

M I N U T E S

Washington County Fair Board

Minutes of a special meeting of the Washington County Fair Board held September 23, 1985 beginning at 7:05 p.m.

ATTENDANCE

Fair Board

Lloyd Baron  
Jeanne Leeson  
John Meek  
Homer Speer  
Margaret Sprecher

Staff

Adeline Hesse  
Ron McAuley  
Jamie Hammack

EXECUTIVE DIRECTOR'S RESIGNATION

MOTION: MOVED BY JOHN MEEK, SECONDED BY JEANNE LEESON, TO ACCEPT THE RESIGNATION OF EXECUTIVE DIRECTOR, ADELINE C. HESSE, EFFECTIVE OCTOBER 31, 1985. MOTION CARRIED.

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER, TO COMPENSATE THE EXECUTIVE DIRECTOR, ADELINE C. HESSE, FOR ACCRUED SICK LEAVE AND VACATION IN THE SUM OF \$7,500. MOTION CARRIED.

APPOINTMENT OF ACTING EXECUTIVE DIRECTOR

MOTION: MOVED BY LLOYD BARON, SECONDED BY JEANNE LEESON TO APPOINT MARGARET SPRECHER AS ACTING EXECUTIVE DIRECTOR. MOTION CARRIED.

John Meek expressed his concern for having a board member handle municipal funds, especially the hotel/motel tax revenue, and suggested a third party to keep the books.

Hesse advised the monthly books are presently prepared by a bookkeeper hired by the Fair Board. She also advised that County CPA, Dave Wimmer, recently mailed a memorandum stating a separate accounting of hotel/motel tax expenditures is not necessary so long as the total operating expenses are more than the hotel/motel tax revenue.

MOTION: MOVED BY LLOYD BARON, SECONDED BY JEANNE LEESON, TO APPOINT JOHN MEEK AND HOMER SPEER TO A SPECIAL COMMITTEE TO BRING A RECOMMENDATION FOR ACTING EXECUTIVE DIRECTOR'S RENUMERATION, AND TO INVESTIGATE THE TECHNICALITIES OF HAVING A BOARD MEMBER ACT AS DIRECTOR. INFORMATION TO BE PRESENTED AT THE OCTOBER 16, 1985 BOARD MEETING. MOTION CARRIED.

PROCEDURE FOR RECRUITMENT

MOTION: MOVED BY JOHN MEEK, SECONDED BY HOMER SPEER, TO HIRE A FIRM TO PERFORM A SEARCH FOR EXECUTIVE DIRECTOR APPLICANTS AND TO USE THE COUNTY PERSONNEL OFFICE TO SCREEN GENERAL APPLICATIONS SUBMITTED. MOTION FAILED.

Jeanne Leeson stated she thought the screening of applications should be performed by one firm and not two separate agencies. It was agreed a request for proposal would be drafted and the County given the opportunity to bid on the job.

Board members discussed possible costs and expectations of a firm handling recruitment. Homer Speer suggested they be responsible for developing a profile, reviewing the job description, drafting the necessary documents to attract applicants, conducting candidate screening against the profile, and coordinating and arranging the selection process. The Fair Board will make the final decision.

Members believed they should solicit input from organizations such as 4-H, Boosters, and the Rodeo Board, to assist in drafting a profile for the Executive Director's position.

MOTION: MOVED BY HOMER SPEER, SECONDED BY LLOYD BARON, TO INSTRUCT THE ACTING EXECUTIVE DIRECTOR TO SEEK PROPOSALS FROM THE PRIVATE SECTOR AND THE COUNTY PERSONNEL DEPARTMENT TO RECRUIT FOR THE POSITION OF EXECUTIVE DIRECTOR AND TO BRING BACK PROPOSALS FOR BOARD REVIEW. MOTION CARRIED.

Homer Speer said that he truly appreciated the service rendered to the fair and fairgrounds by Addy Hesse. She has been the fair and is to be commended for doing an outstanding job.

Margaret Sprecher added it was difficult to express her gratitude as she was sorry Hesse was leaving. Sprecher said Hesse should expect a party soon.

Meeting adjourned 7:40 p.m.

Respectfully submitted,

Jamie Hammack  
Secretary