



40<sup>th</sup> DAA State of California  
Yolo County Fair  
1125 East Street or PO BOX 1408 Woodland, CA 95776  
Phone: 530.402.2222  
Email: [Info@yolocountyfair.net](mailto:Info@yolocountyfair.net)  
Website: [www.yolocountyfair.net](http://www.yolocountyfair.net)

Thursday May 19th  
Meeting time 6 pm Meeting held At Ed  
Day conference room

Yolo County Fair  
1125 East St.  
Woodland, Ca 95776

Board of Directors:

Elaine Yamaguchi (Chair), Troy Bird (Vice Chair), Katie Villegas, Anthony Roberts, Gary Holman & Nancy Muller

Staff:

Bart Vannucci, CEO, Rita Moore Retired Annuitant Deputy Manager, Carolyn Guillen Event Coordinator, Sara Bailey Marketing Rep, Paulo Silva Maintenance, Rod Pool Maintenance & Everardo Leon Maintenance.

Public Participation:

While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at [www.yolocountyfair.net](http://www.yolocountyfair.net).

Public Comment:

While the Board values the participation of the public, the 40th DAA Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during on the fair's website at [www.yolocountyfair.net](http://www.yolocountyfair.net). The notices and agendas may also be available on the website at [www.cdfa.ca.gov/fairsandexpositions](http://www.cdfa.ca.gov/fairsandexpositions), under "Meetings".

Americans with Disabilities Act:

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 40th District Agricultural Association Board or Committee meetings, or in connection with other Yolo County Fairgrounds ground activities, may request assistance at the Fair Office, 1125 East St., or by calling 530-402-2222 during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.



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Note:

Items listed on this agenda may be considered in any order at the discretion of the Board Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time each item is considered by the Board. Comments are limited to three (3) minutes.

Agenda

Call to Order: Chairperson Yamaguchi

Roll Call Vote:

1. Declaration of Quorum
2. Absent or Excused Members this meeting

Introduction of Guests and Staff:

1. YCFHF Representative – 3 Minute Report

Consent Calendar: All Matters listed are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the vote unless members of the Board, Staff, or public request specific items to be discussed separately and/or removed from this section. All materials listed were sent as attachments with the agenda.

1. April Board minutes
2. April Interim Events, Leases and Standard agreements
3. April 2022 Bills paid

Motion made to accept the Consent Calendar by

Correspondence: Discussion or Action by Board

1. New Business

1. 2021 Financial review currently on going.



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2. Discuss unexcused absence / and excused
3. Elaine and Kalia with CDFA working on Policy and Procedure Manual updates.

#### Old Business:

1. Board of directors voted in Elaine as Chairperson once again. Vice Chair is open for the time being.
2. Dates for Board mtg. Approved, 3rd Thursday every month at 6 pm

#### Public Comment:

□

#### Board Chair & Committee Reports: The board may take approval action on Committee Reports & New Committee Assignments

1. Chair Report:
2. Entertainment:
3. Finance:
4. CDFA Requirements:
5. Livestock:

#### Staff Reports:

1. Event Coordinator –
2. Deputy Manager – None
3. Marketing Rep / Exhibit Supervisor - Contracts are coming in steadily.
4. Maintenance – Plaza door replacement panels are being installed next week.

#### Closed Session:



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Closing Comments:

CEO –

Board –

Staff –

Items for Future Agenda:

Adjournment until next regularly scheduled Board Meeting which will be Thursday June 17<sup>th</sup> at 6 pm

\_\_\_\_\_ Date: \_\_\_\_\_

Bart Vannucci CEO/Board Secretary

\_\_\_\_\_ Date: \_\_\_\_\_

Elaine Yamaguchi Board Chair