

M I N U T E S
Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held September 5, 1984, beginning at 4:35 p.m.

ATTENDENCE

Fair Board

Lloyd Baron
Jeanne Leeson
John Love
Margaret Sprecher

Fair Staff

Adeline Hesse
Ron McAuley
Jamie Hammack

Guest

Larry Sprecher

CONSENT AGENDA

MOTION: MOVED BY JEANNE LEESON, SECONDED BY LLOYD BARON TO APPROVE THE BILLS AS SUBMITTED, THE JULY FINANCIAL RECAP, AND 1983-84 FINANCIAL RECAP, AUGUST 8 and AUGUST 10 BOARD MINUTES, AND THE JULY 1984 OFF-SEASON CALENDAR. MOTION CARRIED (Bills listed on page 2).

WASHINGTON COUNTY HISTORICAL SOCIETY

The Fair Board reviewed correspondence between the Washington County Historical Society and the fairgrounds dated May 7, 1984, regarding the log cabin and jail. The Board inquired as the meaning of "major repairs" and whether it was represented by a certain dollar amount. The Board was also interested in the possibility of placing the building on the National Register. They were concerned about possible restrictions. Hesse advised she would inquire as to restrictions and also the advantages of being on the National Register.

The Society requested exclusive use of the grassy area surrounding the cabin and jail. The Board likes the family picnic atmosphere as in the recent county fair. The Board also liked the idea of allocating the space to a group compatible with the Historical Society.

VOLUNTEER APPRECIATION POTLUCK

A volunteer appreciation potluck will be held in the Cloverleaf Community Building on Monday, October 22, 1984 at 6:30 p.m. Board members reviewed the guest list.

DESTRUCTION DERBY WORK SCHEDULE

The Board revised the work schedule for Saturday, September 8, 1984.

Washington County Fair Board Minutes, September 5, 1984

5317	1st Interstate Bank	800.00	Gate change
5318	Harvey Thomas	15.00	Open class judge
5319	Platt Electric	115.85	Light tubes
5320	Maggie Sprecher	7.03	Commissioner's Luncheon
5321	VOID		
5322	Albertson's	69.99	Television set
5323	Lyle Ham	40.00	Open Class Dairy Judge
5324	Bob Welsh	15.00	Open Class Arts & Crafts Judge
5325	Check n' Balance	50.00	June Accounting
5326	Lester Mickelberry	50.00	Open Class Poultry Judge
5327	Rick VanMatre	50.00	Entertainment
5328	Joan Erwert	110.00	Commercial Exhibit Coordinator
5329	Elizabeth Barrett	57.20	4-H Guide Dog Judge
5330	Fred Meyer	28.65	Electric Fittings
5331	N.W. Truck Pulling Association	1,300.00	Truck Pull
5332	Chris Blanchard	50.00	D.J./Soundman
5333	Lisa Lee	35.00	Entertainment
5334	Dena Wilbur	20.00	Entertainment
5335	Kathy Waldon	35.00	Entertainment
5336	Dawn Yager	57.20	4-H/FFA Rabbit Judge
5337	Sue Werth	121.00	4-H Food Preparation Judge
5338	Sharon Philpott	57.20	4-H/FFA Dairy Goat Judge
5339	Ray Orisio	64.40	4-H/FFA Dairy Judge
5340	John Landers, Jr.	78.08	4-H/FFA Sheep Judge
5341	Ric Hoyt	326.16	4-H/FFA Beef Judge
5342	Jeri Backstrom	104.40	Destruction Derby, Pop and supplies
5343	Lauren Acton	68.00	4-H/FFA/Open class Dairy Goat Judge
5344	VOID		
5345	Lawrence Beckner	68.00	4-H Judge
5346	Jeri Hitchcock	148.08	4-H Judge
5347	VOID		
5348	VOID		
5349	VOID		
5350	Wendy Hansen	25.00	Refund (4-H Camping)
5351	Washington County Fair	139.00	1st Floral Show
5352	Carole Strahan	275.00	Chief Cashier
5353	Nancy Speer	200.00	Cashier
5354	Sharon Olberg	200.00	Cashier
5355	Nancy Raber	150.00	Home Economics Superintendent
5356	Pat Watts	150.00	Textiles Superintendent
5357	Dick Lewis	50.00	Poultry Superintendent
5358	Pearl Christensen	150.00	Land Products Superintendent
5359	Suzie Ganger	25.00	Milk Parlor Superintendent
5360	Van Younquist	68.00	4-H/FFA Dairy Judge
5361	Rocky Williams	303.50	Rodeo vests
5362	Washington County Fair	600.00	Derby cash awards
5363	Washington County Fair	10.00	1st Floral Show
5364	Lin Phillips	2,000.00	Wray Bros. Entertainment
5365	Ron Vandehey	50.00	Destruction Derby Announcer
5366	Dale Saxton	30.00	Refund Derby Entry Fee

5367	Myrtle Holland	30.00	Open Class Judge
5368	Washington County Fair	31.50	Open Class Awards
5369	Jon Maier	35.00	Entertainment
5370	Bob Eaton	50.00	Entertainment
5371	Mark Castillo	50.00	Entertainment
5372	The Notables	35.00	Entertainment
5373	Dick Thompson	250.00	Entertainment
5374	Chris Cullen	33.25	Kid's games & prizes
5375	Livestock Association	10.00	Don Brooks - Steak Fry
5376	Award Specialties	57.00	Destruction Derby Trophies
5377	Rennia Meek	75.00	Clown Entertainment
5378	VOID		
5379	Brooks Ashmanskas	100.00	Entertainment
5380	Dave Heine	125.00	Entertainment
5381	Chris Cullen	500.00	Entertainment Coordinator
5382	Ric Hoyt	100.00	Open Class Beef Judge
5383	Ireland's	20.59	Flashlight and batteries
5384	Washington C. 4-H Leaders	75.00	
5385	Jack Swanson	75.00	Open Class Horse Judge
5386	Vern Schliske	200.00	Open Class Horse Steward
5387	VOID		
5388	Rainbow Awards	65.00	Open Class Horse Ribbons
5389	Sombrero Stock, Inc.	8,720.00	Stock contract
5390	Sombrero Stock, Inc.	4,000.00	Prize money
5391	Columbia Audio	235.60	P.A. System Rental, Amp rental and parts
5392	VOID		
5393	Bob Kuest	12.00	Speak wire, phone plug
5394	Richard Nicklaus	1,500.00	The Kingsmen - Entertainment
5395	Sunshine Pizza	46.50	Clerks, Fair Board party
5396	Jackie Carter	100.00	Horse Show Manager
5397	Colleen Patrick	150.00	4-H/FFA Herdsmanship Judge
5398	Judy Burney	200.00	4-H office position
5399	Steve Davis	180.00	4-H & Open Livestock Security
5400	Washington County Fair	1,266.50	Open Class Awards
5401	Hillsboro Police Department	1,900.00	Security
5402	VOID		
5403	Metro-West Ambulance	625.00	Emergency Medical Services - standby
5404	Ida Mae Chamberlin	700.00	Clean-up
5405	Nor-Bet Donut Shop	7.15	Refreshments for Fair Board & Clerks
5406	Joyce Ashmanskas	9.60	Marker pens
5407	Shirley Evers	300.00	Touch 'n See Animals
5408	Joyce Ashmanskas	150.00	Open Class Arts & Crafts Super.
5409	Robert Wendel	10.00	Special Award - Open Class
5410	Bob McCuen	5.00	Special Award - Open Class
5411	Dick Lewis	4.97	Poultry Barn supplies
5412	Charles Hertel	15.00	Special Award - Open Class
5413	Bev Seibel	150.00	Floral Superintendent
5414	Jeanne Cuddeford	20.00	Special Award - Open Class
5415	Suzie Ganger	4.60	Sponges - milk parlor
5416	La Haie's	26.00	L. Spiesschart Appreciation Night
5417	4-H Chuckwagon	2,904.30	4-H premiums
5418	Wayne Wieand	10.32	4-H Creative Arts Display
5419	Al Flory	3.50	4-H Food Displays
5420	Janet May	3.19	4-H Food Judging Contest
5421	VOID		
5422	Lucille Brisbane	20.00	Special Award - Open Class

5423	Gem Top	70.00	Deposit on Replacement canopy door
5424	Wilbanks	112.50	Refund - cancel company picnic
5425	Richard Oliphant	10.00	Refund special award money - winner presented certificate
5426	Radio Shack	1.99	Cassette tape
5427	VOID		
5428	Finance and Administration	6,735.28	June salaries and county counsel
5429	Finance and Administration	7,075.68	July salaries
5430	Hillsboro Chamber of Commerce	6.50	Leadership orientation dinner
5431	Anthony's	34.00	Destruction Derby meeting
5432	VOID		
5433	Windi Morehead	13.65	Cage plastic
5434	D.F. McClenny Refrigeration	81.65	4-H Cooler repair
5435	Hillsboro Towing	200.00	August 8 Destruction Derby
5436	Cascade Business Machines	55.00	Typewriter rental
5437	Times Publications	88.80	Advertisement
5438	Spectrum Studio	178.04	Recording/Mixing Advertisement
5439	The Oregonian	136.29	Advertisement
5440	K G W	1,350.00	Advertisement
5441	K C N R	1,026.00	Advertisement
5442	Trump Litho	45.70	Printing - envelopes
5443	Jo Ann Boatwright Henley	100.00	Photography and film
5444	K U I K	400.00	Advertisement
5445	Finance & Administration	152.74	Printing
5446	KWJJ * KJIB	1,100.00	Advertisement
5447	Postmaster	3.45	Registered mail - merit rate

TRAINING

The Board authorized Hesse to attend a PCC lecture class on November 8, 1984 regarding Hiring, Evaluating and Firing. The Board also authorized Hesse to attend a Western Fairs Manager's Conference November 7-9 in San Francisco. She will obtain a program for the January 27-30, 1985 Convention in Monterey, California.

WINTER REPAIRS

Ron McAuley, Operations Superintendent, reported a list of jobs to be completed by winter. They included, repair water line in livestock barns, rebuild drinking fountains, repair livestock racks, build storage compound behind shop, remodel main exhibit building kitchen, level show rings and seed with grass.

HOTEL/MOTEL TAX

Larry Sprecher gave a brief history of the Washington County Visitors Association and their current position regarding the hotel/motel tax increase. The WCVA supports the Fair Board receiving 1% dedicated funds. An agreement was presented which stated if either the WCVA or Fair Board should receive a dedicated 2%, they will share 50% of the funds to the other party.

MOTION: MOVED BY LLOYD BARON, SECONDED BY JEANNE LEESON, THAT CHAIRMAN MARGARET SPRECHER SIGN THE ABOVE DESCRIBED AGREEMENT.

FAIR BOARD FAIR RECOMMENDATIONS

Jeanne Leeson made the following suggestions: the Chamber Luncheon be served on time (even though the Fair Board is not directly responsible, they still receive complaints); the hole in the Sheriff's Building be repaired; drinking fountains repaired; possibly putting in a sink for food demonstrators. It was suggested that the Home-Ec section be moved to the North End of the Main Exhibit Building so demonstrators can use the kitchen area.

Lloyd Baron reported there needed to be improvement in the Land Products division. Printing the premium book earlier and visiting the farm bureau were two of the suggestions to help improve the division. Baron stated there was a potential for berries. It would require purchasing or renting a cooler and he was looking into the cost of a used cooler. Baron stated that it is simply too early in the year for some produce.

John Love suggested there was an extended roof from the ticket gate at the grandstand arena.

Margaret Sprecher said she would like Johnny Limbo & the Lugnuts two nights and suggested scheduling them on a different night than the Destruction Derby. She also suggested having the Destruction Derby on two different nights. She stated the carnival was a disappointment and the Board discussed the possibility of contracting a different carnival. Because of the limited number of carnivals it would mean moving the fair ahead or behind a week. Moving the fair dates would affect the current stock contractor, and the Land Products division. Having Davis Amusement upgrade some of their rides and keep the fair dates the same was another suggestion.

Sprecher also suggested two-way radios for the Operations Superintendent and the office in case of any problems or emergencies.

FAIR DATES

No decision as to 1985 fair dates. Hesse will check into the possibility of Umatilla County moving their dates and other possible carnival operators being available August 6 - 10, 1985. If necessary, she will travel to Hermiston to meet with the Umatilla County Fair Board.

PLANNING SESSION

Fair Board planning session will be Monday, October 8, at 4:30 p.m. Dinner will be provided for the Fair Board.

DIRECTOR'S EMPLOYMENT CONTRACT

Chairman Sprecher recommended the job title be changed to Executive Director, and she also recommended the Board reexamine salary at the next Fair Board meeting.

MOTION: MOVED BY LLOYD BARON, SECONDED BY JEANNE LEESON, TO CHANGE THE TITLE TO EXECUTIVE DIRECTOR, TO EMPLOY HESSE AS EXECUTIVE DIRECTOR, OCTOBER 1, 1984 to SEPTEMBER 30, 1985, AND TO FURTHER EXAMINE THE SUGGESTED SALARY INCREASE OF \$127 PER MONTH AT THE OCTOBER BOARD MEETING. MOTION CARRIED.

WESTLAND INVESTMENT

Hesse briefly presented a letter dated August 30, 1984 regarding development of the fairgrounds "surplus" property. Hesse stated there needs to be more guidelines to follow regarding proposals received for development. She will contact county counsel and request county assistance. We need to find out if the county has a broker policy.

Next Fair Board meeting will be Wednesday, October 10, 1984 at 4:30 p.m. at the fairgrounds office.

Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Jamie Hammack
Administrative Secretary

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m. Wednesday, September 5, 1984

1. Call to order
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their name for the record.
- *3. Bills for approval (enclosed).
- *4. Financial recap for July, 1984 and fiscal year 1983-84 (enclosed).
- *5. Board minutes from August 8, 1984 and August 10, 1984 (enclosed).
- *6. July, 1984 off-season calendar (enclosed).

*Consent Agenda: Any item may be removed for separate consideration upon request by any Board member or anyone from the audience.
7. Correspondence:
 - A. May 7, 1984 letter to Washington County Historical Society and July 27, 1984 letter from Historical Society.
 - B. Letter from Otto & Ann Oppenlander, Verboort Sausage.
 - C. Letter from Marge French, 4-H Horse Superintendent.
 - D. Copy of letter from Community Corrections Management team for two-for-one passes to the fair.
 - E. Letter from Extension Staff, 4-H and youth agents.
8. Director's Report:
 - A. Volunteer Appreciation Potluck, Monday, October 22 at 6:30 p.m. in the Cloverleaf Community Building.
 - B. Destruction Derby - Fair Board sign up for help, Saturday, September 8, 1984 (sheet enclosed).
 - C. Report on August 21, and August 28 work session with Board of County Commissioners. Hotel/motel update - Oregonian article (enclosed).
 - D. Editorial reprint from Argus (enclosed).
 - E. Require permission to attend a PCC lecture class on November 8, 1984. Topic: Hiring, Evaluating & Firing - The Latest Information available. Cost \$7.50.
9. Operation Superintendent's Report:
 - A. List of jobs to be completed by winter.
 1. Repair water line in livestock barns.
 2. Rebuild drinking fountains.
 3. Repair livestock racks.
 4. Build storage compound behind shop.
 5. Remodel Main Exhibit Building kitchen.
 6. Level show rings, seed with grass.

10. Old Business:

- A. Review of fair - Board input and recommendation. Submit in writing, if possible.
- B. Let's talk about setting 1985 fair date, August 6 - 11?

11. New Business:

- A. Set date and time for planning session.
- B. Director employment contract expires September 30, 1984 (copy enclosed for Board discussion and review). Suggestion: would recommend title change from Director to Executive Director.
- C. Other new business.

12. Announcements:

- A. Next Fair Board meeting will be October 3 or 10, 1984 at 4:30 p.m. Chairman Sprecher will be in Germany October 3.

**If you will be late or unable to attend, call 648-1416.