

Attention Future Fair or Special Event Industry Professionals: Blue Ribbon Foundation/WFA Convention Internship Program

The Blue Ribbon Foundation is pleased to offer a unique and exciting opportunity for an enthusiastic college student to serve as an intern at Western Fairs Association's annual Convention & Trade Show, January 3 - 6, 2018 at the Anaheim Marriott in Anaheim, California.



The Blue Ribbon Foundation is a charitable, nonprofit organization dedicated to supporting the fair industry through professional and public outreach.

Students selected will contribute to and participate in a variety of Convention functions including registration, committee meetings, educational sessions, receptions, charitable auctions and networking activities. Interning at the WFA Convention not only helps ensure the Convention will run smoothly, but allows interns the opportunity to become more involved with WFA and the Blue Ribbon Foundation, interact and network with members and industry leaders, and learn more about the issues occurring throughout the fair industry.

Interns will be expected to dress business-casual with one business attire event and will be committed for daylong intervals precluding meals and breaks. The Blue Ribbon Foundation will provide a private hotel room and a stipend to cover meals and travel (payable upon arrival).

If you are interested in serving as an intern at this important Convention and Trade Show, complete the attached application and return it to the Blue Ribbon Foundation office prior to December 1, 2017. An application can be found online at westernfairs.org, under forms: Members-Resources-Jobs/Internships. Please email completed application to info@fairsnet.org.



Application

All applications must be postmarked November 28, 2017 or received via email by December 1, 2017. Mail to Blue Ribbon Foundation c/o Internships, 1776 Tribute Rd., Suite 210, Sacramento, CA 95815.

Applications may be faxed to (916) 927-6397 or email to info@fairsnet.org.

For more information, call Patrick Desmond at (530) 598-6080.

NAME _____

ADDRESS _____

STREET CITY STATE _____

COUNTY ZIP _____

TELEPHONE _____

EMAIL ADDRESS _____

DATE OF BIRTH _____

Expected Date of Graduation _____



How did you find out about this opportunity?

What college or university are you currently attending?

City State Major Course of Study _____

Class standing in December 2017:

Freshman Sophomore Junior Senior Graduate

Have you attended the WFA Convention previously? Yes No

Are there any days during the Convention work commitment, January 3 - 6, 2018, that you will be unavailable? If yes, which dates?: _____

Please List your Most Recent Employment Experience

POSITION _____
DATE FROM (MO/YR) _____
DATE TO (MO/YR) _____
HOURS PER WEEK _____

POSITION _____
DATE FROM (MO/YR) _____
DATE TO (MO/YR) _____
HOURS PER WEEK _____



Please outline your involvement and interest in the fair or special event industry:

Horizontal lines for text entry.

Please outline your primary purpose for applying for this opportunity:

Horizontal lines for text entry.

What are your career goals and how will you benefit from an internship at Western Fairs Association's annual Convention & Trade Show?

Horizontal lines for text entry.



Job Description:

The Blue Ribbon Foundation's 2018 Convention Internship Program is designed to provide an opportunity for an actively enrolled college student to contribute to the success of Western Fairs Association's annual Convention & Trade Show, January 3 - 6, 2018 at the Anaheim Marriott in Anaheim, California.

Position - Convention Intern:

Reports to: Heather Belford, Membership Services Manager

Mentor(s): Western Fairs Association staff (may include Executive Director, Communications Manager, Meetings Manager, Trade Show Coordinator)

General Position Summary:

This position is responsible for contributing to both the operational, promotional and event aspects of Western Fairs Association's annual Convention & Trade Show, January 3 - 6, 2018 at the Anaheim Marriott in Anaheim, California.

The position begins at Noon on Tuesday, January 2, 2018, and concludes on Saturday, January 6, 2018, at 1:00 pm.

Students selected will contribute to and participate in a variety of Convention functions including registration, committee meetings, professional development programs, receptions, charitable auctions and outreach activities.

Interns will be expected to dress in business-casual attire, and unless otherwise noted, will be committed for daylong intervals (with breaks). The position is unpaid.

The Blue Ribbon Foundation takes the responsibility of this internship program very seriously and is dedicated to ensuring the students selected receive adequate opportunities for professional development throughout the program. Each intern will receive professional supervision to ensure that the experience proves beneficial to all parties involved. The Blue Ribbon Foundation will provide a hotel room at the host hotel and a \$25/day meal stipend. There is also a travel stipend (payable upon arrival) available to participants. Interns will be expected to dress business-casual with one business attire event on the schedule.