

Career Connections Toolbox

Meeting Record

Advisor Name:	Participant Name:
MEETING RECORD	
Date: /Conference	Circle One: Phone / Video Call / Face to Face
Discussion Topics/Action Items:	
Results from Prior Action	n Items
On an Itama / A ation Itama	Tanias for Nort Marking
Open Items/Action Items/Topics for Next Meeting	
CHALLENGES/ASSISTAI	NCE NEEDED
Next Meeting Date:	