



**OSCEOLA COUNTY FAIR
KISSIMMEE VALLEY LIVESTOCK SHOW
OSCEOLA COUNTY 4-H**



MARKET ANIMAL RECORD BOOK

PROJECT YEAR: _____

Circle 4-H level & age as of Sept. 1 of project year:

Junior (ages 8-10) Intermediate (ages 11-13) Senior (ages 14-18)

Circle project animal area, one animal per book:

GOAT HOG LAMB STEER

KVLS Tag #: _____ Official State ID: _____ (840 Tag/Scrapies Tag)

Exhibitor's Name: _____ Age (as of Sept 1 for project year): _____

4-H Club or Chapter: _____ Years in Project (for this animal area): _____

Leader Signature: _____ Leader's Name: _____

I hereby certify that as the exhibitor of this project, I have been personally responsible for the care of this animal, have personally kept records on this project for the current year, and have personally completed this record book **in my own handwriting**.

Exhibitor Signature: _____ Date: _____

I, the parent/guardian, certify that **my child (the exhibitor)** has completed this project and this record book and will comply with all the Rules and Regulations of this fair.

Parent/Guardian Signature: _____ Date: _____

Livestock Drug Statement: I/We hereby certify that any drug, antibiotic, or biological substance which may have been administered by myself, or any other person, was done so in strict compliance with the manufacturer's label requirements or as prescribed by a veterinarian.

Exhibitor Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

CATEGORY CHOICE FOR KVLS JUDGING

If you would like to compete in the record book competition for the fair, please select Graded. If you do not wish to compete, please select Pass/Fail. Please sign beside the category you choose. If you choose Pass/Fail, please be aware that you are opting out of the competition for awards in record book placing and your book will not receive a graded score from KVLS. Any book without a choice will automatically be put into the Pass/Fail category. A record book may be moved into the Pass/Fail category at the Record Book Committee's discretion if it is evident that the book has not been completed by the exhibitor.

Select One

_____ Please enter my book in the Graded category. Exhibitor Signature: _____

_____ Please enter my book in the Pass/Fail category. Exhibitor Signature: _____

ALL BOOKS WILL BE TURNED IN PRIOR TO ANIMAL SHOWS REGARDLESS OF CATEGORY CHOICE. ALL BOOKS WILL NEED TO RECEIVE A PASSING SCORE IN ORDER TO COMPETE IN THE MARKET SHOWS.

IMPORTANT DATES

Record books are due on Wednesday, January 21, 2026 from 10:00 a.m. – 6:00 p.m. to KVLS.

Please see the KVLS website for information on the Skill-A-Thon.

MARKET ANIMAL RECORD BOOK CHECKLISTS



KVLS CHECKLIST

(Complete and sign this list before turning in to KVLS in January - listed as section numbers not page numbers)

FOLDERS:

_____ Graded Books: 4-H Green Project Cover (4-H Exhibitors), FFA Blue Pronged Folder (FFA Exhibitors)

_____ Pass/Fail: 4-H Green Project Cover or Plain Green Pronged folder

TYPED AUCTIONEER STATEMENT AND KVLS SCORE SHEET

_____ These are to be paper clipped inside front cover

PAGES IN CORRECT ORDER (follow section numbers listed):

_____ [Cover Page, Checklist, Project Expenses (Sections 1- 6), Weight Record (7), Feed and Gain Summary (upper part of Section 8), Financial Summary (11 - Before Sale column) Knowledge and Skills Gained, Project Story, Project Pictures

_____ POINTS WILL BE DEDUCTED IF PAGES ARE OUT OF ORDER.

Look through your record book again and make sure each page is complete.

NOTE: See 4-H checklist for sections/book areas that need to be completed prior to turning in to 4-H after fair.

REMINDER: Your record book must receive a score of **70%** or higher (if Graded) or a Pass (if Pass/Fail - Calculated by points possible for each section) in order to participate in the KVLS Market Animal Show and Sale.

Record Books MUST be completed by the exhibitor in their own handwriting. If a book is turned in to the KVLS in the Graded category and it is evident to the committee that the book has not been personally completed by the exhibitor, the record book committee reserves the right to place the book in the Pass/Fail category.

Sign below that you acknowledge the information above and have completed the KVLS checklist.

Exhibitor Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

NO PLASTIC SLEEVES ON PAGES



4-H CHECKLIST

(Complete and sign after fair before turning in to 4-H in May)

4-H GREEN PROJECT COVER or GREEN PRONGED FOLDER

SIGNED COVER PAGE

ALL PROJECT REPORT AREAS (post fair)

Complete the following after fair: Weight Table (Section 7 - Actual Weights), Feed and Gain Summary (lower part of Section 8), The Show/Sale Record (9 - 10), Financial Summary (11- After Sale column), Project Goals, Demonstrations and Exhibits, Leadership and Citizenship, Certificates, Project Activities, and Meetings After Fair

ACTIVITY LOG (pg. 18) Signed by 4-H Leader

CERTIFICATES for Leadership, Citizenship, Demo/Talk, Community Service (club level)

UPDATE ANY EXPENSES (LIKE FEED LOG), PROJECT STORY AND PHOTOS

I personally prepared this report, and it is a true record of my 4-H project. Record books must be completed in member's handwriting.

Approval of this Report

4-H Member Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Record books are due to 4-H on Monday, May 11, 2026.

Make sure you fill-in after fair information to receive maximum points.

DEFINITION OF AN ACTIVE 4-H MEMBER

Youth are defined as active members of the Osceola County 4-H program if: the youth has enrolled in 4-H Online, paid the enrollment fee, if applicable, specified at least one project area and followed through by completing and turning in at least one 4-H project report, scoring at least 70 points, to the 4-H office by the determined due date. An active member also needs to attend club meetings regularly (attend more meetings than you miss) throughout the 4-H year and attend at least one club meeting after the fair.

KVLS RECORD BOOK SCORE SHEET
YOUTH MARKET/OPEN RECORD BOOK

Name: _____ Age Level _____ JR _____ INT _____ SR
 Club: _____ Project Area: _____

Paperclip this score sheet and an Auctioneer Statement inside the front cover of your green project book cover. See instructions on page 2, under the KVLS checklist for information about required covers.

Points will be deducted in each section for spelling and math errors.

NO PLASTIC SLEEVES ON PAGES

SECTION	COMMENTS	POINTS POSSIBLE	POINTS AWARDED	BONUS POINTS
COVER PAGE		7		
(1) ANIMAL EXPENSE		6		
(2) ANIMAL LOSS RECORD		4		
(3) NON-EQUIPMENT EXPENSES		6		
(4) EQUIPMENT EXPENSES		8		
(5) FEED EXPENSES		10		
(6) VETERINARY AND HEALTH EXPENSES RECORD		10		
(7) ANIMAL WEIGHT AND FEED CONVERSION RECORD		7		
(8) FEED AND GAIN SUMMARY		7		
(11) FINANCIAL SUMMARY		10		
KNOWLEDGE AND SKILLS GAINED		2		
PROJECT STORY		12		
PROJECT PICTURES		9		
NEATNESS		2		
JUDGES COMMENTS	SUBTOTAL	100		
	BONUS POINTS AWARDED			
	TOTAL POINTS AWARDED			

AUCTIONEER STATEMENT

EXHIBITOR'S NAME _____

ANIMAL'S NAME _____ TAG # _____

Use directions below to complete a short (100 words or less) **TYPED** Auctioneer Statement about yourself for the auctioneer to read before he/she auctions your animal. Remember, this page **must be typed** in 16 pt font (Arial or Times New Roman) Due to the limited time available, and the high number of animals to be auctioned, statements must be brief, so read it carefully and remove any unnecessary words. You may cut it out and tape or glue it to this form. May include the following:

- Write it in 3rd person (she, he, her, his), NOT in 1st person (I, me, my).
- The exhibitor's name (commonly called, not formal), age, school grade level and school name;
- The animal's name, your club's name and any officer positions you currently hold (do not use the word, "currently");
- The number of years you have been in 4H/FFA and number of years in this market project;
- Something learned/experienced this project year (relating to the project –serious or humorous);
- What your earnings will be applied toward;
- If you are a senior, mention that it is your last year and any goals/plans you have following graduation
- Any special thank you's or acknowledgments.

Osceola County 4-H Project Report Score Sheet

JR INT SR

Name: _____ Project: _____

Club: _____ Years in Project: _____

Points Earned	Possible Points	Criteria	Comments
Section 1: Project Plans and Goals (5 points possible)			
	5	This is what I want to accomplish this year: 1. Ability to set obtainable and relevant goals. 2. Goal should be in project area. 2 points off if not.	
Section 2: Project Overview (35 points possible)			
	9	4-H Presentations: 1. 3 points off if 1 presentation is NOT in project area 2. A minimum of 1 oral presentation related to your project work. 3. Expectations: JR-1, INT-2, SR-3	
	4	Exhibit: 1. Automatic 2 points off if one exhibit is NOT in project area 2. A minimum of one exhibit must be in your project area. 3. Two exhibits required	
	8	Leadership: 1. Automatic 2 points off if one is NOT in project area 2. A minimum of one leadership activity in your project area. 3. Expectations: JR/INT-2, SR-4	
	8	Citizenship: NOT required in project area 1. Expectations: JR/INT-2, SR-4	
	6	Knowledge and Skills, I Gained: 1. One item under each category should be checked.	
Section 3: Project Attachments (60 points possible)			
	10	Financial Summary Page: 1. All sections that are applicable should be filled out.	
	24	Activities/Project Book: 4 points for each activity completed 1. Completed required number of activities (six) outlined in the project as evidence of learning project skills. 2. Activity Forms can be submitted for an activity you completed. 3. Approved county level workshop certificates (with Agent signature) may be substituted as an activity. 4. Leader signature is acceptable for Market Animal projects.	
	14	Project Story: 1. Story portrays experiences with project work. 2. Answers required questions. 3. Meets length requirements (JR-4 paragraphs, INT-5 paragraphs, SR-6 paragraphs). 4. Shows a beginning, middle and end. 5. If a market animal project, includes information after fair. 6. See guidelines under Additional Project Attachments.	
	10	Project Pictures: 1. Automatic 3 points off if captions or dates are missing 2. Shows member actively engaged in learning experiences with their project (evidence of beginning, middle, & end, with captions & dates). 3 points are given for completion of each section. 3. Minimum of 3 photos & maximum of 20. (Max of 4 per page.) Separate out project, citizenship, and leadership pictures. 4. Printed photo collages are allowed.	
	2	Club Meeting Attendance: 1. Must attend meetings before fair (1-pt) 2. Must attend one meeting after fair (1-pt)	
	100	Total Score	

Evaluator(s): _____

NOTICE TO PARENTS: Parents may, and should, provide leadership and guidance for the exhibitor. However, the Record Book must be compiled and completed by the exhibitor in their own handwriting. If a book is turned in to be graded and is suspected to not be in the exhibitor's handwriting, the book will be moved (at committee's discretion) to the Pass/Fail category.

CURRENT YEAR: All information in this Record Book is to include those activities and events you have done this project year (beginning to end of project). Do not include information that you did last year or the years before, only include current information. Please list date in mm/dd/yy format for all pages. Project begins (day 1) when animal is purchased.

PLEASE READ PAGE 20 FOR INSTRUCTIONS ON HOW TO COMPLETE THE PROJECT STORY AND PROJECT PHOTOS SECTION.

HELPFUL HINTS

- Read the whole record book through before you start. You may want to make a copy of your record book to use as a rough draft.
- Keep your records up-to-date.
- If you need more pages, print them yourself and fasten them in the book. You can find online on KV:S web site.
- When items or supplies have been **donated** to you for use in your project, make sure to give the item or supply a value (dollar amount) and also notate it is donated.
- Do not include materials in the Record Book that will add "bulk". Some examples are: various scrapbook embellishments, such as buttons, eyelets, ribbons, dimensional stickers, letters, etc. Use only "flat" stickers, photos, etc. **Do not place anything in plastic sleeves.**
- Do not confuse record book section numbers with designated 4-H section numbers. Financial summary refers to record book section numbers.

NEATNESS: You can use either a pencil or pen. You may either print or use cursive writing. You may use lined or plain paper for your story and picture pages. (Make sure there are no ragged edges). If you make a mistake, erase it completely, or use white-out to correct pen errors. Make your records as neat as possible. **THE ONLY SECTIONS THAT CAN BE TYPED ARE THE PROJECT STORY AND THE AUCTIONEER STATEMENT. PHOTO DESCRIPTIONS AND DATES MUST BE HANDWRITTEN (DATE MUST INCLUDE A YEAR).**

ACTIVITIES (not graded by KVLS): You are required to complete a total of six (6) activities for 4-H by May. There are 6 activities in the Skill-A-Thon book that will satisfy this requirement. Certificates for interactive activities and workshops issued by the Extension Office may count toward your six required activities. It is recommended that you complete the 6 activities provided in the Skill-A-Thon book to help prepare you for the Skill-A-Thon. Skill-A-Thon books can be found on the Osceola County Fair web site under navigation tab PARTICIPATE>LIVESTOCK>RECORD BOOK & SKILL-A-THON BOOKS. **Before turning in to 4-H in May have your leader sign the Activity Page showing they have seen your six (6) completed activities OR include the complete activities in the record book in May (without getting the leader's signature).**

WHY KEEP RECORDS?

- To have an account of all your accomplishments in one place.
- Records point out the advantages and disadvantages of projects.
- Records reflect your interest as a 4-H/FFA member.
- Records show self-improvement and service to others.
- Records show others what you have done.
- By keeping records, this will train you for future work.
- Records can qualify you for contests, awards and scholarships.

(1) ANIMAL EXPENSE

Complete the following chart for the animal you will show at the fair. For gender, make sure you list the appropriate gender for the type of animal you are showing (ex. gilt, barrow, doe, wether, ewe, steer). Write all dollar amounts with two decimal places, rounded correctly (ex. \$500.00). **Weights should be listed as whole numbers.**

Project Animal Area	Gender	Breed	Date of Purchase mm/dd/yy	Weight at Purchase	Price Paid
				lbs.	\$

(2) ANIMAL LOSS (DEATH/MORTALITY) RECORD

Write N/A in the table below if this section does not apply to your project. If you started your project and your animal died and you replaced it with a new animal (like a spare), please fill in the following chart with your original animal's purchase information here, that you started the project with. **DO NOT INCLUDE ANIMALS STILL LIVING THAT YOU ARE SHOWING IN AN OPEN SHOW.**

Project Animal Area	Gender	Breed	Date of Purchase mm/dd/yy	Price Paid	Date of Death mm/dd/yy
				\$	

(3) NON-EQUIPMENT EXPENSES

Use this table for consumable items purchased this project year (ex. stamps for letters, photo prints, bedding/shavings, soap, grooming sprays, fly traps and sprays not used directly on your animal, etc.). If there are no non-equipment purchases this project year, write \$0.00 on the Total Cost line. If an item has been donated, make a note, and give the item a value/cost. Write all dollar amounts with two decimal places (ex: 10/13/25 Rescue Reusable Fly Trap \$3.99).

Date Purchased mm/dd/yy	Item	Cost
TOTAL COST OF NON-EQUIPMENT EXPENSES		\$

(5) FEED EXPENSES

Use this table to list all of your feed expenses (grains/minerals, etc.), hay (shown as bales not pounds), treats (marshmallows, etc.), supplements, or any consumed feed item your animal ate during this project. If an item has been donated, make a note, and give the item a value/cost. Write all dollar amounts with two decimal places, rounded correctly (ex. \$64.35). Write weights in pounds with ounces (if not a whole pound amount, ex. 13 lbs. or 7.25 lbs.). List feed items (if different types) separately even if purchased on the same date (i.e. do not list feed and hay on the same line). **List hay purchases for swine on the non-equipment page.**

Before you turn in to KVLS in January, include estimated dates and amounts for feed purchases that will/may be made after record books are turned in. Make a note beside the dates that these are estimated amounts (**write EST**) or **write that THIS AMOUNT WILL GET YOU THROUGH FAIR**. Include these amounts in your total. Before you turn in to 4-H in May, replace estimated amounts with actual feed purchases through the fair. Remember to recalculate your totals.

Date Purchased mm/dd/yy	Feed Item Description	Total Pounds of Feed	Hay Bales (Quantity)	Total Cost
Add all amounts to get a total for each column. If you need additional space, print out a new page. Include subtotals on this page and the additional pages. Make a note beside purchases that are estimated to be purchased between KVLS record book turn-in and fair (write EST or notate in margin).		4A		4B
COLUMN TOTALS				

(7)

ANIMAL WEIGHT AND FEED CONVERSION RECORD

Use the date you purchased your animal as your initial weight and Day 1 for your project start date. Keep track of the weight your animal gains using a scale or weight tape. Final weight and day are determined by the date each animal project weighs in at fair. Make sure to include the estimated amounts for show weight, weight gain, and total number of project days on feed, along with the final weigh-in date before turning in books to KVLS. Actual weights/gains will be recorded after fair for 4-H. **Please list weights as whole numbers without decimals, except for the average daily gain. Hog Exhibitors: List the first official date as the DUE DATE for the ear tag photos.**

Calculation Formulas to Use:

Final Weight – Initial Weight = Total Weight Gain (TWG) Example: 325 – 65 = 260 lbs. (TWG)

Average Daily Gain (ADG)* = Total Weight Gain (TWG) divided by the number of project days on feed

Example: 260/140 = 1.857 rounds up to 1.86 lbs. (ADG)

*Please round ADG to two decimal places

Example 2.356 lbs. rounds to 2.36 lbs.

Estimated show weight x \$3.00 will be used on page 13 for Market Animal Value before sale.

	Date mm/dd/yy	Weight		
Initial Weight @ Purchase (if date is different from first official)				
Weight @ First Official Weigh-In or Due Date of Hog Ear Tagging			Total Number of Project Days on Feed (initial weight to final weigh-in)	
Estimated Show Weight (what you think it will weigh on final weigh-in date)			Estimated Total Weight Gain	
			Estimated Average Daily Gain	
Actual Show Weight (what it actually weighed at final weigh-in)			Actual Total Weight Gain	
			Actual Average Daily Gain	

(8)

FEED AND GAIN SUMMARY

Complete the table below to calculate the rate of gain for the animal during the official project days. Complete the top section of the table (using formulas in boxes below) before turning in to KVLS in January. Complete the bottom section of the table before turning in to 4-H in May.

A	B	C	D	E	F	G
Final Weight	Starting Weight	Total Weight Gained	Total Pounds of Feed	Pounds of Feed per Pound of Gain	Total Cost of Feed	Feed Cost per Pound of Gain
(Use Estimated)	(Use Initial)	(A-B=lbs gained) <i>Estimated</i>	(pg 9, box 4A) <i>Estimated</i>	(D ÷ C) <i>Estimated</i>	(pg 9, box 4B) <i>Estimated</i>	(F ÷ C) <i>Estimated</i>
(Use Actual)	(Use Initial)	(A-B=lbs gained) <i>Actual</i>	(pg 9, box 4A) <i>Actual</i>	(D ÷ C) <i>Actual</i>	(pg 9, box 4B) <i>Actual</i>	(F ÷ C) <i>Actual</i>

THIS PAGE IS TO BE COMPLETED AFTER THE FAIR

(9) SHOW RECORD

Complete the table below with information about the show you participated in at the fair as well as any awards/recognitions you earned. This is to be completed by May, after the fair.

SHOW DATE mm/dd/yy	ASSIGNED CLASS	PLACE/RIBBON/OVERALL CLASS PLACING

AWARDS RECEIVED

Check all that apply and then write your placing on the line beside the award.

- Record Book _____
- Skill-a-thon _____
- Premier Exhibitor _____
- Other _____
- Showmanship _____
- Fitting and Grooming _____
- Round Robin _____

(9a) TOTAL PREMIUM MONEY EARNED FOR AWARDS RECEIVED	\$
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(10) SALE RECORD

Complete the table below with information about your market animal sale.

SALE DATE mm/dd/yy	BUYER	PRICE PER POUND	SALE WEIGHT	TOTAL SALE PRICE

If you received "add-ons," write the total combined amount on the line below (10a), then add that amount to the Total Premium Money Earned from table 9a above, to calculate your Total Additional Income amount (10b).

(10a) TOTAL ADD-ON AMOUNT	\$
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(10b) TOTAL ADDITIONAL INCOME *	\$
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*Table 9a + Table 10a

(11) FINANCIAL SUMMARY

Calculate your profit or (LOSS) on this page. Use the section numbers from your record book, as indicated below. Enter the amounts below, then calculate the Total Receipts/Income and Total Expenses. Make sure all amounts are shown with 2 decimal places. If an amount is zero, please write as \$0.00. **DO NOT LEAVE ANY AREAS BLANK ON BEFORE SALE SIDE** (Write 0.00 if there is no amount to record). All amounts should end in a decimal (ex. write \$500.00 not \$500).

For line #1 please use \$3.00 x estimated show weight (Section 7) to get this amount.

Ex: \$3.00 x 65 lbs = \$195.00

RECEIPTS/INCOME	BEFORE SALE	AFTER SALE
1. Market Animal Value Before Sale: Use Estimated Value After Sale: Use Total Sales Price [Section 10]	1	
2. Additional Income [Section 10] Add-On Support, Premiums Paid (fill in after sale)	#2 fill in After Sale side following fair 2	
3. TOTAL RECEIPTS/INCOME Before Sale: Line 1 = Line 3 After Sale: Line 1 + Line 2 = Line 3	3	

EXPENSES	BEFORE SALE	AFTER SALE
4. Animal Expense [Section 1]	4	
5. Animal Loss Record [Section 2]	5	
6. Non-Equipment Expenses [Section 3]	6	
7. Equipment Expenses [Section 4]	7	
8. Feed Expenses [Section 5]	8	
9. Veterinary and Health Expenses [Section 6]	9	
10. Other Deductions Ex. Ultrasound, Check-off Fee, Buyer's Gift)	#10 fill in After Sale side following fair 10	
11. KVLS Commission 5% x Sales Price	#11 fill in After Sale side following fair 11	
12. TOTAL EXPENSES Before Sale: Add Lines 4 through 9 = Line 12 After Sale: Add Lines 4 through 11 = Line 12	12	

RECEIPTS/INCOME	BEFORE SALE	AFTER SALE
13. TOTAL PROFIT OR (LOSS) Subtract Total Expenses from Total Receipts/Income Line 3 – Line 12 = P or (L) If a Loss, to be indicated with parenthesis, ex. (\$355.48)	13	



4-H Section 1: Project Plans and Goals

Complete this section at the beginning of your project.

This is what I want to learn this year (choose two project goals):

1. _____

2. _____

Member Signature: _____ Date: _____

This is what my leader/adult agreed to help me do:

Leader/Adult Signature: _____ Date: _____



4-H Section 2: Project Overview

Presentations, Exhibits, Leadership, and Citizenship are not a KVLS requirement (KVLS will not grade) and should be filled out and turned in with record books to 4-H in May.

Presentations

List your 4-H Presentations (demonstrations and illustrated talks). This is an opportunity to tell others about your 4-H project. Some examples of places that 4-H Presentations can be done are at 4-H club meetings, County Events, District Events, school, etc. Presentations should not occur at home. If your club meets at your home, write club meeting as the location. **If listed in Presentations section, they cannot be listed in Leadership Section. 4-H requirement: Three points will automatically be deducted if NO presentation is listed in project area.**

4-H REQUIREMENTS: Juniors: 1 presentation Intermediates: 2 presentations Seniors: 3 presentations complete by May turn-in, at least one presentation should be project related for each age level.

DATE	PRESENTATION TITLE/ PROJECT AREA	LOCATION
Ex: 11/30/25	Different Dog Breeds/ Dog	4-H County Events, Osceola Extension, Kissimmee

Exhibits

Exhibits are an opportunity for you to **show what you learned within your 4-H project**. This may be done by exhibiting something in the fair (for example showing your animal, participating in Fashion Revue, creating a game board, project tabletop) or through a contest (for example Marine Ecology, Consumer Choices, showmanship at Fair, showing at a prospect show).

4-H REQUIREMENT: All Exhibitors: Minimum of 2 Exhibits, one MUST be project related.

DATE	PROJECT AREA/ EXHIBIT	LOCATION
Ex: 02/10/26	Hog/ Junior Showmanship	KVLS Livestock Pavillion, Kissimmee

Leadership

Leadership is defined as any time when you **teach or lead others**. Keep in mind that sometimes a demonstration can be considered leadership. This is only if the audience is also doing the task at the same time. **If it is listed in the demonstration/presentation section, it cannot be listed for leadership.** PLEASE LIST EACH LEADERSHIP ACTIVITY SEPARATELY.

Examples: camp counselor, club officer, show others how to groom an animal, Farm City Ambassador, etc.

Two points will automatically be deducted if NO leadership is listed in project area.

- 4-H REQUIREMENTS:**
- Juniors & Intermediates: 2 Leadership Activities, 1 MUST be project related.
 - Seniors: 4 Leadership Activities, 1 MUST be project related.

DATE	DESCRIPTION OF ACTIVITY	YOUR ROLE
Ex: 11/13/25	Lead a workshop on grooming	Taught others how to clip a steer for a show.

Citizenship/Community Service

Citizenship is anytime you have **helped others**. Did you help someone out? Did you donate something? Did you help the environment? Did you volunteer or donate your time to something you didn't personally benefit from? PLEASE LIST EACH CITIZENSHIP ACTIVITY SEPARATELY. Example: helping a friend build a hog pen, help pick-up litter, or donating your old show shirt to a 4-H member.

- 4-H REQUIREMENTS:**
- Juniors & Intermediates: 2 Citizenship/Community Service Activities
 - Seniors: 4 Citizenship/Community Service Activities

DATE	DESCRIPTION OF ACTIVITY	YOUR ROLE
Ex: 10/15/25	Volunteered with Heavenly Hooves at Lake X Show	Helped give pony rides

***Even if including a certificate chart from your leader in the back for presentations, leadership, or citizenship; these pages still need to be handwritten by the exhibitor. Extra items may be added (handwritten) on a separate page.**

Knowledge and Skills I Gained

KVLS & 4-H Requirement- please check at least one item in each of the four H's. You may check more than one item

There are many things to learn in 4-H. Check each item below that you learned or improved in 4-H during the past year.

I learned or improved my ability to...

HEAD (*Independence*)

- try something new
- set goals for myself
- plan a project
- keep myself organized
- keep track of finances
- keep records of my work
- gain knowledge of my project
- get more information about something interested in
- use resources wisely
- participate in a business meeting
- run a business meeting
- make wise choices and decisions solve problems
- learn from my mistakes
- understand that it's ok to change my mind if I need to
- pay attention to instructions

HANDS (*Generosity*)

- work with others
- work within a group
- work within a committee
- work with adults
- get past differences to reach a goal
- help others to succeed
- make something with my hands
- explore a career I am interested in
- follow directions
- lead others
- find ways to make a positive contribution to society
- understand the importance of community service
- see that my efforts can make a difference
- take the initiative to start something on my own

HEART (*Belonging*)

- speak confidently in front of a group
- give a public presentation
- share my feelings or point of view
- make myself understood without being loud
- listen to other people
- respect someone else's feelings
- resolve differences of opinion
- appreciate my cultural heritage
- accept people who are different from me
- get along with other kids
- make others feel welcome
- stand up for others
- make new friends
- appreciate the importance of friendships in my life

HEALTH (*Mastery*)

- understand my strengths and weaknesses
- finish something I started
- be proud of my accomplishments
- accept change
- see that my character can affect a situation
- take responsibility for my own words and actions
- deal with winning and losing gracefully
- be careful and practice safety
- appreciate the importance of good health
- stay healthy
- feel good about myself

Other: _____

4-H Section 3: Project Attachments

Due to 4-H in May, NOT a KVLS requirement

4-H Project Book/ Activities

(ONLY for 4-H Members)

Please list the six activities you completed in your 4-H project area (even ones on attached Activity Form). If activities were completed in group setting, please attach certificates with County Agent signature. There must be at least six activities—these can be within the Skill-A- Thon book, activity certificates, or a combination of book and activity certificates.

Before turning into 4-H in May, complete the table and have your leader sign* the bottom verifying they have seen the six (6) completed activities listed.

Only complete the **Activity Form** (next page) for the following:

- a workshop (if no certificate was given) - a certificate should be included if you received one and you should record the activity on the table below
- a prospect show you attended or participated in that was not put on by 4-H/KVLS
- any activity completed outside of the record book (attach pictures if no certificate)
- **Do not fill out the Activity Form for activities found in the Skill-A-Thon study guide.**

The purpose of the Activity Form is to share what you learned. A form is included, make multiple copies if needed.

Examples: • Steer Parts, 10/1/25, Page 17

- Steer identification plate, 12/3/25, Activity Form and picture page 25
- Pin the parts on the hog, 1/7/26, Certificate from club leader (activity done at a club meeting)
- Goat Workshop, 11/25/25, Activity Form (if no certificate was given)

Activity	Date (mm/dd/yy)	Page #/Certificate/Activity Wks
1.		
2.		
3.		
4.		
5.		
6.		

***Leaders please sign that you have seen the completed activities after books are returned from KVLS. Leader's Signature _____ Date ____/____/____**

Please seeKVLS website to access the Skill-A-Thon page activities.



Osceola County 4-H Record Book Activity Form

(ONLY USE IF YOU DO NOT HAVE PROOF OF AN ACTIVITY
ie: CERTIFICATE, ACTIVITY PAGES, ETC.)

Do not complete this form for Skill-A-Thon activities.

What activity did you complete (title) and when (date)?

What did you learn?

How did this activity help you with your project? _____

Additional Project Attachments

Project Story can be typed in this format (**Double Spaced Lines, 12pt font; choose Arial or Times New Roman**. Points will be deducted if: format is not followed, expectations listed below are not covered in the story, or length is not met). If the story is handwritten it should be in the exhibitor's handwriting. A rough draft is encouraged to be included, but is not required.

Please only type or handwrite on one side of the paper. The story should be long enough to cover the work that you have done in the project. Make sure to include a beginning, middle, and an end.

Project Story: Create a story of your project experiences.

Required Project Story Components (All details included should be project related)

JUNIORS	INTERMEDIATES	SENIORS
<ul style="list-style-type: none"> - Project story introduction(2 pts) - What goals did you set and how could you reach them by fair (3 pts) - What you learned (2 pts) - What you liked most (2 pts) - Length (3 paragraphs minimum - at least three complete sentences each - for KVLS in January) (3 pts) - Add post-fair paragraph for 4-H in May (2 pts) 	<ul style="list-style-type: none"> - Project story introduction (2 pts) - What goals did you set and how could you reach them by fair (2 pts) - List problems you encountered and how you learned to overcome the problems (2 pts) - What you would do differently in the project (2 pts) - Length (4 paragraphs minimum - at least five complete sentences each - for KVLS in January) (4 pts) - Add post-fair paragraph for 4-H in May (2 pts) 	<ul style="list-style-type: none"> - Project story introduction (2 pts) - What goals did you set and how could you reach them by fair AND another accomplishment you had during the project (3 pts) - List problems you encountered and how you learned to overcome the problems (2 pts) - Length (5 paragraphs minimum - at least five complete sentences each - for KVLS in January) (5 pts) - Add post-fair paragraph for 4-H in May (2 pts)

Project Photos: NO TYPED PHOTO DESCRIPTIONS or DATES, these should be done in the Exhibitor's handwriting. Attach 3 (Minimum) to 20 (Maximum) photos of you during your project with descriptions for each photo and dates. In the description **EXPLAIN** what you are doing. An automatic 3 points will be deducted if descriptions or dates are missing or typed. Date should include the year.

Show progress of you and your market animal together during your project. Include a beginning (when acquired), middle (throughout project), and end (prior to fair for KVLS [Dec/Jan] and after fair for 4-H). Pictures should not be selfies. You need to be in the photos, and you need to be doing something project related. (Ex: feeding your goat = pouring feed into the pan, both exhibitor and animal are in photo)

You may also include pictures of your citizenship and leadership activities, and these do not count towards the limits on your numbers of photos (3 minimum, 20 maximum). These also do not count toward your project photos (unless the activity directly relates to your project). Flat stickers are acceptable, but do not include bulky scrapbook accessories! Digital photo collages are acceptable (4 photos max per page - each picture in the collage counts as 1 photo for photo section). No 3-D items. Duplicate photos will be counted as one photo. No sleeve protectors allowed on photos, points will be deducted.



“The Foundation for the Gator Nation” an Equal Opportunity Institution



Handbook revised by Jessica Sprain, Extension Faculty Osceola County
Cooperative Extension Service
and the University of Florida

KVLS Record Book Committee

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