

Merrill's Cafe
September 11, 1968

This special meeting was called to discuss further the hiring of a full time Manager and also a caretaker.

Following are the duties of a Manager:

1. Administer the rules and regulations as set forth by the Board
2. Administer the facilities for interim use as set by the Board
3. Administer employees for Repairs and Maintenance of facilities
4. Inspect all construction on the grounds
5. Act as Liaison between Board and all Department Heads in preparing for Fair - Premium List, Rules and etc.
6. Lay format for Fair and present to Board for approval
7. Keep Board informed of progress covering all phases of operation
8. Keep running account on all accounts in Budget
9. NOT run to the Board with all little problems, but be able to handle minor discisions without Board discussion
10. Major decisions not covered in SOP should be disussed with Board
11. Must be a good Public Relations man.

Other duties - act as purchasing agent, exhibit and space allotment, collection monies, paying bills, making deposits of receipts, handling complaints, and being able to say NO at the right time.

Mr. Holt reported he had talked to Mr. Hanson about living on the grounds in his trailer. Mr. Hanson requested more time to think it over but seemed interested.

Regarding the sewage, Mr. Holt talked to Mr. Milbrodt and Mr. John Crockett about help from the county and Mr. Milbrodt said the county could possibly come up with \$5,000 after next year's fair. Mr. Crockett will go over the plans with Mr. Holt.

Several other times were disussed, mainly, the possibility of splitting the Fair into two separate shows. A commercial show during the 4th of July selling commercial booths, etc. The agriculture 3 day fair with 4-H, FFA and Open Class displays in August. The Board will consider this from all angles and discuss further.

The Manager's salary was set at \$3,500 for an eight month job. Mr. Ball will consider if he would want this or retain him present maintenance position. The Board asked that he have his disussion by the 25th.

MR. Holt had been approached by the Hillsboro Industrial Depelopement Corp. in regard to sealling a corner of the grounds by the tracks for a sput line. The Board agreed they were open to negotiation.

Respectfully submitte,

Betty Shearer, Sec.

