

40th DAA State of California
Yolo County Fair
1125 East Street or PO BOX 1408 Woodland, CA 95776
Phone: 530.402.2222
Email: Info@yolocountyfair.net
Website: www.yolocountyfair.net

Board Meeting Agenda

July 6th, 2023, 5:30 PM

Maravirov Hall, Yolo County Fairgrounds

Board of Directors

Elaine Yamaguchi (Acting CEO, and Board Chair), Blake Harlan (Vice Chair), Steve Barzo, Gary Holman, Nancy Muller, Darrel Ng, Anthony Roberts

Staff

Rita Moore Retired Annuitant Deputy Manager, Carolyn Guillen Event Coordinator, Sara Bailey Marketing Representative, Paulo Silva Maintenance, Rod Pool Maintenance, Everardo Leon Maintenance.

Public Participation

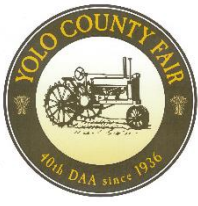
While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at www.yolocountyfair.net.

Americans with Disabilities Act

Pursuant to the Government Code Section 54953.2, individuals with disabilities who require accessible alternative formats to attend or participate in any 40th District Agricultural Association Board or Committee meetings, or in connection with other Yolo County Fairgrounds ground activities, may request assistance at the Fair Office, 1125 East St., or by calling 530-402-2222 during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

NOTE

Items listed on this agenda may be considered in any order at the discretion of the Board Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time a specific item is considered by the Board and are limited to three (3) minutes.



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Call to Order: Chairperson/Acting CEO Yamaguchi

1. Introduction of Guests

Roll Call

1. Roll Call
2. Declaration of Quorum
3. Absent or Excused Members of this meeting

Approvals

1. Approval of Agenda

Public Comment – Limited to 3 minutes per person. Comments to the Board on issues and items not listed on the agenda. *Please note that pursuant to California State Law, the Board is prohibited from discussing or acting on any item not listed on the agenda.* Presentations will be limited to 3 minutes. Public Comments on any agenda item listed must be made at the time the item is being discussed and limited to 3 minutes.

Consent Calendar (Any item requiring lengthy discussion will be moved to New Business prior to the approval of the agenda)

All Matters listed under Consent Calendar are considered routine and will be enacted by the Board in one motion. All materials listed will be sent as attachments to the agenda.

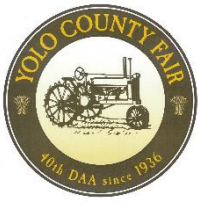
1. June Interim Events Contracts
2. June 2023 Fairtime Standard Agreements (includes vendor, entertainment, exhibit, judging, and service agreements)
3. June 2023 Board Meeting Minutes

General Updates and Correspondence (will be circulated (non-action item))

1. CDFA Updates and Correspondence
2. Legislation

YCFHF Report – Darlene Thompson or a representative will report on the organization's activities.

A-Team Report – Representatives from the A Team Board will provide an update.



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Committee Reports – The Board May take approval action of committee reports. Committees with an asterisk will have a report this month.

***1. Executive – Directors Yamaguchi and Harlan**

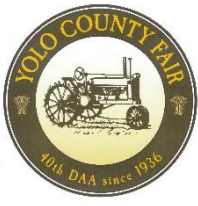
- a. Follow-up on CEO Transition
 - i. Status of Office and Staff
 - ii. Final cost
- b. Statement of Net Position – March & April 2023
- c. Statement of Operations – March & April 2023
- d. Cash Flow – March & April 2023
- e. Expenditures/Accounts Payable – March & April 2023
- f. Accounts Receivable- March & April 2023
- g. Trial Balance – March & April 2023

New Business

1. Items Moved from the Consent Agenda
2. Meeting Protocols – Parliamentary Procedure
3. CFSA (California Fairs Services Authority) Bookkeeping and Payroll
 - a. Cost and Update on Status
4. CCA (California Construction Authority) status on Livestock Barn Build
5. Committee Creation and/or Assignments
 - a. Finance Committee Creation
 - b. Livestock Committee
 - c. Buildings and Grounds Committee
 - d. Policy Committee
 - e. Media Relations
 - f. YCFHF Board Liaison
 - i. Non-voting member of the DAA Board

2023 Fair

- a. Staffing and Volunteer Support



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- b. Status of 2023 Fair time Contracts
- c. Carnival Pre-sales status and deadlines
- d. Outreach opportunity
- e. Board Involvement: Senior Day
- f. Security and CHP contracts
- g. Main Exhibition Hall: Community Based Organizations
- h. Entertainment
- i. Maintenance
- j. Livestock

Old Business

1. 2023 DAA Meeting Schedule

Acting CEO Report

1. Staffing Update – Informational report discussing the Administration of the Association
2. Informational Report on the Interim Events
3. MOU Status with the Foundation
4. Informational Report regarding fair industry related issues
5. New Board Member Orientation
6. CFSA Hazardous Contract Review and Status Update

Staff Reports

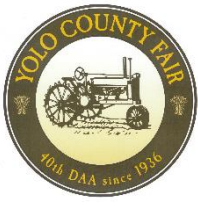
1. Maintenance Update – Repairs, Purchases, Proposed Project List

Closed Session – The Board is authorized to meet in closed session pursuant to:

1. Personnel Matters § 11126(a) – Interim CEO
2. Pending Litigation §11126 (e)(2) – Izaak Morales v. Brass Ring Amusements Inc.

Reconvene Open Session

Suggestions for Future Agenda



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Director’s Comments

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For Your Information

A. Next Board Meeting is – Thursday, July 20th, 2023, at 6:00 p.m.

Adjournment

_____ Date: _____

Elaine Yamaguchi, Acting CEO/Board Chair

_____ Date: _____

Blake Harlan, Board Vice Chair