



**OSCEOLA COUNTY FAIR
KISSIMMEE VALLEY LIVESTOCK SHOW
OSCEOLA COUNTY 4-H
COMMERCIAL AUCTION HENS RECORD BOOK**



Project Year: _____

Level Age as of Sept 1 of project year

Circle One:	Junior (8-10)	Intermediate (11-13)	Senior (14-18)
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Exhibitor's Name: _____ **Age (as of Sept 1 of project yr.):** _____

4-H Club or Chapter: _____ **Years in Project (for this animal species):** _____

Leader Signature: _____ **Leader's Name:** _____

I hereby certify that as the exhibitor of this project I have been personally responsible for the care of this animal, have personally kept records on this project for the current year, and have personally completed this record book in my own handwriting.

Exhibitor Signature: _____ **Date:** ____ / ____ / ____

I, the parent/ guardian certify that my child has completed this project and this record book and will comply with all the Rules and Regulations of this fair.

Parent/Guardian Signature: _____ **Date:** ____ / ____ / ____

Livestock Drug Statement: I/We hereby certify that any drug, antibiotic, or biological substance which may have been administered by myself, or any other person, was done so in strict compliance with the manufacturer's label requirements or as prescribed by a veterinarian.

Exhibitor Signature: _____ **Date:** ____ / ____ / ____

Parent/Guardian Signature: _____ **Date:** ____ / ____ / ____

CATEGORY CHOICE FOR KVLS JUDGING

If you would like to compete in the record book competition for the fair, please select Graded. If you do not wish to compete, please select Pass/Fail. Please sign beside the section you choose. If you choose pass/fail please be aware that you are opting out of the competition for awards in record book placing and your book will not receive a graded score from KVLS. Any book without a choice will automatically be put into the Pass/Fail category. A record book may be moved into the Pass/Fail category at the Record Book Committee's discretion if it is evident that the book has not been completed by the exhibitor.

Select one

_____ **Please enter my book in the Graded category. Exhibitor Signature:** _____

_____ **Please enter my book in the Pass/Fail category. Exhibitor Signature:** _____

ALL BOOKS WILL BE TURNED IN PRIOR TO ANIMAL SHOWS REGARDLESS OF CATEGORY CHOICE.

COMMERCIAL LAYING HENS RECORD BOOK

CHECK OFF LIST 2023-2024

Record books are due on **Wednesday, January 24, 2023** prior to taking the Skill-A-Thon **from 2:00 - 6:00 p.m.** at the KVLS Arena.

Report Cards: Are not required for the Poultry Auction Birds.
All exhibitors must take the Skill-a-Thon and make a passing grade of at least 70%.



KVLS CHECKLIST:

(COMPLETE AND SIGN THIS LIST BEFORE TURNING IN TO KVLS IN JANUARY)

Check Off

_____	FOLDERS:	Graded Books: 4-H GREEN PROJECT COVER (4-H Exhibitors), BLUE PRONGED FOLDER (w/ FFA logo glued to front) (FFA Exhibitors)
_____		Pass/Fail: 4-H GREEN PROJECT COVER/ OR PLAIN GREEN PRONGED FOLDER
_____		(The following items paper clipped inside front cover) TYPED AUCTIONEER STATEMENT KVLS SCORE SHEET
_____		PAGES IN CORRECT ORDER [SIGNED Cover Page, Project Expenses (Inventory, Animal, All Feed, Non-Feed Expense, Health), Other Income, Financial Summary, Demonstrations and Exhibits, Leadership and Citizenship, Certificates (Participation/Demonstration), Project Attachments (Project Story & Project Pictures), Club Meeting Log]

Look through your record book again and make sure each page is complete.

NOTE: Show/Sale Record (pg. 12), Financial Summary/Project Summary ("AFTER SALE" data in the right column pg. 13), Project Activities (pg. 19), and Meetings after fair (pg. 24) are to be **completed after the Show and Sale.**

REMINDERS! Your record book must be completed and receive a score of 70% or higher (if Graded) or a Pass (if in Pass/Fail) in order to participate in the KVLS Commercial Laying Hen Show and Sale.

Record books MUST be completed by the exhibitor in their own handwriting. If a book is turned in to the KVLS in the Graded category, and it is evident to the committee that book has not been personally completed by the exhibitor, the record book committee reserves the right to place the book in the Pass/Fail category.

Please sign below to verify that you have completed the above check off list.

Exhibitor Signature _____

Date ____ / ____ / ____

Parent/Guardian Signature

Date ____ / ____ / ____



4-H CHECKLIST:

(COMPLETE AND SIGN AFTER FAIR BEFORE TURNING IN TO 4-H IN MAY)

Check Off

_____		4-H GREEN PROJECT COVER or GREEN PRONGED FOLDER
_____		SIGNED COVER PAGE
_____		ALL PROJECT REPORT AREAS (post fair) Show/Sale Record (pg. 12), Financial Summary/Project Summary ("AFTER SALE" data in the right column pg. 13), Project Activities (pg. 19), and Meetings after fair (pg. 24)
_____		UPADATED PROJECT STORY/ PHOTOS
_____		ACTIVITY LOG (SIGNED BY 4-H LEADER)
_____		CERTIFICATES for Leadership, Citizenship, Demo/Talk, Community Service (club level)

I personally prepared this report and it is a true record of my 4-H project. **Record books MUST be completed in member's handwriting.**

Approval of this report

4-H Member Signature: _____

Date: ____ / ____ / ____

Parent/Guardian Signature: _____

Date: ____ / ____ / ____

Record books are due to 4-H on Monday,
May 6, 2024.

Make sure you fill-in after fair information to receive maximum points.

KVLS MARKET ANIMAL RECORD BOOK JUDGING SHEET

NAME _____ AGE _____

CLUB _____

**** Please see instructions on page 2, under KVLS checklist, for information about required covers.**

SECTION	COMMENTS	POSSIBLE SCORE	ACTUAL SCORE
Inventory: Animal and Equipment		20	
Expenses: feed, hay, non- feed, and vet (health)		20	
Project Financial Summary		10	
Demonstrations and Exhibits		10	
Leadership & Citizenship		6	
Knowledge and Skills, I gained		5	
Project Story		15	
Project Pictures		10	
Spelling and Neatness		4	
Possible Score		100	XXXXX
Total Points Earned		XXXXX	

No plastic covers on pages

- 100 – 90 Blue
- 89 – 80 Red
- 79 and under White

JUDGE'S COMMENTS: _____

Osceola County 4-H Project Report Score Sheet

Name: _____ Club: _____

Project Area: _____ Age Division: _____ Years in Project: _____

Points Earned	Possible Points	Criteria	Comments
Section 1: Project Plans and Goals (7 points possible)			
	7	This is what I want to accomplish this year: - Ability to set obtainable and relevant goals. - Goal should be in project area. 2 points off if not.	
Section 2: Project Overview (35 points possible)			
	9	4-H Presentations- 3 points off if 1 presentation is NOT in project area - A minimum of one oral presentation related to your project work. - Expectations: JR-1, INT-2, SR-3	
	4	Exhibit- Automatic 2 points off if one exhibit is NOT in project area. - A minimum of one exhibit must be in your project area. - Expectations: JR-1, INT/SR-2	
	8	Leadership- Automatic 2 points off if one is NOT in project area. - A minimum of one leadership activity in your project area. - Expectations: JR/INT-2, SR-4	
	8	Citizenship- NOT required in project area. - Expectations: JR/INT-2, SR-4	
	6	Knowledge and Skills, I Gained: - One item under each category should be checked.	
Section 3: Project Attachments (58 points possible)			
	10	Financial Summary Page -All sections that are applicable should be filled out. Those that are not, should have a zero (0) or N/A (not applicable).	
	24	Activities/Project Book– 4 points for each activity completed. - Completed required number of activities (six) outlined in the project as evidence of learning project skills. - Activity Forms can be submitted for an activity you completed. - Approved county level workshop certificates (with Agent signature) may be substituted as an activity. - Leader signature is acceptable for Market Animal projects	
	14	Project Story - The story portrays experiences with project work. - Answers required questions. - Meets length requirements (JR-4 paragraphs, INT-5 paragraphs, SR-6 paragraphs) - Shows a beginning, middle and end. - If a market animal project, includes information after fair. -See guidelines within 4-H Project Report	
	10	Project Pictures- Automatic 3 points off if captions or dates are missing. - Shows member actively engaged in learning experiences with their project (evidence of beginning, middle and end /with captions and dates). 3 points for completion of each section. A picture at fair should be included. - Minimum of 3 photos and maximum of 20. - Printed photo collages are allowed.	
	100	Total Score	

Evaluators: _____ Commercial Laying Hen Record Book Page 4

HELPFUL HINTS

- Read the whole record book thoroughly before you start. You may want to make a copy of your record book to use as a rough draft.
- Fill in the inventory first, use last year's book and start with what you already have on hand.
- Keep your records up to date.
- If you need more pages, print them yourself and fasten them in the book.
- When items or supplies have been **donated** to you for use in your project, make sure to give the item or supply a value.
- Do not include materials in the Record Book that will add "bulk" (example: various scrapbook embellishments, such as buttons, eyelets, ribbons, dimensional stickers, letters, etc.) Use only "flat" stickers, photos, etc.
- Do not confuse page numbers with section numbers.
- **Buyer Letters must be attached and typed.**
- Record books must be completed in order to be eligible for the sale. Incomplete record books will receive a zero under record book and returned to the youth at fair check in to complete. Failure to complete the record book will result in not being able to sell the birds and default to the production trio rules and awards.
- **PLEASE READ PAGE 22 for instructions on how to complete the Project Story and Project Photo Section.**

NOTICE TO PARENTS: Parents may, and should, provide leadership and guidance for the exhibitor. However, the Record Book must be compiled and completed by the exhibitor **in their own handwriting**. If a book is turned in to be graded and is found to not be in the exhibitor's handwriting, the book will be moved (at committee's discretion, to the Pass/Fail category).

CURRENT YEAR: All information in this Record Book is to include those activities and events you have done this project year (beginning to end of project). Do not include information that you did last year, or the years before, only include current information. Please list date in **mm/dd/yy** format for all pages. *Your animals & feed costs should only include the Auction Birds.*

NEATNESS: You can use either a pencil or pen. You may either print or use cursive writing. You may use lined or plain papers for your story and picture pages. (Make sure there are no ragged edges). If you make a mistake, erase it completely, or use white-out to correct pen errors. Make your records as neat as possible. **THE ONLY SECTIONS THAT CAN BE TYPED ARE THE PROJECT STORY AND THE AUCTIONEER'S STATEMENT. PHOTO CAPTIONS MUST BE HANDWRITTEN.**

ACTIVITIES: A total of 6 activities need to be completed. Completing the Skill-A-Thon book will provide 2 activity points, attending workshops, and the extra activities provided in this record book will help to satisfy this requirement. Certificates for interactive activities and workshops issued by the Extension Office may count toward your six required activities. It is recommended that you complete the Skill-A-Thon book to help prepare you for the Skill-A-Thon. Skill-A-Thon books can be found on the Osceola County Fair web site under navigation tab PARTICIPATE>LIVESTOCK>RECORD BOOK & SKILL-A-THON BOOKS.

Before turning in to 4-H in May have your leader sign the Activity Page showing they have seen your six (6) completed Activities.

WHY KEEP RECORDS?

- To have an account of all your accomplishments in one place.
- Records point out the advantages and disadvantages of projects.
- Records reflect your interest as a 4-H/FFA member.
- Records show self-improvement and service to others.
- Records show others what you have done.
- By keeping records, this will train you for future work.
- Records can qualify you for contests, awards and scholarships.

COMMERCIAL LAYING HENS PROJECT INVENTORY

Project Terms and Explanations

Notes for Project Inventory

1. **Project Year - Based on a calendar year. The current project year is same year as current Fair.**
2. **Date acquired** - List the date you obtained this item, on items older than 1 year, the year will be sufficient. If you are borrowing items, you still need to list the item.
3. **Purchase cost or value** - What did this item cost when you obtained it? (Fair market value)
4. **Value at Beginning of Project- Same as purchase cost for items purchased in the current calendar year. On items from previous years this should be the value from last year's ending inventory or depreciated value of 10% of purchase cost per project year.**
5. **Depreciation of 10%** - This will be 10%, per calendar year, of the **original** purchase cost for the items you will still have at the end of the project. This includes items you had at the beginning of the project as well as items purchased during the current calendar year. Depreciation is the loss in value of your assets and is an expense. This calculation should be displayed as a money value. Your work needs to be checked with a calculator and must list the number of years you are depreciating.
6. **Value at the end of the project-** This is the value at the beginning of the project minus the depreciation.

Examples:

Items Description	Year Acquired	Purchase Cost or Value	Value at beginning of project	Depreciation (10% of purchase cost, for this calendar year)	Value at end of project
Rope	2021 (3 years)	\$5.00	(Depreciated 10% for 3 years) \$3.50	\$0.50	\$3.00
Comb	2022 (2 years)	\$5.00	(Depreciated 10% for 2 years) \$4.00	\$0.50	\$3.50
Bucket	2023 (1 year)	\$6.00	(Depreciated 10% for 1 year) \$5.40	\$0.60	\$4.80
Brush	2024 (current)	\$4.00	(No Previous Depreciation - purchased current calendar year) \$4.00	\$0.40	\$3.60
Total Depreciation*		XXXXX	XXXXXXXXXXXXXXXXX	\$2.00	XXXXX
Value of Project Assets		XXXXX	XXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXX	\$14.90

If an item is still used in your project, and in or past the tenth year, show the original purchase cost as the depreciation amount and value at the end of the project as \$0.00 in the table.

IF AN ITEM IS GIVEN TO YOU OR **DONATED** INCLUDE A PRICE IN THE PURCHASE COST COLUMN, AS THIS ITEM STILL HAS VALUE. Note that it was donated beside item. If you build something large with a lot of parts (like a pen) please put the total value of the constructed item.

PROJECT INVENTORY

List all equipment and assets you had at the beginning of the project. After listing existing inventory, you must list items you purchased this year that you will keep after the project is finished. List all equipment that is used for the project or points will be deducted. If an item is a gift, it will still need to be given a dollar value. **List items you will keep past the end of this project on this page only** (inventory examples include clippers, blowers, chutes, tack, etc.) Do NOT list expendable items such as shampoo, etc. **Refer to Project Terms and Explanation, for descriptions of each column. ALL NUMBERS SHOULD BE ROUNDED TO TWO DECIMAL PLACES.**

****Note-Juniors/Intermediates are only required to take 10% off the value. Seniors are required to calculate fully.**

Item Description	Year Acquired	Purchase Cost or Value (A)	Value at beginning of project (B)	Depreciation (10% of purchase cost, per calendar year) (C)	Value at end of project (D)
Bucket	2023 (1 year)	\$6.49	$6.49 * 0.10 = 0.649 \approx 0.65$ $6.49 - 0.65 = 5.84$	$6.49 * 0.10 = 0.649 \approx 0.65$	$5.84 - 0.65 = 5.19$
Brush	2024 (Current Year)	\$4.99	No previous year Depreciation \$4.99	$4.99 * 0.10 = 0.499 \approx 0.50$	$4.99 - 0.50 = 4.49$
Value at Beginning			\$		
Total Depreciation (Depreciation is an Expense)				\$	
Value at End/Total Assets					\$

ANIMAL EXPENSE

List all birds you owned at the beginning of the project. **ALL NUMBERS SHOULD BE ROUNDED TO TWO DECIMAL PLACES.** ****ONLY INCLUDE CHICKS/BIRDS BOUGHT FOR AUCTION.**

****Beginning \$ Value:** Purchase cost of chicks at the beginning of the project.

***\$ Value at the end of project:** Your animal's value should increase. This is an estimated value. **DO NOT CHANGE AMOUNT AFTER FAIR.**

	Class	Breed	Variety	Date Acquired	Beginning Value (A)	Est. Value at end of project (B)	Sold, Died, Kept
	Commercial	Plymouth Rock	Barred	9/14/2020	\$4.00	\$50.00	Kept
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Beginning Value (A)					\$		
Estimated Ending Value (B)						\$	

After Sale Figures:

Total Sold:	3	Total Kept		Total Died	
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Number of Birds Kept	Value of each Bird	Total Ending Value of Birds Kept (C)
	\$	\$

SALE RECORD (to be completed after the sale)

SALE DATE mm/dd/yy	BUYER	TOTAL SALE PRICE
		12(a)

PRICE PER PEN		*PRICE PER BIRD	

*PRICE PER BIRD IS (PRICE PER PEN/3 BIRDS)

If you received add-ons, write the amount(s) below under Sponsor Income.

(12a) TOTAL SALE INCOME AMOUNT

\$

SPONSOR/ADD-ON INCOME

You should record here any money given to you, to support your project, by sponsors. Do not turn in your money - You are responsible for collecting monies pledged.

Sponsors name	Total
Total sponsor income, if none, enter zero (12b)	\$

FINANCIAL SUMMARY

Find your PROFIT or (LOSS) on this page. Use the section numbers from your record book, or page numbers as indicated below. Enter the amounts below, then calculate the Total Receipts (Income) and Total Expenses. Make sure all amounts are shown with **2 decimal places**. If an amount is zero, please write as \$0.00. **DO NOT LEAVE ANY AREAS BLANK ON BEFORE SALE SIDE (WRITE \$0.00 if there is no amount to record.)** All amounts should end in a decimal. Ex: write \$500.00 not \$500

RECEIPTS / INCOME

BEFORE SALE

AFTER SALE

1. Project Inventory (pg. 7, column B)
2. Animal Value (pg. 8, column B)
Used estimated value before sale
3. Other Income (pg. 11a)
4. Sale Price of Trio (pg. 12a)
5. Animal Value of birds kept (pg. 8, column C)
6. Awards/Premiums (pg. 11d)
7. Sponsor / Add-on Income (pg. 12b)
8. **Total Receipts / Income**
Before Sale (Add lines 1 thru 3)
After Sale (Add lines 1 thru 7)

	1	
	2	XXXXXXXXXXXXXXXXXX
	3	
XXXXXXXXXXXXXXXXXX	4	
XXXXXXXXXXXXXXXXXX	5	
XXXXXXXXXXXXXXXXXX	6	
XXXXXXXXXXXXXXXXXX	7	
	8	

EXPENSES

9. Animal Expense (pg. 8, column A)
10. Depreciation (pg. 7, column C)
11. Feed Expenses (pg. 9, column B before fair and column C for after fair)
12. Non-Feed Expenses (pg. 10)
13. Other Deductions (Ex: Ultrasound, Check-off Fee, Buyer's Gift)
14. Commission* to KVLS
*5% x Sale Price
15. Total Expenses
Before Sale (Add lines 9 thru 12)
After Sale (Add lines 9 thru 14)

	9	
	10	
	11	
	12	
XXXXXXXXXXXXXXXXXX	13	
XXXXXXXXXXXXXXXXXX	14	
	15	

BEFORE SALE

AFTER SALE

16. Total PROFIT OR (LOSS)
Subtract Total Expenses from Total Receipts

	16	
--	----	--

[Line 8 – Line 15 = P or (L)]. If a Loss indicate in parenthesis along with a - sign. Ex: (-\$355.48)



Section 1: Project Plans and Goals

Complete this section at the beginning of your project.

This is what I want to learn this year (choose two project goals):

1. _____

2. _____

Member Signature: _____ Date: _____

This is what my leader/adult agreed to help me do:

Leader/Adult Signature: _____ Date: _____

Section 2: Project Overview

Presentations

List your 4-H Presentations (demonstrations and illustrated talks). This is an opportunity to tell others about your 4-H project. Some examples of places that 4-H Presentations can be done are at 4-H club meetings, County Events, District Events, school, etc. Presentations should not occur at home. If your club meets at your home, write club meeting as the location. **If listed in Presentations section, they cannot be listed in Leadership Section.** Three points will automatically be deducted if NO presentation is listed in project area.

4-H REQUIREMENTS: complete by May turn-in

- Juniors: 1 presentation, **MUST** be project related.
- Intermediates: 2 presentations, 1 **MUST** be project related.
- Seniors: 3 presentations, 1 **MUST** be project related.

KVLS REQUIREMENT: 1 presentation (by record book turn in (January))

	DATE	PRESENTATION TITLE/ PROJECT AREA	LOCATION
Ex:	11/30/23	Different Dog Breeds/ Dog	4-H County Events, Osceola Extension, Kissimmee

Exhibits

Exhibits are an opportunity for you to **show what you learned within your 4-H project**. This may be done by exhibiting something in the fair (for example showing your animal, participating in Fashion Revue, creating a game board, project tabletop) or through a contest (for example Marine Ecology, Consumer Choices, showmanship at Fair, showing at a prospect show, showing in the fair).

4-H REQUIREMENT: complete by May turn-in

- All: 2 Exhibits, 1 **MUST** be project related.

KVLS REQUIREMENT: Minimum of 2 (can also list upcoming show/sale or events in February).

	DATE	PROJECT AREA/ EXHIBIT	LOCATION
Ex:	02/09/24	Hog/ Junior Showmanship	KVLS Livestock Pavilion, Kissimmee

Leadership

Leadership is defined as any time when you **teach or lead others**. Keep in mind that sometimes a demonstration can be considered leadership. This is only if the audience is also doing the task at the same time. **If it is listed in the demonstration/presentation section, it cannot be listed for leadership.** PLEASE LIST EACH LEADERSHIP ACTIVITY SEPARATELY.

Examples: camp counselor, club officer, show others how to groom an animal, Farm City Ambassador, etc.

REQUIREMENTS:

- Juniors & Intermediates: 2 Leadership Activities, 1 MUST be project related.
- Seniors: 4 Leadership Activities, 1 MUST be project related.

Two points will automatically be deducted if NO leadership is listed in project area.

	DATE	DESCRIPTION OF ACTIVITY	YOUR ROLE
Ex:	11/13/23	Lead a workshop on grooming	Taught others how to clip their steer for a show.

Citizenship/Community Service

Citizenship is anytime you have **helped others**. Did you help someone out? Did you donate something? Did you help the environment? Did you volunteer or donate your time to something you didn't personally benefit from? PLEASE LIST EACH CITIZENSHIP ACTIVITY SEPARATELY.

Example: helping a friend build a hog pen, help pick-up litter, or donating your old show shirt to a 4-H member.

REQUIREMENTS: • Juniors & Intermediates: 2 Citizenship/Community Service Activities

- Seniors: 4 Citizenship/Community Service Activities

	DATE	DESCRIPTION OF ACTIVITY	YOUR ROLE
Ex:	10/15/23	Volunteered with Heavenly Hooves at Partin Ranch Corn Maze	Help gave pony rides

***Even if including a certificate chart from your leader in the back for presentations, leadership, or citizenship; these pages still need to be filled out.**

Knowledge and Skills, I Gained

There are many things to learn in 4-H. Check each item below that you learned or improved in 4-H during the past year. One item or more items under each category should be checked.

I learned or improved my ability to...

HEAD (*Independence*)

- try something new
- set goals for myself
- plan a project
- keep myself organized
- keep track of finances
- keep records of my work
- gain knowledge of my project
- get more information about something I am interested in
- use resources wisely
- participate in a business meeting
- run a business meeting
- make wise choices and decisions
- solve problems
- learn from my mistakes
- understand that it's ok to change my mind if I need to
- pay attention to instructions

HEART (*Belonging*)

- speak confidently in front of a group
- give a public presentation
- share my feelings or point of view
- make myself understood without bullying or being loud
- listen to other people
- respect someone else's feelings
- resolve differences of opinion
- appreciate my cultural heritage
- accept people who are different from me
- get along with other kids
- make others feel welcome
- stand up for others
- make new friends
- appreciate the importance of about myself friendships in my life

HANDS (*Generosity*)

- work with others
- work within a group
- work within a committee
- work with adults
- get past differences to reach a goal
- help others to succeed
- make something with my hands
- explore a career I am interested in
- follow directions
- lead others
- find ways to make a positive contribution to society
- understand the importance of community service
- see that my efforts can make a difference
- take the initiative to start something on my own

HEALTH (*Mastery*)

- understand my strengths and weaknesses
- finish something I started
- be proud of my accomplishments
- accept change
- see that my character can affect a situation
- take responsibility for my own words and actions
- deal with winning and losing gracefully
- be careful and practice safety
- appreciate the importance of good health
- stay healthy
- feel good

Other: _____

Section 3: Project Attachments

4-H Project Book/ Activities

(ONLY for 4-H Members)

Please list the six activities you completed in your 4-H project area (even ones on attached Activity Form). If activities were completed in group setting, please attach certificates with County Agent signature. There must be at least six activities—these can be within the book, activity certificates or a combination or book and activity certificates.

Before turning into 4-H in May, complete the table and have your leader sign* the bottom verifying they have seen the six (6) completed activities listed.

Only complete the **Activity Form** (next page) for the following:

- a workshop (if no certificate was given)
- a prospect show you attended or participated in that was not put on by 4-H/KVLS
- any activity completed outside of the record book (**do not do the attached Activity Form for activities found in the Skill-A-Thon study guide.**)

Examples:

- Steer Parts, 10/1/19, Page 17
- Steer identification plate, 12/3/19, Activity Form and picture page 25
- Pin the parts on the hog, 1/7/20, Certificate from club leader (activity done at a club meeting)
- Goat Workshop, 11/25/19, Activity Form and certificate

Activity	Date (mm/dd/yy)	Page #/Certificate/Activity Wks
1.		
2.		
3.		
4.		
5.		
6.		

***Leaders please sign that you have seen the completed activities after books are returned from KVLS. Leader's Signature _____ Date ____/____/____**
Please see pg 5 for instructions on how to access the Skill-A-Thon page activities.



Osceola County 4-H Record Book Activity Form

(ONLY USE IF YOU DO NOT HAVE PROOF OF WORK-CERTIFICATE,
ACTIVITY PAGES, ETC.)

Do not complete this form for Skill-A-Thon activities.

Submit separate form for each activity you need proof of.

What activity did you complete (title) and when (date)?

What did you learn?

How did this activity help you with your project? _____

Activity 1

Label the Reproductive Tract of the Laying Hen

Ovary

Oviduct

Magnum

Uterus or Shell Gland

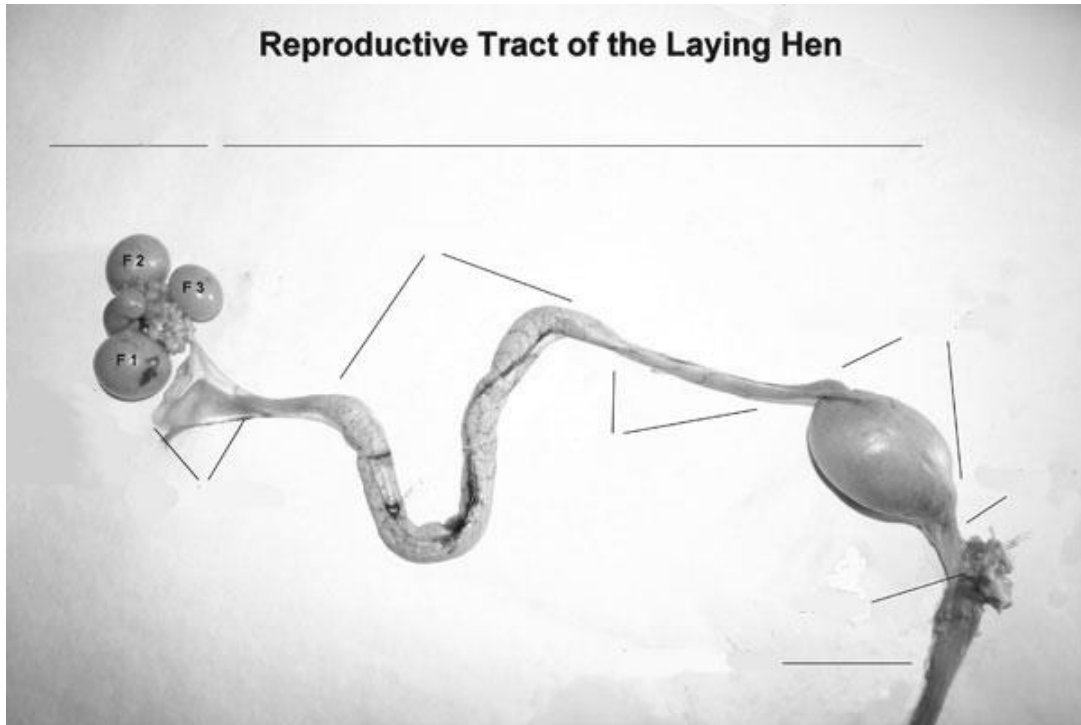
Cloaca

Large Intestine

Isthmus

Infundibulum

Vent



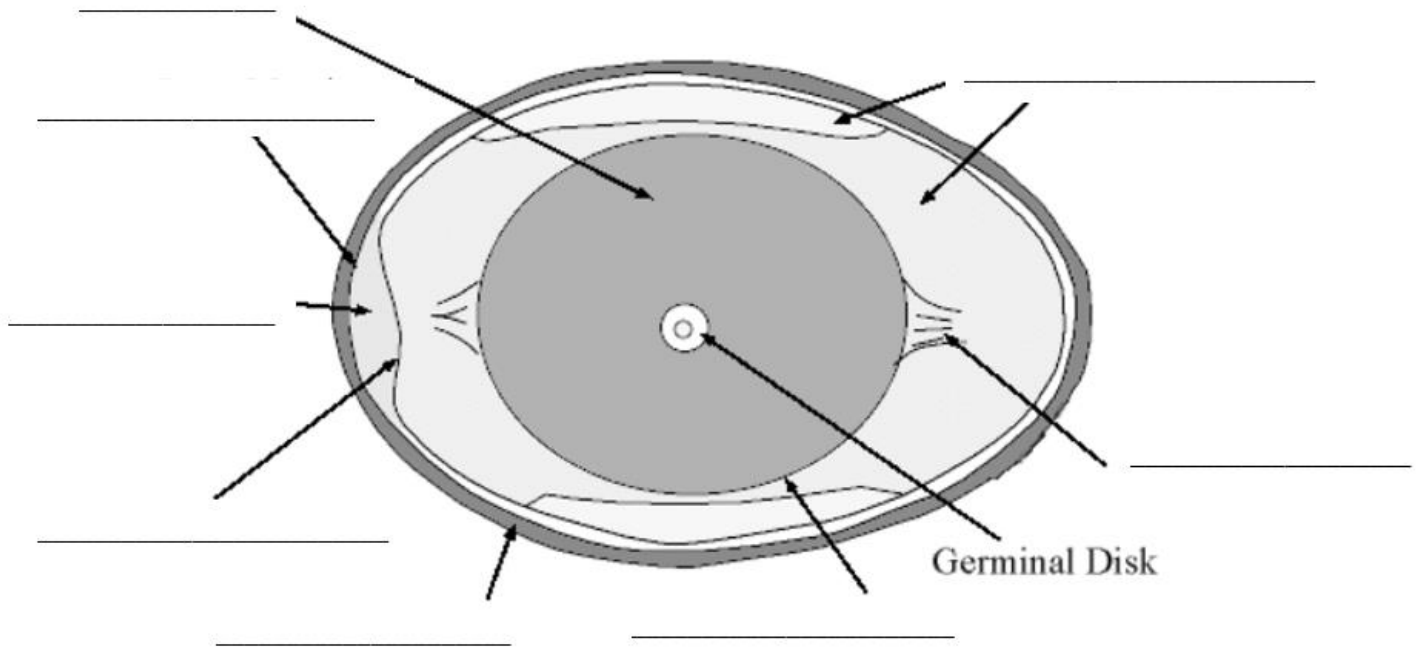
Activity 2 -

Label the Parts of an Egg

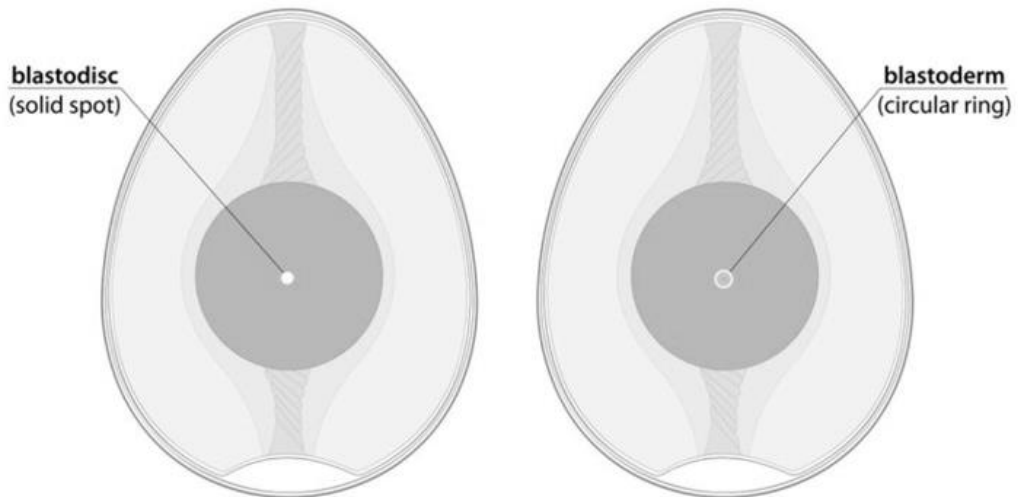
Air Cell
Albumem (White)
 Chalazae

Inner Membrane
 Outer Membrane
 Vitelline Membrane

Yolk



Germinal Disk – Fertile or Unfertilized
 Mark which egg is fertile and which is unfertilized



For other activities: attend workshops, visit/participate in other poultry shows, and for 2 points complete and include the skill-a-thon booklet from the September workshop.

Additional Project Attachments

ALL project attachments should be completed in the exhibitor's handwriting. Project Story can be typed (12pt font; choose Arial or Times New Roman, double-spaced lines) or handwritten. Please only type or handwrite on one side of the paper. The story should be long enough to cover the work that you have done in the project. Points will be deducted if format is not followed, questions below are not covered in the story, or length is not met).

Project Story: Create a story of your project experiences. In your story, answer the following: Juniors:

- What new thing(s) did you learn about your project? (3 points)
- What was enjoyable this year? (3 points)
- What was unique about your project this year? (3 points)
- What did you do at/after the fair? (3 points)
- Minimum length is 3 paragraphs for KVLS in January and 4 paragraphs for 4-H in May (Each paragraph should be no less than 3 complete sentences.) (3 points)

Intermediates:

- What new thing(s) did you learn about your project? (2 points)
- Did you meet your goals? What plans or goals do you have for next year? (3 points)
- What problems did you have and how did you overcome them? (3 points)
- What would you do differently next time? (1 points)
- What did you do at/after the fair? (3 points)
- Minimum length is 4 paragraphs for KVLS in January and 5 paragraphs for 4-H in May (Each paragraph should be no less than 5 complete sentences.) (3 points)

Seniors:

- What new thing(s) did you learn about your project? (1 points)
- Did you meet your goals? What plans or goals do you have for next year? (if graduating put plans after graduation) (3 points)
- What problems did you have and how did you overcome them? (3 points)
- What would you do differently next time? (1 points)
- What were your accomplishments? (1 points)
- What did you do at/after the fair? (3 points)
- Minimum length 5 paragraphs for KVLS in January and 6 paragraphs for 4-H in May (Each paragraph should be no less than 5 complete sentences.) (3 points)

- **Project Pictures:** Attach 3-20 photos of your project work with captions and dates. In the caption EXPLAIN what you are doing. An automatic 3 points off if captions or dates are missing.

Show progress of you and your market animal together during your project. Include a beginning, middle and end. Pictures should not be selfies. You need to be in the photos, and you need to be doing something project related. (Ex: feeding your goat (show a picture of you pouring feed into the pan).

You may also include pictures of your citizenship and leadership activities. This does not count towards the limits on your numbers of photo (3 minimum, 20 maximum). These also do not count toward your project photos (unless the activity directly relates to your project). Flat stickers are acceptable, but do not include bulky scrapbook accessories! Digital photo collages are acceptable (4 photos max per page). No 3-D items.

AUCTIONEER STATEMENT INSTRUCTIONS

Complete and **TYPE** Auctioneer Statement on next page and attach it to the inside of the front cover of your record book.

Due to the limited time available, and the high number of animals to be auctioned, *statements must be brief.*

- Type the statement in a 16-pt. font. Arial or Times New Roman
- 100 words or less
- Write it in 3rd person (she, he, her, his), NOT in 1st person (I, me, my).

Things you *may* include:

- The exhibitor's name (commonly called, not formal), age, school grade (7th, 8th – not A, B) and school name (DO NOT include the word "School" following "Elementary," "Middle," or "High.");
- The animal's name, your club's name and any offices you currently hold (do not use the word, "currently");
- The number of years you have been in 4H/FFA and number of years in this poultry project;
- Something learned/experienced this project year (relating to the project –serious or humorous).
- What your earnings will be applied toward.
- If you are a senior, mention that it is your last year and any goals/plans you have (college/major, military, etc.); and
- Any special thank-you's or acknowledgements.

Read it carefully and remove any unnecessary words.

AUCTIONEER STATEMENT

EXHIBITOR'S NAME _____

NAME OF ANIMAL _____

Please type a short one paragraph story (100 words or less) about yourself for the auctioneer to read before he/she auctions your animal. Remember, this page **must be typed** in 16 pt. font (Arial or Times New Roman) and attached by a **paper clip inside the front cover**.



“The Foundation for the Gator Nation” an Equal Opportunity Institution



Handbook revised by Brittany Justesen and Jessica Sprain, Extension Faculty
Osceola County Cooperative Extension Service
and the University of Florida

Adapted from KVLS Market Animal Record Book
KVLS Poultry Chair Annette Nation

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