

Fond du Lac County 4-H Horse Project Guidelines

1. The board will meet once a month, prior to the general membership meeting, if necessary.
2. Concerns and decisions will be addressed by the entire board.
3. Committees will report first to the board, and then back to the general members
4. Opinions of all must be respected.
5. The board will establish an open forum time for individual issues to be aired. This will be acted upon by the board at the next board meeting.
6. Concerns may be presented in writing to any board member at any time. Action will be taken at the board's next scheduled meeting.
7. These guidelines will be monitored by the 4-H Adult Leaders Association and the 4-H Office.

Adopted by 4-H Horse Board of
Directors 5/13/97.



Extension
UNIVERSITY OF WISCONSIN-MADISON

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*4-H is a community of young people across America
who are learning leadership, citizenship and life skills.*



Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. Please do so as early as possible prior to the program or activity so that proper arrangements can be made. Requests are kept confidential.

An EEO/Affirmative Action employer, University of Wisconsin-Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements.

2023 Horse and Pony Project

CALENDAR OF EVENTS

Starting Time – 6:30 PM at Rolling Meadows Dairy Barn (RMDB), unless otherwise designated. Board members will try to be available for questions/answers at 6:00.

For educational, informational, and safety reasons, the FDL County 4-H Horse and Pony Project has implemented requirements that each exhibitor (4-H and FFA) **must** meet in order to exhibit a horse at the Fond du Lac County Fair. These requirements consist of: attending 4 meetings, and one of the July Fair Mandatory meetings (**for a total of 5 meetings**), participating in 2 fundraisers, attending 1 clinic for 2 hours, and having all required paperwork turned in by their respective due dates. All forms including a copy of a current Coggins test must be in “hard” copy form and turned into the Sergeant of Arms – **scans/emails of these forms will not be accepted.**

Those meetings with a star (*) count towards the required four (4) meetings. Members must attend one of the two Mandatory meetings scheduled in July (NO exceptions!!). They must also be in good standing with FDL County Horse and Pony Project and their club/chapter to exhibit at the County Fair or to receive any compensation (awards, fees for education, trips, etc) with horse project funds.

Members must complete two (2) separate fund-raisers to be in good standing with the project. Members must work at a Horse Project sponsored fundraiser which is listed on the calendar below or approved by the board, and work two (2) hours at that fundraiser. Members must also sell \$100 in product from any of the fundraisers offered, or collect \$100 in donations to be considered as (1) fundraiser.

Members must attend two (2) hours at a clinic to be in good standing with the project. Clinics are held at the Fairgrounds rain or shine unless specified. A member may also attend a state sponsored clinic **only if** they are unable to attend 1 of the clinics/educational events being offered outside of general meeting times. The state sponsored clinics can be found on the state website: <https://4h.extension.wisc.edu/>, go to “projects”, then click on “horse”, then scroll down until you see “Handbook,” and click on that. Further in this packet is the **Clinic Attendance Form** that must be filled out by the clinic supervisor and turned in at the next club meeting to the Sergeant of Arms (Matt Andrews). It is suggested that you photocopy this for your own records.

Questions about weather cancellations can be directed to Julie Grossman (920) 979-7752 or Pam Bartoli (920) 979-9181. An email will be sent out from the fdlhorseproject@gmail.com address and it will be posted on Facebook.

CIRCLED – Dates count for perfect attendance **ONLY**.

\$ Designates fund-raisers ******* PLEASE PAY FOR ALL FUNDRAISERS WITH A CHECK AND MONEY MUST BE COLLECTED WHEN ORDERS ARE PLACED**

Midwest Horse fair proof-of-attendance must be in by the June meeting. Your ticket or wristband is proof of attendance. You must have your name on ticket/wristband when turned in for proof of attendance. Only one will count as meeting.

Board of Directors meetings are held at 6:30 PM on the 1st Monday of the month at RMDB unless specifically noted below:

RMDB = Rolling Meadows Dairy Barn, Fond du Lac

*****PARENTS ARE STRONGLY ENCOURAGED TO ATTEND ALL MEETINGS AND EVENTS*****

January	2 *17	Board of Directors, RMDB, 6:30 PM – NEW OFFICERS TAKE POSITIONS Project Meeting, 6:30pm, RMDB, Orientation for new project members 6:00 , Ice breaker activity. Sign up for Style show (earn horse bucks) START PIZZA FUNDRAISER – ORDER FORMS
February	6 *21 \$24	Board of Directors, RMDB 6:30 PM Project Meeting, 6:30pm, RMDB, Liability, Rules & Constitution forms to be signed & turned in. Style show and tack show - Bring donations for Fondy Food Pantry 5PM – PIZZA MAKING - Location TBD

March

\$ - Begin Seroogy Candy Bar Sale

- 6 Board of Directors, RMDB, 6:30 PM
*19 Project meeting, 11:00am, Blue Door Coffee Co. 116 E Main St., Campbellsport, Learning centers – headed up by the Youth Board (variety of educational topics) – including Hippology/Horse Bowl demos, model horse

APRIL - Open riding begins at the Fairgrounds EVERY Wednesday & Thursday **MUST CLEAN UP any manure and garbage, and take home **We will offer clinics on some open riding nights date TBD**

April

- 3 Board of Directors, 6:30pm, RMDB
*22 **THIS IS A SATURDAY**. Horse Health and Education – Breezy Hill Campground Time TBD
*14-16 Midwest Horse Fair – Madison, **BRING PROOF OF ATTENDANCE BY JUNE MEETING!!!**

May

- 1 Board of Directors, RMDB 6:30 PM
6 **CLINIC** – FDL County Fairgrounds 10:00am
7 Fuzzy Wuzzy Open Horse Show, 8:30 am
13 Horse Bowl, Hippology State Competition
*16 Project Meeting, **600pm**, Evergreen Stables, W7490 E Lamartine Dr., Fond du Lac – How to do barn chores. Trailer Safety Demo

*****FOR THOSE WHO NEED HELP OR HAVE QUESTIONS CONCERNING FAIR ENTRIES, COME EARLY AND BRING YOUR FAIRBOOKS– 6:00PM *** MAY MEETING**

June

1.D. FORMS, COGGINS, AND STALL RESERVATIONS DUE AT MEETING!! Failure to hand in on time, disqualifies you from showing your horse at Fair or to receive any compensation (awards, fees for education, trips, etc) with horse project funds. No late entries accepted. Give to Sergeant at Arms, Matt Andrews.

- 5 Board of Directors, 630pm, RMDB
14-15 Lock-in at Fairgrounds, 5PM – 6PM. Bring your horses, feed, etc. **CLINIC**
*20 Project Meeting, **6:00pm**, FDL County Fairgrounds **Vet/ Farrier Demo's, Q&A, Horse Safety during inclement weather ICE CREAM SOCIAL Hand in nomination forms for Sarah Gannon, Amiee Jurgensmier-Thompson, and Mary Lang Sportsmanship awards. No late nominations accepted.**
? FAIR ENTRIES DUE ONLINE!!!!
23-25 State Hunt & Dressage Show

July

- 10 Board of Directors, RMDB, 6:30 PM (**6:00 PM – 1st Mandatory Meeting for Fair**)
16 Barn maintenance begins at 3pm, Fairgrounds – those that help with barn maintenance will be allowed to decorate their stalls and have pizza. **5pm – 2nd MANDATORY MEETING!!!!**
19-23 Fond du Lac County Fair (Tuesday 18th - check in NO EARLIER THAN NOON)
18 Model Horse judging 1:00 PM, Recreation Center
19 Check in BY 9:00am – no exceptions, pony measuring at 1:00 PM. Scavenger hunt begins at 1:15PM.
20 State Qualifying Showmanship, Trail Classes, and Driving – 8 AM
21 State Qualifying Riding show day including Dressage and Western Riding – 8 AM. Meeting and Picture for state qualifiers will be held an hour following the show
21 Fun Water Activities
22 Family Fun Day Show, 9:00 AM
22 State papers due to Secretary (Alissa Pinno) with money and signatures before 5 PM NO LATE ENTRIES ACCEPTED
22 Pot Luck Picnic – 5:00 PM – Auction and awards to follow. NO RIDING DURING PICNIC
22 Following auction and awards – dance party!!!
23 Family Fun/Speed Show -12:30 – 3:00 PM
23 Check out only after 6:00 PM (or forfeit your premium) – No Exceptions

NEW YEAR BEGINS*****WILL COUNT FOR 2023 REQUIREMENTS*****

August

- 7 Board of Directors, 6:30pm, RMDB
- *15 Project Meeting, 6:30pm, RMDB, Pizza party bring canned goods, parents strongly encouraged to come. Discuss Fair – likes/dislikes, improvements to be made for next year, etc.
- \$26-27 4-H Sponsored OPEN PLEASURE SHOW /SPEED SHOW, FDL County Fairgrounds 9am

September

- 9-10 State Gymkhana
- 11 Board of Directors, 6:30 pm, **Culvers across from Menards**
- *19 Project Meeting, 6:30pm, RMDB, Nominations of Officers - Humane Society Donation
- 15-17 State Horse Expo in Milwaukee

October

- 2 Board of Directors, 6:30 pm RMDB
- 8 or 15 Trail Ride – Kettle Moraine/Chili dump 10 AM - ride departure, trail pass needed
- *17 Project Meeting, 6:30pm, RMDB, Elections of Officers, munchies & mixer, Toys for Tots

November

- 6 Board of Directors, 6:30pm, RMDB
- 10-12 State 4-H Horse Leadership Conference,

December

- 2 Fond du Lac Christmas Parade – 4:00 PM, location to be announced
- 4 Board of Directors, 6:30pm, RMDB, Holiday Potluck
- \$9 Craft Show/Tack Swap with Model Horse Show, FDL Fairgrounds – Expo Center 9:00 AM – 2 PM (doors open at 7:00 AM)

*****THERE WILL BE NO PROJECT MEETINGS IN NOVEMBER OR DECEMBER*****

Visit us on FACEBOOK - Fond du Lac County 4-H Horse and Pony Project

E-mail address: fdlhorseproject@gmail.com

Website: <https://fdlhorseproject.wixsite.com/home>

Fond du Lac Co. 4-H Horse & Pony Project Call list '19

Name	Position	Address	Cell #	E-mail
Julie Grossman (ends 2023)	President	W7105 Forest Ave Fond du Lac, WI 54937	(920) 979-7752	julielang31@yahoo.com
Alissa Pinno (ends 2024)	Vice President	W10511 Cty Rd T Brandon, 53919	920-517-6709	alissapinno@gmail.com
Tessa Birschbach (ends 2024)	Secretary	N9772 County Rd W Malone 53049	920-251-5701	tatbirschbach@gmail.com
Jamie Hook (ends 2023)	Treasurer	N3416 County Rd W <u>Eden, 53019</u>	815-499-3413	horseless.ponyproject@gmail.com
Matt Andrews (ends 2023)	Sgt at Arms	N3416 County Rd W <u>Eden, 53019</u>	414-852-2917	holybigcow@gmail.com
Cassie Burke (ends 2024)	Reporter	N5555 Pine Rd Eden 53019	920-979-6468	rosebudburke@hotmail.com
Christy Beck (ends 2024)	Board	N3452 US Hwy 45 Eden 53019	920-979-2483	Christynelson1@gmail.com
Jessica Jordan (ends 2024)	Board	N2626 Meadowbrook Ln. Campbellsport 53010	262-689-1900	jordantl30@gmail.com
Pam Bartoli (ends 2023)	Board	N5555 Pine Rd Eden 53019	920-979-9181	pineridgepaints@hotmail.com
Theresa Gerner (ends 2023)	Board	109 Pheasant Dr Fond du Lac 54935	920-602-1707	tgerner5@hotmail.com
	Horse Bowl, Hippology			
Betty Mertes	Model Horse Instructor	N7927 Townline Rd FDL 54937	920-922-9117	horsecrazylady@sbcglobal.net
Maya Wiltzius (ends 2023)	Youth President	N4177 Cearns Ln Fond du Lac 54937	920-979-0056	mayawiltzius@gmail.com
Paige Jordan (ends 2024)	Youth Vice President	N2626 Meadowbrook Ln. Campbellsport 53010	262-689-2561	pbjordan24@gmail.com
Adele Birschbach (ends 2024)	Youth Secretary	N9772 County Rd W Malone 53049	920-251-5701	tatbirschbach@gmail.com
Hailey Pinno (ends 2023)	Youth Treasurer	W10511 Cty Rd T Brandon, 53919	(920)979-9854	alissapinno@gmail.com
Jake Biermann (ends 2023)	Youth Sergeant at Arms	742 Grove Street Fond du Lac 54935	920-960-0476	jakebiermann49@gmail.com
Torrie Gerner (ends 2024)	Reporter	109 Pheasant Dr Fond du Lac 54935	920-602-1707	tgerner5@hotmail.com
Madison Andrews (ends 2023)	Board	N3416 County Rd W Eden, 53019	920-539-9642	horseless.ponyproject@gmail.com
Lydia Schoening (ends 2024)	Board	741 Mequon Ave Fond du Lac, 54935	920-204-1967	ls72143@gmail.com

REQUIRED FORMS AND TURN IN DATES!!

- February 21** **Constitution form** – on page 9 (Sergeant at Arms)
 Rules form – on page 17 (Sergeant at Arms)
 Liability form –on page 19 (Sergeant at Arms)
 Emergency contact form -on page 21 (Sergeant at Arms)
- June 20** **Stall Reservations** – on page 33 (Sergeant at Arms)
 I.D. Forms – page 35 and 37 (Sergeant at Arms)
 COGGINS – NEED COPY FOR FILES!!!!!!(Sergeant at Arms)
- July 22** **State papers** if participating at state horse expo (Secretary)

FOND DU LAC COUNTY 4-H HORSE AND PONY PROJECT CONSTITUTION

1. **Name:** Fond du Lac County 4-H Horse and Pony Project
2. **Mission of 4-H:**
Enriching youth, families, and communities through citizenship, leadership and life skill experiences.
3. **Purpose of the Project:**
To provide life time skills and learning experiences for the 4-H Horse and Pony Project members, their families and their leaders.
4. **Nonprofit Status:**
This is a nonprofit organization. Any funds received by the project for carrying out its purpose shall not accrue to the benefit of individuals, but to the benefit of the 4-H Youth
5. **Membership:**
Horse and Pony project members belonging to a Fond du Lac County 4-H club in good standings.
No person shall on the grounds of race, creed, color, religion, disability, age, marital or parental status, pregnancy, sex, sexual orientation, national origin or ancestry be excluded from participation in 4-H Horse Project activities.
Release of Liability form must be completed by each member and returned to the Sergeant of Arms by the February meeting of project year to be eligible to participate at any Horse Project related activity. Release of Liability form must be signed by both parents or legal guardians.
6. **Meetings:**
Membership meetings will be held in association with calendar of events distributed to the project members in January of Project year.
The Adult and Youth Board meetings will be held the first Monday of the month from October thru September of the project year. These meetings are open to all. A request to be on the agenda for Board meetings must be submitted to the President prior to the meeting.
Four meetings (not including the July meeting), the Mandatory July meeting, two hours of a clinic, two fundraisers, and all required paperwork are mandatory in order to exhibit a horse at the County Fair, or receive any compensation (awards, fees for education, trips, etc) with horse project funds. You must sign in and stay for a minimum of two hours at the clinics and fundraisers to have it count towards your requirements.
Committees:
 - A. Volunteer committee persons are to perform specific duties as needed. The committee must report back to the Board of Directors for approval. Then the Board makes final approval.
 - B. All committees will have at least one 4-H approved adult leader.
7. **Governing Body:**
The composition of the governing board/body will be the Adult and Youth Board of Directors consisting of: President, Vice President, Secretary, Treasurer, Reporter, Sergeant at Arms, four Adult Board and two Youth Board Members.
The Officers and Board Members will be elected by a majority vote of members present at a membership meeting held in October. Adult Board and Youth Board shall hold office for a two-year term, beginning January 1st. A youth cannot run for the office they are currently vacating for the next project year. All active members are eligible to run for office and vote. Voting is by a majority rule and done by secret ballot. All elected adult board members must have the best interest and welfare of the Youth in mind and be a registered Volunteer by the time that they take office in January.

A registered Volunteer must complete the following:

- Attend a Volunteer in Preparation (VIP) training class.
- Pass a criminal background check. This is done at the initial time of volunteering as well as every 4 years.
- Annually sign a volunteer behavior expectation and assumption of risk form – you complete this through the on-line registration process.
- Complete the on-line UW-Extension volunteer mandated reporter training.

When vacancies occur on the board of Directors during the course of the year, the position will be filled by the Board of Directors Appointment.

8. Duties of Elected Officials:

President's duties;

- A. Oversee all meetings for the Project and the leaders in the project to include committee's.
- B. Horse Barn Fair Superintendent (approved by Fair Board).
- C. The President will vote in the event of a tie.
- D. Chair the scholarship committee.

Vice President's Duties;

- A. Assist the President as necessary in all duties.
- B. Serve in the absence of the President at any general or board of director's meetings.
- C. Secure stall reservations and assignments for the Fond du Lac County Fair.
- D. Post duty roster in the barn for the Fair.

Secretary's Duties;

- A. Record minutes at membership and board of director's meetings.
- B. Submits all correspondence for the project.
- C. Accepts State Fair entries, and submits forms and fees to the State 4-H Horse Association.
- D. Send out all email correspondence to members as needed and post pertinent information on Facebook

Treasurer's Duties;

- A. Collect and disburse funds as needed.
- B. Maintain records regarding accounts.
- C. Oversee committee to develop the annual budget.

Sergeant at Arms Duties;

- A. Monitors the sign in sheet at membership meetings and keep attendance records.
- B. Collects Forms, when due by their perspective due dates.
- C. Enforces ROBERTS RULE OF ORDER.

Reporter's duties;

- A. Acquire information on functions, events, awards, and recognitions to promote the project to local newspapers and magazines.
- B. In charge of monthly door prize. Collecting names and having items to hand out.

Adult Board Members duties;

- A. Contribute to the policy and decision making at all board and general meetings.
- B. Anything assigned by President

Youth Board Members duties;

- A. Contribute to the policy and decision making at all board and general meetings.

9. Nominations and Elections:

- A. Nominations, written or verbal will be accepted through the October meeting. **Written votes must be signed, and in two sealed envelopes to be accepted.**
- B. Youth member nominees may be any age.
- C. All officers will be elected by a majority vote of members or others in good standings, present at the October meeting.

D. Youth and Adult officers must attend 10 out of the 12 board meetings. If officers are not fulfilling their duties, they may be removed by a secret ballot vote of members following, ROBERTS RULES OF ORDER.

10. **Project Assets:**

A. A monthly financial statement shall be presented at each regularly scheduled board meeting. An audit will be conducted at least annually or at the change of Treasurer by an approved auditor not serving on the governing board. The audit and financial record shall be submitted to the County Extension Office, and tax forms have to be filed every year.

11. **Amendments:**

A. This constitution may be amended at the end of the calendar year at a meeting at which 2/3 vote cast by those in attendance, providing notice has been given at the previous meeting.

12. **Dissolution:**

A. Upon the dissolution of the association, any and all assets remaining shall be conveyed to a 4-H Youth Development program or 4-H Youth Development Foundation as selected by the affirmative vote of the majority of members entitled to vote.

ACKNOWLEDGMENT OF CONSTITUTION AND BYLAWS

I _____ do acknowledge that I received a copy of the
(Member)
Fond du Lac County Constitution/By Laws. I have read the By-Laws and understand them fully.

(Signature)

(Date)

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FOND DU LAC COUNTY 4-H HORSE AND PONY PROJECT HANDBOOK

RULES OF EXHIBIT

1. Belong to a Fond du Lac County 4-H club.
2. Belong to the Fond du Lac County Horse and Pony Project and meet project requirements as listed in the Rules of Exhibit, Barn Rules, and Safety and Riding Rules.
3. All Wisconsin State 4-H guidelines will be followed as they pertain to any and all Fond du Lac County 4-H Horse Project functions.
4. Attend four of the monthly meetings (not including the July Mandatory meeting), two fundraisers set up by the project committee, one clinic by July 1st, and one of the two mandatory meetings held in July prior to the fair. Any member grade 13 who is unable to fulfill the attendance requirements must have a letter requesting a waiver submitted to the President by the January meeting.
5. **Release of Liability** form must be signed by parents or guardian and returned to the **Sgt at Arms** by **February meeting** to be eligible to participate in any 4-H Horse Project Activity.
6. A member may identify any number of horses or ponies but a completed **Horse Identification, Copy of Coggins results, and Health form** must be turned in to the **Sergeant at Arms** by the **June project meeting** for each one. ONLY “HARD” COPIES OF THESE FORMS WILL BE ACCEPTED – NO SCANS/EMAILS!! It is recommended if possible to register more than one horse in case an emergency would arise with one horse it would leave you with a “back up”. Any Horse not registered by the June project meeting by the member will not be allowed to show at the Fond du Lac County Fair. If forms are not handed in at or before this meeting, the member will not be able to show a horse at the County Fair. All forms mailed to the Sgt. Of Arms MUST be postmarked JUNE 15.
7. A member is only allowed to bring two horses or ponies to the fair and will have to show both horses in Fair Entry classes.
8. Members may share a horse (ID the same horse) for the County Fair.
 - a. For State Expo, however, “Only members of the immediate family, and a 4-H youth paired with a Horseless Horse youth, are permitted to show the same project animal.” This means that if you share a horse with another member outside of the family at the County Fair and both qualify, only one qualifying member will be able to exhibit at the State 4-H Horse Expo; siblings sharing a horse may share that horse at the State 4-H Horse Expo however that horse may not compete in the same class with two different riders, siblings or otherwise. If sharing a horse, each member must submit all paperwork required for IDing each entry. Each family member may show any combination of ten classes, provided the horse is only shown once in a specific class number. Each project member is allowed to show in, at most, ten classes.
9. Horseless Horse may only enter in Horseless Horse classes.
10. Stallions are prohibited.
11. Ponies must be 56 inches and under. Ponies must be measured by 1:00 pm Wednesday of the fair.

- 12.** A veterinarian's signed statement regarding a reason for your horse to not be able to attend the fair and request for a substitution must be submitted to the Board for discussion and approval. Any substitute horse or pony not meeting the requirements in rule #6 will not qualify for exhibiting at the County Fair.
- 13.** Any exhibitor who has completed grade 6 and is eligible can compete at the WI State 4-H Horse Expo held in September. Exhibitors will be required to obtain signatures from the Horse Project President and County 4-H Educator
- 14.** A member who has completed 3rd grade may compete at the WI State 4-H Horse Expo in the following: photography, drawing, model horse, judging, poster, clothing, speech and demonstration. See WI State 4-H Horse Expo Rules for additional guidelines.
- 15.** A member must also be in good standing with the Fond du Lac County 4-H horse and Pony project to compete at any WI State 4-H Horse Show(s) which means all rules of conduct contained in (Rules of Exhibit, Barn Rules, and Safety Riding Rules) will be adhered to at all 4-H functions. Inappropriate actions or behavior by parent or member will receive a one-time verbal warning from the president or the superintendent. In the event of a second offense, you will be brought in front of the Board for further action. This may consist of being asked to leave the fair, and or any other 4-H Horse Project Function. These actions may also disqualify the member from competing at any WI State 4-H Horse Show(s).
- 16.** All classes will be judged according to the Wisconsin 4-H Horse Association Equestrian Guidelines.
- 17.** The board reserves the right to cancel or combine classes with insufficient entries (three or less).
- 18.** No grooms or trainers are to be in the ring or on the rail during the show (except headers in the driving classes). **No coaching from the rail.**
- 19.** An exhibitor or parent may approach the judge, in the presence of a board member or ring steward, only AFTER the exhibitor's classes under that judge have been completed.

BARN RULES

1. The Fond du Lac County Horse Project Committee assigns all stalls according to clubs. A form asking how many horses you are bringing to the Fair is included in this packet, and must be returned by the May project meeting to the Sergeant at Arms. At this time, you may request to be in a certain club. Do not request tack stalls as they will be assigned according to number of horses in the barn.
2. Horses and ponies are prohibited from standing or being tacked in the barn aisle at any time.
3. Hay bags, and hay nets with 2 inch sized holes or smaller, are allowed. Bags/nets need to be hung at least wither height.
4. Water buckets should be tied or secured in the stalls.

5. Stall Identification forms, emergency contact cards and entry cards must be on the stall door at all times.
6. No dogs or pets are allowed in the barn at any time.
7. No smoking is allowed in the barn at any time.
8. You cannot publicly exhibit your horse through an open stall door without a halter and lead rope on the horse. It must be controlled by the handler at all times. You must be standing when exhibiting your horse – absolutely no sitting in chairs while exhibiting.
9. All horses and ponies must be fed, watered and stalls cleaned by 10:00am. Simple picking is allowed all day. **Horses and ponies must have water at all times all week.**
10. Barns will be open at 6:00am and closed at 10:00pm unless otherwise posted.
11. Barn duty is a requirement for all members. Each club will be assigned a designated time that barn duty must be done. It is also your responsibility to pick up your own mess.
12. Blankets on the horses and ponies are prohibited between the hours of 10:00am and 9:00pm, except after 6pm on Wednesday and Thursday evenings.
13. Barn Superintendents will check horses and ponies once a night.
14. Riding and driving in the barn is prohibited. Horses must be led at a walk when in the barn. Horses and ponies and driving carts must be mounted and dismounted in either arena.
15. Bathing of horses and ponies should be done on the west side of the barn.
16. Manure is to be deposited on the west side of the barn, in the manure pit.
17. Shavings, bedding pellets or straw only may be used for bedding.
18. Trailers are to be parked in designated area only. **No trailers parked by campers.**

SAFETY RIDING RULES

1. Novice exhibitor classes are recommended for 1st and 2nd year project members but are not mandatory. Novice horse classes are intended for “green” horses and those with limited showing experience.
2. Arena will be open for working horses and ponies between 6:00am to 8:00pm
3. **Horses cannot be ridden, driven, or schooled by anyone other than the exhibitor. No free lunging – horses must be on a lunge line.**

4. Special permission for lunging another exhibitor's horse for hardship cases ONLY may be obtained by reporting circumstances to the board. A special permit MUST BE WORN while handling the animal and the member must be present.
5. No reckless riding. No riding, lunging, or driving on any grassy areas. Lunging times will be designated. Riding and driving are permitted in warm up ring or arena only.
6. Horses that kick must have a red ribbon in their tail at all times.
7. Riding etiquette will be enforced all times, avoid clusters of three or more, stay at least one horse length between other riders at all times in the arena, do not stop on the rail.
8. Exhibitors may only be mounted in designated areas. The horse must be appropriately tacked (saddle and bridle) and rider must be appropriately attired (boots, pants, helmet) when riding. NO RIDING DOUBLE OR BAREBACK.
9. Members must always wear boots or riding shoes with a heel while riding their horse. Closed toe shoes are allowed ONLY while on the ground with your horse. When riding please make sure that you are appropriately covered. Any person handling/leading a horse must wear proper footwear – NO open toed footwear allowed.
10. SEI approved helmet with safety harness securely fastened is required when riding or driving. No exceptions.
11. After Friday's show, family members, owners of horse, and family members of owners will be allowed to ride horse for the rest of the fair, only after signing Release of Liability form and returning it to the President.

HORSE PROJECT POLICIES

1. Those members wishing to participate in educational/leadership events/conferences, whereas the club would be funding the event, will be required to submit a deposit to hold their spot. The deposit amount will be determined by the Adult Board and must be submitted prior to the registration deadline. This deposit will be refunded after the event if the member attends and participates.

Horse and Pony Project Fair Rules

PLEASE HELP KEEP THE BARN AND GROUNDS CLEAN!!!!!!

1. No tape of any kind, tacks, staples, nails, or anything that penetrates the wood is to be used on wood stalls. **DO NOT THROW ANY TYPE OF GARBAGE IN THE MANURE!!!**
2. To rest and/or hang out with fellow project members – feel free to gather in the project’s tent that will be located near the south property line across from the horse barn.

FAIR SCHEDULE:

3. 7/18, Model Horse judging at 1:00pm at the Recreation Center.
4. 7/18 (Tuesday) horses may arrive after 12:00 pm - 7/19 (Wednesday) horses **MUST be at the fairgrounds by 9:00 am when the fair opens.**
5. Emergency contact information must be on stall as soon as your horse occupies the stall. ID card and fair tags must also be on the stall or you forfeit your premiums.
6. 7/19, check in by **9:00 AM no exceptions**. Pony measuring on concrete on south end of barn at 3:00pm (minis do **not** have to get measured).
7. 7/20, 8 am, showmanship, trail and all driving classes.
8. 7/21, 8 am, western and hunt riding classes, dressage, and western riding. State qualifier meeting and picture an hour after the show has finished.
9. 7/22, 9:00am, Family Fun show.
10. **7/22, State qualifiers paperwork due to secretary Tessa Birschbach BEFORE the picnic starts at 5pm. No Exceptions.**
11. 7/22, **5:00pm – Potluck (held in the horse project tent) – Awards and auction to follow.** Please bring your own drinks – they will not be provided. If your last name starts with the letters A-M, bring a salad or like item. If your last name starts with the letters N-Z, please bring a dessert to the picnic. We will be having chicken again this year. No riding during the picnic. **Please pick-up tickets for potluck from one of the board members – this is important so we know how much chicken to order!!!!** The potluck is free to project members and their immediate family – others are asked to pay \$5 per person.
12. 7/23, 12:30pm – 3:00pm, Fun Speed Show.
13. 7/23, Horse may not leave before 6pm or you will forfeit your premiums. Clean out stall before leaving. Manure may be shoveled into the isle. Make sure you get it away from the stalls because a skid loader will be scraping it up, and all decorations are removed.

BARN RULES:

14. Horses and ponies are prohibited from standing or being tacked in the barn aisle at any time.
15. Hay nets/ bags with smaller than 2 inch holes are allowed.
16. Water buckets should be tied or secured in the stalls.
17. No dogs or pets are allowed in the barn at any time.
18. No smoking is allowed in the barn at any time.
19. You cannot publically exhibit your horse through an open stall door without a halter and lead rope on the horse controlled by the handler at all times.
20. All horses and ponies must be fed, watered and stalls cleaned by 10:00am. Simple picking is allowed all day. **Horses and ponies must have water at all times all week.**
21. Barns will be open at 6:00am and closed between 9:00pm - 10:00pm unless otherwise posted.
22. **We WILL have barn duty for evening hours only at 6:00 to close the barn..** Please help keep the barn clean!! Pick up garbage, rake the aisle ways, etc. If the barn is not kept clean, then barn duty assignments will be made.
23. Blankets on the horses and ponies are prohibited between the hours of 10:00am and 9:00pm, except after 6pm on Wednesday and Thursday evenings.
24. Riding and driving in the barn is prohibited. Horses must be lead at a walk when in the barn. Horses and ponies and driving carts must be mounted and dismounted in warm up ring only.
25. Bathing of horses and ponies should be done on the west side of the barn.
26. Manure is to be deposited on the west side of the barn, in the manure pit.

FAIR RULES AND OTHER INFORMATION:

27. Trailers are to be parked in designated area only. **No trailers parked by campers.** Only trailers with sleeping quarters being used for camping.
28. Arena will be open for working horses and ponies between 6:00am to 8:00pm except for times that are designated for driving and drill team. These times will be announced and posted throughout the fair.
29. No reckless riding. No riding, lunging, or driving on any grassy areas. Riding and driving are permitted in warm up ring or arena only.

30. Boots or riding shoes with a heel must be worn at all times while riding the horse. Closed toe shoes are allowed while on the ground. When riding please make sure that you are appropriately dressed.
31. SEI approved helmets must be worn when riding or driving your horse. No exceptions.
32. After Friday's show, family members, owners of horses, and family members of owners will be allowed to ride horses for the rest of the fair, only after signing Release of Liability form and returning it to the President.
33. **DON'T FORGET TO TAKE PICTURES!!** The end stall in the horse barn (northeast corner) is set up for pictures. ☺
34. You will be issued a back number – please keep and use the same number all week and weekend of the fair for showing purposes.

**BE SAFE, HAVE FUN, AND CREATE LONG LASTING
MEMORIES!!**

**ACKNOWLEDGEMENT OF THE RULES OF EXHIBIT, BARN RULES,
FAIR RULES AND SAFETY RIDING RULES**

I _____ do acknowledge that I received a copy of the Fond du Lac
(Member)
County Horse Project Rules. I have read the rules and understand them. I also understand what
the consequences could be if the rules are not followed.

(Signature)

(Date)

Blank

Emergency Contact Information

In case we need to contact you

Participant's Name _____ Date of birth _____ Male ___ Female ___

Address _____ City _____ State ___ Zip _____

Email address: _____

Mother/Guardian _____

Please check the times you are available at each number.

Home Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Cell Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Work Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Father/Guardian _____

Please check the times you are available at each number.

Home Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Cell Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Work Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

If Parent/Guardian is not available in case of emergency, notify:

Name _____ Relationship _____

Home Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Cell Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

Work Phone (_____) _____ Morning _____ Afternoon _____ Evening _____

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I _____, am a member of the Fond Du Lac County 4-H Horse and Pony Project and am attending this clinic to meet my requirements that are needed to receive project sponsored awards and to be able to exhibit my horse at the Fond du Lac County Fair. I am required to attend 2 (two) hours of a clinic. Please fill out the bottom portion of this form

so that I may turn it into my county President for approval. Thank you for your time and cooperation.

Name of County Sponsoring Clinic

Type of Clinic

Date of Clinic

Clinician Name

Name of Contact Person

Number of Contact Person

Time In and Signature

Time out and Signature

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SARAH GANNON MEMORIAL TRAVELING TROPHY

Sarah Gannon was a member of the Fond du Lac County Horse and Pony Project until 1988 when she and her family moved to Hudson, Wisconsin. Sarah was truly a great member of our 4-H group. She was very pleasant girl, always friendly and helpful to others.

An unfortunate accident with her horse at UW River Falls Lab Farm in October of 1988 took her life at the age of 12 years. She will always be remembered by many of our group.

Each year the Horse Guidance Committee awards the Sarah Gannon Memorial Trophy to an individual in the 8 through 12-year age group. This person must display the interest, enthusiasm, and all-around good character for the horse project, that Sarah Gannon is remembered for.

In order to nominate an individual, you must send in the Sportsmanship Nomination Form to the President or the Secretary of the Horse Project by June 12th. Nominees will be informed of their nominations by a member of the Sportsmanship Committee. Upon being informed you will be encouraged to follow the steps required to be a qualified candidate. The recipient of the award will be given the award at the Saturday night picnic at the Fair.

Recipients of the Sarah Gannon Memorial Award since 1989 have been: Travis Trepanier, Jessica Henke, Trisha Trepanier, Nicki Wagner, Megan Grunke, Julie Lang, Tessa Trepanier, Bobbie Baker, Ashley Muellenbach, Cayla McKibbage, Holli Rumbuc, Kelsey Ruplinger, Alyssa Schanen, Katie Blanchard, Joey Yagler, Stephanie Hicken, Marya Haegler, Merrick Zimdahl, Kayla Marcoe, Dante Moon, Ashland Moericke, Allison Opheim, Sarah Schaefer, Cassie Burke (2012), Josie Jensen (2013), Megan Matty (2014), Connor Swain (2015), Lauren Swain (2016), Leah Williams (2017), and Madison Andrews (2018), Alli Grossman (2019), COVID (2020), Adele Birschbach (2021) and Bridget Weber (2022).

Amiee Jurgensmier-Thompson Sportsmanship Award (Formerly the Tiffany Binning Award)

Aimee was an active member of the Fond du Lac County Horse and Pony project since she was a little girl. She continued to be involved in the project into her adult years, holding many positions on the board.

She enjoyed showing her own horses and most importantly, helping other members to learn and grow in the project. Aimee could be found many times coaching and giving advice – even right up to her passing in the fall of 2013. She was an inspiration and role model to many 4-H members – young and old.

Fond du Lac County horse guidance committee has established a special sportsmanship award in her memory. The award is to go to a very deserving Horse and pony project member who is 13 years or older.

In order to nominate an individual, you must send in the Sportsmanship Nomination Form to the President or the Secretary of the Horse Project by June 12th. Nominees will be informed of their nominations by a member of the Sportsmanship Committee. Upon being informed you will be encouraged to follow the steps required to be a qualified candidate. The recipient of the award will be given the award at the Saturday night picnic at the Fair.

The recipients of the Tiffany Binning Sportsmanship award are: Rikki Ruplinger, (2005) Jill Narges, (2006), Jessica Ebert, (2007), Rebecca Larson, (2008), Mandi Pesch, (2009), Carly Salter (2010), Amanda Hackl (2011), Becca Moon (2012), Allison Opheim (2013), and Emily Franke (2014).

The recipients of the Amiee Jurgensmier-Thompson Sportsmanship Award are: Kaelyn Ernst (2015) Amanda Guenther (2016), Cassie Burke (2017), Sara Bopp (2018), Jake Bierman (2019), COVID (2020), Kallie Tiedt, (2021) and Becca Volz (2022).

MARY LANG MEMORIAL TRAVELING TROPHY

Mary Lang was a leader in 4-H for over 20 years. She was also the president of the Fond du Lac County Horse and Pony Project for 8 years. Mary spent many hours helping with the project. If she wasn't helping a member, she was helping the nervous parents make sure they had all their paperwork in and their kids were ready to show. She was a very special person, with a huge heart always willing to give and work hard to get things done in and out of the project.

Mary passed away in February of 2009, she was 58. She had battled colon cancer for five years. She was a fighter, and an inspiration to many other cancer survivors. Mary touched the hearts of many youths and adults in our project and is dearly missed.

The project will award this trophy to an adult who shows the hard work, enthusiasm, and leadership that Mary will always be remembered for.

In order to nominate an individual, you must write a nomination letter and send it to the President or the Secretary of the Horse Project by June 12th. The family of Mary Lang will choose the recipient. The award will be given out Saturday night of the fair.

The recipients of the Mary Lang Award are: Tracy Salter (2011), Kathy Pesch (2012), Aimee Jurgensmier-Thompson (2013), Marsha Jurgensmier (2014), Tonia Moon (2015), Pam Bartoli (2016), Lisa Jensen (2017), Alissa Pinno (2018), Jessica Volz (2019), COVID (2020), Julie Zimmerman (2021) and Tessa Birschbach (2022).

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Sportsmanship Nomination Form

Sportsmanship awards are meant to honor members of the Fond du Lac Horse and Pony Project who exemplify the qualities evident in Sarah Gannon and Amiee Jurgensmeir-Thompson. It is often difficult for project leaders to recognize the outstanding qualities possessed by members. Therefore, it is vital that other upstanding project members nominate youths they deem deserving.

This form must be completed and handed in to the President by June 16th. Otherwise, the nomination will not be accepted, and the nominee will not be considered. All nominees will be sent the application information necessary to be considered for the sportsmanship awards.

Please fill out the following information about the project member you wish to nominate.

Name _____

Home Address _____

Phone Number _____

E-mail _____

Age _____

Signature of nominating person (optional) _____

Thank you for taking the time to nominate a member of the Fond du Lac Horse and Pony Project, your participation is appreciated.

If nominating two (2) individuals, please make a photocopy and submit a form for each individual.

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FOND DU LAC COUNTY 4-H HORSE PROJECT SPONSOR FORM

It's that time of year again, and our 4-H Horse Project is looking for individuals and businesses to help sponsor us at the upcoming fairs and events during the year.

Your donations are used for many different purposes, such as awards, trophies, ribbons at the Fair, and speakers or trainers at various times during the year. They also allow us to make improvements and to maintain the horse barn at the County Fairgrounds.

We strongly encourage our members to patronize all businesses that assist our project. Individuals and businesses that donate \$300.00 or more over several years will be recognized on a plaque in the horse barn. Classes are \$25.00 each to sponsor. If you wish not to sponsor a class, a donation of any amount will be greatly appreciated.

_____ Number of classes you wish to sponsor.

Name of class(es) you'd like to sponsor: _____

_____ I do not wish to sponsor, but my donation is: \$ _____

(Name)

(Address)

(4-H Member's Name)

Please make checks payable to Fond du Lac County 4-H Horse Project. Send this form & check to: THE TREASURER.

Jamie Hook
N3416 County Rd W
Eden, 53019

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STALL RESERVATIONS

You will need one of these forms for each horse you bring. Tack stalls will be assigned depending on the number of horses coming to the fair.

4-H Club _____

Name of Horse _____ Horse/ Pony/ Mini (circle animal type)

Height of animal: _____

Horse Owner:

Name	Phone Number	Email address

Exhibitors showing this Animal:

Check box that applies

Name	Phone #	Email address	Own/ lease	Horseless Horse
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

High School Senior? _____yes _____no

Contact for horse emergencies - Name _____ Phone # _____

Please note any special considerations/ needs and reasoning:

For Office Use Only:

Exhibitor participated in class during Thur/Fri Show _____

blank

**HORSE AND PONY IDENTIFICATION FORM
FOR PROJECT YEAR 2023 _____**

NAME OF HORSE: _____

RETURN THIS COMPLETED FORM TO THE SERGEANT AT ARMS (SEE OFFICER LIST FOR NAME AND ADDRESS) BY MAY PROJECT MEETING.

IN THE BEST INTEREST OF YOUR HORSE THESE ARE THE VACCINATIONS REQUIRED TO SHOW YOUR HORSE AT THE COUNTY FAIR.

SIGNATURE of CLUB MEMBER _____

ADDRESS _____ CITY/ZIP _____

CLUB _____ PHONE NUMBER _____ AGE _____

COUNTING THIS YEAR, GIVE NUMBER OF YEARS YOU HAVE BEEN ENROLLED IN THE HORSE PROJECT _____

SIGNATURE AND APPROVAL OF PARENT _____

SIGNATURE AND APPROVAL OF OWNER _____

PHONE NUMBER OF OWNER _____

PREMISE ID NUMBER _____

DO YOU EXPECT A FOAL FOR THIS YEAR'S PROJECT? ____ YES ____ NO

ENCEPHALOMYELITIS VAC. _____ COMPANY _____ SERIAL# _____
(DATE)

TETANUS VAC. _____ COMPANY _____ SERIAL # _____
(DATE)

INFLUENZA VAC. _____ COMPANY _____ SERIAL # _____
(DATE)

RHINO VAC. _____ COMPANY _____ SERIAL # _____
(DATE)

(PERSON ADMINISTERING VACCINATION)

(SIGNATURE OF PERSON)

blank

IDENTIFICATION OF HORSE PROJECT ANIMALS

NAME OF ANIMAL _____

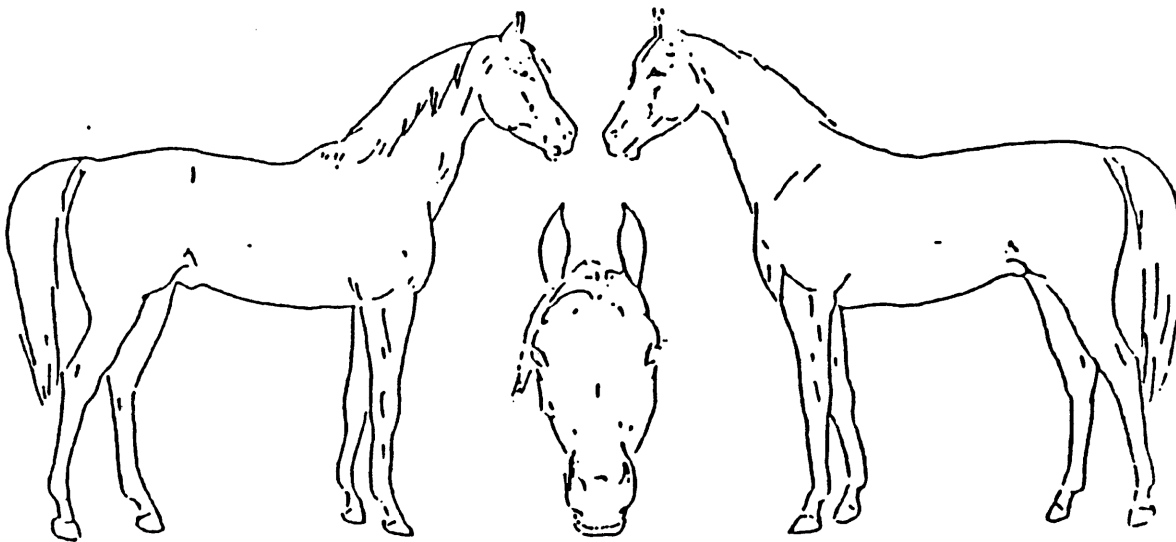
CHECK ONE: _____ MARE _____ GELDING

If mature, give height in inches at withers _____.

If still growing, check expected height at maturity: _____ Over 56" _____ Under 56".

Is animal registered? _____ Yes _____ No If yes, give Association _____

**OUTLINE ALL MARKINGS IN DIAGRAM, ATTACH PHOTOS OF YOUR HORSE
PHOTOS - MUST BE OF BOTH SIDES AND FACE OF THE HORSE OR PONY, OR INCLUDE
COPIES OF REGISTRATION PAPERWORK!!**



Predominant Body Color _____

Secondary Colors (spots, markings) _____

Hoof Color: Left Front _____ Right Front _____
Left Rear _____ Right Rear _____

Date of birth, if known _____ Or approximate age in years _____

Owner of this animal is _____

If owned by yourself or parent, give year acquired _____