – This year's experiment to have a samba band and giving away beads at the Main Gate was well received.
12. **Pre-Fair Promotion** – Despite the competition for news coverage with a 100-degree heat wave, "Bubba's" appearance at Pioneer Square did appear in the Monday edition of *The Oregonian*. Concentrating promotional efforts on the weekend before the County Fair should continue with perhaps another event in Hillsboro involving the new City Civic Center. However, Pioneer Square is a unique venue and should be considered again given the appropriate promotion
13. **Ticketed Events** – Efforts to replace some gate admission revenues with ticket sales from arena events proved challenging for two performances: the Sunday Concert and the PRCA Rodeo. These two events need to be produced in a fashion so that ticket revenues exceed the cost of the event. The Truck Pull and Demo Derby drew well.
14. **Food Concessions** – Depending upon the food and beverage offerings, some food and beverage concessionaires did very well while others reported disappointing sales. Some of this can be attributed to the moderately warm weather. With the insistence of the Fire Marshall, we will need to address locations and layout for 2005.

THOUGHTS FOR 2005:

1. **Arena Events and Concerts** – If it is decided to continue with the "Free Fair Admission" format, each arena events and concerts must generate revenues in excess of their production costs. A 20-25% profit margin should be the goal for each such event. The current seating capacity of approximately 2,200 will continue to limit the events revenue potential. Bottom line, arena events and concerts must produce tickets sales and fill seats since ticket holders directing drive parking and concession revenues. Empty arena and concert seats affect overall revenues.
2. **Main Stage Entertainment Format** – Continue to provide affordable 'free' entertainment with well-recognized local and regional talent. This will likely not include so called 'big-name' national acts unless the cost of such entertainment is offered at significant discounts, and with lower production costs.
3. **Friendship Plaza** – Continue to program this area with daylong events such as the dog agility trials, dog fly ball demonstrations, etc.
4. **Food Court** – Staff should concentrate on a centralized food court format and invite concessionaires that can manage multiple sites and menus. Concentrating on popular food items and attractive, inviting food and beverage stands should

take priority in selecting concessionaires. Much of the layout for the food court area will be restricted by Fire Marshall rules.

5. **Professional Landscaped Gardens** – Focus on expanding this program with an emphasis on competitive gardens. Such expansion will require the Board and staff to look at funding currently allocated to other competitive programs.
6. **Specialty Events** – Continue to feature special events like Saturday's Meow Mix Games and Sunday Antique Appraisals as well as Kids activities at the Discover the Fun Stage.
7. **Competitive Programs** – Take a serious look at the type of competitive programs currently being offered to see if they are still meaningful and meet the needs of our ever-changing population. Nursery products do not receive much, if any, consideration and currently represents one of Washington County's largest agricultural products. Youth related programs should receive much of our attention and support. An emphasis should be placed on educating the public.
8. **Premiums** – The whole question of how much, if any, and for what departments and classes needs to be considered. Premium payments of two dollars are time consuming and difficult to manage for the staff and may not be meaningful to most competitors. A list of departments, premiums offered and premiums paid, is attached.

Attachments

Budget History - Revenues and Expenses

WASHINGTON COUNTY FAIR COMPLEX
Organization Unit 120
County Fairgrounds Fund 150

Line Item	Acct No.	Description	Actual 2002-03	Actual 2003-04	Adopted 2004-05	Estimated 2004-05	Line Item Explanation
		Fair Revenues					
47	4	State Sources - Dept. of Agriculture	\$ 40,868	\$ 39,200	\$ 38,000	\$ 38,000	Payment Due January 2005.
48	30	Youth Admissions	37,886	26,645	-	-	No paid admission.
49	31	Other Admissions	213,820	203,891	35,000	25,596	Truck Pull Costs \$6,000 (1,458 Tics). Demo Derby Costs \$5,750 (2,198 Tics).
50	32	Concessions/Booths	120,695	116,956	146,000	137,000	Sacrificed \$4,000 in Commercial Space to Accommodate Landscape Display.
51	33	Sponsorships	57,625	55,415	60,000	56,650	Slight decrease from original estimate.
52	34	Advertising Sold	1,800	1,150	1,500	1,200	Farm implement Displays on Friendship Square.
53	36	Carnival Income	50,946	47,865	65,000	67,572	More than 35% increase.
54	37	Entry & Bedding Fees	2,912	2,334	4,600	4,600	Estimate.
55	38	Parking Fees	40,491	42,792	81,000	74,944	MAX Riders had greater impact than expected.
56	39	Rodeo Sponsorships	29,290	26,186	50,600	31,100	Title sponsor did not materialize.
57	41	Miscellaneous Income	26,418	10,988	10,800	12,500	Carnival - \$5,000; Steak Fry \$800 - Camping \$2,000 ; Ice \$2,690; RVs 2,000 .
58	42	Rodeo Admissions	4,870	19,839	57,600	37,258	Friday - 1030 tickets. Sat Matinee - 624 Tickets. Sat Evening - 1,271 tickets.
59	43	Main Stage	-	-	25,000	6,393	Poorly attended. Admission \$7/3.50. Performance Cost \$12,000.
60	45	Amphitheater Merchandise	697	769	500	-	No major artists performed.
61	46	Rodeo Miscellaneous	4,321	2,151	1,750	1,750	Estimated. Merchandise Sales and Poker Ride.
62	48	ATM Fees	2,267	1,373	1,300	1,300	Estimated. Three ATMs - two rented.
63	49	Rodeo Queen Activities	3,941	2,501	3,000	3,000	Based upon 2004 Queen Contract.
Total Fair Operations			\$ 638,847	\$ 600,055	\$ 581,650	\$ 498,863	

Premiums Offered and Paid by Department

Page 1

Washington County Fair Complex
Fairbook Description

		Number of Exhibitors	Entries Judged	Premiums Paid	Premiums Offered	% Paid	Add-On Amount
B	Beverage	9	20	\$42.00	\$330.00	12.73%	
C	Open Class Crafts	138	322	\$1,069.00	\$3,526.00	30.32%	
DH	Draft Horse	5	21	\$365.00	\$900.00	40.56%	
E	Floral	89	761	\$1,162.00	\$1,706.00	68.11%	
F	Food Preservation	36	167	\$337.00	\$900.00	37.44%	
G	Poultry	11	65	\$170.00	\$1,236.00	13.75%	
GG	Grange and Community Exhibits			\$0.00	\$325.00	0.00%	
H	Land Products	51	295	\$639.50	\$1,202.00	53.20%	
J	Dairy Goats	14	185	\$2,414.00	\$4,652.00	51.89%	
K	Sheep and Wool	18	234	\$3,100.00	\$8,660.00	35.80%	
L	Pygora Goats	7	32	\$276.00	\$481.00	57.38%	
M	Cashmere Goats	3	24	\$90.00	\$216.00	41.67%	
N	Beef Cattle	27	273	\$7,454.00	\$26,790.00	27.82%	
O	Dairy Cattle	21	165	\$7,100.00	\$18,334.00	38.73%	
P	Textiles	121	473	\$1,071.00	\$3,166.00	33.83%	
PP	Baked Goods	69	242	\$919.00	\$1,726.00	53.24%	
R	Photography	159	518	\$1,219.00	\$2,880.00	42.33%	
S	Painting & Drawing	147	373	\$1,448.00	\$2,960.00	48.92%	
Report Totals			4170	\$28,875.50	\$79,990.00	36.10%	\$0.00

End Of Report

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: August 18, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: 2005 Washington County Fair & Rodeo Dates - 4H Horse Show Dates

Board policy (attached) requires that the Board set fair dates at least 18 months in advance.

2005 Fair & Rodeo Dates - Fair dates for 2005 are Thursday, July 28th through Sunday, July 31st. These dates allow the fair to be one week in advance of the Clark County Fair in Washington.

Chief Joseph Rodeo dates for 2005 are currently advertises as the last full week in July.

2006 Fair & Rodeo Dates - Consistent with existing policy, fair dates for 2006 would be Thursday, July 27th through July 30th.

4H Horse Show Dates – So as to accommodate the need of the 4H Horse Show to have no other competing activities on the grounds during their show and to accommodate the need of the Fair Complex staff to have at least a week's preparation time prior to the receipt of entries, staff is recommending that the 4H Horse Show be scheduled for June 20th through the 25th.

A June and July calendar noting the various dates and activities is attached.

Attachment

WASHINGTON COUNTY FAIR COMPLEX BOARD

Policy Resolution 201

Determination of Fair Dates Policy

RECITALS

- A. WHEREAS, it is the interests of the Fair Board, County Commissioners, Fair Complex staff, exhibitors, and the public at large to establish a consistent means of determining the Fair date from year to year; and
- B. WHEREAS, it is desirous that the County Fair date be set in such a fashion that other competitive fairs, vendors, and contractors should be provided with adequate notice of the dates of the Washington County Fair;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The annual Washington County Fair shall be held during the six (6) day period beginning on a Tuesday and ending on the following Sunday and including the last Friday of July.¹
2. Fair dates shall remain tentative until officially set by the Fair Board at least 18 months prior to the Fair.

Dated this 5th day of April 2000.

ATTEST:

Recording Secretary

Board President

¹ The six (6) day period was suspended when in January 2002 it was decided by Board action to hold a four (4) day fair beginning in 2002.

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 Staging-Rose Festival	2 Staging-Rose Festival	3 Staging-Rose Festival	4 Staging-Rose Festival
5 Staging-Rose Festival	6 Staging-Rose Festival Scottish Deerhound Show	7 Staging-Rose Festival Scottish Deerhound Show	8 Staging-Rose Festival Scottish Deerhound Show	9 Staging-Rose Festival Scottish Deerhound Show	10 Staging-Rose Festival Scottish Deerhound Show	11 Staging-Rose Festival Scottish Deerhound Show
12 Staging-Rose Festival Scottish Deerhound Show	13 Staging-Rose Festival	14 Staging-Rose Festival	15	16	17	18
19	20 4H Horse Fair	21 4H Horse Fair	22 4H Horse Fair	23 4H Horse Fair	24 4H Horse Fair	25 4H Horse Fair
26	27 Bleacher Installation	28 Bleacher Installation	29 Bleacher Installation	30 Bleacher Installation		

2005

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1 July 4 th Celebration	2 July 4 th Celebration
3 July 4 th Celebration	4 July 4 th Celebration	5 Cleanup – July 4th	6 Cleanup – July 4th	7 Pre-Fair Preparation Main Exhibit Hall	8 Pre-Fair Preparation Main Exhibit Hall	9 Pre-Fair Preparation Main Exhibit Hall
10 All Breed Dog Show	11 All Breed Dog Show	12 All Breed Dog Show	13 All Breed Dog Show	14 All Breed Dog Show	15 All Breed Dog Show	16 All Breed Dog Show
17 All Breed Dog Show	18 All Breed Dog Show	19 Dog Show Cleanup	20 Dog Show Cleanup	21 Pre-Fair Preparations	22 Pre-Fair Preparations	23 Entries Arrive Pre-Fair Preparations
24 Entries Arrive Pre-Fair Preparations	25 Vendor/Exhibitor Move-in	26 Vendor/Exhibitor Move-in	27 Vendor/Exhibitor Move-in	28 2005 WCF&R	29 2005 WCF&R	30 2005 WCF&R
31 2005 WCF&R					Clark County Fair	Clark County Fair

2005

County of Washington

Washington County Fair Complex
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Hillsboro, Oregon 97124
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donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: August 18, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: 2004 Board Retreat Date

The Board has scheduled a Board Retreat since 2002. Previous retreats were held in November.

At the Board's direction, staff will begin scheduling for this activity.

County of Washington

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www.faircomplex.com**

FAX MEMORANDUM

Date: August 18, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman
Executive Director

Re: December Board Meeting

Staff requests that the December 2004 Board meeting be rescheduled to accommodate attendance at the International Association of Fairs & Exposition Annual Convention and Trade Show in Las Vegas, Nevada, November 29 – December 2, 2004

The PRCA Convention is also scheduled in Las Vegas, Nevada, November 31 – December 3, 2004.

The Board accommodated a similar request last year.

Your consideration is appreciated.

County of Washington

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FAX MEMORANDUM

Date: August 18, 2004

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: Grandstands Update

Staff recently met with the City of Hillsboro Fire Marshall to discuss a number of issues regarding Fair Complex facilities and operational matters. The most pressing issue has to do with the Grandstands and its lack of exiting ability during emergencies.

In general, the Fire Marshall will be requiring the Fair Complex to expand the exiting capability of this facility by widen the lower isle way (removing rows of seats) and installing a new exit in the middle of the White Section leading westward underneath the facility. Such modifications would decrease the seating capacity from 750 to as few as 500. The costs of such modifications are expected to be substantial given the age of the facility and the possible re-engineering required.

With the possibility of moving in to new facilities in the next couple of years, replacing the Grandstands with either (1) rental bleachers or (2) purchasing replacement 'portable bleachers,' appears to be our best option.

Rental Bleachers – Bleachers that are ADA accessible, has seating capacity of at least 1000, and rented for the month of July only, can be estimated to cost upwards of \$20,000. Cost to demolition the Grandstands could run upwards of \$15,000. This makes the total project, including demolition, site prep and rented bleachers for one month, cost upwards of \$35,000. With a 10% contingency, the total costs could be estimated at \$40,000.

Replacement Bleachers – New 'portable' aluminum bleachers, similar to the ones at the south end of the arena, are available for purchase and are built in sections that seat 140. The sections are ten rows high and twenty-one feet long. Six sets of portable bleachers

(connected with four foot isle ways) can fit on the current footprint of the Grandstand and would provide us with 840 seats. Each section costs approximately \$8,000 with the total cost to provide 840 seats being approximately \$48,000 plus another \$10,000 - \$12,000 for site prep. Cost to demolish the Grandstands could run upwards of \$15,000. This makes the total project including demolition, site prep and six sets of aluminum bleachers, cost upwards of \$75,000. With a 10% contingency, we would be looking at about \$82,500.

One downside of the using rented bleachers or purchasing portable bleachers is that they would be uncovered. However, there are 'portable' shade cloth systems that come in 40' x 40' sections. The cost of such systems would need to be researched.

Recommendation – Staff would request this matter be discussed at the Board level with direction from the Board to proceed accordingly.

It should also be noted that the cost of purchasing portable bleachers might require some financing so that the cost can be absorbed over 3-5 budget cycles.

PS – The north bleachers also need addressing. To purchase new aluminum bleachers to accommodate the same number of seats is estimated at \$50,000 - \$55,000 including demolition of the existing set, site preparation and contingency.

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: August 18, 2004

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: City of Hillsboro Sports Complex Lease

The Sports Complex Lease with the City of Hillsboro expires June 30, 2005. A copy of the lease is attached.

The lease provides that ... "The lease may be renewed at the option of the City for a period not to exceed twenty years for a sum to be agreed upon before the expiration of the initial term."

The lease further states that ... "If the parties are unable to reach agreement upon a fair rental rate, they shall enlist the services of an impartial arbitrator who shall hear the arguments and evidence of both parties with regards to a fair rental rate and shall determine a rate which decision shall be binding. If the parties are unable to agree upon an arbitrator, either party may request the presiding circuit judge of Washington County to select the person to serve as arbitrator. The cost of arbitration shall be borne mutually by the parties.

Staff requests direction from the Board on how to proceed in this matter.

Attachment

LEASE AGREEMENT

THIS AGREEMENT, between WASHINGTON COUNTY and THE WASHINGTON COUNTY FAIR BOARD as "Lessor", and THE CITY OF HILLSBORO as "lessee", entered into on the dates indicated below,

WITNESSETH:

That in consideration of the covenants, agreements and stipulations herein contained on the part of the said lessee to be paid, kept and faithfully performed by said lessee, the said lessor does hereby lease, demise and let unto said lessee the following premises:

TRACT I. Beginning at the southwest corner of the David H. Belknap D.L.C. Number 43 in T1N, R2W, W.M., Washington County, Oregon, and running thence N 1° 41' E along the west line of said Belknap claim 20.00 feet to a point, said point also being the northwest corner of a parcel of land owned by Oregon Electric Railway Company as described in Book 83, Page 450 in the Deed Records of Washington County, Oregon; thence S 89° 57' 10" E along the north line of said parcel owned by Oregon Electric Railway Company a distance of 25.00 feet to a point, said point being located on the east right-of-way line of County Road No. 501 and which is the true point of beginning; thence N 1° 41' E along the east right-of-way line of 29th Avenue 292.92 feet, more or less, to a point; thence N 74° 21' 00" E, along a line that is parallel to and 390.00 feet perpendicular distance from the northerly tangent section of the right-of-way line of Oregon Electric Railway Company, for a distance of 1650.00 feet to a point; thence S 15° 39' 00" E 390.00 feet to a point that lies on the north right-of-way line of Oregon Electric Railway Company; thence S 74° 21' 00" W along the north right-of-way of Oregon Electric Railway Company, for a distance of 1342.02 feet, more or less, to a point, said point being the northeasterly corner of a parcel of land owned by Oregon Electric Railway Company as described above in Book 83, Page 450; thence S 89° 57' 10" W along the north line of the property owned by Oregon Electric Railway Company, a distance of 410.37 feet, more or less, to the true point of beginning.

TRACT II. Beginning at the southwest corner of the David H. Belknap D.L.C. No. 43 in T1N, R2W, W.M., Washington County, Oregon, and running thence N 1° 41' E along the west line of said Belknap claim 312.92 feet to a point; thence S 88° 19' E a distance of 25.00 feet to a point, said point being located on the east right-of-way line

of County Road No. 501 and is also the northwest corner of a parcel of land as described in the ballfield's description, and which point is the true point of beginning; thence N 1° 41' E, along the east right-of-way of County Road 501, 465.00 feet; thence S 88° 19' 00" E 430.00 feet; thence S 1° 41' W, paralleling the right-of-way of County Road 501, 330.80 feet to a point, said point being 390.00 feet perpendicular to the tangent section of the north right-of-way line of Oregon Electric Railway Company; thence S 74° 21' 00" W, paralleling the tangent section of the north right-of-way of Oregon Electric Railway Company, a distance of 450.46 feet, more or less, to the true point of beginning.

It shall be the right of the lessee to possess, control and to use the described premises for the development and use of recreational facilities in any manner consistent with the other terms of this lease for a term of 30 years, commencing with the 1st day of July, 1975. The recreational facilities to be developed and used under this lease shall be substantially those shown on the attached drawing labeled "Proposed Fairgrounds Recreation Complex". No major modification from the proposal shall be made except upon mutual agreement of the parties.

As rental for use of the described premises the lessee shall pay to the lessor the sum of twenty-four thousand two hundred eighty-two dollars thirty cents (\$24,282.30). A payment of fifteen hundred dollars (\$1500) shall be made not later than August 1, 1975. The balance of the payment shall be deemed made in full upon forgiveness by lessee of any and all charges presently owed it by lessor for construction and connection of sanitary sewer facilities serving the fairgrounds. Said forgiveness shall be evidenced by a receipt or other document made not later than August 1, 1975. The lease may be renewed at the option of the City for a period not to exceed twenty (20) years for a sum to be agreed upon before the expiration of the

initial term. If the parties are unable to reach agreement upon a fair rental rate, they shall enlist the services of an impartial arbitrator who shall hear the arguments and evidence of both parties with regard to a fair rental rate and shall determine a rate which decision shall be binding. If the parties are unable to agree upon an arbitrator, either party may request the presiding circuit judge of Washington County to select the person to serve as arbitrator. The cost of arbitration shall be born mutually by the parties.

The lessor retains the right to use the described premises for a period of ten (10) days each year for the purpose of holding the Washington County Fair on it. The lessor shall give notice to the City not later than March 1 of each year of the dates during which preparation for the Washington County Fair, the Fair itself, and cleanup and restoration work will occupy the described premises. It is understood that preparation and cleanup may extend the period during which the lessor may be required to occupy the premises beyond ten (10) days per year. The cleanup and restoration shall be conducted in such a way as not to interfere with the lessee's use of the premises for longer than ten days each year. The lessor may use the described premises for other purposes and at other times during the year by scheduling such use with the lessee. The lessor shall not be denied the right to such use unless the lessee has obligated the described premises for other uses prior to the time that lessor requests such use.

The lessee shall pay the cost of all recreational development on the described premises, and shall pay the cost of con-

Constructing a b d-surface parking lot on the premises large enough to accommodate 250 cars. The cost of maintenance of the recreational and parking facilities shall be borne by the lessee, except that the lessor shall be responsible for cleanup necessitated by use of the facilities for the County Fair, and such other uses as may hereafter be agreed upon.

The lessee shall construct adequate public toilet facilities and they shall be available for the use of persons using both the lessee-constructed recreational facilities and other parts of the fairgrounds.

In constructing the recreational and parking facilities the lessee shall plan and construct a drainage system, and the lessee shall perform that function so as to provide adequate drainage for the leased area and to provide a drainage facility capable of accepting surface drainage from the remainder of the fairgrounds. But by agreeing to construct the drainage system so as to protect and serve the remaining fairgrounds land, the lessee shall not be regarded as undertaking to protect such land or its improvements or people on such land from flooding, and it is hereby agreed that the lessor shall not cause suit or action to be brought against the lessee on account of any damages which may hereafter occur to the remaining fairgrounds land, or people on it, or improvements, or people on or in such improvements, but shall hold the lessee harmless from any such suits or actions or claims for damages as may be presented.

Upon termination of this lease, all improvements constructed by lessee shall become the property of Washington County.

The lessee shall procure and maintain liability insurance

With regard to the leased tracts, and she hold the lessor harmless from any and all claims arising out of their use, except such claims as may arise out of the condition or use of the land during the period when the lessor is using the land for the County Fair, or such other lessor uses as may hereafter be agreed upon.

Executed on the dates indicated below by authority of orders of the respective entities.

APPROVED WASHINGTON COUNTY
BOARD OF COMMISSIONERS

MINUTE ORDER # 75-409

DATE 7-8-75

By Johanna Johansen
CLERK OF THE BOARD

WASHINGTON COUNTY, OREGON

By Paul K. K. K.
Chairman, Board of County
Commissioners

By Johanna Johansen
Recording Secretary

Date: July 8, 1975

CITY OF HILLSBORO

By Amelia A. Davis
Mayor

By J. J. Davis
Recorder

Date: July 15, 1975

WASHINGTON COUNTY FAIR BOARD

By Joanne J. J. J.
President

By Adeline C. Hesse
Secretary

Date: Sept. 9, 1975

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: August 18, 2004

To: Washington County Fair Complex Board
Washington County Fair Complex

From: Don G. Hillman, Executive Director
Washington County Fair Complex

Re: Annual Lease Agreement with OSU Extension

Find attached the lease agreement with OSU Extension Service for use of Fair Complex facilities through June 30, 2005.

Use of Fair Complex facilities to support OSU Extension Service activities relative to 4H has an estimated rental value of \$26,000. Out-of-pocket costs for utilities, expendable supplies and staff time to manage their usage is estimated at approximately 50% of the rental value or \$13,000.

Because of the related costs to provide these facilities, staff will request to the extent practical, that whenever possible, 4H use Capital Center, and that agreements beginning in September 2006, limit mid-week usage to one evening (Tuesday or Wednesday) so that the Fair Complex can better manage its limited staff and resources.



WASHINGTON COUNTY OREGON

COPY

Fair Complex

FACILITY AND EQUIPMENT RENTAL CONTRACT

THIS AGREEMENT, made and entered into by and between the WASHINGTON COUNTY FAIR BOARD, 873 N.E. 34th, Hillsboro, Oregon, 97124 (648-1416), Lessor and State of Oregon acting by and through the State Board of Higher Education on behalf of Oregon State University, represented by Aaren D. Howell, C.P.M., CPPO Manager, Procurement and Construction Contracting (PaCC)/Contracts Officer Lessee.

In consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. Lessor hereby agrees to lease to Lessee and Lessee hereby agrees to lease from Lessor the following items or property, as is:

Various areas of the facility, as needed and based upon availability in relation to paying events for the Lessor, for the Washington County 4-H Program

NO PARKING IS ALLOWED IN THE INTERIOR OF THE FAIR COMPLEX EXCEPT FOR LOADING AND UNLOADING.

2. The term of the Agreement shall be: September 1, 2004 through July 8, 2005.

3. Lessee shall, on execution of this lease, pay to Lessor, -0- and/or N/A of the gross receipts, as rent for the term of this Agreement in the following manner, -0-, on execution and delivery of this contract, WHICH SHALL BE FORFEITED IF LESSEE CANCELS THIS AGREEMENT) and the balance of said payment as follows: -0- and if for any reason said rental is not paid as aforesaid, it is agreed that any box office receipts in the possession of Lessor may be applied to the payment of said rent and Lessee waives all rights to that portion of the box office receipts necessary to pay said rental.

4. That Lessee shall comply with all applicable statutes, laws, ordinances, rules and regulations adopted by the State, County, City, Fair Board or other political body, which pertains to the use of said premises or any provisions of this lease.

5. Lessee agrees to cause no damage to the leased premises or property and at the termination of this lease, to return the lease premises or property in the same condition they were at the time of Lessee's taking possession. Lessee will be charged for any and all damage resulting during this lease agreement.

6. This lease shall not be assigned or sublet without the written consent of Lessor.

7. To the extent permitted by Article XI, Section 7 of the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 to 30.300, Lessee shall save and hold harmless Lessor, Washington County and their employees and agents jointly, severally, and privately and defend the same from all claims of damages, suits and actions of every kind arising out of Lessee's occupancy or use of the premises or property.

**Washington County Fair Complex
OSU/4-H 2004-2005 Agreement
(Cont.)**

8. The Lessee shall furnish satisfactory evidence of general liability insurance, including a copy of the endorsement adding **Washington County, Washington County Fair Board, its officers and employees as additional insured**. The minimum limits of liability shall be: \$500,000 per occurrence for each bodily injury and property damage. Lessee will not do, or permit to be done, anything in or upon any portion of the premises or bring or keep anything therein or thereon which will in any way conflict with the conditions of any insurance policy upon the building or any part thereof, or in any way increase any rate of insurance upon the building or on property kept there; nor shall Lessee without the written consent of the Lessor, put up or operate any engine or motor or machinery on the premises or use oils, burning fluids, camphene, kerosene, propane, naphtha or gasoline for either mechanical or other purposes or any agent other than electricity for illumination of the premises.

9. Parking will be permitted in assigned areas only.

10. The purpose of this contract is to permit the Lessee to conduct the following business only:

The Washington County 4-H Program events

11. Failure to comply with any of the terms of this Agreement shall be deemed a breach of this contract and shall cause the full amount of the contract to become due and payable and shall work a revocation and forfeiture of all rights and privileges granted to Lessee under this Agreement.

12. If intoxicating beverages will be consumed on the premises during the period of this lease, Lessee will display an appropriate Oregon Liquor Control Commission (OLCC) license prior to occupying the facility. No visibly intoxicated person shall be served. Lessee shall not permit any game or amusement on said premises contrary to the laws of the State of Oregon.

13. Lessor and its agents shall have the right to enter upon said premises at reasonable times during the term of this lease for the purpose of inspecting said premises or property, but inspection shall be done in a reasonable manner and at such times as will disturb the business of the Lessee as little as possible.

14. Venue for any action arising from this lease shall be in Washington County District or Circuit Court. The prevailing party shall be entitled to costs and a reasonable attorney's fee, including any appeal.

15. Further Agreements: By mention hereof, the following items become a part of this contract.

A. Fire and Police safety regulations shall be adhered to as designated by the City of Hillsboro Fire and Police Departments. This includes completing all required event permit paperwork required by the Hillsboro Fire Department.

(Contract continues on the following page)

**Washington County Fair Complex
OSU/4-H 2004-2005 Agreement
(Cont.)**

IN WITNESS WHEREOF, the parties have hereunto set their hands and have read and understood in entirety all of said guidelines and regulations set forth by the Lessor, known as the WASHINGTON COUNTY FAIR BOARD.

**State of Oregon acting by and through the State
Board of Higher Education on behalf of Oregon
State University**

Lessee

By _____

Aaron D. Howell

Send to John Baggott at:

18640 N.W. Walker Road #1400

Address

Beaverton OR 97006

City State Zip

(503) 725-2111

Home phone Work phone

WASHINGTON COUNTY FAIR BOARD

Lessor

By _____

Lisa R. DuPre'

Date _____

APPROVED AS TO FORM



For Washington County Oregon

**PLEASE RETURN SIGNED GREEN (ORIGINAL) COPY OF RENTAL CONTRACT TO:
WASHINGTON COUNTY FAIR COMPLEX**

873 NE 34TH STREET

HILLSBORO OREGON 97124

503-648-1416--FAX: 503-648-7208--E-mail: lisad@faircomplex.com

Stewart Development

42120 NW Banks Road
Banks, Oregon, 97106-8517

(503) 324-2037 ext.1
stew.development@verizon.net

The Best of Washington County: A Garden Art and Wine Experience Washington County Fair 2004 *Final Report*

Key Supporters:

- AG West Supply (Tractor)
- Bark Blowers (Bark Dust)
- Mary Baum, Creative Landscape Designs (Landscape Design and Installation)
- Sara Cairns, The Garden Tender (Landscape Design and Installation)
- Keni Cyr-Rumble, Recycled Gardens (Landscape Design and Installation, Plant material, Vendor)
- Fisher Farms (Plant Material)
- Jack Hays, Hays and Associates (Landscape Design, Installation and Artwork)
- Mutual Materials (Hardscape materials)
- Mike Rainey, Mike's Hardy Perennials (Plant material, Vendor, Picked up and returned plants from other nurseries, General handy person for all of the designers.)
- Renaissance Wine and Cigars (Vendor)
- Kay Snortum, The Artful Garden (Landscape Design and Installation, Vendor, Provided all of the benches, tables and chairs.)
- Tami Stewart, Stewart Development (Event Coordination)
- Tanasacres/Max and Hildys (Plant Material)

Time Line:

June 3, 2004:

Initial plea for help from the Fair staff to Tami Stewart. Contact was made based on conversations over the past two years at the Hardy Plant Society's Spring and Fall Plant Sales and Fall Garden Art Fair, events that are held at the Washington County Faircomplex. The initial plan was for a garden design under a 40x40 tent that would also incorporate garden art that would be for sale.

June 8, 2004:

Tami Stewart contacted the Western Washington County HPSO Study group. From the study group Sara Cairns offered a landscape design and Keni Cyr-Rumble offered plants from Recycled Gardens to all designers and planned to create a design. Kay Snortum was volunteered at this point to provide artwork from her shop, The Artful Garden. Sara also suggested contacting Ann Nickerson to assist with design work.

June 10-29, 2004

Contacted Landscape Designer Laura Crockett of Hillsboro and Maurice Horn of Joy Creek Nursery. Due to the short notice Laura Crockett and Joy Creek Nursery were unable to participate this year, as they were already booked with jobs for clients. They were excited about the possibilities for this type of exhibit and offered ideas for next year and suggestions of people to call for this year.

Followed up with Kay Snortum of The Artful Garden, she agreed to have her artwork featured in garden designs and have stock available for sale. She also offered to design a garden using Hydrangeas (she is an avid collector.)

Contacted Ann Nickerson. She was unable to participate this year due to the short notice but was able to send out a notice to all of the members of the Association of Landscape Designers (ANLD) as she is the immediate past president. This notice generated several phone calls from interested designers. Most wanted to know how much they would be paid and if the display would be permanent. Two designers, Mary Baum and Jack Hays agreed to help. A third, Mario Vaden, was willing to design a plan but was not able to install the garden this year. *He strongly encouraged me/the fair to look at finding contractors to donate time for next year but also acknowledged that summer is their busy season.*

I also contacted Mike Rainey of Mike's Hardy Perennials to procure plant material that could be used in the displays and also be sold to the public. Mike thankfully agreed and was a tremendous support to the entire project.

Don Hillman made the initial contacts with Bob Terry at Fisher Farms and David Landan at Renaissance Wines. They agreed to participate and the contact information was passed on to Tami Stewart.

The size of the project has grown from a 40x40 tent to an 80x80 tent.

June 30, 2004

First meeting with all of the designers, the Fair staff, Tami Stewart and Mike Rainey. The space is looked over; small tents are decided upon over one large tent. A basic layout is sketched out with retail and display space mixed together. Resources that are currently available are discussed and the need for additional resources (hardscape, bark, a tractor, labor/volunteers, more plants, more plants, more plants!)

July 1 – 6, 2004

Designers worked on layouts and started to order plants from Fisher Farms. Continued to check on progress with all designers and try to secure to remainder of the needed resources.

Tanasacres Nursery agrees to participate by providing plant material on loan.

Mutual Materials agrees to provide all hardscape material and will deliver and pick up free of charge.

Meeting with Kay Snortum and David Landan to discuss seating in the garden and wine area. This was all provided by The Artful Garden and designed by Kay.

July 7, 2004

Second meeting with the team of designers. They are happy with the progress and we are all amazed considering the deadline. We still need 6-8 units of bark and a tractor to move it. Large trees can be obtained by Mary Baum. Kay offered to print plant identification tags for all of the displays so that they would have a uniform look.

July 8-22, 2004

Secured donated bark from Bark Blowers after several attempts with other companies. Finally was able to get a tractor donated by AG West thanks to a tip from Leah, but it was too late to get them mentioned on the sign of sponsors.

Ensured that all orders were placed by the designers and coordinated delivery schedules. Tried to coordinate volunteers to assist with the event but there was not enough time.

July 23, 2004

One semi load of hardscape arrives from Mutual Materials. Ensured that it all arrived and is all placed in the proper area.

July 24-25, 2004

The hottest days of the year and the designers build their structures!

July 26, 2004

Six units of bark dust arrive. All of the plants from Fisher Farms arrive (50% of the plant material used.) The large trees arrive. Plants from Recycled Gardens arrive.

July 27, 2004

Plants from Mike's arrive. The gardens begin to take shape. Vendor areas start to form.

July 28, 2004

Mike coordinates the pick-up of the plants from Tanasacre Nursery. All artwork is placed and vendor areas are finished.

July 29- August 1, 2004

The Fair is a success for the Garden participants. It is heavily used and all of the vendors are happy with the result.

Several other fair vendors are interested in pairing with a garden designer to enhance the look of their space for next year which they feel will enhance their traffic flow.

August 2 – 4, 2004

Tear down. Return flyers to sponsors. Ensure that everyone was happy.

Ideas For The Future:

- More planning time!
- Expand
- Look at the possibility of some of the gardens becoming permanent displays. Fair attendees commented that the grounds really needed to be spruced up on a permanent basis.
- A children's garden
- Involve more nurseries to promote the changing culture of agriculture in Washington County

Oregon is one of the largest nursery growing states in the country, ranking second in total wholesale sales behind only California.

In 2002, the latest year for which complete statistics are available, Oregon's wholesale nurseries had combined sales of \$870 million, more than any other agricultural commodity group in the state. The nursery industry also is Oregon's largest agricultural employer with more than 20,000 workers and has an annual payroll topping \$232 million.

Roughly three-fourths of the nursery stock grown in Oregon is exported to other states or countries, making Oregon the nation's largest exporter of nursery stock. And the state's nurseries, as well as all Oregonians, can take great pride in knowing that Oregon is No. 1 in the United States in the production of shade trees, Japanese maples and most other kinds of maples, arborvitae, rhododendron and coniferous evergreens. Oregon also is a leader, ranking second or third nationally, in the production of deciduous flowering trees, azaleas and other broadleaf evergreens.

ANNOUNCEMENTS

Calendar of Events
September 2004 - January 2005

Date	Event	Location
<u>September</u>		
1	Board Meeting	Floral Building (4:30 PM)
1	Booster Meeting	Board Room (7:00 PM)
6	Labor Day Holiday	Office Closed
7	Rodeo Committee Meeting	Floral Building (7:00 PM)
7	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
15	Volunteer Appreciation Dinner	Cloverleaf Bldg. (6:00 PM)
<u>October</u>		
5	Rodeo Committee Meeting	Floral Building (7:00 PM)
5	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
6	Board Meeting	Floral Building (4:30 PM)
6	Booster Meeting	Board Room (7:00 PM)
15 - 31	Frite Lites	Interior Grounds at Dusk
<u>November</u>		
2	Rodeo Committee Meeting	Floral Building (7:00 PM)
2	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
3	Board Meeting	Floral Building (4:30 PM)
3	Booster Meeting	Board Room (7:00 PM)
25	Holiday	Office Closed
Nov 29 - Dec 2	IAFE Convention	Las Vegas, NV
<u>December</u>		
Nov 29 - Dec 2	IAFE Convention	Las Vegas, NV
Nov 31 - Dec 3	PRCA National Convention	Las Vegas, NV
7	Rodeo Committee Meeting	Floral Building (7:00 PM)
7	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
8	Board Meeting	Floral Building (4:30 PM)
25	Holiday	Office Closed
<u>January</u>		
1	Holiday	Office Closed
5	Rodeo Committee Meeting	Floral Building (7:00 PM)
5	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
6	Board Meeting	Floral Building (4:30 PM)
6	Booster Meeting	Board Room (7:00 PM)
7 - 9	Oregon Fairs Association Convention	Jantzen Beach, Portland
16-19	Western Fairs Association Convention	Reno, Nevada

ORAL COMMUNICATIONS

CORRESPONDENCE



8/5/04

Washington County Fair & Rodeo
873 NE 34th Ave
Hillsboro, OR 97124

To Whom It May Concern:

As a Rodeo sponsor for over 12 years and a 4-H participant as a child of the fair, I would like to tell you that this year's Rodeo was by far the most exceptional.

I had the opportunity to interact with Cody Feinauer and family and I believe that without them, and all of the other volunteers this would not be such a great event. It is obvious that everyone takes this event personally while performing on a professional level. The organization of the dinners, sponsorship parking, and the VIP treatment in the grandstands was superb.

Thank you again, we look forward to next year.

Sincerely,

MORGAN SITEWORKS,

Lynnelle Morgan
President

8-5-64

Don Hillman, Executive Director

Washington County Fair

and Members of the Fair Board

What a wonderful Washington County Fair we have just enjoyed. Congratulations to our Washington County residents who cared enough to prepare and bring exhibits in great numbers so that every department was very well filled - all this enjoyed by an appreciative record crowd of attendees. This tells us our Washington County Fair is alive and well, Thank you and the Fair Board,

Ruth E. Pasley

24915 NW West Union Rd
Hillsboro, Or. 97124

August 3, 2004

Paige,

On behalf of everyone at the Healthy
Hornet, I'd like to personally thank you
for allowing us in your Washington County
fair. We had a great time! You made us
feel welcomed & appreciated! I look forward
to a continued & successful relationship with
you in the years to come!!

Sincerely
Rinda Jeske

Katie Hill
19905 SE Neck Road
Dayton, OR 97114
August 2, 2004

Washington County Fair and Rodeo
873 NE 34th Ave.
Hillsboro, OR 97124

Dear Sir or Madam:

I am not sure whose hands this letter needs to reach, but hopefully you can direct it to the person who is responsible for allowing competitors to show their horses at the fair.

I recently attended the Washington County Fair where a Shire horse farm, One Mile Shires, were showing their horses. There were not very many draft exhibitors at the show (4 farms total), and One Mile Shires were the only representation of the Shire breed.

As an owner and lover of drafts, I was very happy and eager to watch the exhibition until the 6-up competition started and I saw the entry for One Mile Shires.

I am attaching a letter I sent to One Mile Shires after watching them compete on Saturday. I was in total disgust when they brought in their 6-up hitch, as one of their wheel horses was severely lame. It wasn't just a slight favoring of her foot – she was dropping her head down so far when she put weight on her foot that it appeared that every step she took was excruciating. I ended up trying to speak to the owners of the horses after the show, and the gentleman acted pretty shocked when I asked why he was using a lame horse to compete with. I got the impression that he didn't expect anyone to notice and to be able to leave the fair feeling like a success...

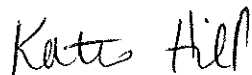
I am very disappointed in whoever is responsible for deciding when an exhibitor's animals are sound enough to compete. In my opinion, the judge should have disqualified One Mile Shire's entry immediately. The horse in question needed some sort of veterinary attention. A lot of the people attending the exhibition were kids, and although I am sure that many did not notice the lameness in the horse, it does not set a good example to anyone to see someone winning a class with lame animals. I do not know what sort of politics were involved in the decision to allow them to compete since the owner of One Mile Shires also organized the show, but I walked away feeling disgusted that they were even allowed in the ring.

I know that the fair was not a big draft show, and maybe they thought that they could relax on their normal standards because the competition was not very tough... but, I feel that anytime you as a horse (especially Shires, since they are so rare) owner are presenting your horses in public you have a certain level of responsibility to the breed to show what they are and what they can do.

I sincerely hope and pray that I will not see another exhibitor compete at fair with an animal in so much pain again. I will not remain silent and allow people not only to compete, but to win classes with animals that should be at home receiving veterinary attention – especially at county fair where the whole idea is to honor and reward competitors who take excellent care of their animals.

Thank you for your time.

Best Regards,



Katie Hill

Copy

Katie Hill
19905 SE Neck Road
Dayton, OR 97114
August 2, 2004

One Mile Shires
P.O. Box #302
Gaston, OR 97119

Dear Sir or Madam:

I attended the draft horse exhibition and show at the Washington County Fair and Rodeo in Hillsboro, Oregon, on July 30, 2004. Your farm was one of the few draft exhibits competing, and was the only representation of the Shire breed at the show. I estimate there were upwards of 200 spectators at the show. Many of these people were in complete awe and admiration of the large horses, and seemed to thoroughly enjoy watching the drafts working and showing.

As a draft horse owner and lover, I was very eager to attend the exhibition. I have been in love with Shires for many years, and after having to sell my grey Shire colt earlier this summer I was excited to see your horses hitched up and working – something that, because of health issues, my Shire would never be able to do. I do not show my horses at present time, but I have a long history of successfully showing many different breeds of horses. I am well versed in what is acceptable and what is unacceptable at a show, and I walked away after watching your horses compete with a sick feeling in my stomach that could only be described as complete disgust in your behavior.

I was very excited to watch the 6-up hitches compete at the show. When your hitch entered the ring I turned absolutely furious. One of your wheel horses was so severely lame that there was absolutely no way that it should have been doing anything but relaxing at home in a small paddock. She was limping on one of her front legs so badly that she could barely keep up with the other horses, especially when you asked her to trot. Horses do not limp that severely if they are not in extreme amounts of pain. In most shows an exhibitor who tries to present a horse with any lameness issues whatsoever would be disqualified immediately. I was in utter shock not only at the fact that you chose to show this horse, but also at the judges who allowed your hitch to compete. Part of being a responsible horse owner is knowing when to make a decision that an animal is simply in too much pain to compete, and allowing yourself to let go of your ego enough to remove yourself from the competition.

One of the other hitches competed as a 4-up because one of their horses had a "tummy ache". To me, that is what being a responsible horse owner is all about. They took last place in the class as a result of having a smaller hitch, but in my mind they are the real winners at the show. In my opinion, this is what you should have done as well. I can't figure out if it is purely an ego issue ("Look at me with my beautiful Shires and my impressive hitch"), or if you just simply do not care enough about your animals to know when you are pushing them to far. From the looks of your website, you say that you have a good amount of years around horses. The decision that you made on Saturday to use a lame horse in your hitch made you appear like a novice horse person in my eyes who was either ignorant to the amount of pain your horse was in or simply did not care.

Your hitch won the class, which only had three entries – one of them only had a 4-horse hitch, and the other 6-horse hitch had a near catastrophe when the horses turned too sharp and one of them got hung up in the traces. You won by default, and I believe you never should have been allowed to compete in the first place.

After the show while you were putting equipment away, I approached you and tried, very calmly, to ask why your horse was lame. Your response is the reason why I am writing this letter today:

you said that your horse has had lameness issues for several months, and that you forgot a plate for her hoof that would alleviate some of the pain. To me, this is infuriating. You live less than an hour drive from the fairgrounds, and I don't understand why someone couldn't have run back home to pick it up prior to the show. Or, why didn't someone make sure the horse's foot was shod in the necessary way prior to even coming to the show? Worse than that, I cannot believe that you knew how lame your horse was months and months prior to the show, and yet you still made her compete. If she would have tweaked her foot or hurt herself minutes prior to going into the ring, this would have been slightly more understandable, although still completely unacceptable in my mind.

There was a wonderful opportunity to promote the breed on Saturday and to introduce a lot of non-horse and non-draft horse enthusiasts to these gentle giants. Fortunately, most people at the show were unaware that there was anything wrong with your horse, and were still able to enjoy the exhibition. For me, it ruined my weekend.

I will be sending a copy of this letter to the American Shire Horse Association as well as the Washington County Fair and Rodeo committee. I am hoping to accomplish a level of awareness that will not allow competitors who use sick, lame, or otherwise unhealthy animals to compete in the future. We, as owners of horses, have the responsibility to look out for their best interests – in my opinion, you have fallen short in this respect.

Regards,

Katie Hill



July 26, 2004

Don,

As Chair of The Chamber of Commerce,
I really want to thank you for
your hard work & time spent on
the Sign Code Task Force. This was
very important, and your participa-
tion made a lasting favorable
impact on Hillsboro. Thanks for
all you do.

Katie Lipe

Thank you all for the
hard work and effort
put into making this
year's show such a success.
We really appreciate
you more than you
know. We loved participating
in your event and
we will most certainly
be looking forward to
working with you again
next year!

♡
Kitchen
Craft

Thanks
again &
keep up the
great work!

OTHER MATTERS OF INFORMATION

County of Washington

Washington County Fair Complex
873 NE 34th Avenue
Hillsboro, Oregon 97124
Phone: (503) 648-1416
Fax: (503) 648-7208
donh@faircomplex.com
www.faircomplex.com

FAX MEMORANDUM

Date: August 10, 2004

To: Board Members
Washington County Fair Board

From: Don G. Hillman
Executive Director

Re: Preliminary Auction Numbers

Here are some preliminary auction numbers from the 2004 Washington County Fair Youth Auction –

Beef:	2004 – Twenty seven animals	\$61,157 Total	\$1.86 per pound average
	2003 – Thirty eight animals	\$76,718 Total	\$1.68 per pound average
	2002 – Thirty two animals	\$58,351 Total	\$1.48 per pound average
	2001 – Thirty one animals	\$67,549 Total	\$1.82 per pound average

Swine	2004 – Eighty animals	\$61,787 Total	\$3.10 per pound average
	2003 – Fifty six animals	\$43,318 Total	\$3.28 per pound average
	2002 – Seventy five animals	\$38,775 Total	\$2.12 per pound average
	2001 – Fifty eight animals	\$42,483 Total	\$3.03 per pound average

Sheep:	2004 – Thirty eight animals	\$20,989 Total	\$4.40 per pound average
	2003 – Thirty four animals	\$15,199 Total	\$3.60 per pound average
	2002 – Thirty one animals	\$12,912 Total	\$3.36 per pound average
	2001 – Thirty nine animals	\$16,862 Total	\$3.51 per pound average

Total: 2004 - \$143,933
2003 - \$136,235
2002 - \$110,018
2001 - \$126,893

*Non-Paid Use of Fair Complex Facilities
September 2004*

Date	Event	Location (Value)
<u>August</u> 12-15	Oregon Air Show – Command Center Oregon Air Show Oregon Air Show	Cloverleaf Bldg (\$1,500 Value) Ticket Booths (\$100 Value) Sheep Pens (\$500 Value)
<u>Jan - Dec 2004</u>	OSU Extension Service	Most Buildings as Available (\$26,000 Value)

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Charge at least \$1 for fair I loved the down-home feel, look and, of course, smell of the Washington County Fair this year. Norman Rockwell couldn't have painted the Saturday summer evening better with a full moon and soft, cool breeze.

Thursday, August 19, 2004

MAX took me from the Sunset Transit Center to meet friends at the MAX stop for the fair with its two-block walk (a shuttle was available) to the entrance. We strolled past all the exhibits, and especially enjoyed seeing kids work with their livestock and pets, plus the art and photo exhibits. Terrific country bands "cooked" as we ate.

I wonder, though, if the new free admission policy paid off in extra revenue for concessions, rides and the fair? The crowd was good but seemed light for such an idyllic night. If the board is disappointed, maybe a step up to a low \$1 admission for every "body," except babes in arms and strollers, would make the difference? Just a thought from an older guy who loved a real country-type fair. BOB DYE Cedar Mill

No, now and in November Another school district levy, are you joking ("Hurdles high for Hillsboro school levy," Aug. 5)? I can tell you now rather than in November, that the answer is NO!

I'm all for keeping children well-educated, but the school district is continually spending our tax money in the wrong places. Has anyone ever driven by the new multimillion dollar school district office on Northeast Brookwood Parkway in Hillsboro? How I wish I could have had such a plush office in a beautiful park setting. What a waste of money for a new maintenance complex on the old Witch Hazel School playground next to Tualatin Valley Highway.

What about the many days that the administration and teachers take off during the school year? I went on the school district's Web site and counted 36 days during the school year that there would be no classes (grades 9-12). There were all kinds of reasons: spring break, Christmas break, grade preparation, parent conferences (why can't you do these after school is out for the day?), staff development, licensed noncontract days, etc.

For a house valued at \$200,000, the increase in taxes would amount to \$200 to \$250 more a year. Sure, not much of a problem if it were the only tax burden, but there are dozens of other tax obligations. They're all asking for a continuance or an increase in their levies.

To the Hillsboro School District: Save your money and efforts now; the answer will still be no in November. JERRY SCHNEIDER Hillsboro

Kudos to the DMV Today, while walking in the morning with friends, I mentioned that I had to meet my son late in the afternoon at the DMV to hand him documents for his driver's license replacement. They rolled their eyes and offered condolences.

Imagine my surprise and gratitude to discover that the efficiency of this agency has improved to such an extent that I can now praise them (at least on Allen Boulevard), along with kudos for pleasant, friendly employees who actually seem happy to serve.

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Fair numbers lowest in decade

Tuesday, August 17, 2004

By ERIN MIDDLEWOOD, *Columbian* staff writer

Attendance at the Clark County Fair has plummeted to its lowest levels in a decade, according to figures released Monday.

Fair Director Tom Musser blames a rainy opening day followed by hot temperatures. The mercury reached 102 at the fairgrounds on Aug. 9, staying above 90 for much of the fair's 10-day run, which ended Sunday.

Aside from the first two days, the high temperatures didn't dip below 85 degrees.

"You just can't get past some powers, and weather is one," Musser said.

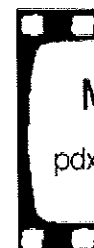
The hottest day during last year's fair was in the mid-80s, according to National Weather Service records.

Paid attendance dropped 23 percent, from 164,626 in 2003 to 126,381 this year. Total attendance, which includes staff, volunteers, guests at the free breakfast and children younger than 6, was 220,341, 22 percent less than last year's 282,545.

The attendance was the lowest recorded since 1994, when Musser took over as fair director and ended a long-standing practice of using exaggerated estimates instead of body counts.

Construction of an \$18.5 million, 112,000-square-foot exhibition hall required rejiggering the fair's layout, but Musser said he doesn't think that was a factor in the low attendance. He talked with people who visited a booth that provided details about the changes.

"People came over and were curious," Musser said. "Some had forlorn feelings about losing old barns" that were torn down to make room for the new building.



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Fairgoers ogled the massive concrete walls of the building, and then took off to meander through the new layout of exhibits, he said.

Once fair crews have cleaned up the grounds, they will begin their critique sessions of this year's fair in preparation for next year's, Musser said. Parking will be on their agenda.

Musser heard complaints from fairgoers who had to park in the far reaches of the lot, which is designed for The Amphitheater at Clark County.

When Quincunx built the amphitheater at its own expense on the county-owned fairgrounds, the company also improved the parking lots, which used to be nothing more than open fields. Quincunx last year began leasing the amphitheater from Clark County for \$20 million over 25 years. Part of that money will repay the bonds for the new exhibition hall, which Musser and other officials hope will lure trade shows to make better use of the fairgrounds year-round.

The same transition team that figured out how to fit in all the exhibits amid construction will meet to discuss what exhibits will go inside the new exhibition hall for next year's fair.

The fair's master plan calls for other new structures including a livestock building, a smaller exhibit hall, a food court and a stall barn.

"None of that is going to be happening right away," Musser said. "We need to get this building up and operating before we go on to the next one."

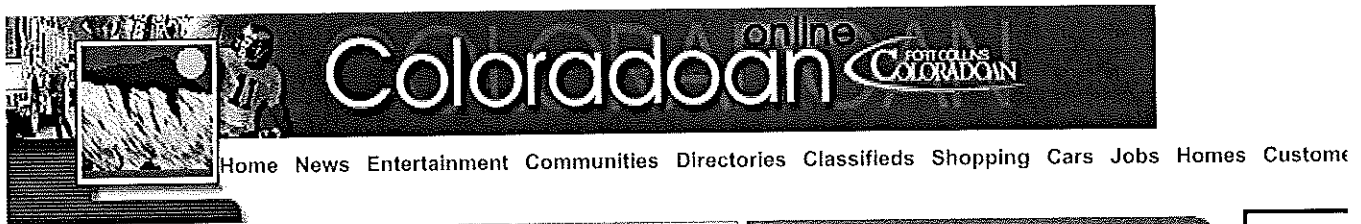
Did you know?

* The fair's highest attendance in the past decade was in 1998; paid attendance was 180,112 and the total, including workers and volunteers, was 300,219.

* The Clark County Fair has operated from the fairgrounds near 179th Street and Interstate 5 for five decades.

Talk about this story in Neighborhood Issues.

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News - Sunday, August 15, 2004

☒ **SUBSCRIBE TO THE COLORADOAN**

Fair numbers fall short

New digs, big acts fail to draw expected crowds

By **KEVIN DUGGAN**KevinDuggan@coloradoan.com

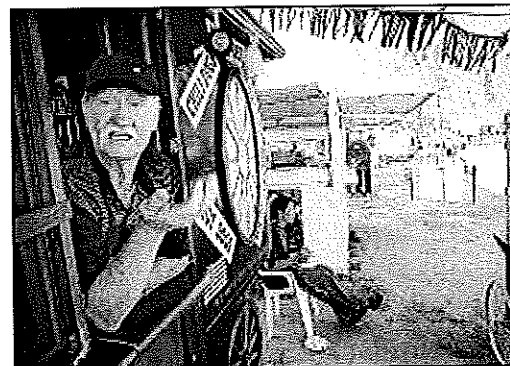
New facilities and an emphasis on entertainment were not enough to draw big crowds to this year's Larimer County Fair and Rodeo.

The fair, which officially ended Wednesday, attracted an estimated 84,000 people to the county's new fairgrounds, also known as The Ranch, northeast of the Interstate 25/Crossroads Boulevard interchange.

That's about the same turnout the fair saw last year at its old home near downtown Loveland, said Bob Holt, fair manager.

Organizers had projected the fair would draw 100,000 to 125,000 visitors for its inaugural year at The Ranch.

"I guess curiosity wasn't enough to bring people out," Holt said.



Rich Abrahamson/The Coloradoan

SLOW: Art Johnson, who operated On A Roll, Etc. on the Larimer County fair's midway, said his business at this year's fair dropped by nearly 50 percent. Disappointed, he said he will not return next year.

Attendance by the numbers

Below are attendance figures for shows held at the Budweiser Events Center in conjunction with the Larimer County Fair and Rodeo:

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The smaller-than-expected crowds meant poor business for many vendors who set up shop at the fair. Art Johnson, owner and operator of the On A Roll cart, which sold sandwiches and popcorn, said his business was off 50 percent from last year's fair.

The layout of commercial booths and other attractions was such that some fairgoers never walked by his location, Johnson said. It didn't help that many potential customers were driven past by a shuttle service taking people across the expansive grounds, he said.

"We can't get business unless it's foot traffic," he said. "If they are driving by, they aren't going to stop."

There just weren't enough people attending the fair to make it worth his time, Johnson said. During the Monday night rodeo performance in the Budweiser Events Center, his cart had \$2 in sales, he said.

Sales at the Bill Hames Shows carnival were "on par" with last year's fair, said general manager Alan Cockerham.

Business and attendance were good, he said, even though the fairgrounds often appeared nearly empty. The Ranch is six times larger than the old fairgrounds.

"This is a big fairgrounds and it takes a lot of people to fill it," Cockerham said. "Appearance isn't everything."

Although other vendors complained about the fair's layout, Cockerham said the traffic pattern worked well for the carnival. Problems were to be expected with the fair being in its new venue, he said.

Cockerham said he expects to see plenty of changes before next year's fair.

"I'm sure the first day there were a lot of things they wanted to change,"

Grand Funk Railroad/Blood, Sweat & Tears concert

1,355

Fair Fun Fest (free daylong event featuring local bands)

2,348

Jo Dee Messina/Mark Chesnutt concert

3,151

Rodeo (Sunday)

1,989

Rodeo (Monday)

2,809

Rodeo (Tuesday)

5,144

Draft Horse and Mule Show (free)

he said. "If you didn't continue to change, you would go backward."

Fair officials surveyed vendors and other fair participants about their experiences and will take their comments to heart when planning next year's event, said Myrna Rodenberger, Larimer County treasurer and a longtime Fair Board member.

"We had some growing pains," she said. "But overall I would say the fair was successful. I heard a lot of positive comments, and I think people had a good time."

Rodenberger said she was not disappointed with the turnout for the fair since it did not lose ground from last year.

How the fair fared financially will not be known for a couple of months and all expenses are covered, Holt said.

Admission fees, which were charged for the first time this year, will probably total between \$85,000 and \$90,000. The fees were projected to bring in \$150,000, Holt said.

Concerts at the Budweiser Events Center and three nights of professional rodeo did not draw as well as expected, Holt said.

With the fair coming on the heels of Rocky Mountain Stampede in Greeley and Frontier Days in Cheyenne, Wyo., local entertainment dollars might have been stretched too thin, he said.

The price of admission and the cost of food and carnival rides might have been factors in keeping people away from the fair, said Roxane Weitzel, who spent much of the fair working at a booth sponsored by 287 Supply, 120 N. U.S. Highway 287.

Admission was \$5 for adults, \$3 for children. Hamburgers on the midway cost about \$5 and soft drinks \$3, Weitzel said. The cost added up quickly for families, she said.

"People don't have that kind of money to spend on a county fair," she said. "By the time they get in here, they don't have enough to buy anything else."

Vendor booths should be more consolidated next year, she said, with foot traffic funneled through the commercial area.

Things were too spread out this year, Weitzel said. The U.S. 287 booth, which offered hats, ropes and other assorted "cowboy" gear for sale, did not have a single customer Monday night, she said.

Johnson agreed that something needs to be done to hold down the cost

of enjoying the fair.

"I've heard people say they boycotted the fair because of prices," he said. "Locals were telling out-of-town people the fair wasn't any good this year.

"If local people are saying that, there's something going on."

Johnson said he doesn't expect to come to next year's fair.

Business was "very bad" for vendors set up inside the First National Bank Exhibition Hall, said Mikel Kleess, who was selling a therapeutic gel called Pain Wizard.

"There's nobody here," she said. "They didn't sell it very well."

Kleess, who has worked at fairs across the country for many years, said it's not unusual for fairs to charge admission. But it's also not unusual for free street fairs, such as NewWestFest, to outdraw county fairs and even the State Fair in Pueblo.


"People in Colorado just don't like to pay for fairs," she said.

The Fair Board and staff will review what went right and what went wrong with this year's fair and make changes, Holt said.

There's already talk about improving conditions for vendors, such as making water and sewage facilities more readily available, and being stricter about the use of shuttles to move people around.

"We are going to learn from our mistakes," he said.

Originally published Sunday, August 15, 2004

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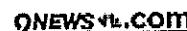
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Fair attendance soars with free admission

Waiving the gate fee generates a big response, but whether it yields financial benefits remains to be seen

Thursday, August 05, 2004

MICHELLE MANDEL

First, the good news: Attendance at this year's four-day Washington County Fair & Rodeo shot up more than 60 percent, from 43,000 to 70,000.

Second, the deferred news: Fair Executive Director Don Hillman won't know for two weeks, when all receipts are in, whether this year's free admission paid off. The Fair Board hoped that eliminating the gate fee -- \$7 for adults, \$4 for children and senior citizens -- would free up dollars for folks to spend on food, rides and attractions.

The fair, which ended Sunday, receives a percentage of profits from vendors, Hillman explained Wednesday.

"It's wait-and-see time," he said. "We're still getting reports from our percentage partners, but it will be two weeks before the final figures go through.

"We all have our fingers crossed."

Like county fairs across Oregon, the fair has struggled in recent years to attract patrons, particularly suburbanites bombarded with summer entertainment choices.

The Fair Board took a decided risk in ditching the admission fee in hopes of increasing overall revenue. The Beaverton Area Chamber of Commerce did the same with SummerFest in mid-July and wound up facing thousands of dollars of debt. Attendance soared on the one free day, but plummeted the two paid days, strangling profits for the first time in that event's 16-year history.

Hillman explained that events that abandon admission fees must have attendance increase 50 percent to 100 percent to make money. The fair's 60 percent increase in attendance this year leaves him optimistic.

Rodeo chairman Cody Feinhauer feels likewise. He said gate numbers at the rodeo stayed the same as last year, even though general admission prices jumped from \$4 to \$12.

"That's saying something, if just as many people came, and the prices were higher," Feinhauer said. "I think the fair and rodeo did really well this year."

Saturday proved the fair's busiest day, with more than 20,000 people, Hillman said.

Fair organizers, in fact, fretted that too many people would show up and some might have to be turned away.

"You worry that success will bring on more than you can handle," Hillman said, adding that

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numbers at the livestock auction and livestock association steak fry were both up significantly.

Hillman said temperatures in the 80s and 90s each day caused four or five people to suffer heat exhaustion requiring treatment.

What happens at next year's fair depends largely on how this year went. Hillman said the Fair Board will talk this fall about options, ranging from free admission to redeveloping the fairgrounds.

One thing's certain. The county fire marshal has deemed the rodeo grandstands unsafe, and they must be heavily modified or replaced.

Feinhauer says it's about time.

Hillman says he doesn't know whether new grandstands will be bought or leased, given the continuing debate about the new fairgrounds.

In March, the Fair Board hired developer Opus Northwest to flesh out a \$33 million plan that would move the fair complex from its 22.5-acre site to a location east of Northeast 34th Avenue. Shopping and an entertainment center would replace the fairgrounds on Cornell Road.

Right now, Hillman just wants to bask in the glow of this year's numbers and hope for the best in the receipts.

"What was so wonderful about this fair was the diversity of people attending," he said. "The entire community seemed to be celebrating -- cowboys, folks from Intel, Hispanics.

"For four days, we were a melting pot of Washington County."

Michelle Mandel: 503-294-5959; michellemandel@news.oregonian.com

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Fair turnstiles sing

Tuesday, August 03, 2004

By Ellen Ast

The Argus

Blazing Sunday sunshine wrapped up one of the busiest weekends the Washington County Fair and Rodeo had seen in a decade.

Don Hillman, executive director of the Washington County Fair Complex, said a head count of more than 70,000 fairgoers over the four-day event represented a 60 percent increase in attendance from last year.

Around 43,500 admission tickets were sold last year. Half that amount, around 20,000 fairgoers, crowded through the turnstiles Saturday, the fair's busiest day, Hillman added.

Hillman said this year's experiment with free admission helped make the event successful.

"In the last 15 years, attendance has not grown," Hillman said Monday over the phone, as he strolled through the empty fairgrounds after his third Washington County fair.

"This allowed us to introduce a lot more folks to the event. I think this is what we've gotta do to make them long-term fairgoers in the future."

Tom Wheeler, 30, of Beaverton returned to this year's fair after a five-year hiatus.

"We came because it was free," said Wheeler, a Portland State University student.

Wheeler and his daughter Anna, 1, strapped into a blue stroller, waited under coveted shade in the kiddy ride section while his son Ben finished a whirl on an orbiting, mock-helicopter ride.

They shared the shade with Wheeler's father-in-law Dennis Lust of Gaston and his wife, Margie Lust.

"Lemonade has been the hit today," Margie said.

The family already spent three hours in the animal barns and ate a sub sandwich lunch.

At least 22 new and old rides, averaging five tickets at \$1 per ticket, swung and spun the thrillseekers. Others lamented the absent slide and towering gondola ferris wheel that landmarked the fair last year.

"The idea is to rotate rides so you don't have the same old rides each year," Hillman explained.

Lu Applegate, 48, of Hillsboro was packed in the arena's sun-soaked bleachers to watch other rides rev and crunch in the 18-car Demolition Derby.

She was with her daughter Vanessa Robinson, son-in-law Isaac and grandson Jacob, 2.

Like other families, Applegate said free admission was a nice touch.

"I think we know now what folks want to spend their money on," Hillman said, noting the packed 2,500-seat arena for the derby.

Forest Grove's Krut family, which included Marilyn and Stephen and their four little ones, Caleb, 10, Alexis, 9, Tabitha, 6, and Bethany, 5, agreed free admission helps the budget for families like theirs.

"When you have a family this big..." Marilyn began, "...It adds up," Stephen finished, as he took another bite of his sub sandwich.

The family, who consider themselves regular fairgoers except for last year's absence, said they may stay at the fair "...Until our feet hurt." After lunch and ice cream, the family tentatively planned to leave their shaded picnic table in the Friendship Square and walk the horse barns.

Hillman said packed shows including the Meow Mix Gold Medal Games, dog agility and police dog demonstrations and the garden and wine exhibit helped boost attendance.

Saturday's events drew animal lovers to the steak fry and the Washington County Livestock Association auction. Long lines were consistent at the Oregon Dairy Women's booth, selling ice cream at \$1.50 per cone, the cheapest at the fair.

"We had a diverse group of people here. I think everything contributed to that 60 percent increase," Hillman said. Free admission may be an idea for next year, he added.

"This allowed us to introduce a lot more folks to the event. We've gotta introduce this new generation to what we've got here."

Final fair and rodeo information, including revenue, will be available in the next two weeks, according to Washington County Fair Complex staff.

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Cyber Camp brings technology to fair

Tuesday, August 03, 2004

By Heather Adams

The Argus

The Washington County Fair helped students about technology as well as agriculture last week.

At the 4-H Tech Wizards cyber camp, young people used new programs and equipment at a portable computer lab.

Tech Wizards from Hillsboro High School helped students compose digital music, build a digital journal and examine bugs under digital microscopes.

The students also used movie cameras and built and programmed Lego robots.

"We all really like this stuff," said Isaac Richfield, a seventh grader, of why he attended camp.

"It sounded like fun," said Brooke Nelson, a fifth grader.

Tech Wizards from Hilhi completed 12 hours of training to become technology camp counselors.

"It's a great experience," said senior Mirna Sierra. "These guys are all smart."

The computer lab was donated by Hewlett Packard and Intel.

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Scenes from the fair

Friday, July 30, 2004

MICHELLE MANDEL

HILLSBORO -- It was sweat-o-rific Thursday at the Washington County Fair & Rodeo, where admission is free through Sunday.

The blazing sun drove the bigger-than-usual opening day crowd into much-appreciated shade.

When they ventured out, though, the saved admission seemed to go for food and rides -- an opportunity Linda Taylor loved. The Forest Grove woman slurped on a "Tiger's Blood" Hawaiian shaved ice, as she watched her 4-year-old son, Lance, travel by canoe under a mini plastic mountain.

"We've gone to other fairs, but I think I'll be back to this one," said Taylor, 42, talking loud to be heard over the ride-induced screams. "The fact that it's free to get in leaves more money for having fun. And that's a good idea."

Fun and hard work went hand in hand on opening day.

Zephyr Nelson swears her parents named her Zephyr.

The Northeast Portland woman also claims she's 32, but she looks 16.

Nelson strolled the fairgrounds in a lime-green velvet dress.

Juggling.

"They're called juggling pins," she said of the three bowling pin-like objects she tossed in the air.

"Except when they land on me," she said.

"Then they're called clubs."

In the back of the fairgrounds, away from the competitions, Raeannah Landon watched Mandy Oriet shave Murphy, a black pygora goat.

"This is my first year in the Golden Fleece 4-H Club," said Raeannah, who is 11 and lives in Northeast Portland. The club is based in Hillsboro, where Raeannah's grandmother lives.

"I'm showing her how to fit the animal," said Mandy, who is 12 and lives in Gaston. She is in her second year of competition.

"You know, trim his ears, wash his nose, clean up his tail," she said. "Make him look nice."

Mandy clipped, Raeannah watched.

The sun beat down.

Cavies, which really are guinea pigs, make little squeaky sounds.

Folks heard them during 4-H competition. Youngsters held their cavies on small squares of carpet perched atop a long table.

The cavies wanted to get away.

The youngsters held tight.

Soon the squeaking started.

Post-competition, one girl walked away, her brown cavy under her arm, making the noise: "EEEEEEP, EEEEEP."

The girl's lips never moved.

Wow. A cavtrilogist.

Brenda Kern pushed.

Cara Kern pulled.

The Hillsboro mother and daughter struggled to get a gigantic dog crate stuffed with a cooler and other camping supplies across the lawn by the amphitheater. Cami Kern, 12, had just competed in a 4-H contest with her black Labrador retriever named Coca-Cola.

Cami -- in Chuck Taylor tennis shoes and pink braces -- had the easy job, walking the dog.

"We're trying to get to our car," said Brenda Kern, 40, taking a break with 9-year-old Cara. "But this crate weighs a ton."

Then they were off.

Brenda pushing.

Cara pulling.

Animal competitions unfolded across the fairgrounds. Swine and steers, goats and geese, all got a look-see from judges who asked questions. And watched. And watched. And watched.

Amanda Owen of St. Paul wished they hadn't been watching when her steer lay down during the showmanship competition. Not once, but twice.

Owen, who is 18 and heading to Oregon State University to study agriculture, soon recovered. Her 1,145-pound animal was named grand champion market steer.

"I'm so happy for her," said her mother, Betty Owen. "It's been a hard year. Her father died of lung cancer, but she pushed on."

Amanda didn't hear her mother. She was too busy, putting her grand champion back in its stall.

A stooped elderly couple -- the woman in a floral shirt, the man in a T-shirt and suspenders -- slowly walked hand-in-hand across the grassy food court. Each held a small dish of ice cream from the Dairy Women's booth.

They sat in shade, at a picnic bench. Hip to hip. Savoring their ice cream.

Smiling at one another.

Michelle Mandel: 503-294-5959; michellemandel@news.oregonian.com

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Fair feline fanciers can help by adopting a cat or going for gold

Thursday, July 29, 2004

By Lisa Cromwell

The Argus

If cat hair clings to all the clothes in the house, laps are seldom empty of purring pussies and the humans answer to "Meowster," their cat master, the Meow Mix Gold Medal Games fair booth, cat-lover central, is the place to be.

Kitty companions can compete in events like the Hairball Toss and Litterbox Cleanup for the title of "America's Top Cat Lover" in the games, scheduled for 10 a.m. to 11 p.m. on Saturday.

Champions will be crowned in all the games, including Feeding Time, Time to Unwind and Victory Lap. Competitions are based on the theme, "keeping cats happy."

One gold medal winner nationally will be randomly selected to receive a one-of-a-kind citrine gemstone and diamond cat collar and custom pendant valued at \$5,000, according to Keith Fernbach, a Meow Mix spokesman. They were created for the Meow Mix Company by Szul.com.

For every participant in the games, Meow Mix will donate one pound of Meow Mix brand cat food to Cat Adoption Team.

The Cat Adoption Team, a non-profit group no-kill shelter based in Sherwood, works with animal shelters, groups and veterinarians in Washington, Multnomah and other counties in the Portland Metro area to find good homes for cats and kittens, according to Britta Bavareco, CAT director.

Bavareco, who has four cat companions at home, said the group has grown rapidly since it was founded in May 1998 by Evan Kalik.

"We are Oregon's largest and fastest growing no-kill cat shelter and hospital," Bavareco said. "We get about 200 calls from the public every week. Obviously, there's a tremendous need in the community for our shelter."

This year, area shelters and vets gave CAT 300 to 400 felines. In 2002, there were 750 adoptions from CAT. In 2003, there were 1,500, and there have been 1,000 cats and kittens adopted out from CAT so far this year. She expects adoptions to rise this summer, prime kitten season.

CAT gets some felines from those who come to the Sherwood shelter to surrender companions they cannot keep. Those giving up animals pay CAT a fee. Cats and kittens come as well from shelters without enough room for them, including Bonnie Hayes Small Animal Shelter on Tualatin Valley Highway. Bonnie Hayes has traditionally given de-clawed cats to CAT for adoption.

The CAT Sherwood shelter is open from 10 a.m. to 6 p.m. every day. CAT has a core group of 300 to 500 volunteers. Volunteers bring cats and kittens to PETCO stores on weekends for adoption and care for them in shifts. They bring them to PETSMART stores, care for them and

adopt them out there as well.

"We take animals that would otherwise be euthanized, due to space constraints, vets and strays, injured and sick animals from places like Dove Lewis Animal Hospital in Portland. Dove Lewis fixes up the cats as best they can and gives them to us.

We spay and neuter them, get them healthy and find homes for them."

CAT has six full-time and six part-time paid staff, including two directors, a vet and two vet techs, a vet assistant, shelter operations manager and paid caregivers. It depends heavily on donations, grants and volunteers to operate on a \$500,000 yearly budget.

Adoption fees are \$60 for senior cats age eight and up, \$75 for cats, \$99 for kittens, \$130 for two adult cats and \$180 for two kittens. Fees include spaying or neutering, tests for feline leukemia and FIV, flea and worm treatment, vaccinations and microchip implanting and registration.

Senior humans age 65 and up can adopt a cat for \$50 in CAT's Mature Companions Program. The special fee includes support and care of the cat from the CAT hospital and visits from CAT volunteers.

Bavareco said CAT's popularity is due to several differences between it and shelters. "A lot of people complain about how dark shelters are, but we have a beautiful, bright and cheery shelter with painted murals, natural daylight and seven free-roam rooms where cats don't have to be in cages.

"Downstairs, we have a retail store where people can buy things to get them started -- litter boxes, food, cat nail clippers, and cat novelty items like tea and coffee mugs. It's a very uplifting environment and word of mouth has spread about how much quality care we give cats and kittens.

"I also think people like to work with a program that reduces euthanasia of animals."

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At the fair, Bonnie Hays Animal Shelter will focus attention on dog-bite prevention

Thursday, July 29, 2004

By Lisa Cromwell

The Argus

Several Western Washington County children bear the scars of dog bites they have suffered this summer and the Bonnie Hays Animal Shelter is trying to prevent more tragedies.

"Be Safe! Avoid a Bite" is the theme for the shelter's mini fair booth in the Washington County tent. There, shelter volunteers, some with pet-assisted therapy dogs, and other county volunteers are educating children and adults about how to avoid dog bites.

Children can practice what they learn on the pet-assisted therapy dogs or on dog puppets. Those who learn about dog bite prevention and participate at the mini booth will receive a "Fight the Bite" bookmark and a sticker.

This and three other stickers from other county organizations will earn the child a photograph that will be made into a magnet for a give-away.

"We are focusing on this animal-related topic because dogs bites are a high-priority public health issue (even more than measles, mumps, and whooping cough combined) that affect youth under 15," said Susan Field, a Bonnie Hays spokesman. "Over 60 percent of bites are to kids."

Hillsboro officer Jeannette Nachbar and canine partner Fly will visit the booth from 10 a.m. to 12:30 p.m. tomorrow (Friday), and Laura Wilson and canine Casey of the Pet-Assisted Therapy Volunteer Team, will visit the booth from 5:30 to 8 p.m. tomorrow (Friday).

The shelter theme ties in with Washington County's theme, "Washington County - Your Partner in the Community."

To learn more about the Bonnie Hays fair mini-booth, call the shelter at 503-846-7141, enter c.washington.or.us/pets on-line or visit the shelter on Tualatin Valley Highway across from Sunset Esplanade.

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Happy at the south end of a north-bound horse Gaston's Duane Van Dyke is driven to show his draft horse team at the fair

Thursday, July 29, 2004

By Lisa Cromwell

The Argus

GASTON -- Chatting about horses over a glass of home-made lemonade at Duane Van Dyke's Gaston farm on a balmy summer evening is like time-warping to the 19th century.

Van Dyke relaxes in an age-smoothed rocking chair on the front porch as he relates how he came to show Shire draft horses at county fairs. By day, he is Service Manager at Doherty Ford in Forest Grove. Early mornings, evenings and weekends, Van Dyke, 45, is a gentleman farmer.

"I'm around people all day long, handling phones, and it's relaxing to be around the land," he says. "It calms me down and keeps the gray hairs from coming. I work to come home and work the horses."

He talks horses like artists, writers and preachers tell about their calling.

"I've been around horses since I can remember. My grandfather, Joe, got me into this. He had Belgians and got me into draft horses. I've shown at the fair with Belgians since 1972 and since 1987 with Shires. As long as I'm looking at the south end of a north-bound horse I'm happy, whether I'm out plowing fields or on a manure spreader."

His 12-acre hay and draft horse farm on 40 hilly acres is self-sustaining. "It's like a big circle -- I grow the hay for the horses, they eat, it comes out the other end, I spread the manure on the land and the hay grows again."

Bales and bales of hay are stacked neatly between 12 stalls, each home to a black and white Shire horse. Standing 17 to 18 hands high, or close to six feet at the shoulder and weighing nearly a ton, each eats a half bale of hay and a good-size bag of rolled oats every day.

A life-long Gaston resident, Van Dyke enjoys the hard work that comes with caring for draft horses. Up with the sun, he feeds them, then in the evenings, exercises them. Summers, his niece and nephew, Jami, 11, and Chase Erwert, 12, help feed, groom and train the horses for shows.

Wife Diane, 48, helps a bit with the horses, maintains the house and cares for Baxter, the dog and six farm cats.

When Duane isn't putting large leather collars on the horses and putting them through their paces with 100 or so soft verbal commands and noises, he is an inventor and blacksmith. Van Dyke makes his own horseshoes and put together a horse driving training rig from an old tire and tractor seat.

He enjoys teaching others about horses and will hold halter classes from 11 a.m. to noon and

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bareback riding classes from noon to 1 p.m. to noon tomorrow (Friday) at the fair. At 3:30 p.m. Saturday, he'll put on a 1 1/2 hour show at the rodeo arena.

Ladies' Cart, Kid's Teams, and Farm Classes will be some of the categories in which he and his horses are entered. Confirmation judging on the horses' appearance, health and movement will be done as well. Willie and Tucker, two male geldings (lacking some "boy parts") and four of Duane's "girls" will be judged individually and as part of a team.

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Fair opens today

Thursday, July 29, 2004

By Ellen Ast

The Argus

Sweet, buttery whiffs of elephant ears are back and it's that time of year again, for the 2004 Bi-Mart Washington County Fair and Rodeo.

The fair opens today, ready to draw families, couples and friends through something new: free admission.

Don Hillman, executive director of the fair complex, said he hopes free admission will attract more people to the fair and increase concession, ride and event ticket sales.

Tickets for arena events, including the truck pull, which starts at 7 p.m., tonight and the Demolition Derby, starting at 2 p.m., Sunday, Aug. 1, will cost \$7 per person. The "Musica Festiva" Latin festival jams from 4 to 8 p.m., Sunday at the Amphitheater, and costs \$7 for adults and \$3.50 for kids ages six to 12.

Three Professional Rodeo Cowboys Association -- PRCA -- rodeo performances are scheduled for the weekend, starting at 7:30 p.m., Friday, July 30 and 1:30 and 7:30 p.m., Saturday, July 31 at the rodeo arena. Ticket prices this year are \$12 general admission and \$15 for covered grandstands.

Tickets for all events may be purchased at the Customer Service Window during fair hours, which are 10 a.m. to 11 p.m. Rides open at noon and run until midnight. No re-entry is allowed after 10 p.m.

Parking costs \$5 per vehicle.

"Their old favorites are gonna be there but there will be new food, new rides and new exhibits," Hillman said.

"Baa's" and "moo's" still sound from the south barns while food followers may choose among Mexican, Cajun, Greek, Asian and American cuisine stands.

Head north for a twirl, lurch or loop on a favorite ride.

Check out the 4-H ribbon winners in the Cloverleaf Building and watch animal judging.

Visit non-profit and business exhibits in the Commercial Building.

Most the new attractions include an exhibit called "The Best of Washington County: A Garden Art & Wine Experience," that will greet fair-goers at the main entrance, dog agility shows, antique appraisals and new stage areas.



The Washington County Fairgrounds are located at 873 NE 34th Ave., off Cornell Road, across the street from the Hillsboro Airport.

Call 503-648-1416 for more information.

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Meet me in Hillsboro at the fair

Wednesday, July 28, 2004

My wife and I grew up on farms.

Our children didn't.

For June and me, the Niagara County Fair was the signature event of the summer.

Her dad raised dairy cattle in western New York. I grew up surrounded by apple, cherry and peach orchards, currant bushes and a Concord grape vineyard.

As kids, the garden schedule was established by counting back from the first day of the fair to be sure the harvest would be ready for display.

We were there the morning the fair opened and among the last to leave when it closed four days later.

My wife and I met through 4-H and the combined scents of farm animals and curly fries remain unalterable links to our youth.

To my kids, Washington County's farmland is simply something they drive through to get to the coast.

That is the problem Don Hillman is working on.

Hillman, who became Washington County Fair manager nearly three years ago, recognizes the challenges of trying to create a single event that appeals to both the city and country side of the county.

He is the former director of the Oregon State Fair and came here after working as deputy general manager at the California State Fair.

"We can't abandon our rural roots," he says. "But we have to find ways to get to people living east of 185th Avenue."

He needs the support of those non-farming residents, if the fair is to grow.

"The county keeps getting bigger and bigger, but the fair attendance has been static at about 50,000," he says.

"We've got to get more people on the grounds."

To do that, there will be free admission to this year's fair, which runs Thursday through Sunday at the Washington County Fair Complex, 873 N.E. 34th Ave. in Hillsboro.

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Hillman hopes the change will increase the attendance by about 35 percent. The loss of gate revenue will be made up in a larger percentage of sales by vendors and the carnival going to the fair.

He's also changing the entertainment to attract a more urban audience.

There will be more blues and a little less country. Some areas will be set aside to show off the possibilities of the county's generous supply of landscaping material.

"That's something that really interests owners of the new homes in those nonfarm areas," Hillman says.

Changes will be evolutionary.

"We really think this will work," he says. "It has just about everywhere else. With the free admission, someone with a family no longer has to worry about spending a lot of money to bring the kids to something they may not enjoy. Now there is no risk. You just walk in the gate and pay for what you want to see . . . or just enjoy the things you can do at no cost."

And for those who revel in the scent of freshly cut hay, there will still be horses, chickens, cows, pigs.

And apple pies, paintings and photos.

On Monday morning, Delores Hutcheon and Rachel Feeny were sorting hundreds of entries in the photo and art categories, getting them ready for judging and display. Refrigerators were stocked with baked treats, each one missing a bite-size sample for the required test taste.

By 8:30, Hillman was on his second golf cart tour around the fairgrounds.

While many other managers facing a Thursday deadline may be in a panic, Hillman wasn't breaking a sweat.

"This fair's been going on for a long time," he says. "Most everyone knows what needs to be done and when to do it."

Apparently that also means knowing when it is time to change.

Just don't expect me to come back if they stop selling curly fries.

Jerry F. Boone's columns appear Mondays and Wednesdays. Contact him at 503-294-5960; jfboone@aol.com or jerryboone@news.oregonian.com. His columns can be found online at www.oregonlive.com/news/oregonian/jerry_boone/.

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Demolition Derby collides Sunday as County Fair event

Tuesday, July 27, 2004

By Ellen Ast

The Argus

Demolition Derby, which is a 2004 Bi-Mart Washington County Fair and Rodeo event (Sunday), is one of the last grassroots motorsports.

"A kid can go buy a \$100 junker and for a minimum amount of money, he can go compete in a sports event," according to Jamie Kidwell.

A part-time auction coordinator for ACME Towing in Hillsboro, Kidwell compares a demolition derby to a life-sized, fuel-burning round of bumper cars.

Or several rounds.

In large arenas, each close to the size of a football field, speeds can reach 50-60 miles per hour. May the best woman or man win.

Hillsboro's Kidwell, a Forest Grove High School graduate, and his wife Julie, 29, a Hillsboro native and clerical worker, competed in 20 demolition derby events last year in Oregon and Washington.

Julie began driving in competitions this year, after helping work on her husband's cars.

Jamie describes the object of the game as " ... To go beat the hell out of all the other cars on the track and still be the last guy moving."

The husband and wife team are gearing up again for the Demolition Derby. It will roll into the Rodeo Arena at 2 p.m. Sunday at the Washington County Fair.

Tickets cost \$7 per person.

Jamie will be driving a 1972 Chrysler Imperial. It waits for its first and (probably only) derby run at the couple's machine shop south of Hillsboro. Most demolition derby vehicles last for one event, Kidwell explains.

Julie's derby car, a 1975 Dodge Monaco, is still under construction.

"It's just now starting to look ugly," Jamie said, recommending at least 20 hours of work on a derby car.

All flammable items and seats must be removed, except for the derby driver's seat. Most derby car codes include repainting, rewiring and chaining. Then the car needs steel driver-door reinforcement, door-to-door crossbars, a fire extinguisher and a multi-point seat belt harness.

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"If you spend the time on a car, you can be confident it will run," Jamie said.

Jamie began his demolition derby hobby in high school, but took a break from it to pursue other motor sports, including drag and street racing. This year is his fifth year back in the demolition derby scene.

"This is the only thing that gives me the same adrenaline that street racing did."

Jamie belongs to a group of around 14 local demolition derby enthusiasts. Most will participate in Sunday's Demolition Derby.

Demolition Derby has a larger following in the Midwest, the Kidwells explained, where cash prizes for derby events may reach \$50,000. Even though Jamie hopes to see the sport take off in Oregon, reaching the level of popularity it has in the Midwest, he will continue to compete as long as he can.

"When you're out there and your helmets are down, everybody's equal," he said.

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Fidos and friends will vie in agility contests at fair

Tuesday, July 27, 2004

By Ian Rollins

The Argus

The Bi-Mart Washington County Fair is going to the dogs this year.

Dog agility competitions and dogs in law enforcement will be one of the main attractions, as the Portland Agility Team will have daily competitions and the Washington County Sheriff's K-9 team will hold demonstrations every night.

Theresa Temple, trial secretary for the agility team, said dog agility competitions has been an up-and-coming sport for about five years. "It's very spectator-friendly," she said. "You can see what's going on without a lot of explanation, as opposed to obedience."

The competition involves the dog and its handler going through a challenging obstacle course with weave poles, teeter totters, tunnels and dog walks, among other things.

It's not just about getting through the obstacle course, either, Temple said. The weave pole section, for example, requires the dog to go through the poles in a certain way or it's disqualified. And if the dog doesn't do the course in order, it's disqualified.

The team has four-legged members throughout Oregon, including several in Washington County. Dogs from as far away as Idaho will compete at the fair.

"Most of our competitions are at the fairgrounds," said Temple, whose two Labradors and her Jack Russell terrier all hold agility titles. "The fair invited us to be an exhibit, but I thought it might be nice to do trials instead."

She and the team are excited about competing at the fair. "We're doing it partly as community service, exposing people to the sport," she said.

The competitions will take place in Friendship Plaza throughout the fair, with the "Excellent Level" competitors on Friday and all levels Saturday and Sunday.

At the end of each day, the sheriff's K-9 team will take over the plaza with their own demonstrations. The team, which includes seven dogs, will showcase control, obedience and apprehension techniques, said Sandy James, department spokeswoman.

Demonstrations are nothing new to the four-footed deputies, James said. The dogs and their human partners show their skills multiple times each year at churches, schools and parades, among other venues.

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Youth livestock auction involves local students in Washington County Fair

Tuesday, July 27, 2004

By Heather Adams

The Argus

FOREST GROVE -- "Many of our students don't actually live on farms anymore," said Charlie Vandehey, Forest Grove High School's FFA advisor.

"A lot of students don't have opportunities to raise animals."

But FGHS's lamb lab gives young people the chance, even if they live in a subdivision.

Students can adopt a lamb, housed in the school's barn, for a year. Their only cost is the animal's feed and the time it takes to care for it.

Once summer hits, the students travel the state to show animals, and hopefully earn their money back, at fairs.

On Monday, they prepared sheep for the Washington County Fair, trimming wool and practicing how they would stand before the judges.

"It's so they get used to where and they know where their feet are supposed to be," said junior Stacy Clute.

The sheep will be judged on the quality of their fleece, physical appearance, showmanship and more, depending on their entry category and whether they're show or market animals.

"In Forest Grove, we have a very unique situation," Vandehey said.

With the lamb lab and a local farmer who provides space for the FFA's hogs, he said, students can continue to gain the FFA experience even as the county becomes more urban.

"The FFA has gone above and beyond teaching kids how to be a farmer," he said.

The focus is agriculture, which represents about 20 percent of the nation's jobs, Vandehey said.

And even if students don't enter agriculture-related fields, he said, they have life experience which will help in almost any job.

"These are hardworking kids."

Michael Nakajima, a junior, said he learned public speaking, a separate category of competition in FFA.

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"At first at the high school, I couldn't talk to anybody and now that I've been in all these competitions, I can talk to anybody," he said.

Amelia MacKinnon, a sophomore who wants to be a veterinarian said, "We've met a lot of people.

"If we work with farm animals, we might know some things about it (veterinary medicine), have some experience."

The students' animals will be sold at the Washington County Fair's youth livestock auction this weekend.

Vandehey called it a good opportunity "to support these students who have put at least a couple hundred hours in this project.

"These are animals that have been cared for very well and it's a lot better meat that you might find at the store," he said.

Bidders who do not want to keep the meat can participate in the fair's buy back program, through which auction organizers find a commercial buyer and the winning bidder pays the difference between that price and the bid.

If winning bidders have meat cut and wrapped, Vandehey said, "It's pretty close to retail prices, especially on a lamb."

The FFA/4-H youth livestock auction is Saturday, July 31 at 5:45 p.m. at the Washington County Fairgrounds.

Individuals and businesses can sign up as bidders immediately beforehand.

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Don't miss the fair

There is something uniquely American about a county fair. It brings together children and adults, farm and city, serious competition and summer fun.

When you get right down to it, it's really about what's "down home." It recalls a time when most of us were connected to the soil. It's nostalgia with a capital N.

The Washington County Fair, which runs today through Sunday, offers all these reasons to venture out to the fair complex in Hillsboro.

Take in the animal exhibits and the livestock presentations by young FFA and 4-H members. Visit the Main Exhibit Hall where youth and adult contestants display their homemade dresses, fruit pies and other home economics projects. Check out the fashion revue, the free antique appraisals, the technology "camp" in the Cloverleaf Building, the master gardener exhibits, the new garden design areas and tasting booths featuring Washington County wines.

Children will likely make a beeline to the carnival rides. But they'll also be tempted to watch the dog agility competition, Belgian and Suffolk draft horse demonstrations and comedy juggler Charlie Brown.

Martial arts and dance team shows along with a succession of musical performers in the Bourbon Street Station will lure kids and adults.

And then there's the truck pull and the tractor driving contests, the rodeo on Friday and Saturday and the demolition derby Sunday. Plenty of action and excitement there.

And of course, the hot dogs, the burritos, the steak fry and the dairy women's home-churned ice cream.

In short, the Washington County Fair offers something for everyone. Don't miss it. (bc)

The Hillsboro Argus editorial board consists of Clark Gallagher (wgc), Gary Stutzman (gs), Bill Chidester (bc) and Doug Browning (db). We welcome your comments.

Business

Wednesday, July 14, 2004

Livestock owners warned of disease

A blistering illness has broken out in New Mexico, Texas

MICHAEL ROSE
Statesman Journal
July 2, 2004

An outbreak of a blister-causing disease in Texas and New Mexico horses has animal health officials taking extra precautions to protect Oregon agriculture.

The viral disease, vesicular stomatitis, is particularly worrisome as the county fair and rodeo season begins, said state veterinarian Don Hansen of the Oregon Department of Agriculture. Animals brought in from Texas and New Mexico for the events could spread the illness to a wide range of Oregon livestock, he said.

The outbreak started with horses, and recently two cattle in Texas were diagnosed with the contagious disease. Animals suffer blisters on the lips and tongue, which can make eating painful. In cattle, the sores can spread to hooves and teats.

Horses, cattle, swine, sheep and goats can contract vesicular stomatitis. It spreads rapidly through insect bites, shared equipment — such as bits, bridles, and brushes — and nose-to-nose contact between animals.

"We are calling on managers and tending veterinarians of county fairs, shows, and rodeos to be extra vigilant from now through August when the season for this disease is over," he said. Livestock owners should immediately call a veterinarian if they notice blisters on animals, he added.

Agriculture officials have tightened requirements for livestock brought into Oregon. Horses from states known to have vesicular stomatitis outbreaks must have a health inspection completed within 24 hours of leaving for Oregon, and veterinarians must certify the animals have no lesions.

Most animals recover from the disease, but it can hit dairy animals particularly hard, said Hansen, who investigated an outbreak at six California dairies in the early 1980s.

"It was really tough, a bad, bad deal," Hansen said. In the California outbreak, some of the sick cows had to be destroyed.

Oregon livestock have not suffered from vesicular stomatitis in at least 20 years. The disease reappears in the United States every five or six years, and it usually jumps across state borders, he said.

For information

Try the U.S. Department of Agriculture Animal and Plant Health Inspection Service, located at www.aphis.usda.gov.

Use the Web site's search function. Enter the terms "vesicular stomatitis" to find information.

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Clackamas County Fair studies fixes

Thursday, July 01, 2004

STEVE MAYES

CANBY -- The Clackamas County Fair's livestock barn has what fair officials jokingly call a sunroof.

A section of the old white wooden structure has rotted away. Fair officials plan to patch the opening with 75 sheets of plywood before the fair starts its six-day run on Aug. 17.

The weathered barn is part of the charm of the fair, an old-fashioned affair where each year some 150,000 city and country folks mingle under tall firs and wander through buildings that have been around since the 1920s.

"We've got one of the last few successful county fairs. They're a dying breed," said Clackamas County Commissioner Bill Kennemer. But, he added, "we've got some pretty derelict buildings."

"We have a facility that sits there all year long. We want to get it into a condition where we can rent it out more and it will support itself," said Gary Zosel, a member of the Clackamas County fair board.

A makeover would help the cash-strapped fair make more money in the off-season from trade shows, horse shows and civic events, Zosel said.

The fair, a county agency, doesn't have the \$6 million or so needed for the upgrade. Fair officials hope a new nonprofit foundation will reap enough grants and donations to cover the cost.

As Zosel walks the grounds he points out the problems and promise of the 53-acre site. The main pavilion -- the fair's main hall -- is too small and doesn't meet the needs of exhibitors, civic groups and others who rent the space. The fair board envisions a new, more versatile building that could accommodate a variety of needs. Heavily used Ely Arena, an indoor horse riding arena that houses sheep and goats during the fair, should be stripped to its frame and rebuilt. New bleachers, restrooms and concession stands would allow the fair to raise its rates and attract new customers, Zosel said. A new livestock barn is the fair board's top priority. An enclosed structure about the size of a football field could lure RV shows, garden shows or swap meets.

But there is no money for new construction.

"The budget is tight, and it isn't going to get much better," Zosel said.

Over the last three years, fair admission revenue has stayed about \$265,000 and overall revenue was flat, holding at \$1.2 million a year. Clackamas County gives the fair about \$340,000 a year from lodging tax revenue.

Reserves dwindle



Meanwhile, the fair has been spending down its reserve funds.

The fair started its 2001-02 fiscal year with almost \$300,000 in reserve. That amount will drop below \$80,000 in the 2004-05 fiscal year, which begins July 1.

The fair board hopes its newly formed nonprofit arm, Friends of the Clackamas County Fair, will seek grants and contributions from civic organizations, agricultural groups and fair supporters for new buildings.

The board favors a pay-as-you-go strategy that calls for replacing one building at a time: first the livestock barn, followed by the arena and pavilion.

Zosel, the foundation's president, said it will probably take years to raise the millions needed, but the plan will keep the fair debt-free.

This fall, the fair board will conduct a marketing study and draft a redevelopment plan, said fair manager Rayven Davis. . And the foundation will start shaking the trees looking for donations and grants.

The foundation approach has worked well for Jackson County, which has raised \$7 million over the last five years, including two donations totaling more than \$1.2 million.

"We have a great presence in this community. We do a lot for kids," said Leigh Johnson, president of the Jackson County fair board and its foundation.

The money paid for a covered horse arena and a new livestock auction arena and will be used to build an amphitheater.

Upgrades come before rent

A foundation appears to be Clackamas County's best bet, Davis said. Perhaps it is its only bet.

Increasing rent charged to dog shows, antique auctions and others who rent space isn't a realistic option, she said.

Customers probably wouldn't be receptive to higher fees without upgrades, Davis said. "They'd say, 'Why should we pay more money? You're not doing anything (to improve) your buildings.' "

The county has its own financial problems and won't be kicking in any extra money, Kennemer said.

The county could sell bonds to pay for the projects, Kennemer said, but Davis said bond financing is too risky.

"We want to be cautious. We don't want to have a large debt load," Davis said. "You have to pay your bills and keep your facility running."

Fairs that borrow money to pay for major improvements have run into problems, said Allen Westhoff, president of the Oregon Fairs Association.

Repaying the debt sucks away money needed for operating expenses, as Linn County discovered.

"We bulldozed what we had and started over," said Randy Porter, Linn County Fair & Expo



Center manager.

Linn County spent \$18 million in the late 1990s to build a new fairground complex, but the venture has not been profitable. Bond payments and high operating costs have gobbled up cash.

Despite some aggressive marketing, "we're still not to the point of breaking even" and won't be in the foreseeable future, Porter said.

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(102)



Newsline

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First Friday Forum Business Luncheon

The First Friday Forum is on hiatus for the months of July and August.

We hope to see you September 3 when our 2004-2005 Forum Series kicks off.

See the blue insert inside to sign up now for a Forum series subscription.

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Festivals and events mean big business in Hillsboro



Countless festivals and events fill the calendar between June and August, and for the savvy businessperson, this makes for great marketing.

The three Hillsboro Markets collectively draw about 8,500 people each week. "One of the best ways to take advantage of these events is just to be open," market manager **Pat Rossetti** said. "It is not uncommon for New Seasons to almost triple their business during Sunday Farmers' Markets at Orenco Station."

"We get a lot of people who return days after the event to shop," said **Saxony Houeland**, owner of Planet Bead in Downtown Hillsboro, "and they never fail to mention they didn't realize what was here (before coming to the event)."

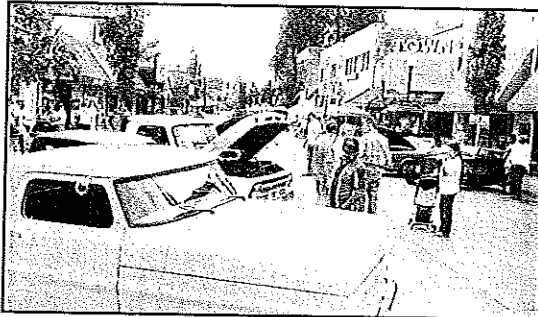


Photo Courtesy of The Hillsboro Argus

While the markets primarily attract locals, the Oregon International Airshow pulls people from the Westside and beyond. Approximately 50,000 attended last year, according to **Don McCoun** who led its executive committee. "We're expecting 80,000 this year with the Blue Angels."

Keeping an event like this alive is critical. "The airshow has been responsible for \$1.5 million going back to community non-profits," he explained. "If you're going to be in business, you have to keep your community healthy, and it's not all up to Nike and Intel."

The Washington County Fair is another major attraction, typically bringing 50,000 over its

four-day run. Fair admission will be free this year except for special arena events. This approach has boosted attendance 50-100% at similar venues, said **Don Hillman**, executive director of the complex.

Sporting events are a win for Hillsboro as well. **John Maier**, membership director and relations manager for The Reserve Golf Club said attendance at the JELD-WEN Tradition is expected to top 60,000 this year.

"It's not uncommon for visitors to come to my booth to find out where the best restaurants and wineries are, where else they can play golf, and what is happening in the area," John added.

The Reserve is not only a good business partner, but a good corporate citizen. Charity tournaments hosted on the property over the last 7 years have raised \$15 million for area organizations.

(Continued on page 4)



Photo Courtesy of The Hillsboro Argus

Signs to watch



For over 14 weeks, a group of dedicated Chamber members/business representatives from the Chamber have reviewed the 49 page sign code draft produced by City Planning staff.

The Sign Code Task Force has identified primary concerns that could adversely affect local business signage. A written report which will summarize these concerns will be presented to the Planning Commission at the July 15 work session.



Fostering a vibrant local economy



Promoting our community



Representing business interests to government



Presenting relevant business education



Providing networking & business exposure opportunities

Chamber Events

Have you reserved your seat? Time and space are almost gone



A limited number of seats are still available for the Saturday, July 10 annual Chamber Agriculture/Forestry Tour.

Participants will embark on air-conditioned buses at Intel Jones Farm 3 at the corner of 25th and Griffin Oaks in Hillsboro at 11:30 a.m. They will be returned to the parking lot by 8:30 p.m.

The tour through Washington County will visit five local agricultural industries this year: Oregon Roses; Verboort Berry Farm; Pacific Harvest Supply Co.; Van Dyke Seed Co., Inc.; and Lakeview Farms.

At Lakeview Farms participants will enjoy an old fashioned chuckwagon barbeque in a beautiful lakeside setting and recreation area. Evening entertainment will be supplied by the bluegrass sounds of the Puddletown Ramblers during dinner. Catering provided by Claeys Catering.

Sponsored by



The event is sponsored by Agri-Business Council of Oregon. Banner Bank is hosting the beverages that will be served mid-afternoon.

The entire day is \$45 per person. Ticket cost includes transportation, tours at each stop and dinner. See the flyer in this publication to register or call the Chamber at (503) 648-1102.



Picture from Ag/Forestry Tour 2003

Festivals and Events

(continued from page 1)

Softball teams are another group hitting the city en masse. And when players aren't on the field, they are frequenting local stores and restaurants, and exploring the surrounding area. Erik Erikson, who manages stadium events for the Parks and Recreation Department, notes opportunities for businesses to get involved through sponsorship, program advertising, and other special offers.

Mike Wells, a tournament organizer based in Beaverton, is coordinating the upcoming ASA Junior Olympic Gold Sector Softball Tournament at the stadium. He is also considering a bid for a national tournament that could bring 136 teams to Hillsboro for a week in 2006. A similar tournament held in Salem last year with fewer than half the teams brought \$3.8 million.

There are many other events that will bring people and their pocketbooks to Hillsboro this summer, including the Hillsboro Rotary Club's 4th of July Parade, Tuality Healthcare Foundation's CAT Walk, Mainstreet Madness, and Showtime at Shute. Entering its 23rd season, Showtime is believed to be the longest-running free summer concert series in Oregon - one that could not continue without the support of sponsors and volunteers, notes Hillsboro Community Arts president Susan Bremkamp.

Though everyone gains when events like these are showcased in Hillsboro, many businesses find a direct correlation to their bottom line - especially hoteliers and restaurateurs.

"Summer is typically our busiest time," said Brenda Aspnes, area director of sales for Hillsboro's Marriott Residence Inn, Courtyard and TownePlace Suites hotels. "Besides the JELD-WEN Tradition and Oregon International Airshow, we usually have at least 6 other sold-out weekends." Aspnes notes that the staff commonly refers other local businesses, including those involved in transportation, dining and entertainment.

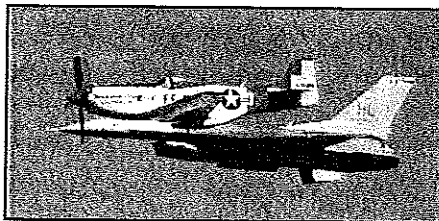


Photo Courtesy of The Hillsboro Argus

Rick Van Beveren, local restaurateur and caterer, also recognizes the value of these events. One of his businesses, Reedville Catering, has been a staple at the airshow and county fair for years. "It shows your interest - that you are part of the community," he said, adding that exposure at these events can help raise awareness that is particularly critical to new businesses.

This is a concept not lost on Laura Scheer, marketing supervisor for several Hillsboro McDonalds restaurants. While McDonalds is arguably one of the most recognized brands in America, Laura sees plenty of opportunities in partnering with local events to increase awareness and build relationships within the community. "These events have a great impact on our business," she said.

The Convention and Visitor's Bureau of Washington County collects travel impact figures for the area. Numbers for 2002 show \$341.3 million in visitor spending at county destinations, and 4,530 jobs within the county generated by travel to the area.

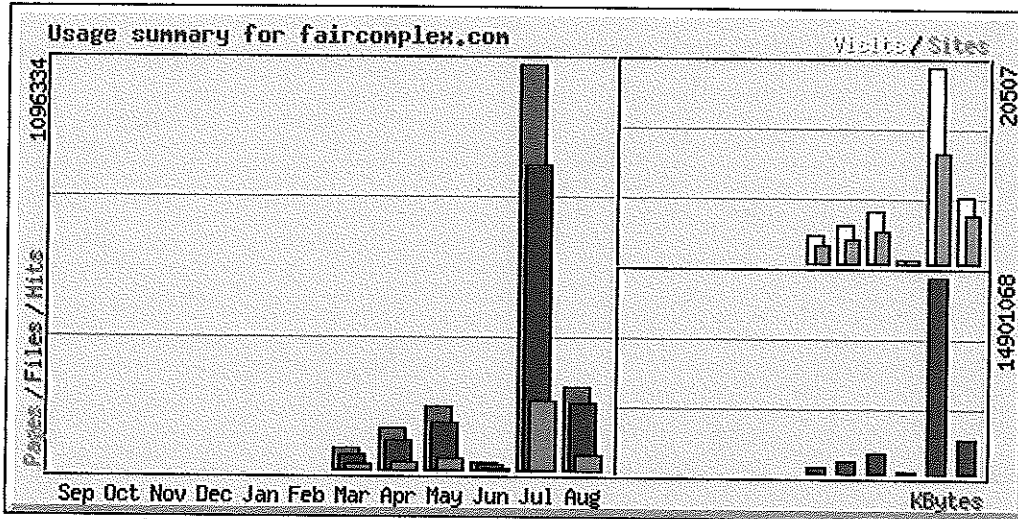
FAST STATS

May 2004

782. Visitor & Relocation
Information Requests
181+ Walk-ins
20,280 Potential Customers
visited the Chamber's
Online Directory

Usage Statistics for faircomplex.com

Summary Period: Last 12 Months
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Summary by Month										
Month	Daily Avg				Monthly Totals					
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Jun 2004	16496	11980	2824	366	413	144839	366	2824	11980	16496
May 2004	5553	4076	1026	174	3171	1501314	5419	31819	126360	172151
Apr 2004	3702	2651	711	131	2360	893504	3936	21344	79548	111072
Mar 2004	2734	2007	634	135	1834	393185	2845	13330	42158	57433
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