

**YOUNG MEN'S BUSINESS LEAGUE**  
7250 Wespark Circle, Beaumont, Texas 77705

**INFORMATION FORM**

Please Note: The YMBL does not contribute funds for Operating Purposes, i.e., monies to be used for salaries, taxes, rents or any day-to-day operations. **If your organization is requesting a donation, you must complete this form and return it with all the materials outlined along with a cover letter detailing your request to the YMBL.** Emailed requests will not be accepted. Requests must be received by the 10<sup>th</sup> of the month.

1. Who provided this form to you? \_\_\_\_\_

2. Name of your organization \_\_\_\_\_

3. Mailing Address if P. O. Box \_\_\_\_\_ Zip \_\_\_\_\_

4. Street Address \_\_\_\_\_ Phone \_\_\_\_\_

5. Is the organization a corporation chartered in Texas?  Yes  No

If yes, when was it chartered? \_\_\_\_\_

If No, what is the formal or legal makeup? \_\_\_\_\_

Is the organization a non-profit as defined by IRS?  Yes  No

If Yes, give date of IRS letter of exemption \_\_\_\_\_

Under which section of IRS Code is the organization classified? \_\_\_\_\_

6. Please enclose with this form a current list of your Officers and Directors showing their business affiliation or employer.

7. **Also include your organization's latest IRS Form 990 and current Profit & Loss Statement and Balance Sheet.**

8. How is your organization funded?  Membership Dues  Fund Raising  
 Donations from General Public  United Appeals  City of Beaumont  
 County  State  Federal  Special Taxing Authority

If funded through own Fund-Raising Campaign, what percentage of money raised is spent on campaign itself?  
\_\_\_\_\_

10. Have any organizations other than YMBL been contacted in regard to this or similar request?  
 Yes  No. If Yes, please supply a list.

11. Enclose any printed material you have explaining the principle aims and function of your organization.

12. Enclose a copy of your Constitution and By-laws.

13. Name of Person Submitting this form \_\_\_\_\_

Your title with organization. \_\_\_\_\_ Email: \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Date \_\_\_\_\_ Your Signature \_\_\_\_\_

**Note:** Submission of this Form does not signify approval or rejection of your request. It is merely for our files and will be used to complete the Board's inquiry.

If your organization is requesting items such as office equipment, furnishings, materials, contract work, etc., please give a total cost for each item. We prefer you getting three bids from your suppliers, contractors, etc. if practical, and including copies of those bids with your request.