

Minutes of a regular Fair Board meeting held September 19, 1979 at the fair office

CALL TO ORDER Chairman Boyer called the meeting to order at 7:40 p.m.

ATTENDANCE

FAIR BOARD

Jerry Boyer
Charles Colegrove
Agnes DeLashmutt
Jerry Pflug

GUESTS

Lyle Spiesschaert, 4-H Extension Agent
Carol St. Peter, President, 4-H Horse
Leaders Association
Irene Kalsch, 4-H Leader

Director and Staff

Adeline Hesse
Lorrie Maki

4-H Discussion Spiesschaert expressed the Fair is an important part of the 4-H program. He presented the Fair Board with a list of interests and concerns that have been voiced by those participating in the 4-H program: Admission to Fair, premiums, facilities and equipment, leases, rentals and dates requested for fairgrounds usage by the 4-Hers.

The Board asked for recommendations or suggestions to be received by the November regular meeting. The Board agreed the 4-H office and participants need to communicate frankly about all interests and concerns.

MINUTES FOR APPROVAL MOTION: MOVED BY JERRY PFLUG, SECONDED BY AGNES DELASHMUTT TO APPROVE THE FAIR BOARD MINUTES FOR JULY 11, 27, 29 AUGUST 1, 2, 3, 3, 4, and 22, 1979 AS SUBMITTED. MOTION CARRIED.

BILLS FOR APPROVAL MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JERRY PFLUG TO APPROVE THE BILLS AS SUBMITTED. MOTION CARRIED.

FINANCIAL RECAP The financial recap for the month ending July 31, 1979 was received by the Fair Board.

FINANCIAL STATEMENT The Fair Board reviewed the financial statement for the fiscal year ending June 30, 1979. Hesse presented information for selected line items.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JERRY PFLUG TO APPROVE THE FINANCIAL STATEMENT FOR FISCAL YEAR ENDING JUNE 30, 1979 AS SUBMITTED.

Colegrove	Yea	DeLashmutt	Yea
Pflug	Yea		

MOTION CARRIED.

RODEO MEETING The Chairman of the Rodeo Board, Gene Seibel will meet with Hesse, DeLashmutt and Boyer September 21st to discuss Rodeo, 1980. Possible organizational changes and concerns expressed in the Rodeo minutes will be reviewed along with recommendations.

Bills submitted for approval:

2027	Hillsboro Chamber of Commerce	\$ 48.75	
2028	McDonalds (drainage)	38.75	
2029	Albertsons	10.17	
2030	Dolores Maki (drainage)	45.80	2030 Void
2032	Albertsons	25.15	
2034	Adelme Hesse	12.00	2033 Void
2035	Jeff Rodgers	240.00	
2036	Petty Cash	22.29	
2037	Full Circle (fuel)	334.39	
2038	Hillsboro Garbage Disposal (Fair)	790.25	
2039	Dolores E Maki (mileage)	14.20	
2040	Postmaster	40.36	
2041	Pool Gardner	144.95	
2042	Edward Builders Supply	94.70	
2043	Ireland's	9.99	
2044	Don's Plumbing and Heating	53.10	
2045	Prier Wholesale Plumbing	148.78	
2046	Buck Ambulance	60.00	
2047	Wash. Co. Finance and Adm.	36.38	
2048	Baker Rock	76.11	
2049	Jeff Rodgers	72.00	
2050	4-Star Excavating	1,970.00	
2051	Chapman's Service	9.00	
2052	Yeager Ford Tractor	105.95	
2053	Hillsboro Auto Parts	135.86	
2054	Jane Davis	15.00	
2055	Asso. Janitor & Paper	938.83	(office, drainage & maintenance)
2057	Carol Salzwedel	18.00	
2058	Petty Cash	22.89	
2059	Hill Florist	15.00	2056 Void
2061	Dolores E Maki (food pickup)	70.22	2060 Void
2063	Dolores E Maki for drainage party)	33.60	2062 Void
2064	Royal Distributors	50.00	
2065	Union Oil	86.70	
2066	PGE	808.96	
2067	General Telephone	118.13	
2068	The Times	125.37	
2069	Oregon Felt Co (FFA)	34.93	
2070	The Sherwin Williams Co	34.25	
2071	NW Natural Gas	22.33	
2072	Hillsboro Garbage	112.25	
2073	Hillsboro Argus	148.80	
2074	Holland Feed Inc	51.80	
2075	McCormack Pipe	12.60	
2076	Prier Wholesale Plumbing	13.58	
2077	Jack Davis (4-H paramedic)	50.00	
2078	Wash. Co. Finance Dept.(payroll)	4,919.68	

- RODEO MEETING (continued) The Fair Board reviewed the bylaws of the Rodeo Board. Could the Rodeo be handled with a superintendent in charge using his appointed assistants as in other Open Class departments.
- Rodeo Board appointments will be postponed until the November meeting.
- RESIGNATION Ken Lewis submitted his resignation as Rodeo Board Chairman.
- MOTION: MOVED BY JERRY PFLUG, SECONDED BY AGNES DELASHMUTT TO REGRETFULLY ACCEPT THE RESIGNATION OF KEN LEWIS AS CHAIRMAN OF THE RODEO BOARD; LEWIS SHALL BE PRESENTED WITH A LETTER OF COMMENDATION MOTION CARRIED.
- MOTOCROSS Amick submitted a letter for Board consideration to be sent to neighboring residents to enlist their input regarding the idea of motocross racing on the fairgrounds.
- A letter will be sent on fairgrounds letterhead to a list (obtained from the City) of residents approximately two weeks before the race.
- Cost sharing (half by Amick, half by Fair Board) for postage will help defray expenses for the trial race to be held on October 28th.
- GREEN THUMB CETA employees are no longer at work on the fairgrounds. Hesse will continue to obtain additional workers through the program. At this time Al Mohr is without assistance.
- MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JERRY PFLUG TO APPROVE GIVING AUTHORITY TO HESSE FOR THE HIRING OF PART TIME HELP TO ASSIST IN THE MAINTENANCE OF THE FAIRGROUNDS, IF NEEDED. MOTION CARRIED.
- WICHE WICHE intern applications are due to arrive at the fair office. Hess and Helen Greenough, Port of Portland, will interview applicants for the commercial development study project.
- DRAINAGE The drainage project is close to being completed with only downspouts on the arts and crafts building and the quanset hut to be connected. The appreciation dinner was well attended and enjoyed by everyone who came. Hesse thanked the secretary and Fair Board members for their assistance.
- LIFETIME PASS MOTION: MOVED BY JERRY PFLUG, SECONDED BY AGNES DELASHMUTT TO ISSUE A LIFETIME PASS TO JOHN LEFFEL FOR HIS YEARS OF DEDICATED SERVICE TO THE FAIRGROUNDS. MOTION CARRIED.
- COUNTY SYSTEM The County visited the Fair to observe and study the possibility of converting the bookkeeping system to the County computer system. At this time it does not seem feasible.

STORAGE FEES Boat storage fees must be established for 1979-80.

MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY JERRY PFLUG TO SET THE RECREATIONAL STORAGE FEES AS FOLLOWS:

Inside - \$1.00 per foot per month or a \$60.00 minimum, whichever is greater; Outside - \$.65 per foot per month or a \$50.00 minimum whichever is greater.

MOTION CARRIED.

OFA MEETING The Oregon Fairs Association State Management meeting will be held October 19 and 20 in Bend, Oregon.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY JERRY PFLUG TO APPROVE TRAVEL EXPENSE FOR HESSE TO ATTEND THE OCTOBER 19 AND 20 OFA STATE MEETING IN BEND. MOTION CARRIED.

AUDIT The audit is complete. A written list of recommendations from the auditor was requested by the Fair Board. The recommendations will be carefully considered and, if possible, be implemented within our system.

EXPO ACCOUNT The Expo Account funds were questioned by the audit. Funds are being held for the construction of a horse facility, which is now being discussed by horse clubs in Washington County. Funds, according to the auditor and Department of Finance, Fred Leutwyler, should be returned. The donors have not asked for the refund in recent months; however, in several cases a time limit was set. The Fair Board asked the auditor to provide a written recommendation for return of funds.

NEW POULTRY SUPERINTENDENT The Open Class Poultry superintendent resigned.

MOTION: MOVED BY JERRY PFLUG, SECONDED BY CHARLES COLEGROVE TO APPROVE THE APPOINTMENT OF RAY SPINAR AS OPEN CLASS POULTRY SUPERINTENDENT. MOTION CARRIED.

SPECIAL MEETING Recap of Fair, employment negotiations including County evaluation of positions and reorganization of fairgrounds employees will be discussed at a special meeting to be held September 25, 1979 with only those items on the agenda.

TUITION Hesse would like to attend a class at Rock Creek Campus of the Portland Community College on supervision management.

MOTION: MOVED BY CHARLES COLEGROVE, SECONDED BY AGNES DELASHMUTT TO APPROVE THE PAYMENT OF TUITION FOR DIRECTOR HESSE TO ATTEND CLASS AT PORTLAND COMMUNITY COLLEGE. MOTION CARRIED.

TENT DONATION Roy Benson, Washington County Auctioneer, has generously donated a 30' x 50' tent with 7' high tie downs and a 15' center pole (ropes may need to be replaced) at a cost of \$1,500.

TENT DONATION (continued) MOTION: MOVED BY AGNES DELASHMUTT, SECONDED BY JERRY PFLUG TO GRATEFULLY ACCEPT THE ROY BENSON DONATION OF A 30' X 50' TENT FOR FAIRGROUNDS USE; MR. BENSON RESERVES THE RIGHT TO USE THE TENT PROVIDING THAT USE DOES NOT INTERFERE WITH FAIRGROUNDS USE. MOTION CARRIED.

Hesse will arrange for a delivery date.

SPEAKERS PURCHASED Captain Bob Shook, Hillsboro Police Department, while setting up for the public auction Friday, September 14th of police obtained goods, advised Maki of the set of concert speakers to be auctioned. Colegrove attended the auction. The cost of the speakers to the fairgrounds is \$100 for both. They are valuable assets for fairground entertainment.

BOOSTER UPDATE The Wash. Co. Fairground Boosters will discuss and decide their priority for expenditure of funds. The Fair Board asked them to consider the purchase of tractor attachments with the Fair Board buying the tractor. Next Booster meeting is September 26, 1979 at 8:00 p.m.

MEETINGS SET The next special meeting will be held September 25 at 7:30 p.m. The next regular meeting will be held October 10 at 7:30 p.m.

ADJOURNMENT The meeting was adjourned at 11:02 p.m.

Respectfully submitted,

Lorrie Maki

WASHINGTON COUNTY FAIRGROUNDS
Regular Meeting Fair Board

Washington County Fairgrounds Office
September 19, 1979 7:30 p.m.

A G E N D A

I Call to Order

II Public Welcome, Appreciative Comments and Special Recognition

This time is provided for members of the audience to comment on any item(s) on the Agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their names for the record.

Guest: Lyle Spiasschaert - 4-H Leaders Association

III Approval of July 11, 27, 29, August 1, 2, 3, (3,)4, 22, 1979 minutes (enclosed)

IV Approval of bills

V Financial recaps for months ending July 31, 1979 (enclosed) and August 31

VI Review and approval of year end (June 30, 1979) financial statement (enclosed)

VII Evaluation of Rodeo operation and organization, make-up, function and number on committee. (Lewis resignation - correspondence enclosed)

VIII Motocross update - Amick letter for review (enclosed)

IX Director's report:

- A. Green Thumb Program
- B. CETA Adult employment
- C. Commercial development project (WICHE update)
- D. Drainage Project
- E. Lifetime Pass
- F. County Financial Management System Study (enclosed)
- G. Boat Storage (fee review currently is inside \$1.00 per foot per month or \$60.00 minimum -- outside is .65 per foot per month or \$50.00 minimum.
- H. State management meeting October 19 through 20 in Bend
- I. Audit complete September 12, 1979
- J. Poultry Superintendent recommendation and appointment (enclosed)
- K. Reception of Fair (enclosed)
- L. Employee negotiations (information enclosed)
- M. Donations (information enclosed)
- N. Coming Events (information enclosed)
- O. Portland Community College course - Principles of Management Supervision
Cost is \$45.25 tuition - Class begins Sept. 24 ends Dec. 10th - evenings

If you are unable to attend or will be late, please call the office - 648-1416.