



40<sup>th</sup> DAA State of California  
Yolo County Fair  
1125 East Street or PO BOX 1408 Woodland, CA 95776  
Phone: 530.402.2222  
Email: [Info@yolocountyfair.net](mailto:Info@yolocountyfair.net)  
Website: [www.yolocountyfair.net](http://www.yolocountyfair.net)

September 9<sup>th</sup> Agenda  
Meeting Time: 12PM or Noon  
Online Participation  
<https://global.gotomeeting.com/join/926460069>  
Phone Participation  
[1 \(571\) 317-3112](tel:15713173112)  
Access Code: 926-460-069

#### Board of Directors:

Elaine Yamaguchi (Chair), Troy Bird (Vice Chair), Katie Villegas, Anthony Roberts, Gary Holman & Nancy Muller & Bart Vannucci as Secretary

#### Staff:

Bart Vannucci, CEO, Rita Moore Retired Annuitant Deputy Manager, Carolyn Guillen Event Coordinator, Sara Bailey Marketing Rep, Paulo Silva Maintenance, Rod Pool Maintenance & Everardo Leon Maintenance.

#### Public Participation:

While the Board values the participation of the public, the Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs. All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at [www.yolocountyfair.net](http://www.yolocountyfair.net)

#### Public Comment:

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#### Americans with Disabilities Act:

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 40th District Agricultural Association Board or Committee meetings, or in connection with other Yolo County Fairgrounds ground activities, may request assistance at the Fair Office, 1125 East St., or by calling 530-402-2222 during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.



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### Note:

Items listed on this agenda may be considered in any order at the discretion of the Board Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board. Public Comments will be accepted on Agenda items at the time each item is considered by the Board. Comments are limited to three (3) minutes.

## Agenda

Call to Order: Chairperson Yamaguchi

### Roll Call Vote:

1. Declaration of Quorum
2. Approval of Absences

### Introduction of Guests and Staff:

Consent Calendar: All Matters listed are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the vote unless members of the Board, Staff, or public request specific items to be discussed separately and/or removed from this section. All materials listed were sent as attachments with the agenda.

1. May 13<sup>th</sup> Minutes – with corrections made
2. August 5<sup>th</sup> Minutes
3. August Interim Events, Leases and Standard Agreements
4. August 2021 Bills paid

Motion made to accept the Consent Calendar by

### Correspondence: Discussion or Action by Board

1. All Board Members are invited to a Get together on September 15<sup>th</sup> at 5:30 In Rotary Park where we will get together to regroup and focus on being better and more unified in 2022. Please RSVP By Friday the 10<sup>th</sup> to Carolyn via email.



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New Business:

- 1.

Old Business:

- 1.

CEO Report:

1. Refresher on Board Roles & Responsibilities including meetings for committees and Regular Board Meetings.
2. Follow Up on Funding STOP has been received need all Board Members to do their online courses so that we can receive our allocation sooner.
3. Remainder of August Events Summary & Wrap Up
4. Infrastructure Grant Update
5. CHP Event Requirements

Public Comment:

Committee Reports: The board may take approval action on Committee Reports & New Committee Assignments

1. Entertainment:
2. Finance:
3. CDFA Requirements:
4. Livestock:

Staff Reports:

1. Event Coordinator – Events from August & ones happening in September – Swap Meet
2. Deputy Manager – Financials
3. Marketing Rep / Exhibit Supervisor – Virtual Fair
4. Maintenance –



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Closed Session:

1. To discuss format & time frame for CEO Evaluation

Reconvene into Open Session & Outcome of Closed Session

- 1.

Closing Comments:

CEO –

Board –

Staff –

Items for Future Agenda:

- 1.

Adjournment until next regularly scheduled Board Meeting which will be October 14<sup>th</sup> at noon.

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Bart Vannucci CEO/Board Secretary

Elaine Yamaguchi Board Chair