

40<sup>th</sup> DAA State of California  
Yolo County Fair  
1125 East Street or PO BOX 1408 Woodland, CA 95776  
Phone: 530.402.2222  
Email: [Info@yolocountyfair.net](mailto:Info@yolocountyfair.net)  
Website: [www.yolocountyfair.net](http://www.yolocountyfair.net)

## **Board Meeting Agenda**

**November 16, 5:00 PM**

**Maravirov Hall, Yolo County Fairgrounds  
1125 East St, Woodland, CA**

### **Board of Directors**

Elaine Yamaguchi (Board Chair), Blake Harlan (Vice Chair), Steve Barzo, Nancy Muller, Darrel Ng, Anthony Roberts

### **Staff**

### **Public Participation**

While the Board values the public's participation, the Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas, and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at [www.yolocountyfair.net](http://www.yolocountyfair.net).

### **Americans with Disabilities Act**

Pursuant to the Government Code Section 54953.2, individuals with disabilities who require accessible alternative formats to attend or participate in any 40<sup>th</sup> District Agricultural Association Board or Committee meetings, or in connection with other Yolo County Fairgrounds ground activities, may request assistance at the Fair Office, 1125 East St., or by calling 530-402-2222 during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

### **NOTE**

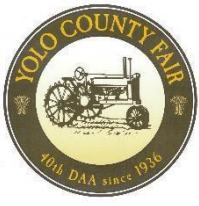
Items listed on this agenda may be considered in any order at the discretion of the Board Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time a specific item is considered by the Board and are limited to three (3) minutes.

### **Call to Order: Chairperson Yamaguchi**

1. Introduction of Guests

### **Roll Call**

1. Roll Call



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2. Declaration of Quorum
3. Absent or Excused Members of this meeting

### **Approvals**

1. Approval of Agenda

**Public Comment – Limited to 3 minutes per person.** Comments to the Board on issues and items not listed on the agenda. *Please note that pursuant to California State Law, the Board is prohibited from discussing or acting on any item not listed on the agenda.* Presentations will be limited to 3 minutes. Public Comments on any agenda item listed must be made at the time the item is being discussed and limited to 3 minutes.

**Recognition. Remembrance and moment of silence** - Past Director Gary Holman.

**Welcome New CEO** - Sarah Pelle

**Consent Calendar (Any item requiring lengthy discussion will be moved to New Business prior to the approval of the agenda)**

*All Matters listed under the Consent Calendar are considered routine and will be enacted by the Board in one motion. All materials listed will be sent as attachments to the agenda.*

1. Interim Events Contracts
2. Board Meeting Minutes October 2023

**General Updates and Correspondence (non-action items)**

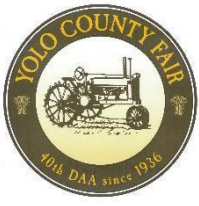
1. CDFA Updates and Correspondence

**YCFHF Report** – Darlene Thompson or a representative will report on the organization's activities.

**A-Team Report** – Representatives from the A-Team Board will provide an update.

**Committee Reports** – The Board May take approval action of committee reports. Committees with an asterisk will have a report this month.

1. Executive – Directors Yamaguchi and Harlan



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2. Finance – Directors Muller and Harlan

A. August 2023 Financial Presentation for acceptance and approval

B. Update on Financial Status, 1499 Funds, and Employee overtime requirements

C. Approval and Action on New Bank Signature Authorization – First Northern Bank

3. Grounds and Buildings – Director Barzo

A. Update

4. Livestock – Directors Harlan

A. Update

5. Policy – Chair Yamaguchi and Director Barzo\*

A. Adoption and Action concerning “Election of Board Officers”

1. Board of officers shall consist of “Chair” and Vice Chair”.

2. Term of office shall be one (1) year.

3. Election of officers will be held in January of each year.

**New Business**

**Old Business**

**Acting CEO Report**

1. CEO Update

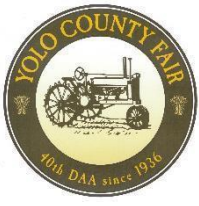
**Staff Reports**

1. Maintenance Update

2. Interim Events

**Suggestions for Future Agenda**

**Directors' Comments**



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**For Your Information**

A. Next Board Meeting is – Thursday, December 21, 2023

**Adjournment**

*Blake Harlan* Date: \_\_\_\_\_

*Blake Harlan, Co-Chair*

*Elaine Yamaguchi* Date: \_\_\_\_\_

*Elaine Yamaguchi, Chair*