

AGENDA
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, September 2, 1987

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- *3. Bills for approval (enclosure, pages 3 - 9)
- *4. A. July 1987 Balance Sheet (enclosure, page 10)
B. Financial Recap (enclosure, pages 11 - 16)
- *5. August 12, 1987 Fair Board Minutes (enclosure, pages 17 - 20)
- *6. A. August 1987 Off-Season Calendar (enclosure, page 21)
B. September 1987 Activities Calendar (enclosure, page 22)
- *7. A. Letter from Bronleewe-Bass (enclosure, page 23)
B. Fair Release from State Fair regarding Thomas Family (enclosure, pages 24 - 27)
C. Letter from Barbizon School of Portland (enclosure, page 28)
- * Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.
8. Fair Organizations' Report:
 - A. Fairgrounds Booster Report (enclosure, pages 29 and 30)
 - B. Rodeo Board Report
9. Maintenance Report:
10. Old Business:
 - A. November Workshop - reset dates
 - B. Food Booths
 - C. Relocation of Active 20/30 Newspaper Drop
 - D.
11. New Business:
 - A. Exhibit and Exhibitor Recap (enclosure, page 31)
 - B. Architect regarding multi-purpose building
 - C. Exclusive rental of grounds for convenience rather than use
 - D. Advertise off season rentals (trade shows, etc.)
 - E. Greater Portland Visitors Association

- F. Vandels, Dairy wives booth
- G. Carnival has requested 6 p.m. opening on Tuesday
- H. Security, off season and during fair
- I. Saturday entry Arts & Crafts
- J. Dairy & Beef Show split according to breed to enable exhibits entire fair
- K. Veterinarian on site entry day and on call during fair

- L. No entertainment, including clowns or costumes on grounds without approval of entertainment co-ordinator and notification to Fair Security

12. Non-Agenda Items:

- A.
- B.

13. Announcements:

- A. Next regular board meeting, Wednesday, October 7, 1987, 4:30 p.m.
- B.

Washington County Fair Board
Minutes

Minutes of a regular meeting of the Washington County Fair Board held Wednesday, September 2, 1987, beginning at 4:30 p.m.

ATTENDANCE

FAIR BOARD

Jeanne Leeson
John Thomas
Rocky Williams
John Meek

STAFF

Ron McAuley
Cal Wade
Jamie Hammack

CONSENT AGENDA

MOTION: MOVED BY JOHN THOMAS, SECONDED BY ROCKY WILLIAMS TO ACCEPT THE CONSENT AGENDA. MOTION CARRIED.

BOOSTER REPORT

Board members reviewed the minutes from the August 5 meeting and treasurers report.

RODEO BOARD

No report.

MAINTENANCE REPORT

McAuley reported August projects included fair clean-up, installation of back pressure flow device, and preparation of footing for rodeo office foundation.

PLANNING SESSION

Board members discussed possible October - November dates and agreed to meet locally. Cal will pursue finding a location in the Tigard area and call board members to confirm dates.

RESTAURANTS

The board discussed ownership of the restaurants located on the fairgrounds. Wade will investigate further before inviting individuals to a board meeting.

EXHAUST HOOD

Dale Scheller has offered an exhaust hood valued at \$1,800 to the fairgrounds for \$800. Wade was instructed to contact Scheller regarding purchase and storage.

NEWSPAPER DROP

Wade reported the Active 20/30 Club is interested in rebuilding and relocating the newspaper drop on the fairgrounds. The board agreed they wanted to continue with offering the community service. The members suggested the Active 20/30 Club contact the city regarding acceptable locations for approval by the Fair Board.

EXHIBITOR RECAP

A recap of exhibits and exhibitors was reviewed briefly by the board. Wade noted that most departments had increased from 1986.

MULTI-PURPOSE BUILDING

Wade presented an idea to proceed with plans for the multi-purpose building by hiring an architect to prepare a schematic. Meek suggested Wade contact Bob Davis at the county to obtain more information regarding procedures and scope of the project.

Prior to hiring an architect the board agreed to form a committee consisting of individuals from the county to make some determinations of the uses and needs of a multi-purpose building. The board made several suggestions of areas which should be included on the committee. Wade will pursue by forming the committee.

FAIRGROUNDS EXCLUSIVE RENTAL

Tuality Community Hospital requested exclusive use of the grounds when renting for personnel picnic. The board agreed that the same policy and fee should be used as set for the Jaycees.

ADVERTISING OFF-SEASON

The board discussed placing advertisements for off-season use, specifically, in the Oregon Business magazine. The Board felt Wade should research costs and circulations using other publications.

GREATER PORTLAND VISITORS ASSN.

Wade reported he had joined the Greater Portland Visitors Assn. for \$240.00 dues.

VANDELISM

Damage was done to the Dairy Women's Booth by three boys. Wade has written to the parents to recover \$85.00 in damages.

CARNIVAL

Funtastic Shows requested a 6 p.m. opening time on Tuesday because it's difficult to set-up coming from Des Moines, Washington. The board was generally opposed and felt Wade should discuss the matter further with Ron Burbach.

DAIRY/BEEF SHOW SPLIT

It was recommended the Dairy and Beef shows split and show breeds so both will be represented during the entire week. The board members agreed this was a positive change.

VETERINARIAN

There was some discussion concerning having a vet on duty during fair week, due to an incident with diseased goats this year. The board directed Wade to research costs and bring information back to the board at the next regular meeting.

CARETAKER

Wade discussed the arrangement made with the caretaker regarding rent. Wold requested a reduction in rent. Wade recommended a decrease of \$100.00 due to the amount of hours worked and that the caretakers are doing an excellent job.

MOTION: MOVED BY JOHN MEEK, SECONDED BY JOHN THOMAS, TO REDUCE THE CARETAKERS RENT FROM \$200.00 PER MONTH TO \$100.00 PER MONTH. MOTION CARRIED UNANIMOUSLY.

ARTS & CRAFTS ENTRY

The superintendent of the department requested Arts & Crafts entry to be on Saturday in order to give the department time to set-up before judging on Monday. The board did not have any objections.

ENTERTAINMENT

All entertainment including clowns or costumes on grounds must be approved by entertainment coordinator and notification given to Fair Security.

CONGRATULATIONS

Congratulations to The John Thomas Family for being selected as the "Farm Family of the year". A ceremony was held honoring them opening day of the State Fair.

4-H LIVESTOCK PREMIUMS

The board briefly discussed raising 4-H Livestock premiums.

OFA CONVENTION

The Oregon Fairs Association convention will be held in Eugene, December 6 - 7 - 8.

FAIR DATES

Multnomah County Fair 1988 Dates are conflicting with Washington September 2, 1987 Fair Board Minutes Page 3

County's dates.

Meeting adjourned 6:10 p.m.

Respectfully submitted,

Jamie Hammack