

# WASHINGTON COUNTY FAIR COMPLEX

Board Meeting

September 3, 2003  
Floral Building

Regular Session – 4:30 p.m.  
Executive Session – 6:30 p.m.

# AGENDA

# NOTICE OF MEETING

Washington County Fair Board  
Regular Meeting: Wednesday, September 3, 2003, at 4:30 p.m.  
Executive Session: Wednesday, September 3, 2003, at 6:30 p.m.\*  
Fair Complex Floral Building  
Hillsboro, Oregon

Kathy Christy, President  
A. Richard Vial, Vice President      Jane Willhoite, Member  
Sheila Day, Member                      Ken Leahy, Member

## 328 Days to the 2004 Washington County Fair & Rodeo

- A. **Call the Regular Meeting to Order:** All matters noticed and listed on this agenda, in any category, may be considered for action in any order at the discretion of the Board President. Items not so noticed may be discussed at the discretion of the Board President, but cannot be considered for action.
- B. **Public Welcome – Audience Time:** This time is provided for members of the audience to comment on any item(s) not on the regular agenda. At the discretion of the Board President, each individual's comments may be limited to two minutes. Audience members, when recognized by the Board President, may also comment at the time agenda topics are being discussed by the Board. It is requested that those addressing the Board state their full name, address and organization represented.
- C. **Consent Agenda:** All Consent Agenda items shall be approved without discussion and with one motion except those items removed from the Consent Agenda by a Board member or a member of the public attending the meeting so requesting. If a matter is removed, it shall then be considered, discussed and voted on individually, after the Consent Agenda has been approved.
  - 1. Financial Statements
    - A. Budget Overview – June 2003
    - B. Line Item Report – June 2003
    - C. Balance Sheet – June 2003
    - D. Other, if any
  - 2. Minutes
    - A. Fair Board Minutes – July 2003
    - B. Other, if any
  - A. Facility Use Schedule – August & September 2003
  - B. Other, if any

\* Time is approximate. Executive Session begins after the regular session concludes.

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In compliance with the Americans with Disabilities Act (ADA), this material, in alternate formats, or special accommodations for the meeting, will be made available by calling (503) 648-1416 at least 48 hours prior to this meeting.

***D. Special Reports***

1. Rodeo Committee Report – Cody Feinauer, Rodeo Committee Chair
2. 4-H Report – John Baggott, OSU Extension Service
3. Fair Boosters Report – Bill Duerden, Booster President
4. Operations Report – Don G. Hillman, Executive Director
5. Frite Lites Report – Lisa DuPre', Marketing/Events Manager
6. Other, if any

***E. Old Business***

1. Redevelopment Update, if any
2. Other, if any

***F. New Business***

1. 2004 and 2005 Fair & Rodeo Dates
2. 2004 4H Horse Fair Dates
3. Board Retreat – November 2003
4. Cottonwood Trees Status
5. December and January Board Meeting Dates
6. 2003 Fair & Rodeo Recap
7. Other, if any

***G. Announcements***

1. Calendar of Events
2. Other, if any

***H. Correspondence***

1. Letters and Cards, if any
2. Other, if any

***I. Board Communications***

***J. Other Matters of Information***

1. Youth Livestock Auction Results
2. Contracts Calendar – July
3. Sponsorship Report - July
4. July and August Rodeo Committee and Associates Member Minutes
5. August Booster Minutes
6. Newspaper Articles, if any
7. Website Activity
8. Other, if any

***K. Executive Session – Real Estate Matters:*** Executive Session pursuant to ORS 192.610-192-690 to discuss real estate matters.

***L. Adjourn***

\*\*Executive Session pursuant to ORS 192.610-192.690 to discuss Personnel issues immediately following the regular Fair Board meeting if deemed necessary.

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## CONSENT ITEMS

County of Washington

Washington County Fair Complex  
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Hillsboro, Oregon 97124  
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## FAX MEMORANDUM

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman  
Executive Director

**Re:** June 30, 2003 Financial Statements

Find attached the June 30, 2003, Financial Statements. The following is a brief explanation of each major revenue and expenditure category

**State Funds and Dedicated Funds** – Both of these revenues sources showed decreases (\$78,000) for fiscal year ended June 30, 2003. Dedicated Funds (Hotel Taxes) showed the largest decrease with more than \$75,000 less than budgeted.

**Interim Income** – This revenue category exceeded budget estimates by approximately \$25,000 despite the loss of the BINGO lease in December.

**Fair Income** – This revenue category exceeded budget estimates by approximately \$7,000.

**Interim Shows** – These revenues (loan proceeds) are related to the upcoming Frite Lites.

**Total Personnel** – This expenditure category was less than budgeted by approximately \$15,000. Savings were realized by full-time staff reductions.

**Interim Operations** – This expenditure category was less than budgeted by approximately \$26,000 although some individual expenditure categories exceeded budget estimates.

**Fair Operations** – This expenditure category exceeded the budget by approximately \$9,500 with much of the overage related to Corporate Picnic program which generated additional fairtime revenues.

**Exhibits/Competitions** – This expenditure category was less than budgeted by approximately \$13,000 due primarily with lower premium payouts in the open classes.

**Rodeo** – This expenditure category was less than budgeted by approximately \$5,000.

**Shows & Entertainment** – This expenditure category was slightly more than budget (\$151) with most of the overage related to the cost of adding a Friday night concert (Carrot Top).

**Interim Shows** – This expenditure category represents purchases related to the upcoming Frite Lite activities.

**Capital Outlay** – This expenditure category was less than budgeted by approximately \$4,000 despite the additional development costs (\$10,000) related to the November 2002 Ballot Measure.

**Summary** – The FYE 6/30/03 budget projected a net loss of \$50,809 and despite reductions in State Funds and Dedicated Funds of more than \$78,000 and a late adjustment by the County of more than \$36,000 in our Hotel Tax receipts, a net loss of \$49,763 was realized. This amount is less than the FYE 6/30/02 loss of \$81,094 and for FYE 6/30/04, a slight profit is projected.

# WASHINGTON COUNTY FAIR COMPLEX

## Budget Overview June 2003

	A	C	D	E	F	G	H
		June	June	Year to Date	Year to Date	Budget	Percent
	INCOME	2003	2002	July-June 03	July-June 02	FYE Jun 30/03	of Budget
3	STATE FUNDS	\$ -	\$ -	\$ 40,868	\$ 43,056	\$ 43,056	95%
4	DEDICATED FUNDS - Hotel Tax	\$ 3,537	\$ 19,290	\$ 523,827	\$ 538,376	\$ 600,000	87%
5	INTERIM INCOME						
6	010B · Main Exhibit Hall	\$ 6,610	\$ 21,240	\$ 96,066	\$ 93,321	\$ 86,894	111%
7	010C · Cloverleaf Building	1,002	2,077	14,363	28,593	25,000	57%
8	010D · Arts & Crafts Building	448	450	7,657	7,723	5,000	153%
9	010E · Friendship Square	-	(329)	1,834	913	2,000	92%
10	010F · Floral Building	-	207	2,069	3,545	2,000	103%
11	010G · Grounds/General	5,551	7,869	22,167	24,213	10,000	222%
12	010H · Main Arena	156	(393)	990	6,698	3,000	33%
13	010J · RV/Boat Storage/Barns	176	-	9,696	10,178	10,000	97%
14	010K · Interim Use Concessions	813	492	1,953	2,987	2,000	98%
15	010 - Rent & Storage Other	6,350	-	6,350	12,409	10,000	64%
16	Total Rent & Storage	\$ 21,106	\$ 31,613	\$ 163,145	\$ 190,580	\$ 155,894	105%
17	014 · Interest Income	\$ 707	\$ 758	\$ 6,102	\$ 15,026	\$ 8,000	76%
18	016 · Parking Fees	0	24	32,358	13,900	17,000	190%
19	017 · Miscellaneous Income	3,854	936	13,155	9,091	12,000	110%
20	020 - ATM Fees	305	158	656	719	300	219%
21	Total Miscellaneous Income	\$ 4,866	\$ 1,876	\$ 52,271	\$ 38,736	\$ 37,300	140%
22	018A · RV Parking/Short Term	\$ 3,810	\$ 1,459	\$ 22,053	\$ 16,194	\$ 17,000	130%
23	018B · RV Parking/Long Term	0	90	1,079	2,000	3,000	36%
24	Total RV Parking	\$ 3,810	\$ 1,549	\$ 23,132	\$ 18,194	\$ 20,000	116%
25	TOTAL INTERIM INCOME	\$ 33,319	\$ 54,328	\$ 803,243	\$ 828,942	\$ 856,250	94%
26	FAIR INCOME						
27	026 - Adult Admissions	\$ -	\$ -	\$ -	\$ -	\$ -	0%
28	027 - Senior Admissions	-	-	-	-	-	0%
29	028 - Youth Admission	-	-	37,886	35,779	35,500	107%
30	029 - Exhibitor/Vendor Admissions	-	-	-	-	-	0%
31	030 - Discount Admissions	-	-	-	-	-	0%
32	031 · Other Admission	-	119	213,820	200,085	200,000	107%
33	032 · Concessions/Booths	-	-	120,695	62,341	109,000	111%
34	033 · Sponsorships	-	250	57,625	49,175	50,000	115%
35	034 · Advertising Sold	-	-	1,800	2,300	15,000	12%
36	036 · Carnival Income	-	-	50,946	49,672	50,000	102%
37	037 · Entry Fees	-	387	2,912	3,328	5,500	53%
38	038 · Parking Fees	-	117	40,491	39,951	55,500	73%
39	039 · Rodeo Sponsorships	-	-	29,290	34,490	44,800	65%
40	041 · Miscellaneous	-	491	26,418	11,203	10,700	247%
41	042 · Rodeo Admissions	-	-	4,870	4,964	5,000	97%
42	043 · Main Stage	-	-	-	21,197	-	0%
43	045 · Amphitheater Concessions	-	-	697	1,039	1,000	70%
44	046 · Rodeo Miscellaneous	1,210	1,003	4,321	3,070	3,000	144%
45	048 · ATM Fees	-	-	2,267	-	2,500	91%
46	050 · Rodeo Queen Activities	-	-	3,941	-	3,000	131%
47	TOTAL FAIR INCOME	\$ 1,210	\$ 2,367	\$ 597,979	\$ 518,594	\$ 590,500	101%



**WASHINGTON COUNTY FAIR COMPLEX**  
**Budget Overview June 2003**

	A	C	D	E	F	G	H
48		June	June	Year to Date	Year to Date	Budget	Percent
49	Income-Cont.	2003	2002	July-June 03	July-June 02	FYE Jun 30/03	of Budget
50	<b>INTERIM SHOWS</b>						
51	50 - Loan Proceeds	\$ 5,596	\$ -	\$ 41,800	\$ -	\$ 100,000	42%
52	51 - Youth Admission	-	-	-	-	-	0%
53	52 - Adult Admission	-	-	-	-	-	0%
54	53 - Discount Admission	-	-	-	-	-	0%
55	54 - Sponsorship	-	-	-	-	-	0%
56	55 - Concessions	-	-	-	-	-	0%
57	56 - Advertising	-	-	-	-	-	0%
58	57 - Miscellaneous	-	-	-	-	-	0%
59	<b>TOTAL INTERIM SHOWS</b>	<b>\$ 5,596</b>	<b>\$ -</b>	<b>\$ 41,800</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>0%</b>
60	<b>TOTAL INCOME</b>	<b>\$ 40,125</b>	<b>\$ 56,695</b>	<b>\$ 1,443,022</b>	<b>\$ 1,347,536</b>	<b>\$ 1,546,750</b>	<b>93%</b>
61	<b>PERSONNEL</b>						
62	101 - Salaries	\$ 34,575	\$ 32,641	\$ 420,032	\$ 369,046	\$ 433,066	97%
63	102 - O.P.E.	14,293	5,468	157,131	113,348	158,808	99%
64	<b>TOTAL PERSONNEL</b>	<b>\$ 48,868</b>	<b>\$ 38,109</b>	<b>\$ 577,163</b>	<b>\$ 482,394</b>	<b>\$ 591,874</b>	<b>98%</b>
65	<b>INTERIM OPERATIONS</b>						
66	107 - Office Expense	\$ 379	\$ 1,193	\$ 7,792	\$ 8,653	\$ 4,300	181%
67	108 - Telephone	1,160	351	10,308	11,613	14,100	73%
68	109 - Printing	388	-	1,069	1,190	1,450	74%
69	110 - Postage	88	490	1,946	2,690	2,750	71%
70	111A - Equipment Rental	361	-	3,201	2,353	6,200	52%
71	112 - Utilities	3,834	8,017	67,352	75,196	70,300	96%
72	113B - Main Exhibit Hall R & M	-	-	560	782	1,000	56%
73	113C - Cloverleaf R & M	-	-	116	665	2,500	5%
74	113D - Arts & Crafts R & M	-	-	11	77	300	4%
75	113E - Friendship Square R & M	-	-	-	-	100	0%
76	113F - Floral Building R & M	-	-	34	253	2,000	2%
77	113G - Grounds/General R & M	2,586	5,957	20,941	19,083	15,000	140%
78	113H - Main Arena R & M	57	-	57	2,585	100	57%
79	113J - Barns R & M	-	-	-	1,438	2,000	0%
80	113L - Equipment R & M	2,223	3,302	13,273	14,976	20,000	66%
81	114 - General Supplies	100	266	7,294	8,984	18,050	40%
82	118 - Travel & Training	266	344	4,881	9,374	5,500	89%
83	119 - Legal Fees	880	116	1,210	1,372	3,600	34%
84	121 - Professional Svcs.	8,799	1,234	17,640	16,398	12,000	147%
85	122 - Insurance & Bond	-	-	22,626	17,390	18,500	122%
86	123 - Private Mileage	-	-	508	40	500	102%
87	124 - Car Allowance	-	-	2,485	355	4,260	58%
88	131 - Advertising & P.R.	324	1,358	5,024	11,863	9,500	53%
89	132 - Board Expense	-	-	243	4,343	3,500	7%
90	133 - Dues, Licenses, Fees	417	96	4,246	2,382	2,250	189%
91	149 - Misc. Materials & Svcs.	958	-	2,906	506	4,250	68%
92	151 - County Indirect Cost	2,152	19,810	28,929	19,810	25,811	112%
93	154A - RV Park Repair & Maint.	-	-	240	1,788	1,000	24%
94	154B - RV Park Hotel/Motel Tax	-	-	1,164	1,004	800	146%
95	155 - ATM Expenses	-	282	166	2,140	300	55%
96	<b>TOTAL INTERIM OPERATIONS</b>	<b>\$ 24,972</b>	<b>\$ 42,816</b>	<b>\$ 226,222</b>	<b>\$ 239,303</b>	<b>\$ 251,921</b>	<b>90%</b>

# WASHINGTON COUNTY FAIR COMPLEX

Budget Overview June 2003

	A	C	D	E	F	G	H
97	Expenses-Cont.	June	June	Year to Date	Year to Date	Budget	Percent
98		2003	2002	July-June 03	July-June 02	FYE Jun 30/03	of Budget
99	<b>FAIR OPERATIONS</b>						
100	175 · Printing	\$ -	\$ -	\$ 7,596	\$ 4,214	\$ 8,000	95%
101	176 · Utilities	-	-	11,647	14,807	15,000	78%
102	178 · Parking	-	-	5,185	12,654	2,000	259%
103	179 · Professional Svcs.	-	-	30,488	45,352	24,000	127%
104	180 · Advertising	-	-	76,380	77,917	75,000	102%
105	181 · Refunds	-	-	-	1,189	-	0%
106	182 · Miscellaneous	586	-	16,793	7,357	10,000	168%
107	183 · Decorations	65	-	4,147	3,735	4,000	104%
108	184 · Equipment Rental	1,890	-	11,513	14,293	10,000	115%
109	186 · Restroom Service	-	-	11,915	17,410	17,000	70%
110	187 · Repair & Maintenance	-	-	7,115	13,312	7,250	98%
111	188 · Materials & Supplies	2,310	-	19,200	21,991	20,000	96%
112	189 · ATM Expenses	-	105	-	105	250	0%
113	<b>TOTAL FAIR OPERATIONS</b>	<b>\$ 4,851</b>	<b>\$ 105</b>	<b>\$ 201,979</b>	<b>\$ 234,336</b>	<b>\$ 192,500</b>	<b>105%</b>
114	<b>EXHIBITS/COMPETITIONS</b>						
115	211 · Awards FFA	\$ -	\$ -	\$ 2,575	\$ 2,672	\$ 2,750	94%
116	212 · Personnel FFA	-	-	632	968	1,000	63%
117	213 · Other FFA	-	-	1,361	1,081	1,200	113%
118	221 · Awards 4-H	-	-	5,980	7,490	7,750	77%
119	222 · Personnel 4-H	-	-	5,912	6,043	6,000	99%
120	223 · Other 4-H	-	-	9,945	7,760	8,000	124%
121	231 · Awards Open Class	-	-	25,778	32,926	34,000	76%
122	232 · Personnel Open	-	-	2,052	4,267	4,500	46%
123	233 · Other Open Class	91	-	3,718	5,400	5,750	65%
124	<b>TOTAL EXHIBITS/COMPETITIONS</b>	<b>\$ 91</b>	<b>\$ -</b>	<b>\$ 57,953</b>	<b>\$ 68,607</b>	<b>\$ 70,950</b>	<b>82%</b>
125	<b>RODEO</b>						
126	311 · Prize Money	\$ -	\$ -	\$ 45,000	\$ 46,000	\$ 46,000	98%
127	312 · Personnel	-	-	18,871	21,634	21,300	89%
128	313 · Stock Contract	-	-	28,012	25,430	30,080	93%
129	314 · Special Awards	-	-	816	402	1,200	68%
130	315 · Exceptional Kid's Rodeo	-	-	712	897	2,000	36%
131	316 · Promotions	174	-	5,507	6,262	5,700	97%
132	317 · Materials & Supplies	-	-	2,957	3,354	3,500	84%
133	318 · Board Expense	-	90	3,525	1,971	3,000	118%
134	319 · Other (Fees & Dues)	-	-	3,930	4,287	2,825	139%
135	320 · Queen	1,084	-	3,906	3,576	4,000	98%
136	321 · Rental Equipment	333	-	8,142	6,397	6,500	125%
137	322 · Money Raising Projects	50	-	2,872	2,013	2,000	144%
138	333 · Sponsorship Fees	-	-	1,125	-	2,000	56%
139	<b>TOTAL RODEO</b>	<b>\$ 1,641</b>	<b>\$ 90</b>	<b>\$ 125,375</b>	<b>\$ 122,223</b>	<b>\$ 130,105</b>	<b>96%</b>
140	<b>SHOWS &amp; ENTERTAINMENT</b>						
141	324 · Main Stage	\$ -	\$ -	\$ 80,210	\$ 75,100	\$ 50,000	160%
142	325 · Grounds Entertainment	-	-	57,224	61,097	75,000	76%
143	326 · Associated Costs-Main	-	-	23,712	41,417	32,000	74%
144	327 · Associated Costs-Grounds	-	-	16,282	9,734	13,500	121%
145	328 · Petting Zoo	-	-	3,000	1,947	2,000	150%
146	329 · Special Exhibit	-	-	17,223	-	25,000	69%
147	<b>TOTAL SHOWS &amp; ENTERTAINMEN</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 197,651</b>	<b>\$ 189,295</b>	<b>\$ 197,500</b>	<b>100%</b>
148	<b>TOTAL FAIR EXPENSES</b>	<b>\$ 6,583</b>	<b>\$ 195</b>	<b>\$ 582,958</b>	<b>\$ 614,461</b>	<b>\$ 591,055</b>	<b>99%</b>

(5)

# WASHINGTON COUNTY FAIR COMPLEX

## Budget Overview June 2003

	A	C	D	E	F	G	H
149	Expenses-Cont.	June	June	Year to Date	Year to Date	Budget	Percent
150		2003	2002	July-June 03	July-June 02	FYE Jun 30/03	of Budget
151	<b>INTERIM SHOWS</b>						
152	375 - Major Expenditures	\$ 8,496	\$ -	\$ 44,700	\$ -	\$ 100,000	45%
153	376 - Printing	81	-	404	-	-	0%
154	377 - Utilities	-	-	-	-	-	0%
155	378 - Professional Services	275	-	275	-	-	0%
156	379 - Advertising	-	-	44	-	-	0%
157	380 - Miscellaneous	-	-	488	-	-	0%
158	381 - Equipment Rental	-	-	-	-	-	0%
159	382 - Materials & Supplies	-	-	-	-	-	0%
160	<b>TOTAL INTERIM SHOWS</b>	<b>\$ 8,852</b>	<b>\$ -</b>	<b>\$ 45,911</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>46%</b>
161	<b>TOTAL INTERIM &amp; FAIR</b>	<b>\$ 89,275</b>	<b>\$ 81,120</b>	<b>\$ 1,432,254</b>	<b>\$ 1,336,158</b>	<b>\$ 1,534,850</b>	<b>93%</b>
162	<b>CAPITAL OUTLAY</b>						
163	510 - Purchase/Lease	\$ -	\$ -	\$ 42,709	\$ 55,950	\$ 42,709	100%
164	511 - Land Improvements	-	-	-	1,177	-	0%
165	512 - Bldg. & Structure	-	-	-	-	10,000	0%
166	513 - Equipment	613	-	6,192	345	10,000	62%
167	514 - Development Reserve	-	10,000	10,000	35,000	-	0%
168	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 613</b>	<b>\$ 10,000</b>	<b>\$ 58,901</b>	<b>\$ 92,472</b>	<b>\$ 62,709</b>	<b>94%</b>
169	<b>TOTAL EXPENSES</b>	<b>\$ 89,888</b>	<b>\$ 91,120</b>	<b>\$ 1,491,155</b>	<b>\$ 1,428,630</b>	<b>\$ 1,597,559</b>	<b>93%</b>
170	<b>NET INCOME</b>	<b>\$ (49,763)</b>	<b>\$ (34,425)</b>	<b>\$ (48,133)</b>	<b>\$ (81,094)</b>	<b>\$ (50,809)</b>	<b>95%</b>

08/21/03

# Washington County Fair Complex Line Item Report June 2003

Date	Num	Name	Memo	Original Amount	Paid Amount
<b>Income</b>					
<b>C · DEDICATED FUNDS</b>					
<b>009 · Hotel/Motel Tax</b>					
06/30/2003		Washington County...	June 2003	3,536.85	3,536.85
Total 009 · Hotel/Motel Tax					3,536.85
Total C · DEDICATED FUNDS					3,536.85
<b>D · INTERIM INCOME</b>					
<b>010 · Rent &amp; Storage</b>					
<b>010B · Main Exhibit Hall</b>					
06/02/2003	032903-...	Rocky Mtn. Elk Fou...	Main Exhibit Hall	1,123.75	1,123.75
06/16/2003	032903-...	Rose City Exotic Bir...	Main Exhibit Hall	3,072.00	3,072.00
06/17/2003	GJ 06/17...	Northwest Quilters, ...	Main exhibit Hall	762.00	762.00
06/20/2003	032903-...	Gem Faire	Main Exhibit Hall-Gem Faire	1,203.00	1,203.00
06/24/2003	032903-...	Tualatin Valley Cha...	Main Exhibit Hall-Invoice Pmt	399.00	399.00
06/25/2003	2001-318	Tualatin Kennel Clu...	Main Exhibit Hall-Miscellaneous items (see supporting information)	50.00	50.00
Total 010B · Main Exhibit Hall					6,609.75
<b>010C · Cloverleaf Building</b>					
06/04/2003	032903-...	Eulogio Rebolledo	Cloverleaf Building	192.00	192.00
06/17/2003	032903-...	Bonifacio Gomez	Cloverleaf Building	810.00	810.00
Total 010C · Cloverleaf Building					1,002.00
<b>010D · Arts &amp; Crafts Building</b>					
06/06/2003	032903-...	Sassy Sacgels By ...	Arts & Crafts Building	447.75	447.75
Total 010D · Arts & Crafts Building					447.75
<b>010G · Grounds/General</b>					
06/11/2003	032903-...	American Crown Cl...	General Grounds-Circus	600.00	600.00
06/17/2003	032903-...	Tualatin Valley Gar...	Friendship Plaza-5/2003	927.00	927.00
06/17/2003	032903-...	Alle Rasse Gruppe ...	Friendship Plaza Pre-Payment	150.00	150.00
06/24/2003	032903-...	Eastern Technical ...	Friendship Plaza-9/10/03	320.00	320.00
3/24/2003	032903-...	La Mesa RV	General Grounds-6/2003	1,800.00	1,800.00
3/26/2003	2001-322	Iron Dogs Flyball	Large Covered Showing	35.00	35.00
06/29/2003	2001-315	N.W. All Ford Swap...	Rental of Grounds	1,718.51	1,718.51
Total 010G · Grounds/General					5,550.51
<b>010H · Main Arena</b>					
06/17/2003	032903-...	Iron Dogs Flyball	Partial Payment-Cash	60.00	60.00
06/17/2003	032903-...	Iron Dogs Flyball	Partial Payment-Check#7837	96.00	96.00
Total 010H · Main Arena					156.00
<b>010J · RV/Boat Storage/Barns</b>					
06/02/2003	2001-304	Rebecca Pearsall	Final Boat/RV Storage Fee	176.37	176.37
Total 010J · RV/Boat Storage/Barns					176.37
<b>010K · Interim Use Concessions</b>					
06/11/2003	032903-...	Sweet Tweets	Interim Use Concessions	159.00	159.00
06/16/2003	032903-...	Pepsi Bottling Group	Interim Use Concessions - Pop machine Revenue	101.40	101.40
06/18/2003	032903-...	Washington County...	Interim Use Concessions-20% for Ford Show	277.38	277.38
06/20/2003	032903-...	Headwaters Cafe	Interim Use Concessions	275.00	275.00
Total 010K · Interim Use Concessions					812.78
<b>010 · Rent &amp; Storage - Other</b>					
06/11/2003	032903-...	RV Parking Fee	Dry Storage - Main Lot	2,300.00	2,300.00
06/23/2003	06/23/03	Butler Amusements...	Dry Storage Main Lot	4,050.00	4,050.00
Total 010 · Rent & Storage - Other					6,350.00
Total 010 · Rent & Storage					21,105.16
<b>014 · Interest Income</b>					
06/10/2003		Columbia Communi...	Interest	706.50	706.50
Total 014 · Interest Income					706.50
<b>017 · Miscellaneous Income</b>					
06/13/2003	032903-...	Dept. of Admin. Ser...	Surplus Reimbursement VP158589	504.00	504.00
06/18/2003	032903-...	Misc. Income	Postage Stamp	0.37	0.37
6/20/2003	032903-...	Jan Herinckx	7 weeks of 2 hour dog training-April/May	350.00	350.00
3/30/2003	GJ 06/30...	Hillsboro Chamber	Airshow funds to improve Main Entrance	3,000.00	3,000.00
Total 017 · Miscellaneous income					3,854.37

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# Washington County Fair Complex Line Item Report June 2003

Date	Num	Name	Memo	Original Amount	Paid Amount
<b>018 - RV Parking</b>					
<b>018A - RV Parking/Short Term</b>					
06/01/2003		RV Parking Fee	RV Park	15.00	15.00
06/02/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/02/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
06/04/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
06/04/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/04/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/06/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/06/2003	032903-...	RV Parking Fee	Short Term RV Parking-Dry Lot Park	10.00	10.00
06/06/2003	032903-...	RV Parking Fee	Short Term RV Parking	0.00	0.00
06/06/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
06/09/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/09/2003	032903-...	RV Parking Fee	Short Term RV Parking	105.00	105.00
06/09/2003	0601	RV Parking Fee	Steven Conkling	15.00	15.00
06/09/2003	0602	RV Parking Fee	James Frank	30.00	30.00
06/11/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/11/2003	032903-...	RV Parking Fee	Short Term RV Parking	45.00	45.00
06/11/2003	032903-...	RV Parking Fee	Short Term RV Parking	2,700.00	2,700.00
06/13/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/13/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/13/2003	032903-...	RV Parking Fee	Short Term RV Parking		
06/13/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/13/2003	032903-...	RV Parking Fee	Short Term RV Parking	60.00	60.00
06/16/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/17/2003	032903-...	RV Parking Fee	Short Term RV Parking-	15.00	15.00
06/18/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/18/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/18/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/18/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/19/2003	032903-...	RV Parking Fee	Short Term RV Parking-Truck Parking	20.00	20.00
06/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	0.00	0.00
06/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/19/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/20/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/20/2003	032903-...	RV Parking Fee	Short Term RV Parking-	30.00	30.00
06/25/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
06/26/2003	SJ 06/26...	RV Parking Fee	Credit Card	30.00	30.00
06/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	30.00	30.00
06/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	120.00	120.00
06/27/2003	032903-...	RV Parking Fee	Short Term RV Parking	15.00	15.00
Total 018A - RV Parking/Short Term					3,810.00
Total 018 - RV Parking					3,810.00
<b>020 - ATM Fees Income - Interim</b>					
06/16/2003	032903-...	Access Cash	ATM Fee's - May 2003	304.50	304.50
Total 020 - ATM Fees Income - Interim					304.50
Total D - INTERIM INCOME					29,780.53
<b>E - FAIR INCOME</b>					
<b>046 - Rodeo Miscellaneous</b>					
06/18/2003	032903-...	Washington County...	Poker Ride-Taylor-#3417	40.00	40.00
06/18/2003	032903-...	Washington County...	Poker Ride-Silvis-#1683	40.00	40.00
06/18/2003	032903-...	Washington County...	Poker Ride--Jeffries-#708	40.00	40.00
06/18/2003	032903-...	Washington County...	Poker Ride-Veach-#1034	40.00	40.00
06/18/2003	032903-...	Washington County...	Poker Ride-Gotham-#8491	60.00	60.00
06/18/2003	032903-...	Washington County...	Poker Ride-Voelker-#1528	80.00	80.00
06/18/2003	032903-...	Washington County...	Poker Ride-Bloecher-#5862	20.00	20.00
06/18/2003	032903-...	Washington County...	Poker Ride-Drinkwater-#1592	40.00	40.00
06/18/2003	032903-...	Washington County...	Poker Ride-Cash Receipts	800.00	800.00
06/18/2003	032903-...	Washington County...	Poker Ride-Change Box Cash	50.00	50.00
Total 046 - Rodeo Miscellaneous					1,210.00
Total E - FAIR INCOME					1,210.00

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## Washington County Fair Complex

## Line Item Report

June 2003

Date	Num	Name	Memo	Original Amount	Paid Amount
<b>F · INTERIM SHOWS</b>					
50 · Loan Proceeds					
06/30/2003				5,595.88	5,595.88
Total 50 · Loan Proceeds					5,595.88
Total F · INTERIM SHOWS					5,595.88
Total Income					40,123.26
Gross Profit					40,123.26
<b>Expense</b>					
<b>AE · PERSONNEL</b>					
101 · Interim Salaries					
06/09/2003		Washington County...	Wages	11,132.80	11,132.80
06/26/2003		Washington County...	P/E 6/6	11,422.26	11,422.26
06/30/2003	40195	Washington County...	PE 6/20	12,019.51	12,019.51
Total 101 · Interim Salaries					34,574.57
102 · Interim O.P.E.					
06/09/2003		Washington County...	Benefits	4,011.22	4,011.22
06/18/2003		SAIF Corp.	Invoice# 812164 - 102-Other Pers Exp	2,020.00	2,020.00
06/26/2003		Washington County...	P/E 6/6	4,068.23	4,068.23
06/30/2003	40195	Washington County...	PE 6/20	4,193.62	4,193.62
Total 102 · Interim O.P.E.					14,293.07
Total AE · PERSONNEL					48,867.64
<b>BE · INTERIM OPERATIONS</b>					
107 · Office Expense					
06/09/2003		Office Depot	Supplies	6.98	6.98
06/09/2003		Office Depot	Supplies	2.04	2.04
06/09/2003		Office Depot	Supplies	2.67	2.67
06/09/2003		Office Depot	Supplies	2.62	2.62
06/09/2003		Office Depot	Supplies	7.95	7.95
06/13/2003		Petty Cash	Misc Supplies	256.33	256.33
06/18/2003		Office Depot Credit ...		22.26	22.26
06/19/2003		Visa	Service Charge	58.46	58.46
06/26/2003	Dep 06/2...	Columbia Communi...	Bank Charge for Cashier Check	5.00	5.00
06/30/2003		Columbia Communi...	Service Charge	14.22	14.22
Total 107 · Office Expense					378.53
108 · Telephone					
06/02/2003		Integra	Phone service, LongDistance, DSL	650.67	650.67
06/13/2003		T-Mobile	Cell Phone 5/03	42.83	42.83
06/30/2003		Integra	Phone service, LongDistance, DSL	466.68	466.68
Total 108 · Telephone					1,160.18
109 · Printing					
06/18/2003		Lazerquick	Letterhead/Card Stock/Envelopes)	321.50	321.50
06/30/2003		Washington County...	Color Prints	66.63	66.63
Total 109 · Printing					388.13
110 · Postage					
06/13/2003		Petty Cash	Postage	88.31	88.31
Total 110 · Postage					88.31
111 · Equip/Bldg Rental					
111A · Equipment Rental					
06/16/2003		Citicorp Vendor Fin...	Copier Lease	215.00	215.00
06/20/2003		United Rentals, Inc.	Billy goat Mower	84.71	84.71
06/26/2003		Home Depot	Roto Gim and Supplies	61.48	61.48
Total 111A · Equipment Rental					361.19
Total 111 · Equip/Bldg Rental					361.19

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# Washington County Fair Complex Line Item Report June 2003

Date	Num	Name	Memo	Original Amount	Paid Amount
<b>112 - Utilities</b>					
06/09/2003		NW Natural	Service through 5/03	16.51	16.51
06/09/2003		NW Natural	#76453-0 - Service to 5/03	108.30	108.30
06/09/2003		NW Natural	#76294-8 - Service to 5/03	51.50	51.50
06/09/2003		NW Natural	#76266-6 Service to 5/03	163.75	163.75
06/13/2003		Hillsboro Garbage ...	Regular Service	148.00	148.00
06/20/2003		Portland General El...	PGE#0002-28314-543406-6. Service thru 5/03	158.21	158.21
06/24/2003		Portland General El...	PGE#0009-45466-585399-7. Service thru 5/03	2,604.52	2,604.52
06/24/2003		Portland General El...	PGE#0002-28314-551488-3. Service thru 5/03	25.45	25.45
06/24/2003		Portland General El...	PGE#0002-28314-647795-7. Service thru 5/03	10.36	10.36
06/24/2003		Portland General El...	PGE#0009-45466-585399-7	29.42	29.42
06/30/2003		Hillsboro Garbage ...	Acct# 113G	518.00	518.00
Total 112 - Utilities					3,834.02
<b>113 - Repair &amp; Maintenance</b>					
<b>113G - Grounds/General R &amp; M</b>					
06/02/2003		Familian NW Hillsb...	Backflow device	179.00	179.00
06/02/2003		Home Depot	Glass Drill Bit for Floral Building Windows	34.10	34.10
06/09/2003		Ag West Supply	-Weed & Feed	288.00	288.00
06/12/2003		Digital Door Locks	2 Doorlocks (Deadbolt)@99.95 ea	209.85	209.85
06/16/2003		Hillsboro Drop Box	Will Call	349.51	349.51
06/16/2003		Hillsboro Drop Box	Will Call mileage fee	9.60	9.60
06/26/2003		Home Depot	Shrubs	105.82	105.82
06/30/2003		Hillsboro Drop Box	Will Call Service	1,410.22	1,410.22
Total 113G - Grounds/General R & M					2,586.10
<b>113H - Main Arena R &amp; M</b>					
06/26/2003		Home Depot	Zip ties	56.86	56.86
Total 113H - Main Arena R & M					56.86
<b>113L - Equipment R &amp; M</b>					
06/02/2003		Fisher Implement C...	Filter	17.12	17.12
06/02/2003		Fisher Implement C...	Parts	85.38	85.38
06/09/2003		Dick's MacKenzie F...	Ford PU Repair Parts	251.98	251.98
06/09/2003		Gratteri Tire & Wheel	Tire repair & maintenance.	27.60	27.60
06/13/2003		Metro New Holland	Alternator for Ford 3900 Tractor	198.85	198.85
06/13/2003		Metro New Holland	Oil/Hyd Shrm	30.10	5.10
06/16/2003		U-Haul	Propane for Forklift	37.06	37.06
06/30/2003		McClenny Refrigera...	Chuckwagon	53.25	53.25
06/30/2003		McClenny Refrigera...	Floral Building	53.25	53.25
06/30/2003		Metro New Holland	Core Charge	25.00	25.00
06/30/2003		Dick's Country Dodge	Dodge Pickup Vehicle Repairs	290.69	290.69
06/30/2003	Inv#4403...	Gratteri Tire & Wheel	Flat Repair	31.42	31.42
06/30/2003		Oregon Elevator Co...	Replaced call buttons, Hall & Gate lock, Wiring.	426.50	426.50
Total 113L - Equipment R & M					1,503.20
<b>113 - Repair &amp; Maintenance - Other</b>					
06/30/2003		Bretthauer Oil Co.	Gas	719.89	719.89
Total 113 - Repair & Maintenance - Other					719.89
Total 113 - Repair & Maintenance					4,866.05
<b>114 - General Supplies</b>					
06/16/2003		Cintas First Aid & S...	Re-fill Shop First Aid Kit	59.90	59.90
06/26/2003		Home Depot	Saw Blades	39.79	39.79
Total 114 - General Supplies					99.69
<b>118 - Travel &amp; Training</b>					
06/13/2003		Washington County...	Hilman/Perkins Orientation	100.00	100.00
06/24/2003		Don G. Hillman	Rotary Meetings	143.00	143.00
06/24/2003		Don G. Hillman	Cell Phone	6.23	6.23
06/24/2003		Don G. Hillman	Pizza for Rodeo Board Meeting	16.99	16.99
Total 118 - Travel & Training					266.22
<b>119 - Legal Fees</b>					
06/09/2003		Office of County Co...	Development Misc.	880.00	880.00
Total 119 - Legal Fees					880.00

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# Washington County Fair Complex Line Item Report June 2003

Date	Num	Name	Memo	Original Amount	Paid Amount
<b>121 - Professional Svcs.</b>					
06/09/2003		Employers Overload	Extra-Temp Help-Harris-W/E 05/25/03	510.00	510.00
06/09/2003		Employers Overload	Extra-Temp Help-Reyes-W/E 05/25/03	369.75	369.75
06/09/2003		Employers Overload	Extra-Temp Help-Harris-W/E 06/01/03	408.00	408.00
06/09/2003		Employers Overload	Extra-Temp Help-Reyes-W/E 06/01/03	484.50	484.50
06/13/2003		Verizon Northwest	Relocate Phone Service-Acct# 121	959.26	959.26
06/17/2003	032903-...	Bonifacio Gomez	Security	(493.00)	(493.00)
06/18/2003		Adams Temporary	Extra - Temp help	593.88	593.88
06/18/2003		Employers Overload	Extra-Temp Help-Harris-W/E 06/08/03	510.00	510.00
06/18/2003		Employers Overload	Extra-Temp Help-Reyes-W/E 06/08/03	510.00	510.00
06/18/2003		Adams Temporary		763.56	763.56
06/26/2003		Employers Overload	Luis Martinez	220.38	220.38
06/26/2003		Employers Overload	Antonio Garcia	220.38	220.38
06/26/2003		Employers Overload	Pastor	220.38	220.38
06/26/2003		Employers Overload	Harris-W/E 5/15	510.00	510.00
06/26/2003		Employers Overload	Reyes-W/E 5/15	510.00	510.00
06/26/2003		Adams Temporary	Extra temp Help	636.30	636.30
06/30/2003	Inv#P-64...	Employers Overload	Rodriguez/E	172.00	148.09
06/30/2003	Inv#P-64...	Employers Overload	Rodriguez/E	172.00	23.91
06/30/2003	Inv#P-64...	Employers Overload	Harris/M	510.00	439.08
06/30/2003	Inv#P-64...	Employers Overload	Harris/M	510.00	70.92
06/30/2003	Inv#P-64...	Employers Overload	Reyes/E	510.00	439.08
06/30/2003	Inv#P-64...	Employers Overload	Reyes/E	510.00	70.92
06/30/2003	Inv# 50284	Adams Temporary	Extra Temp Help	673.42	673.42
Total 121 - Professional Svcs.					8,798.81
<b>131 - Advertising &amp; P.R.</b>					
06/24/2003		Hillsboro Argus	May Ads	292.00	292.00
06/26/2003		Qwest Dex	Monthly Directory Listing	31.70	31.70
Total 131 - Advertising & P.R.					323.70
<b>133 - Dues, Licenses, Fees</b>					
06/02/2003		Oregon Dept. of Ag...	Scale License Renewals	120.00	120.00
06/20/2003		Oregon Secretary o...	Assumed Business Name	80.00	80.00
7/20/2003		Oregon Secretary o...	Trademark Cancellations-	80.00	80.00
8/20/2003		Oregon Department...	Elevator Permit-Grandstand	102.68	102.68
06/30/2003	40179	City of Hillsboro	Permit	34.30	34.30
Total 133 - Dues, Licenses, Fees					416.98
<b>149 - Misc. Materials &amp; Svcs.</b>					
06/17/2003		Home Depot	Bags-Zip Ties	125.49	125.49
06/26/2003		Home Depot	Backpack Blower	279.00	279.00
06/26/2003		Albertsons	Refreshments for Sewer Crew	14.79	14.79
06/29/2003		Home Depot	Spray Paint/Rope/Barrels	406.59	406.59
06/30/2003		Windsor Security	Alarm Monitoring Fee	131.70	131.70
Total 149 - Misc. Materials & Svcs.					957.57
<b>151 - County Indirect Cost</b>					
06/18/2003		Washington County...	June	2,151.90	2,151.90
Total 151 - County Indirect Cost					2,151.90
Total BE - INTERIM OPERATIONS					24,971.28
<b>CE - FAIR OPERATIONS</b>					
<b>182 - Miscellaneous</b>					
06/02/2003		Washington County...	Cattle Drive permit	100.00	100.00
06/13/2003		Petty Cash	Misc Expenses	256.32	256.32
06/19/2003		Medtech USA	Wristbands for corp. picnics	229.22	229.22
Total 182 - Miscellaneous					585.54
<b>183 - Decorations</b>					
06/19/2003		Elmers Flag & Ban...	American Flag for Front of Office	64.55	64.55
Total 183 - Decorations					64.55
<b>184 - Equipment Rental</b>					
06/30/2003	Inv# 56163	Weldon, Williams &...	Ticket Machine Rental	1,890.31	1,890.31
Total 184 - Equipment Rental					1,890.31
<b>188 - Materials &amp; Supplies</b>					
7/18/2003	3263700	American Livestock...	Virkon	1,349.20	1,349.20
7/30/2003		Bob Nagel Distributi...	Super HDQ Neutral 4GL/CS	274.00	274.00
06/30/2003		Bob Nagel Distributi...	Linear Low 2.0 55 gal 100	687.00	687.00
Total 188 - Materials & Supplies					2,310.20
Total CE - FAIR OPERATIONS					4,850.60



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Date	Num	Name	Memo	Original Amount	Paid Amount
<b>DE - EXHIBITS/COMPETITIONS</b>					
<b>233 - Other Open Class</b>					
06/27/2003		American Dairy Go...	Show Sanction Application Fees	91.00	91.00
Total 233 - Other Open Class					91.00
Total DE - EXHIBITS/COMPETITIONS					91.00
<b>EE - RODEO</b>					
<b>316 - Promotion</b>					
06/09/2003		Miracle Sign Comp...	Fair & Rodeo Banner	159.00	159.00
06/09/2003		Miracle Sign Comp...	10' Banner Pole	15.00	15.00
Total 316 - Promotion					174.00
<b>320 - Queen</b>					
06/09/2003		Kim Vanderzanden	Photo Session-10/29	36.50	36.50
06/09/2003		Kim Vanderzanden	Rodeo Mtg-11/5	73.00	73.00
06/09/2003		Kim Vanderzanden	Holiday Parade-11/29	18.25	18.25
06/09/2003		Kim Vanderzanden	Rodeo Mtg-12/10	73.00	73.00
06/09/2003		Kim Vanderzanden	Col Co. Coronation-1/4	91.25	91.25
06/09/2003		Kim Vanderzanden	Fair Coronation-1/11	73.00	73.00
06/09/2003		Kim Vanderzanden	Rodeo Mtg-1/7	73.00	73.00
06/09/2003		Kim Vanderzanden	4-H Leaders Mtg-1/14	73.00	73.00
06/09/2003		Kim Vanderzanden	MRO Coronation-1/18	107.25	107.25
06/09/2003		Kim Vanderzanden	Horse Bowl	73.00	73.00
06/09/2003		Kim Vanderzanden	Rodeo Mtg-2/4	73.00	73.00
06/09/2003		Kim Vanderzanden	Clackamas Co Coronation-3/1	100.90	100.90
06/09/2003		Kim Vanderzanden	Rodeo Mtg-3/4	73.00	73.00
06/09/2003		Kim Vanderzanden	St. Pats Parade 3/15	73.00	73.00
06/09/2003		Kim Vanderzanden	Rodeo Mtg-4/1	73.00	73.00
Total 320 - Queen					1,084.15
<b>321 - Rental Equipment</b>					
06/20/2003		United Rentals, Inc.	Mini Excavator	332.94	332.94
Total 321 - Rental Equipment					
<b>322 - Money Raising Projects</b>					
06/13/2003		Kelly Bauer	Food for Queen Contest	50.00	50.00
Total 322 - Money Raising Projects					50.00
Total EE - RODEO					1,641.09
<b>HE - INTERIM ENTERTAINMENT</b>					
<b>375 - Major Expenditures</b>					
06/16/2003		Weldon, Williams &...	Ticket Machines Purchase	5,595.88	5,595.88
06/19/2003		A Royal Wolf Porta...	40' storage units	2,900.00	2,900.00
Total 375 - Major Expenditures					8,495.88
<b>376 - Printing</b>					
06/30/2003		Washington County...	Frite Lites color Copies	81.31	81.31
Total 376 - Printing					81.31
<b>378 - Professional Services</b>					
06/09/2003		Impact Advertising ...	Frite Lites Logo Design	275.00	275.00
Total 378 - Professional Services					275.00
Total HE - INTERIM ENTERTAINMENT					8,852.19
<b>JE - CAPITAL OUTLAY</b>					
<b>513 - Equipment</b>					
06/30/2003	GJ 06/30...	Textron Financial C...	Textron	613.07	613.07
Total 513 - Equipment					613.07
Total JE - CAPITAL OUTLAY					613.07
Total Expense					89,886.87
Net Income					(49,763.61)

08/26/03

Accrual Basis

# Washington County Fair Complex Balance Sheet Prev Year Comparison

As of June 30, 2003

	Jun 30, 03	Jun 30, 02	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
0900 · West Coast Bank	0.00	(4,576.87)	4,576.87	100.0%
0925 · West Coast Bank-ATM Account				
1050 · ATM Machine	0.00	16,660.00	(16,660.00)	(100.0)%
1051 · ATM Cash in Bank	0.00	100.00	(100.00)	(100.0)%
0925 · West Coast Bank-ATM Account - Ot...	0.00	8,850.00	(8,850.00)	(100.0)%
<b>Total 0925 · West Coast Bank-ATM Account</b>	<b>0.00</b>	<b>25,610.00</b>	<b>(25,610.00)</b>	<b>(100.0)%</b>
0950 · West Coast Bank-Premium	0.00	204.29	(204.29)	(100.0)%
1-1 · C.C.B. - General Checking	1,965.47	(500.00)	2,465.47	493.1%
1-3 · C.C.B. - Money Market Account	331,061.03	0.00	331,061.03	100.0%
1-4 · C.C.B. - ATM Acct	2,500.00	0.00	2,500.00	100.0%
1040 · Petty Cash	242.75	200.00	42.75	21.4%
1080 · Washington County Fund 200	21,416.85	352,659.53	(331,242.68)	(93.9)%
910 · West Coast Money Market	(15.00)	0.00	(15.00)	(100.0)%
<b>Total Checking/Savings</b>	<b>357,171.10</b>	<b>373,596.95</b>	<b>(16,425.85)</b>	<b>(4.4)%</b>
<b>Accounts Receivable</b>				
1200 · Accounts Receivable	8,224.02	(1,892.00)	10,116.02	534.7%
<b>Total Accounts Receivable</b>	<b>8,224.02</b>	<b>(1,892.00)</b>	<b>10,116.02</b>	<b>534.7%</b>
<b>Other Current Assets</b>				
1499 · Undeposited Funds	(4,887.49)	633.30	(5,520.79)	(871.8)%
<b>Total Other Current Assets</b>	<b>(4,887.49)</b>	<b>633.30</b>	<b>(5,520.79)</b>	<b>(871.8)%</b>
<b>Total Current Assets</b>	<b>360,507.63</b>	<b>372,338.25</b>	<b>(11,830.62)</b>	<b>(3.2)%</b>
<b>Fixed Assets</b>				
<b>Buildings</b>				
1201-1 · Fair Grounds Office	49,765.19	0.00	49,765.19	100.0%
1201-2 · Fair Office - Addition	17,500.00	0.00	17,500.00	100.0%
1203-1 · Main Exhibit Hall	84,364.34	0.00	84,364.34	100.0%
1203-2 · Main Exhibit Hall-Renovation	280,000.00	0.00	280,000.00	100.0%
1203-3 · MEH-Improvements	14,786.00	0.00	14,786.00	100.0%
1206-1 · Cloverleaf Building	177,612.00	0.00	177,612.00	100.0%
1207-1 · Rabbit & Poultry Building	12,988.80	0.00	12,988.80	100.0%
1208-1 · Caretakers Trailer	35,756.10	0.00	35,756.10	100.0%
1209-1 · 4-H Barn	36,432.00	0.00	36,432.00	100.0%
1210-1 · Sheep Barn-North	8,118.00	0.00	8,118.00	100.0%
1211-1 · Sheep Barn-South	8,027.80	0.00	8,027.80	100.0%
1212-1 · FFA Barn	27,818.40	0.00	27,818.40	100.0%
1213-1 · Milking Parlor	20,335.00	0.00	20,335.00	100.0%
1214-1 · Beef-Dairy Building	17,744.70	0.00	17,744.70	100.0%
1215-1 · Swine Building	6,917.30	0.00	6,917.30	100.0%
1216-1 · Open Class Horse-West	13,365.10	0.00	13,365.10	100.0%
1217-1 · Open Class Horse-East	18,654.80	0.00	18,654.80	100.0%
1218-1 · Show Ring-Small	12,726.00	0.00	12,726.00	100.0%
1219-1 · Show Ring-Large	30,656.00	0.00	30,656.00	100.0%
1220-1 · Dairy Products Building	16,331.20	0.00	16,331.20	100.0%
1221-1 · Restroom Building	29,811.10	0.00	29,811.10	100.0%
1222-1 · Quanset Canopy	7,500.00	0.00	7,500.00	100.0%
1222-2 · Maintenance Shop	21,645.00	0.00	21,645.00	100.0%
1223-1 · Storage Shed-Fairplex	9,602.90	0.00	9,602.90	100.0%
1224-1 · Rodeo Office	6,283.20	0.00	6,283.20	100.0%
1226-1 · Grandstand Renovation	5,000.00	0.00	5,000.00	100.0%
1226-2 · Grandstand	29,001.00	0.00	29,001.00	100.0%
1227-1 · Concession Booth	9,380.80	0.00	9,380.80	100.0%
1228-1 · Friendship Square	37,329.60	0.00	37,329.60	100.0%
1229-1 · Hood-Exhaust, etc.	7,000.00	0.00	7,000.00	100.0%
1229-2 · Chuckwagon	13,249.03	0.00	13,249.03	100.0%
1229-3 · Chuck Wagon Renovation	9,500.00	0.00	9,500.00	100.0%
1230-1 · Restaurant Row	10,824.00	0.00	10,824.00	100.0%
1231-1 · Meeting Room Building	8,764.00	0.00	8,764.00	100.0%
<b>Total 200 · Buildings</b>	<b>1,094,789.36</b>	<b>0.00</b>	<b>1,094,789.36</b>	<b>100.0%</b>

Washington County Fair Complex  
Balance Sheet Prev Year Comparison  
As of June 30, 2003

	Jun 30, 03	Jun 30, 02	\$ Change	% Change
220 · Equipment	3,950.00	0.00	3,950.00	100.0%
Total Fixed Assets	1,098,739.36	0.00	1,098,739.36	100.0%
<b>TOTAL ASSETS</b>	<b>1,459,246.99</b>	<b>372,338.25</b>	<b>1,086,908.74</b>	<b>291.9%</b>
<b>LIABILITIES &amp; EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	93,555.55	41,731.40	51,824.15	124.2%
Total Accounts Payable	93,555.55	41,731.40	51,824.15	124.2%
Credit Cards				
01 · Home Depot	1,267.84	0.00	1,267.84	100.0%
03 · Office Depot	51.26	29.00	22.26	76.8%
05 · WCB Visa-Card# 1	5,657.62	0.00	5,657.62	100.0%
06 · WCB Visa - Card# 2	(2,846.54)	0.00	(2,846.54)	(100.0)%
Total Credit Cards	4,130.18	29.00	4,101.18	14,142.0%
Other Current Liabilities				
2050 · Deferred Advertising Income	0.00	250.00	(250.00)	(100.0)%
2052 · Deferred AirShow Income	0.00	1,650.00	(1,650.00)	(100.0)%
2053 · Deferred Commercial Exhibit Rev	39,625.00	37,225.00	2,400.00	6.5%
2056 · Deferred Concession Revenue	12,600.00	15,150.00	(2,550.00)	(16.8)%
2059 · Deferred Sponsorship Income	4,000.00	525.00	3,475.00	661.9%
2065 · Rental Refundable Deposits	891.70	(200.00)	1,091.70	545.9%
2100 · Payroll Liabilities				
2150 · Uncompensated Absences	33,480.83	0.00	33,480.83	100.0%
Total 2100 · Payroll Liabilities	33,480.83	0.00	33,480.83	100.0%
2175 · ATM Suspense Account	5,000.00	0.00	5,000.00	100.0%
Total Other Current Liabilities	95,597.53	54,600.00	40,997.53	75.1%
Total Current Liabilities	193,283.26	96,360.40	96,922.86	100.6%
Long Term Liabilities				
2200 · Loan - Columbia Community Bank	41,799.88	0.00	41,799.88	100.0%
Total Long Term Liabilities	41,799.88	0.00	41,799.88	100.0%
Total Liabilities	235,083.14	96,360.40	138,722.74	144.0%
Equity				
3000 · Opening Bal Equity	1,062,317.27	(19,447.29)	1,081,764.56	5,562.6%
3900 · Retained Earnings	240,273.46	408,425.83	(168,152.37)	(41.2)%
Net Income	(78,426.88)	(113,000.69)	34,573.81	30.6%
Total Equity	1,224,163.85	275,977.85	948,186.00	343.6%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,459,246.99</b>	<b>372,338.25</b>	<b>1,086,908.74</b>	<b>291.9%</b>

**Minutes**  
**Washington County Fair Board**  
**Wednesday, July 2, 2003**

**Convened:** 4:35 pm

**FAIR BOARD:**

President Kathy Christy  
Vice President Rich Vial  
Treasurer Sheila Day - Absent  
Board Member Ken Leahy - Absent  
Board Member Jane Willhoite

**STAFF:**

Don Hillman, Executive Director  
Lisa DuPre, Marketing/Events Director  
Leah Perkins, Fair Coordinator

**GUESTS:**

John Baggott  
Bill Duerden  
Cody Feinauer

**PRESS:**

Laura Gunderson, *The Oregonian*

President Christy called the meeting to order at 4:35 p.m., welcomed everyone and called for additions to the Agenda. No additions were requested.

**1. Consent Agenda**

President Christy asked the Board and the public if any items were requested to be removed from the Consent Agenda.

President Christy inquired if we pay Hotel/Motel tax on our RV spaces. Executive Director Hillman reported that we do. President Christy also inquired about Line Item Professional Services and why it was over. Executive Director Hillman explained that originally when preparing the budget staff had planned on hiring all of the staff needed for parking and garbage service for the fair, but then contracted with two service organizations instead. So the salaries line item is less, but professional services are higher. President Christy also inquired about line item 182 Miscellaneous that is over. Executive Director explained that is due to the Corporate Picnic that was held, but not

budgeted for. The expenses such as canopies went to line item 182, but there is also and increase in fair income for the amount that was paid by the company.

**Motion by Board Member Vial to approve Consent Agenda. Second by Board Member Willhoite. Motion carried 3-0.**

**2. Special Reports**

- A. Rodeo Report** – Rodeo Chair Feinauer reported that work parties are going well. Banners will go up before 4H Horse Fair. Money is coming in from sponsors. Dodge posters will be ready next week.
- B. 4-H Report** – John Baggott reported that nearly all of the entries for fair are in. Premium vouchers have been printed that will be used for cash payout with the cash register. Bracelets will be sold out of the Cloverleaf Office.
- C. Boosters Report** – Bill Duerden – The Boosters are having a cleanup day for the food booth.
- D. Operations Report** – Executive Director Hillman reported that the staff is doing well. We have a new big event scheduled in between the Fourth of July Celebration and 4H Horse Fair, so the grounds will be looking a little rough. A few pieces of equipment have gone down. The cottonwood trees will be evaluated after fair and a plan developed.
- E. Frite Lites Report** – Marketing Director DuPre' announced that Bi-Mart will be the title sponsor for the event. Staff will continue presentations for founding sponsors. The light displays will be delivered the second week in August. Lights For All Seasons will begin erecting the displays in September. Fritelites.com is up and running with a link from the Fair Complex website to take advantage of fair web traffic.
- F. Other - None**

**3. Old Business**

- A. Redevelopment Update** – Time is set-aside at the end of the meeting in Executive Session.
- B. Board Development** – President Christy reported that this topic will be resumed at the next board meeting.
- C. Other – None**

4. **New Business**

A. **2003 Fair & Rodeo – On going** – Executive Director Hillman handed out the daily schedule of events for the Fair & Rodeo that were printed from the website and a list of specific items that the Board Members might be interested in attending specifically. Also asked who would be participating in the Cattle Drive. Reviewed staff's continued preparation, detailed plans and entertainment for the fair & rodeo. Discussion ensued. President Christy gave a quick update on the Citizen Recognition program.

B. **Other, if any** – Move the next meeting to September 3rd.

**Motion by Board Member Vial to approve moving the next board meeting to September 3rd. Second by Board Member Willhoite. Motion carried 3-0.**

5. **Announcements** – Volunteer Appreciation Dinner will be held on September 4<sup>th</sup> in the Cloverleaf Building.

6. **Correspondence** - None other than what was in the packet

7. **Board Communications** - None

8. **Other Matters of Information** -

- A. **Contracts Calendar**
- B. **June Rodeo Committee Minutes – No Meeting Held**
- C. **June Rodeo Associates Member Minutes**
- D. **June Boosters Minutes**
- E. **Newspaper Articles**
- F. **Website Activity**
- G. **Other - None**

With no further business before the Board, President Christy recessed the meeting at 5:25 pm.

**Motion by Board Member Vial to convene in to Executive Session pursuant to ORS 192.610-192.690 to discuss real estate matters. Second by Board Member Willhoite. Motion carried 3-0.**

At 5:45 pm President Christy reconvened the Board Meeting.

**Motion by Board Member Vial to direct staff to release the draft of the proposed RFP and proceed with hearing before the County Board of Commissioners regarding the bidding exemption. Second by Board Member Willhoite. Motion carried 3-0.**

With no further business before the Board, President Christy adjourned the meeting at 5:48 pm.

-----  
**Don G. Hillman**  
Recording Secretary

-----  
**Kathy Christy**  
Board President

# Washington County **FAIR COMPLEX**

## Facility Schedule for September-2003

(\*\*No-Charge events are highlighted)

### Monday, September 01, 2003

Beef Barn      Table Building

### Tuesday, September 02, 2003

Beef Barn      Table Building

**\*\*Floral Building      Committee Meeting**

### Wednesday, September 03, 2003

Cloverleaf Building      Martial Arts Class

Beef Barn      Table Building

**\*\*Floral Building      Fair Board Meeting**

### Thursday, September 04, 2003

Beef Barn      Table Building

Covered Show Ring      Dog Flyball Class

**\*\*Cloverleaf Building      Volunteer Dinner**

### Friday, September 05, 2003

Beef Barn      Table Building

Main Exhibit Hall      Doll & Teddy Bear Show

### Saturday, September 06, 2003

Quadrant Property      ATV Safety Class

Beef Barn      Table Building

### Sunday, September 07, 2003

Beef Barn      Table Building

**\*\*Cloverleaf Building      4-H Club Reunion**

**\*\*Floral Building      4-H Club Meeting**

### Monday, September 08, 2003

Beef Barn      Table Building

Covered Show Ring      Dog Flyball Team Practice

### Tuesday, September 09, 2003

Beef Barn      Table Building

### Wednesday, September 10, 2003

Friendship Plaza      Smoke School

Beef Barn      Table Building

Cloverleaf Building      Martial Arts Class

### Thursday, September 11, 2003

Friendship Plaza      Smoke School

Beef Barn      Table Building

Covered Show Ring      Dog Flyball Class

### Friday, September 12, 2003

Beef Barn      Table Building

### Saturday, September 13, 2003

Main Exhibit, Friendship Square      Fall Hardy Plant Sale

Beef Barn      Table Building

Amphitheater, Carnival Grounds      Fiestas Patrias

### Sunday, September 14, 2003

Quadrant Property      Rally Cross Race

**\*\*Floral Building      4-H Club Meeting**

Main Exhibit, Friendship Square      Fall Hardy Plant Sale

Beef Barn      Table Building

Amphitheater, Carnival Grounds      Fiestas Patrias

### Monday, September 15, 2003

Beef Barn      Table Building

Covered Show Ring      Dog Flyball Team Practice

### Tuesday, September 16, 2003

Beef Barn      Table Building

Floral Building/Plaza      Smoke School Classroom

### Wednesday, September 17, 2003

Cloverleaf Building      Martial Arts Class

Beef Barn      Table Building

Friendship Plaza      Smoke School

### Thursday, September 18, 2003

Friendship Plaza      Smoke School

Beef Barn      Table Building

Covered Show Ring      Dog Flyball Class

### Friday, September 19, 2003

Beef Barn      Table Building



**Saturday, September 20, 2003**

Quadrant Property    ATV Safety Class  
Beef Barn              Table Building  
Parking Lots           Airshow Parking

**Sunday, September 21, 2003**

Parking Lots           Airshow Parking

**Monday, September 22, 2003**

Various Outside Areas    Basenji National Dog Show

**Tuesday, September 23, 2003**

Various Outside Areas    Basenji National Dog Show

**Wednesday, September 24, 2003**

Cloverleaf Building    Martial Arts Class  
Various Outside Areas    Basenji National Dog Show

**Thursday, September 25, 2003**

MEH/Outside areas    Basenji National Dog Show

**Friday, September 26, 2003**

MEH/Outside areas    Basenji National Dog Show

**Saturday, September 27, 2003**

MEH/Outside areas    Basenji National Dog Show  
Cloverleaf Building    Model Horse Show

**Sunday, September 28, 2003**

MEH/Outside areas    Basenji National Dog Show

# Washington County **FAIR COMPLEX**

## Facility Schedule—August, 2003

(Events highlighted are no-charge)

### Friday, August 01, 2003

Grass Lot      RV Sale

### Saturday, August 02, 2003

Quadrant Property      ATV Safety Class  
Friendship Plaza      All-Breed Dog Show  
Grass Lot      RV Sale

### Sunday, August 03, 2003

Friendship Plaza      All-Breed Dog Show  
Grass Lot      RV Sale

### Tuesday, August 05, 2003

*Floral Building      Committee Meeting*

### Wednesday, August 06, 2003

Cloverleaf Building      Martial Arts Class

### Thursday, August 07, 2003

*Grandstands Arena      4-H Gaming Practice*

### Friday, August 08, 2003

Main Exhibit Hall      Amish Quilt Show

### Saturday, August 09, 2003

Main Exhibit Hall      Amish Quilt Show

### Tuesday, August 12, 2003

Main Exhibit-South      Tool Sale

### Wednesday, August 13, 2003

Main Exhibit-South      Tool Sale  
Cloverleaf Building      Martial Arts Class

### Thursday, August 14, 2003

*Grandstands Arena      4-H Gaming Practice*

### Saturday, August 16, 2003

Main Exhibit-South      Dog Show  
Friendship Square      Dog Show  
Main Exhibit-North      Oregon Exotic Bird Fair  
Quadrant Property      ATV Safety Class

### Sunday, August 17, 2003

Main Exhibit-South,      Dog Show

### Wednesday, August 20, 2003

Cloverleaf Building      Martial Arts Class

### Saturday, August 23, 2003

Main Exhibit Hall      Auto Swap Meet/Gun & Knife  
Grandstands Arena      Monster Truck Show

### Sunday, August 24, 2003

Main Exhibit Hall      Gun & Knife Show

### Wednesday, August 27, 2003

Cloverleaf Building      Martial Arts Class

### Thursday, August 28, 2003

Grass Lot      RV Sale

### Friday, August 29, 2003

Grass Lot      RV Sale

### Saturday, August 30, 2003

Gravel lot off of 34th      Kids Vehicle Fair  
Grass Lot      RV Sale

### Sunday, August 31, 2003

Complex      Custom Car Show  
Grass Lot      RV Sale

## SPECIAL REPORTS



**OREGON STATE  
UNIVERSITY**

**EXTENSION SERVICE  
WASHINGTON COUNTY**

**OSU EXTENSION FACULTY  
SERVING WASHINGTON  
COUNTY\***

<b>Staff Chair</b>	
Chal Landgren	725-2102
<b>4-H Youth Development</b>	
John Baggott	725-2111
Jeanne Brandt	725-2112
Lisa Conroy	725-2113
Maureen Hosty	725-2046
<b>Agriculture</b>	
Susan Aldrich-Markham	869-2918
<b>Citizen Involvement (CPO)</b>	
Linda Gray	725-2116
Patt Opdyke	725-2117
<b>Commercial Horticulture</b>	678-1264
<b>Consumer Horticulture</b>	
McNeilan	678-1264 x14
<b>Dairy</b>	
Troy Downing	842-3433
<b>Expanded Food and Nutrition Program</b>	
Janice Smiley	725-2049
<b>Forestry &amp; Christmas Trees</b>	
Chal Landgren	725-2102
<b>Wood Products</b>	
Scott Leavengood	725-2123
<b>AmeriCorp SAFE Program</b>	
Jenny Ahlers	539-4523
<b>Master Gardener Hotline</b>	725-2300
<b>General Information</b>	725-2300

\*All 503 area code

Email format:  
firstname.lastname@oregonstate.edu

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# OSU to You

August/September 2003

*Our Mission – delivering objective, research-based, non-formal education to help Oregonians solve problems, take leadership, and manage resources.*

## Funding cuts, office closure result in changes

The projected cut in state funding for the OSU Extension Service and closure of the Multnomah County Extension office translate into some changes in staffing the Washington County Extension office. One of the changes is in the Staff Chair position. As of August 1, Chal Landgren Forestry faculty, will be serving as 40% Staff Chair, 30% Forestry in Washington County, and 30% Forestry in Columbia County. Other changes will be felt in the 4-H Youth Development and Family and Community Development programs. John Baggott, who was 40% administration and 60% 4-H, will be serving 4-H full time and Jeanne Brandt, who has been working 100% with John in 4-H, will leave 4-H and take on the Family and Community Development position October 1.

## OSU Nutrition Program Staff Moving to Washington County

Janice Smiley, Extension faculty, Marina Boyko, Nutrition Education Assistant, and Lee Ila Lewis, program support, will be relocating to Washington County from the Multnomah County Extension Office due to their closure July 31, 2003. The decision was made in early July to move the federally funded Expanded Food and Nutrition Education (EFNEP) grant to Washington, Clackamas, and Marion counties. EFNEP funding is earmarked for low-income families with young children, and helps participants learn how to choose nutritious foods and eat a more nutritious diet when money is limited.

Janice has 25 years experience with OSU Extension Service. Marina, originally from Ukraine, has worked with Extension for three years, focusing her nutrition education programs to Russian-speaking families in Multnomah, Clackamas, and Marion counties. Lee Ila has 23 years extension experience, most recently as the 4-H secretary in Multnomah County.

Nutrition program staff will initially be spending time getting to know Washington County and meeting with agency partners currently working with limited-resource families. Program planning and plans of work will be designed based on needs identified in Washington County communities.

(Marina Boyko, Lee Ila Lewis, and Janice Smiley preparing to move programming to Washington County)



## OSU Extension Agronomist for County Field Crops Programs

Susan Aldrich-Markham, Extension Agronomist in Yamhill and Polk counties, will add Washington County to her area of responsibility. She will work primarily with the commercial producers of the field crops – grass and clover seeds, grains and forages. Her work includes conducting on-farm research with cooperating growers, writing publications, and delivering educational programs for growers on crop production, weed control, and pesticide applicator training.

Susan has been a faculty member of OSU Extension for 20 years, based in McMinnville the past 14 years. She was recently promoted to Professor of Crop and Soil Science. One of her research projects, ongoing for five years, is an effort to find management practices that growers can use to reduce soil erosion on newly planted grass seed fields.



Pat Whiting served as a State Representative in 1973 and was instrumental in creating SB 100. She is still a leader in the Metzger area CPO.



Liles Garcia received the Harold M. Haynes Citizen Involvement Award for complete dedication to involving citizens in his community. Liles is a resident of Aloha and has been a leader in CPO 6 for many years. He has a comprehensive command of land use regulation and process and shares his knowledge with community residents on a regular basis.

## EXTENSION EVENTS

### 4-H Summer Day Camps

"My World," Banks, Forest Grove, Cornelius, and Hillsboro. For 3<sup>rd</sup> - 6<sup>th</sup> graders. Various dates, June - August.

**Applied Forestry in Areas of Disease: Red Alder and Western Red Cedar Silviculture** September 11, CAPITAL Center, Registration \$135 before September 5 or \$150 after September 5. For more information or to register online [www.westernforestry.org](http://www.westernforestry.org)

**Summer Food Preservation & Food Safety Classes, Pressure Gauge Testing Clinics.** Call 503-725-2101.

**Food Safety & Preservation Hotline**  
July 15 - October 15, 1-800-354-7319

**OSU Master Gardener** volunteers standing by to answer your home gardening questions - 9 a.m. to noon and 1 to 4 p.m. Monday through Friday - OSU Extension Office, Washington County. Phone 503-725-2300.

## CPO Program Honors Pioneers

In celebration of the 30<sup>th</sup> anniversary of Oregon's Land Use Program and Citizen Involvement, the Washington County Committee for Citizen Involvement (CCI) honored those pioneer folks who worked to establish the CPO structure. Senate Bill 100, passed in 1973, established the statewide land use goals and Goal 1, Citizen Involvement, was the instrument creating the structure that is part of the County's Comprehensive Plan. Pioneer citizen statesmen and women from all areas of the County remembered the challenges and rewards shared as they created the groundwork for citizen involvement. (see photos, left)

Staff who served the CPO program in the first and formative years were present to share their perspectives and be honored for providing dedication and direction to a program that currently serves over 10,000 Washington County residents.

## Logs, Roads, Diseases in Forests Looked At

OSU faculty in Wood Science & Engineering and Washington County Extension recently completed the "Big Log Project." Funding was provided by the Northwest Oregon Economic Alliance. The project was motivated by declining markets for logs larger than approximately 30 inches in diameter. As Oregon's wood products industry has adapted to changes in sources and types of raw material, many mills able to process larger logs have either retooled or closed. As a result, small woodland owners are struggling to find buyers for what were, at one time, premium quality logs. The three primary objectives of the project were to develop a statewide log buyer database (so that buyers and sellers could more readily locate one another); assess the existing supply of large diameter logs from private woodlands; and conduct market research to identify markets for large logs. More detail on the project can be found at <http://wood.oregonstate.edu/biglogs/summary.pdf>. In a nutshell, woodland owners and small-to mid-sized wood products entrepreneurs increasingly find themselves needing to join forces such that each is able to profitably sustain their end of the business.

Around 25 woodland owners recently attended a two-day roads conference in Forest Grove. Identifying problems before they become headaches, minimizing water flow along roads, better culvert sizing and placement, were a few of the topics considered at the Gales Creek field site.

Coming to the CAPITAL Center in September - Applied Forestry in Areas of Disease: Red Alder and Red Cedar Silviculture. This conference will attract forest managers around the Pacific Northwest. Diseases--past, current and coming, are playing a larger role in determining what trees should be planted in the forest. The conference will look at how, where, and what "alternative" species should be planted and managed.

## Build Your Own Computer

4-H Mentors Pedro Estrada and Steve Kassel have agreed to offer an additional session of "Build Your Own Computer" class for Latino parents of school-aged children. The seven-session series will start September 24. Class size will be limited to ten. Sessions will include an overview, assisted shopping trip, installation of OS/drivers, debugging and computer maintenance. Pedro was selected as a national winner of the AT&T Youth Leadership Program. As a part of the program, Pedro had to design and implement a leadership project having to do with technology.



## 4-H Tech Wizards Receive Grant for GIS

The Oregon 4-H Tech Wizards Club (formerly called the Web Wizards) will soon introduce geographic information systems (GIS) technology to club members following a \$20,000 grant from Intel Corporation in Hillsboro. The grant will support development of a GIS curriculum and pay for global positioning system units and other equipment that club members will use for GIS projects. Participating youth hope to use GIS technology and hand-held GPS units in several projects such as mapping affordable housing sites, tracking wildlife and mapping habitat areas, and mapping walking tours of local historic buildings in cooperation with county land use and sheriff's departments and local school districts.

The 4-H Tech Wizards club is part of the OSU Extension Service 4-H Youth Development Program in Washington County. The club is aimed at Latino youth and introduces members to information/computer technology and web page design, with the goal of helping them succeed in school and life.

County of Washington

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www.faircomplex.com

## FAX MEMORANDUM

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman, Executive Director  
Washington County Fair Complex

**Re:** August Operations Report

Staff continues to provide overall clean up after the County Fair & Rodeo including spraying Virkon throughout the barns.

Staff has been experiencing more repairs and service related activities with their vehicles and motorized equipment. Most recently, this has included the 1994 Ford Pickup, 1967 Water Truck, 1991 Dodge Pickup, JD Utility Vehicle (Gator), Ford Riding Lawnmower, and John Deere Tractor.

Much of this equipment, critical to our day-to-day activities, will be assessed over the next few months to determine possible replacements or major overhauls. It is doubtful whether the 1967 Water Truck will be operable much longer necessitating a new strategy to support interim and fairtime uses. Serious thought is being given to replace on-grounds gasoline-powered transport vehicles (pickups) with battery-power vehicles due to the short distances traveled, excess wear-and-tear on combustible engines and the cost of fuel.

The Facilities Repair Worker position, vacant from the resignation of Kelly Goodin, should be filled soon. This position is being filled on a part-time basis for the time being.

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## MEMORANDUM

**Date:** August 28, 2003

**To:** Fair Board  
Washington County Fair Complex

**From:** Lisa DuPre'  
Marketing/Events Director

**Re:** Update on Frite Lites

The light displays arrived in early August and were inventoried and unloaded by the staff from Lights for All Seasons with the assistance of our Maintenance Team members. Work is scheduled to begin on Wednesday, September 3, on the part of the project that involves "light lining" all of the buildings. That portion, alone, involves 110, 100-ft. strings of lights. The current schedule has the displays starting to go up the week of September 22<sup>nd</sup>.

A revised pro-forma has been prepared for the event (see attached.) With the acquisition of a title sponsor, we have seen an increase in our revenue projections beyond what we expected, but we've also seen some additional production costs that tie-in with having a title sponsor. Coupled with that is a clearer picture of some of the additional needs of the event beyond what we could predict back in April when we began the project. We are still being very conservative, trying to project our costs in a "worst-case" scenario to keep the event still showing a net profit in the end.

The finishing touches are being put on the website, [www.fritelites.com](http://www.fritelites.com), which will provide all of the details about the event and will be linked to our regular facility website. The Bi-Mart Frite Pass will be available at all area Bi-Mart stores within the next several weeks. For \$18.00, Bi-Mart cardholders can purchase the pass, which enables 2 adults and 2 youth ages 18 and under, to visit the event multiple times. We are confident that families will visit the event at least twice, coming the first time to initially see it, and then returning for the trick-or-treat activities on Halloween.

During the Oregon International Airshow, those who park at the Fair Complex will receive as their payment stub, a flyer advertising Frite Lites, that is also a "Buy One-Get One Free" admission coupon for the event. Our intention is to not only publicize Frite Lites to the Airshow crowd, but to also give them an incentive to attend the event.

The Hillsboro Argus has signed a one-year media trade sponsorship, providing \$4,000 worth of advertising space in exchange for sponsor benefits.

## Updated Pro-Forma for 2003 Bi-Mart Frite Lites

### Revenue

Title Sponsor		\$20,000
Presenting Sponsor	In Kind	
Founding Sponsors		\$7,000
Admissions (10,000/17 days)		
Adults (1 in 4) 2,500 @ \$5.00		\$12,500
Child (3 in 4) 7,500 @ \$2.50		\$18,750
<b>Total Revenues</b>		<b>\$58,250</b>

### Expenses

Cost of Displays		\$15,000
General set-up costs (cords, flood lights, etc.)		\$1,250
Utilities		\$1,500
Title sponsor tent rental and lights for it		\$200
Advertising/Marketing		\$20,000
Extra Signage Needs		\$1,300
Printing (Frite Pass, Coloring Contest, Preview Night Invitations, etc.)		\$1,200
Dog Boo		\$60.00
Hay Maze		\$1,400
Trick or Treat goodies for Halloween		\$800
Charity Contribution @ \$.50 per adult/\$.25 per child		\$3,125
Staffing	??????	
<b>Total Expenses</b>		<b>\$45,835</b>

<b>Net Income</b>	<b>\$12,415</b>
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### **NOTE:**

The Hillsboro Argus is an advertising trade sponsor  
providing \$4,000 in advertising

\$4,000 Trade Advertising



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OLD BUSINESS

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## FAX MEMORANDUM

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman, Executive Director  
Washington County Fair Complex

**Re:** Redevelopment Update

Find attached a list of interested individuals and firms who have requested a copy of the recently issued RFP through the close of business on 8/25/03. It is expected a few more individuals or firms may be added to the list prior to the pre-proposal conference scheduled for Friday, September 5, 2003, at 10:00 am at the Floral Building.

Staff attended the August 25<sup>th</sup> CPO #9 meeting to provide an update to interested citizens regarding the RFP.

Attachment

## 98019P SECURITY ENTRY SCREENING SVCS

Person	Agency	ADDRESS	CITY	STATE	ZIP	PHONE	FAX	Title/E-MAIL
DWIGHT D. BUTT		105 SE MAST AVE # 86	LINCOLN N CITY	OR	97367			DBUTT@CHARTER. NET
LARRY WEYMOUTH, CPSM	CH2M HILL	2300 NW WALNU T BLVD	CORVAL LIS	OR	97330	(541) 768- 3321	(541) 766- 2891	LARRY.WEYMOUT H@CH2M.COM
ROY I. KIM	CENTRAL BETHANY DEVELOPMENT CO	15285 NW CENTRA L DRIVE	PORTLA ND	OR	97229	(503) 690- 2800	(503) 690- 9853	ROY@BETHANYVI LLAGE.COM
LISA ANDERSON	COLDWELL BANKER COMMERCIAL MOUNTAIN WEST REAL ESTATE	698 12 <sup>TH</sup> ST SE STE 100	SALEM	OR	97301	(503) 587- 4777	(503) 588- 3514	CBCRE@AOL.COM
SCOTT J. FRASER	COLLIERS INTERNATIONAL	601 SW SECOND AVE STE 1500	PORTLA ND	OR	97204	(360) 696- 0110		SCOTT.FRASER@C OLLIERS.COM
CHUCK MARTINEZ	COMMERCIAL REALTY ADVISORS	735 CARDLE Y AVE STE 103	MEDFOR D	OR	97504	(541) 618- 8566		
MARK MCCLUNG	CUSHMAN & WAKEFIELD OF OREGON INC	200 SW MARKET ST STE 200	PORTLA ND	OR	97201	(503) 279- 1763	(503) 279- 1790	MARK_MCCLUNG @CUSHWAKE.COM
NANCY PETRUSICH	CRESA PARTNERS	700 SW TAYLOR STE 222	PORTLA ND	OR	97205	(503) 684- 3693	(503) 598- 0860	NPETRUSICH@CRE SAPARTNERS.COM
KEN PORTNOY	GARFIELD TRAUB DEVELOPMENT	15150 PRESTO N ROAD STE 220	DALLAS	TX	75248	(972) 991- 5200 X 18	(972) 991- 5150	KPORTNOY@GARF IELDCO.COM
BOB BLEM	GRAY PURCELL	PO BOX 23516	PORTLA ND	OR	97281			<u>ROBERTB@GRA YPURCELL.COM</u>
GEORGE	HSM PACIFIC REALTY	0612 SW	PORTLA	OR	97239	(503) 245-		KELLYT@GRAYPU RCELL.COM GEORGEM@HSMP

## 98019P SECURITY ENTRY SCREENING SVCS

Person	Agency	ADDRESS	CITY	STATE	ZIP	PHONE	FAX	Title/E-MAIL
MACOUBRAY		IDAHO	ND			1400 X 14		ACIFIC.COM
JESSICA ORMAN	IMS	ST STE 2 945 HORNBL END ST STE G	SAN DIEGO	CA	92109 -4057	(858) 490- 4317	(858) 490- 8811	CA4A@IMSINFO.C OM
KEN ALLEN	KOLL DEVELOPMENT COMPANY	4125 BLACK HAWK PLACE CIRCLE # 200	DANVIL LE	CA	94506	(925) 648- 9650	(925) 648- 1982	KALLEN@KOLLDE VELOPMENT.COM
KATHERINE ROBINETTE	KPFF CONSULTING ENGINEERS	111 SW FIFTH AVE STE 2500	PORTLA ND	OR	97204	(503) 227- 3251 X 350	(503) 417- 3493	KATHERINE.ROBIN ETTE@KPFF.COM
GEOFF LARKIN	THE LARKIN GROUP	310 NORTH WEST KRONAN COURT	PORTLA ND	OR	97210 -5005	(503) 227- 3944	(503) 227- 3951	LARKINGROUP@C OMCAST.NET
BRETT PARTRIDGE	LAYTON CONSTRUCTION COMPANY INC	9090 SOUTH SANDY PARKW AY	SANDY	UT	84070	(801) 563- 3688		BPARTRIDGE@LA YTON-CONST.COM
GEOFF METTS	LRS ARCHITECTS INC	1121 SW SALMON STE 100	PORTLA ND	OR	97205	(503) 221- 1121	(503) 221- 2077	GMETTS@LRSARC H.COM
STACY WOOD	MEADOWLARK PARTNERS	1750 SW SKYLINE BOULEV ARD STE 224	PORTLA ND	OR	97221	(503) 297- 6080		STACY@MEADOW LARKPARTNERS.C OM
PAUL J SCHERZINGER	MELVIN MARK DEVELOPMENT COMPANY					(503) 546- 4509	(503) 546- 4509	PSCHERZI@MELVI NMARK.COM
TAMMY PURI	NEW & NEVILLE REAL ESTATE SERVICES	900 SW 13 <sup>TH</sup> AVE	PORTLA ND	OR	97205	(503) 241- 1222		TAMMY@NEWNEV ILLE.COM

## 98019P SECURITY ENTRY SCREENING SVCS

Person	Agency	ADDRESS	CITY	STATE	ZIP	PHONE	FAX	Title/E-MAIL
STEVE	NEW & NEVILLE REAL ESTATE SERVICES	STE 100						STEVE@NEWNEVILLE.COM
PETER KING	NORRIS BEGGS & SIMPSON	121 SW MORRISON STE 200	PORTLAND	OR	97204	(503) 273-0395		PKING@NBSREALTORS.COM
THOMAS A LAWLILL	NORRIS & STEVENS INC	520 SW SIXTH STE 400	PORTLAND	OR	97204			TOML@NORRSTEV.COM
RICHARD BUONO	PACIFIC REALTY ASSOCIATES	15350 SW QUONA PARKWAY # 300	PORTLAND	OR	97227	(503) 624-6300	(503) 624-7755	DICKB@PACTRUST.COM
PETER BALZOLA P.E.	ROBINSON CONSTRUCTION CO	21360 NW AMBERWOOD DRIVE	HILLSBORO	OR	97124	(503) 645-5357		PBALZOLA@ROBCON.COM
	SCM CORP	PO BOX 1015	CHEHALIS	WA	98532			SCMCORP@AOL.COM
SHANTAH SHAW	SHAH DEVELOPMENT	6637 SW 88TH PLACE	PORTLAND	OR	97223	(503) 245-1722	(503) 245-1722	EDCSHAH@YAHOO.COM
WALT SWAN	SWINERTON BUILDERS	3030 SW MOODY AVE	PORTLAND	OR	97201	(503) 222-2000	(503) 478-2500	WSWAN@SWINERTON.COM
DIRK OTIS / KATE SNELLING	TRAMMELL CROW COMPANY	8625 SW CASCAD E AVE STE 500	BEAVERTON	OR	97008	(503) 520-7173		<u>KSNELLING@TRAMMELLCROW.COM</u>
NICOLE TURNER	TURNER CONSTRUCTION		PORTLAND	OR		(503) 552-0425		DOTIS@TRAMMELLCROW.COM
BLANE SKOWHEDE	W.E.GROUP ARCHITECTS	122 SW THIRD	PORTLAND	OR	97204			NTURNER@TCCO.COM BLANES@WEGROUP.COM

## 98019P SECURITY ENTRY SCREENING SVCS

Person	Agency	ADDRESS	CITY	STATE	ZIP	PHONE	FAX	Title/E-MAIL
JUSTIN PATERSON	PLANNERS INTERIOR YOST GRUBE HALL ARCHITECTURE	AVE 1211 SW FIFTH AVE STE 2700	PORTLA ND	OR	97204	(503) 715- 3256	(503) 295- 0840	JUSTIN@YGH.COM
ALYCE LARSON	ZANDU XLIC	12425 SE RIVER RD SUITE 24	MILWAU KIE	OR	97222	(503) 353- 7572		

# 98019P SECURITY ENTRY SCREENING SVCS

## STAFF/INTERESTED PARTIES

Person	Agency	ADDRESS	CITY	STATE	ZIP	PHONE	FAX	Title/E-MAIL
Wayne Lowery	County/Finance (delivered)							CFO
Leslie Johnson	County/Purchasing							
Linda Baumgartner	County/Purchasing							
David Lawrence	City of Hillsboro (delivered)							Deputy City Manager
Wink Brooks	City of Hillsboro (delivered)							Planning Director
Steve Gregor	City of Hillsboro (delivered)							Parks Director
Mary Maxwell	Port of Portland ( <a href="mailto:maxwem@portptld.com">maxwem@portptld.com</a> )							Property Manager
Don Hillman	Fair Director							
Lisa DuPre	Fair Staff							
Leah Perkins	Fair Staff							
Albert Flanagan Jr.	Fair Staff							
Albert Flanagan Sr.	Fair Staff							
Mike Wold	Fair Staff							
Kathy Christy	Fair Board							
Rich Vial	Fair Board							
Ken Leahy	Fair Board							
Sheila Day	Fair Board							
Jane Willhoite	Fair Board							
John Baggott								
Bill Duerden								
Cody Feinauer								

98019P SECURITY ENTRY SCREENING SVCS

PLAN CENTERS

Person	Agency	ADDRESS	CITY	STATE	ZIP	PHONE	FAX	Title/E-MAIL
ANNA	PLAN CENTER INC	181 N GRANT ST STE 103	CANBY	OR	97013	(503) 266- 7526	(503) 266- 7525	<u>ANNA@THEPLA NCENTER.COM</u>
CHRISTINA CONDON	OREGON CONTRACTOR PLAN CENTER	PO BOX 477	CLACKA MAS	OR	97015	(503) 650- 0148	(503) 650- 8273	<u>OCPC@ORCONT RACTOR.COM</u>
CHRISTINE BARTON	DJC PLAN CENTER	PO BOX 10127	PORTLA ND	OR	97296	(503) 274- 0624	(503) 274- 2616	PLANCENTER@DJC -OR.COM



NEW BUSINESS

County of Washington

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## FAX MEMORANDUM

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman, Executive Director  
Washington County Fair Complex

**Re:** 2004 Washington County Fair & Rodeo Dates

Board policy (attached) requires that fair dates be set by the Board at least 18 months in advance.

Fair dates for 2004 are Thursday, July 29<sup>th</sup> through Sunday, August 1<sup>st</sup>. These dates allow the fair to be one week in advance of the Clark County Fair in Washington and the week after the Chief Joseph Rodeo.

Consistent with existing policy, fair dates for 2005 would be Thursday, July 28<sup>th</sup> through July 31<sup>st</sup>. These dates would still place us one week in advance of the Clark County in Washington.

Staff is currently researching the Chief Joseph Rodeo dates for 2005, which currently advertises as the last full week in July. For 2005, this may result in a similar overlap as experienced in 2001, 2002, and 2003.

Attachment

WASHINGTON COUNTY FAIR BOARD

Policy Resolution 201

Determination of Fair Date

RECITALS

A. WHEREAS, it is in the interests of the Fair Board, County Commissioners, Fair Complex staff, exhibitors, and the public at large to establish a consistent means of determining the Fair date from year to year;

B. WHEREAS, it is desirous that the County Fair date be set in such a fashion that other competitive fairs, vendors and contractors, should be provided with appropriate and adequate notice of the dates of the Washington County Fair;

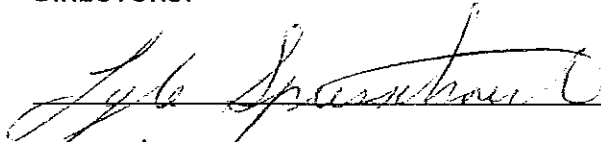
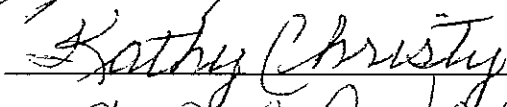
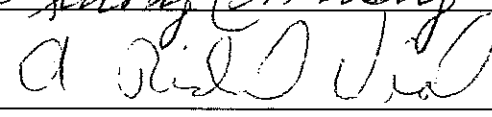
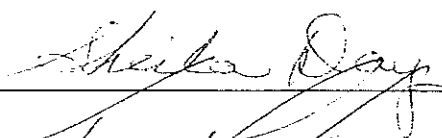
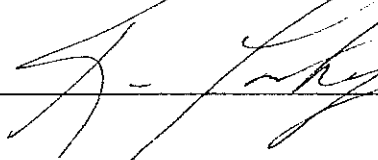
**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Washington County Fair shall be held during a six (6) day period beginning on a Tuesday and ending on the following Sunday and including the last Friday of the month of July.

2. Fair dates shall remain tentative until officially set by the Fair Board at least 18 months prior to the Fair.

DATED this 5<sup>th</sup> day of April, 2000.

**DIRECTORS:**

County of Washington

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## FAX MEMORANDUM

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman, Executive Director  
Washington County Fair Complex

**Re:** 2004 4H Horse Fair Dates

Currently, the 4H Horse Fair concludes the Saturday before the opening of the Washington County Fair & Rodeo allowing limited time (four days) to turn the facilities in preparation for the County Fair & Rodeo. Also, due to the nature of the Horse Fair and their extensive use of various facilities, it is not possible for staff or contractors to work in the proximity of the Horse Fair in preparing for the County Fair & Rodeo prior to the conclusion of the Horse Fair.

Staff requests that the 2004 4H Horse Fair conclude on or before Sunday, July 18, 2004, thereby allowing a full week for staff and contractors to prepare the facilities for the 2004 Washington County Fair & Rodeo.

A calendar is attached noting all the activities currently scheduled for July 2004.

Attachment

## 2004 Washington County Fair & Rodeo Calendar

Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
28	29	30 Set up Rental Bleachers in Arena	1 4 <sup>th</sup> of July Celebration	2 4 <sup>th</sup> of July Celebration	3 4 <sup>th</sup> of July Celebration	4 4 <sup>th</sup> of July Celebration
5 4 <sup>th</sup> of July Celebration	6 Move out - 4 <sup>th</sup> of July Move in - Dog Show	7 Dog Show	8 Dog Show	9 Dog Show	10 Dog Show	11 Dog Show
12 Dog Show	13 Move out - Dog Show	14 4H Horse Show	15 4H Horse Show	16 4H Horse Show	17 4H Horse Show	18 4H Horse Show
19 Fair Prep Begins - Barns Set up, Tents, etc.	20 Fair Prep Continues	21 Fair Prep Continues	22 Fair Prep Continues	23 Fair Prep - Set up Rental Bleachers in Arena	24 Fair Prep - Set up Rodeo Tent, Hang Rodeo Banners, etc.	25 Fair Prep - Static Exhibits, Talent and Nat. Anthem Contest
26 Static Exhibits, Vendor Move-in	27 Vendor Move-in	28 Vendor Move- in, Livestock Move-in	29 Fair Starts - Truck Pull, Concert	30 Rodeo Performance and Concert	31 Rodeo Performance (2), Concert	1 Demo Derby and Concert Fair Ends

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## FAX MEMORANDUM

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman  
Executive Director

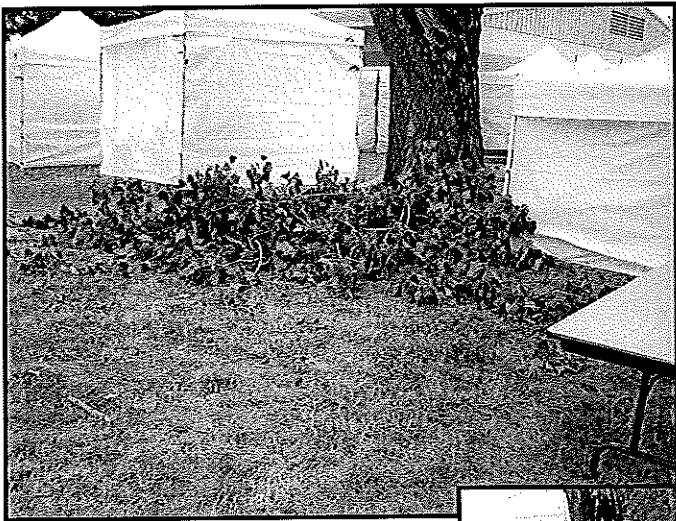
**Re:** Cottonwood Trees

Staff has provided commentary over the last year regarding four cottonwood trees lining the main walkways south of the Main Exhibit Hall; two cottonwood trees near the pony ride and petting farm; and eleven cottonwood trees adjacent to the amphitheatre and Floral Building.

The commentary included recent costs to have these trees trimmed and ongoing public safety concerns since the cottonwoods continue to shed large limbs. Case in point, during the month of July, two large limbs were shed; one just off the walkway adjacent to the Main Exhibit Hall during the All Breed Dog Show; and one next to the petting farm during the 2003 Washington County Fair & Rodeo. As can be witnessed by the attached photos, limbs this large can be a hazard to public safety.

Accordingly, staff requested that the Washington County Facilities Division provide a preliminary report regarding these tree species and their characteristics, health and a hazard assessment. The attached report provides some commentary as to developing a yearly maintenance and replacement program.

Based upon this preliminary report, staff requests permission to develop a plan for the maintenance and systematic removal of the trees, concentrating any removal efforts for those cottonwood trees that present the highest hazard to public safety. It is obvious to staff that the most trees presenting the highest hazard to the public are the four cottonwood trees south of the Main Exhibit Hall and those adjacent to the pony rides and petting zoo.



## **Hazard Tree Evaluation – Washington County Fair Complex**

Evaluation conducted on Aug. 22, 2003 by:

William Smith

Senior Groundskeeper

Washington County - Facilities Management - Operations Division

International Society of Arboriculture: Certified Arborist # PN-0846

### **Objectives/Scope of Work**

It is the objective of this report to evaluate the current condition and future risk of the Black Cottonwoods (*Populus trichocarpa*) throughout the Washington County Fair Complex.

### **Method of Tree Assessment**

Due to the time constraint placed on the production of this report, I will address general characteristics of the tree's species, community tree health and hazard target assessment.

This evaluation was conducted through Visual Tree Assessment technique. The evaluation was made at ground level without a canopy, root zone or tree core extraction examination. This assessment should be considered within the limits of those parameters.

I will address the Fair Complex Cottonwood population as a whole and not each tree on an individual basis. A more thorough examination can and should be conducted if it is decided that the trees are to remain.

Based on these factors, recommendations will be created that will focus on the current and anticipated health of the trees, the intrinsic value of the trees, possible liability concerns and future replacement or maintenance suggestions.

### **Tree Species (*Populus*) Characteristics**

Native to the Pacific Northwest

Fast growing

Short to medium lived tree

125-175 ft. tall at maturity

Adapted primarily to moist areas



Low disease resistance  
Low insect resistance  
Low drought tolerance  
High maintenance level

## **Fair Complex Cottonwood Tree Population - Condition Assessment**

### **Cottonwood Tree Population - Characteristics**

Form: Generally symmetric. Single, straight trunks. Few codominant leaders.  
Live Crown Ratio: 66% green crown to overall tree height  
Age: Mature. Approximately 45-55 years old.  
Pruning history: crown raised, thinned

### **Cottonwood Tree Population - Health**

Foliage color: Normal  
Foliage density: Normal  
Leaf size: Normal  
Annual shoot growth: Average  
Twig Dieback: No  
Callus development: Average  
Vigor class: Average  
Major pests/diseases: No

### **Target Hazard Assessment**

Hazard to Public Safety: High

Hazard to Property: High (for trees near or above structures)

### **Recommendations**

Through visual assessment the trees appear to be in normal or average condition for Cottonwoods at this stage of maturity.

Based on the current health and structural condition of the trees there is no justification for immediate and complete removal of the trees.

Unfortunately, this does not guarantee that the trees will not continue to shed limbs and present a potential liability. Limbs will continue to fall. The structure of Cottonwood trees allows a natural limb failure rate to occur even without defects and there can never be a guarantee of complete safety.

I feel the issue to be addressed is that Black Cottonwoods are not suited to the Fair Complex environment. The presence of high risk target zones involving Public safety and property damage will always present a potential liability.

My recommendations are as follows:

1. Institute a yearly tree maintenance program. This program should incorporate annual tree assessment and hazard reduction pruning. This risk management program establishes strategies for continuously evaluating and monitoring trees that pose a risk and defining what level of care is reasonable for a community. I would recommend that a private consultant develop and participate in the implementation of this plan.

The Fair Complex staff must demonstrate that "reasonable care" has been applied to tree risk management.

I would further suggest that Fair staff contact Washington County Counsel to determine a definition of "reasonable care" regarding tree maintenance.

2. Institute a yearly tree replacement program. This program should incorporate tree planting with tree removal and should be completed over an extended and predetermined time span. This program should be instituted incrementally to minimize the loss of the benefits these mature trees provide i.e. cooling shade, wildlife habitat, and the unique wooded environment valued by the Public.

A gradual, systematic tree replacement program could help to minimize the Public's reaction to the tree removal process but would eventually eliminate the problem prone Cottonwoods.

I feel that by following these recommendations the life span of the existing trees could be extended, the liability and risk could be reduced and more suitable trees could be integrated into the Fair Complex environment.

County of Washington

Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
donh@faircomplex.com  
www.faircomplex.com

## FAX MEMORANDUM

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman  
Executive Director

**Re:** December and January Board Meeting

Staff requests that the December 2003 and January 2004 Board meetings be rescheduled to accommodate attendance at the International Association of Fairs & Exposition Annual Convention and Trade Show in Las Vegas, Nevada, December 1-4, 2003, and the Western Fairs Association Annual Convention and Trade Show in Reno, Nevada, January 5-8, 2004. The PRCA Convention is also scheduled in Las Vegas, Nevada, December 2-5, 2003.

A similar request was accommodated by the Board last year resulting in the December Board meeting being rescheduled to the following Tuesday and the January Board meeting being rescheduled to the following Wednesday.

Your consideration is appreciated.

County of Washington

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## FAX MEMORANDUM

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman, Executive Director  
Washington County Fair Complex

**Re:** 2003 Washington County Fair & Rodeo Wrap-up

*"To improve is to change, to succeed is to change often." Winston Churchill*

A number of changes were implemented for the 2003 Washington County Fair & Rodeo and despite a soft economy and plethora of competing events in the area, this year's edition attracted approximately 44,000 fairgoers and 4,200 rodeo fans.

Despite the best efforts of staff and volunteers, developing programs that will attract a broad segment of Washington County residents continues to be a challenge. Here is the staff's assessment of this year's fair and some thoughts for 2004:

1. **Rodeo** – The rodeo proved again to be a popular event. Challenged by a general admission charge for the first time in many years, crowds were strong for the two evening performances with the Saturday performance attracting more than 1,700 paid admissions.
2. **Friendship Plaza** – Creating multiple family-type events in a central area seemed to be well received. This area was anchored by the alligator show and included the Jest-in-Time Circus, Fish Prints, Brad's Reptile World and gem club activities.
3. **National Anthem Tryouts** – This first-time event to capture more pre-fair publicity was well received and was covered by *The Oregonian*.

4. **FFA Landscape Gardens** – Funded in part by a grant from the Hillsboro Chamber of Commerce Air Show Funds, these gardens were a great addition to the Main Gate Plaza.
5. **Static Exhibits Relocation** – Combining the arts, crafts and photos exhibits in the south end of the Main Exhibit Hall with the grange exhibits and textiles created a more interesting area.
6. **Main Stage Relocation** – The presence of live music east of the Main Exhibit Hall helped bring a more festive atmosphere to the area and although sound levels did compete with other venues, these issues can be mediated with a different stage orientation and the downsizing of the PA system.
7. **34<sup>th</sup> Avenue Parking** – Moving cars quickly in to the parking lots off 34<sup>th</sup> Avenue continues to be an issue. A revised strategy must be considered for 2004.
8. **4H Horse Show** – Having this major event end five days before the opening of the County Fair & Rodeo puts an undue burden on pre-fair preparations. An additional week between the end of the 4H Horse Show and the County Fair should be considered.
9. **Shavings Management** – This year saw a considerable increase in the amount of shavings used by exhibitors, which in turn results in increased disposal fees.
10. **Pre-Fair Promotion** – Given the concerns from neighbors along Main Street, thought should be given to move the event to a different venue or develop another pre-fair promotion.

#### **THOUGHTS FOR 2004:**

1. **Rodeo** – Efforts should continue to balance the cost of this event with the audience it serves. The current seating capacity of approximately 2,500 will continue to limit the events revenue potential.
2. **Headliner Entertainment** – Continue to provide affordable ‘free’ entertainment. This will likely not include so called ‘big-name’ national acts unless the cost of such entertainment is offered at significant discounts, and with lower production costs.
3. **Friendship Plaza** – Continue to program multiple events in this area that will entertain the entire family with segments or events programmed on the hour.
4. **Evening Theming** – Create a nightly theme to enhance the overall visitor’s experience such as a Hawaiian, Mardi Gras or carnival’ theme.
5. **Customer Comfort Issues** – Add more covered seating areas and establish diaper-changing areas to increase customer comforts while on-grounds.

**County of Washington**

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## **FAX MEMORANDUM**

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman, Executive Director  
Washington County Fair Complex

**Re:** Paid Admissions Report

Find attached the most recent Paid Admission Report comparing paid admissions for the 2001, 2002 and 2003 Washington County Fair & Rodeo.

These numbers are preliminary until we complete all the various reconciliations associated with the 2003 Washington County Fair & Rodeo.

Expect preliminary financial statements available at the October 2003 Board meeting.

Attachment

# WASHINGTON COUNTY FAIR and RODEO

## 2003 - 2001 Paid Admission

	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
<b>Major Events - 2003</b>	-	-	Truck Pull	Rodeo	Rodeo	Demo Derby	
			LRB	Avalon	Johnny Limbo	Concert	
<i>Major Events - 2002</i>	-	-	Truck Pull	Rodeo	Rodeo	Demo Derby	-
	-	-	The Calling	Carrot Top	Johnny Limbo	Concert	-
<i>Major Events - 2001</i>	Truck Pull	Rodeo	Rodeo	Rodeo	Rodeo	Demo Derby	
	Loverboy	Jammin 95.5	Johnny Limbo	Third Day	M Chestnut	Concert	
<b>Daily Adult - 2003</b>			5,291	7,031	7,494	7,805	27,621
<i>Daily Adult - 2002</i>	-	-	4,287	6,585	7,931	7,258	26,061
<i>Daily Adult - 2001</i>	3,186	3,469	3,175	7,220	6,560	4,873	28,483
<b>Daily Youth - 2003</b>			1,781	2,183	1,547	1,723	7,234
<i>Daily Youth - 2002</i>	-	-	1,746	3,117	2,414	2,460	9,737
<i>Daily Youth - 2001</i>	982	1,859	1,267	2,188	1,876	167	8,339
<b>Seniors - 2003</b>			457	492	561	274	1,784
<i>Seniors - 2003</i>	-	-	900	553	581	274	2,308
<i>Seniors - 2001</i>	-	-	-	-	-	-	-
<b>Season Bracelets - 2003 *</b>			850	850	850	850	3,400
<i>Season Bracelets - 2002 *</i>	-	-	672	672	672	672	2,688
<i>Season Bracelets - 2001 *</i>	798	798	798	798	798	798	4,788
<b>Customer Service Window - 2003</b>			115	115	115	115	460
<i>Customer Service Window - 2002 **</i>			136	137	137	137	547
<i>Customer Service Window - 2001</i>			-	-	-	-	-
<b>Corporate Picnic - 2003</b>					855		855
<i>Corporate Picnic - 2002</i>			-	-	903	-	903
<i>Corporate Picnic - 2001</i>			-	-	-	-	-
<b>Bi-Mart Season Passes - 2003 *</b>			425	425	425	425	1,700
<i>Bi-Mart Season Passes - 2002 *</i>			369	369	369	369	1,476
<i>Bi-Mart Season Passes - 2001</i>			-	-	-	-	-
<b>Reser's Vouchers - 2003</b>						454	454
<i>Reser's Vouchers - 2002</i>			-	-	-	416	416
<i>Reser's Vouchers - 2001</i>			-	-	-	-	-
<b>Total Paid Admissions - 2003</b>	-	-	8,919	11,096	11,847	11,646	43,508
<i>Total Paid Admissions - 2002</i>	-	-	8,110	11,433	13,007	11,586	44,136
<i>Total Paid Admissions - 2001</i>	4,966	6,126	5,240	10,206	9,234	5,838	41,610
<b>Rodeo Admissions - 2003 ***</b>				\$ 6,130	\$ 11,186	-	\$ 17,316
<i>Rodeo Admissions - 2002</i>				\$ 1,622	\$ 3,248	-	\$ 4,870
<i>Rodeo Admissions - 2001</i>		\$ 993	\$ 993	\$ 1,489	\$ 1,489	-	\$ 4,964
<b>Gross Receipts - Daily Parking - 2003</b>			\$ 7,686	\$ 10,651	\$ 12,190	\$ 9,931	\$ 40,458
<i>Gross Receipts - Daily Parking - 2002</i>	\$ -	\$ -	\$ 7,598	\$ 9,721	\$ 12,419	\$ 10,096	\$ 39,834
<i>Gross Receipts - Daily Parking - 2001</i>	\$ 5,075	\$ 4,690	\$ 5,929	\$ 8,712	\$ 8,189	\$ 6,367	\$ 38,962
<b>Daily Temperature (2001/2002/2003)</b>	84/NA/NA	84/NA/NA	84/80/80	81/79/82	79/76/82	71/80/92	
* Prorated over length of Fair							
** Tickets Sold at Customer Service Window - Prorated over length of Fair							
*** Includes day-of-sales only.							

Unaudited

## ANNOUNCEMENTS



*Calendar of Events*  
*September 2003 - January 2004*

Date	Event	Location
<b>September</b>		
1	Labor Day	Office Closed
2	Rodeo Committee Meeting	Floral Building (7:00 PM)
2	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
3	Board Meeting	Floral Building (4:30 PM)
3	Booster Meeting	Board Room (7:00 PM)
4	Volunteer Appreciation Dinner	Cloverleaf Bldg. (6:00 PM)
5	RFP Pre-Proposal Conference	Floral Bldg. (10:00 AM)
<b>October</b>		
1	Board Meeting	Floral Building (4:30 PM)
1	Booster Meeting	Board Room (7:00 PM)
3	Opening Night of Frite Lites	Interior Grounds at Dusk
7	Rodeo Committee Meeting	Floral Building (7:00 PM)
7	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
31	Final Night of Frite Lites	Interior Grounds at Dusk
<b>November</b>		
4	Rodeo Committee Meeting	Floral Building (7:00 PM)
4	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
5	Board Meeting	Floral Building (4:30 PM)
5	Booster Meeting	Board Room (7:00 PM)
27	Holiday	Office Closed
<b>December</b>		
1-4	IAFE Convention	Las Vegas, NV
2-5	PRCA National Convention	Las Vegas, NV
2	Rodeo Committee Meeting	Floral Building (7:00 PM)
2	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
3	Board Meeting	Floral Building (4:30 PM)
25	Holiday	Office Closed
<b>January</b>		
1	Holiday	Office Closed
5-8	Western Fair Association Convention	Reno, Nevada
6	Rodeo Committee Meeting	Floral Building (7:00 PM)
6	Rodeo Associate Member Meeting	Floral Building (7:30 PM)
7	Board Meeting	Floral Building (4:30 PM)
7	Booster Meeting	Board Room (7:00 PM)
9-11	Oregon Fairs Association Convention	Valley River Inn, Eugene

## CORRESPONDENCE



July 15, 2003

Dear Fair Boosters,

On behalf of the Washington County Fair Board, please find enclosed complimentary passes to the upcoming 2003 Bi-Mart Washington County Fair & Rodeo, scheduled for July 24 – July 27.

We want to thank you for the many hours of volunteer services that you have contributed to make this year's upcoming County Fair & Rodeo a success. These passes are in addition to those that you may be receiving to work during the upcoming County Fair & Rodeo, so please share them with family and friends to make sure that they too will have an opportunity to "Discover the Fun."

Sincerely,  
**WASHINGTON COUNTY FAIR COMPLEX**

Don G. Hillman, CFE  
Executive Director



July 15, 2003

Dear Rodeo Committee and Associate Members,

On behalf of the Washington County Fair Board, please find enclosed complimentary passes to the upcoming 2003 Bi-Mart Washington County Fair & Rodeo, scheduled for July 24 – July 27.

We want to thank you for the many hours of volunteer services that you have contributed to make this year's upcoming County Fair & Rodeo a success. These passes are in addition to those that you may be receiving to work during the upcoming Rodeo, so please share them with family and friends to make sure that they too will have an opportunity to "Discover the Fun."

Sincerely,  
**WASHINGTON COUNTY FAIR COMPLEX**

Don G. Hillman, CFE  
Executive Director

(51)

# *Washington County* **FAIR COMPLEX**

July 22, 2003

Board of Commissioners  
Washington County  
155 N. First Street, Suite 3000  
Hillsboro, OR 97124

Dear Chairman Brian and Members of the Board of Commissioners;

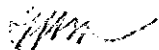
On behalf of the Washington County Fair Complex Board, Rodeo Committee and staff, I extend an invitation to each of you to "Discover the Fun" at the 2003 Washington County Fair & Rodeo, July 24 - 27.

We have assembled Washington County's best including competitive exhibits ranging from dairy cattle, beef, swine, sheep, poultry, rabbits, textiles, arts & crafts, floral exhibits, 4H, FFA and fiber animals as well as big name concerts, truck pull, demolition derby and three action-packed performances of the Parr Lumber PRCA Rodeo on July 25 and 26.

Don't forget to enjoy an array of tasty food ranging from the traditional corndog to BBQ, catch the Alligator Show and Brad's Reptile World, and Circus of Clowns plus some of the best country, pop, Christian and blues music performed live on the Tuality Healthcare Stage and the Corona Blues & Brews Stage.

Remember, this is your County Fair & Rodeo and we hope that you will come out and take a look at some of the exciting changes planned for 2003.

Sincerely,  
**WASHINGTON COUNTY FAIR COMPLEX**



Don G. Hillman, CFE  
Executive Director

Cc Washington County Fair Complex Board  
Charlie Cameron, Washington County CAO

52

7/24/03

To Mr. Hillman,

Thanks to you  
& your staff for  
allowing our dance students  
to participate in their fair  
this year.

They had a great time  
performing & enjoying  
the various venues at the  
fair with their families.

We hope to be a part  
of the fair in the years  
ahead so kids will gain  
a sense of community  
and support it as they  
become adults with families  
of their own.

Sincerely,  
Inga & Helen  
Glen Wick Walters Dance Studio

WASHINGTON - YAMHILL

Pomona Grange #2

Master  
John Knox  
5095 SW Fernhill Rd  
Forest Grove OR 97116  
(503) 357-6526

Secretary  
Thelma Knox  
5095 SW Fernhill Rd  
Forest Grove OR 97116  
(503) 357-6526

July 28, 2003

To Whom It May Concern:

Washington / Yamhill County Pomona Grange #2 being a participant of the Washington County Fair for over 100 years and a Representative of the Agricultural Community for 137 years. We are concerned about the future of our fair.

We believe the Livestock Buildings, 4-H buildings, Floral building as well as other buildings and the grounds in general are adequate for the needs of our 4-H, FFA, and Agriculture Community.

We believe we should continue to maintain what we have in place in the form of painting and repairing as needed.

We are asking our Washington County Commission to confer with the Washington County Pomona Grange and the many other farm organizations in Washington County before any more buildings are destroyed.

We will support a new Multi-Purpose Event Center and improving the Fair grounds in a prudent manner.

A center or building to preserve our history and our heritage should be in the future. Our agricultural history and fair must be preserved.

Fraternally

John Knox  
Pomona Master

Cc:

Washington County Commissioners,  
Washington County Fair Board,  
Washington County Fair Manager,  
Washington County Farm Bureau,  
Washington County Livestock Assn.,  
Washington County Dairy Women,  
Beaverton Rotary,  
Washington County Rodeo Assn.,  
And other exhibitor groups.

Contact:

John Knox (503) 357-6526  
James Clute (503) 357-3330  
Don Logan (503) 647-2497

John

---

**From:** Marissa Houlberg [marissa@houlbergdevelopment.com]  
**Sent:** Monday, July 28, 2003 4:32 PM  
**To:** generaloffices@faircomplex.com  
**Subject:** Re: Honored Citizen Program - Washington County Fair & Rodeo -2003

Dear John and Kathy,

We had a wonderful time! Thank you so very much for all the fun: the fair, the dinner, the rodeo and the wagon ride.

This was our first rodeo and we shall spread the word about how much fun it is! We certainly felt very honored and special.

Hm... I can still taste the mashed potatoes and coleslaw.

Thank you so very much for a day we won't forget.

In appreciation,  
Marissa, Michael, Laura and Ryan Houlberg

> From: "Washington County Fair Complex" <generaloffices@faircomplex.com>  
> Reply-To: <generaloffices@faircomplex.com>  
> Date: Wed, 9 Jul 2003 16:41:29 -0700  
> To: <marissa@houlbergdevelopment.com>  
> Subject: Honored Citizen Program - Washington County Fair & Rodeo - 2003

> Marissa:

>  
> Could you possibly send us a mailing address for you and your family. Our  
> Fair President, Kathy Christy would like to send you a personal letter and  
> include some information regarding the recognition day.

>  
> Thanks....John Clarno  
> Washington County Fair Complex  
>  
> Washington County Fair Complex Office  
> 873 NE 34th Ave  
> Hillsboro, OR 97124  
> (503) 648-1416, FAX (503) 648-7208

>  
>

FVE - Kathy c 526.9471  
Dwn 8/6/03



Don

---

From: Terry Amato [tamato@amatocom.com]  
Sent: Monday, July 28, 2003 2:02 PM  
To: Lisa Dupre; Leah Perkins; Don Hillman; Brian Love  
Subject: Avalon response

Hi all,

This is from a listener of The Fish. Great feedback.

Does anyone have an educated guess of the Avalon's draw?

Thanks,

t.

----- Original Message -----

From: Sherrell and/or Don Davis  
To: lesliep@1041thefish.com  
Sent: Saturday, July 26, 2003 9:21 AM  
Subject: AVALON Concert

My new bride (we celebrated our 40th anniversary on 6/29) and I were at the Washington County Fair to hear Avalon. It was wonderful. There seemed to be thousands of people in attendance to hear the great testimony and music. Thank you for letting us know it was coming to a place near us. Just for curiosity, did anyone get a real headcount at the concert? I would like to know even if it is rough.

Thanks you again and God Bless you,

Don and Sherrell Davis

**Jeanne Leeson**  
Editor-Writer  
12900 SW Ninth St.  
Beaverton, OR 97005  
503-646-1372  
jleeson2@net zero.net


Dear Don Hillman,

You were very kind to send me guest tickets for the Washington County Fair and Rodeo.

I shared them with friends who had never been to the fair. They enjoyed it so much, I believe they will be paying attendees next year!

You will be glad to know that when we served superintendents many complimented you on how the fair was going.

With all best wishes,

  
Jeanne Leeson



the Hillsboro  
CHAMBER

Thank You

8-4-03

Lisa & Don -

Thanks so much to Washington County  
Fair Complex for hosting our Business After  
Hours in July. Our members love being  
there on the fair grounds & I'm still  
hearing the saxes on the deep fried areas!  
We hope you'll consider having us there  
in 2004 as well! I'm excited to hear  
about Flight Lights - I'll be in attendance for  
sure! Sincerely Monika Sabol

# *Washington County* **FAIR COMPLEX**

August 7, 2003

Mr. Lloyd Baron  
825 NE Arrington Road  
Hillsboro, OR 97123

Dear Lloyd,

Thank you for your letter dated July 30, 2003 concerning our phone problems. I am sorry it was difficult for you to get the information you needed to participate in the Fair. We do need to make some adjustments for these types of situations.

With our limited staff, it wasn't possible to return calls until after Fair. I hope you have had a return call.

To eliminate the voice mail frustration, we will explore other possibilities. One thing to bear in mind, 90% of the calls have their questions answered by the messages we have recorded on the voice mail. We do need to find a way to get back to the other 10% who need some answers. One thought, is we might have a voice mail set up for those who have urgent questions about participating at the Fair as in your case. We might be able to have a volunteer return these calls right away.

Thank you for bringing this problem to our attention for the people who do not use the computer. We will have further discussion and come up with a solution.

The Fair did meet our expectations!!

Yours in Public Service,

Kathy Christy  
Fair Board President

Kathy c ~~EST~~ 526.9471

DW 8/4/03

July 30

Cathy Christy  
Wash. Co. Fair Board

Dear Cathy;

This is not intended as a gripe letter but just let you know what I ran into just prior to the recently held fair.

Since I am not a computer nerd that does every thing by Dot Com. or e-mail I have try and get my information via telephone and here is where the fun began. I wanted to know when I could enter a few items in the land products show. called the Fair office and got a 10 menu recording non of which pertained to entering anything in the Fair. Then I tried asking for individuals to talk to and each time I got the answer "please hold" After a time I was told that the party called was out of the office but would return the call as soon as possible. Well that was on July 22 and I am writing this on July 30 and I haven't had a call as yet.

along this line I called the fair office before just beforstarting this letter to get your home address so I could be sure this letter reached you and no one there was able to tell me what it was. Finally George whoever he is came up with the idea that if I mailed it to the office you would get it. I might add that the phone menu must not get changed very often Today July 30 I was still getting the message that at least one of the staff would be out during the Fair but would be in Monday July 28to answer the phone.

I assume your phone system saves a lott of staff time but how well are you getting the job done? Are you getting the right messages out to the right people in a timely manner or is the phone company selling you a bill of goods?

Iam sending this to you in case you want to try to change the system to handle this kind of problem or perhaps there isnt anything to gain. I do know however that at least three other gardeners had the same problem that I had.

HOPE THE FAIR MET  
EXPECTATIONS.

=====

Lloyd Beren

Don

---

From: Don  
Sent: Friday, August 15, 2003 3:08 PM  
To: 'ROBERT.SCOTT@usbank.com'  
Cc: Leah; Lisa  
Subject: RE: This year's fair

Robert - thanks for your comments. We are glad you and your wife came and checked us out after a two year absence.

As to your question of why we moved the concert stage from the amphitheatre, our decision to relocate the concert stage to the center of the grounds was so that we could provide more entertainment throughout the day rather than schedule just one concert each night in the amphitheatre. Unfortunately, the orientation of the amphitheatre does not permit its use until almost dusk due to the position of the sun in the late afternoon.

Granted that this year's location did not allow the opportunity to see the concert from 'afar' and it was more crowded for the Little River Band. However, it did provide a good venue for ongoing entertainment during the afternoon and throughout the evening on other nights for groups such as Avalon, Johnny Limbo and Hit Explosion.

Since this was the first year having tried to relocate much of our concert entertainment to a more central location, we will continue to look at ways to make sure this location or future locations meet the needs of our guests.

Thanks again for your comments and hope you will check is out next year too.

-----Original Message-----

From: ROBERT.SCOTT@usbank.com [mailto:ROBERT.SCOTT@usbank.com]  
Sent: Wednesday, July 30, 2003 12:28 PM  
To: donh@faircomplex.com  
Subject: This year's fair

Mr. Hillman,

My wife and I attended the Fair this year after a two year absence and agree with your assessment in the Argus that it was a success. We really enjoyed ourselves and thought the set-up was much warmer than in years

past. I believe this is an important event for our community. Having  
said  
all that I did want to ask one question of you -

Why did you move the concert stage from the little amphitheater that was  
built a few years ago?

I only attended the 'Little River Band' concert this year so I can't  
speak

for the other days but the overflow from this area really disrupted the  
traffic flow in the area and the opportunity to sit from "afar" was non-  
existent. In a nutshell, for a popular act the set-up was WAY too  
small.

It's fun to set out a blanket and listen to good music under the night  
sky  
at the Fair and that was missing this year.

Don't take my question wrong, great job on the Fair this year - we look  
forward to attending next year.

Bob Scott

Oregon Commercial Banking

Phone: 503-275-6672 Fax: 503-275-5415

# COMMUNICATIONS



## OTHER MATTERS OF INFORMATION

County of Washington

Washington County Fair Complex  
873 NE 34<sup>th</sup> Avenue  
Hillsboro, Oregon 97124  
Phone: (503) 648-1416  
Fax: (503) 648-7208  
donh@faircomplex.com  
www.faircomplex.com

## FAX MEMORANDUM

**Date:** August 28, 2003

**To:** Board Members  
Washington County Fair Board

**From:** Don G. Hillman  
Executive Director

**Re:** Preliminary Auction Numbers

Here are some preliminary auction numbers from the 2003 Washington County Fair Youth Auction --

Beef:	2003 – Thirty eight animals	\$76,718 Total	\$1.68 per pound average
	2002 – Thirty two animals	\$58,351 Total	\$1.48 per pound average
	2001 – Thirty one animals	\$67,549 Total	\$1.82 per pound average
Swine	2003 – Fifty six animals	\$44,318 Total	\$3.28 per pound average
	2002 – Seventy five animals	\$38,775 Total	\$2.12 per pound average
	2001 – Fifty eight animals	\$42,483 Total	\$3.03 per pound average
Sheep:	2003 – Thirty four animals	\$15,199 Total	\$3.60 per pound average
	2002 – Thirty one animals	\$12,912 Total	\$3.36 per pound average
	2001 – Thirty nine animals	\$16,862 Total	\$3.51 per pound average
Total:	2003 -	\$136,235	
	2002 -	\$110,018	
	2001 -	\$126,893	

*Contracts Calendar*  
*September 2003*  
*Contracts Exceeding \$1,000*

Date	Contractor	Description	Amount
July 24, 2003	Aloha/Hillsboro Sunrise Rotary Club	Ticket Takers	\$1,000.00
July 24, 2003	Hillsboro Boys Soccer Club	Parking Attendants	\$2,000.00
July 24, 2003	Hillsboro Swim Team	Parking Sellers	\$1,000.00
June 10, 2003	Christian Life Center Youth Ministries	Stagehands	\$2,000.00
May 23, 2003	Western Washington County Training Association	First Response/EMT Services	\$1,400.00
July 24, 2003	Glencoe Color Guard	Ticket Sellers	\$2,000.00
May 25, 2003	Funtastic Shows, Inc.	Free Ride Promotion	\$1,675.00
July 11, 2003	Maurice Fykes	Fish Prints Activities	\$1,200.00
July 21, 2003	Growney Brothers Rodeo	Pre-Fair Cattle Drive	\$4,000.00
July 24, 2003	Randy Linder	CCR & Sieger Tribute	\$3,500.00
July 24, 2003	Crawford Wikerson	F/S/O 'Hi-C' Artist for Jammin' 95 Dance Party	\$2,000.00
July 22, 2003	TBA Entertainment	Main Stage Entertainment Services	\$4,200.00

## 2003 Washington County Fair & Rodeo

### Sponsorship Status Report

July 2003

Sponsor Category	Sponsorship Amount	Sponsor Name	Status
Title Sponsorship	\$22,500 Cash \$5,500 Trade	Bi-Mart	Confirmed.
Rodeo Title	\$10,000 In-store Trade	Parr Lumber	Confirmed.
Cable TV	\$15,000 Cable Advertising Trade	Comcast	Confirmed.
Soft Drinks	\$4,000 Cash plus Radio/TV tags	Pepsi	Confirmed.
Truck Pull	\$1,750 Cash	D. MacKenzie Ford	Confirmed.
Lodging/Hotel	35 Comp Rooms \$3,115 Value	Hillsboro Marriott Hotels	Confirmed
Lodging/Hotel	25 Comp Rooms \$2,225 Value	Wingate Inn	Confirmed.
Friendship Square	\$2,850 Cash	Bruce Chevrolet	Confirmed.
Water Filtration	\$1,250 Cash	Hillsboro Pipe	Confirmed.
Sunday Sponsor	\$4,000 Cash (plus admission vouchers)	Reser's Foods	Confirmed.
Health Care	\$9,000 Cash	Tuality Health Care	Confirmed.
Rodeo Pickup	\$5,972	Dick's Dodge	Confirmed.
Bank Sponsor	\$3,850	Wells Fargo Bank	Confirmed
Saturday Sponsor	\$2,000	Darigold	Confirmed



## Washington County Fair & Rodeo Rodeo Associates Meeting

**Date:** July 1st, 2003

**Present:** Pat B, Winnie D, Jennifer B, Stephanie H, Don H, Jack P, Dean C, Angela M, Brian F, Bert D, Greg H, Tara F, Nick G, Brandi W, Dale Z, Rod S, Jill S, Todd K, Richard K, Sandee W, Lonna P, Brian P, Kim V, Joyce V, Sheila D, Kelly B, Brian A, Brian L, Larry B, Cody F, Laurel F, Mike S, Paula M, Jane W

**Excused:**

**New Faces in the crowd:**

**Next Meeting: August 5<sup>th</sup>, 2003 (unless Cody says otherwise!)**

Item #	Topic	Discussion	Action/Decision	Follow-up
1.	Miscellaneous Notes	<ul style="list-style-type: none"> <li>Cody called the meeting to order at 7:30 p.m.</li> <li>Lynn H made a motion to approve the minutes, seconded by Larry B. Minutes were approved with no changes.</li> </ul>		
2.	Old Business	<ul style="list-style-type: none"> <li>Nothing to report</li> </ul>		
3.	New Business	<ul style="list-style-type: none"> <li>Cody reported that the contracts are coming in and things are looking good with them. Work around the grounds is coming along and everyone needs to be at the work parties to help get everything done!</li> <li>Winnie informed us that the a pair of chaps are missing from the Rodeo Museum for the 1991 Queen and if anyone knows there whereabouts please let her know. It was also mentioned that we change the locks on the museum so that this hopefully won't happen again. She also said that she will post 2 lists on the museum door, one is for what still needs to be done inside the museum and the other is for the application for becoming a Gold Card Member. Please read both lists and if you feel like you meet the criteria for becoming a Gold Card Member then let her know. Winnie will take care of the flowers of the museum.</li> </ul>		

Minutes Submitted by: Laurel Fallick  
Washington County Fair & Rodeo

## Washington County Fair & Rodeo Rodeo Associates Meeting

Item #	Topic	Discussion	Action/Decision	Follow-up
4.	Committee Updates	<ul style="list-style-type: none"> <li>Brian A: All most all of the inventory is in, the ball caps came in and the company who made them decided that they needed more definition in the bull so they are taking \$4.00 off each cap. Brian will also be ordering the Washington County Rodeo Shirts for the arena folks and the cost is \$2300 per shirt, there is 2 a denim and a kahki color. Make checks payable to WASHINGTON COUNTY FAIR &amp; RODEO and they can be paid for when the shirts come in. Mike S was getting everyone's shirt size and going to give the order to Brian ASAP so that he can order the shirts.</li> <li>Kelly B: THANK YOU to everyone that helped out at this year's Poker Ride, the event made \$1200.00 and turned out to be a great success!! Thanks to Queen Kim for announcing she did a wonderful job. <b>Special Kids:</b> everything is moving right along.</li> <li>Lynn H: Queen Kim did a great job in Prineville and placed 3<sup>rd</sup> in the parade and at the banquet held after wards she did a fantastic job speaking and made everyone laugh when she said that since everyone usually goes to Chief Joseph Days that this year they need to come out our way and enjoy Washington County!! The crowd loved it. Thanks for the great plug Kim!! Auditions are being held July 19<sup>th</sup> for the National Anthem at 10:00 a.m., the singing will be no more than 1 min 30 seconds so if you and anyone you know would like to audition please contact Don H or Lynn H. If you have any business cards slots for the day sheets still, please contact either Brian L or Lynn. <b>Rose Parade</b> our Queen placed 1<sup>st</sup> in her category—GREAT JOB KIM!! The pooper scoopers (Brian L &amp; Pat B) did a great job and fortunately weren't arrested (hahaha) but unfortunately didn't place either, better luck next year guys!</li> <li>Mike S: Work parties are still going strong and things are getting done. Next week we will be hanging banners and chute signs and need several people to help out with that. The hay is all</li> </ul>		

Minutes Submitted by: Laurel Fallick  
Washington County Fair & Rodeo

## Washington County Fair & Rodeo Rodeo Associates Meeting

Item #	Topic	Discussion	Action/Decision	Follow-up
		<p>taken care of and we still need to get a hold of Aloha Feed regarding the grain, we would like to get ½ donated and then pay for ½. We also need a water tanker and would like to see if H &amp; R Utilities would like to donate their truck and we would still put up there banner.</p> <ul style="list-style-type: none"> <li>• Brian L: We would like to get the following flags if possible, PRCA, LazyBoy, Parr Funding Co, a new Baker Rock flag and a new Dodge flag and if possible may a Sheriffs Posse Flag since they do help us out with parking cars and patrolling the parking lots. Bracelets and ID tags will be handed out the Tuesday before Rodeo, every one needs to be there in order to get your bracelets.</li> </ul> <p><b>Meeting Adjourned:</b> Larry B made a motion to adjourn, seconded by Kelly B. The meeting adjourned at 7:53 p.m.</p>		

Minutes Submitted by: Laurel Fallick  
Washington County Fair & Rodeo



# Washington County Fair & Rodeo Rodeo Associates Meeting

**Date:** August 5, 2003

**Present:** Larry B, Mike S, Kelly B, Brian L, Lynn H, Laurel F, Pat B, Jennifer B, Brian F, Nick G, Angela M, Lonna P, Jack P, Rod S, Erin S, Synda S, Kim V, Joyce V, Sandee W, Brandi W, Don H, Jill S, Dean C, Christina G, Jason G, Gary M, Jane W,

**Excused:** Cody F, Brian A

**New Faces in the crowd:**

**Next Meeting: Sept 1<sup>st</sup>, 2003 in the Floral Bldg 7:30 p.m.**

Item #	Topic	Discussion	Action/Decision	Follow-up
1.	Miscellaneous Notes	<ul style="list-style-type: none"> <li>Larry B called the meeting to order at 7:30 p.m.</li> <li>Kelly B made a motion to approve the minutes, seconded by Mike S. Minutes were approved with no changes.</li> </ul>		
2.	Old Business	<ul style="list-style-type: none"> <li>Nothing to report</li> </ul>		
3.	New Business	<ul style="list-style-type: none"> <li>Don Hillman said that over all everything went really well for the 2003 Fair and Rodeo. Friday night's performance was right on schedule and only running 2 hours. Saturday's Matinee performance was also right on schedule at 2 hrs, the attendance was a little low but attributed to the heat. Saturday evenings performance was great as well was the attendance, but we ran over by 10 minutes. Don said that he only had to refund 16 tickets due to noise from the bands and not enough seating. All in all the whole rodeo ran smoothly and went off without a hitch.</li> <li><b>Larry B:</b> Thanks to all of the great helpers in the BBQ and VIP areas, with out you we couldn't have done it and a special thanks goes out to Pat, Lonna &amp; Sandy once again you've out done yourself!! All total we served 1251 people in 3 meals.</li> <li><b>Lynn H:</b> Thanks goes out to Jack &amp; Jennifer for helping out at the last minute to get the blue day sheets together for the programs. Queen Kim did a wonderful job representing out Rodeo, thanks for all your hard work! The drill team did a great job also considering some of the things that happened, Amber Demmings horse got kicked and is requiring a lot of care but we had some great people step up and help out. Thanks to Paula</li> </ul>		

Minutes Submitted by: Laurel Fallick  
Washington County Fair & Rodeo

## Washington County Fair & Rodeo Rodeo Associates Meeting

Item #	Topic	Discussion	Action/Decision	Follow-up
		<p>and Queen Kim for lending your horses, you guys were truly lifesavers. Christina also wanted to mention that Lacey is having a <b>"SECRET"</b> garage sale and all proceeds will go towards helping Amber out with her mounting vet bills. If you have any items that you would like to donate please contact either Christina or Lacey.</p> <ul style="list-style-type: none"> <li>• <b>Mike S:</b> Thanks for all who helped on the grounds this year, you all did a great job getting everything done in time and even though we had some minor fixed during the rodeo we had people step up to the plate and get them fixed.</li> <li>• <b>Kelly B:</b> Thanks to everyone who helped out at the Special Kids Rodeo this year with a special thanks going out to Synda and Erin Spath, you guys were great in helping get this event organized and had some wonderful idea's. We had some new games this year and the kids just loved them. Special thanks to Angela McVey for making the awards and donating her beanie babies for the kids, they really loved them.</li> <li>• <b>Brian L:</b> Thanks to everyone who helped out on sponsorship this year, were already working on next year.</li> <li>• <b>Jane Wilhoite</b> also wanted to let everyone know that this being her first year involved with the Fair and Rodeo she was very impressed by the fact that this being and all "volunteer" rodeo things were awesome and she said that it was great working with everyone.</li> <li>• <b>Side note:</b> Angela McVey said that they cowboy that got hurt during the rodeo did end up needing surgery to repair his face and that his medical bills have exceeded over \$120000.00 and that any one wishing to help contribute to help with this please let her know and she will get the money to the Justin Crisis Fund. He will more than likely be out for at least 6 months for recovery and as we all know this is how many of them make their money so any help would be appreciated. She also</li> </ul>		

Minutes Submitted by: Laurel Fallick  
Washington County Fair & Rodeo

## Washington County Fair & Rodeo Rodeo Associates Meeting

Item #	Topic	Discussion	Action/Decision	Follow-up
		wanted to let everyone know that the sponsors that she and Margaret got for us had a great time and will definitely be back next year.		
4.	Committee Updates	<ul style="list-style-type: none"> <li>Broke for committee updates at 7:45 p.m.</li> <li>Order was called again at 8:00 p.m. Please keep any items for discussion until the next Associates meeting and we will discuss them at that time.</li> </ul>		
5.		o		
6.	Meeting Adjourned	<ul style="list-style-type: none"> <li>Brian L motioned to adjourn the meeting, seconded by Mike S. The meeting adjourned at 8:15 p.m.</li> </ul>		
7.				
8.				
9.				
10.				
11.				
12.				
13.				

Minutes Submitted by: Laurel Fallick  
Washington County Fair & Rodeo

# Washington County Fair Boosters Club

## Minutes for August 6, 2003 Meeting

**In Attendance:** David Barnes, Irene Barnes, Sheila Day, Al Goldman, Judy Goldman, Don Hillman, Shelton Jones, Ed Kristovich, Jeanne Leeson, Lorena Roberts, Dave Russell, John Terhorst, Doris Terhorst, Gerald Wright, Sally Wright. Vice-President Ed Kristovich presided in the absence of President Bill Duerden.

**Prior Meeting Minutes:** Not discussed.

**Treasurer's Report:** The Fair Boosters booth had a net of \$3,843.00. The checkbook balance is \$4,655.02. The Edward Jones balance is \$16,447.51. It was approved to keep \$1,000.00 in the checkbook account and put the balance into a CD.

### Old Business:

#### Frite Lites:

- ☐ We will use the Dairy Women's booth to sell soft ice cream, milkshakes, sundaes, coffee and cocoa. Dave Russell will coordinate the activity. The booth will be open 6:00 p.m to 10:00 p.m. every weekend, and the last full week, in October.
- ☐ It was approved to give Key Club members Sarah Miller and Tammy Cooper each a \$50.00 gift certificate to Target for their many hours of work in the booth.

### New Business:

- ☐ The Volunteer Dinner: September 4 at 6:00 p.m. The menu will be chicken, corn on the cob, salad, fresh vegetables, sausage, pop, beer and water. The flowers will be provided by the Master Gardeners. Please come for the recognition of the volunteers who have made this fair a success.
- ☐ New facility: Ed Kristovich has been working with an engineering company concerning the possibility of a new building. It will be 75,000 sq. ft., consisting of 60,000 sq. ft. of open space and 15,000 sq. ft. of office space. It will be a steel building with three large areas. Plans are being made to present it to the Fair Board and the County Commissioners. It's cost will be about \$4.5 million.

### Upcoming Dates to remember:

- ☐ Fair Booster meeting, September 3 at 7:00 p.m.
- ☐ Volunteer Dinner: Thursday, Sept. 4 at 6:00 pm.
- ☐ Frite Lites: Every weekend and the last week in October.



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## NEWS

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### Ready for the fun? 2003 Bi-Mart Washington County Fair/Rodeo on July 24-27 has some changes

07/10/03

By Ian Rollins

The Argus

The changes continue at the Bi-Mart Washington County Fair and Rodeo, the newest installment of which runs July 24-27.

Visitors will see a few less structures at the fair complex this year, as well as a new main stage and restaurant. And rodeo fans will notice an added fee to see the Parr Lumber PRCA Rodeo on July 25-26.

The lineup will feature a few new attractions, like Swampmaster's Gator Show and an antique tractor exhibit; and some familiar faces, like hypnotist Terry Stokes and Brad's World Reptiles. Evening concerts will include the Little River Band, Avalon, Johnny Limbo and the Lugnuts and Hit Explosion.

It's all part of rebuilding the fair into a diverse attraction in a competitive market, said Don Hillman, fair complex executive director. "The competition is so different than it was years ago," he said. "You've got

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maybe 30 other events going on that weekend."

Several of the traditional events will be back, including the 4x4 truck pull on July 24, the draft horse plowing show on July 26 and the demolition derby on July 27. The Funtastic Carnival will operate throughout the fair, offering free rides on July 25.

Competition, costs and the structural health of the complex have led to some of the bigger changes. The PRCA Rodeo takes up a large part of the budget, so the Fair Board (at Hillman's recommendation) decided to charge an extra admission fee this year.

A grandstand ticket will cost \$7 this year, up from \$5. All other rodeo seating will cost \$4. That's in addition to the \$7 to get into the fair (\$4 for kids and seniors) and \$4 parking fee.

"To maintain the quality that PRCA requires -- the best cowboys, the best stock, we had to boost the cost," Hillman said, adding that the fair spends about \$120,000 on the rodeo alone. "That's still less than if you went to a stand-alone rodeo, like St. Paul or Mollala, where the cheapest ticket is \$12."

The complex has seen four buildings come down as well: the arts and crafts building, the "restaurant row" building where St. Matthews Catholic Church had its food operation, the old log cabin and the old county jail. All had structural problems, Hillman said.

St. Matthews will be relocated to the "chuck wagon" building, next to their old location. The trusses of the arts and crafts building will remain; a shade cloth will go over them and DeAngelo's Catering will set up a bar and grill-type restaurant in the space.

The main stage and 1,500 seats will be next to the restaurant. Evening concerts will be held there and local bands will perform on the stage in the afternoon. All concerts will be free with fair admission.

The DeMar Bachelor Amphitheater will still be used for street dances on Friday and Saturday, and a Hispanic concert on Sunday afternoon.

Arts and crafts will be located in the south half of the Main Exhibit Hall, along with the baked goods, said Fair Coordinator Leah Perkins.

Why should Washington County's citizenry come to the fair this year? "It's tradition," Hillman said. "There's everything for the family experience, from rides to animals to food -- it's a summertime tradition, part of Americana."

For more information, call the fair complex at 503-648-1416 or log onto [www.faircomplex.com](http://www.faircomplex.com).

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- » [Ready for the fun? 2003 Bi-Mart Washington County Fair/Rodeo on July 24-27 has some changes](#)
- » [4-H gearing up for next week's 2003 Horse Fair](#)
- » [Open house Tuesday for Farmington Road's](#)

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## THE NEXT QUESTION

07/24/03

### Is the Washington County Fair endangered?

Organizers of the Multnomah County Fair say the 97-year-old event may be canceled next year because of the closure of that county's Oregon State University Extension Office and 4-H Club program. Budget cuts have caused the curtailments.

In Washington County, the 78-year-old fair has been scaled back in the past few years to four days. Although the county's 4-H and Extension programs seem healthy, fair leaders have looked for ways to expand the event's appeal, including pushing for big-name entertainment and promotional tactics such as a cattle drive through Hillsboro.

The Fair Board also has eliminated free days for senior citizens and children, increased parking fees and increased admission to the rodeo while lowering prize money.

As the county becomes less rural and more urban, do you think the fair should shift its emphasis from agriculture to high-tech? Do you think Washington County's fair is in danger of dying out? Do you attend the fair? What things would you like to see change, or always remain the same?

We'd like to publish your response. To respond by e-mail, write to [west@news.oregonian.com](mailto:west@news.oregonian.com). To use The Oregonian's Inside Line, a free service inside the local calling area, dial 503-225-5555 from a touch-tone telephone, then enter category number 6689. Responses will be published in next Thursday's Washington County Weekly.

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## Icons fit for a fair

07/24/03

**MICHELLE MANDEL**

The quilt was born April 10, the day Marge Bybee died.

It had to live for Mason, her 82-year-old husband. He missed his Margie dearly.

A niece, 52-year-old Debbie Gravley, knew this. A memory quilt, she thought, might salve his broken heart.

Gravley of Gaston paid \$100 for 20 yards of nautical red, white and blue fabric. Uncle Mason was a career U.S. Navy man.

Then she paid \$75 for ink to print 25 family pictures onto cream-colored fabric using a computer. Every memory counted, from the wedding portrait of Marge and Mason to pictures of their daughters and grandchildren.

Gravley fed what seemed like miles of fabric under the needle of her mother's sewing machine, then secured each square with tidy hand-sewn running stitches.

She finished just days before the queen-size quilt was due for judging at the fair.

Today Gravley will bring Uncle Mason to the fair, where he will first learn of the quilt's existence.

Blue ribbon or not, Gravley expects that moment to be the keeper.

## THE CORN DOGS

%%bodybegins%%A hand-dipped hot dog on stick, not to be confused with the less prestigious frozen corn dog, begins in the grocery store.

Here, each morning for the four-day run of the fair, Lynne Johnson of Hillsboro will buy 20 boxes of beef hot dogs, each holding 100 wieners.

The dogs travel by truck to the fairgrounds. It's just a matter of time, maybe minutes, before each 2-ounce cylinder is poked with a sharp round stick.

After that, it's batter time, with every dog taking a rub-a-dub-dub in Johnson's secret family recipe batter, before being gently placed into blistering oil for a two-minute fry.

The \$2.25 dog then bids Johnson and her crew adieu, landing in the hands of some salivating customer.

A mustard or ketchup squirt later, that hot dog's history.

(78)



"I tell a lot of men they should order two, because they'll be back," says 55-year-old Johnson, whose grandparents and parents all sold hand-dipped hot dogs on a stick.

"And when the men come back for a second dog," Johnson says, "I tell them, 'I told you so.'"

## THE WRANGLERS

%%bodybegins%%The good pair of Wranglers, the ones without holes or stains or any other women-repelling features, appear only on date nights.

Saturday night, the Wranglers -- bought for \$20 at a local feed store -- will come out of the closet and shimmy up Bryce Herinckx's skinny 6-foot frame. The 23-year-old likes them tight but not too tight. He needs room to drink "Coors, Coors and more Coors."

Around 4 p.m., the Wranglers will leave Herinckx's Forest Grove home and ride to the fairgrounds. Then they'll mosey, resting against a fence post or two while Herinckx catches up with friends.

Come dark, though, the Wranglers get serious. Now they're eyeballing other Wranglers, worn by women.

"That's what Wranglers are all about," Herinckx says.

Later, if his Wranglers get lucky, they might have a female hand hooking a belt loop or even dipping into a back pocket.

The Wranglers, though, never get unzipped at the fair. Not for anything naughty. Herinckx says he's kissed a girl in the parking lot, but that's it.

And come Sunday morning, he knows he'll find his Wranglers in a crumpled heap on his bedroom floor.

Waiting to be hung up for the next date night. Michelle Mandel: 503-294-5959; michellemandel@news.oregonian.com

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# NEWS

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## Wash County Fair/Rodeo opens today

07/24/03

By Ian Rollins

The Argus

The barns are full of animals, the carnival rides are ready and the bands are gearing up.

All this can only mean one thing: It's time for the 2003 Bi-Mart Washington County Fair and Rodeo. The four day event, which began today, runs through Sunday at the Washington County Fair Complex, 873 NE 34th Avenue off Cornell Road.

Hours are 10 a.m. to 11 p.m. each day. Tickets are \$7 for adults, and \$4 for kids and seniors (children under 5 get in free). Admission today is \$5 with a Bi-Mart coupon. Bi-Mart also has \$10 season passes, which are good throughout the fair.

PRCA Rodeo times are 7 p.m. Friday and Saturday, with a Saturday afternoon show at 1:30 p.m. General admission tickets are \$4 and grandstand tickets are \$7, in addition to the \$7 gate fee.

Parking will cost \$4 per car, or \$3 for a car with four or more people in it. Those who would rather not drive can take Westside MAX to the Fair Complex/Airport station, and a shuttle will take them to the gate.

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The Funtastic Carnival will greet kids with a slew of rides, all of which will be free from 10 a.m.-noon on Friday.

Fair-goers will notice some changes from last year. The arts and crafts building is gone; in its place is an outdoor bar-and-grill restaurant run by DeAngelo's Catering of Tigard. Nearby will be the new main stage.

The new main stage will replace the DeMar Bachelor Amphitheater as the evening concert venue. "Our idea was to get it in a more centralized area, so people are aware of the music as they come in," said Lisa DuPr, marketing director for the fair. "We wanted a more festive atmosphere as soon as they get in the gate."

The restaurant will feature beer and wine, burgers, sausages, ribs and pies, said owner Steve DeAngelo. "There will be preferential seating and great visibility of the entertainment," DeAngelo said. "We'll have umbrellas and a picket fence courtyard-type environment. With the proximity to the music, it'll be a nice setting."

Also new to the fair will be Swampmaster's Gator Show, which will perform several times a day, as well as an antique tractor exhibit and judging.

Several familiar faces will be on hand as well. Brad's World Reptiles will make a return appearance, as well as the Jest In Time Circus of Fools and hypnotist Terry Stokes. All will perform multiple times each day.

The Friendship Square State presented by Bruce Chevrolet will feature local talent throughout the fair, and other bands will play on the Corona Blues and Brews stage all four days.

Evening concerts will include classic rockers The Little River Band at 8:30 p.m. Thursday, Christian group Avalon at 7:30 p.m. Friday, the familiar Johnny Limbo and the Lugnuts at 3:45 p.m. and 7:15 p.m. Saturday, and Hit Explosion at 3:45, 5:30 p.m. and 7:15 p.m. on Sunday.

The amphitheater won't go unused, though. Jammin 95.5 FM will host a Street Jam there at 8 p.m. Friday and Saturday, and an afternoon of Hispanic music will begin at 2 p.m. Sunday.

Other crowd-pleasing events, like the 4x4 Truck Pull and the Demolition Derby, will be back as well. The truck pull will be held at 7 p.m. tonight in the rodeo arena, the draft horse driving show at 3:30 p.m. Saturday and the demolition derby at 2 p.m. Sunday.

All entertainment, except the rodeo, is free with fair admission.

More than anything else, fair-goers will find the same tradition at the four-day event, said Executive Director Don Hillman. "There's everything for the family experience, from rides to animals to food it's a summertime tradition, part of Americana."

#### MORE NEWS

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- » [Providence proposal defeated by 4 to 2 vote](#)
- » [Family fun activities to add festive air to Mainstreet Madness](#)

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## **Wading with gators Jeff Quattrocchi's one-man alligator show plays this weekend at the Washington County Fair & Rodeo in Hillsboro**

07/25/03

**MICHELLE MANDEL**

HILLSBORO Jeff Quattrocchi liked to do this show-stopper in his act, where he waved his hand quickly through an alligator's open mouth -- without getting chomped.

And he got pretty good at it, the 38-year-old says.

"I'd done it 3,000 times before, and never been bit," Quattrocchi says, "but this gator was fast. I was in front of an audience, when his jaws came down on my finger. I just turned to the audience, my finger bleeding, and said, 'Got me!'"

Quattrocchi lost a fingertip in that show, the second he's sacrificed to a gator. Altogether, he's been bitten 12 times, once for every year he's been in the business.

Nowadays, he saves the "show stopping" stunt for something special, such as David Letterman's stupid pet tricks.

Instead, he focuses his energies on his one-man Swampmaster's Alligator Show, which appears three times daily through Sunday at the 2003 Bi-Mart Washington County Fair & Rodeo.

Don't get all pumped up, thinking you're going to see gator wrestling. Quattrocchi gets in a shallow pool with a 7-foot alligator that hisses and snaps and thrashes about, trying to leave tooth marks on his leg.

And, yes, Quattrocchi grabs the gator's tail, and straddles its scaly back, before using his Tarzan-like muscles to clamp its snout shut.

But it's obvious Quattrocchi knows what he's doing. And his act's more about education than death-defying feats.

For instance, a few gator facts shared with the 300 or so who jammed the bleachers Thursday: Alligators grow about a foot a year until they're 7 feet long, then they grow an inch a year the rest of their lives. Their brains are the size of a quarter. They have 80 teeth and, as Quattrocchi puts it, "can crack a turtle shell like we eat popcorn."

It's not everybody that can be a gator guy. Besides the risk, Quattrocchi's on the road for weeks each year, away from Clearwater, Fla., where he lives with his wife, Andrea, and 7-year-old daughter, Charise.

It was in St. Petersburg, Fla., that he started his career, working the alligator show at a local theme park. Quattrocchi decided to take a similar show on the road, so more people could see it.

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He buys alligators at a farm where they're otherwise raised for their hides and made into purses and boots. He captures 10 to 15, and chooses six to seven, wanting good-looking animals.

"Sometimes after I capture them, you see they're missing a leg or part of a tail that's been bit off in a fight," he says.

Quattrocchi replaces his big alligators every four or five weeks, after they figure out they're in an act and quit being aggressive.

"They'll literally shut their eyes and ignore me," he says, adding his retired gators live at a man-made pond in Florida. "And that's not very exciting for the audience."

Ten-year-old Taylor Bernard of Portland thought Thursday's show was plenty exciting -- so exciting he's contemplating a similar career.

"I want to be a crocodile hunter, just like Steve Irwin," the boy says, referring to the chatty Australian host on the Animal Planet cable network.

Quattrocchi wants to be Steve Irwin, too. A traveling alligator show can be wearing; he drove 22 hours straight from his last show in Bozeman, Mont., to Hillsboro.

Ideally, he says, he'd be permanently based, maybe in Las Vegas or Branson, Mo.

"Steve Irwin's done nothing but good for my show," he says. "He's every kid's hero. That sounds like a good life to me."

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**OregonLive.com**

Everything Oregon

## County fair: pig tales, big cookies, barbecue

07/28/03

**MICHELLE MANDEL**

HILLSBORO -- A lot of yarns got spun at this year's Bi-Mart Washington County Fair & Rodeo, which ended a people-packed four-day run Sunday.

Best of all is the legend of Penny-Hern.

Leo Duyck tells the story standing in a pig stall at the Swine Barn. He's important, because he's the surgeon, the one who cut Penny-Hern in the barnyard.

The 5-month-old pig belongs to Duyck's 17-year-old daughter, Emily. She bought the Duroc straight from its mama's teat for \$250, a hefty price, given a decent 4-H pig can be bought for 75 bucks.

The Duycks, though, don't want decent. They want grand champions and big bucks in the auction ring.

So imagine that family's surprise watching a hernia pop out the bottom of Penny-Hern.

"She looked like she has an udder, only in the middle of her body," said Leo Duyck, 44, a meat man from Verboort.

Two months ago, Duyck decided to operate, though he'd never operated before. Fortunately his father, Vernon, who had experience, assisted.

They tranquilized Penny-Hern, who then weighed 125 pounds, and two of the four Duyck children held down her hooves. Father and son sliced, shoved the hernia in, stitched. And hoped for the best.

Penny-Hern recuperated quickly, but alas, the hernia returned. And by the first day of the fair, it had gained such proportions it again seemed worthy of milking.

"I'm hoping the judge sees the pig from the back, or from an angle, and doesn't notice," Duyck said.

But the judge had eyes. And a brain. She knew 237-pound Penny-Hern was headed to the slaughterhouse, where the hernia would be cut off and discarded. So she evaluated the rest of the animal, the part carnivores will eventually eat.

A delighted Emily Duyck left the show ring with a blue ribbon.

It's a crazy place, the fair, where it's possible to see anything. Like a large woman in a motorized cart posing for a picture beside a life-size cut-out of President Bush. The Washington County

Republican Party ran the booth where cardboard George stood.

"I'd say four out of five people who stop by want their pictures shot with G.W.," said Republican volunteer Delise Palumbo, who wore red, white and blue, and encouraged posers to hold G.W.'s hand.

Other sights beg stares. Like a chocolate chip cookie the size of a stop sign making its way through the horse barn, a 5-year-old leading the way. Melanie Trask of Aloha baked it from store-bought dough for a junior cookie competition. She left gripping a blue ribbon, and \$5, for the largest-diameter cookie.

Tom Marquette also swiveled heads. And he knew it. The Hillsboro man looks like a Hatfield or a McCoy, from kin that feuded 100 years ago.

"I haven't shaved or cut my hair since 1996," said Marquette, 58, whose scruffy gray-brown beard juts lower than his scraggly gray-brown hair.

He stood in a stall between his Belgian mules, Leslie and Lizzie. He's training them to haul a wagon across the Oregon Trail, from Independence, Mo., in 2009, marking Oregon's sesquicentennial.

The unmarried man stores his six saddles in his living room and hides modern conveniences, such as his microwave, from sight.

But he's also a plumber with a cell phone, so make sense of that.

Mosey behind the rodeo arena and watch Pat Bauer, 38, sweat over a giant barbecue. The Aloha man is on the crew that cooks homemade chow for the cowboys -- some feat, since they fed 500 to 600 both Friday and Saturday night.

"It's probably 200 degrees right here," said Bauer Saturday afternoon, two hours into grilling 240 pounds of teriyaki chicken breasts. Gloves and open-toe tube socks sheathed his hands and arms, further enflaming his personal body heat index.

Bauer wouldn't say what deodorant he wears or whether it was working. But he did say he'd volunteered for this abuse for 10 years running.

"My reward is making the cowboys happy," he said, his red face bubbling.

"And I don't even like to sweat!"

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## NEWS

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### Hillman: Fair a success

07/29/03

By Ian Rollins

The Argus

The trucks roared, the  
broncos bucked, the  
barbecues sizzled and the  
gators snapped their jaws.

All in all, it was another  
successful Bi-Mart  
Washington County Fair and  
Rodeo, said Executive  
Director Don Hillman. The  
2003 fair concluded its four-  
day run on Sunday.

"We had very strong crowds,  
even through Sunday,"  
Hillman said on Monday.  
"Everyone I talked to, our  
partners and our vendors,  
thought the crowds were strong."

Preliminary attendance numbers were not available on Monday.  
Organizers hope to have them later this week.

Jeff Quattrocchi's Swampmaster's Gator Show was a hit, as were the  
evening PRCA rodeos, the Thursday truck pull and the Sunday  
demolition derby. "The Saturday afternoon rodeo attendance was  
probably affected by the heat, but we had full crowds for the demolition  
derby despite the heat," Hillman said.

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Organizers created a family-oriented area in the Friendship Plaza with Quattrocchi's gator show, Brad's World Reptiles exhibit, a fish prints display and the Jest in Time Circus of Fools clown show. Families seemed to enjoy it.

"My favorite was the clown show," said Haley Heynderickx, 10, who went on Friday with her dad Nick and friend Elizabeth Kiefer, 10.

"I liked the dog at the clown show, and the alligator show," Elizabeth chimed in.

What about dad? "Dad just liked watching the kids have fun," Nick Heynderickx said with a smile.

Others weren't so happy about the new main stage near the carnival and main entrance. The evening concerts occurred on that stage, but the noise drowned out other activities -- including the rodeo.

Hillman said the rodeo issued 16 refunds, mainly because of concert noise "bleeding over" into the rodeo. "It's interesting, we're trying to create a fair and rodeo," he said. "To do that, you've got to have a lot of activities going on at the same time. My job is to mediate the noise levels between our partners."

This was the first year the fair had a separate fee for everyone to see the rodeo. Previously, grandstands seats cost \$5 on top of fair admission. This year, the fair charged \$7 for grandstands and \$4 for bleacher seats to cover rodeo-associated costs.

Some people probably weren't happy about that, Hillman said. But, he added, everyone who asked about it seemed satisfied with the explanation.

"The fair is still in a cycle of rebuilding and reinventing itself," he said of the fair overall. "We don't want to go the way of Montgomery Ward or the Multnomah County Fair. We want to keep the traditional elements, but we need to increase interest from the people who don't ordinarily go to the fair."

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## Fair officials invite builders: Make offers

08/07/03

LAURA GUNDERSON

HILLSBORO --Washington County Fair officials want to make a deal.

They want to build more than 100,000 square feet of exhibition halls, spruce up the fairgrounds with a 2,500-seat arena and create a lush commons with a covered walkway to the nearby light-rail stop.

And they want it all for free.

Encouraging developers to get creative, Fair Board members will issue a call for proposals for the 101-acre fairgrounds as early as next week.

Board members are looking for a public-private partnership in which a developer will design and build the event center in exchange for space, probably on the fairgrounds, to build a business, such as a hotel, theater or shopping center. That business could potentially provide the county with cash flow for years to come.

The call for proposals, which could include selling a portion of the property, is one of few options left for fair officials, after voters turned down a bond measure to pay for the construction in November. Board members say they need better facilities to accommodate the growing fair and attract more money-making activities the rest of the year.

"If we are going to compete with Portland for real money when it comes to convention business, we are going to need a nice facility that can compete," said Rich Vial, a Fair Board member. "We can't compete with just a nice lawn and old cottonwood trees."

Some people have questioned whether builders will bite on the unusual offer during slow economic times. But local developers rave about the location, the high volume of people who already parade through the fairgrounds for a variety of events and the good loan deals that partnerships with government agencies provide.

"There aren't that many projects like this one left around here," said Roy Kim, general manager of Central Bethany Development, adding that a partnership with a government agency often means more time spent planning and designing.

"If I had a project I could start working on now, and know it was about two to three years out, I think this would be the perfect time to start."

Fair officials had hoped to pay for the improvements with a \$40 million bond measure they put before voters in November. They formed a committee to consider ways to expand or improve the 120,000 square feet of covered exposition space that attracts 200,000 people to the fairgrounds annually.



In hopes of bringing larger consumer shows, community events, entertainment, high school graduations and sports tournaments, the committee settled on an 86,000-square-foot main exposition hall with a 50,000-square-foot annex.

It also planned for an arena/amphitheater with seats for as many as 5,500 people, a 125,000-square-foot outdoor commons, more parking and \$1 million in renovations to fair buildings.

But voters defeated the bond measure, and board members said they got the message. "People want this," Fair Board Chairwoman Kathy Christy said soon after the election. "They just don't want to pay for it."

Since fall, Fair Board members have worked with Washington County's legal counsel to craft a lengthy, yet vague, request for proposals.

"Proposers are encouraged to seek traditional and nontraditional financing for the proposed modern public exposition facilities," the document said. "The sale of parts or all of the Washington County property . . . is not considered the preferred method of financing," the document continues, "however, a long-term lease is acceptable."

"That's the flexibility we need to maintain," Vial said. "If we absolutely said we wouldn't consider selling, we may eliminate the financing that would otherwise be the key to making this thing work."

Fair officials will hold a meeting for those who have submitted proposals at the fairgrounds Friday, Sept. 5. The deadline for proposals is Oct. 31.

"This packet is very open-ended and that unnerves me," said Sheila Day, a Fair Board member who has watched fair officials try to sell or build on the fairgrounds twice before.

Day also is bothered by a line in the call for proposals that states: "The county and fair, however, are willing to consider proposals that require relocation to another site specified by the proposer."

Day thinks that possibility will upset fair supporters. "Some see this as the only way: to just go out and let private developers do whatever," she said. "I would hope that every opportunity is explored for not giving up land, but I'm worried that won't happen."

Fair Board members will help evaluate all proposals, but ultimately, Washington County Commissioners will decide what happens at the fairgrounds.

The idea of a partnership to build public facilities isn't new. In November, Washington County agreed to sell the old Durham Quarry to developer Opus Northwest for \$10 million in a deal that will bring a ritzy shopping mall and potentially, a steady stream of cash to the county in the future.

Hillsboro partnered with Greg Specht, president of Specht Development of Beaverton, to build the city's \$34 million Civic Center. The city will use as much as \$25 million in tax obligation bonds to pay for the construction, along with savings, money from city departments to be housed in the center and money from the Strategic Investment Program, which the city receives from Intel instead of property taxes.

"Governments nationwide are looking for the private sector to pay portions of projects, and that can work," said Jim Mark, CEO of Melvin Mark Properties, pointing out that governments are attractive to developers for their low bonding rates.

Mark said the fairgrounds could fit perfectly into a niche market, such as suburban hotels. Some top hotel chains have been building cheaper motels in the suburbs that they market as more affordable for family travel.

"It is difficult in this market. There's not a lot of development other than housing and retail that's been so amazing, so incredibly resilient," he said. "You hear real estate is bad and tend to think there isn't a good segment, but this is a unique proposal." Laura Gunderson: 503-294-5958; lauragunderson@news.oregonian.com

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Everything Oregon

## Correspondence

08/14/03

### Fair managers are overpaid

After being involved with 4-H and the Washington County Fair for many years, I have decided the only thing it can't survive is overpaid fair managers.

Agriculture is still a leading industry in Washington County, the 4-H program is thriving in our community, but the fair manager, Don Hillman, lacks the ability to showcase both.

During this year's fair, 4-H members were forced off the stage at Friendship Square, the very stage 4-H members promoted years ago. Friendship Square now has a commercial sponsor, and once again the youth lose out.

Many of them had their school year shortened, so it seems our youth have no friends anywhere, not even in Friendship Square. It is sad.

It is my hope that Washington County Commissioners will look into the greed that is undermining the fair and revert to its humble history for answers to the problems there.

TERESA GROSSEN BRANDT Hillsboro

### Hillsboro needs Wal-Mart

What a shameful decision by the Hillsboro City Council ("Hillsboro tells Wal-Mart 'no'," Metro/Washington County Aug. 7). Wal-Mart would be a much needed addition to the community.

I am a lifelong resident of Washington County, for the most part in Hillsboro near the proposed Wal-Mart site. The neighbors' stance on traffic problems is totally unfounded. I lived very near the intersection at Cornelius Pass and Baseline for a number of years and still drive it frequently. That intersection has improved over time with the addition of many homes, apartments and businesses, not gotten worse. What makes them think Wal-Mart's addition would be any different?

People whose homes did not even exist when that intersection was bad need to be quiet and listen to those who -- although they live a bit farther away -- remember how it used to be and welcome a new store with the knowledge that things will only improve with additions, just as the area's history has shown.

TIFFANIE YOUNG Hillsboro

### Wal-Mart ruins towns

Ask residents of Newport whether Wal-Mart keeps promises. They promised to put in a planting along U.S. 101 to screen the store and parking lot. To this day, this strip of land is covered only with grass.

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Talk to residents of Hood River, where Wal-Mart's presence has resulted in closure of local stores. The company is apparently never satisfied, as it wants to build an even larger store in Hood River, across I-84 from the historic Columbia River Gorge Hotel.

If you want an example of Wal-Mart's corporate culture, track down what is going on in Billings, Mont. The Billings Gazette reported that just before Smith's grocery store was forced to close after Wal-Mart came to town, three Wal-Mart employees scouted Smith's. According to the Gazette, these three were "high-fiving each other" as they left Smith's and saying "two down and one to go."

With Freddies, Target, Home Depot and numerous other multi-purpose stores, Washington County does not need Wal-Mart. Good going, Hillsboro City Council and Planning Commission.

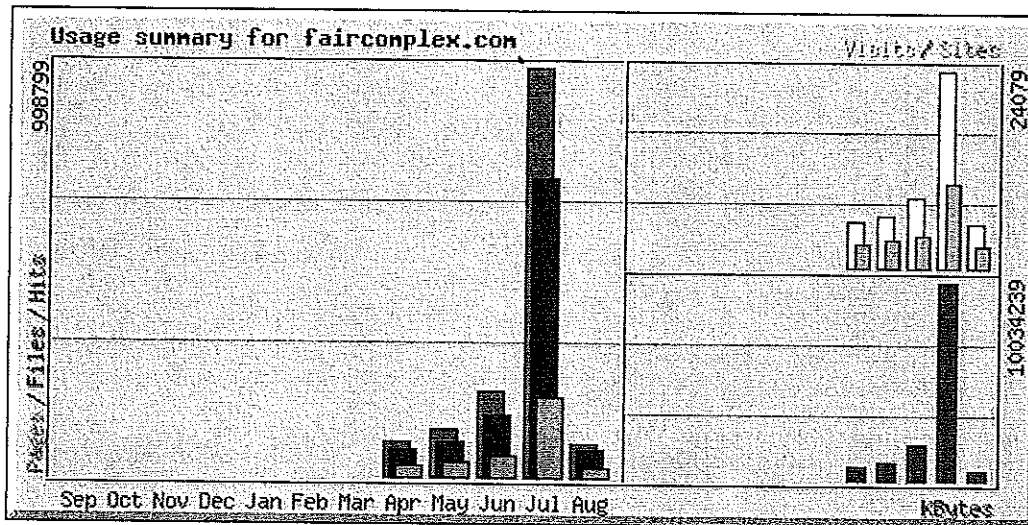
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