

# Fond du Lac County Fair Rules and Regulations

- The Fond du Lac County Fair is in no way responsible for the damage of property of exhibitors due to theft, fire, water and natural causes such as weather conditions; including any personal injury of exhibitors and their employees.
- Exhibit booths and concessions must be in a presentable state during the fair hours. Daily upkeep of the display booth is required. Outdoor food Vendors, be prepared to provide screening for any back of house areas to clean up the look of the grounds.
- The daily Expo hours are from Tuesday, 5:00pm to 9:00pm, Wednesday to Saturday, 10:00am to 9:00pm, and Sunday, 10:00 am to **6:00 pm**. The grounds hours are 5pm to 9pm Tuesday, 9am to 10:30pm Wednesday, 9am to 11pm Thursday, 9am to 12 midnight Friday and Saturday, and Sunday 9am to one hour after the end of the demo derby.
- Indoor booth space includes electrical hook-up, 2 tables and chairs in the rental fee. **\*\*Please bring your own electrical cords! Long cords may be necessary!\*\***
- Outdoor booth rental space includes electrical hook-up. Please see the contract for details and indicate the electrical hook-up needed
- No animals/pets are permitted in the exhibit areas or adjacent to areas. Exclusions do apply to patrol dogs accompanying security and guide dogs for the handicapped.
- Changing the layout of the Expo Building booths and fair grounds areas will be done to best meet the needs of all parties concerned after taking into consideration **ALL** input.
- The fair space managers “reserve” the right to re-rent space not occupied by the concession/exhibit by the appointed start time of the Fond du Lac County Fair with **NO REFUND** of monies paid to the Fair for the deposits or rental of location.
- **\*\*\***Payments made after June 1, 2023 must be in the form of cash, money order, or credit card. A \$5.00 processing fee will apply to all credit card payments. If a deposit is not received by April 30, 2023, 2022’s location **WILL NOT** be guaranteed.
- No exhibit or any part of any exhibit may not be dismantled, taken down or removed from the assigned location prior to the specified take down time. Violation of this rule will jeopardize your return to the fair in the future years or if you are allowed to return your spot is no longer guaranteed.
  - Take down times:
    - Expo Building = Sunday, July 23, 2023 at 6:00pm
    - Fairgrounds = Sunday, July 23, 2023 one hour after Derby Concludes
- The fairgrounds electrician must do all electrical hook-ups. **Vendors will be fully responsible for all electrical hook-ups not completed by fairgrounds electricians.**
- No sale of weapons of any type (such as knives, throwing stars, chains, guns that shoot small beads, etc.); laser lights; offensive named or odorous products; and any products deemed not safe or of poor image – final decision is up to the executive director. Also, the usage of laser lights on the grounds is not permitted; they will be confiscated due to safety.
- No subletting of your space/location is permitted; nor is it transferable.
- No parking or camping on the fairgrounds – except in the designated areas with proper payment and registration.
- Applicants shall not interfere with other exhibitors by the excessive use of loud speakers, amplifiers of sound, radios, other broadcasting devices, and sound attracting gimmicks with final decision up to the executive director.
- No soliciting or selling merchandise, including passing out of brochures/literature, outside of the rental location.
- All vendors must provide proof of insurance prior to setting up a booth, display, or stand. All vendors shall furnish Certificates of Insurance for general liability with limits of \$1 million per occurrence, naming the Fond du Lac County Agricultural Society, PO Box 1466, Fond du Lac, WI 54936 as an additional insured. No vendor will be allowed to set up until a valid Certificate of Insurance has been filed and acknowledged. No exceptions.