



40<sup>th</sup> DAA State of California  
Yolo County Fair  
1125 East Street or PO BOX 1408 Woodland, CA 95776  
Phone: 530.402.2222  
Email: [Info@yolocountyfair.net](mailto:Info@yolocountyfair.net)  
Website: [www.yolocountyfair.net](http://www.yolocountyfair.net)

**Thursday April 21**  
**Meeting Time: 6PM**  
**Yolo County Fair Office**  
**1125 East Street**  
**Woodland, CA 95776**

Board of Directors:

Elaine Yamaguchi (Chair), Troy Bird (Vice Chair), Katie Villegas, Anthony Roberts, Gary Holman & Nancy Muller

Staff:

Bart Vannucci, CEO, Rita Moore Retired Annuitant Deputy Manager, Carolyn Guillen Event Coordinator, Sara Bailey Marketing Rep, Paulo Silva Maintenance, Rod Pool Maintenance & Everardo Leon Maintenance.

Public Participation:

While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at [www.yolocountyfair.net](http://www.yolocountyfair.net).

Public Comment:

While the Board values the participation of the public, the 40th DAA Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during on the fair's website at [www.yolocountyfair.net](http://www.yolocountyfair.net). The notices and agendas may also be available on the website at [www.cdfa.ca.gov/fairsandexpositions](http://www.cdfa.ca.gov/fairsandexpositions), under "Meetings".

Americans with Disabilities Act:

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 40th District Agricultural Association Board or Committee meetings, or in connection with other Yolo County Fairgrounds ground activities, may request assistance at the Fair Office, 1125 East St., or by calling 530-402-2222 during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.



40<sup>th</sup> DAA State of California  
Yolo County Fair  
1125 East Street or PO BOX 1408 Woodland, CA 95776  
Phone: 530.402.2222  
Email: [Info@yolocountyfair.net](mailto:Info@yolocountyfair.net)  
Website: [www.yolocountyfair.net](http://www.yolocountyfair.net)

Note:

Items listed on this agenda may be considered in any order at the discretion of the Board Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time each item is considered by the Board. Comments are limited to three (3) minutes.

## Agenda

Call to Order: Chairperson Yamaguchi

Roll Call Vote:

1. Declaration of Quorum
2. BOD decision required on whether or not to vote on excused and unexcused absences.
  - a. Past Approved Minutes cannot be adjusted
3. Absent or Excused Members this meeting

Introduction of Guests and Staff:

1. YCFHF Representative – 3 Minute Report

Consent Calendar: All Matters listed are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the vote unless members of the Board, Staff, or public request specific items to be discussed separately and/or removed from this section. All materials listed were sent as attachments with the agenda.

1. March Interim Events, Leases and Standard Agreements
2. March 2022 Bills paid

Motion made to accept the Consent Calendar by

Correspondence: Discussion or Action by Board

- 1.

New Business:

1. Office hours



40<sup>th</sup> DAA State of California  
Yolo County Fair  
1125 East Street or PO BOX 1408 Woodland, CA 95776  
Phone: 530.402.2222  
Email: [Info@yolocountyfair.net](mailto:Info@yolocountyfair.net)  
Website: [www.yolocountyfair.net](http://www.yolocountyfair.net)

### Old Business:

### CEO Report:

1. Policy & procedure Update
  - a. Refresher Handout on what Board Roles are and what CEO Roles are
  - b. This month is the Board meeting times, place & dates for the rest of 2022
2. BOD Elections
3. Gala Update

### Public Comment:

- 

Board Chair & Committee Reports: The board may take approval action on Committee Reports & New Committee Assignments

1. Chair Report:
2. Entertainment: None
3. Finance:
4. CDFA Requirements:
5. Livestock:

### Staff Reports:

1. Event Coordinator – All weekends except for 6 dates are booked for the remainder of 2022 and we are only in April. We have also maxed out our booking for the grounds for the rest of this year.
2. Deputy Manager – None
3. Marketing Rep -
4. Maintenance –
  - a. Power Work on Concessions Stands
  - b. Sign on Gum Ave Update
  - c. Public Safety Property Update



40<sup>th</sup> DAA State of California  
Yolo County Fair  
1125 East Street or PO BOX 1408 Woodland, CA 95776  
Phone: 530.402.2222  
Email: [Info@yolocountyfair.net](mailto:Info@yolocountyfair.net)  
Website: [www.yolocountyfair.net](http://www.yolocountyfair.net)

Closed Session:

- 1.

Reconvene into Open Session

- 1.

Closing Comments:

CEO –

Board –

Staff –

Items for Future Agenda:

- 1.

Adjournment until next regularly scheduled Board Meeting which will be Thursday May 19<sup>th</sup> at 6PM.

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Bart Vannucci CEO/Board Secretary

Elaine Yamaguchi Board Chair