



40th DAA State of California
Yolo County Fair
1125 East Street or PO BOX 1408 Woodland, CA 95776
Phone: 530.402.2222
Email: Info@yolocountyfair.net
Website: www.yolocountyfair.net

Thursday March 24th
Meeting Time: 6PM
Online Participation
<https://meet.goto.com/988478877>
Phone Participation
1-669-224-3412
Access Code: 988-478-877

Board of Directors:

Elaine Yamaguchi (Chair), Troy Bird (Vice Chair), Katie Villegas, Anthony Roberts, Gary Holman & Nancy Muller

Staff:

Bart Vannucci, CEO, Rita Moore Retired Annuitant Deputy Manager, Carolyn Guillen Event Coordinator, Sara Bailey Marketing Rep, Paulo Silva Maintenance, Rod Pool Maintenance & Everardo Leon Maintenance.

Public Participation:

While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at www.yolocountyfair.net.

Public Comment:

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Americans with Disabilities Act:

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 40th District Agricultural Association Board or Committee meetings, or in connection with other Yolo County Fairgrounds ground activities, may request assistance at the Fair Office, 1125 East St., or by calling 530-402-2222 during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.



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Note:

Items listed on this agenda may be considered in any order at the discretion of the Board Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time each item is considered by the Board. Comments are limited to three (3) minutes.

Agenda

Call to Order: Chairperson Yamaguchi

Roll Call Vote:

1. Declaration of Quorum
2. BOD decision required on whether or not to vote on excused and unexcused absences.
 - a. Past Approved Minutes cannot be adjusted
3. Absent or Excused Members this meeting

Introduction of Guests and Staff:

1. YCFHF Representative – 3 Minute Report

Consent Calendar: All Matters listed are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the vote unless members of the Board, Staff, or public request specific items to be discussed separately and/or removed from this section. All materials listed were sent as attachments with the agenda.

1. February Board Minutes
2. January & February Interim Events, Leases and Standard Agreements
3. January & February 2022 Bills paid

Motion made to accept the Consent Calendar by

Correspondence: Discussion or Action by Board

- 1.

New Business:

1. 2021 Financial Review is Scheduled for later this spring.



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2. BOD Elections will be held next month in April when we can meet in person once again.
3. In April the BOD will be working on creating policy for the exact dates for the remainder of 2022 Board meetings.

Old Business:

1. 2020 Full Financial Audit Report should be available by June 15th.

CEO Report:

1. Board Handbook & Policy & Procedures Manual were sent in the mail please become familiar with them and have them available as starting in April we are going to go over a policy or procedure each meeting to update it.
2. CEO & Board Roles & Responsibilities Refresher Handout
3. Current BOD openings and updates from the governor's office
4. Plaza Update – concrete poured in building and new doors and gates installed around it.

Public Comment:

-

Board Chair & Committee Reports: The board may take approval action on Committee Reports & New Committee Assignments

1. Chair Report:
2. Entertainment: None
3. Finance:
4. CDFA Requirements:
5. Livestock:

Staff Reports:

1. Event Coordinator –
2. Deputy Manager – None



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3. Marketing Rep / Exhibit Supervisor – Handbooks are live on the website entries will open as needed for market animals and all others go live May 15.
4. Maintenance –

Closed Session:

1. CEO Evaluation Follow Up

Reconvene into Open Session

- 1.

Closing Comments:

CEO –

Board –

Staff –

Items for Future Agenda:

- 1.

Adjournment until next regularly scheduled Board Meeting which will be Thursday April the 14th at 6PM.

_____ Date: _____

_____ Date: _____

Bart Vannucci CEO/Board Secretary

Elaine Yamaguchi Board Chair