

M I N U T E S
Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held Wednesday, September 7, 1983, in the Fairgrounds office beginning at 4:40 p.m.

- | ATTENDANCE | <u>Fair Board</u> | <u>Staff</u> | <u>Guests</u> |
|------------|-------------------|-----------------|--------------------------------|
| | Charles Colegrove | Adeline Hesse | John Meek, County Commissioner |
| | John Love | Valerie Bentley | |
| | Jeanne Leeson | | |
| | Homer Speer | | |
| | Margaret Sprecher | | |
- CONSENT AGENDA** MOTION: MOVED BY HOMER SPEER, SECONDED BY JEANNE LEESON TO APPROVE THE BILLS AS SUBMITTED, THE JUNE AND JULY 1983 FINANCIAL RECAP, AND THE JULY 13, AUGUST 9, 11, 12, & 13, 1983, BOARD MINUTES. MOTION CARRIED. (Bills listed on pages 2-6.)
- CORRESPONDENCE** Mr. & Mrs. P. D. Easton wrote the Fair Board indicating they did not attend the fair this year as a protest of the high admission price. This couple has written a complaint letter to the Fair Board about every year. The Board agreed there would be no good way to answer the letter.
- CARNIVAL** Davis Amusement Co. has offered to pay the Fair Board 30% of the carnival gross (instead of 25%) and \$50 per concession (instead of \$40). The Board agrees the condition of the carnival and employees is not particularly desirable. It was agreed to shop around for a new carnival. From the results of the recent fairgrounds survey, the public either loves or hates the carnival. Hesse is interested in getting proposals from other shows, which hire locals to run the games and all employees dress in white shirts and ties. The Fair Board agreed that Hesse should take carnival proposals and report back in six to eight weeks.
- COUNTY EMPLOYEE PASSES** The Board reviewed two thank you letters written to Commissioner Myllenbeck for the county employee two for one passes. The County issued 1,165 passes and 209 passes were used.
- THANK YOU** The Board and Hesse received thank you letters from Doreen Kundelius for putting together a great fair. The Fair Board thanked Leeson for generating so much good press for the fair.
- SQUARE DANCERS** The Tualatin Valley Council of Square & Round Dancing Clubs wrote the Fair Board stating the facilities they would need for dancing. The council requests a good wood floor, reasonably good acoustics, competitive charges of \$25 to \$40 a night with kitchen for regular dances two times a month, and approximately the same price without kitchen for classes every week.
- The council knows of a metal warehouse that can be dismantled and rebuilt at the fairgrounds. A used metal building can be leaky. There will also be the expense of foundation, floor, heat, kitchen, and operating on weekends.
- Hesse has forwarded the dancers' letter to the master plan consultant and will write and let the dancers know the Fair Board is considering their needs and urge them to keep in touch.

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| 4475 | Suomi Enterprises | 4,980.80 | Final payment CCB |
| 4476 | Coca-Cola Bottling Co. | 259.75 | July 3 destruction derby |
| 4477 | Hillsboro Soroptimists | 275.00 | July 4 parade float |
| 4478 | Dancing Dragon | 13.50 | 4-H & FFA pre-fair meeting |
| 4479 | Big John Strong Circus | 100.00 | Clean-up deposit refunded |
| 4480 | Rosemarie Kempton | 78.40 | Advertising commission |
| 4481 | McClenny Refrigeration | 30.00 | Clean & repair office air conditioner |
| 4482 | Land Speed Insurors | 500.00 | Aug. 10 & Sept. 10 derby insurance |
| 4483 | Sensational Sandwich | 19.70 | Fair Board meeting |
| 4484 | Albertsons | 16.48 | Fair Board meeting |
| 4485 | Check n' Balance | 50.00 | Bookkeeper |
| 4486 | N.W. Attitudes | 1,300.00 | Survey |
| 4487 | VOID | | |
| 4488 | Brad Sticka | 133.00 | Advertising commission |
| 4489 | Florence Hesse | 98.18 | Fair signs |
| 4490 | Kathy Evens | 115.00 | Partial refund commercial booth |
| 4491 | Petty Cash | 23.99 | Misc. office expenses |
| 4492 | Addy Hesse | 195.30 | Advertising commission |
| 4493 | Valerie Bentley | 25.00 | Car allowance |
| 4494 | Addy Hesse | 50.00 | Car allowance |
| 4495 | Award Specialties | 1,363.00 | Derby trophies |
| 4496 | Robert Stevely | 68.00 | 4-H judge (pre-fair) |
| 4497 | Postmaster | 27.20 | Postage |
| 4498 | VOID | | |
| 4499 | Assoc. Half Arabs | 10.00 | Show fees |
| 4500 | The Woodyard | 180.00 | 3 units bark dust |
| 4501 | VOID | | |
| 4502 | John Hancock | 30.00 | Fuel expense to deliver paint |
| 4503 | Addy Hesse | 21.65 | Supt. meeting, misc. fair supplies |
| 4504 | Postmaster | 80.00 | Postage |
| 4505 | Cascade Business Machines | 55.00 | Typewriter rental |
| 4506 | Metro West Ambulance | 50.00 | Derby standby |
| 4507 | JoAnn Henley | 194.00 | Story writing and photography |
| 4508 | Finance & Adm. | 35.04 | Copies, office supplies |
| 4509 | P.G.E. | 1,034.40 | Utilities |
| 4510 | Hillsboro Utilities Comm. | 471.03 | Utilities |
| 4511 | Oregon FFA Assn. | 60.00 | Exhibit cards |
| 4512 | The Lariat | 80.00 | Horse show advertising |
| 4513 | J. Thayer Co. | 2.84 | Office supplies |
| 4514 | Columbia Audio Specialties | 170.00 | 2 60 watt speaker drivers |
| 4515 | G.T.E. | 188.14 | Telephone |
| 4516 | Canby Herald | 100.05 | Printing - commercial passes |
| 4517 | SEE Design & Prod. | 312.00 | Decorating vinyl |
| 4518 | Clearview Ribbon Co. | 192.50 | Horse show ribbons |
| 4519 | Hillsboro Garbage Disp. | 37.00 | Utilities |
| 4520 | N.W. Natural Gas | 32.27 | Utilities |
| 4521 | Dona Rose's | 10.00 | Refund overpayment for booth |
| 4522 | Clyde List | 300.00 | Sign painter |
| 4523 | VOID | | |
| 4524 | Don't Heating & Plumbing | 164.03 | FFA barn water line & misc. repairs |
| 4525 | Copeland Lumber | 315.02 | Paint supplies, booth layout, misc. |
| 4526 | T-Bird Home Center | 256.58 | Hanging lights, hand truck/cart |
| 4527 | Full Circle, Inc. | 12.00 | 5 gal. solvent |
| 4528 | Fair Publishing House | 127.30 | Ticket & badges |
| 4529 | Discount Office Supply | 12.86 | Appt. book, office supplies |

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| 4530 | Bill's Lock & Safe | 34.00 | Keys |
| 4531 | Spectrum Studios, Inc. | 11.93 | Fair jingle tapes |
| 4532 | Sunset Electric, Inc. | 52.45 | New light for arena |
| 4533 | Hillsboro Argus | 49.00 | Advertising |
| 4534 | Valerie Bentley | 25.00 | August car allowance |
| 4535 | Addy Hesse | 50.00 | August car allowance |
| 4536 | Maggie Sprecher | 25.78 | BCC BBQ |
| 4537 | Beaverton Bakery | 18.49 | BCC BBQ |
| 4538 | Hillsboro Farm Equipment | 125.00 | Refund overpayment premium book ad |
| 4539 | VOID | | |
| 4540 | Kay Jay Novelties | 45.00 | Refund 1/2 booth cost, cancelled |
| 4541 | Albertsons | 11.31 | Fair Board headquarters |
| 4542 | WoodCo | 140.00 | 4 units cedar shavings |
| 4543 | BiMart | 6.34 | Staples |
| 4544 | Ponderosa Provisioners | 17.52 | BCC BBQ |
| 4545 | VOID | | |
| 4546 | Donna Duyck | 18.00 | Mileage |
| 4547 | Cheryl Banks | 50.80 | 4-H judge |
| 4548 | Marge Zurcher | 45.40 | 4-H judge |
| 4549 | Sue Werth | 60.16 | 4-H judge |
| 4550 | Elsie Werth | 40.00 | 4-H judge |
| 4551 | Patty Swanson | 53.30 | 4-H judge |
| 4552 | Carolyn Studer | 53.70 | 4-H judge |
| 4553 | Georgine Southwell | 50.80 | 4-H judge |
| 4554 | Norma McGraw | 53.30 | 4-H judge |
| 4555 | Karen Robinson | 368.60 | 4-H horse judge |
| 4556 | Adrienne Hoppes | 286.00 | 4-H horse judge |
| 4557 | Dana Biddington | 313.00 | 4-H horse judge |
| 4558 | Judy Pheifer | 80.00 | Herdsmanship judge |
| 4559 | Morris Elvenrude | 150.00 | 4-H horse nightwatchman |
| 4560 | Lorraine Still | 107.00 | 4-H judge |
| 4561 | Bettie Coe | 128.24 | 4-H/FFA judge |
| 4562 | Lynn Reagan | 68.00 | 4-H/FFA judge |
| 4563 | Mary Horn | 56.56 | 4-H/FFA judge |
| 4564 | Pam Weaver | 47.20 | 4-H judge |
| 4565 | Steve Richter | 51.52 | 4-H/FFA judge |
| 4566 | Jack Long | 58.00 | 4-H/FFA judge |
| 4567 | Stuart Gourley | 60.88 | 4-H/FFA judge |
| 4568 | VOID | | |
| 4569 | Betty Rutherford | 22.50 | Refund, overpayment on booth |
| 4570 | 4-H Leaders Assn. | 75.00 | 4-H Awards - Coca-Cola sponsored |
| 4571 | Dorothy Person | 53.30 | 4-H judge |
| 4572 | Jay Bentley | 25.00 | Electrical work |
| 4573 | Gate change | 7,000.00 | Gate change |
| 4574 | Shirley Moore | 15.00 | Open class judge |
| 4575 | Janet May | 45.40 | Open class judge |
| 4576 | Charlotte Sharp | 15.00 | Open class judge |
| 4577 | Joan Metcalf | 15.00 | Open class judge |
| 4578 | VOID | | |
| 4579 | Aris Piper | 15.00 | Open class judge |
| 4580 | Harvey Thomas, Jr. | 15.00 | Open class judge |
| 4581 | Kathy Cochran | 15.00 | Open class judge |
| 4582 | Harold Whitney | 48.82 | Open class judge |
| 4583 | Toni Kruppenacker | 56.20 | Open class judge |
| 4584 | Mrs. Hugh Henry | 30.00 | Open class judge |

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| 4585 | VOID | | |
| 4586 | VOID | | |
| 4587 | Wayne Roberts | 52.60 | Open class judge |
| 4588 | McClenny Refrigeration | 34.00 | Milking parlor repair |
| 4589 | Denis McDonald | 15.00 | Open class judge |
| 4590 | Mrs. Gordon Sahnaw | 30.00 | Open class judge |
| 4591 | Carol Weber | 30.00 | Open class judge |
| 4592 | Verna VanCalcar | 56.20 | Open class judge |
| 4593 | Taylor MacKinnon | 45.00 | Piano tuner |
| 4594 | Mrs. J. A. Sloan | 30.00 | Open class judge |
| 4595 | Bob Welsh | 15.00 | Open class judge |
| 4596 | Leonard Smith | 50.00 | Open class judge |
| 4597 | Van Youngquist | 61.96 | Open class judge |
| 4598 | Steve Richter | 51.52 | Open class judge |
| 4599 | Theron Blasier | 455.00 | Hay for rodeo stock |
| 4600 | Rick Thompson | 90.00 | Entertainment |
| 4601 | Joan Erwert | 88.00 | Commercial booth coordinator |
| 4602 | Boden & Zanetto | 175.00 | Entertainment |
| 4603 | Encore Brass | 35.00 | Entertainment |
| 4604 | Wenatchee Youth Circus | 2,500.00 | Entertainment |
| 4605 | Muddy Bottom Boys | 250.00 | Entertainment |
| 4606 | McClenny Refrigeration | 33.78 | Milking parlor repair |
| 4607 | Dale Collins Fire Exting. | 54.75 | Fire extinguisher check |
| 4608 | Molly Pauli | 25.00 | Entertainment |
| 4609 | Bill Younger | 200.00 | Entertainment |
| 4610 | Chris Hull | 68.08 | 4-H/FFA judge |
| 4611 | Millie Palmlblad | 53.32 | 4-H/FFA judge |
| 4612 | John Gorman | 58.00 | 4-H/FFA judge |
| 4613 | Doug Chambers | 58.00 | 4-H/FFA judge |
| 4614 | H. P. Adams | 68.08 | 4-H/FFA judge |
| 4615 | Lawrence Beckner | 58.00 | 4-H/FFA judge |
| 4616 | Lyle Spiesschaert | 14.32 | Misc. supplies |
| 4617 | Steve Ouradnik | 58.00 | 4-H/FFA judge |
| 4618 | Highwater Boys | 100.00 | Entertainment |
| 4619 | Hildah Highbe | 10.25 | Misc. supplies |
| 4620 | VOID | | |
| 4621 | Ed Pooge | 15.99 | Misc. supplies - 4-H |
| 4622 | Traffic Safety Supply | 53.55 | Handicap parking signs |
| 4623 | Valley Acres | 40.50 | Eggs for cowboy breakfast |
| 4624 | Bob Eaton | 50.00 | Entertainment |
| 4625 | Johnny Limbo & Lugnuts | 600.00 | Entertainment |
| 4626 | Joyce Ashmanskas | 10.78 | Lathe, nails, wire |
| 4627 | Jack Long | 68.00 | Open class judge |
| 4628 | Gate change | 600.00 | Derby awards |
| 4629 | Gate change | 172.50 | Premiums 1st floral show |
| 4630 | Gate change | 95.00 | Open class horse show premiums |
| 4631 | Cheyenne Livestock Prod. | 239.00 | Garden cart |
| 4632 | Linda Garcia | 60.00 | Entertainment |
| 4633 | Lynn Haldeman | 50.00 | Entertainment |
| 4634 | Gate change | 1,158.75 | Premium payment (warrants) |
| 4635 | Gate Change | 10.00 | Balance of 1st floral show |
| 4636 | Pat Maberry | 200.00 | 4-H fair office help |
| 4637 | Elsie Werth | 60.16 | 4-H judge |
| 4638 | Coleen Patrick | 150.00 | 4-H/FFA herdsmanship judge |

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| 4639 | Michael Thomas | 63.40 | 4-H/FFA judge |
| 4640 | John Nyberg | 42.20 | 4-H/FFA judge |
| 4641 | Voilet Allman | 100.00 | Entertainment |
| 4642 | VOID | | |
| 4643 | Vern Palmblad | 100.00 | Open class judge |
| 4644 | Hillsboro Farm Equipment | 10.00 | Rent of tractor |
| 4645 | Godfathers Pizza | 48.75 | Staff & board potluck |
| 4646 | Charlene Barreth | 75.00 | Open class judge |
| 4647 | Clarence LaCrosse | 100.00 | Open class judge |
| 4648 | David Franklin | 217.75 | Farm equipment security |
| 4649 | Ric Hoyt | 125.00 | Open class judge |
| 4650 | Al Stadelman | 150.00 | 4-H/FFA herdsmanship judge |
| 4651 | Carol Hoff | 400.00 | Entertainment |
| 4652 | Sombrero Stock | 4,000.00 | Rodeo added money |
| 4653 | Dick Lewis | 50.00 | Open class superintendent |
| 4654 | Pat Watts | 150.00 | Open class superintendent |
| 4655 | Sombrero Stock | 8,580.00 | Rodeo contract |
| 4656 | Columbia Audio Specialties | 285.90 | P.A. equipment rental & repair |
| 4657 | Sharon Olberg | 200.00 | Cashier |
| 4658 | Joyce Ashmanskas | 150.00 | Open class superintendent |
| 4659 | Alana Mapes | 100.00 | Open class superintendent |
| 4660 | Nancy Raber | 100.00 | Open class superintendent |
| 4661 | Bev Seibel | 150.00 | Open class superintendent |
| 4662 | VOID | | |
| 4663 | Sweet Adelines | 700.00 | Fair clean-up crew |
| 4664 | Pearl Christensen | 150.00 | Open class superintendent |
| 4665 | Opal Laney | 20.00 | Open class award |
| 4666 | VOID | | |
| 4667 | Betty Wells | 15.00 | Open class award |
| 4668 | Ed Price | 20.00 | Refund - overpayment entry fees |
| 4669 | David Holloway | 5.00 | Open class award |
| 4670 | Hillsboro Police Dept. | 1,800.00 | Security |
| 4671 | Ric Hoyt | 256.16 | 4-H/FFA judge |
| 4672 | Harry Hansford | 52.10 | Advertising commission |
| 4673 | Rae Feinauer | 84.31 | Rodeo materials |
| 4674 | B. J. Clausen | 30.44 | Rodeo materials |
| 4675 | Permapost Products | 82.36 | Posts for handicap signs |
| 4676 | U-Haul Center | 73.50 | Trencher rental |
| 4677 | Finance & Administration | 4,766.23 | June Salaries |
| 4678 | Pool-Gardner Lumber | 67.38 | Maintenance supplies |
| 4679 | Chapmans Service Store | 8.00 | Tire repair |
| 4680 | Check 'n Balance | 50.00 | Bookkeeper |
| 4681 | Boise Cascade Office Prod. | 92.16 | Fair Supplies |
| 4682 | Supplyways | 15.20 | NCR paper for entry forms |
| 4683 | Chamber of Commerce | 275.00 | Leadership fees |
| 4684 | Hillsboro Garbage Disp. | 74.00 | Utilities |
| 4685 | Assoc. Janitor & Paper | 347.30 | Maintenance supplies |
| 4686 | Pay 'n Save | 14.89 | Office supplies |
| 4687 | Northwest Natural Gas | 25.85 | Utilities |
| 4688 | G.T.E. | 219.16 | 4-H fair phone |
| 4689 | Award Presentations | 117.04 | FFA awards |
| 4690 | AB Dick Products Co. | 137.60 | Copy machine repair & paper |
| 4691 | P.G.E. | 407.11 | Utilities |
| 4692 | SEE Design | 303.60 | Decorating vinyl |
| 4693 | Western Business Builders | 326.85 | Senior citizen badges |

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| 4694 | KUIK | 384.00 | Radio advertising |
| 4695 | KJIB | 780.00 | Radio advertising |
| 4696 | Metro West Ambulance | 500.00 | Fair, derby & rodeo standby |
| 4697 | G.T.E. | 165.60 | Telephone |
| 4698 | Prier Whlse Plumbing | 11.61 | Rodeo materials |
| 4699 | 4-H Chuckwagon | 2,942.20 | 4-H premiums & judges' meals |
| 4700 | KCNR | 972.00 | Radio advertising |
| | Open class | 3,331.00 | Premium checks |
| | FFA | 1,168.75 | Premium checks |
| 4701 | Finance & Adm. | 90.13 | Printing & office supplies |
| 4702 | Cascade-Phillips | 410.00 | Portable restrooms |
| 4703 | Pinto Horse Assn. | 12.00 | Horse show fees |
| 4704 | P.O.A., Inc. | 36.00 | Horse show fees |
| 4705 | Eric Maki | 25.00 | Fair help |
| 4706 | Julie Hering | 25.00 | Milking parlor superintendent |
| 4707 | Rosemarie Kempton | 35.23 | Advertising commission |
| 4708 | Postmaster | 80.00 | Postage |
| 4709 | Anthony's | 21.55 | Fair Board meeting |
| 4710 | Wash. Co. Drop Box Service | 184.50 | Utilities |
| 4711 | Hillsboro Towing | 100.00 | Derby expenses |
| 4712 | Russell Dyche | 36.10 | Mileage |
| | Open Class Horse Show | 772.00 | Premium checks |

MASTER The Fair Board presented their recommendations to the Steering Committee concerning the four scenarios for the fairgrounds master plan. The Steering Committee members agreed with most of the Fair Board recommendations.

The Board of County Commissioners will be acting on the Steering Committee's recommendation at their next meeting September 13 at 10 a.m.

The Steering Committee will meet again September 29, 3 p.m. at the Courthouse. (Meeting location later changed to Cloverleaf Community Building.) The Fair Board thanked Speer for consolidating their thoughts and concerns into "recommendations."

BOOSTERS At the August 17, 1983, Fairgrounds Boosters meeting, major topic was the fairgrounds master plan and what to do with the fairgrounds. Booster member and Steering Committee member Dale Scheller does not want the fairgrounds to be moved.

Colegrove will represent the Fair Board at the September 21 Booster meeting. Hesse feels the Boosters are close to reorganization. Scheller would like to have a membership drive.

VISITORS ASSOC. Hesse and Larry Sprecher are on the Steering Committee of the Washington County Visitors Association and will present the Association's proposal for an increase in the hotel/motel tax to the Board of Commissioners on September 26. The Association's budget has been cut from \$100,000 to \$57,000; so they will budget for one-half the fiscal year.

There is a concern about the hotel/motel tax as Commissioner Myllenbeck has said not to count on revenue from an increase in the tax. But the Association is working together well and has not given up on passage of an increase.

The Visitors Association will meet in the Cloverleaf Community Building on September 8. ORB assistant Bill Allen will be discussing the current fairgrounds master plan. About one-third of the group didn't know the location of the fairgrounds.

1983 STATISTICS The Board reviewed the 1983 fair statistics. Exhibitors were down 4.8% and exhibits down 15.6%. The Land Products Department was particularly down-- attributed to the early spring and summer rain. Hesse will be dealing with a few superintendent problems.

The Boosters are considering sponsoring higher premiums for the dairy cattle division. Hesse suggested to Booster member Scheller that if Boosters want to sponsor premium, they should do it equally for all departments.

RV STORAGE MOTION: MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER TO ADOPT 1983 RV STORAGE RATES AS FOLLOWS: \$1 PER FOOT PER MONTH FOR INSIDE/LOCKED STORAGE AND 75¢ PER FOOT PER MONTH BARN STORAGE. MOTION CARRIED.

Above fees are same as 1982 rates. Reservation letter will be mailed shortly.

INTEER LUCK The Fair and staff will host fair volunteers for a potluck in the Cloverleaf Community Building on September 15 at 7 p.m.

FY 1982-83 The Board reviewed the 1982-83 year end report and is very pleased with the fairgrounds financial position.

1984 FAIR MOTION: MOVED BY JOHN LOVE, SECONDED BY JEANNE LEESON TO ADOPT AUGUST 7-11 AS THE 1984 FAIR DATES. MOTION CARRIED.

REAL
ESTATE

Darlene Harris, Sales Associate for Allen C. Edwards Realty, presented to the Board brochures of a 86 acre farm with two horse arenas and 167 stalls. Harris feels the McKay Creek Farm would be a perfect location if the fairgrounds were to be relocated. Speer indicated that the fairgrounds are not going to be moved, but feels the farm would be a super annex.

Harris explained the details of the farm and suggested the Fair Board tour the farm. The farm is listed at \$2 million and the last offer accepted was \$1.3 million. The farm is in foreclosure proceedings and must be sold by December.

The Fair Board thanked Mrs. Harris for attending the meeting.

1983 FAIR Love wondered if the fair should have a beer garden for the whole week of fair. Main concern for a beer garden is control. Washington County Fire District 2 did do a good job on this year's beer garden. Colegrove was not in favor of a full-time beer garden. Perhaps beer could be available more hours Friday and Saturday of fair.

More portable restrooms are needed near the arena. The water fountain outside the office is not working properly and is not serviceable because of the rock foundation. That fountain was donated by the Washington County Federation of Garden Clubs.

Leeson heard complaints about standing in line too long. Perhaps a temporary ticket seller could be added. If a press conference is planned in the future, be sure to handle properly. Fair Board was embarrassed about the press conference held during the fair. Should publicity be started earlier. Hesse said Leeson was a tremendous help with publicity for this year's fair. Leeson suggested contacting "The Times" managing editor to get personal service for news articles.

Speer feels getting the electrical wiring up to code is a priority.

Sprecher is concerned about lack of office staffing during the fair. There are some problems with the destruction derby rules. Medium sized entertainment (Lugnuts) was excellent. Need more P.R., posters, and banners. Volunteer Appreciation Award should be scheduled before a main event, so there will be a good audience. Perhaps implement color coded signs and gates, a fairgrounds map sign and parking lot signs.

Bentley is concerned about the extreme competitiveness of the derby and staffing during the fair. It is hard to work 14 to 16 hour days for a full week.

Hesse has already started working on some of the changes she feels need to be made for the 1984 fair.

ENDING

The next regular Fair Board meeting will be Wednesday, October 5, in the Fairgrounds office beginning at 4:30 p.m.

PLANNING
SESSION The Fair Board will meet for a planning session Wednesday, October 12, at 4:30 p.m. in the Cloverleaf Community Building. The planning sessions assist Director Hesse in preparing the next budget.

ANSWERING
MACHINE With the increasing number of weekend and evening events, the office phone needs an answering machine to let the after hour callers know what's happening. Board agreed. Sprecher may have an answering machine she can lend to the fairgrounds.

1983 FAIR Colegrove commented the Floral Building does not get much public. Staff can do a better job of signing and the new gazebo in front of the Floral Building will help attract people. Board discussed relocating carnival for a better traffic pattern.

Colegrove felt 1983 was the best for Fair Board participation and the least amount of problems.

The Board reviewed an evaluation of the 1983 fair including suggested improvement from 4-H Extension Agent Lyle Spiesschaert.

DERBY The Board signed up for duties at the September 10 destruction derby.

STAFF MOTION: MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER TO INCREASE DIRECTOR'S SALARY TO TOP OF PAY RANGE \$2,113.00 RETROACTIVE TO JULY 1983. MOTION CARRIED.

Commissioner John Meek asked the Fair Board how they felt about their relationship with the Board of County Commissioners. There was no relationship when Meek ran for office. The Fair Board feels very positive about the current relationship, and the cooperation between the two Boards has been excellent. Leeson asked what the Fair Board can do to improve the relationship. Meek has been assigned as the Board of Commissioners liaison to the Fair Board.

Colegrove has served the maximum terms on the Fair Board, and a replacement will be appointed in January 1984. The Board of Commissioners have a policy stating that each Commissioner's district be represented on advisory boards.

Commissioner Bonnie Hays is putting together a training session for newly appointed officials. Mr. Colegrove is representing the Fair Board on the Community Family Leadership Program (training committee).

DERBY MOTION: MOVED BY HOMER SPEER, SECONDED BY MARGARET SPRECHER AUTHORIZING A \$1,500 EXPENDITURE FROM ACCOUNT 116 (GATE CHANGE) TO COVER CHANGE REQUIRED TO RUN THE THIRD DERBY OF THE YEAR. MOTION CARRIED.

Because the Fair Board is putting on three derbies this year instead of two, the extra expenditure is needed.

Meeting adjourned at 7 p.m.

Respectfully submitted,

Valerie Bentley

A G E N D A
Washington County Fair Board
Regular Meeting
4:30 p.m., Wednesday, September 7, 1983

1. Call to Order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their name for the record.

Guests 5:00 Don Stewart, Hillsboro Happy Days
5:20 Darlene Harris, Allen C. Edwards Realty, regarding the McKay Creek Farm as fairgrounds site.
- *3. Bills for approval (enclosed).
- *4. Financial recap for June & July 1983 for approval (enclosed).
- *5. Board minutes from July 13, August 9, 11, 12, 13, 1983, for approval (enclosed).

* Consent Agenda: Any item may be removed for separate consideration upon request by any Board member or anyone from the audience.
6. Correspondence:
 - A. Letter from Mr. & Mrs. P.D. Easton (enclosed).
 - B. Letter from Davis Amusement Co. (enclosed). Board discussion. Does Board wish to go for carnival proposals?
 - C. Notes to Commissioner Myllenbeck forwarded to Fair Board (enclosed).
 - D. Two letters from Doreen Kundelius (enclosed).
 - E. Letter from Tualatin Valley Council of Square & Round Dancing (enclosed).
7. Fairgrounds Development Steering Committee report - Sprecher.
8. August 17 Booster meeting report - Colegrove
9. Washington County Visitor's Association report on meetings August 17 & 25. Hesse and Larry Sprecher on Steering Committee will report to Board of Commissioners on September 26.
10. Director's Report:
 - A. Department exhibit/exhibitor statistics (enclosed).
 - B. 1983-84 RV storage rates. Would recommend we stay at \$1 per foot inside/locked and 75¢ per foot barn storage.
 - C. Date of volunteer appreciation potluck (draft invitation enclosed).
 - D. Discussion - 1982-83 year end report (enclosed).
 - E. 1984 fair dates - discussion.
11. Fair Board input on 1983 fair.
12. September 10 destruction derby sign up sheet (enclosed).
13. Next meeting is Wednesday, October 5, 1983, 4:30 p.m. in the Fairgrounds office.

If you are unable to attend or will be late, call 648-1416.