

WASHINGTON COUNTY FAIR BOARD

Regular Meeting

Wednesday, September 11, 1996

4:30 p.m.

1. Call to order.
2. Public welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the Board. It is respectfully requested that those addressing the Board state their full name for the record.
- *3. A. Bills for approval & detail of income received,
July & August 1996 (attachment)
- *4. A. Financial position, August 1996 (attachment)
B. Financial recap, August 1996 (attachment)
- *5. A. Fair Board minutes - July 1, 1996 (enc., pages 3-7)
- *6. A. Activities calendar, September 1996 (enc., page 8)
B. Facility use, August 1996 (enc., page 9)
Facility use, September 1996 (enc., page 10)

*Consent agenda: any item may be removed for separate consideration upon request of any Board member or any member of the audience.

7. FAIR ORGANIZATION'S REPORT:

- A. Rodeo Board
Report (enc. pages 11-13)
Marlene Spadt's resignation (enc. page 14)
- B. Boosters' report
- C. 4-H Horse Fair

8. FAIR COMPLEX MARKETING REPORT:

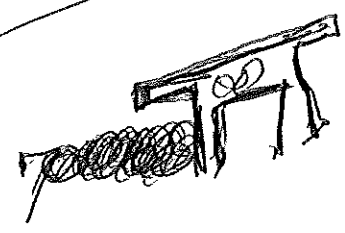
- A. Margaret Garza

9. MAINTENANCE REPORT:

- A. Maintenance Team Member - ~~Richard~~
Earl Bemis

AIR show —

Find
"Candy had lot of fun
with Galaxy"




10. OLD BUSINESS:

- A. Fair Recap
- B. Financial Audit Update *Call parent!*
- C. Airshow Recap
- D. Dog Leg Dirt - Regarding Tri-Met ~~XXXXXXXXXX~~
- E. Appoint committee regarding Draft Horse Show ~~XXXXXX~~
- F. FYI - Correspondence

Reis -
ADAMS -

11. NEW BUSINESS:

- A. Replacing Fair Coordinator
- B. Rodeo Board Appointees 
- C. High-Tech Exhibit at Fair
- D. FAIR Recognition Night *DATE*

Surplus Fair left.

13. ANNOUNCEMENTS:

- A. Next Fair Board meeting October 2, 1996
- B. Fair Recognition Night

Booby
Fred
Mannis
Kyle
Linda
John

1000.1

Surplus !!

Cat Fair - -

4000 LB -

Propane -

Hard tire -

FAIR BOARD MINUTES
JULY 10, 1996

FAIR BOARD

John Thomas
George Otten
Ken Leahy
David Lintz

STAFF

Cal Wade
Mike Wold
Margaret Garza
Sue Oxendine

GUESTS

Fred Boyles
Rocky Williams
Ron Johnson
Larry Gast
Cody Fineauer
Other Rodeo committee
members

The Public was welcomed by Chairman Thomas.

CONSENT AGENDA

Wade circulated Income Statement for the period ending June 30, 1996. Wade indicated a balance forward of \$314,974 at year end. This cash carry forward is better than originally thought. The budgeted figure was \$252,500. The balance forward is the same as the contingency which is also the same as reserves. This is attributed to a combination of several things: Hotel/Motel, rental income were up; and expenses were down in comparison.

Suggestion was made to have RV Camping broken out as separate line item for the fiscal year 1996/1997.

The above figures may need to be adjusted as the bank statement had not been received when financials were prepared. Bank statements are usually one month behind. Final year end financials will be prepared in July, 1996.

MOTION: MOVED BY KEN LEAHY, SECONDED BY GEORGE OTTEN TO ACCEPT THE CONSENT AGENDA. MOTION PASSED.

RODEO BOARD

Rocky Williams commented on the painting of the Rodeo Office (inside and out). This endeavor required a lot of work, they had a good crew, 15-18 guys working until 10 PM. Sandblasting has been completed. Four thousand feet of cable to string to post in the bull pens.

Cal Wade thanked Ken Leahy for delivery of the rebar.

Fred Boyles commented on the sponsor dinner, same meals as before, steak.

Rocky Williams made comment to that the beer license needed to be submitted. They needed the go ahead from the Fair Board. This to be handled under old business.

BOOSTERS

Rocky Williams, the new Booster President, commented on the following:

- Booster had float in the 4th of July Parade. They used the Fair Complex's people mover. The float transported 12 kids and the new princess.
- Tonight the boosters will discuss these points: menu for the six days of fair, the attendance and participation of directors
- Airshow parking, the use of the booster van and the painting of the van.

MARKETING

Garza reported the month of June was very busy in her department. In June, the following events transpired at the Fair Complex:

- NW All Ford Show. This show has been held at the Fair Complex since 1991 approx. and will be back in 1997. This show generates approx. \$2000.
- Metro Compost Bin Sale - good show, however generates a lot of congestion with traffic. The Metro folks are working with the City of Hillsboro Police to ameliorate this situation.
- NW Computer Show
- Gun Show

Garza also reported on the upcoming shows in July. Specifically:

- Funtastic Shows - Happy Days. Six days of celebration for the 4th of July. the 4th was very busy, 8000 vehicles were parked. Slow days were reported as the the 3rd, 5th and 7th. The Mexican Rodeo on Saturday was a success. They had more than the current bleachers could accommodate. Staff moved in the portable bleachers. The dance held in the Main Exhibit went well. They had approx. 2000 attendees. NW Speedway had events on Thursday and Friday and they also had a good turnout of people. They are returning to use the arena on August 10 & 24. Ron Burback indicated the staff was very professional, prompt and very attentive to the Happy Days Events. Burback indicated the staff was excellent.
- Air Show: Three vendors on the complex.
- Amish Quilt to be held on August 16 & 17, 1996
- Mud Volleyball to be held on July 20, 1996

Garza also reported she had worked on the following other items:

- Met with Tri-Met and Peter Kiewit (Cal was also present) to coordinate the activities of the Fair Complex that might have an affect on the alignment of the light rail.
- Sent out 30 contracts in the month of June
- MarketPlace for fair is almost done. Vendors are secured.
- Promotion of Emilio Navaira

In summary, Ms. Garza indicated she has been very busy.

Comment on NW Speedway, one of the directors, John Robinson spoke with Robin Niccolaides. Speedway personnel was supposed to return arena to original shape. If the Fair Complex personnel is going to do it, we will charge for the time and equipment time. Comment on Mud Volleyball. Do they return the pasture to the original condition. Moot point for 1997 because Tri-met. We lost 50' to Tri-Met.

Dave Lintz inquired if Happy Days is in conflict with Fair? Every year the Fair Board has discussed this. In summary, the community did not want to see the Happy Days Event die. Other factors that could affect Happy Days is Light Rail conflicting with fireworks. Lintz also inquired about moving Fair to the Fourth of July, adding the carnival would already be here. Rodeo could be on same circuit as St. Paul and Mollalla. Issues then discussed by the board was that St. Paul may not let Hillsboro put on the rodeo at that time. Also, another issue cited was the earlier the date could ruin Land Products and Floral exhibits.

Ron Johnson would like us to check with him on using the arena.

Cal Wade mentioned that the Fair Complex's Fire Truck was also used in the parade. The fire truck represented Happy Days.

MAINTENANCE

Mike Wold reported the following:

- 4-H Barns completed, west tie rack completed, and the south was started. Llama and horse barn floors have been leveled. Also they are adding extra supports for the Draft Horse barn.
- Lots of watering going on, however not enough water pressure.
- Maintenance crew working (7) seven days a week
- Mike replaced 24" line in campground area that had collapsed from the flood.

Discussion on TV Irrigation and Evergreen. At one point we had hoped USA would come in with irrigation water. However deal fell through because it was too expensive.

Fred Boyles could get a hydrant and pipe donated. Discussion continued regarding water lines, their pressure, and the size of lines.

BUDGET COMMITTEE

Bonnie Hays and Cal Wade went to commissioner for \$100,000 for preliminary engineering and design for the new conference center. Approval was given by the budget committee and the commissioners with the conditions that the County staff will help with the necessary RFP's. However, the county staff is swamped until first of September. Money has been allocated.

The Budget Hearing Committee voiced the concern of who and how is this building going to be paid with hotel proceeds, to with bond measure. No general fund money is available.

GRANDSTAND UPDATE

Committee went before the county to ask for approval for single source and financing. Since the County needed to be listed, the county turned it down.

David Lintz commented the document was a well prepared document that had been submitted for the consent agenda.

Rocky Williams indicated that it was a dead issue.

Cal Wade indicated no from the standpoint that a new grandstand is needed. Also indicated that we needed to come back a later date in order to find a way of purchasing the grandstands according to county purchasing policy.

Williams talked to the salesman of the grandstand.

David Lintz suggested we look into it after fair.

FAIR UPDATE

Sue Oxendine commented on the following:

- (1) Passes for fair
- (2) Airshow
- (3) Review of fair badges needed - One to be secured for George Otten
- (4) Volunteer of the Fair Board needed to judge commercial booths. Linda Gray was volunteered.
- (5) Special Thank you to the Staff for making the fair a success. They have given emotionally and physically all the hours that is humanly possible to this Fair.
- (6) Sue urged each and every member of the Fair Board to visit the entire grounds of the Fair. This is a Fair that educates and entertains. The fair is successful to the extent that the cogs in the wheel are working together.
- (7) Sue imparted on the Fair Board, the numerous contributions made by the Marketing personnel; and Bonnie for the layout of the premium books and the entertainment guide.
- (8) Sue mentioned to the Fair Board that this is her last Washington County Fair. September 1, 1996 she will assume another position in Jackson County. Sue gave special thanks to Cal Wade for helping her come to point in her career that she has earned.

Cal Wade said he was sorry to see Sue Oxendine leave, but thanked her for her many contributions to the Washington County Fair. Cal gave an update on Emilio. He is back on for the Fair. Bad news Jerry Lee Lewis is canceled. He wanted his money up front. Sue has advised Fastixx of this change. Discussion regarding the Jerry Lee Lewis and his Manager.

FINANCIAL AUDIT UPDATE

Cal had nothing to report other than the update would be given after Fair due to the Holiday, vacations and fair. This was conveyed per Mr. Percell.

DOG LEG/ TRI-MET

Tri-Met has made an offer. Cal Wade was authorized to call Tri-Met to say okay, but wanted re-alignment of road between Gardner-Beedon and Quadrant. Board action in the future.

AIR SHOW

Air Show starts Friday. Attendance is projected to be low. The main reason for low attendance is that there is no jet team; and it was not well promoted. The fair complex still needs help for Mike Wold on 34th Street Parking.

BEER IN GRANDSTAND

Rocky Williams brought out application for beer sale in Grandstand. Discussion at length regarding the type of beer (Henry's vs. Bud) since our contract sponsor is with Henry's. Also discussion about beer in the VIP Tent. Problem noted: if we serve Bud vs. Henry's in the VIP tent what is the message we are giving our Beer Sponsor and other people in the audience.

MOTION: MOVED BY DAVID LINTZ THAT THE VIP SECTION SERVE THEIR BEER OF CHOICE IN PLAIN CUPS AND THAT WE DO OPEN THE SPONSORSHIP EVERY YEAR. MOTION SECONDED BY GEORGE OTTEN. MOTION PASSED.

The meeting was adjourned at 6:30 PM

Submitted,

Margaret R. Garza
Marketing Representative.

FAIR COMPLEX

872 N.E. 28th Street • Hillsboro, Oregon 97124 • (503)648-1416 • FAX (503)648-7208

September Activities

September 7

OBRA BARREL RACES

Saturday 10 AM

Main Arena. Come watch this exciting sport. Contact: (503) 357-6476

September 7

IRON HORSE AUCTION NURSERY PLANT AUCTION

Saturday Noon - 5 PM

34th Street Parking Lot. Shade, flowering, and evergreen trees, arborvitae, junipers, boxwood and many more shrubs. Contact (503) 648-7394.

September 8

CAMERA FAIR

Main Exhibit Hall. Early-In 8:30 AM. Sale 10-4. Photographic Flea Market. Between 50 and 60 vendors. Early-in admission \$15.00, General admission \$4.00. Contact: Chuck the Peddler (206) 746-2299.

September 14 - 15

4TH ANNUAL EASTER SEALS' 24 HOUR RELAY

10:00 AM TO 10:00 AM. A fabulous fundraiser for a fabulous organization! Participants actually walk, run or wheel a course for 24 hours as well as play volleyball, line dance, barbecue and more! Corporate and private teams. Form your own team & join the fun and fund-raising! Contact: Easter Seal Society (503)228-5108 X318.

September 14 - 15

HARDY PLANT SOCIETY PLANT SALE

Saturday & Sunday 10 - 3

Main Exhibit Hall. The premier sale of perennial plants and their companions that are desirable for the Northwest. Society members will be available to answer your questions and help your garden grow. Contact: (503) 224-5718.

September 19

HILLSBORO CHAMBER OF COMMERCE 1996 TRADE FAIR

Thursday 4 - 8

Main Exhibit Hall. Come see the wide array of goods and services available from Washington county businesses. 100+ Exhibitors. Admission Free. Great door prizes. Sample food and wine from area restaurants and wineries. Enjoy entertainment by Dave Lee, pianist, Lisa Lee, vocalist, Helen Wick Walters Dancers, Main Street Dancers, Ballet Folklorico Estudiantil, Dorena's Diamond Dance Band. Contact: Judy Willey at the Chamber (503)648-1102

September 21 - 22

PACIFIC CREST TRAIL CHAPTER DRESSAGE CLINIC & SHOW

Saturday 9 - 5

Sunday 9 - 5

Main Arena. The Art of Dressage. This is a fun show and spectators are welcome. No fee for the event. Contact Joyce at (503) 647-0168.

September 28 - 29

D.J.'s MOTORCYCLE SWAP MEET

Saturday & Sunday

Entire Grounds. The Northwest's largest motorcycle swap meet! Motorcycle regalia, parts and services you won't find anywhere else. Awesome door prize. Food booths and entertainment too. Contact D.J.'s (503)285-7192.

EVENTS AHEAD

October 3 - 6

Portland Regional
Gem and Mineral Show

October 12

Northwest Computer
Show & Sale

October 19

METRO Household
Hazardous Waste Collection

October 19 - 20

Oregon State

Bulldog Club Dog Show

October 24 - 31

Active 20/30 Club

Haunted Caves

November 2 - 3

Beaverton Orchid Society
Show & Sale

Parking at the Fair Complex

Please use Main Parking Lot
on Cornell Road for:

Main Exhibit Bldg. Arts & Crafts Bldg.
Grandstand Arena Friendship Square

Please use Cloverleaf Parking Lot
on 28th Street for:

Cloverleaf Bldg Floral Bldg

Please use Armory Parking Lot

on 28th Street for:
Armory

FACILITY USE - August 1-31, 1996

Washington County Fair Complex 872 NE 28th St., Hillsboro, OR 97124
Ph. 648-1416 Fax 648-7208

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
				1 FAIR COMPLEX Wash. County Fair	2 FAIR COMPLEX Wash. County Fair	3 FAIR COMPLEX Wash. County Fair DOG LEG ATV	
4 FAIR COMPLEX Wash County Fair	5 ARTS & CRAFTS MAIN EXHIBIT - NO Dog Training	6 ARENA Wash. Co. Sheriff's Posse	7 ARENA Barrel Racers	8 CLOVERLEAF 4-H Meeting ARENA Barrel Racers & Newberry	9 ARMORY Oregon Nat'l Guard Drill	10 CLOVERLEAF Private Function - Spenst FLORAL Private Function - Foster ARENA Speedway Racing OTHER - 34TH GRAVEL Plant Sale ARMORY Oregon Nat'l Guard Drill	
11 ARENA Barrel Racers MEETING ROOM Morning Star Meeting ARMORY Oregon Nat'l Guard Drill	12 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MAIN EXHIBIT - NO Dog Training ARMORY Boys Scouts Meeting	13 CLOVERLEAF Ken Lee Optometry Exams MAIN EXHIBIT - MAIN Dog Training ARENA Wash. Co. Sheriff's Posse	14 CLOVERLEAF Ken Lee Optometry Exa ARENA Barrel Racers	15 FLORAL Approved Mortgage Corp. ARENA Newberry	16 MAIN EXHIBIT - ENTIRE Amish Quilt Show ARENA Barrel Racers	17 CLOVERLEAF Private Function - Sandstrom ARTS & CRAFTS Private Function - Wassmer MAIN EXHIBIT - ENTIRE Amish Quilt Show ARENA Willamette Valley Barrel QUAD PROPERTY Chamber parking for Tour	17th continued FRIENDSHIP SQUARE EC Company Picnic/Ckwagon ARMORY Private Function - Gonzales
18 MAIN EXHIBIT - ENTIRE Amish Quilt Show ARENA Barrel Racers MEETING ROOM Morning Star Meeting ARMORY Private Function - Becker	19 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MAIN EXHIBIT - NO & SO Dog Training ARMORY Boys Scouts Meeting	20 CLOVERLEAF Glencoe Football Bingo MAIN EXHIBIT - MAIN Dog Training ARENA Wash. Co. Sheriff's Possee MEETING ROOM 4-H Hunt Club	21 ARENA Barrel Racers MEETING ROOM Assoc. of Riding Clubs	22 ARENA Barrel Racers & Newberry ARMORY Oregon Nat'l Guard Use	23 CLOVERLEAF Intel - Private Function FRIENDSHIP PLAZA Intel Volleyball & games ARMORY Oregon Nat'l Guard Use	24 CLOVERLEAF Private Function - Cardenas ARTS & CRAFTS Private Function - Leos MAIN EXHIBIT - ENTIRE Gun Show ARENA Speedway Racers DOG LEG ATV	24th continued FRIENDSHIP SQUARE Leopold & Stevens ARMORY Oregon Nat'l Guard Use
25 MAIN EXHIBIT - ENTIRE Gun Show MEETING ROOM Morning Star Meeting FRIENDSHIP SQUARE Merix Corporation	26 FLORAL Civil Air Patrol MAIN EXHIBIT - NO & SO Dog Training ARMORY Boys Scouts Meeting	27 CLOVERLEAF Glencoe Football Bingo MAIN EXHIBIT - MAIN Dog Training ARENA Wash. Co. Sheriff's Possee	28 ARENA Barrel Racers	29 ARENA Barrel Racers & Newberry FRIENDSHIP SQUARE Easter Seals Meeting	30 CLOVERLEAF Peer Pressure - Truck Show ARTS & CRAFTS Peer Pressure - Truck Show MAIN EXHIBIT - ENTIRE Peer Pressure - Truck Show	31 CLOVERLEAF Private Function - Cason ARTS & CRAFTS/MAIN EX Peer Pressure - Truck Show ARMORY Promociones 3 Amigos	31st continued ARENA Promociones 3 Amigos FRIENDSHIP SQUARE Peer Pressure 30th continued Meeting Room - Peer Pressure Friship SQ.- Peer Pressure

September 1-31, 1996

FACILITY USE

Washington County Fair Complex 872 NE 28th St., Hillsboro, OR 97124
Ph. 648-1416 Fax 648-7208

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 MAIN EXHIBIT - ENTIRE Truck Show - Peer Pressure	2 FLORAL Civil Air Patrol ARMORY Boys Scouts LABOR DAY	3 CLOVERLEAF Bingo ARENA Wash. Co. Sheriff's Possee ARMORY Guard Use	4 ARENA Barrell Racer Practice	5	6	7 CLOVERLEAF Private Function-Reception ARENA Barrel Race Competition 34th PARKING LOT Plant Sale DOG LEG ATV Instruction ARMORY Guard Drill
8 MAIN EXHIBIT-MAIN Photo Swap DOG LEG AREA ATV Safety Instruction	9 FLORAL Civil Air Patrol MAIN EXHIBIT - SOUTH Dog Training ARENA 4-H Gaming ARMORY Boys Scouts	10 CLOVERLEAF Bingo FLORAL Approved Mortgage Corp. ARTS & CRAFTS Dog Training ARENA Wash. Co. Sheriff's Possee ARMORY Guard use	11 CLOVERLEAF Officer Alive/Priv. Function ARENA Barrel Racers	12 CLOVERLEAF/FLORAL Easter Seals Set up	13 CLOVERLEAF/FLORAL Easter Seals Set up	14 CLOVERLEAF/FLORAL Easter Seals Relay MAIN EXHIBIT - ENTIRE Hardy Plant Sale ARENA/FRIENDSHIP SQ. Easter Seals Relay MEETING ROOM/ARMORY Easter Seals Relay
15 CLOVERLEAF/FLORAL Easter Seals Relay MAIN EXHIBIT - ENTIRE Hardy Plant Sale ARENA/Friendship Square Easter Seals Relay MEETING ROOM/ARMORY Easter Seals Relay	16 CLOVERLEAF Fisher Implement Show FLORAL Civil Air Patrol MAIN EXHIBIT - SOUTH Dog Training RODEO PASTURE/AMPHI Fisher Implement Show ARMORY Boys Scouts	17 CLOVERLEAF Fisher Implement Show ARTS & CRAFTS Dog Training ARENA Wash. Co. Sheriff's Possee FRIENDSHIP SQUARE Dept of Environ. Quality RODEO PASTURE/AMPHI. Fisher Implement Show	18 CLOVERLEAF Fisher Implement Show ARENA Barrel Racers MEETING ROOM Assoc. of Riding Clubs RODEO PASTURE/AMPHI. Fisher Implement Show	19 CLOVERLEAF OR Retired Educators MAIN EXHIBIT - ENTIRE Trade Show/Business Expo	20	21 ARENA Dressage Clinic & Show ARMORY Guard Use
22 ARENA Dressage Clinic & Show	23 FLORAL Civil Air Patrol MAIN EXHIBIT - SOUTH Dog Training ARENA 4-H Gaming ARMORY Boys Scouts	24 CLOVERLEAF Bingo ARTS & CRAFTS Dog Training ARENA Wash. Co. Sheriff's Possee ARMORY Guard Use	25 ARTS & CRAFTS Dog Training ARENA Barrel Racers	26 CLOVERLEAF Educational Meeting	27	28 CLOVERLEAF/FLORAL DJ's Auto Swap Meet MAIN EXHIBIT - ENTIRE DJ's Motorcycle Swap Meet ARENA/FRIENDSHIP SQ. DJ's Motorcycle Swap Meet MEETING ROOM Easter Seals Relay ARMORY Public Dance
29 CLOVERLEAF/FLORAL DJ's Auto Swap Meet MAIN EXHIBIT - ENTIRE DJ's Motorcycle Swap Meet FRIENDSHIP SQUARE DJ's Motorcycle Swap Meet	30 FLORAL Civil Air Patrol ARTS & CRAFTS Dog Training MAIN EXHIBIT - SOUTH Dog Training					

17th continued

ARMORY
Guard Use

29th continued

MEETING ROOM
DJ's Motorcyele Swap Meet

30th Continued

ARMORY
Boys Scouts

10

Rodeo Board Meeting Minutes of July 1, 1996
Rodeo Office

The meeting was called to order at 8:00 p.m.

Rocky Williams made the motion to approve the last meetings minutes - it was seconded.

Fred Boyles passed out the sheets of the committees that Larry Gast had done up for approval. Any additions and/or corrections should be made to these committee lists.

Any passes that need to be given out, a list needs to be given to Marlene tonight (7/1). She is keeping track of them all.

Committees:

Sponsor Committee

Westside Concrete new sponsor - Marty Russells. We are going pretty good as far as that is going. We have enough sponsors. Still looking for more. We got a lot of responses from the mailing fir adds in the Entertainment Guide. We did a lot for the fair as well as the rodeo.

Picked up TCI - they will do all of our TV commercials. They are a \$10,000 sponsor.

Cody and Julie got Capstone - \$2000.00 for Sunday.

Grounds Committee

Got all the posts set and we're ready to hang the gates and string the cable. The cable won't fit through the eyelits. We will look into our options. Should be able to put up in time for the rodeo. The Chutes are in town, but not on the grounds. Should be delivered today, but not. Some beams to look at tomorrow for a top rail of the bucking Chutes. We got the Chutes shipped here for cheaper than anywhere else. Send Mike Scott some tickets. He helped us out picked up our Chutes and shipped them. We saved \$500.00.

Special Kids

Marlene needs someone to help setting up the arena, and someone to help get the numbers and the name tags on the kids. Need someone to help give out trophies. Harvey said he would see if he could find someone to do the photography. Rocky talked with his electrician who did the photo work back in 82 and 83, would check to see if he could do it for us. Prices for trophies: \$230.00 including one for Liberty Sheet Metal. If we send a check with it, they'll pay the freight - out of Minnesota. Rocky made a motion to have a check mailed from our account to the trophy people - Claude seconded - it passed.

Bar-B-Que

Patty:

Thursday - sloppy joes/salad/chips/beer and pop and fruit tray (no beer here says Fred - no beer in the back), and also coffee/ice water/lemon aide/ice tea; Friday - hamburger/hot dogs, salad; Saturday - bar-b-que chicken (breast/thighs) backed potato/ cole slaw/pasta salad, and desert and coffee while arena being set for the dance; Sunday - baked salmon/chicken; salad/ etc. etc. Price \$3,000.00 hopefully we'll get it donated. See Patty to help set up and serve four to six people needed per night.

Rodeo Board Meeting Minutes of July 1, 1996

Rodeo Office

Page 2

Storage discussed: the cook shack has two freezers - could use the school freezers and a big refrigerator. Rocky will talk to the boosters to see what kind of room they have.

We need to get the trailer in so we can get the tent up. It takes a semi truck to get the trailer in. If we could get it in on the weekend then Claude could line up the tent. The \$3,000.00 also included \$225 sponsorship for two kids for the wagon train. Food Service of America offered by John R. as a possible donor.

Margaret McVey talked about wooden nickels for drink tokens 2500 at 9.1 cents per (\$227.50). Motion to buy 2500 by Claude - Rocky seconded it - it passed (board member vote only).

Public Relations

Dennis - some money concerns - we would like to get more flyers made up to be handed out at the gate and the fourth parade. This has to be done now. We've spent \$51.65 on 500 flyers and for another 2000 flyers we need \$180 dollars, and \$113.00 for 200-250 printed posters. Need approval for the \$344.65 for flyers and posters. Rocky makes a motion to approve this but go to the fair for the budget item. Cody seconded - it passed.

Contracts

All the contracts are finished with our sponsor's, they are all signed and have been delivered to Marlene. The money is coming. They signed their agreements for the money. We need to gather up our signs etc. We made rollup signs last year.

Parking

Fence off some additional area back here. Have assigned parking for the queen; six volunteers coming from the Intel Riding Club. Get your inputs into Larry for assigned parking. We've also got eight people coming from the cadets to handle security at the gates. Will try to keep this area open so that we have some open areas for people who need to have short term parking.

Merchandising

The garment thing is going well. Will submit a report to Fred on what we do. We should make \$4400 dollar profit off of our sales this year.

The chairman of each committee will pass out a list for help. This communication should help.

VIP

Hand in hand with Patty getting everything put together. Gordon Smith and family coming Saturday night with Sheriff and Mrs. Spinden attending as is his escort. Mayors of cities have been contacted and invited.

Mayors - Friday night would be good.

Marlene has someone with a liquors' license for the VIP booth. Jack talked to OLCC send application, licensed server take app to OLCC will be approved. \$25.00 class and \$23.00 for permit. The class is six hours. Permit is good for five years. Jack to find out if it can be a notarized signature.

Rodeo Board Meeting Minutes of July 1, 1996

Rodeo Office

Page 3

Queen

Stalls for the girls and Christina. Small tent for the visiting royalty and a hospitality tent as well. Karen talked to Sue today and she requested eight stalls and didn't think she could get more.

Christina has been busy - she's doing a good job of representing us.

Building

We need to paint. Call Earl and order the paint - per Fred.

Beams \$30.00/per; Need three of them. Fred will go look at them tomorrow evening. Fred says - Hang the signs from the telephone poles - need two brackets to do this.

Awards

Dennis wants to go get a check tomorrow from the Fair for the awards. Marlene wants a copy of the bill that goes to the fair. We have to know on the rifle ASAP. Dennis has a call into a gun dealer. Larry Gast will check with Walmart to see what a 7mm magnum would be.

Mary/Patty/Margaret did a great job of putting the Museum together for Sponsorship dinner

Opens

Rocky - Power Rents Girls - should be over at the grandstands talking to the little girls/big girls, signing autographs. Try to also get the cowboys over at the T-shirt booth. Rocky's recommendation - put the Power Rents Girls, visiting royalty, cowboys, at the T-shirt table.

Rocky, as Booster Chairman, called all the Booster Directors, asked them to be at the meetings or resign. Everyone show up that wants to be a director. The next meeting is 7/10 at 7:00 right after the Fair meeting. Can we put it in a bigger building? - AR Rocky

The packets need to get ready. Rocky and Christina are going to be handing them out. We will hand deliver to the Mayors if we can. Marlene will check on the tickets.

We got a thank you note from the Barrel Racers. They donated \$1.00 to us for every racer in the race. Rocky makes a motion to put that money towards Christina's traveling money. Cody seconded - it passed.

We have started out with five girls trying out for queen; Lisa Purdue dropped out.

The trip to NFR (raffle) Larry B. has two tickets to donate for Sunday night; two nights lodging and round trip air fare for two people for \$339.00 - Excalibur. Sell raffle tickets for \$5.00/per ticket and 5 tickets for \$20.00. Rocky can cancel the reservations he made. Everyone take tickets and sell them starting now. The money should be paid up front by one of the board members, and then the raffle pays back the board member. This keeps it out of our budget. The profit should be split evenly between those going to the finals. John R. made a motion to sell the tickets for five dollars; board member pays for it, hold the drawing on Sunday afternoon at the Rodeo. Larry second - it passed.

No chute number signs above the shuts. Only sponsor signs.

John Robinson made a motion to adjourn the meeting. The meeting was adjourned at 9:45pm

August 12, 1996

Washington County Rodeo &
Fair Board

On July 30, 1996, I was informed that my job of 17 years with James River/Western Transportation has been eliminated due to down sizing.

I have done some serious thinking and I feel starting over in the Portland area would be tough because of all the people moving into the area seeking jobs. So I've decided to take this opportunity to move back home to Montana.

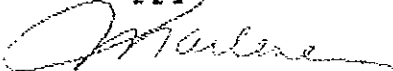
Therefore, it is with great regret that as of August 31, 1996, I resign my position as Director on the Rodeo Board, Secretary/Treasurer, Chairperson of the Special Kids Rodeo and Queen Coordinator.

I will do whatever I can to inform who ever, of the duties involved and since I am familiar with expenses from this past rodeo as soon as the bank statement comes I'll balance the check book prior to turning it over to make it easier.

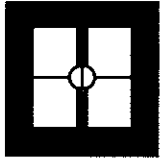
Being a volunteer on the Rodeo Board has been the best part of my life in Oregon, I'll miss it and the true friends I have made. If at all possible I will see you at NFR and I am already planning on taking in the rodeo in 97' (if I can get a pass).

If you ever come to Montana drop by, my door will always be open to friends.

Happy Trails



CITY OF HILLSBORO



July 29, 1996

JUL 31 1996

Mr. Cal Wade
Washington County Fairplex
872 NE 28th Street
Hillsboro, Or 97124

Dear Cal:

Thank you for the Fairplex's participation in the 1996 Rose Festival Airshow presented by Intel. The assistance you extend to us truly is a wonderful partnership. We look forward to working together as the opportunities arise.

Please extend my thanks to each and every one of your personnel who assisted us. We were especially grateful when the air conditioning was repaired! Your personnel are commended for their excellent performance and contribution to this community event.

We are looking forward to working with you again during Airshow 1997. Please mark your calendars for June 20, 21, and 22. We'd like to be able to "schedule" somewhat cooler weather next year, but that's one factor we can't plan ahead! This will be the 10th anniversary of the Airshow, and we are predicting record breaking crowds.

A special thanks to Margaret. We are all very lucky to have her back in our community.

We continually strive to improve public safety at the Rose Festival Airshow. If participating members of your department have any suggestions for improvement, please have them call me at 681-6194 or write me at the Hillsboro Police Department.

Sincerely,

A handwritten signature in cursive script that reads "Lila Ashenbrenner".

Captain Lila Ashenbrenner
Support Services Commander
Airshow Public Safety Director

1996 Thank you



Dear Cal,

JUL 26 1996

Thanks for your help & support throughout Auroshow. I really appreciate all you do for the police department. We have a good partnership!!

Until next year!!!



Lila