

Washington County Fair Board Meeting Agenda

January 5, 2022
4:30 pm to 6:00 pm

ZOOM Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89730076475>

Fair Board

Gary Seidel, President
Andy Duyck, Vice President

Bill Ganger, Board Member
Bob Rollinger, Board Member
Jerry Willey, Board Member

Ajoy Navin, Board Member

A. Call to Order

B. Oral Communications I

This is the time when members of the audience may address the Board. This opportunity is time-limited to two (2) minutes per individual. The maximum time for this Oral Communications period is ten (10) minutes. Another (longer) oral communication opportunity is available at the end of the agenda for those who need longer than two minutes. Speakers may select only one oral communications opportunity. Those providing written testimony are requested to provide 10 copies.

C. Reports

1. Approval of August, September, October & November 2021 Financial Report for FY 21/22
2. Approval of June 30, 2021, Final Financial Report for FY 20/21
3. Educational Fund update, if any
4. FAC update, if any
5. 4-H update, if any

D. Old Business

1. Other, if any

E. New Business

1. Fair 2022 Planning
2. Horse arena update
3. Proposed Budget FY 2022-2023
4. Board Elections
5. Other, if any

F. Other Matters of Information

1. County Administrative Office Update, if any
2. Other, if any

G. Oral Communications II

As noted above, this is the second opportunity for the public to address to Board if more than two (2) minutes is needed. This opportunity is time-limited to five (5) minutes per individual. The maximum opportunity for this Oral Communications period is thirty (30) minutes.

H. Adjourn

Washington County Fair
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MEMORANDUM

Date: December 29, 2021

To: Washington County Fair Board

From: Leah E. Perkins-Hagele, Venue Manager

Re: Financial Reports

The monthly financial report through November 2021 for fiscal year 2021_2022 is attached.

Also, the final financial report for fiscal year 2020_2021 is attached.



Monthly Financial Report

Washington County

Washington County

Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	YTD-Actual	Budget	Remaining Budget	Use
Intergovernmental Rev																
41025 Transient Lodge Tax	\$ (53,500.00)	\$ (56,900.00)	\$ (42,039.00)	\$ (42,239.00)	\$ (35,504.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (230,182.00)	\$ (237,000.00)	\$ (6,818.00)	97%
43156 Dept Ag Lot. Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (53,166.00)	\$ (53,166.00)	
TOTAL	\$ (53,500.00)	\$ (56,900.00)	\$ (42,039.00)	\$ (42,239.00)	\$ (35,504.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (230,182.00)	\$ (290,166.00)	\$ (59,984.00)	79%
Charges for Sevicees																
44511 Camping Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,700.00)	\$ (8,700.00)	0%
44514 Comm Booth Rent	\$ (85,525.00)	\$ (110,925.00)	\$ 3,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (192,550.00)	\$ (100,000.00)	\$ 92,550.00	193%
44515 Parking Fees	\$ (21,066.00)	\$ (195,352.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (216,418.00)	\$ (150,000.00)	\$ 66,418.00	144%
44516 Concert Admission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44517 Sponsorship Fees	\$ (6,500.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,500.00)	\$ (15,000.00)	\$ (8,500.00)	43%
44518 Carnival Fees	\$ -	\$ (521,853.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (521,853.00)	\$ (220,000.00)	\$ 301,853.00	237%
44522 Livestock Entry Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,100.00)	\$ (2,100.00)	
TOTAL	\$ (113,091.00)	\$ (828,130.00)	\$ 3,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (937,321.00)	\$ (495,800.00)	\$ 441,521.00	189%
Miscellaneous Revenues																
48195 Reimburse of Exp	\$ (11,220.00)	\$ (33,095.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (44,315.00)	\$ (5,000.00)	\$ 39,315.00	886%
48205 Concessions	\$ (193,878.00)	\$ (97,762.00)	\$ (2,318.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (293,958.00)	\$ (230,000.00)	\$ 63,958.00	128%
48225 Other Misc Rev	\$ -	\$ (252.00)	\$ (6,387.00)	\$ (2,429.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,068.00)	\$ (1,500.00)	\$ 7,568.00	605%
Total	\$ (205,098.00)	\$ (131,109.00)	\$ (8,705.00)	\$ (2,429.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (347,341.00)	\$ (236,500.00)	\$ 110,841.00	147%
Total Revenues	\$ (371,689.00)	\$ (1,016,139.00)	\$ (46,844.00)	\$ (44,668.00)	\$ (35,504.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,514,844.00)	\$ (1,022,466.00)	\$ 492,378.00	148%
Personal Services																
51105 Wages & Salaries	\$ 14,994.00	\$ 14,960.00	\$ 10,084.00	\$ 10,944.00	\$ 14,543.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,525.00	\$ 282,079.00	\$ 216,554.00	23%
51115 Overtime/Other Pay	\$ 220.00	\$ 2,804.00	\$ 1,391.00	\$ -	\$ 291.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,706.00	\$ 1,000.00	\$ (3,706.00)	471%
51125 FICA	\$ 1,154.00	\$ 1,344.00	\$ 859.00	\$ 815.00	\$ 1,114.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,286.00	\$ 21,618.00	\$ 16,332.00	24%
51130 Workers Comp	\$ 177.00	\$ 187.00	\$ 109.00	\$ 115.00	\$ 119.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 707.00	\$ 3,383.00	\$ 2,676.00	21%
51135 Employer Paid Workd	\$ 6.00	\$ 5.00	\$ 3.00	\$ 4.00	\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22.00	\$ 103.00	\$ 81.00	21%
51140 Pers Contribution	\$ 4,079.00	\$ 3,962.00	\$ 2,711.00	\$ 2,213.00	\$ 3,141.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,106.00	\$ 67,275.00	\$ 51,169.00	24%
51150 Health Insurance	\$ 2,323.00	\$ 2,885.00	\$ 2,876.00	\$ 2,876.00	\$ 3,192.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,152.00	\$ 79,766.00	\$ 65,614.00	18%
51155 Life, Long Term Disab	\$ 20.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108.00	\$ 856.00	\$ 748.00	13%
51160 Unemployment Insura	\$ 21.00	\$ 22.00	\$ 14.00	\$ 14.00	\$ 14.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85.00	\$ 369.00	\$ 284.00	23%
51165 Tri-Met Tax	\$ 112.00	\$ 130.00	\$ 81.00	\$ 77.00	\$ 104.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 504.00	\$ 2,224.00	\$ 1,720.00	23%
51180 Other Employee Allow	\$ 36.00	\$ 42.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 162.00	\$ 546.00	\$ 384.00	30%
51199 Misc Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (215,351.00)	\$ (215,351.00)	0%
TOTAL	\$ 23,142.00	\$ 26,363.00	\$ 18,178.00	\$ 17,108.00	\$ 22,572.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 107,363.00	\$ 243,868.00	\$ 136,505.00	44%

<i>Account</i>	<i>July 2021</i>	<i>Aug 2021</i>	<i>Sept 2021</i>	<i>Oct 2021</i>	<i>Nov 2021</i>	<i>Dec 2021</i>	<i>Jan 2022</i>	<i>Feb 2022</i>	<i>Mar 2022</i>	<i>Apr 2022</i>	<i>May 2022</i>	<i>June 2022</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Remaining Budget</i>	<i>% Use</i>
Materials and Supplies																
51205 Supplies - Office	\$ -	\$ 464.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 464.00	\$ 500.00	\$ 36.00	93%
51210 Supplies- General	\$ 18,317.00	\$ 14,217.00	\$ 904.00	\$ (30.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,408.00	\$ 30,000.00	\$ (3,408.00)	111%
51285 Services -Professional	\$ 144,216.00	\$ 258,288.00	\$ -	\$ -	\$ 309.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402,813.00	\$ 125,000.00	\$ (277,813.00)	322%
51295 Advertising & Public N	\$ 17,384.00	\$ 2,613.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,997.00	\$ 150,000.00	\$ 130,003.00	13%
51305 Communications - Ser	\$ -	\$ 2,717.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,717.00	\$ 6,000.00	\$ 3,283.00	45%
51310 Utilities	\$ 1,520.00	\$ 17,435.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,955.00	\$ 60,000.00	\$ 41,045.00	32%
51320 Repair & Maint	\$ 134.00	\$ 321.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 455.00	\$ -	\$ (455.00)	
51340 Lease & Rentals - Spac	\$ 3,902.00	\$ -	\$ 495.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,397.00	\$ 7,800.00	\$ 3,403.00	56%
51345 Lease & Rentals - Equi	\$ 34,998.00	\$ 40,075.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,073.00	\$ 105,000.00	\$ 29,927.00	71%
51350 Dues & Membership	\$ -	\$ -	\$ 100.00	\$ 2,000.00	\$ 63.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,163.00	\$ 1,500.00	\$ (663.00)	144%
51355 Training & Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	
51360 Travel Expense	\$ -	\$ -	\$ -	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60.00	\$ 5,000.00	\$ 4,940.00	
51365 Private Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00	
51390 Permits, Licenses & Fe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00	\$ 750.00	0%
51465 - Postage & Freight	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00	0%
51475 Printing- Internal	\$ 1,288.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,288.00	\$ 1,800.00	\$ 512.00	72%
51495 Telephone Monthly	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ 700.00	0%
51550 Other Materials & Ser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	0%
TOTAL	\$ 221,759.00	\$ 336,130.00	\$ 1,499.00	\$ 1,970.00	\$ 432.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 561,790.00	\$ 498,150.00	\$ (63,640.00)	113%
Other Expenditures																
52005 Bank Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ 600.00	0%
52130 Other Special Exp	\$ 14,871.00	\$ 1,465.00	\$ 1,493.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,829.00	\$ 55,000.00	\$ 37,171.00	32%
52139 Concert Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
52146 Entertainment Exp	\$ 184,376.00	\$ 33,414.00	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 217,940.00	\$ 200,000.00	\$ (17,940.00)	109%
52147 Open Class Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000.00	\$ 36,000.00	0%
52148 4-H Expenses	\$ 11,869.00	\$ 1,228.00	\$ (563.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,534.00	\$ 40,000.00	\$ 27,466.00	31%
52149 FFA Expenses	\$ 5,040.00	\$ 759.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,799.00	\$ 15,000.00	\$ 9,201.00	39%
52156 Parking Expenses	\$ 62,731.00	\$ (1,854.00)	\$ 5,330.00	\$ -	\$ 132.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,339.00	\$ 75,000.00	\$ 8,661.00	0%
TOTAL	\$ 278,887.00	\$ 35,012.00	\$ 6,260.00	\$ -	\$ 282.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320,441.00	\$ 421,600.00	\$ 101,159.00	76%
53010 Interdpt Chg - Indirect	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,575.00	\$ 49,383.00	\$ 28,808.00	42%
53055 Interdpt Chg - General	\$ 55,508.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,508.00	\$ -	\$ (55,508.00)	
Total	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ 4,115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,575.00	\$ 49,383.00	\$ 28,808.00	42%
Total Expenditures	\$ 527,903.00	\$ 401,620.00	\$ 30,052.00	\$ 23,193.00	\$ 27,401.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,010,169.00	\$ 1,213,001.00	\$ 202,832.00	83%
TOTAL REVENUES	\$ (371,689.00)	\$ (1,016,139.00)	\$ (46,844.00)	\$ (44,668.00)	\$ (35,504.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,514,844.00)	\$ (1,022,466.00)	\$ 492,378.00	
TOTAL EXPENDITURES	\$ 527,903.00	\$ 401,620.00	\$ 30,052.00	\$ 23,193.00	\$ 27,401.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,010,169.00	\$ 1,213,001.00	\$ 202,832.00	
													\$ (504,675.00)	\$ 190,535.00	\$ 695,210.00	



Monthly Financial Report

Washington County

Washington County

Fund=200 (Fairplex), Program=981010 (Annual County Fair)

Account	July 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	June 2021	YTD-Actual	Budget	Remaining Budget	Use
Intergovernmental Rev																
41025 Transient Lodge Tax	\$ -	\$ (21,704.50)	\$ (26,866.80)	\$ (27,590.50)	\$ (26,332.90)	\$ (19,966.60)	\$ (16,765.90)	\$ (18,888.00)	\$ (24,797.80)	\$ (27,588.10)	\$ (32,788.50)	\$ (85,630.90)	\$ (328,920.50)	\$ (644,950.00)	\$ (316,029.50)	51%
43156 Dept Ag Lot. Funds	\$ -	\$ (53,166.66)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (53,166.66)	\$ -	\$ 53,166.66	
TOTAL	\$ -	\$ (74,871.16)	\$ (26,866.80)	\$ (27,590.50)	\$ (26,332.90)	\$ (19,966.60)	\$ (16,765.90)	\$ (18,888.00)	\$ (24,797.80)	\$ (27,588.10)	\$ (32,788.50)	\$ (85,630.90)	\$ (382,087.16)	\$ (644,950.00)	\$ (262,862.84)	59%
Charges for Seivces																
44511 Camping Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,700.00)	\$ (8,700.00)	0%
44514 Comm Booth Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (310,000.00)	\$ (310,000.00)	0%
44515 Parking Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (230,000.00)	\$ (230,000.00)	0%
44516 Concert Admission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (750,000.00)	\$ (750,000.00)	0%
44517 Sponsorship Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (20,000.00)	\$ (20,000.00)	0%
44518 Carnival Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (390,000.00)	\$ (390,000.00)	0%
44522 Livestock Entry Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,708,700.00)	\$ (1,708,700.00)	0%
Miscellaneous Revenues																
48195 Reimburse of Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,000.00)	\$ (5,000.00)	0%
48205 Concessions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (420,000.00)	\$ (420,000.00)	0%
48225 Other Misc Rev	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,000.00)	\$ (3,000.00)	0%
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (428,000.00)	\$ (428,000.00)	0%
Total Revenues	\$ -	\$ (74,871.16)	\$ (26,866.80)	\$ (27,590.50)	\$ (26,332.90)	\$ (19,966.60)	\$ (16,765.90)	\$ (18,888.00)	\$ (24,797.80)	\$ (27,588.10)	\$ (32,788.50)	\$ (85,630.90)	\$ (382,087.16)	\$ (2,781,650.00)	\$ (2,399,562.84)	14%
Personal Services																
51105 Wages & Salaries	\$ 5,794.65	\$ 4,821.80	\$ 1,391.74	\$ 4,821.80	\$ 4,821.78	\$ 3,260.63	\$ 4,088.94	\$ 4,109.28	\$ 6,066.99	\$ 7,816.33	\$ 8,769.15	\$ 20,079.76	\$ 75,842.85	\$ 254,476.00	\$ 178,633.15	30%
51115 Overtime/Other Pay	\$ 16.02	\$ -	\$ 664.29	\$ 225.61	\$ 200.55	\$ (112.81)	\$ -	\$ -	\$ -	\$ -	\$ 10.05	\$ 48.46	\$ 1,052.17	\$ 1,000.00	\$ (52.17)	105%
51125 FICA	\$ 441.63	\$ 366.52	\$ 158.22	\$ 383.85	\$ 381.92	\$ 242.28	\$ 308.85	\$ 310.12	\$ 458.49	\$ 590.50	\$ 663.47	\$ 1,526.95	\$ 5,832.80	\$ 19,495.00	\$ 13,662.20	30%
51130 Workers Comp	\$ 37.37	\$ 30.38	\$ 4.98	\$ 30.40	\$ 30.36	\$ 17.29	\$ 25.33	\$ 25.63	\$ 45.46	\$ 64.21	\$ 67.21	\$ 196.24	\$ 574.86	\$ 2,239.00	\$ 1,664.14	26%
51135 Employer Paid Workd	\$ 1.52	\$ 1.18	\$ 0.29	\$ 1.09	\$ 1.14	\$ 0.34	\$ 0.75	\$ 1.07	\$ 1.81	\$ 2.41	\$ 2.42	\$ 6.92	\$ 20.94	\$ 93.00	\$ 72.06	23%
51140 Pers Contribution	\$ 1,187.92	\$ 1,295.86	\$ 839.76	\$ 1,356.87	\$ 1,348.20	\$ 860.27	\$ 1,087.42	\$ 1,091.13	\$ 1,515.64	\$ 1,875.02	\$ 1,919.35	\$ 5,343.31	\$ 19,720.75	\$ 59,180.00	\$ 39,459.25	33%
51150 Health Insurance	\$ 2,282.82	\$ 1,069.41	\$ (521.88)	\$ 1,069.66	\$ 1,069.49	\$ 204.30	\$ 893.84	\$ 909.30	\$ 1,588.04	\$ 2,234.39	\$ 2,341.00	\$ 1,786.58	\$ 14,926.95	\$ 71,984.00	\$ 57,057.05	21%
51155 Life, Long Term Disab	\$ 25.56	\$ 11.93	\$ (5.93)	\$ 11.85	\$ 11.84	\$ 2.37	\$ 9.82	\$ 10.10	\$ 17.49	\$ 24.49	\$ 25.54	\$ 19.35	\$ 164.41	\$ 847.00	\$ 682.59	19%
51160 Unemployment Insura	\$ 1.94	\$ 1.33	\$ 0.01	\$ 4.64	\$ 4.62	\$ 2.60	\$ 3.87	\$ 3.94	\$ 6.94	\$ 9.78	\$ 10.17	\$ 28.12	\$ 77.96	\$ 111.00	\$ 33.04	70%
51165 Tri-Met Tax	\$ 40.59	\$ 32.83	\$ 12.34	\$ 34.41	\$ 34.22	\$ 19.60	\$ 27.40	\$ 27.55	\$ 41.73	\$ 54.38	\$ 62.03	\$ 146.95	\$ 534.03	\$ 1,982.00	\$ 1,447.97	27%
51180 Other Employee Allow	\$ 26.60	\$ 28.00	\$ 28.00	\$ 28.00	\$ 28.00	\$ 42.00	\$ 28.00	\$ 28.00	\$ 35.00	\$ 42.00	\$ 42.00	\$ 69.30	\$ 424.90	\$ 364.00	\$ (60.90)	117%
51199 Misc Personal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500.00	\$ 6,500.00	0%
TOTAL	\$ 9,856.62	\$ 7,659.24	\$ 2,571.82	\$ 7,968.18	\$ 7,932.12	\$ 4,538.87	\$ 6,474.22	\$ 6,516.12	\$ 9,777.59	\$ 12,713.51	\$ 13,912.39	\$ 29,251.94	\$ 119,172.62	\$ 418,271.00	\$ 299,098.38	28%

<i>Account</i>	<i>July 2020</i>	<i>Aug 2020</i>	<i>Sept 2020</i>	<i>Oct 2020</i>	<i>Nov 2020</i>	<i>Dec 2020</i>	<i>Jan 2021</i>	<i>Feb 2021</i>	<i>Mar 2021</i>	<i>Apr 2021</i>	<i>May 2021</i>	<i>June 2021</i>	<i>YTD-Actual</i>	<i>Budget</i>	<i>Remaining Budget</i>	<i>% Use</i>
Materials and Supplies																
51205 Supplies - Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	0%
51210 Supplies- General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,250.00	\$ 5,250.00	\$ 35,000.00	\$ 29,750.00	15%
51285 Services -Professional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 10,000.00	\$ 15,000.00	\$ 300,000.00	\$ 285,000.00	5%
51295 Advertising & Public N	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	\$ 350.00	\$ 250,000.00	\$ 249,650.00	0%
51305 Communications - Serv	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250.00	\$ 187.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,437.99	\$ 6,000.00	\$ 3,562.01	41%
51310 Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	0%
51320 Repair & Maint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
51340 Lease & Rentals - Spac	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,800.00	\$ 7,800.00	0%
51345 Lease & Rentals - Equi	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000.00	\$ 225,000.00	0%
51350 Dues & Membership	\$ 266.67	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ 63.34	\$ -	\$ -	\$ -	\$ 50.00	\$ -	\$ 430.01	\$ 1,000.00	\$ 569.99	43%
51355 Training & Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115.34	\$ 2,000.00	\$ 1,884.66	
51360 Travel Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	
51365 Private Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00	
51390 Permits, Licenses & Fe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400.00	\$ 400.00	0%
51465 - Postage & Freight	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 50.00	0%
51475 Printing- Internal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	0%
51495 Telephone Monthly	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ 700.00	0%
51550 Other Materials & Ser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	0%
TOTAL	\$ 266.67	\$ -	\$ -	\$ -	\$ 50.00	\$ 2,365.34	\$ 251.33	\$ -	\$ -	\$ -	\$ 5,050.00	\$ 15,600.00	\$ 23,583.34	\$ 864,000.00	\$ 840,416.66	3%
Other Expenditures																
52005 Bank Service Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	0%
52130 Other Special Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220.00	\$ 220.00	\$ 80,000.00	\$ 79,780.00	0%
52139 Concert Expenses	\$ -	\$ 598.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 598.00	\$ 950,000.00	\$ 949,402.00	
52146 Entertainment Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00	0%
52147 Open Class Exp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000.00	\$ 45,000.00	0%
52148 4-H Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00	\$ 80,000.00	0%
52149 FFA Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	0%
52156 Parking Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,356.00	\$ 1,356.00	\$ 75,000.00	\$ 73,644.00	0%
TOTAL	\$ -	\$ 598.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,576.00	\$ 2,174.00	\$ 1,502,000.00	\$ 1,499,826.00	0%
53010 Interdpt Chg - Indirect	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 70,827.96	\$ 70,828.00	\$ 0.04	100%
53055 Interdpt Chg - General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 5,902.33	\$ 70,827.96	\$ 70,828.00	\$ 0.04	100%
Total Expenditures	\$ 16,025.62	\$ 14,159.57	\$ 8,474.15	\$ 13,870.51	\$ 13,884.45	\$ 12,806.54	\$ 12,627.88	\$ 12,418.45	\$ 15,679.92	\$ 18,615.84	\$ 24,864.72	\$ 52,330.27	\$ 215,757.92	\$ 2,855,099.00	\$ 2,639,341.08	8%
TOTAL REVENUES	\$ -	\$ (74,871.16)	\$ (26,866.80)	\$ (27,590.50)	\$ (26,332.90)	\$ (19,966.60)	\$ (16,765.90)	\$ (18,888.00)	\$ (24,797.80)	\$ (27,588.10)	\$ (32,788.50)	\$ (85,630.90)	\$ (382,087.16)	\$ (2,781,650.00)	\$ (2,399,562.84)	
TOTAL EXPENDITURES	\$ 16,025.62	\$ 14,159.57	\$ 8,474.15	\$ 13,870.51	\$ 13,884.45	\$ 12,806.54	\$ 12,627.88	\$ 12,418.45	\$ 15,679.92	\$ 18,615.84	\$ 24,864.72	\$ 52,330.27	\$ 215,757.92	\$ 2,855,099.00	\$ 2,639,341.08	
													\$ (166,329.24)	\$ 73,449.00	\$ 239,778.24	

Consultation Report for Westside Commons

Mark Rowley of Efficient Arena, Inc. visited the Westside Commons outdoor arena located at 801 NE 34th Avenue, Hillsboro, OR on November 17, 2021.

Present were Mark Rowley and Albert, Head of Facility Maintenance.

This report is a summary of the verbal discussion and recommendations from the in-person meeting.

Observations:

The arena has a dirt base with approximately 6 inches of sand.

There is limited access to the arena. To access the arena gate, it is necessary to drive across a field.

Recommendations:

Remove sand to a depth of no more than 2 inches in all areas of the arena.

The work must be completed when the arena is dry to reduce rutting or other damage to the dirt base. Rutting or related damage to the dirt base would be very difficult to repair, resulting in unsafe riding conditions.

County Fair 2022-23 Proposed Budget

				2022-23	2021_22		Justification's
Fund	Program	Account	Account Name	Proposed Budget	Adopted Budget	% Change	
981010 Fair Revenue							
200	981010	41025	Transient Lodgings Tax	\$ (636,395)	\$ (237,000)	169%	25% of Fund 200 TLT allocation. Estimate provided by finance
200	981010	43156	Dept of Agriculture Lottery Funds	\$ (53,166)	\$ (53,166)		State Lottery Funds
200	981010	44511	Livestock Camping Fees	\$ (5,000)	\$ (8,700)	-43%	Dependant on youth program registration. No Open
200	981010	44514	Commercial Booth Rentals	\$ (200,000)	\$ (100,000)	100%	Based on 2021_2022
200	981010	44515	Parking Fees	\$ (220,000)	\$ (150,000)	47%	Based on 2021_2022
200	981010	44516	Concert Admissions	\$ -	\$ -		No Concerts
200	981010	44517	Sponsorship Fees	\$ (15,000)	\$ (15,000)	0%	Estimate return of some pre-pandemic sponsors
200	981010	44518	Carnival Fees	\$ (550,000)	\$ (220,000)	150%	Based on 2021_2022
200	981010	44522	Open Class Livestock Entry Fees	\$ -	\$ (2,100)	0%	No Open Class Livestock
200	981010	48195	Reimbursement of expenses (operating)	\$ (45,000)	\$ (5,000)	800%	Based on 2021_2022
200	981010	48205	Concessions	\$ (300,000)	\$ (230,000)	30%	Based on 2021_2022
200	981010	48225	Other miscellaneous revenue-operating	\$ (10,000)	\$ (1,500)	567%	Based on 2021_2022
Total 981010 Fair Revenues				\$ (2,034,561)	\$ (1,022,466)	99%	
981010 Fair Expenditures							
200	981010	51105	Wages and salaries	\$ 197,808	\$ 282,079	-30%	
200	981010	51115	Overtime and other pay	\$ 15,000	\$ 1,000	1400%	
200	981010	51125	FICA	\$ 15,160	\$ 21,618	-30%	
200	981010	51130	Workers compensation	\$ 2,845	\$ 3,383	-16%	
200	981010	51135	Employer paid work day tax	\$ 64	\$ 103	-38%	
200	981010	51140	Pers contribution	\$ 48,203	\$ 67,275	-28%	
200	981010	51150	Health insurance	\$ 53,458	\$ 79,766	-33%	
200	981010	51155	Life and long term disability insurance	\$ 606	\$ 865	-30%	
200	981010	51160	Unemployment insurance	\$ 252	\$ 369	-32%	
200	981010	51165	Tri-Met tax	\$ 1,580	\$ 2,224	-29%	
200	981010	51180	Other Allowances	\$ 728	\$ 564	29%	
200	981010	51199	Misc Personal Services	\$ 0	\$ (215,351)	-192%	
Total Personal Services				\$ 335,704	\$ 243,895	38%	
200	981010	51205	Supplies-office, general	\$ 500	\$ 500	0%	General office supplies.
200	981010	51210	Supplies- general	\$ 60,000	\$ 30,000	100%	Janitorial supplies, ticket stock, signs & banners,table covers, etc.
200	981010	51285	Services -professional services	\$ 500,000	\$ 125,000	300%	Electrician, Security, Sherrif's Dept, Service Groups, temporary & contract employees, etc.
200	981010	51295	Advertising and public notice	\$ 150,000	\$ 150,000	0%	Fairtime Media Plan
200	981010	51305	Communications-services	\$ 6,000	\$ 6,000	0%	Radios, Website Hosting
200	981010	51310	Utilities	\$ 60,000	\$ 60,000	0%	Garbage & Recycling, PGE, NW Natural, Water/Sewer, Propane - Includes Event Center
200	981010	51340	Lease and rentals - space	\$ 7,800	\$ 7,800	0%	Port of Portland & Oregon Military property leases
200	981010	51345	Lease and rentals - equipment	\$ 200,000	\$ 105,000	90%	Generators, Tents, Tables, Chairs, Fencing, Tractor/Other Equipment, etc.
200	981010	51350	Dues and membership	\$ 2,500	\$ 1,500	67%	OFA, WFA, IAFE, OFEA, Chamber. Split between programs.
200	981010	51355	Training and education	\$ 2,000	\$ 2,000	0%	Staff - Professional Development & Training
200	981010	51360	Travel expense	\$ 5,000	\$ 5,000	0%	Staff - Professional Development & Training
200	981010	51365	Private mileage	\$ 50	\$ 50	0%	Staff - Private mileage to conduct Fair business

200	981010	51390	Permits, licenses and fees	\$	750	\$	750	0%	
200	981010	51465	Postage and freight- Internal	\$	-	\$	50	-100%	
200	981010	51475	Printing- Internal	\$	2,500	\$	1,800	39%	Daily Sheets, Parking Tags, Letterhead, Envelopes
200	981010	51495	Telephone monthly- internal	\$	-	\$	700	-100%	
200	981010	51550	Other materials and services	\$	2,000	\$	2,000	0%	
Total Materials and Supplies				\$	999,100	\$	498,150	101%	
200	981010	52005	Bank Service Charge	\$	600	\$	600	0%	ATM, Credit Card & Merchant Fees
200	981010	52130	Other Special Expenditures	\$	60,000	\$	55,000	9%	Beverage purchase & other special expenditures.
200	981010	52139	Concert Expenses	\$	-	\$	-		No Concerts
200	981010	52146	Entertainment Expenses	\$	400,000	\$	200,000	100%	Small Stages, Grounds Acts, Exhibits & associated costs
200	981010	52147	Open Class Expenses	\$	15,000	\$	36,000	-58%	Open Class Home Arts Program
200	981010	52148	4-H Expenses	\$	50,000	\$	40,000	25%	\$25,000 directly to 4-H. The rest retained for support services, operating costs & shared expenses
200	981010	52149	FFA Expenses	\$	15,000	\$	15,000	0%	Premiums, Judges, Ribbons
200	981010	52156	Parking Expenses	\$	75,000	\$	75,000	0%	All expenses related to parking cars during the Fair, includes HPD.
200	981010	53010	Interdpt chg-indirect charges	\$	41,862	\$	49,383	-15%	25% of County service charges to the Fair Complex
Total Other Expenditures				\$	657,462	\$	470,983	40%	
Total 981010 Fair Expenditures				\$	1,992,266	\$	1,213,028	64%	

Total Revenue	\$	(2,034,561)	\$	(1,022,466)	99%
Total Expenses	\$	1,992,266	\$	1,213,028	64%
Additional TLT Subsidy (above 25%)	\$	(42,295)			