

MINUTES
September 6, 1989
Fair Board Meeting

ATTENDANCE

Fair Board

Jeanne Leeson
Lloyd Baron
John Meek
John Thomas
Rocky Williams

Staff

Cal Wade
Ron McAuley
Sue Oxendine

Visitors

Dave Russell
Jerry Anderson
Jim Darr
Stan Dillon

The public was welcomed by Chairman Leeson.

CONSENT AGENDA

Premium payout was high due to increased numbers exhibiting. Records show payout to be \$350 in the black.

MOTION: MOVED BY LLOYD BARON, SECONDED BY ROCKY WILLIAMS TO ACCEPT THE CONSENT AGENDA. FOUR IN FAVOR, JOHN MEEK ABSTAINED.

BOOSTER REPORT

The boosters have not yet been paid for Air Show. The booster report was accepted as written.

RODEO BOARD

Accepted as submitted.

MAINTENANCE

August projects were fair cleanup and readying the grounds for two large picnics.

ECONOMIC SURVEY

The final report is not in but is due any day.

Wade reported the economists believe the fair board is on the wrong track with the design of the proposed livestock pavilion.

MOTION: MOVED BY JOHN MEEK AND SECONDED BY LLOYD BARON TO DIRECT WADE TO LET CRANDALL KNOW THE DESIGN IS NOT ACCEPTABLE. WADE SHOULD NEGOTIATE WITH CRANDALL TO COME BACK WITH A RENDERING THAT IS MORE ACCEPTABLE.

Discussion: Wade reminded the board that the design was approved with minor changes at the meeting with Goebel and Crandall on August. Williams believes the economists should put more input into the design.

Question: MOTION APPROVED.

REVIEW 1989 FAIR

The fair board will submit lists to the office of what they would like discussed regarding the fair for work session.

A questionnaire will be sent to exhibitors, superintendents, boosters, and others asking their comments concerning fair. The fair board lists and questions will be discussed at a workshop October 13 beginning at 9:30 AM.

John Meek appreciated staff's help during the fair. Wade too commended staff. Meek felt there were more disturbances on the grounds than in years past but security was ready most of the time. Wade believes the fair is on the right track with State Security.

NORTH SHOW RING IMPROVEMENTS

Gutters and downspouts are needed on the North Show Ring. The west side needs asphalt runways between the road and ring.

Meek suggested asphaltting the corner of the wash racks to alleviate a mud hold. Thomas would like to have the asphalt laid behind the FFA and Dairy/Beef barns.

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON TO PROCEED WITH THE GUTTERS AND ASPHALT. MOTION PASSED.

Wade reported there is still some resistance to making north show ring panels from the old fencing. Removable panels offer more use flexibility for the ring. Baron suggested having a sample panel made for the Livestock Association's approval before proceeding with all of them.

CHUCKWAGON

Dennis Putzler has approached Wade regarding the Chuckwagon improvements. \$30,000 is needed to bring the Chuckwagon up to the standards Putzler is recommending. Putzler is confident he can get 2/3 of this donated if the fair board will commit the remaining 1/3.

The remodeling would be a fall project scheduled immediately after the PI.

\$10,000 has been budgeted for the Chuckwagon but exact plans from Putzler need to be addressed before committing the money.

MOTION: MOVED BY LLOYD BARON SECONDED BY JOHN THOMAS TO APPOINT A COMMITTEE TO WORK WITH WADE TO FIND OUT WHAT PUTZLER HAS PLANNED. MOTION PASSED.

Leeson appointed the following committee:

Lloyd Baron - Chairman
John Thomas
Cal Wade

GREENHOUSE & GARDEN PLOT

A 32' X 8' greenhouse was purchased during fair by the Tualatin Valley Garden Club. The money was advanced by the fair board. The club will reimburse the fairgrounds by paying for some upcoming projects.

During fair garden club members and Master Gardeners looked for a possible site for the greenhouse and a test garden.

The proposed location is an area no more than 5,000 sq. ft. located North of the Caretakers fence and south of the Armory foot gate and to adjoin the east fence of the armory.

The garden area would contain raised beds running North and South with wide walkways between. The greenhouse would act as another fence for the garden.

The board concurred the garden would be an attraction to the fairgrounds. Concerns were raised regarding accessibility especially during the winter and spring months.

MOTION: MOVED BY ROCKY WILLIAMS, SECONDED BY JOHN MEEK TO ALLOW THE TUALATIN VALLEY GARDEN CLUB AND MASTER GARDENERS UP TO 5000 SQ. FT. WITH THE GREENHOUSE; KEEPING CLEAR OF ARMORY WALK-THROUGH GATES. THE GARDEN IS TO BE READY FOR NEXT FAIR. MOTION PASSED.

Wade and Darr will draw up a formal agreement clearly stating responsibilities of parties involved. Fairgrounds will have ownership but the Garden Club and Master Gardeners will maintain the garden & greenhouse.

NEW BOOKKEEPER

Patti Poe has join the staff as a part time bookkeeper. She will audit the bookings as well.

Job descriptions for all staff are being redefined.

Meeting adjourned to Executive Session.

EXECUTIVE SESSION

The fair board met in Executive Session for the purpose of reviewing the real estate appraisal on the Quadrant land.

Under the agreement Quadrant has the option of rejecting the lease option if the appraisal is under \$604,000. The land was appraised for \$586,000.

Quadrant is sensitive to the fairgrounds public image and has agreed on the price of \$586,000.

In addition, the fairgrounds will split the \$29,300 real estate commission with Quadrant.

Meeting was adjourned from Executive Session to regular session.

MOTION:MOVED BY ROCKY WILLIAMS, SECONDED BY LLOYD BARON TO PURCHASE THE QUADRANT PROPERTY FOR \$586,000 AND SPLIT THE REAL ESTATE COMMISSION WITH QUADRANT.

Meeting adjourned at 7:00 PM.

Respectfully submitted,

Sue Oxendine
Secretary

AGENDA
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, September 6, 1989

1. Call to order.

2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time the agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.

*3. Bills for approval (enclosure, page 3 - 12)

*4. A. Financial Recap (enclosure, page 13 - 17)

*5. A. July 5, 1989 Fair Board Minutes (enclosure, pages 18 - 20)

B. Minutes from the meeting with the Merit Rater, August 3, 1989 (enclosure, pages 21 - 22)

C. Minutes from meeting with Architect, August 16, 1989 (enclosure, pages 23 - 24)

*6. A. August 1989 Off-Season Calendar (enclosure, page 25)

B. September 1989 Activities Calendar (enclosure, page 26)

* Consent Agenda: Any item may be removed for separate consideration upon request of any board member or any member of the audience.

7. Fair Organizations' Report:

A. Fairgrounds Booster Report (enclosure, page 27)

B. Rodeo Board Report (enclosure, page 28 - 30)

8. Maintenance Report:

9. Old Business:

A. Discussion on Economic Survey

B. Discussion and review of 1989 fair

C. Gutters and downspouts on North Show Ring also asphalt entries

10. New Business:

A. Chuckwagon funding for improvements - Dennis Putzler

B. Location of greenhouse and garden plot

C. Part time bookkeeper/receptionist, Patti Poe

11. Non-Agenda Items:

- A. Letter from Ritta's Burritos (enclosure, page 31)
- B. Letter from Jackie Wassmer (enclosure, page 32 - 33)
- C. Letter from Hillsboro Chamber (enclosure, page 34)

12. Announcements:

- A.

13. Executive Meeting:

- A. Real Estate appraisal, Quadrant meeting

WASHINGTON COUNTY FAIR BOARD

NOTES FROM MEETING WITH CAROLE ALLEY, MERIT RATER
AUGUST 3, 1989

Members of the fair board, Cal Wade, and Sue Oxendine met with Carole Alley to discuss the fair.

The following items were briefly talked about:

1. The first aid sign was in a place easily seen (on top of the paramedics camper) but a small sign telling fairgoers to go the office if the paramedic was not at his station, was difficult to read.

Carole Alley noted that the clerks were very helpful in trying to locate the paramedic. They have been instructed to call the office to have him paged.

2. The disaster plan is excellent, superintendents are aware of it. Carole Alley suggested posting it where fairgoers can see and read it.

3. Overall county representation is apparent, except for high tech firms. Wade is aware of this, but a dust free building is needed to display the exhibits. Alley suggested a wood products display might be interesting.

4. Showmanship - Tags and ribbons are covering exhibitor names. Textiles and food were nice but Floral and Arts & Crafts need work. Floral should have larger signs above exhibits noting the class and theme.

5. Theme "County Pride" appears to be difficult to work with. There's nothing wrong with staying with the same theme for more than one year if exhibitors and fairgoers liked it. A theme should be specific.

6. Wine label contest - excellent!

7. Little Wranglers 4-H Club display in 4-H barn was super. A member was exceptionally friendly & helpful. Ribbons were uniform, animals stalls and aisles neat and clean.

8. Open Class barns were not clean. Manure in the aisle. (Note: The rater visited the barn in the middle of the dairy and beef shows). Wade is considering a person responsible for sweeping & cleaning aisle ways in the open class barns.

9. Despite the rain & mud the grounds are clean. Garbage cans are everywhere! The restrooms were very clean.

10. Poultry & rabbit exhibit is excellent.

11. 4-H dog program is one of the best she has seen. More

bleachers are needed. One carnival ride had a bothersome noise.

12. Water faucet leak on East (?) side of the FFA barn.

13. Horse barn aisle is difficult for wheelchairs to negotiate because of loose gravel. (The barn aisle was graded shortly before fair).

14. Arts & Crafts - Tags in youth section are not turned down showing names. Everyone in the youth section should receive at least an exhibitor ribbon. (other divisions as well?).

15. Signage - good except for milking parlor.

16. Dead azaleas to right of gate.

17. 4-H Chuckwagon has good food, reasonably priced. Nutritious meals should be offered to 4-H & FFA members.

18. Pioneer Village - excellent! Jail needs a more legible sign.

19. Enjoyed quilt block and other public contests.

20. Directional arrows are needed in parking lots.

21. Touch 'N See - good exhibit, clean, well staffed.

22. Land Products - nice exhibit, vegetables are staying nicely (weather helped). Tags nicely displayed on some exhibits, thought the wooden display boxes were attractive.