



40<sup>th</sup> DAA State of California  
Yolo County Fair  
1125 East Street or PO BOX 1408 Woodland, CA 95776  
Phone: 530.402.2222  
Email: [Info@yolocountyfair.net](mailto:Info@yolocountyfair.net)  
Website: [www.yolocountyfair.net](http://www.yolocountyfair.net)

## Board Meeting Notice February 22, 2024 – 5pm

**February Board Meeting**  
February 22, 2024, 5:00 PM(America/Los\_Angeles)  
Maraviov Hall

### Board of Directors:

Steve Barzo (Chair), Blake Harlan (VP), Anthony Roberts, Nancy Muller, Darrel Ng & Elaine Yamaguchi

### Public Participation:

While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to DAA business. All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at [www.yolocountyfair.net](http://www.yolocountyfair.net).

### Americans with Disabilities Act:

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 40th District Agricultural Association Board or Committee meetings, or in connection with other Yolo County Fairgrounds ground activities, may request assistance at the Fair Office, 1125 East St., or by calling 530-402-2222 during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.



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## Agenda February 22, 2024 – 5pm Maraviop Hall

### Board of Directors:

Steve Barzo (Chair), Blake Harlan (VP), Anthony Roberts, Nancy Muller, Darrel Ng & Elaine Yamaguchi

Items listed on this agenda may be considered in any order at the discretion of the Board Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time each item is considered by the Board. Comments are limited to three (3) minutes.

Call to Order: Chairperson Barzo

### Roll Call Vote:

1. Declaration of Quorum
2. Absent or Excused Members this meeting

### Introduction of Guests and Staff:

Consent Calendar: All Matters listed are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the vote unless members of the Board, Staff, or public request specific items to be discussed separately and/or removed from this section. All materials listed were sent as attachments with the agenda.

1. January Board Meeting Minutes
2. Interim Events, Leases and Standard Agreements

### Correspondence: Discussion or Action by Board

1. General CDFA correspondence.

### Public Comment:

Public Comment is a right granted to the public and is reserved for items not listed on the agenda. However, no debate by the board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on an agenda item. Public participation during the "Public Comment" section will be limited to three (3) minutes per speaker.

### New Business: Discussion or Action by Board

1. Bank Check Signers Update – Add new Chair Barzo - request for action
2. Request to open First Northern Bank Credit Card - request for action



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3. CDFA General Allocation 23-0556 FY23-24 \$45,550 Resolution - request for action
4. YCFHF Update
5. A Team Update

#### Old business

1. New Building Update
2. Yolo County Fair Museum

#### Board Chair & Committee Reports: Discussion or Action by Board

1. Executive: Steve & Blake
  - a. New committee assignments
2. Finance: Nancy & Blake – request for action
  - a. December Financials
  - b. January Financials
3. Livestock: Blake
4. Policy: Steve & Nancy
  - a. Temporary Employee Sick Leave Policy– request for action
  - b. Public and Promotional Expenses Policy – request for action
  - c. Credit Card Policy – request for action
5. Buildings & Rounds – Steve
  - a. Priority List/5 year plan development

#### CEO Report:

1. 2024 Fair Updates
2. Foundation MOU – in process
3. Staff Update
4. Website updates
5. Digital Sign Replacement/repair
6. Townhall Meeting Overview/Discussion/Results
7. Compliance Audit
8. 2021-2022 Financial Review



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Staff Reports:

1. Event Coordinator – 2024 schedule

Closing Comments:

Board –

Items for Future Agenda:

- 1.
- 2.

Adjournment until the next regularly scheduled Board Meeting.

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