



DEL MAR *Fairgrounds*



ACCOUNTING MANAGER

THE COMMUNITY • *The Best of Southern California*

Located in the southwestern corner of California, San Diego County is California's second-most populous county and the fifth-most populous in the United States with more than 3 million residents. The city of San Diego, known as “America’s finest city,” is the second-most populous city in California and the eighth-most populous city in the U.S.

Stretching over more than 70 miles of sparkling coastline, San Diego County enjoys year-round sunshine and near-perfect weather ranging from a mild Mediterranean climate on the coast, a semiarid climate and extensive chaparral vegetation inland, to lushly forested mountains to the east that receive frost and snow in the winter. It is a year-round tourist destination.

From north to south, San Diego extends from the southern borders of Orange and Riverside Counties to the Mexico-U.S. border and the Baja California municipalities of Tijuana and Tecate. From west to east, the county spans from the sparkling Pacific Ocean to the boundary with

Imperial County. San Diego County is home to 18 Native American tribal reservations, the most of any county in the United States, and 16 military installations.

The City of Del Mar is a quaint seaside village located just 20 miles north of downtown San Diego, and the start to the fondly referenced “North County,” spanning from the coastal communities of Del Mar to Oceanside and going east through Escondido and Valley Center. With a population of approximately 4,200 people, and covering just 2.2 square miles, Del Mar is known for its vibrant small-town atmosphere, dog-friendly beaches, hiking trails, and scenic views.

The charming seaside community of Solana Beach is just north of Del Mar. Solana Beach is home to a vibrant train station that serves both Amtrak and the Coaster, one of only three in San Diego County. Solana Beach is a favorite destination for those looking to enjoy the beach, eclectic shops, great dining, golfing, nightlife, and nearby hiking.



THE FAIRGROUNDS • *Making Memories Since 1936*

Nestled in the quaint community of Del Mar, the main campus of the Del Mar Fairgrounds borders Solana Beach to the north, I-5 to the east, San Diego to the south, and the Pacific Ocean to the west. The 22nd District Agricultural Association (District) manages and operates the Del Mar Fairgrounds on behalf of the State of California, and is governed by a nine-member board appointed by the governor.

Established in 1936, the Del Mar Fairgrounds is a timeless community treasure where all can flourish, connect and interact through year-round, exceptional experiences.

Connecting the community through shared interests, diverse experiences, and service to one another in an inclusive, accessible, and safe place with an emphasis on

agriculture, education, entertainment, and recreation, and is what the Del Mar Fairgrounds is all about.

The facilities and programs are primarily funded through revenues generated by hosting events, the largest being the annual San Diego County Fair. Generations of San Diegans have made the annual fair and race meet part of their summer tradition.

Today, the Fairgrounds hosts a large variety of events across three distinct properties:

- Del Mar Fairgrounds: 212-acre main campus and home to the administrative offices
- Surf & Turf Recreational Facilities & RV Park: 48-acres just east of Jimmy Durante Blvd.
- Del Mar Horsepark: 64-acre equestrian center, 1.5 miles east of the main campus

Our vision for tomorrow is to be the community's iconic place for social interaction and cultural expression, honoring traditions, embracing innovation, celebrating excellence, and having fun.



THE POSITION • *Accounting Manager*

Reporting directly to the Director of Finance, the Accounting Manager is a critical factor in overall organization performance and the continued development of a vibrant culture, with a focus on:

- All matters pertaining to the supervision and daily operation of the Accounting Department;
- Accounts Receivable;
- Accounts Payable;
- General Ledger;
- Payroll Administration;
- Providing administrative direction to staff in the response and resolution of complex and technical accounting issues;
- Compliance with all State laws, codes, and organization policies;

Oversight and projects may include, but are not limited to:

- Providing day-to-day administrative direction to staff in the interpretation, development, and administration of all policies and procedures related to accounting and payroll administration;
- Liaison with a variety of regulatory and oversight agencies;
- Financial analysis and reporting;
- Working with and responding to auditors;
- Ensuring compliance with GAAP, financial legislation, CA Department of Food and Agriculture, and internal policies and procedures.



MINIMUM QUALIFICATIONS

Either one year of experience in the California state service performing the duties of a professional accounting class equivalent in level to Senior Accounting Officer (Supervisor), Senior Accounting Officer (Specialist), Associate Accounting Analyst, or Associate Administrative Analyst (Accounting Systems) or four years of increasingly responsible professional accounting or auditing experience. For at least one year, this responsibility must have been at a level equivalent to supervising a staff in

the operation of a complex accounting system. Experience in the California state service applied toward this requirement must include at least one year performing the duties of a class at a level of responsibility not less than that of Senior Accounting Officer (Supervisor) or (Specialist). (Experience in the California state service may be applied toward the total experience requirement on a proportional basis.) and equivalent to graduation from college, with specialization in accounting.

THE IDEAL CANDIDATE

Fully embraces and demonstrates these core values of the organization:



FUN

Smile. Engage. Celebrate.

We believe in celebrating the ordinary and the extraordinary in unique ways.



A+ Quality

Plan. Act. Execute.

We believe in creating exceptional and memorable experiences.



INTEGRITY

Responsible. Ethical. Authentic.

We believe in being responsible to our community, the environment and to one another.



RESPECT

The Golden Rule.

We believe in providing an inclusive and interactive place where all people can connect.



SERVICE

Caring. Humble. Helpful.

We believe in purposeful and inspiring engagement.

Additionally, the ideal candidate is a highly efficient and natural leader with:

- Minimum of four-years of increasingly responsible, professional accounting experience.
- Bachelor's Degree with a specialization in Accounting or Finance; Master's preferred.
- Advanced knowledge of reporting requirements for Governmental Accounting Standards Board (GASB), and Generally Accepted Accounting Principles (GAAP).
- Ability to provide accurate financial data with supporting documentation.
- Ability to analyze data, draw sound conclusions, and develop solutions-oriented action plans.
- Extensive organizational budgeting experience.
- Knowledge of the State of California accounting principles, practices and laws.
- Ability to meet tight deadlines.
- Excellent research, analytical, and math skills; finding errors and correcting calculations with speed and accuracy.
- Willingness and ability to collaborate closely with all levels of staff and government control agencies.
- Strong leadership and decision-making ability, including professional confidence, integrity, and sound judgement.
- Capable of generating a high degree of respect and trust, as well as building relationships across the organization and with all stakeholders.
- Excellent communication skills with a strong ability to write reports, business correspondence, procedure manuals, and to present information effectively.

The ideal candidate is a proven leader with a strategic and entrepreneurial approach, successfully working within a leadership team at the Management level; versed in the principles and practice of leadership and management and can thoughtfully and respectfully manage personnel issues; and understands principles and practices of accounting, payroll administration and budget development and management.



COMPENSATION

SALARY: The annual base salary range for the Accounting Manager is \$76,836-\$95,448, depending on qualifications. Additionally, the position qualifies for a 15% annual pay differential, bringing the total salary range to \$88,361-\$109,765 annually. In addition, the salary is supplemented by a generous benefit program, which includes:

RETIREMENT: The State of California participates in the Public Employees Retirement System (PERS).

INSURANCE: The State of California has a generous benefits package that allows employees to choose from a variety of health, dental, vision, life, and long-term disability insurance plans.

LEAVE ALLOWANCES: The State of California offers generous vacation, personal, management, and sick leave benefits, plus 12 paid holidays.

For additional information about benefits, please visit <https://www.calhr.ca.gov/employees/Pages/salary-and-benefits.aspx>

APPLICATION & SELECTION PROCESS

To be considered for this exceptional career opportunity, please apply online at:

<https://www.calcareers.ca.gov/CalHRPublic/Search/JobSearchResults.aspx/#kw=accounting%20manager>

The position is **open until filled**.

IMPORTANT: Your submission must include a current State Employment Application (either electronic through CalCareers.ca.gov or STD Form 678), resume, and degree and/or school transcripts

The 22nd District Agricultural Association/Del Mar Fairgrounds is an Equal Employment Opportunity Employer. Women, minorities, and persons with disabilities are encouraged to apply.

To Learn More Visit:

Del Mar Fairgrounds @ delmarfairgrounds.com

San Diego County Fair @ sdfair.com

