

**MINUTES OF FAIR BOARD MEETING
SEPTEMBER 11, 1991**

FAIR BOARD

John Thomas
Jeanne Leason
Lloyd Baron
Marla Warren
Rocky Williams

STAFF

Cal Wade
Sue Oxendine
Ron McAuley
Patti Poe

GUESTS

Claire Whittaker
Connie Potter
Eric Apalategui
Fred Scheller

The meeting was called to order at 4:30 PM. Chairman Thomas welcomed visitors

CONSENT AGENDA

Wade gave revised budgetary projections. Payroll projections have increased by \$20,000. There are two reasons for this: 1) A Green Thumb worker has been picked up for six months to avoid losing his services and 2) a night and weekend event staff person has been added to help with the events booked at the FairPlex.

Wade is projecting \$270,000 for hotel/motel which will be down \$30,000 from 1990-91.

For the first time in a long time the FairPlex will be spending more than what is brought in.

Rent and storage are being held at the same figures as 1990-91 because the PI is down from 9 days to 3 days. Happy Days may be cut back to 3-4 day event. Projections of off season income are being held at \$100,000. The ME is picking up some of the slack from these two events.

MOTION: MOVED BY LLOYD BARON, SECONDED BY JEANNE LEASON, TO ACCEPT THE CONSENT AGENDA. MOTION PASSED.

RODEO BOARD REPORT

Williams reported the rodeo went well although the best cowboys did not ride during the performances. The extra bleacher seats were virtually full during the evening shows. New officers will soon be elected and board members will be attending the up-coming convention.

MARKETING

The FairPlex income was up 26% in July and 21% in August Poe reported. Cycle Oregon is utilizing the Quadrant land for a parking lot. POVA had one of their morning breakfast meetings at the ME and will do so again sometime in 1992.

Two new shows have booked - Portland Gem & Mineral Show, a four day show in October 1992 and a four day Craft Bazaar in the Cloverleaf prior to Christmas.

MAINTENANCE

McAuley reported most of the work involved clean up after fair. The shop area has been completely reorganized and a new storage

lean-to built.

Baron asked when the re-seeding of the carnival area will take place. Wade said he will contact Ken Leahy for a start date.

FAIR REPORT

Wade and Oxendine believe the 1991 fair was one of the best they have been involved in at Washington County. There has been good, positive feedback from the public and exhibitors.

They both felt a major weakness was the new commercial area. The carnival received some complaints mostly related to higher ride prices and the more compact area.

The sheriff's department did not follow through on traffic control resulting in traffic jams upon leaving the fairgrounds.

Financially the fair netted \$140,000. This figure includes the para mutual funds.

BOOSTERS

The Boosters are buying another food van. The fair was a money maker and they are now seeking projects with more personal involvement, not just monetary. The monthly meeting night has been changed to the first Thursday.

EXIT SURVEY

The survey just arrived and will be put on the work session agenda.

CAPITAL EXPENDITURES

Wade and staff have listed some necessary projects that will require capital expenditures.

The Main Exhibit restrooms must be fixed. Wade and McAuley estimate \$15,000 will cover the insulation, hot water, heat, new partitions and ceiling, floor seal and paint, and update of the plumbing. McAuley had prices on two types of partitions - metal and one similar to those used in the Cloverleaf. The consensus of the board was to use the latter.

Needed equipment include a wire feed welder and saws for the shop, a tub chopper to grind the straw after fair and PI, and a pickup truck. The truck can hopefully be purchased at state surplus for around \$3,000.

In addition, the colored picnic tables and benches must be replaced.

The final major capital expenditure is a picnic/storage shed in the picnic area. A portion of the shed will be used for enclosed secure storage of the fair items and ME tables and chairs.

Baron asked if the "wish list" of projects has been drawn up yet. This will be an agenda item for the work session.

Williams stated that the land purchase is taking funds from the capital improvements but the fairgrounds must be maintained even if reserves must be spent for the improvements.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY MARLA WARREN, TO GO AHEAD WITH THE REVISED CAPITAL EXPENDITURES BUDGET TO OPERATE THE FAIRPLEX EFFECTIVELY. MOTION PASSED.

ARTS & CRAFTS RESTROOMS

There is a problem with obtaining the permit because the building's size requires an engineer to design the restrooms. A fire retaining wall may also have to be constructed between the building and the restrooms.

ACCRUAL TYPE BUDGET PROCESS

The County finance officers have requested the FairPlex change to an accrual rather than cash basis. The entire County is on the accrual and this would bring us in line with their accounting system.

The consensus of the Board was that the County is putting pressure on the FairPlex to conform to their rules and regulations. Also there would be additional expense to change systems. A consultant would have to be hired and a new computer software package installed.

MOTION: MOVED BY LLOYD BARON, SECONDED BY ROCKY WILLIAMS, TO HAVE WADE TELL THE COUNTY NO, THE FAIR BOARD DOES NOT WANT TO CHANGE. IF THE FINANCIAL OFFICER WOULD LIKE TO TAKE THE TIME TO EXPLAIN THE SYSTEM FULLY TO THE BOARD THE BOARD MAY RECONSIDER. MOTION PASSED.

POSSIBLE LAWSUITS

During the rodeo a gentleman stepped in a hole left by the rodeo board. The paramedics do not write out an accident report unless they come to the scene in an ambulance. Wade met with the man after the incident and recorded what had happened. The gentleman is seeking medical damages.

Also during the fair a carnival worker broke his arm. He is claiming he broke the arm when he tripped on some barb wire by the carnival gate. He had no witnesses and a report was not filed with the paramedics, carnival, or fair office immediately after the incident. Wade has not heard anymore from him since the fair.

WORK SESSION

The Fair Board will meet September 27 at 8 AM at The Hallmark Restaurant for breakfast. Wade will see if Bob Friedman can be there to discuss the Exit Survey. The work session will adjourn to the Meeting Room.

Fair Board members are to get agenda topics to Wade or Oxendine.

AMPHITHEATER DEDICATION

The dedication has been postponed until Spring. Wade and Poe are working on the dedication and will come back to the Board with ideas.

Baron said some local ministers have approached him about holding an ecumenical Easter Service at the amphitheater.

MOTION: MOVED BY JEANNE LEESON, SECONDED BY MARLA WARREN, TO ADJOURN THE MEETING. MOTION PASSED. THE MEETING WAS ADJOURNED AT 6:00 PM

The next regularly scheduled Fair Board meeting will be October 2 at 4:30 PM.

Respectfully submitted,
Sue Oxendine
Secretary